



Executive Committee

Agenda

Date: Wednesday, August 2, 2023
Time: 9:15 am
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

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1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1 Introduction of New Items	
2.2 Approval of Agenda	
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3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING	
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4. ADOPTION OF MINUTES	
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5. FOLLOW UP ACTION LIST AND UPDATES	
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5.2 Local Trust Committee Chair Updates	
5.3 Islands Trust Conservancy Liaison Update	
6. BYLAWS FOR APPROVAL CONSIDERATION	
6.1 Bowen Island Municipality (BIM) OCP Amendment Bylaw No. 608 & LUB amendment Bylaw No. 609	21 - 39
1. THAT the Islands Trust Executive Committee advise Bowen Island Municipality that Bylaw No. 498, cited as <i>"Bowen Island Municipality Bylaw No.608, 2023"</i> is not contrary to or at variance with the Islands Trust Policy Statement.	
2. THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 499 cited as <i>"Bowen Island Municipality Bylaw No. 609, 2023"</i> is not contrary to or at variance with the Islands Trust Policy Statement.	
6.2 Saturna Island LTC Bylaw No. 138 (LUB amendment) - RFD	40 - 71
THAT the Islands Trust Executive Committee approve Saturna Island Local Trust Committee Bylaw No. 138, cited as Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023 in accordance with Section 27 of the <i>Islands Trust Act</i> .	

7.	TRUST COUNCIL MEETING PREPARATION		
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	8.2.4	Administrative Services	
9.	NEW BUSINESS		
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9.1.1	Executive Committee request from Salt Spring Island Local Trust Committee regarding UBCM attendance		92 - 92
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9.1.2	VICC Climate Leadership Steering Committee Funding Request for Islands Trust Council Agenda		93 - 115
	See item 2.2.1 Agenda Context Notes for hyperlinks to attachments cited at the end of the covering document, available online.		
9.2	Trust Area Services		
	9.2.1	LTC Chairs Report on Local Advocacy Topics	
9.3	Planning Services		
9.4	Administrative Services		
10.	CORRESPONDENCE (for information unless raised for action)		

10.1	Liquor and Cannabis Regulation Branch re: engagement on proposed amendments to regulation email dated July 14, 2023	116 - 116
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Deadline to respond - August 11th, 2023

11. WORK PROGRAM

11.1	Review and amendment of current work program	117 - 119
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12. NEXT MEETING

The next meeting of the Executive Committee is scheduled to be held on August 23rd; however, Executive Committee may consider rescheduling to August 25th in order to accommodate a meeting conflict for Vice-Chair Maude.

See item 2.2.1 Agenda Context Notes for the recommendation.

13. CLOSED MEETING - scheduled

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

14. ADJOURNMENT

Agenda No.	From	Context Notes
3.	Exec Coord	RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING Chair Luckham to rise and report from the in-camera July 12th meeting that, the June 14 in-camera minutes were adopted as presented.
9.1.1	SSI LTC	EXECUTIVE COMMITTEE REQUEST FROM SALT SPRING ISLAND (SSI) LOCAL TRUST COMMITTEE REGARDING UBCM ATTENDANCE SSI LTC passed two resolutions in support of Trustee Patrick's attendance at the UBCM Annual Conference being held in Vancouver, September 18-22. From its LTC budget SSI LTC has resolved to cover Trustee Patrick's registration expense and is requesting Executive Committee approve the coverage of accommodation/travel expenses.
9.1.2	VICC	VICC CLIMATE LEADERSHIP STEERING COMMITTEE FUNDING REQUEST FOR ISLANDS TRUST COUNCIL AGENDA This request for funding of \$250.00 was accompanied by numerous attachments, as indicated at the end of the covering document. Where possible, hyperlinks to PDF's posted to the internet have been provided. 1. VICC Climate Leadership Steering Committee DRAFT Terms of Reference (attached) 2. Territorial Analysis & Survey of Local Government Priorities for Climate Action 3. VICC Resilience Summit Nov 2020 Outcomes Report 4. VICC Youth Summit May 2021 Outcomes Report 5. VICC Indigenous Engagement Summary Report by Alderhill 2023 (attached) 6. VICC-CL Budget Summary (attached) 7. VICC-CL Phase 1 and 2 Project Budget Summary (attached) 8. VICC-CL Phase 3 2022-2024 Detailed Budget (attached)
12.	Exec Coord	NEXT MEETING Recommendation: That Executive Committee reschedule its August 23, 2023 regular business meeting to Friday, August 25, to be held electronically commencing at 9:15 a.m.



Executive Committee Minutes of Regular Meeting

Date: July 12, 2023
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Trustee
Tobi Elliott, Vice-Chair, Gabriola Trustee
David Maude, Vice-Chair, Mayne Trustee (Victoria boardroom)
Timothy Peterson, Vice-Chair, Lasqueti Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
Clare Frater, Director, Trust Area Services (DTAS)
Stefan Cermak, Director, Planning Services (DPS)
Warren Dingman, Bylaw Compliance and Enforcement Manager (BCEM)
Lori Foster, Executive Coordinator/Recorder

Members of the Public Present: One person attended electronically

1. CALL TO ORDER

At 9:04 a.m., Chair Luckham called the meeting to order giving a land acknowledgement that the meeting was being held on Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items – None

2.2 Approval of Agenda

By general consent, the agenda was approved as presented.

3. DELEGATIONS

3.1 Cape Roger Curtis - No Camping – Petition

Bowen Island resident, Julie Vik, addressed Executive Committee (EC) regarding Metro Vancouver's planned regional park, at Cape Roger Curtis on Bowen Island, speaking to a petition of 1,500 that opposes the proposed use of overnight camping and requested EC not approve any official community plan or bylaw amendments allowing this use.

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING – None

5. ADOPTION OF MINUTES

5.1 Executive Committee (EC) June 27th draft minutes

By general consent, the Executive Committee June 27th draft minutes were adopted as presented.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List (FUAL)/Director/CAO Updates

Discussion ensued on the following FUAL items:

- Request Information Services look into the possibility of providing statistics for local trust committee livestream meetings
- Inviting San Juan County Council to September Trust Council, logistics and outreach
- Keep Dust and Bones on the FUAL as monies are allocated for sponsorship

6.2 Local Trust Committee Chair Updates

Local Trust Committee (LTC) chairs offered the following updates from recently attended LTC meetings:

- Thetis LTC is working on a proposed project charter regarding marine protection
- Representatives from the Ministry of Transportation and Infrastructure (MOTI) will be attending a Saturna LTC meeting to address the recent tree cutting at East Point
- Galiano LTC is addressing a number of F1 forest lot rezoning applications

6.3 Islands Trust Conservancy (ITC) Liaison Update

EC/ITC liaison, Vice-Chair Elliott noted the July 18th meeting will be welcoming Trustee Gauvreau to the board followed by the annual EC/ITC liaison meeting.

7. BYLAWS FOR APPROVAL CONSIDERATION

7.1 Bowen Island Municipality Bylaw No. 598 (LUB amendment) RFD

Director of Planning Services (DPS) Cermak spoke to the land use bylaw (LUB) amendment which adds two more densities to the property and addresses work force housing.

EC-2023-078

It was Moved and Seconded,

THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 598 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 598, 2023” is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

7.2 Galiano Island LTC Bylaw No. 289 (BEN administrative) – RFD

Vice-Chair Peterson spoke to the bylaw enforcement notification (BEN) amendment, that a contravention would be added for failing to confine livestock and some minor house keeping amendments.

EC-2023-079

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 289, cited as “Galiano Island Local Trust Committee Bylaw Enforcement Notification Bylaw, No. 228, 2011, Amendment No. 1, 2023” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

8. TRUST COUNCIL MEETING PREPARATION

8.1 Executive

8.1.1 June Trust Council Roundtable Review

Comments heard from Executive Committee (EC) and staff regarding June Trust Council review included the following:

- The venue, food, and accommodations were very good and affordable
- The benefits of face-to-face meetings and relationship building
- Invite trustee feedback as soon as the meeting ends
- The timing of back-to-back meetings is daunting, Trust Council following LTC meetings and the upcoming Trust Council/Union of BC Municipalities meetings in September
- Technical issues with end-of-life camera equipment
- Meeting content and business decision outcomes, moving forward with strategic planning

8.1.2 June Trust Council Business Decision Highlights

EC discussed amending the end of the sentence under “First Nations Consultation” to add, “and to engage with First Nations on how to improve the process.”

By general consent, amend the June Trust Council business decision highlights as discussed and circulate to subscribers.

8.1.3 June Trust Council Follow-up Action List (FUAL)

Executive Committee reviewed the updated Trust Council Follow-up Action List (FUAL) as presented.

Discussion followed on:

- CAO FUAL #1 and developing a strategic approach to requesting additional funding for the Islands Trust annual budget
- Ongoing development of public engagement and communications plans

8.1.4 DRAFT September Trust Council 3-day schedule – Discussion

Executive Committee discussed the draft schedule noting the work items as presented, setting time for discussions around Section 3. of the Islands Trust Act, the visioning exercise, and logistics involving San Juan County Council's anticipated attendance in September.

The schedule will return to Executive Committee for further refinement and approval.

The meeting recessed for a break at 10:45 a.m. and reconvened at 10:57 a.m.

8.2 Planning Services - None

8.3 Administrative Services - None

8.4 Trust Area Services – None

9. **EXECUTIVE COMMITTEE PROJECTS - None**

9.1 Trust Council Initiated - None

9.1.1 Executive - None

9.1.2 Trust Area Services - None

9.1.3 Planning Services - None

9.1.4 Administrative Services – None

9.2 Executive Committee Initiated

9.2.1 Executive

9.2.1.1 Marine and Foreshore land use – Briefing

CAO Hotsenpiller spoke to briefing and background information as presented.

Discussion followed on:

- Further understanding the authority of foreshore jurisdiction
- Marine protection, foreshore erosion
- Dissemination of information and education
- Recent bylaw complaints and enforcement actions

BCEM Dingman noted a legal opinion is currently under request to address some specifics regarding mooring buoys.

EC-2023-080

It was Moved and Seconded,

That Executive Committee request staff to provide the legal opinion on mooring buoys and report to Executive Committee after its receipt.

CARRIED

9.2.2 Trust Area Services

9.2.2.1 Executive Committee/Islands Trust Conservancy Liaison meeting – Discussion

Executive Committee reviewed the EC/ITC liaison meeting agenda as presented suggesting topics for discussion including:

- Referrals and engagement with First Nations
- Climate change initiatives
- A discussion on FireSmart initiatives with a Conservancy lens
- Ongoing conversation regarding hiring a staff biologist

9.2.3 Planning Services - None

9.2.4 Administrative Services – None

10. NEW BUSINESS

10.1 Executive/Trust Council

10.1.1 Appointment of Deputy Secretary Salt Spring Office – RFD

DPS Cermak spoke to the request for decision (RFD) as presented.

EC-2023-081

It was Moved and Seconded,

That the Executive Committee appoint Legislative Clerk, Rob Pingle as Deputy Secretary.

CARRIED

10.2 Trust Area Services

10.2.1 LTC Chairs Report on Local Advocacy Topics – None

10.3 Planning Services

10.3.1 Request to review MOTI agreement – Briefing

MOTI = Ministry of Transportation and Infrastructure

CAO Hotsenpiller spoke to the Saturna Island Local Trust Committee briefing.

Executive Committee discussed that updating and reviewing Islands Trust/MOTI Memorandum of Understanding is an EC future project recognizing Saturna Island LTC's request to revitalize the agreement.

10.4 Administrative Services – None

11. CORRESPONDENCE (for information unless raised for action)

11.1 S. Palmer email dated July 5 re: Trust Advocacy

Received for information.

Chair Luckham, will respond to the writer regarding housing advocacy.

12. WORK PROGRAM

12.1 Review and amendment of current work program

EC reviewed its work program report and discussed the status of its Active and Future projects.

EC-2023-082

It was Moved and Seconded,

That Executive Committee request staff to report on preparing a strategic approach to request additional funding from the Province.

CARRIED

Director of Trust Area Services Frater gave a verbal update on the status of the Policy Statement Amendment Project and projected timelines.

13. NEXT MEETING

The next Executive Committee meeting will be held electronically on August 2, 2023, beginning at 9:00 a.m. The public may hear and view the meeting at #200 1627 Fort Street, Victoria, BC.

EC-2023-083

It was Moved and Seconded,

That Executive Committee adjust its meeting times to start at 9:15 a.m.

CARRIED

Executive Committee discussed finding an alternate date for its August 23 meeting due to a scheduling conflict for Vice-Chair Maude.

14. CLOSED MEETING

At 12:30 p.m., the meeting was closed to the public.

EC-2023-084

It was Moved and Seconded,

That the meeting be closed to the public subject to Section 90(1) (g) of the Community Charter in order to consider matters related to advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

At 12:45 p.m., the meeting was re-opened to the public.

15. ADJOURNMENT

By general consent, at 12:45 p.m., the open meeting was adjourned.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator

Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
1 Staff to provide a report on online viewership of Council Meetings.	Russ Hotsenpiller	Meeting: 22-Mar-2023 Target: 12-Jul-2023	In Progress
2 Initiate a reconciliation learning group comprised of trustees who indicate interest; and a learning plan be developed and implemented through monthly, virtual meetings.	Clare Frater Russ Hotsenpiller	Meeting: 07-Mar-2023 Target: 27-Sep-2023	In Progress
3 Trust Council respond to Minister Kang to the effect that Trust Council will revisit the request for a review of Islands Trust mandate, governance and structure, at September Trust Council and provide the minister with an update.	Russ Hotsenpiller	Meeting: 08-Mar-2023 Target: 27-Sep-2023	In Progress
4 The Executive Committee is requested by the Governance Committee (April 17th meeting) to follow the SWOT (strengths, weaknesses, opportunities and threats) analysis process in developing the draft strategic plan that is to be submitted to Trust Council this year.	Russ Hotsenpiller	Meeting: 17-Apr-2023 Target: 27-Jun-2023	Completed
5 Coordinate a round table on housing, to include BC Housing, key ministers, housing leaders from island communities, and others, within the first six months of the new term and a panel session about housing challenges and solutions in the Islands Trust Area as part of trustee education	Russ Hotsenpiller Stefan Cermak	Meeting: 22-Sep-2022 Target: 27-Jun-2023	In Progress
6 Determine a visioning exercise for trustees at September Trust Council. EC, GC, and FPC subgroup to collaborate.	Russ Hotsenpiller	Meeting: 03-May-2023 Target: 26-Sep-2023	In Progress

Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
7 Explore future education/workshop sessions on decision-making to benefit trustees.	Russ Hotsenpiller	Meeting: 24-May-2023 Target: 26-Sep-2023	In Progress
8 Amend the Strategic Plan to extend the Strategic Plan through 2024/25 as an interim strategic plan with the following changes: 1. Corporate Planning is adopted as a priority for Trust Council 2. Prioritizing elements of the strategic projects that support land use decision making 3. Update the strategic initiatives related to housing to focus on projects that will develop healthy, resilient island communities by employing two lenses: mitigating and adapting to the effects of climate change, and managing growth by cultivating equitable, inclusive and resilient communities and the natural environment	Russ Hotsenpiller	Meeting: 28-Jun-2023 Target: 06-Dec-2023	In Progress
9 Staff to discuss, with interested trustees, requirements and options and report back on possibilities and effort required to improve Trustee access to key documents.	David Marlor Russ Hotsenpiller	Meeting: 29-Jun-2023 Target: 27-Sep-2023	In Progress
10 Staff consider options and report back on possibilities and effort required to provide Trustee view access to integrated calendar of Trust Meetings.	Russ Hotsenpiller	Meeting: 29-Jun-2023 Target: 28-Sep-2023	In Progress
11 Coordinate a strategy and prepare a request that the Province revisit the provincial grant funding formula to the Islands Trust.	Russ Hotsenpiller	Meeting: 07-Mar-2023 Target: 06-Dec-2023	In Progress

Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
12 Staff to report on preparing a strategic approach to request additional funding from the Province.	Russ Hotsenpiller	Meeting: 12-Jul-2023 Target: 27-Sep-2023	In Progress
13 Amend the Executive Committee meeting schedule start time from 9:00 am to 9:15 am on the website, the Committee's calendar, updating meeting invitations, and all office notice boards.	Russ Hotsenpiller	Meeting: 12-Jul-2023 Target: 02-Aug-2023	Completed

Director Legislative Services

Activity	Responsibility	Dates	Status
1 Staff to draft amendments for replacement of those Trust Council policies deemed as top priority for updating, based on policy review analysis, for consideration of approval by Trust Council. As of March 2022, amendments to 11 out of 17 policies deemed out of date have been adopted.	David Marlor	Meeting: 03-Feb-2021 Target: 27-Sep-2023	In Progress
2 Review the Executive Committee sponsorship policy and report back recommendations on local trust committee approvals, communications, and funding mechanisms.	David Marlor	Meeting: 14-Apr-2021 Target: 13-Sep-2023	In Progress
3 Staff to report back on recording of meetings by members of the public re clarity on recording and report on recording of electronic meetings.	David Marlor	Meeting: 22-Mar-2023 Target: 12-Jul-2023	In Progress

Follow Up Action Report

Executive Committee

Director Legislative Services

Activity	Responsibility	Dates	Status
4 Staff to provide a briefing with respect to options for better understanding of the policy regarding Code of Conduct for vice-chairs, trustees and the public.	David Marlor	Meeting: 12-Apr-2023 Target: 12-Jul-2023	In Progress
5 Develop model bylaws with regards to public notice guidance, as a priority.	David Marlor	Meeting: 14-Jun-2023 Target: 02-Aug-2023	In Progress
6 Staff to discuss, with interested trustees, requirements and options and report back on possibilities and effort required to improve Trustee access to key documents.	David Marlor Russ Hotsenpiller	Meeting: 29-Jun-2023 Target: 27-Sep-2023	In Progress
7 Finish administrative work associated with appointing R. Pingle as a Legislative Clerk.	David Marlor	Meeting: 12-Jul-2023 Target: 23-Aug-2023	In Progress
8 Provide the legal opinion on mooring buoys and report to Executive Committee after its receipt.	David Marlor	Meeting: 12-Jul-2023 Target: 23-Aug-2023	In Progress

Director of Planning Services

Activity	Responsibility	Dates	Status
1 Develop a communications strategy and materials to support awareness of the housing affordability advocacy request and rationale.	Clare Frater Stefan Cermak	Meeting: 22-Sep-2022 Target: 27-Jun-2023	In Progress

Follow Up Action Report

Executive Committee

Director of Planning Services

Activity	Responsibility	Dates	Status
2 Coordinate a round table on housing, to include BC Housing, key ministers, housing leaders from island communities, and others, within the first six months of the new term and a panel session about housing challenges and solutions in the Islands Trust Area as part of trustee education	Russ Hotsenpiller Stefan Cermak	Meeting: 22-Sep-2022 Target: 27-Jun-2023	In Progress
3 Director of Planning Services request the Office of the Ombudsperson to undertake a comprehensive review of the enforcement-related policies and practices of the Islands Trust, and recommend such improvements and changes to them as may be required to bring the policies and practices into conformity with best practices for local government bylaw enforcement.	Stefan Cermak	Meeting: 08-Mar-2023 Target: 27-Sep-2023	In Progress
4 The Galiano Island Local Trust Committee requests that Trust Council prioritize a review of the Islands Trust First Nations bylaw referral process and that an agenda item for this topic be placed on the June 27-29 Trust Council agenda for consideration.	Clare Frater Stefan Cermak	Meeting: 06-May-2023 Target: 29-Jun-2023	Completed
5 Staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.	Clare Frater Stefan Cermak	Meeting: 29-Jun-2023 Target: 06-Dec-2023	In Progress

Follow Up Action Report

Executive Committee

Director of Planning Services

Activity	Responsibility	Dates	Status
6 Inform Galiano LTC that Executive Committee (EC) approved Bylaw 289. Inform Bowen Island Municipality that Bylaw No. 598 was approved by EC.	Stefan Cermak	Meeting: 12-Jul-2023 Target: 02-Aug-2023	Completed

Director, Administrative Services

Activity	Responsibility	Dates	Status
1 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed 'overspends' for any particular budget item.	Julia Mobbs	Meeting: 21-Oct-2020 Target: 20-Sep-2023	In Progress
2 Staff to research the possibility of self-insurance for the organization.	Julia Mobbs	Meeting: 29-Jun-2023 Target: 28-Sep-2023	In Progress

Director, Trust Area Services

Activity	Responsibility	Dates	Status
1 Investigate options for local trust committees with respect to being notified of aquaculture and mariculture license changes including changes in species in its negotiation of protocol agreements with the province.	Clare Frater	Meeting: 30-Jan-2019 Target: 06-Dec-2023	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
2 Legislative Monitoring Chart (bi-annually to Trust Council) Staff to produce the Legislative Monitoring briefing every 6 months with the next one being September 2023.	Clare Frater	Meeting: 23-Feb-2022 Target: 13-Sep-2023	In Progress
3 Staff to work with trustees to organize two film screenings of the movie Dust n Bones and reconciliation discussions subject to support of affected local trust committees. (A grant in aid of 4,500 (from History and Heritage Grants in Aid program was provided in 2020 to host screenings on three islands but due to Covid-19 restrictions only one screening occurred.) EC previously indicated interest from Gabriola and Salt Spring Islands.	Clare Frater	Meeting: 26-Feb-2020 Target: 27-Sep-2023	In Progress
4 That Trust Council request that the Executive Committee support Bowen Island Municipality in its efforts to oppose recreational use of motorized vehicles on Mount Gardner Crown land, subject to consultation with First Nations.	Clare Frater	Meeting: 17-Jun-2020 Target: 03-May-2023	In Progress
5 Investigate options for policies or policy updates for formal opportunities for First Nations presentations and engagement at Trust Council meetings.	Clare Frater	Meeting: 07-Oct-2021 Target: 06-Sep-2023	In Progress
6 Staff to develop policy regarding s. 8 (2) (h.1) (iii) and (iv) of the Islands Trust Act.	Clare Frater	Meeting: 12-Apr-2022 Target: 20-Sep-2023	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
7 Initiate rekindling of the San Juan County/Islands Trust relationship, work with Chair for September	Clare Frater	Meeting: 11-Jan-2023 Target: 27-Sep-2023	In Progress
8 Staff advance the question of responding to delegates with thank you letters, for June Trust Council, and that staff prepare a briefing on practices in other local governments.	Clare Frater	Meeting: 11-Jan-2023 Target: 27-Jun-2023	In Progress
9 Briefing item 8.2.2.2 "Trust Council Decisions Related to Conservation from Islands Trust Conservancy be forwarded to the ITC/EC liaison meeting on July 18th.	Clare Frater	Meeting: 22-Mar-2023 Target: 18-Jul-2023	Completed
10 Initiate a reconciliation learning group comprised of trustees who indicate interest; and a learning plan be developed and implemented through monthly, virtual meetings.	Clare Frater Russ Hotsenpiller	Meeting: 07-Mar-2023 Target: 27-Sep-2023	In Progress
11 Develop a communications strategy and materials to support awareness of the housing affordability advocacy request and rationale.	Clare Frater Stefan Cermak	Meeting: 22-Sep-2022 Target: 27-Jun-2023	In Progress
12 The Galiano Island Local Trust Committee requests that Trust Council prioritize a review of the Islands Trust First Nations bylaw referral process and that an agenda item for this topic be placed on the June 27-29 Trust Council agenda for consideration.	Clare Frater Stefan Cermak	Meeting: 06-May-2023 Target: 29-Jun-2023	Completed
13 Bring a report/briefing/RFD to get direction from TC on further action regarding the Climate Change Emergency include materials from last terms trustee led messaging.	Clare Frater	Meeting: 03-May-2023 Target: 26-Sep-2023	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
14 Submit minister meeting requests for September UBCM to MOTI regarding BC Ferries protocol agreements and roads, Minister Kang regarding a review of the Islands Trust and the provincial funding formula and, the Minister of Indigenous Relations and Reconciliation with respect to protocol work at the Islands Trust. Minister Kang deferred to after UBCM - from EC's June 27th meeting.	Clare Frater	Meeting: 14-Jun-2023 Target: 30-Jun-2023	Completed
15 Request Trustee Middleton provides a timeline and sequence of events regarding \$850 for funding request re: Wetland Project, Saturna Booktalk event.	Clare Frater	Meeting: 14-Jun-2023 Target: 02-Aug-2023	In Progress
16 Staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.	Clare Frater Stefan Cermak	Meeting: 29-Jun-2023 Target: 06-Dec-2023	In Progress



REQUEST FOR DECISION

ISLAND MUNICIPALITY BYLAW SUBMISSION

File No.: BIM Bylaw No. 608 & 609

DATE OF MEETING: August 2, 2023
TO: Islands Trust Executive Committee
FROM: Stefan Cermak
Director, Planning Services
SUBJECT: Bowen Island Municipality – OCP Amendment Bylaw No. 608 & LUB Amendment Bylaw No. 609

RECOMMENDATION

1. **THAT the Islands Trust Executive Committee advise Bowen Island Municipality that Bylaw No. 498, cited as “Bowen Island Municipality Bylaw No.608, 2023” is not contrary to or at variance with the Islands Trust Policy Statement.**
2. **THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 499 cited as “Bowen Island Municipality Bylaw No. 609, 2023” is not contrary to or at variance with the Islands Trust Policy Statement.**

IMPLICATIONS OF RECOMMENDATION

Organizational - None

Financial - None

Policy - None

Implementation/Communications - Communication to Bowen Island Municipality regarding the Executive Committee decision by August 3, 2023.

Other - None

PURPOSE

Bowen Island Municipality Bylaw No. 608 (Attachment 1) and Bowen Island Municipality Bylaw No. 609 (Attachment 2) are intended to amend the Bowen Island Official Community Plan and Land Use Bylaw to create a regional park over a series of properties at Cape Roger Curtis.

BACKGROUND

From the Bowen Staff report dated February 27, 2023:

In Summer 2022 Metro Vancouver announced the proposed purchase of 24 lots at Cape Roger Curtis to form a new Regional Park. The announcement proposed a preliminary program for the proposed 97- hectare park of day-use and overnight uses with opportunities for tent camping, picnic areas, trails, viewpoints, and waterfront access. In January 2023 Metro Vancouver formally submitted their application to amend Bowen's Land Use Bylaw and Official Community Plan to enable the proposed park. The most recent Concept Site Plan is shown in Figure 1.

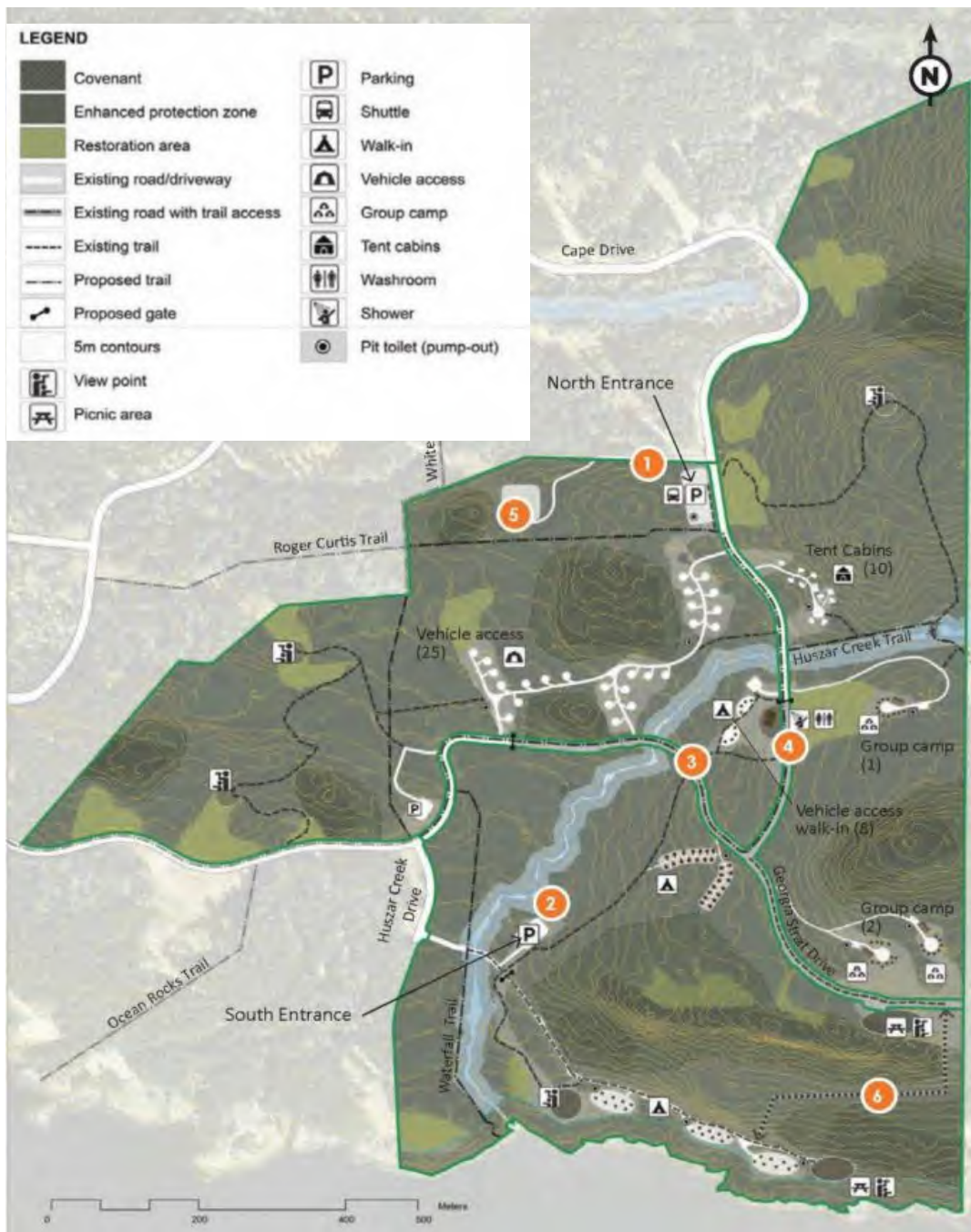


Figure 1 Draft Concept Site Plan from Bowen Staff report dated July 10, 2023

In January 2023, Bowen Island Municipal (BIM) Council initially referred the proposed regional park and campground rezoning application to several BIM Committees to hold preliminary discussions of the proposed project within their respective areas of expertise. Initial response from feedback resulted in BIM Council requesting further information from the applicant including:

- Transportation Demand Management Plan,
- Transportation Impact Assessment (TIA), and
- Visitor Management Plan.

Metro Vancouver and staff also identified the need for:

- Draft Park Concept Plan,
- Emergency Management Plan, and
- Water Study and Analysis Report.

These items were received by BIM Council, may be viewed in the Staff Report dated July 10, 2023, and **form part of the referral package**: <https://bowenisland.civicweb.net/document/290177/>. BIM has discussed with Metro Vancouver a proposed section 219 covenant that would be based on phasing development and include conditions identified in the various reports and plans listed above.

The application and draft bylaws have been subsequently referred to Squamish First Nations, various provincial agencies, various Bowen Island Municipal Commissions and Committees, the Bowen Island Conservancy, and the Islands Trust. BIM Council has received extensive written communications from the public (495 letters as of June 26th, 2023). Meanwhile, the applicant, Metro Vancouver, has been engaging the public via in-person open houses, online webinars, and receipt of comments through an online feedback form (over 2,300 respondents as of April 2023 (see [Metro Vancouver Staff Report](#) dated April 4, 2023).

Bowen Island Municipality Bylaw No. 608

In summary, Bylaw No. 608 would amend Schedule C of the Official Community Plan by amending the land use designation map by renaming “Crippen Regional Park” to “Regional Park” and redesignating 24 lots from “Rural” to “Regional Park”. Cape Roger Curtis Lands Objectives would be amended to support supervised overnight camping. Subsequent policies after the amended objective read that:

“A Regional Park at Cape Roger Curtis may include a mixture of supervised overnight campsites, including group camp sites, tent cabins, vehicular campsites (but not including recreational vehicles or trailers), walk or bike-in camp sites, trails, education programs, interpretative signage, and accessory buildings or structures.”

Further policy amendments reinforce that recreational vehicles and trailers would not be supported, vehicle use should be discouraged, and that Metro Vancouver Parks is encouraged to work closely with BIM on all planning and management decisions related to regional parks on Bowen Island.

Bowen Island Municipality Bylaw No. 609

In summary, Bylaw No. 609 would:

- Rezone the 24 subject properties zoned “Rural Residential 1” to “Passive Park 1”
- Create zone variant “Passive Park 1 (c) – P1(c)” which would allow the following additional permitted principal uses of land, buildings and structures:
 - *Group Tent Camp*
 - *Non-Vehicle Access Campsite*
 - *Tent Cabin*
 - *Vehicle Access Campsite*
 - *Staff accommodation.*
- Further regulations for P1(c) include:
 - limiting the combined total of all tents and campsites to 100
 - No more than one-third of the tents and campsites may be directly accessed or capable of being accessed by motor vehicles, Group Tent Camps and Tent Cabins excepted
 - The maximum number of Staff Accommodation will be 1.
- Further amendments include defining Group Tent Camp, Non-Vehicle Access Campsite, Ten Cabin, and Vehicle Access Campsite.

Issues Relating To First Nation Interest

Bowen Island Municipality staff indicate engaging with Squamish First Nation. The Islands Trust Policy Statement does not contain directive policies with regards to First Nations.

Public Comments

As of the date of this Request for Decision, one public comment has been received at the Islands Trust office (Attachment 3). The author of the correspondence was received as a delegation during the July 12, 2023 Executive Committee regular business meeting. The correspondent subsequently submitted written materials further appealing to the Executive Committee to reject the application to amend the OCP. The correspondent also submitted a list of over 1500 names whom the author stated signed a petition opposing the overnight camping at the proposed regional park at Cape Roger Curtis.

Staff Comments

The purpose of the staff report is to advise if the proposed bylaws are or are not, contrary to or at variance with the Islands Trust Policy Statement (ITPS). Bowen Island Municipality has considered the Islands Trust Policy Statement Directives Policies Checklist and has indicated how the Municipality has addressed relevant policies (see Attachment 4).

On the Islands Trust Policy Statement (ITPS) Directives Only Policy Checklist, Bowen Island Municipality Staff has indicated that the relevant policies, to which the proposed bylaws comply, are as follows:

3.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.
4.5.10	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.
5.2.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.
5.3.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.
5.5.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.
5.5.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.
5.8.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

Bowen Island Municipality Staff indicated “not applicable” for all other policies.

Based on a review of the proposed Bylaws No. 498 and No. 499 Bowen Island staff report, and the ITPS Checklist, Islands Trust Staff concludes that the Bylaws No. 608 & 609 are not contrary to or at variance with the Islands Trust Policy Statement.

KEY ISSUES/CONCEPTS

- Referral of OCP Bylaw No. 608 is under s.14.3 of the Bowen Island Municipality Letters Patent and Referral of LUB Bylaw No. 609 under s.15 of the Letters Patent
- OCP referral is after first reading and before public hearing and LUB referral is before third reading
- Written response to Bowen Island Municipality required by August 27, 2023 (45 days after date of receipt of the referral on July 13, 2023).
- Comments from Executive Committee limited to whether or not Bylaw No. 608 and Bylaw No. 609 are contrary to or at variance with the Islands Trust Policy Statement.
- Staff considers that Bylaw No. 608 and Bylaw No. 609 are not contrary to or at variance with the ITPS.

RELEVANT POLICY

- Islands Trust Policy Statement Directive Policies
- Islands Trust Policy 1.3.i [Policy Statement Implementation Policy]
- Bowen Island Municipality Letters Patent

ALTERNATIVE

1. Determine that the bylaw(s) is/are contrary to the Islands Trust Policy Statement:

THAT the Executive Committee request that staff advise Bowen Island Municipality in writing that the Executive Committee considers that Bylaw No. 498 cited as “Bowen Island Municipality Official Community Plan Amendment Bylaw No. 498, 2018” is contrary to or at variance with the Islands Trust Policy Statement for [INSERT REASONS], triggering meeting between Bowen Island Municipality and the Islands Trust Executive Committee.

THAT the Executive Committee request that staff advise Bowen Island Municipality in writing that the Executive Committee considers that Bylaw No. 499 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 499, 2019” is contrary to or at variance with the Islands Trust Policy Statement for [INSERT REASONS], triggering notification of the Minister.

Submitted By:	Stefan Cermak Director, Planning Services	July 26, 2023
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ATTACHMENTS

1. Bylaw No. 608 - OCP Amendment Draft
2. Bylaw No. 609 – LUB Amendment Draft
3. Correspondence – Julie Vik. July 12, 2023
4. BIM ITPS Directives Only Checklist



**Bowen Island Municipality
Bylaw No.608 2023**

A Bylaw to amend Official Community Plan Bylaw No. 282, 2010

WHEREAS, the Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010 establishes present and proposed land use designations;

WHEREAS, the Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010 establishes policies regarding the use of parks and the provision of campgrounds; and

WHEREAS, Council wishes to amend the Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010 to amend existing land use designations and park policies.

THEREFORE, the Council of Bowen Island Municipality, in open meeting assembled, enacts as follows:

1. Citation

- 1.1 This bylaw may be cited for all purposes as *“Bowen Island Municipality Official Community Plan Amendment Bylaw No. 608, 2023”*.

2. Amendments

- 2.1 The Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010 is amended as follows:

- (a) Schedule C – Present and Proposed Land Use Designations is amended by renaming the designation from “CP - Crippen Regional Park” to “RP - Regional Park.”
- (b) Schedule C – Present and Proposed Land Use Designations is amended further by amending the designation for the lands outlined in heavy black line on “Schedule “A” of this Bylaw from “R – Rural” to “RP - Regional Park.”
- (c) Section 3.4.6 Cape Roger Curtis Lands is amended by inserting the following objective, and renumbering subsequent objectives accordingly, to read as follows:

Objective 69

To support the creation of a Regional Park at Cape Roger Curtis that may include supervised overnight camping.

- (d) Section 3.4.6 Cape Roger Curtis Lands is further amended by inserting the following policy after Objective 69, and renumbering subsequent policies accordingly, to read as follows:

Policy 155

A Regional Park at Cape Roger Curtis may include a mixture of supervised overnight campsites, including group camp sites, tent cabins, vehicular campsites (but not including recreational vehicles or trailers), walk or bike-in camp sites, trails, education programs, interpretative signage, and accessory buildings or structures.

- (e) Section 3.5.2 Tourist and Retreat Commercial Land Use Management is amended by inserting the following policy, and renumbering subsequent policies accordingly, to read as follows:

Policy 190

Campgrounds may be permitted in a Regional Park at Cape Roger Curtis and may be accessed by backpackers, bicyclists, or by motor vehicle, but not including recreational vehicles or trailers. Campgrounds in Regional Parks should be connected to a trail network and designed to minimize impacts on the environment and should have on site supervision. Site design targeting active transportation and transit to the park will be encouraged, while vehicle use to the park should be disincentivized.

- (f) Section 6.3 Community Parks is amended by amending Objective 143 to read as follows:

Objective 143

To encourage Metro Vancouver Parks to work closely with the Municipality on all planning and management decisions related to Metro Vancouver Regional Parks on Bowen Island.

READ A FIRST TIME this 24th day of April, 2023;

READ A SECOND TIME this ____ day of _____, _____;

READ A THIRD TIME this ____ day of _____, _____;

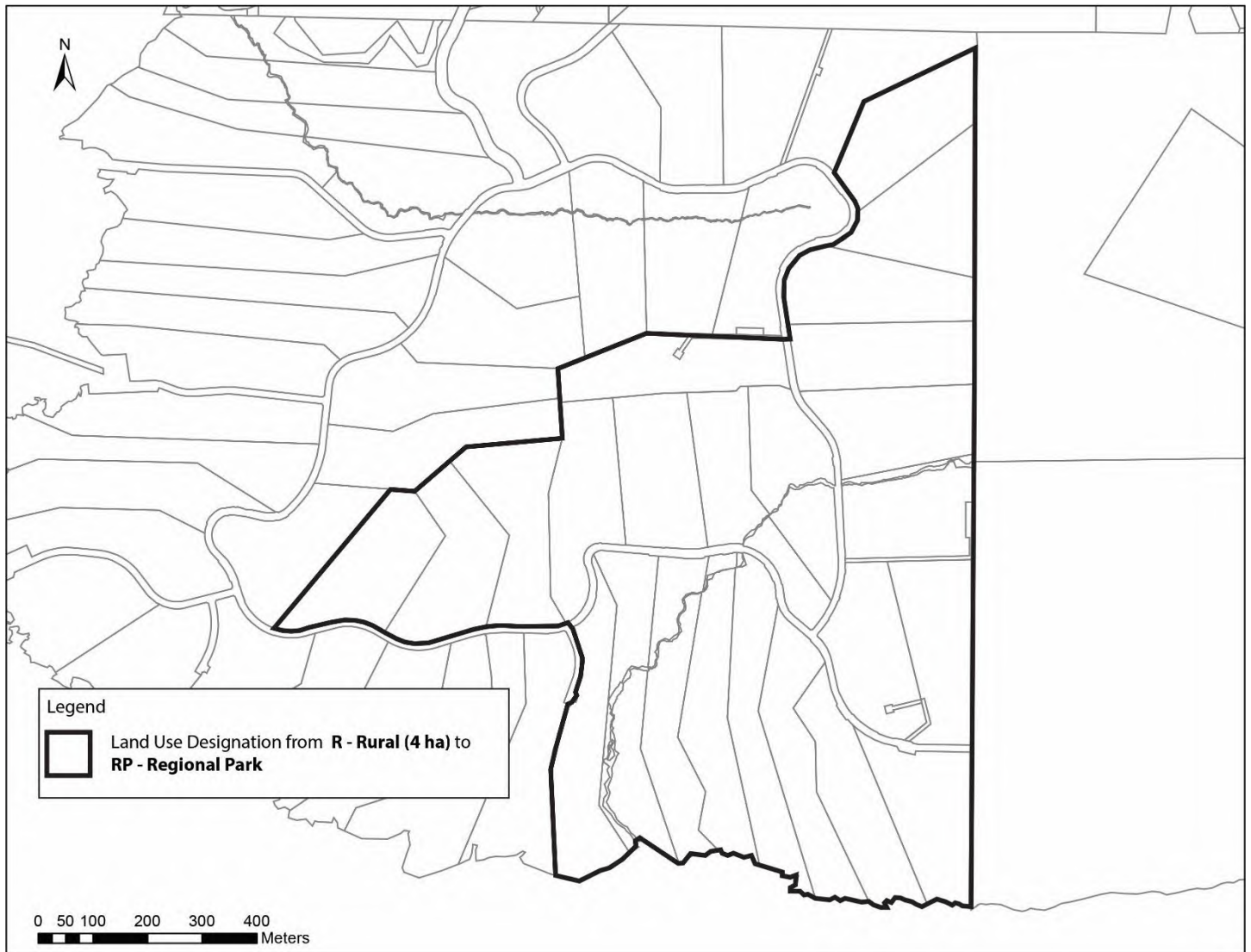
FINALLY ADOPTED this ____ day of _____, _____;

Andrew Leonard
Mayor

Sophie Idsinga
Interim Corporate Officer

Bowen Island Municipality Land Use Bylaw No. 57, 2002

Amendment Bylaw No. 608, 2023 – Schedule A





**Bowen Island Municipality
Bylaw No.609 2023**

A Bylaw to amend Land Use Bylaw No. 57, 2002

WHEREAS, the Bowen Island Land Use Bylaw No. 57, 2002 establishes zoning classifications and regulations for land within the municipality; and

AND WHEREAS, Council wishes to amend the Bowen Island Land Use Bylaw No. 57, 2002 to enable additional uses and amend existing regulations for the Passive Park (P1) Zone;

THEREFORE, the Council of Bowen Island Municipality, in open meeting assembled, enacts as follows:

1. Citation

1.2 This bylaw may be cited for all purposes as *“Bowen Island Municipality Bylaw No.609, 2023”*.

2. Amendments

2.1 The Bowen Island Municipality Bylaw No. 57, 2002 is amended by amending Section 4.11.3 Exceptions in Particular Locations by inserting section 4.11.3 (3):

4.11.3 (3) *Zone Variation - P 1 (c)*

(a) The following additional uses are permitted *principal uses* of land, buildings and structures:

- *Group Tent Camp*
- *Non-Vehicle Access Campsite*
- *Tent Cabin*
- *Vehicle Access Campsite*
- *Staff accommodation*

(b) The number of the additional *principal uses* for *Group Tent Camp*; *Non-Vehicle Access Campsite*; *Tent Cabin*; and *Vehicle Access Campsite* may not total more than a combined maximum of 100.

(c) No more than one-third of the additional *principal uses* in b) may be directly accessed or capable of being accessed by motor vehicles, Group Tent Camps and Tent Cabins excepted.

(d) The maximum number of the additional *principal use* for Staff Accommodation will be 1.

2.2 The Bowen Island Municipality Bylaw No. 57, 2002 is amended by amending Section 1.1. Definitions under Part 1 - INTERPRETATION by inserting the following:

“Group Tent Camp” means a site occupied, or intended to be occupied, and maintained for overnight guests sleeping accommodation in tents, and which can be accessed by motor vehicles.

“Non-Vehicle Access Campsite” means a site occupied, or intended to be occupied, and maintained for overnight guests sleeping accommodation in either a single tent or two tents, and which cannot be accessed by motor vehicles.

“Tent Cabin” means a building with a maximum lot coverage of 40 sq. m. constructed to provide temporary accommodation for a period of less than 30 consecutive days for overnight guest sleeping accommodation but does not include a *kitchen* or *limited kitchen facility* and is not a *dwelling*.

“Vehicle Access Campsite” means a site occupied, or intended to be occupied, and maintained for overnight guest sleeping accommodation in either a single tent or two tents, and which can be accessed by motor vehicles.

- 2.3 The Bowen Island Land Use Bylaw No. 57, 2002 is amended by changing the zoning for the lands shown outlined in a solid black line on Schedule “A” of this Bylaw from Rural Residential 1 (RR1) to Passive Park (P1), and by making such deletions, adjustments, and consequential annotations on Schedule “B” to Bylaw No. 57, 2002 as are required to give effect to this amendment.
- 2.4 The Bowen Island Land Use Bylaw No. 57, 2002 is amended by changing the zoning for the lands shown outlined in a dashed black line on Schedule “A” of this Bylaw from Rural Residential 1 (RR1) to Passive Park (P1), that is subject to a zone variation identified as (c), and by making such deletions, adjustments, and consequential annotations on Schedule “B” to Bylaw No. 57, 2002 as are required to give effect to this amendment.

READ A FIRST TIME this 24th day of April , 2023;

READ A SECOND TIME this ____ day of _____ , _____;

READ A THIRD TIME this ____ day of _____ , _____;

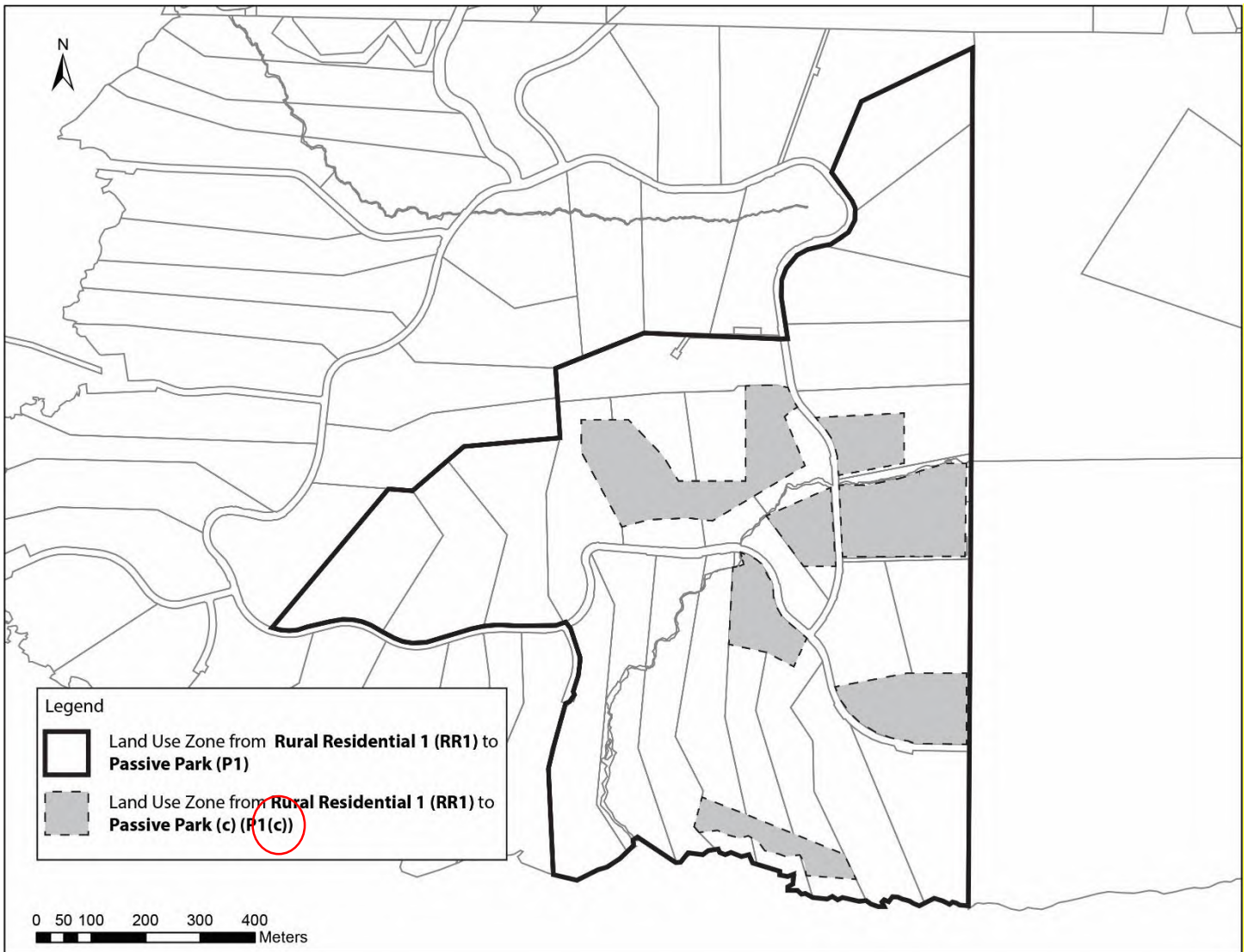
FINALLY ADOPTED this ____ day of _____ , _____;

Andrew Leonard
Mayor

Sophie Idsinga
Interim Corporate Officer

Bowen Island Municipality Land Use Bylaw No. 57, 2002

Amendment Bylaw No. 608, 2023 – Schedule A



To The Island's Trust Executive Committee, July 12, 2023

Thank you for allowing me to speak with you today.

I'm Julie Vik, from Bowen Island and am here to represent the 1569 people who have signed a petition I started, opposing all overnight camping at Metro Vancouver's proposed Provincial Park at Cape Roger Curtis.

I'm appealing to you, as our backstop, to reject Metro's application to amend our OCP which would allow for an overnight camping variance in the proposed park.

Currently, we have policy 190, which allows for non-vehicle camping in commercially zoned areas, in other words, the cove. Not clear across the island in a residentially zoned area, which to get there, travels on a single road through a quiet neighbourhood, already experiencing traffic problems.

Last council meeting, staff compiled letters to council and identified the 5 most common concerns about this project

1 – ferry capacity

2 – fire hazard

3- Traffic

4 – Water

5 – Access

There have been, to the end to June, 495 letters, 33 unique, with

115 - pro

223 – NO

113 – not stated

AS far as number crunching for the petition –

At present, with 1569 names, all of whom, to the best of my knowledge, with the help of long standing residents, and a voters list, all of these names are eligible voters.

46% of the 3408 – that resident and non-resident eligible voters in 2022 – have signed

That equates to 81% of the number of people who actually voted in 2022.

In 2011, an up down opinion poll on the national park on Bowen was voted down with 55%. That was a 74% turnout. If 74% turned out today on this camping issue, 67% would be voting no, based on the petition alone, and that is under represented, as many haven't signed who would prefer to remain anonymous.

The land has been purchased. Many who signed the petition are in favour of a regional park. It is the overnight camping component that so many object to. For so many reasons.

IF it should get as far as your table, I ask that you please remember all these names when you consider approving any changes to Bowen Island's OCP

Thank you,

Julie Vik



Islands Trust

POLICY STATEMENT DIRECTIVES ONLY CHECK LIST

Bylaw No. 608, 2023 – File: Metro Vancouver CRC RZ/OCP File# 2023-0018

PURPOSE

To provide staff with the Directives Only Checklist to highlight issues addressed in staff reports and as a means to ensure Local Trust Committee address certain matters in their official community plans and regulatory bylaws and Island Municipalities address certain matters in their official community plans and to reference any relevant sections of the Policy Statement.

POLICY STATEMENT

The Policy Statement is comprised of several parts. Parts I and II outline the purpose, the Islands Trust object, and Council's guiding principles. Parts III, IV and V contain the goals and policies relevant to ecosystem preservation and protection, stewardship of resources and sustainable communities.

There are three different kinds of policies within the Policy Statement as follows:

- Commitments of Trust Council which are statements about Council's position or philosophy on various matters;
- Recommendations of Council to other government agencies, non-government organizations, property owners, residents and visitors; and
- Directive Policies which direct Local Trust Committees and Island Municipalities to address certain matters.

DIRECTIVES ONLY CHECK LIST

The Policy Statement Directives Only Checklist is based on the directive policies from the Policy Statement (Consolidated April 2003) which require Local Trust Committees to address certain matters in their official community plans and regulatory bylaws and Island Municipalities to address certain a matters in their official community plans in a way that implements the policy of Trust Council.

Staff will use the Policy Statement Checklist (Directives Only) to review Local Trust Committee and Island Municipality bylaw amendment applications and proposals to ensure consistency with the Policy Statement. Staff will add the appropriate symbol to the table as follows:

- ✓ if the bylaw is **consistent** with the policy from the Policy Statement, or
- ✗ if the bylaw is **inconsistent (contrary or at variance)** with a policy from the Policy Statement, or
- N/A if the policy is not applicable.

Part III Policies for Ecosystem Preservation and Protection

CONSISTENT	NO.	DIRECTIVE POLICY
	3.1	Ecosystems
N/A	3.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and protection of the environmentally sensitive areas and significant natural sites, features and landforms in their planning area.
✓	3.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.
N/A	3.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the regulation of land use and development to restrict emissions to land, air and water to levels not harmful to humans or other species.
	3.2	Forest Ecosystems
N/A	3.2.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of unfragmented forest ecosystems within their local planning areas from potentially adverse impacts of growth, development, and land-use.
	3.3	Freshwater and Wetland Ecosystems and Riparian Zones
N/A	3.3.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.
	3.4	Coastal and Marine Ecosystems
N/A	3.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of sensitive coastal areas.
N/A	3.4.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for and regulation of development in coastal regions to protect natural coastal processes.

PART IV: Policies for the Stewardship of Resources

CONSISTENT	NO.	DIRECTIVE POLICY
	4.1	Agricultural Land
N/A	4.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and preservation of agricultural land for current and future use.
N/A	4.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation, protection, and encouragement of farming, the sustainability of farming, and the relationship of farming to other land uses.
N/A	4.1.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of adjacent properties to minimize any adverse affects on agricultural land.

CONSISTENT	NO.	DIRECTIVE POLICY
N/A	4.1.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the design of road systems and servicing corridors to avoid agricultural lands unless the need for roads outweighs agricultural considerations, in which case appropriate mitigation measures shall be required to derive a net benefit to agriculture
N/A	4.1.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address land uses and activities that support the economic viability of farms without compromising the agriculture capability of agricultural land.
N/A	4.1.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of Crown lands for agricultural leases.
	4.2	Forests
N/A	4.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the need to protect the ecological integrity on a scale of forest stands and landscapes.
N/A	4.2.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the retention of large land holdings and parcel sizes for sustainable forestry use, and the location and construction of roads, and utility and communication corridors to minimize the fragmentation of forests.
N/A	4.2.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of forest ecosystem reserves where no extraction will take place to ensure the preservation of native biological diversity.
	4.3	Wildlife and Vegetation
	4.4	Freshwater Resources
N/A	4.4.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater, water quality is maintained, and existing, anticipated and seasonal demands for water are considered and allowed for.
N/A	4.4.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses
	4.5	Coastal Areas and Marine Shorelands
N/A	4.5.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the needs and locations for marine dependent land uses.
N/A	4.5.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the compatibility of the location, size and nature of marinas with the ecosystems and character of their local planning areas.
✓	4.5.10	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.
N/A	4.5.11	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address opportunities for the sharing of facilities such as docks, wharves, floats, jetties, boat houses, board walks and causeways.
	4.6	Soils and Other Resources
N/A	4.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the

		protection of productive soils.
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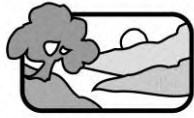
PART V: Policies for Sustainable Communities

CONSISTENT	NO.	DIRECTIVE POLICY
	5.1	Aesthetic Qualities
N/A	5.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of views, scenic areas and distinctive features contributing to the overall visual quality and scenic value of the Trust Area.
	5.2	Growth and Development
✓	5.2.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.
N/A	5.2.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address any potential growth rate and strategies for growth management that ensure that land use is compatible with preservation and protection of the environment, natural amenities, resources and community character.
N/A	5.2.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means for achieving efficient use of the land base without exceeding any density limits defined in their official community plans.
N/A	5.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of areas hazardous to development, including areas subject to flooding, erosion or slope instability, and strategies to direct development away from such hazards.
	5.3	Transportation and Utilities
N/A	5.3.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of a classification system of rural roadways, including scenic or heritage road designations, in recognition of the object of the Islands Trust.
N/A	5.3.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the impacts of road location, design, construction and systems.
N/A	5.3.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of areas for the landing of emergency helicopters.
✓	5.3.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.
	5.4	Disposal of Waste
N/A	5.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of acceptable locations for the disposal of solid waste.

CONSISTENT	NO.	DIRECTIVE POLICY
	5.5	Recreation

N/A	5.5.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the prohibition of destination gaming facilities such as casinos and commercial bingo halls.
N/A	5.5.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location and type of recreational facilities so as not to degrade environmentally sensitive areas, and the designation of locations for marinas, boat launches, docks and anchorages so as not to degrade sensitive marine or coastal areas.
N/A	5.5.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of sites providing safe public access to beaches, the identification and designation of areas of recreational significance, and the designation of locations for community and public boat launches, docks and anchorages.
✓	5.5.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.
✓	5.5.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.
	5.6	Cultural and Natural Heritage
N/A	5.6.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification, protection, preservation and enhancement of local heritage.
N/A	5.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation and protection of the heritage value and character of historic coastal settlement patterns and remains.
	5.7	Economic Opportunities
N/A	5.7.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address economic opportunities that are compatible with conservation of resources and protection of community character.
	5.8	Health and Well-being
✓	5.8.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

POLICY STATEMENT COMPLIANCE	
✓	COMPLIANCE WITH TRUST POLICY
	NOT IN COMPLIANCE WITH TRUST POLICY for the following reasons:



Islands Trust

REQUEST FOR DECISION

LOCAL TRUST COMMITTEE BYLAW SUBMISSION

File No.: 3900-04
SA-RZ-2023.1 (Gaines)

DATE OF MEETING: August 2, 2023
TO: Islands Trust Executive Committee
FROM: Brad Smith, Island Planner
SUBJECT: Saturna Island Local Trust Committee – Bylaw No. 138

RECOMMENDATION

1. **THAT the Islands Trust Executive Committee approve Saturna Island Local Trust Committee Bylaw No. 138, cited as Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023 in accordance with Section 27 of the *Islands Trust Act*.**

DIRECTORS COMMENTS

Saturna Island Local Trust Committee has referred Bylaw No. 138 to the Executive Committee for approval under Section 27 of the *Islands Trust Act*. Staff recommends that the Executive Committee approve the bylaw as it is not contrary to or at variance to the Islands Trust Policy Statement.

IMPLICATIONS OF RECOMMENDATION

Organizational

None

Financial

None

Policy

None

Implementation/Communications

Communication to **Saturna Island Local Trust Committee** regarding the Executive Committee decision by **August 4, 2023**.

Other

None

PURPOSE

Saturna Island Local Trust Committee Bylaw No. 138, cited as “Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023” (Attachment 6) is intended to amend the Saturna Island Land Use Bylaw No. 119, 2018 (LUB) to rezone the waterfront portion of the subject parcel located at 445 East Point from Rural Residential (RR) to Rural General (RG) to allow for the creation of two waterfront RG zoned lots through subdivision.

BACKGROUND

Saturna Island Local Trust Committee Bylaw No. 138

At the February 2, 2023 regular meeting the LTC directed staff to proceed with the application and to draft amending Bylaw No. 138.

The LTC gave first reading of proposed Bylaw No. 138 on May 5, 2023. At that meeting, the LTC also directed staff to schedule a Community information Meeting (CIM) and a public hearing. A CIM and public hearing were held on July 27, 2023.

Following the completion of the public hearing, the LTC gave proposed Bylaw No. 138 second and third reading at the July 27, 2023 meeting.

The LTC considered and determined that proposed Bylaw No. 138 is not contrary to or at variance with the Islands Trust Policy Statement on May 5, 2023 (Attachment 4).

Issues Relating To Provincial Interest

The Proposed Bylaw was referred to Capital Regional District – Building Inspection, Parks Canada, Island Health, and Mayne, North and South Pender Local Trust Committees for comment.

Island Health and CRD responded with no objections. Mayne, North and South Pender Local Trust Committees responded that their interests are unaffected. No other responses were received.

Issues Relating To First Nation Interest

The Proposed Bylaw was referred to Cowichan Tribes, Halalt First Nation, Ts’uubaa-asatx Nation (Lake Cowichan), Lyackson First Nation, Malahat First Nation, Pauquachin First Nation, Penelakut Tribe, Semiahmoo First Nation, Snuneymuxw First Nation, Stz’uminus First Nation, Tsartlip First Nation, Tsawout First Nation, Tsawwassen First Nation, Tseycum First Nation and WSANEC Leadership Council for comment.

Ts’uubaa-asatx Nation had no comments at this time but noted that this “no comment” response is specifically intended for this application and is without prejudice to all future consultation with our Nation regarding not only the renewal of this application but any other application or decision within the Ts’uubaa-asatx Nation traditional territory.

Tsawwassen First Nation (TFN) has no concerns regarding this file, at this time. However, when any physical works are considered for the rezoned area, TFN requests an opportunity to review all copies of interim and final environmental and archaeological reports before any new construction commences.

Snuneymuxw First Nation defers comments regarding the referral. Snuneymuxw’s deferral is only applicable to initial notification and not transferrable. Furthermore, Snuneymuxw’s deferral is not an acknowledgment of any

potential impacts or infringements to the Snuneymuxw Treaty of 1854, Aboriginal rights, or title. It is not a derogation or interpretation of Snuneymuxw's treaty rights. Snuneymuxw First Nation reserves the right to review this deferral if new information arises.

Malahat Nation notes that the proposed activity falls outside of core Malahat traditional territory, and as such they acknowledge and respect the local First Nation(s)' opportunity to act as primary correspondents in this case. However, in the event they do not, or are unable to respond, Malahat Nation reserves the right to consultation and engagement, and continue to require disclosure on an ongoing basis regarding this referral

Issues Relating To Resources and Enforcement

None

Public Comments

None at time of finalizing staff report.

Staff Comments

The Executive Committee is being asked to approve Saturna Island Bylaw No. 138, cited as "Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023" in accordance with Section 27 of the *Islands Trust Act*.

Based on the foregoing, the recommendations on page 1 are supported as:

- The proposed bylaws have been determined to be consistent with the ITPS by the LTC;
- First Nation referrals were completed and no concerns were raised;
- Agency referrals were completed and no concerns were raised;
- Statutory processes have been completed including the statutory notification and holding of a public hearing prior to third reading of the bylaw.

KEY ISSUES/CONCEPTS

- The application is consistent with OCP development policies and does not require an OCP amendment as there is no overall increase in density on the parcel as density is already capped at 16 through a Section 219 covenant agreed upon in a previous rezoning application.
- Should rezoning be approved, the applicant will still be required to seek provincial subdivision approval for the creation of the two waterfront lots. The Islands Trust would be a referral agency in this process to ensure the subdivision layout is consistent with current bylaw provisions.

RELEVANT POLICY

- Section 27 of the *Islands Trust Act*
- Islands Trust Policy Statement Directive Policies
- Islands Trust Policy 1.3.i [Policy Statement Implementation Policy]

ALTERNATIVE

1. Determine that the bylaw is contrary to the Islands Trust Policy Statement:

THAT the Executive Committee request that staff advise Saturna Island Local Trust Committee in writing that the Executive Committee considers that Bylaw No. 138, cited as Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023 is contrary to or at variance with the Islands Trust Policy Statement for [INSERT REASONS], and advise the Saturna Island Local Trust Committee on steps needed to address the specified issues.

Submitted By:	Brad Smith, Island Planner	July 27, 2023
Concurrence:	Stefan Cermak, Director, Planning Services	July 27, 2023

ATTACHMENTS

1. EC Submission Cover
2. Bylaw Submission Checklist
3. Bylaw Referrals Report
4. Islands Trust Policy Statement Directives Only Checklist
5. EC Policy Checklist
6. Bylaw No. 138
7. First Nations follow-up Tracking



Local Trust Committee Bylaws
Submission for Executive committee Approval

Local Trust Committee: Saturna Island Local Trust Committee

Bylaw No.: SA-138

Bylaw Type: Land Use Bylaw

Date of resolution referring bylaw to Executive Committee: 27-Jul-2023

- ☒ Bylaw Submission Checklist attached
- ☒ Policy Statement Checklist attached*
* not required for administrative bylaws
- ☒ Summary of Bylaw Intent Attached

Received by Islands Trust Secretary:

Signature: _____
Secretary

Date: _____

Deadline for Executive Committee decision (one month after receipt by Secretary as determined pursuant to the Interpretation Act*): _____

Date bylaw will appear on Executive Committee agenda: _____

- *a month means "a period calculated from a day in one month to a day numerically corresponding to that day in the following month, less one day"*
- *In the calculation of time expressed as clear days, weeks, months or years, or as "at least" or "not less than" a number of days, weeks, months, or years, the first and last*

Distribution: Executive Committee

Director, LPS

Local Trust Committee

Planner

Planning Clerk

Bylaw: SA-138

Trust Area: Saturna Island Local Trust Committee

Type: Land Use Bylaw

Bylaw No.: SA-138

Application No.: SA-RZ-2022.2

Trust Initiated: No

Proofread By:

Clerk: Yes

Technical Staff: No

Planner: Yes

First Reading Date: 25-May-2023

Bylaw Sent to Referrals: Yes

Date Proposed Bylaw to Web: 09-Jun-2023

Resolutions:

Resolution Waiving Public Hearing: No

Resolution Authorizing Public Hearing: Yes

Resolution to Proceed no Further Date:

Secretary Signature Block:

Secretary's Signature: Chonk, Jas

Date: 07-Jul-2023

File complete and ready for Public review: Yes

Public Hearings:

Location: Saturna Recreation and Cultural Centre

Proofread By: Chonk, Jas

Legal Paper: Gulf Island Driftwood

First Publish Date: 12-Jul-2023

Second Publish Date: 19-Jul-2023

Alternate Paper:

First Publish Date:

Second Publish Date:

Mailout Date: 07-Jul-2023

Delivery Notices: 07-Jul-2023

Date Public Hearing Held: 27-Jul-2023

Second Reading Date: 27-Jul-2023

Third Reading Date: 27-Jul-2023

From: Li, Cong (Rebecca) <Cong.Li@islandhealth.ca>
Sent: Friday, April 28, 2023 2:39 PM
To: Jas Chonk; 'Gulf Info (PC)'; Aggie Chan; 'jarnet@crd.bc.ca'
Cc: Brad Smith
Subject: RE: Saturna Island Local Trust Committee Draft Bylaw 138 Referral - For Response

Hi Jas,

Please feel free to forward this email on to anyone who may be involved.

Thanks for the opportunity to comment on the Saturna Island Local Trust Area Bylaw Referral – Bylaw no: 138

Island Health has no objection for the proposed amendments. Proposed subdivision referrals may be sent to Island Health for further comments.

Please do not hesitate to contact me if you have further questions or concerns.

Kind regards,

Rebecca Cong Li

Environmental Health Officer - B. Sc., B. Tech, CPHI(C)

Environmental Public Health - Gateway Village Health Unit - #201 – 771 Vernon Ave, Victoria, V8X 5A7
250-519-3401 x 33648

Cong.Li@Islandhealth.ca



I respectfully acknowledge that my place of work is located on the unceded Coast Salish territory of the lək̓ʷəŋən peoples represented by the Esquimalt and Songhees Nations and the W̱SÁNEĆ peoples represented by the Malahat, Pauquachin, Tsawout, Tseycum, and Tsartlip Nations.

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From: Jas Chonk <jchonk@islandstrust.bc.ca>
Sent: Thursday, April 13, 2023 9:17 AM
To: 'Gulf Info (PC)' <gulfinfo@pc.gc.ca>; Aggie Chan <ACHan@crd.bc.ca>; 'jarnet@crd.bc.ca' <jarnet@crd.bc.ca>; Li, Cong (Rebecca) <Cong.Li@islandhealth.ca>

Cc: Brad Smith <bsmith@islandstrust.bc.ca>

Subject: Saturna Island Local Trust Committee Draft Bylaw 138 Referral - For Response

Hello Referral Coordinators:

The Saturna Island Local Trust Committee has asked that its draft Bylaw No. 138 be referred to you for comment. The referral package prepared by Island Planner Brad Smith is attached.

Purpose: Amendments would be made to the Saturna Island Land Use Bylaw No. 119, 2018 (LUB) to rezone the waterfront portion of the subject parcel located at 445 East Point from Rural Residential (RR) to Rural General (RG) to allow for the creation of two waterfront RG zoned lots through subdivision.

Additional information, including a preliminary staff report and the current bylaws, is available at: <https://islandstrust.bc.ca/island-planning/saturna/current-applications/>

A reply is respectfully requested by **Friday, May 12, 2023**.

Should you have any questions, or require further information, please contact Island Planner Brad Smith at 250-405-5194 or bsmith@islandstrust.bc.ca and he would be happy to answer any questions you may have.

Please direct referral responses to southinfo@islandstrust.bc.ca or by mail to: Islands Trust, Victoria Head Office – 200-1627 Fort Street, Victoria BC V8R 1H8.

Thank you for your time and attention to this matter.

Sincerely,

Jas Chonk

Legislative Clerk

Islands Trust

200-1627 Fort Street | Victoria BC V8R 1H8

T 250-405-5164 | islandstrust.bc.ca

You can also reach us toll-free via Service BC 1-800-663-7867 | 604-660-2421



Preserving and protecting over 450 islands and surrounding waters in the Salish Sea

I respectfully acknowledge that the Islands Trust Area is located within the treaty lands and territories of the BOŖÉĆEN, Cowichan Tribes, K'ómoks, Lyackson, MÁLEXEL, Qualicum, scəwəθən, səliwətaʔ, SEMYOME, shíshálh, Skwxwú7mesh, Snaw-naw-as, Snuneymuxw, Songhees, Spune'luxutth', SṠÁUTW, Stz'uminus, ʔaʔəmen, Ts'uubaa-asatx, Wei Wai Kum, We Wai Kai, WJOLELP, WSIKEM, Xeláltxw, Xwémalhwu, Xwsepsum, and xʷməθkʷəy̓əm First Nations. Islands Trust is committed to reconciliation and to working together to preserve and protect this ecologically, culturally, and spiritually significant region in the Salish Sea.

BYLAW REFERRAL FORM
 RESPONSE SUMMARY

- ☐
 Approval Recommended for Reasons Outlined Below
- ☐
 Approval Recommended Subject to Conditions Outlined Below
- ☒
 Interests Unaffected by Bylaw
- ☐
 Approval Not Recommended Due to Reason Outlined Below

Saturna Island Local Trust Area
 (Island)

J. Chonk

(Signature)

May 5, 2023
 (Date)

138
 (Bylaw Number)

Jas Chonk, Legislative Clerk
 (Name and Title)

North Pender Island Local Trust Committee
 (Agency)

BYLAW REFERRAL FORM
RESPONSE SUMMARY

- ☐
 Approval Recommended for Reasons Outlined Below
- ☐
 Approval Recommended Subject to Conditions Outlined Below
- ☒
 Interests Unaffected by Bylaw
- ☐
 Approval Not Recommended Due to Reason Outlined Below

Saturna Island Local Trust Area
 (Island)


 (Signature)

May 5, 2023
 (Date)

138
 (Bylaw Number)

Jas Chonk, Legislative Clerk
 (Name and Title)

South Pender Island Local Trust Committee
 (Agency)

From: SouthInfo
Sent: Tuesday, May 16, 2023 2:10 PM
To: Jas Chonk
Subject: FW: Saturna Island Local Trust Committee Draft Bylaw 138 Referral

From: Aggie Chan <ACHan@crd.bc.ca>
Sent: Friday, May 12, 2023 4:15 PM
To: SouthInfo <SouthInfo@islandstrust.bc.ca>
Subject: RE: Saturna Island Local Trust Committee Draft Bylaw 138 Referral

Good afternoon,

CRD has no comment on this said referral.

Thank you!

Regards,

Aggie Chan

Senior Administrative Secretary | Real Estate Services

T: 250.360.3176

[Facebook](#) | [Twitter](#) | [Instagram](#) | [LinkedIn](#) | www.crd.bc.ca



Capital Regional District
625 Fisgard Street
Victoria, BC V8W 1R7

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BYLAW REFERRAL FORM
 RESPONSE SUMMARY

- ☐
 Approval Recommended for Reasons Outlined Below
- ☐
 Approval Recommended Subject to Conditions Outlined Below
- ☒
 Interests Unaffected by Bylaw
- ☐
 Approval Not Recommended Due to Reason Outlined Below

Saturna Island Local Trust Area
 (Island)


 (Signature)

May 29, 2023
 (Date)

138
 (Bylaw Number)

Jas Chonk, Legislative Clerk
 (Name and Title)

Mayne Island Local Trust Committee
 (Agency)



Ts'uubaa-asatx Nation

Project Name:

Saturna Island LTC Bylaw No. 138

FN Consultation ID:

Saturna Bylaw 138

Consulting Org Contact:

Jas Chonk

Consulting Organization:

[Islands Trust](#)

Date Received:

Friday, April 14, 2023

Ts'uubaa-asatx Nation
313B Deer Lake Road
Lake Cowichan, British Columbia
V0R 2G0
Phone: 250-749-3301
Fax: 250-749-4286

April 17, 2023

Islands Trust
Attn: Jas Chonk

Au Si'em:

Ts'uubaa-asatx Nation is in receipt of the referral for: Saturna Island LTC Bylaw No. 138

This application is located within the Ts'uubaa-asatx Nation statement of intent area; it is the interest of the Ts'uubaa-asatx Nation to respectfully maintain our rights and access to the lands and resources throughout our territory.

Ts'uubaa-asatx Nation does not have any comments to provide at this time regarding this application proceeding. Please note that this "no comment" response is specifically intended for this application and is without prejudice to all future consultation with our Nation regarding not only the renewal of this application but any other application or decision within the Ts'uubaa-asatx Nation traditional territory.

Furthermore, we may choose in the future to address the issues of Aboriginal rights and/or title infringement and compensation through the treaty process, the courts or other dispute resolution processes. We also reserve the right to raise objections if any cultural use, archaeological sites or environmental impacts are identified when the above development is being carried out or if we discover impacts on our rights or interest that we had not foreseen.

Should you require any further information, please do not hesitate to contact our office.

Uy shkweyul'tst ,
Monty Horton

Hul'q'umi'num language terms:

Au Si'em: a term denoting high respect.
Uy shkweyul'tst: Have a good day.

From: TFN Referrals <referrals@tsawwassenfirstnation.com>
Sent: Friday, April 21, 2023 3:13 PM
To: Jas Chonk; SouthInfo
Cc: Robin Buss
Subject: Re: Saturna Island Local Trust Committee Draft Bylaw 138 Referral - For Response

Thank you for your email.

Tsawwassen First Nation (TFN) has no concerns regarding this file, at this time. However, when any physical works are considered for the rezoned area, TFN requests an opportunity to review all copies of interim and final environmental and archaeological reports before any new construction commences.

hay čx^w qə
Thank you

Amelia Cooper, B.A., Cert.
Referrals Analyst
Treaty Rights and Title Department
Tsawwassen First Nation
1926 Tsawwassen Drive, Tsawwassen, BC V4M 4G4
C 604-619-6930



From: Jas Chonk <jchonk@islandstrust.bc.ca>
Sent: Thursday, April 13, 2023 5:32 PM
To: TFN Referrals <referrals@tsawwassenfirstnation.com>
Subject: Saturna Island Local Trust Committee Draft Bylaw 138 Referral - For Response

Hello Tsawwassen First Nation Referral Coordinator:

The Saturna Island Local Trust Committee has asked that its draft Bylaw No. 138 be referred to you for comment. The referral package prepared by Island Planner Brad Smith is attached.

Purpose: Amendments would be made to the Saturna Island Land Use Bylaw No. 119, 2018 (LUB) to rezone the waterfront portion of the subject parcel located at 445 East Point from Rural Residential (RR) to Rural General (RG) to allow for the creation of two waterfront RG zoned lots through subdivision.

Additional information, including a preliminary staff report and the current bylaws, is available at:
<https://islandstrust.bc.ca/island-planning/saturna/current-applications/>

A reply is respectfully requested by **Friday, May 12, 2023.**

Should you have any questions, or require further information, please contact Island Planner Brad Smith at 250-405-5194 or bsmith@islandstrust.bc.ca and he would be happy to answer any questions you may have.

Please direct referral responses to southinfo@islandstrust.bc.ca or by mail to: Islands Trust, Victoria Head Office – 200-1627 Fort Street, Victoria BC V8R 1H8.

Thank you for your time and attention to this matter.

Sincerely,

Jas Chonk

Legislative Clerk

Islands Trust

200-1627 Fort Street | Victoria BC V8R 1H8

T 250-405-5164 | islandstrust.bc.ca

You can also reach us toll-free via Service BC 1-800-663-7867 | 604-660-2421



Preserving and protecting over 450 islands and surrounding waters in the Salish Sea

I respectfully acknowledge that the Islands Trust Area is located within the treaty lands and territories of the BOKEĆEN, Cowichan Tribes, K'ómoks, Lyackson, MÁLEXEL, Qualicum, scəwəθən, salilwətał, SEMYOME, shishálh, Skwxwú7mesh, Snaw-naw-as, Snuneymuxw, Songhees, Spune'luxutth', SÁÁUTW, Stz'uminus, łaʔəmen, Ts'uubaa-asatx, Wei Wai Kum, We Wai Kai, WJOLELP, WSIKEM, Xeláltxw, Xwémalhkww, Xwsepsum, and xʷməθkʷəy̓əm First Nations. Islands Trust is committed to reconciliation and to working together to preserve and protect this ecologically, culturally, and spiritually significant region in the Salish Sea.

Jas Chonk

From: SouthInfo
Sent: Wednesday, April 26, 2023 2:01 PM
To: Jas Chonk; Brad Smith
Subject: FW: Consultation Saturna Island Local Trust Committee Draft Bylaw 138 Referral

From: Hannah Paulson <hannahp@snuneymuxw.ca>
Sent: Wednesday, April 26, 2023 2:00 PM
To: SouthInfo <SouthInfo@islandstrust.bc.ca>
Cc: Desiree Thomas <Desireet@snuneymuxw.ca>
Subject: RE: Consultation Saturna Island Local Trust Committee Draft Bylaw 138 Referral

Good afternoon,

Thank you for referral details and application information. Currently, Snuneymuxw First Nation defers comments regarding the above-mentioned referral. Snuneymuxw's deferral is only applicable to initial notification and not transferrable. Furthermore, Snuneymuxw's deferral is not an acknowledgment of any potential impacts or infringements to the Snuneymuxw Treaty of 1854, Aboriginal rights, or title. It is not a derogation or interpretation of Snuneymuxw's treaty rights. Snuneymuxw First Nation reserves the right to review this deferral if new information arises.

Please feel free to contact our Referrals Clerk at landsclerk@snuneymuxw.ca or (250) 740-2300 if you have any questions.

Thank you.

From: SouthInfo
Sent: Tuesday, May 16, 2023 2:10 PM
To: Jas Chonk
Subject: FW: Malahat Nation Response to Saturna Island Local Trust Committee Draft Bylaw 138 Referral
Attachments: R23050 Response.pdf

From: Kate Richey <kate.richey@malahatnation.com>
Sent: Friday, May 12, 2023 3:00 PM
To: SouthInfo <SouthInfo@islandstrust.bc.ca>
Subject: Malahat Nation Response to Saturna Island Local Trust Committee Draft Bylaw 138 Referral

Hello,

Please see Malahat Nation's response attached.

Regards,
Kate



Kate Richey
Referrals Coordinator
Malahat Nation
110 Thunder Road | Mill Bay, BC | V0R 2P4
Cel: (250) 208-5554 | Tel: (250) 743-3231
www.malahatnation.com

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Malahat Nation

110 Thunder Road | Mill Bay, BC | V0R 2P4

Tel: (250) 743-3231 | Fax: (250) 743-3251

info@malahatnation.com | www.malahatnation.com

May 12th 2023

Islands Trust
Victoria Head Office
200-1627 Fort Street, Victoria BC

Malahat Referral No: R23050

Via email: southinfo@islandstrust.bc.ca

RE: Malahat Nation Response to Saturna Island Local Trust Committee Draft Bylaw 138 Referral

Dear Island Trust,

Thank you for your consultation request for Saturna Island Local Trust Committee Draft Bylaw 138 Referral dated April 13th 2023, located in Malahat Nation's traditional territory.

Malahat Nation notes that the proposed activity falls outside of core Malahat traditional territory, and as such we acknowledge and respect the local First Nation(s)' opportunity to act as primary correspondents in this case. However, in the event they do not, or are unable to respond we reserve our right to consultation and engagement, and continue to require disclosure on an ongoing basis regarding this referral.

Thank you for your time and consideration.

Sincerely,

Kate Richey
Referrals Coordinator
Malahat Nation



Islands Trust

POLICY STATEMENT DIRECTIVES ONLY CHECK LIST

Bylaw and File No: 138

SA-RZ-2023.1 (Gaines)

LTC Endorsement: May 25, 2023

PURPOSE

To provide staff with the Directives Only Checklist to highlight issues addressed in staff reports and as a means to ensure Local Trust Committee address certain matters in their official community plans and regulatory bylaws and Island Municipalities address certain matters in their official community plans and to reference any relevant sections of the Policy Statement.

POLICY STATEMENT

The Policy Statement is comprised of several parts. Parts I and II outline the purpose, the Islands Trust object, and Council's guiding principles. Parts III, IV and V contain the goals and policies relevant to ecosystem preservation and protection, stewardship of resources and sustainable communities.

There are three different kinds of policies within the Policy Statement as follows:

- Commitments of Trust Council which are statements about Council's position or philosophy on various matters;
- Recommendations of Council to other government agencies, non-government organizations, property owners, residents and visitors; and
- Directive Policies which direct Local Trust Committees and Island Municipalities to address certain matters.

DIRECTIVES ONLY CHECK LIST

The Policy Statement Directives Only Checklist is based on the directive policies from the Policy Statement (Consolidated April 2003) which require Local Trust Committees to address certain matters in their official community plans and regulatory bylaws and Island Municipalities to address certain a matters in their official community plans in a way that implements the policy of Trust Council.

Staff will use the Policy Statement Checklist (Directives Only) to review Local Trust Committee and Island Municipality bylaw amendment applications and proposals to ensure consistency with the Policy Statement. Staff will add the appropriate symbol to the table as follows:

- ✓ if the bylaw is **consistent** with the policy from the Policy Statement, or
- ✗ if the bylaw is **inconsistent (contrary or at variance)** with a policy from the Policy Statement, or
- N/A if the policy is not applicable.

Part III Policies for Ecosystem Preservation and Protection

CONSISTENT	NO.	DIRECTIVE POLICY
	3.1	Ecosystems
✓	3.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and protection of the environmentally sensitive areas and significant natural sites, features and landforms in their planning area.
N/A	3.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.
✓	3.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the regulation of land use and development to restrict emissions to land, air and water to levels not harmful to humans or other species.
	3.2	Forest Ecosystems
N/A	3.2.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of unfragmented forest ecosystems within their local planning areas from potentially adverse impacts of growth, development, and land-use.
	3.3	Freshwater and Wetland Ecosystems and Riparian Zones
N/A	3.3.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.
	3.4	Coastal and Marine Ecosystems
N/A	3.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of sensitive coastal areas.
✓	3.4.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for and regulation of development in coastal regions to protect natural coastal processes.

PART IV: Policies for the Stewardship of Resources

CONSISTENT	NO.	DIRECTIVE POLICY
	4.1	Agricultural Land
N/A	4.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and preservation of agricultural land for current and future use.
N/A	4.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation, protection, and encouragement of farming, the sustainability of farming, and the relationship of farming to other land uses.
N/A	4.1.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of adjacent properties to minimize any adverse affects on agricultural land.

CONSISTENT	NO.	DIRECTIVE POLICY
N/A	4.1.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the design of road systems and servicing corridors to avoid agricultural lands unless the need for roads outweighs agricultural considerations, in which case appropriate mitigation measures shall be required to derive a net benefit to agriculture
N/A	4.1.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address land uses and activities that support the economic viability of farms without compromising the agriculture capability of agricultural land.
N/A	4.1.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of Crown lands for agricultural leases.
	4.2	Forests
N/A	4.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the need to protect the ecological integrity on a scale of forest stands and landscapes.
N/A	4.2.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the retention of large land holdings and parcel sizes for sustainable forestry use, and the location and construction of roads, and utility and communication corridors to minimize the fragmentation of forests.
N/A	4.2.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of forest ecosystem reserves where no extraction will take place to ensure the preservation of native biological diversity.
	4.3	Wildlife and Vegetation
	4.4	Freshwater Resources
✓	4.4.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater, water quality is maintained, and existing, anticipated and seasonal demands for water are considered and allowed for.
N/A	4.4.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses
	4.5	Coastal Areas and Marine Shorelands
N/A	4.5.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the needs and locations for marine dependent land uses.
N/A	4.5.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the compatibility of the location, size and nature of marinas with the ecosystems and character of their local planning areas.
N/A	4.5.10	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.
N/A	4.5.11	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address opportunities for the sharing of facilities such as docks, wharves, floats, jetties, boat houses, board walks and causeways.
	4.6	Soils and Other Resources
N/A	4.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of productive soils.

PART V: Policies for Sustainable Communities

CONSISTENT	NO.	DIRECTIVE POLICY
	5.1	Aesthetic Qualities
N/A	5.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of views, scenic areas and distinctive features contributing to the overall visual quality and scenic value of the Trust Area.
	5.2	Growth and Development
✓	5.2.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.
✓	5.2.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address any potential growth rate and strategies for growth management that ensure that land use is compatible with preservation and protection of the environment, natural amenities, resources and community character.
✓	5.2.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means for achieving efficient use of the land base without exceeding any density limits defined in their official community plans.
N/A	5.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of areas hazardous to development, including areas subject to flooding, erosion or slope instability, and strategies to direct development away from such hazards.
	5.3	Transportation and Utilities
N/A	5.3.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of a classification system of rural roadways, including scenic or heritage road designations, in recognition of the object of the Islands Trust.
	5.3.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the impacts of road location, design, construction and systems.
N/A	5.3.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of areas for the landing of emergency helicopters.
N/A	5.3.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.
	5.4	Disposal of Waste
N/A	5.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of acceptable locations for the disposal of solid waste.

CONSISTENT	NO.	DIRECTIVE POLICY
	5.5	Recreation
N/A	5.5.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the prohibition of destination gaming facilities such as casinos and commercial bingo halls.

N/A	5.5.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location and type of recreational facilities so as not to degrade environmentally sensitive areas, and the designation of locations for marinas, boat launches, docks and anchorages so as not to degrade sensitive marine or coastal areas.
N/A	5.5.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of sites providing safe public access to beaches, the identification and designation of areas of recreational significance, and the designation of locations for community and public boat launches, docks and anchorages.
N/A	5.5.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.
N/A	5.5.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.
	5.6	Cultural and Natural Heritage
N/A	5.6.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification, protection, preservation and enhancement of local heritage.
N/A	5.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation and protection of the heritage value and character of historic coastal settlement patterns and remains.
	5.7	Economic Opportunities
N/A	5.7.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address economic opportunities that are compatible with conservation of resources and protection of community character.
	5.8	Health and Well-being
✓	5.8.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

POLICY STATEMENT COMPLIANCE	
✓	COMPLIANCE WITH TRUST POLICY
	NOT IN COMPLIANCE WITH TRUST POLICY for the following reasons:

Executive Committee

Policy Checklist

Checklist Key:

Consistent	The bylaw is consistent with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Contrary	The bylaw is inconsistent (contrary or at variance) with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Not-Applicable	The policy is not applicable with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv .

Executive Committee Legislative Role Policy (2.4)

Consistent	i	Bylaw is consistent with the object of the Trust
Consistent	ii	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement
Consistent	iii	Bylaw does not expose the Islands Trust to unreasonable expense in the administration or enforcement of the bylaw
Consistent	iv	Bylaw is not enacted without legal authority, including inconsistency with the relevant OCP (based on legal advice)

Checklist Key:

Requires Resources	Staff resources required to assist with administration.
No Resources Required	No staff resources required.

The Bylaw has been Examined Against Best Management Practices for Delivery of Local Planning Services as found in Section 5.9 of the Islands Trust Policy Manual

No Resources Required	B.5	Bylaw is consistent with the object of the Trust
No Resources Required	B10	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement

Comments

Completed By: Jas Chonk

Status

Date Resolution Referred to Exective Committee: 27-Jul-2023

Reading:

PROPOSED

SATURNA ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 138

A BYLAW TO AMEND SATURNA ISLAND LAND USE BYLAW NO. 119, 2018

The Saturna Island Local Trust Committee, being the Local Trust Committee having jurisdiction in respect of the Saturna Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as “Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023”.

2. Saturna Island Local Trust Committee Bylaw No. 119, cited as “Saturna Island Land Use Bylaw No. 119, 2018,” is amended as follows:

2.1 Inserting a new row in the Site Specific Regulations Table immediately following the row referencing RG(d) with the Site-Specific Zone Reference of “RG(e)”, such that it reads:

RG(e)	The North West 1/4 Of Section 12, Saturna Island, Cowichan District, Except Parts In Plans 19569, 20704, VIP63161, VIP79024 and VIP84336	(4) Despite 4.2.12 no subdivision plan may be approved unless the lots created by the subdivision have an average area of at least 2.3 hectares (5.68 acres).
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2.2 Schedule “B” – Zoning Map, is amended by changing the zoning classification of a portion of the lands legally described as The North West 1/4 Of Section 12, Saturna Island, Cowichan District, Except Parts In Plans 19569, 20704, VIP63161, VIP79024 and VIP84336 from Rural Residential (RR) to Rural General (e) [RG(e)], as shown on Plan No. 1 attached to and forming part of this bylaw, and by making such alterations to Schedule “B” of Bylaw No. 119 as are required to effect this change.

3. SEVERABILITY

If any provision of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid provision must be severed from the Bylaw and the decision that such provision is invalid must not affect the validity of the remaining provisions of the Bylaw.

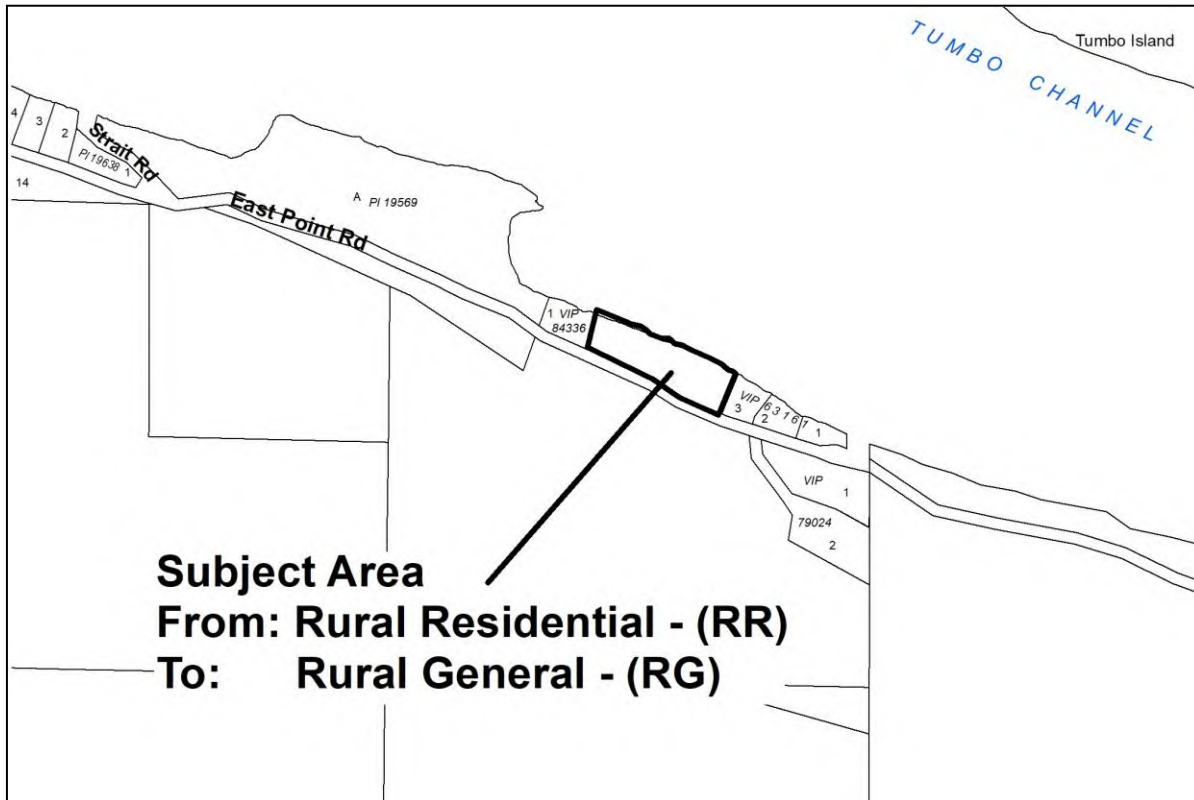
READ A FIRST TIME THIS	25 TH	DAY OF	MAY	2023.
PUBLIC HEARING HELD THIS	27 TH	DAY OF	JULY	2023.
READ A SECOND TIME THIS	27 TH	DAY OF	JULY	2023.
READ A THIRD TIME THIS	27 TH	DAY OF	JULY	2023.
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS	_____	DAY OF	_____	20____
ADOPTED THIS	_____	DAY OF	_____	20____

CHAIR

SECRETARY

SATURNA ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 138

Plan No. 1



First Nation Engagement

Referral of: Saturna Island Bylaw 138

First Nation: Cowichan Tribes

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Halalt

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Ts'uubaa-asatx Nation (Lake Cowichan)

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
April 17, 2023	Ts'uubaa-asatx Nation does not have any comments to provide at this time regarding this application proceeding. Please note that this "no comment" response is specifically intended for this application and is without prejudice to all future consultation with our Nation regarding not only the renewal of this application but any other application or decision within the Ts'uubaa-asatx Nation traditional territory. Furthermore, we may choose in the future to address the issues of Aboriginal rights and/or title infringement and compensation through the treaty process, the courts or other dispute resolution processes. We also reserve the right to raise objections if any cultural use, archaeological sites or environmental impacts are identified when the above development is being carried out or if we discover impacts on our rights or interest that we had not foreseen.	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Lyackson

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Malahat

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
May 12, 2023	Malahat Nation notes that the proposed activity falls outside of core Malahat traditional territory, and as such we acknowledge and respect the local First Nation(s)' opportunity to act as primary correspondents in this case. However, in the event they do not, or are unable to respond	JC

	we reserve our right to consultation and engagement, and continue to require disclosure on an ongoing basis regarding this referral.	
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Pauquachin

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Penelakut Tribe

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Semiahmoo

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Snuneymuxw

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
April 25, 2023	Thank you for referral details and application information. Currently, Snuneymuxw First Nation defers comments regarding the above-mentioned referral. Snuneymuxw's deferral is only applicable to initial notification and not transferrable. Furthermore, Snuneymuxw's deferral is not an acknowledgment of any potential impacts or infringements to the Snuneymuxw Treaty of 1854, Aboriginal rights, or title. It is not a derogation or interpretation of Snuneymuxw's treaty rights. Snuneymuxw First Nation reserves the right to review this deferral if new information arises.	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Stzuminus

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Tsartlip

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Tsawout

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Tsawwassen

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
April 21, 2023	Tsawwassen First Nation (TFN) has no concerns regarding this file, at this time. However, when any physical works are considered for the rezoned area, TFN requests an opportunity to review all copies of interim and final environmental and archaeological reports before any new construction commences.	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: Tseycum

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

First Nation: WSANEC

Date	Comment/Action	Initial
April 13, 2023	Sent Referral	JC
June 27, 2023	Sent Follow-up Email.	JC

BRIEFING

To:	Executive Committee	For the Meeting of:	August 2, 2023
From:	CAO	Date Prepared:	July 25, 2023
SUBJECT:	Discussion of visioning process for Trust Council, 2022-2026		

PURPOSE: A visioning process is being developed for the September 2023 Trust Council meeting, following EC and Governance Committee direction. This briefing is to review key principles and concepts for a visioning session.

BACKGROUND: There are a number of concurrent processes underway at the Islands Trust regarding long range planning including a recent Strengths, Weaknesses, Opportunities and Threats (SWOT) process, corporate plan development and a potential visioning session.

See the following direction:

That the Governance Committee work with Executive Committee and the Financial Planning Committee subgroup to determine a visioning exercise for trustees at September Trust Council.

In corporate plan development, following a SWOT, the next logical step is to engage in a visioning or values discussion. For context, at this time the Governance Committees is in the process of discussing interpretations of Section. 3 of the *Islands Trust Act*, the object clause, as a priority in their work plan. At their upcoming meeting on July 31, they will likely consider how this conversation can be introduced to Trust Council as a whole. The meaning and interpretation of the object clause is related to a vision for the organization and may inform such a session for Trust Council. The Financial Planning Committee (FPC) working group is proceeding with corporate plan development and has been informed by staff as to the visioning session. Finally, Executive Committee (EC) is tasked with oversight on delivery of a vision session.

Further, the Islands Trust is in the process of amending the Policy Statement, which many believe to be important to the mission and vision of the organization. Any visioning discussion should consider the Policy Statement and its place in providing a vision for the organization and region.

The goal of the session would be to support the development of a corporate plan and to establish a common set of principles and values for the Islands Trust and the 2022-2026 Council. Specifically, establishing a Trust Council approved vision, mission/mandate, and values will lead to goal development and advance strategic and fiscal planning.

In order to have an effective visioning session it is important to identify the key questions being asked, the goal(s) of the session, and an appropriate process. EC may wish to provide some insight or direction as the session is developed. Some preliminary questions are offered for consideration of Committee:

Key questions:

1. What are the key questions or considerations for Trust Council as they advance a vision?

2. What is the goal of the visioning session: a simple declaration of the vision of the Islands Trust or a more developed statement of the values of the organization?
3. Is the visioning focused upon the Islands Trust itself and its governance and operations or towards the region and the role the Trust would play?
4. What process or visioning exercise would benefit Trust Council?
5. Is the Policy Statement “the vision” and is S. 3, the object clause, the mandate/mission? Is more clarity needed here? How could this discussion be best presented to Council?
6. Is the process best delivered by staff or consultants?

Supplementary information is attached which provides a broad summary of the most recent visioning process held by the Islands Trust in 2017. Committee members do not need to deeply review this material however it does provide relevant information as Trust Council contemplates a similar exercise. Staff can provide a verbal update on the outcomes of the 2017 process.

ATTACHMENT(S):

1. **Draft of recent SWOT Analysis**
2. **Trust Council visioning information from 2017**

FOLLOW-UP: Any direction or insight from Committee will be actioned as a visioning session a visioning process for Trust Council in September.

Prepared By: R Hotsenpiller

Reviewed By/Date: July 25, 2023

PRELIMINARY COMBINED STRATEGIES RESULTING FROM STRENGTHS, WEAKNESSES, OPPORTUNITIES AND THREATS BY 4 GROUPS OF TRUST COUNCIL

Wed June 28, 2023

Strengths + Opportunities	Opportunities + Weaknesses
Strategies 1. Develop a process that allows communities to self organise and generate solutions so that communities own their official community plans; using the experience and knowledge of staff to make the new process replicable throughout the Trust Area. 2. Reinitiate the heritage overlay mapping project in cooperation/co-management with First Nations; gifting our resources and technology for the benefit of First Nations. 3. Explore how to include First Nations leadership at Trust Council. 4. Proactive engagement with communities to educate newcomers on islands specific and global emerging issues, to support community health, resiliency and self-sufficiency. 5. Leverage skills, experience, and knowledge of long-time community residents to support new families moving to the islands. 6. Explore ways to use funding from tourism for community sustainability and wellbeing. 7. Make conservancy sexy to encourage donations! 8. Leverage the unique and distinct mandate of the Islands Trust to compel the Province to support Islands Trust operations through further monetary support and better understanding by Ministries of the Islands Trust mandate.	Strategies Governance • That the Trust fulfil its mandate to cooperate with other bodies to develop better working relationships with regional districts, provincial ministries and First Nations to facilitate more informed, better resourced, and more efficient decision-making; enhance project delivery; address diverse geographical needs; and tackle effects of climate change. • That the Trust use its grant seeking and management capacity to enhance its ability to undertake and complete projects. • That the Trust use its relationship with the provincial government to obtain supplementary funding to update OCPs and LUBs once the new Policy Statement is approved. Communication • That the Trust use mapping and associated visuals to improve communications and understanding of what the effects of bylaws could be and why bylaws are being proposed. • That the Trust partner with community members/bodies to help tailor communications to account for local differences, and improve community engagement. • That the Trust use enhanced public appreciation of nature to engage constituents and to improve the Trust's visibility and communication of the Trust role to the public.

Strengths + Threats	Threats + Weaknesses
Strategies 1. Create diverse housing options using existing <u>authority</u> to avoid loss of socio-economic diversity 2. Leverage existing <u>protocol agreements</u> (ex: MOTI) to create active transportation networks 3. Use legislatively <u>mandated</u> ecological approach to build resiliency to wild fire risk and reduce risks to the preservation and protection of freshwater resources 4. Leverage the <u>collective strength (belief in the “preserve and protect...in cooperation with”)</u> First Nations, other agencies, citizens, trustees, staff to a. educate/communicate the “dangers” of the current population change/growth b. develop proactive integrative planning solutions c. avoid loss of credibility and mitigate discontent 5. Build on commitment to reconciliation to work toward shared decision making with First Nations	Strategies • Development strong policy for project planning and approval – which will include required elements for timing, resource planning re: staffing and dollars, inclusive of templates • Planning policies re: modern, relevant OCPs that allow for some degree of tailoring to specific or unique island/community needs within specific boundaries (Policy Statement), and model bylaws. Existing process essentially encapsulates this – just need to strengthen, solidify process. • Strong communications to communities to facilitate understanding of Islands Trust mandate and limitations. • Large # of trustees mean naturally longer time to discuss things, need to create TC agendas that allow for this. Agendas need to allow for trustee social time/workshops to engage with one another which will build relationship between trustees. • Policy review for frequency of TC meetings – use of e-meetings in between quarterly meetings for focused discussion/topics. COW? • Stronger reporting from Committees to TC, such that their recommendations to TC are more easily understood and voted on. Facilitating this might require stronger guidelines from TC ahead of committees starting work. • Identify and plan for activities (such as training) that will build trust and confidence between TC and committees, between trustees. • Communicate legal interpretations with all trustees. • Process/conversation each term to facilitate interpretation of the mandate and PS

	• Process/conversation to identify areas of common understanding/agreement between trustees that may point to areas TC can focus on, rather than areas where there is disagreement. • Council commitment to development and implementation of strong communications plan that is sufficiently resourced in terms of staffing and finances. • Empower trustees with key messaging to assist in communicating with the public (requires strong staff resourcing to achieve) • Welcome package to all new residents? These types of things will be contemplated in a strong comms plan. • Publish community support sheet with contact info for various governance bodies in Trust Area. These types of things will be contemplated in a strong comms plan. • Revamp the website to be more user friendly. • Gov Challenges not defined which limits ability to ID process/policy to address • Develop strong decision making processes/matrixes for TC reference
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Islands Trust, September 2016: Internal Facilitator's FINAL Agenda

Purpose:

- To capture and distil the emerging shared vision of the Islands Trust trustees. This will provide the basis of a draft vision that will be shared with constituent publics through the Fall for feedback

Outcomes:

- A set of clear themes that capture a shared, draft 10-year vision for the Islands Trust
- A short written summary of the key themes emerging from the session (1-2 pages)

Process:

Participants:

- Trustees and staff, amounting to approximately 35 people in total
- Facilitator: Suzanne Hawkes; Graphic Recorder: Avril Orloff

Min	Time	Topic	Purpose/Outcome	Activities	Tool/AV	Lead
	7:30	Set up room	Large open U or circle; tables on side for gear...	Nametags; charts up; markers, post-its, tape out; music on; refreshments out...		SH, SB and IT staff
	9:45	ARRIVE		[note Executive will be in a meeting from 8:30 – 10]		
10	10:00	Welcome and opening		Acknowledge un-ceded (Saanich) First Nation territory (Chair – Peter) [Option: Insert icebreaker here] Framing (5 min): Russ • Welcome and opening remarks (5 min max?); review outcomes. Note any members of public? This is a workshop, not a meeting • Not revisiting core mandate: preserve and protect “Object” of the trust • Introduce Suzanne and Avril Orloff graphic recorder		Chair (Peter) Russ Suzanne Avril

Min	Time	Topic	Purpose/Outcome	Activities	Tool/AV	Lead
				- Suzanne: speak to coastal history/roots; appreciation for trustees' responses - Avril - Graphic recorder: speak to role and how to work with images		
5	10:10	Icebreaker		- Quick pairs: eg. story of my name; what I love most about islands; what I love most about being Trustee/staff... - OR: continuum line: results vs. process; distance travelled travelled to get here...		
5	10:15	Introductions [optional]		Quick round: introductions – name, island		
10	10:20	Agenda review; group agreements		Review agenda - Clarify vision; what it is/isn't (vivid; what we DO want, not what we DON'T) - Point to examples in workbook? - Clarify outcome Review agreements - Step up/back (permission to cut people off – several asked for this) - Listen skillfully: seek 1st to understand, then to be understood - Be present: show up on time; no tech in session Speak to role of staff in meeting (to help generate/discuss ideas – but not to rank them)	Chart – agenda Workbook – graphic of purpose & vision? Chart - agreements	
40	10:35	Context: Landscape Review	Shared understanding of current and likely context Review of key data and/or projected trends re: demographics, energy, climate change impacts,	Scan Current context and projected trends <u>Staff presentation</u> (5-10 min) staff presents known data/existing reports eg. Indicator report, SGI economic report and "Status of the IT" report... (Russ/staff)	Templates for "current context" Pre-loaded post-its with survey	Russ and/or Clare/staff Suzanne

Min	Time	Topic	Purpose/Outcome	Activities	Tool/AV	Lead
			water, housing, economy, food, transportation, etc (see	<u>Survey summary</u> – Suzanne (5 min) - summary from survey/interviews ; see 10 copies of full survey; summary in workbook <u>Pair/trio reflections and additions (15 min)</u> - form pairs/trios and circulate to review, adding notes where appropriate (post-it notes) (15 min) <u>Areas to probe/blank graffiti charts for:</u> - Demographics - Nature/ecosystems - Housing - Local economy - Food - Water - Transportation (within/between islands) - Energy - First Nations - Civic engagement/Government - Services: Health care, education - Education services - External pressures etc. Climate change <u>Group reflections (10 min):</u> - final “gallery walk” of additional ideas - Q: What stands out?	summary ideas room for their post-its Workbook with summary 10 copies of full survey Extra post-it notes and pens	Avril invitation to engage with graphics/post-it additions
15	11:15	BREAK				
15	11:30	Vision 1 – solo exercise		- Set up guided visualization (5 min) - Do visualization (5 min); probe key areas (transportation, water, demographics, businesses and jobs, services, climate, energy... relationship with First Nations...)	Pens, workbooks	

Min	Time	Topic	Purpose/Outcome	Activities	Tool/AV	Lead
				- Timeframe: 10 years (2026) - Solo journaling [doodles] (10-15 min)		
45	11:45	Vision 2 – Small groups	Generate shared ideas	Small group sharing - form small circles/groups of 4-5 [mix islands; mix staff and trustees] - [groups: ospreys, cedar, salal, raven, arbutus, salmon, orca...] – option: each have talking object - <u>round: share stories</u> of what you saw/felt... interviews, ask Qs of each other – SUSPEND JUDGEMENT (2 min each = 10 min) - <u>create a shared story</u>: capture key shared ideas and create a shared story to share. Capture key ideas on post-it notes (20 min) - Option: post-its OR <u>magazine article</u> – create a shared story 20 years from now highlighting how remarkable this region models vibrant community, thriving economy within ecological limits... - <u>Prepare posters</u> or post-it notes to share (10 min)	Post-it notes Sharpies Option: template charts with categories etc. demographic s, nature, economy, housing...	
30	12:30	LUNCH (WORKING)		Work: clusters, naming...		
15	1:00	energizer	Raise energy and prepare for generative listening and dialogue vs. debate	“Yes AND” exercise		
30	1:15	Vision 3: Share creative ideas		Present shared stories/posters/post-it notes - Present stories/ideas, eg. magazine article posters OR each group shares and posts post-it note ideas on chart templates (for transportation, energy, water etc.) - Max. 5 min per group	Template charts for magazine article OR categories...	
30	1:45	Vision 4: Reflections, patterns and emerging core themes	Digest and share emerging patterns	Group reflections: what stands out? Patterns? (option: pairs/trios, then large group)		

Min	Time	Topic	Purpose/Outcome	Activities	Tool/AV	Lead
15	2:15	BREAK		Option: time permitting, work with 1-2 volunteers to craft 2-3 sentences/paragraphs... Give Avril time to work; team to support could include Suzanne, Russ, Clare....		
30	2:30	Ranking core ideas...	Get sense of priority ideas	OPTION: ranking... using dotmocracy (trustees only)_ Remind folks: this is not a decision – rather a ‘weather check’ on the collective ideas rising to the top, prior to community conversations	Dots	
20	3:00	Next steps		Subcommittee to write up capture DARCI if needed	DARCI...	
10	3:20	Session Evaluation				
	3:30	CLOSE				

Islands Trust Visioning Session, September 2016:

Summary Report

Purpose

To capture and distil the emerging shared vision of the Islands Trust trustees. This will provide the basis of a draft vision that will be shared with constituent publics through the Fall for feedback

Outcomes

- A short report with a set of clear themes that capture preliminary ideas for a shared, draft 10-year vision for the Islands Trust, to form the basis of conversations with Trust Area residents
- Graphic Recording of the day's collective work

Process/Method

Survey and Interviews

An online survey was fielded from July 27 – August 10th, 2016 to all 26 Islands Trust trustees. Twenty-five of them responded to the survey: two completed an in-email version and two submitted a Word version; the rest completed it on-line. All results were combined and collated. One Trustee participated in an in-depth interview in lieu of the survey; five others both completed the survey and were interviewed. Thus, 100% of the Trustees participated in the process.

Pre-Reading:

A briefing package was circulated to Trustees prior to the session. This included:

- State of the Islands Indicator Project Interim Report
- Results of the Life on the Islands: Area Resident Survey
- Copy of the Islands Trust Fund's Vision

Workshop Agenda

As part of a 3-day Trust Council meeting, a 6 hour facilitated workshop was held in Sidney, BC on September 13th. Participants included 24 of the 26 Trustees, the CAO and staff members. Four representatives from San Juan County Council also joined part of the meeting, and members of the public observed the session. The workshop was designed not to reach firm decisions or conclusions, but rather to generate ideas and identify common themes that could be used for community consultations on a 10 year vision for the Islands Trust. [See Workbook for details of the process, including the agenda] A graphic recorder visually captured the key ideas highlighted in this brief report. .

Key Themes

Caring, connected, diverse communities

- healthy, resilient, inclusive

Healthy natural environment

- islands are clean and green
- vibrant full forest ecosystems
- healthy oceans and forests
- more protected areas
- increased wildlife

Reconciliation and collaboration with First Nations

- caring for land and sea together with First Nations
- increased awareness and respect of First Nations
- island spirit-places are protected and respected

Local businesses and farming supported

- more locally grown food
- eat local

Water stewardship

- long-term, integrated water management
- protected water resources
- alternative water sources

Diverse, green, affordable housing

- neighbourhood 'nodes'/clusters of diverse and affordable housing
- different types of housing
- land ownership options (eg. co-ops; community land trusts)
- better use of current built environment (eg. convert some large houses into multi-unit homes)
- homes with small footprints (eg. energy efficient; solar powered; using local materials; 'green')

Supportive (appropriate) technology

- -appropriate
- -electric plus 'electric-assisted' vehicles (eg. bikes)

Renewable energy

- solar, wind, wave (tidal)

Some cross-cutting ideas

- Self-sustaining; be responsible
- Learning to live "smaller" – reduce our footprint/impact on the environment
- cultural shift: sharing ie governance, housing, vehicles, food, power, cultures etc.

Other ideas

- Proactive planning
- Expand the Islands Trust

One theme that led to further discussion was around "Being a Leader/Role Model for the World". Terms such as "beacon of hope", "excellence in leadership", and "act locally, think globally" were used to try and define the theme further. This led to more extensive discussion and the creation of alternative ideas, which Trustees then ranked. In the end, two ideas received relatively high 'scores' – but they received only 7 'votes' each, out of 24 Trustees (staff did not participate in the ranking exercise). The top two ideas were:

- Exemplary care for an extraordinary place
- We, Island communities, work together with First Peoples and their ancient knowledge, to preserve and protect our islands and surrounding seas

Islands Trust

Vision Statement

Draft 1

Prepared for Russ Hotsenpiller, Chief Administrative Officer

9 November 2017

PROJECT

Create a written vision statement for Islands Trust, one that aligns with the graphic illustration, messaging of the Object of the Trust and detailed Policy Statement.

REFERENCES

I have included the original draft Vision Statement and the graphic illustration, as these may be helpful references when reviewing the proposed Vision Statement.

Original Vision Statement Submitted for Consideration

“Local First Nations have been stewards of the islands of the Salish Sea for millennia. The Islands Trust Council joins them in this responsibility through decisions and actions that foster collaborative decision-making in support of its vision:

The islands of the Trust Area have healthy and productive marine, aquatic and terrestrial ecosystems where resources are jointly managed with First Nations to sustain ecological and cultural values. Island communities are resilient, caring and diverse. Every islander has access to affordable housing, local food, enough clean water, and contributes to decision-making. Farmers, local businesses and non-profits are well supported and thriving. Island communities are recognized leaders in innovative actions and technologies within localized, post-carbon economies.”

Graphic Illustration:



RECOMMENDATIONS AND INTRODUCTORY NOTES

In our last meeting, we discussed the key points to be included in the new Vision Statement. We began by analyzing the original draft Vision Statement and identified the following:

- Marine environment is important to include
- Same for First Nations
- Don't need so much detailed focus on communities, but do reflect the spirit of community.
- Preserve and protect is an important concept to echo. However, it's more than that; it's ensuring the islands stay intact for the next generation.
- Potentially include affordable housing, or allude to it.
- While the statement should be inspirational, ensure it aligns with wording/brand voice of other Islands Trust materials.
- Consider the concept of living within our means: sustainability, self-sustaining, reducing impact on environment

Other recommendations:

Aspirational – As noted, I recommend creating a Vision Statement that is more aspirational in nature (e.g., "Our Vision is to have....") instead of outlining the end result (e.g., "Islands Trust has...."). In this way, the Vision Statement has a more energetic, striving, inspirational quality.

Clear and Concise – Keep the statement clear, concise and jargon-free. This will be most appealing to all readers, both internal and external.

Simple – Resist the urge to fit everything into the Statement. As a Vision, it should be high-arching and not get into copious amount of detail. When there's too much detail, it's difficult to read and understand.

NEW VISION STATEMENTS

Here are a few different versions for your consideration. (Note that these are drafts and merely to get us moving in the right direction.)

Version #1. (This version encapsulates the points above, presenting them in an active, aspirational manner, without getting too casual/edgy.)

Our vision is to work with First Nations to preserve and protect the unique marine and land environments of the Trust Area, keeping them pristine for current and future generations. We're committed to the long-term sustainability of our communities, and to developing innovative solutions that ensure businesses and residents thrive in harmony with their environment.

Version #2. (This version plays more on the wording in the graphic statement, with a lively feel and the use of fragments, instead of full sentences.)

At Islands Trust, we have a vision: to preserve and protect the islands of the Trust Area. To create healthy, resilient communities, where innovative planning, affordable housing and environmental stewardship go hand in hand. To work in close alignment with First Nations, and remain true to ecological and cultural values. To ensure both current and future generations prosper and grow, while maintaining respect for the fragility of our natural environment.

Version #3. (This is short, sweet, and to the point. With Vision Statements, shorter is better!)

Our vision is to preserve and protect our unique marine and land environments in joint management with First Nations, and to ensure the long-term sustainability of island communities and businesses.

Version #4. (This is another version for consideration. Instead of making it aspirational, it's more of a statement about Islands Trust.)

We maintain the unique and special character of the Trust Area, protecting and preserving both the marine and land environments. Our communities are at the heart of our efforts: we work in alignment with First Nations, residents and businesses to ensure a quality of life in harmony with our natural surroundings.

Trust Council Quarterly Meeting Schedule September 26-28, 2023

Tuesday, September 26	Wednesday, September 27	Thursday, September 28
10:00 Executive Committee Meeting	8:30 Trust Area Services Consent Agenda Items TPC Work Program Director's Report Conservancy Report Legislative Monitoring - BRF Decision/Discussion Items Policy Statement Project Placeholder	8:30 Closed Meeting Public are welcome to attend all sessions excluding the Closed Meeting Rise and Report
12:00 Lunch	9:00 Strategic Planning - Visioning Exercise	9:30 Break
1:00 Land Acknowledgement Call to Order and Approval of Agenda General Business Arising Consent Agenda Item(s) Adoption of Minutes RWMs TC FUAL 1:15 Trustee Roundtable Emerging issues for Trust Council	10:30 Break 10:45 San Juan County Council (draft placeholder)	9:45 Disposition of Delegations Correspondence New Business Trustee/Summary Updates First Nations Relations Freighter Anchorages/Oceans Protection Plan Update Salt Spring Island Watershed Protection Alliance (SSIWPA) Southern Gulf Islands Forum Átl'ka7tsem/Howe Sound Biosphere Region Baynes Sound/Lambert Channel Ecosystem Forum BC Ferries Advisory Committees Freighter Anchorages Update Shellfish
3:00 Break	12:00 Lunch	Priorities Chart December Trust Council Draft Schedule Disposition of Delegations Correspondence
3:15 Executive Consent Agenda Item(s) EC Work Program Decision/Discussion Items CAO's Report Accessibility Committee	1:30 Delegations/Public Comment 2:30 Planning Services Consent Agenda Items RPC Work Program Decision/Discussion Items Director's Report Office of the Ombudsperson Report	12:00 Adjournment (approx.)
4:30 Governance Committee Revisit Request for Trust Council Governance Review	3:00 Break 3:15 Administrative Services Consent Agenda Items FPC Work Program Director's Report Decision/Discussion Items 4:15 Placeholder	
5:30 Adjourn for the Day (approx.)	5:30 Adjourn for the Day (approx.)	
 = denotes requested agenda items	times are provided for information	

Pender Islands Community Hall
4418 Bedwell Harbour Rd, Pender Island

BRIEFING

To:	Executive Committee	For the Meeting of:	August 2, 2023
From:	Information Services	Date Prepared:	July 27, 2023
SUBJECT:	Assessment of Provision of Trust Council and Local Trust Committee Streaming Services		

PURPOSE:

To present an assessment of the current approach to digital provision of Trust Council (TC) and Local Trust Committee (LTC) public meeting streaming.

BACKGROUND:

Since September 2021, Islands Trust implemented a digital provision strategy to enable remote attendance for our TC and LTC meetings. For LTC's, chairs were equipped with hardware kits, including a laptop, combination camera, speaker, microphone, Wi-Fi hub, and tripod. Zoom and an open source video recording/live streaming package (OBS) were preconfigured on the laptops, enabling chairs to host and live stream meetings when internet connectivity was available. For Trust Council, a PTZ (Pan-Tilt-Zoom) camera was integrated with the existing digital PA (Public Address) system to provide live video streaming access for the public. This setup was introduced in December 2021 and has been in use for subsequent live council meetings through March 2023.

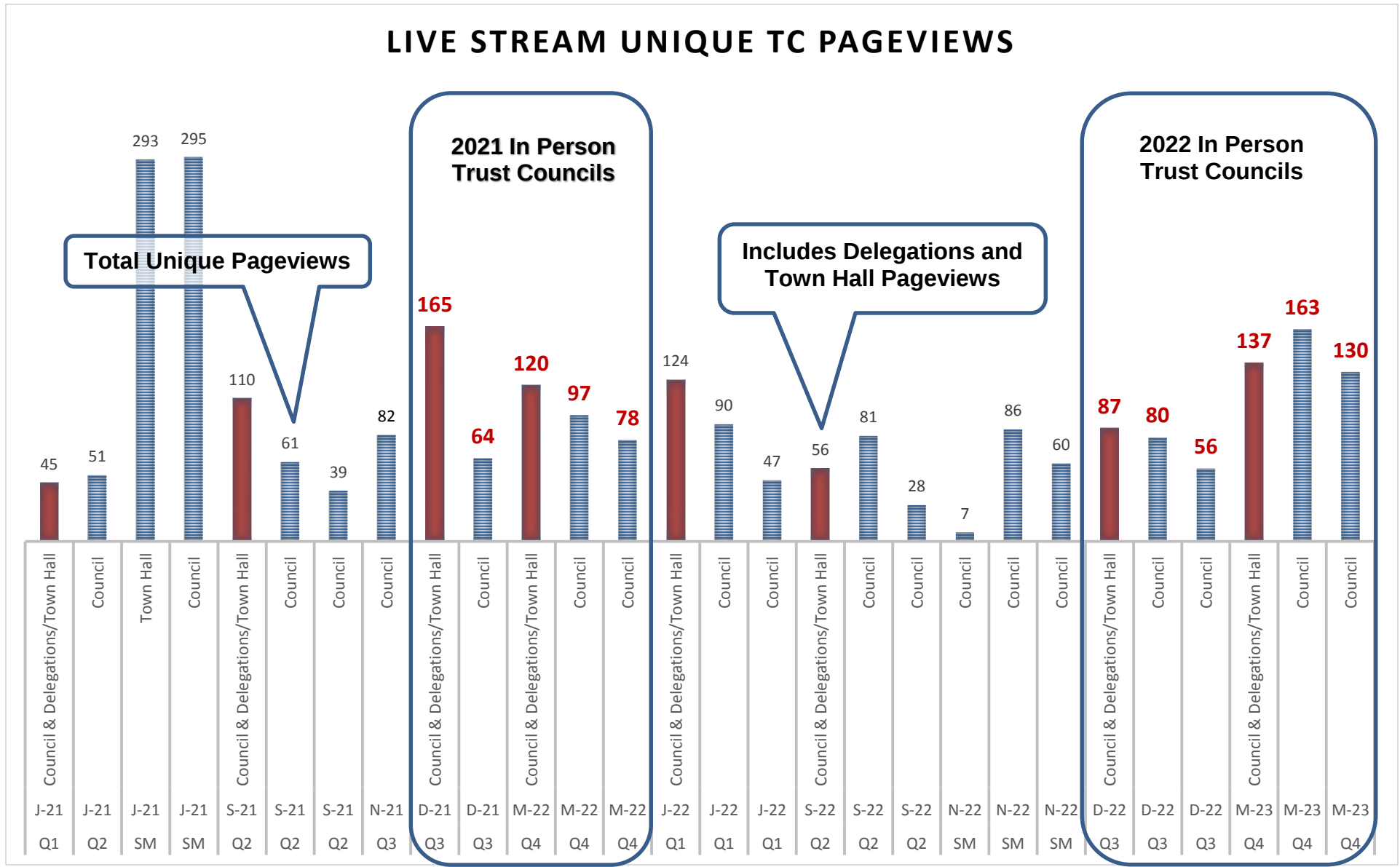
ASSESSMENT:

The charts on the following pages show the total number of unique page views for TC and LTC live streams, where a unique page view is recorded when a viewer accesses the live stream for the first time within a 24-hour period. These views are used to measure the reach and engagement of the audience.

Trust Council Live Streaming

Over the course of four in-person events, the total number of viewers accessing the live stream was 1,177, with an average of 107 viewers and a median of 97 viewers per day. These figures significantly exceeded the historical 5-10 in-person attendees, indicating a sustained high level of public engagement and reaching a more diverse audience with various perspectives. During Trust Council's Zoom-based meetings in the same period, the total number of viewers accessing the live stream was slightly lower at 814, with an average of 68 viewers and a median of 59 viewers per day. This suggests that the public's interest in live-streamed events remained robust even when in-person meetings were held.

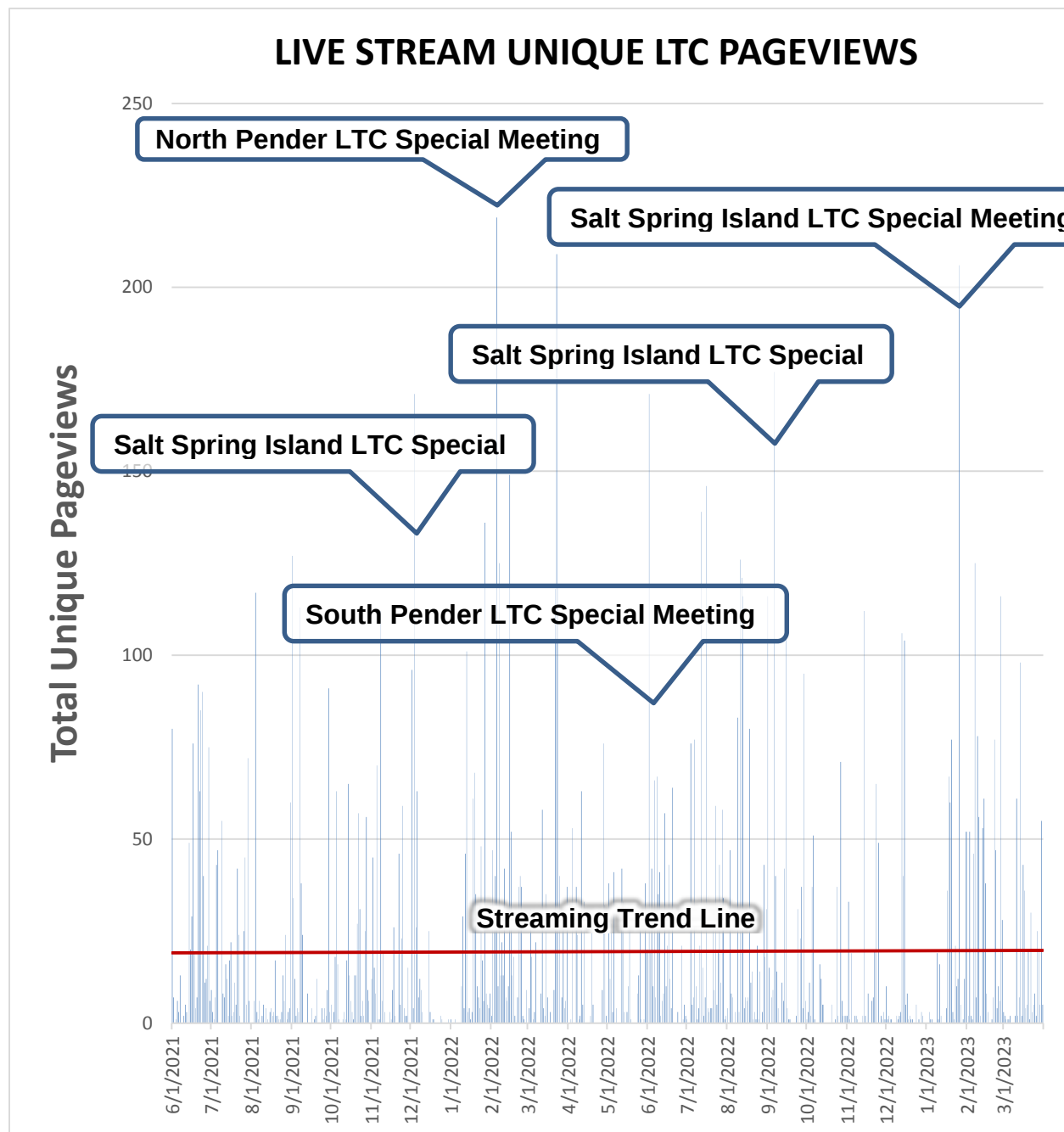
LIVE STREAM UNIQUE TC PAGEVIEWS



LTC Live Streaming

Across 643 live-streamed LTC events, the total number of viewers accessing the LTC meeting live stream was 16,709, with an average of 19 viewers and a median of 5 viewers per event. Notably, 127 events had no unique pageviews, indicating an opportunity to improve promotion and encourage remote attendance for LTC meetings.

The trend line for remote attendance remained flat, suggesting that the public's overall use of the streaming service has been consistent over time. It is also worth noting that the top 5 streamed events were all Community Information Meetings, more commonly referred to as Special Meetings.



CONCLUSION:

Our assessment of the digital provision for Trust Council (TC) and Local Trust Committee (LTC) public meeting streaming reveals a consistent and strong interest from the public in accessing live meeting content online. Whether Trust Council meetings are held entirely online or in person with the option for remote attendance, the public has demonstrated sustained engagement, as indicated by the significant viewership numbers. This underscores the importance of offering digital access to these meetings, which not only reaches a larger and more diverse audience but also enhances public participation and involvement in decision-making processes.

Furthermore, our analysis highlights the particular significance of LTC Special Meetings in driving high usage of the provided streaming service. These Community Information Meetings have attracted the highest attendance among LTC and TC events, indicating the public's keen interest in topics that directly impact the community and are of particular relevance to them.

Moving forward, it is evident that the digital provision of TC and LTC public meeting streaming plays a crucial role in fostering community engagement, ensuring transparency in our decision-making processes, and ultimately leading to more inclusive and effective governance.

FOLLOW-UP:

Staff will receive Executive feedback on this preliminary report. Staff will move forward assessing the other factors important to this decision and report back to Trust Council on findings at a later date.

Prepared By: Mark van Bakel, Information Services Manager
Reviewed By/Date: Russ Hotsenpiller, Chief Administrative Officer

From: Rob Pingle <rpingle@islandstrust.bc.ca>

Sent: Friday, July 14, 2023 9:44 AM

To: Chris Hutton <chutton@islandstrust.bc.ca>; Lori Foster <lfoster@islandstrust.bc.ca>; Russ Hotsenpiller <rhotsenpiller@islandstrust.bc.ca>

Subject: EC request from SS LTC regarding UBCM Attendance

Hello,

At yesterday's SS LTC meeting the following resolutions were passed.

SS-2023-82

It was MOVED and SECONDED,

That Salt Spring Island Local Trust Committee approve expenses for Union of B.C. Municipalities 2023 convention registration for Trustee Patrick.

CARRIED

Trustee Harris opposed

SS-2023-83

It was MOVED and SECONDED,

That Salt Spring Island Local Trust Committee request the Executive Committee to fund the expenses for Trustee Patrick to attend the Union of B.C. Municipalities 2023 convention.

CARRIED

Trustee Harris opposed

I believe our next step is to submit a Request for Decision. I note the next EC meeting is August 2 and the deadline for submissions is July 27.

Please advise if you would like me to do this work.

Thanks, Rob

Rob Pingle

Legislative Clerk | Deputy Secretary

Islands Trust

1-500 Lower Ganges Road | Salt Spring Island, BC V8K 2N8

Phone: 250-538-5600 | www.islandstrust.bc.ca

You can also reach us toll-free via Service BC 1-800-663-7867 | 604-660-2421

Preserving and protecting over 450 islands and surrounding waters in the Salish Sea

I respectfully acknowledge that the Islands Trust Area is located within the treaty lands and territories of the BOŖEĆEN, Cowichan Tribes, K'ómoks, Lyackson, MÁLEXEL, Qualicum, scəwəθən, səliwətəʔ, SEMYOME, shishálh, Skwxwú7mesh, Snaw-naw-as, Snuneymuxw, Songhees, Spune'luxutth', SÁÁUTW, Stz'uminus, ʔaʔəmen, Ts'uubaa-asatx, Wei Wai Kum, We Wai Kai, WJOLÉLP, WSIKEM, Xeláltxw, Xwémalhwu, Xwsepsum, and xʷməθkʷəy̓əm First Nations. Islands Trust is committed to reconciliation and to working together to preserve and protect this ecologically, culturally, and spiritually significant region in the Salish Sea.

July 24, 2023

Dear Islands Trust Council,

The Vancouver Island and Coastal Communities (VICC) Climate Leadership Steering Committee provides information sharing, project collaboration, and advocacy for climate initiatives across Vancouver Island and Coastal Communities. In our inaugural four-year term, the committee of elected regional district representatives and supporting academic leaders and local government staff achieved the following:

1. Territorial analysis of the region's vulnerabilities to climate change and survey of local government priorities for climate action conducted by UVic researchers in 2020
2. Local Government Climate Resiliency Summit for elected officials, staff and First Nations that gathered over 150 people from across the region in Fall 2020
3. Youth Climate Summit held in Spring 2021
4. First Nations Engagement led by Alderhill, an Indigenous consulting company
5. Establishment of an inter-regional staff network in partnership with the Community Energy Association (CEA)

Through these efforts, the committee strengthened relationships among municipalities, regional districts, and urban and rural communities in our region and identified where the best value exists for ongoing inter-regional coordination. This work reaffirmed the need for and benefit of increased coordination on a regional scale to strengthen climate action, improve information sharing, increase organizational capacity particularly for small and rural communities, improve collaboration on projects of shared interest, enhance staff support in the delivery of cost-effective programs and services, avoid duplication of effort, and to strengthen senior level government advocacy.

To continue this work, the VICC Climate Leadership Steering Committee requires funding from member regional districts. According to a population-based formula, we are requesting \$250 from Islands Trust.

Service Proposal:

The research and engagement noted above led the VICC Climate Leadership Steering Committee to determine that its greatest value moving forward is as an inter-regional network convener, facilitator, and advocate for effective and cohesive climate action. This will include the following services:

- Organize annual summit of elected officials, staff, NGO's and businesses for information sharing, relationship building, identifying collaboration opportunities, and advocacy prioritization
- Maintain quarterly steering committee meetings as a strategic planning body
- Liaise with CEA's staff peer network to share best practice and support collaborative initiatives
- Develop a digital resource library for sharing best practices, data, and new initiatives
- Facilitate and administer functional working groups based on shared priorities
- Engage in senior government level advocacy based on climate action advocacy priorities identified through the VICC Climate Leadership Steering Committee and AVICC
- Support continued relationship building with Indigenous communities across VICC

CEA Secretariat:

Currently the convening of the Steering Committee is supported through partnership with the Community Energy Association (CEA) in a secretariat role. CEA is a non-profit organization with extensive experience in climate planning, engagement, convening networks, advancing cross-regional collaboration, and driving project implementation with local governments and Indigenous communities. Along with providing expertise and project management, CEA is the fiscal agent for the project and brings in-kind contributions to the project from other funding sources, valued at close to \$100,000.

Funding Request:

To retain CEA in the role of secretariat and to provide the proposed services for the inter-regional climate action network, the VICC Climate Leadership Steering Committee requests the following funding commitment from regional districts across a two-year timeframe of late 2022 through to the end of 2024 (see table 1 below). At the end of this period the funding model will be re-evaluated.

Table 1. Summary of Regional District Funding Allocations

Regional District	Requested Amount*	Status
Alberni-Clayoquot	5,900	
Capital	31,500	Pending
Comox Valley	13,000	Approved
Cowichan Valley	16,000	
Mount Waddington	1,900	
Nanaimo	22,550	
qathet	2,400	Approved
Strathcona	8,400	
Sunshine Coast	5,600	Approved
Islands Trust	250	
Total	107,500	

*Funding amount per regional district based on a formula factoring in population with adjustments for density

Table 2 provides the budget for project deliverables. Note that in-kind funding is being provided through contributions from internal staff time as well as CEA's contributions. Significant in-kind funding in the form of volunteer time and other funding sources has been contributed to support the convening of the committee and the project outcomes produced to date. As part of the secretariat role, CEA will continue to seek additional funds to support the project.

Table 2. Project deliverables and budget highlights

Deliverable	Cost
Ongoing Secretariat tasks (CEA): • Coordination of steering committee meetings • Overarching project management • Fiscal and contract management, grant applications • Development and maintenance of digital resource library • Administration and liaison with regional staff network (in-kind)	\$30,000/year (with significant additional in-kind contributions from CEA)
Reporting: • Compilation of research and engagement results • Preparation of strategic vision and goals document • Phase 3 end report	\$9,500
Events: • Annual Summit in 2024 • Other events (e.g. LGLA)	\$28,000
Relationship building with Indigenous partners and others*	\$10,000
TOTAL	\$107,500

*CEA will support grant applications for additional funding to further support this work and other initiatives that may arise (e.g. working groups)

We are happy to share any further information and thank you in advance for your consideration and support.

Sincerely,



Mayor Michelle Staples
City of Duncan
VICC Climate Leadership Steering
Committee Co-Chair
mayor@duncan.ca



Councillor Will Cole-Hamilton
City of Courtenay
VICC Climate Leadership Steering
Committee Co-Chair
wcole-hamilton@courtenay.ca



Councillor Ben Geselbracht
City of Nanaimo
VICC Climate Leadership Steering
Committee Co-Chair
ben.geselbracht@nanaimo.ca

Attachments:

1. VICC Climate Leadership Steering Committee DRAFT Terms of Reference
2. Territorial Analysis & Survey of Local Government Priorities for Climate Action
3. VICC Resilience Summit Nov 2020 Outcomes Report
4. VICC Youth Summit May 2021 Outcomes Report
5. VICC Indigenous Engagement Summary Report by Alderhill 2023
6. VICC-CL Budget Summary
7. VICC-CL Phase 1 and 2 Project Budget Summary
8. VICC-CL Phase 3 2022-2024 Detailed Budget

Vancouver Island and Coastal Communities – Climate Leadership (VICC-CL) Steering Committee

Terms of Reference

The purpose of these Terms of Reference is to ensure that members are aware of the expectations and commitments of the Steering Committee.

OVERVIEW

The overarching goal of the VICC-CL Steering Committee is to support effective and cohesive climate action across the VICC region by acting as an inter-regional network convener, facilitator, and advocate through the provision of the following services:

- Organize annual summit of elected officials, staff, NGO's and businesses for information sharing, relationship building, identifying collaboration opportunities, and advocacy prioritization
- Maintain quarterly VICC-CL steering committee meeting as a strategic planning body
- Liaise with CEA's staff peer network to share best practice and support collaborative initiatives
- Develop a digital resource library for sharing best practices, data, and new initiatives
- Facilitate and administer functional working groups based on shared priorities
- Engage in senior government level advocacy based on climate action advocacy priorities identified at the summit, through peer networks and AVICC
- Support continued relationship building with Indigenous communities across VICC

MEMBERSHIP

- First Nations are invited to participate and have a standing invitation to the table
- One elected director from each Regional District appointed by motion of the Regional District board. Each board may also appoint an alternate but is not obligated to do so. Meetings will be attended by the representative and by the alternate if the representative is not able to attend.
- Representatives from Vancouver Island colleges and universities by invitation
- Regional District and local government staff are invited to the table as supports and advisers
- The group will be kept to a manageable size to maintain forward momentum

ROLES & RESPONSIBILITIES

Role of Co-Chairs:

- Two to three local government elected officials and/or First Nation representatives will act as Co-Chairs for the Steering Committee for a one-year term.
- Co-Chair responsibilities include:
 - Leading the development of an annual workplan
 - Liaising with the Steering Committee's secretariat
 - Rotate chairing quarterly Steering Committee meetings.

Role of Members:

Members of the VICC-CLP Steering Committee commit to:

1. Recognizing that local climate solutions are needed to mitigate and adapt to climate change.
2. Attending and actively participating in quarterly meetings organized by the Secretariat.
3. Providing input and feedback to the Secretariat on the administration of the committee
4. Engage in learning, mentoring, and communicating with other elected officials
5. Apply lessons learned to climate action, based on peer-reviewed climate science and best practices.
6. Wholeheartedly championing the Steering Committee within and outside of their work areas and sharing relevant learnings from the Steering Committee with their council and regional district colleagues and local government administration.
7. Fostering a safe environment for exploring challenges and advancing leading edge and collaborative solutions.
8. Notifying the Secretariat and fellow members of the Steering Committee, as soon as practical, if any matter arises which may be deemed to affect the positive progression of the Steering Committee.

Activities members may engage in include:

- Participate at meetings, including making presentations, recommending speakers and topics, and providing an update on climate-related activities;
- Participate in subcommittees and implementation clusters, which may include in-kind or financial support towards special project work; and
- Share best practices and other information and provide links to resources about related activities of interest / relevance to members of the Network.

Associate members:

- Representatives from Vancouver Island universities and colleges, local government staff, or other associate members may be invited to speak at or participate in steering committee meetings, sub-committee working groups, or other events hosted by the Steering Committee

Role of Community Energy Association (CEA):

The Community Energy Association will provide secretariat services to the Steering Committee, including:

- Member management and onboarding of new members
- Coordination of steering committee meetings
- Private webpage hosting & management
- Development and maintenance of digital resource library
- Overarching project management
- Fiscal and contract management, grant applications
- Administration and liaison with regional staff network (in-kind)
- Evaluation and reporting

MEETING PROCESSES

- The Steering Committee will meet virtually for four quarterly meetings annually.
- Meetings will be structured around a workplan that will be generated from feedback of all members and steered by the Co-Chairs.
- Meetings will be structured to encourage free and open discussion of relevant issues, within the constraints of the planned agendas. Each meeting may consist of:
 - (Optional) Closed Discussion – Primary members only
 - Presentations from members or invited guests
 - Roundtable Updates
 - Updates from the VICC regional staff peer network
 - Updates from the Secretariat
- Meetings will typically be scheduled for 2 hours. Occasionally, extended meetings or additional activities may be scheduled that are particularly timely/important.
- Meeting agendas will be provided at least one week prior to the scheduled meeting.
- These terms of reference will be reviewed annually by the members.
- Subcommittees or working groups may form around specific issues and hold additional meetings as needed.

PRINCIPLES FOR ENGAGEMENT

The Steering Committee will adhere to the following principles to promote inclusivity through its work:

- Acknowledge that individuals have unique and particular needs in the learning and work environment
- Promote inclusivity by reasonably adjusting procedures, activities, and physical environments
- Be inclusive in all forms of communication
- Treat all with sensitivity, respect, and fairness

REPORTING

The Steering Committee will report to Regional Districts through the board-appointed representative. A short summary of each meeting will be circulated to Steering Committee members after each meeting, to be used for reporting purposes at the discretion of members.

The Co-Chairs of the Steering Committee, with support from the CEA Secretariat, will send an annual update to:

- The AVICC Executive
- The UBCM Special Committee on Climate Action
- FCM
- The Minister of Environment and Climate Change Strategy
- Climate Solutions Advisory Council
- The Climate Caucus
- First Nations Health Authority
- First Nations (by way of working group members sending to the Nations in their areas)

The working group will apply to present at annual AVICC conferences.

DECISION MAKING

- Non-financial decisions will be made by consensus of all members present
- Financial decisions will be made by majority vote of the committee

EVALUATION

The Network's success will be determined by a process of setting goals and assessing progress against those goals.

REVIEW & CHANGES TO THE TERMS OF REFERENCE

- This Terms of Reference is intended to be a living document and will be reviewed annually at minimum through member feedback.
- Changes may be made at any time by the consensus of the group

Last updated: July 13, 2023

APPENDIX – MISSION, VISION, VALUES

Mission

To connect local elected officials and staff from diverse communities in the VICC region and empower them to accelerate their work on climate change and meet their goals by sharing best practices, collaborating on problem solving and advocating to other orders of government.

Vision

Vancouver Island and Coastal Communities working together to reduce emissions and mitigate climate change at the same time as adapting to a changing climate by creating resilient, regenerative, inclusive and prosperous communities and economies.

Values

We are committed to:

1. Working in a spirit of **reconciliation and decolonization**¹ with the First Nations on whose homelands all of our cities, districts and towns are located.
2. Recognizing that **we need each other to flourish** and that collectively we are more powerful and have greater impact than working alone.
3. Working beyond climate considerations and taking an approach of **inclusive, regenerative community building**.
4. Respecting **local autonomy and decision making** and providing resources and support – especially to smaller local governments.
5. Using our time wisely, **staying focused**, and honouring the energy of those who are doing the work.
6. **Learning from each other** by making time in each meeting to share something we are excited about or struggling with.
7. Shifting the conversation about climate change to **joy, possibility and solutions** in order to create momentum and push through climate despair.
8. Bringing together First Nations, community-based, and academic ways of knowing and **valuing the areas of overlap and the differences**.
9. **Engaging our communities** through our climate action work.
10. Drawing on the **passion and energy of youth** in our communities and creating opportunities for youth involvement and participatory action research.
11. Working with a **sense of urgency while balancing** the need to build support and understanding and bring others along on the journey.
12. **Not duplicating** the efforts of others!

¹ Advancing reconciliation requires renewing and improving relationships with Indigenous peoples. One of the obstacles to this is that how we work together is often shaped by institutions, habits and ideas that reinforce colonial (unequal, unfair, discriminatory) relationships. We must actively commit to reshaping these institutions, habits and ideas so that we can create ways of working together that are fair, equitable and mutually supportive. When we commit to decolonization, then, we are committing to reflecting on and changing our institutions and ways of working, and our own ideas, to ensure that they support reconciliation.



VICC CLP Indigenous Engagement Summary Report

For the VICC CLP Steering Committee

By Alderhill Planning

Feb. 2023

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This document has been prepared for the Vancouver Island and Coastal Communities Climate Leadership Planning Steering Committee and is not intended for public distribution.

Introduction

The [Vancouver Island and Coastal Communities Climate Leadership Planning](#) (VICC CLP) Project aims to build a ten-year climate leadership plan for Vancouver Island and Coastal Communities (VICC). This project looks to 2030 and beyond, aimed at reducing emissions and mitigating the effects of climate change through collaborative efforts while adapting to the changing climate by creating resilient, regenerative, inclusive, and prosperous communities and economies. Led by the VICC CLP Steering Committee, composed of a group of local government representatives, the planning process aims to draw from and build on the unique circumstances of rural, urban, and First Nations communities while thinking as a whole region.

Beginning in 2019, and having faced challenges and delays due to the COVID-19 pandemic, this planning process has hosted two summits for locally elected officials, staff, First Nations, and youth. Although both summits included some Indigenous involvement, the project is seeking to capture additional input from Indigenous communities in the region to better understand what climate planning and mitigation work is underway and how these communities might like to move forward with the VICC CLP planning process.

With support from the VICC CLP Steering Committee and researchers at the University of Victoria, Alderhill Planning Inc., an Indigenous-owned planning firm, was brought in to lead this engagement.

This report, prepared for the VICC CLP Steering Committee, summarises the Indigenous engagements done and provides recommendations for how this work can move forward in a good way.

Project Overview & Data Summary

Indigenous communities on Vancouver Island and the surrounding coastal communities have strong relationships and histories with the land and water. These rich cultural knowledge systems help guide their work in caring for the land and responding to the impacts of climate change.

In respect of each community's sovereignty and self determination, in acknowledgement of that many Indigenous communities are disproportionately impacted by the effects of climate change, and recognizing that communities are informed by teachings of how to care for the land that go back to time immemorial, the VICC CLP Indigenous engagement set out to understand:

- How Indigenous communities in the VICC region are preparing for and adapting to the impacts of climate change;
- If there is interest in participating in this regional planning process; and
- If yes, how could the Steering Committee respectfully and relationally support current and future climate action?

The input would be woven into a shared action plan and inform the next phase of the VICC CLP process in developing the VICC Climate Action and Resilience Plan to 2030.

53 First Nations and eight Indigenous Tribal or Treaty Associations are within the VICC region. See Appendix 1 for a complete list of communities.

The following section of this report breaks down the engagements conducted by project phase, outlining what was planned and summarizing the data collected.

Phase One

Develop and launch surveys and interviews with First Nations staff and review public-facing planning documents to understand the climate challenges being faced by communities and how they are taking action to mitigate the impacts of climate change. This project phase took place in late spring and summer of 2022.

Survey & Interview Data Summary

A combination of recruitment emails and phone calls were used throughout the summer of 2022 to invite communities to provide their input via survey or interview. There was some initial interest from communities, with the invitation forwarded to various departments working on climate or resilience projects and some folks expressing interest and reaching out for more information. Unfortunately, despite early interest, no surveys or interviews were conducted due to various factors, including limited staff capacity and staff burnout following the COVID-19 pandemic, engagement fatigue, and other community priorities over the summer months.

The project team was able to have some informal communications with community staff. Although the above-stated reasons were most often shared for the community not being able to participate, some noted that taking part in this project would need support from Chief and Council; a process that can sometimes be time-consuming and un conducive to projects with shorter timelines. Other communities shared that they chose not to participate as they do not have dedicated climate or emergency plans in place.

Indigenous Climate Related Documents

12 publicly available Comprehensive Community Plans (CCPs), climate preparedness plans, emergency plans, articles noting community-based actions, and other climate planning-related documents from Indigenous communities in the VICC region were reviewed using a content analysis framework based on the survey and interview questions.

These documents spoke to some of the individual vulnerabilities and challenges individual communities are and will face due to climate change and the strategies and tools being implemented to help mitigate these effects.

Although the impacts and challenges of climate change will be different for each community, many communities will experience similar challenges and benefit from similar actions based on their geography and cultural background. As such, summaries of the documents have been provided based on the three distinct tribal regions in the VICC region: Kwakwaka'wakw, Nuuchah-nulth, and Coast Salish.

Kwakwaka'wakw

The Kwakwaka'wakw Peoples are the traditional inhabitants of the coastal areas of north-eastern Vancouver Island and mainland British Columbia. Many Kwakwaka'wakw communities in the VICC region are experiencing similar effects affecting the overall biodiversity as a result of climate change, including displacement; disruption and degradation of coastal and land-based ecosystems; deforestation; water quality issues; impacts to food supply and the introduction of pests and other invasive species.

Current mitigation efforts include changing management regimes used to protect the environment and its traditional plants, while creating a system that is inclusive of Kwakwaka'wakw, and includes their input. Several communities have found community involvement to be vital to the maintenance and rehabilitation of certain ecosystems, noting that it is a beneficial tool for restoring a sense of place within communities.

Namgis First Nation has been actively working to protect their lands, waters, medicines, and traditional food systems from the effects of climate change by focusing on stewardship, resilience, inclusion, knowledge, self-reliance, and wellness.¹ Namgis are actively developing a land use plan designed to protect and manage the integrity of the at-risk ecosystems.²

Many communities have experienced displacement as a result of climate change and are working independently to rebuild and strengthen their Nation's stewardship and cultural practices. An example of community lead stewardship is the Gwa'sala-'Nakwaxda'xw Guardian Watchmen Program. The Guardians play an integral role

1 Tero Mustonen, Brie Van Dam, and Hanna Eklund, "A century of knowledge: Kwakwaka'wakw elders and environmental change," FACETS 6 (2021), [doi:10.1139/facets-2021-0101](https://doi.org/10.1139/facets-2021-0101).

2 "Implications of a Changing Climate for Food Sovereignty in Coastal British Columbia," in Conservation for the Anthropocene Ocean: Interdisciplinary Science in Support of Nature and People, ed. Philip S. Levin and Melissa R. Poe (Academic Press, 2017), [doi:10.1016/B978-0-12-805375-1.00019-2](https://doi.org/10.1016/B978-0-12-805375-1.00019-2).

in protecting and understanding the species in their territories, and how to better protect these ecological systems.³ While this work continues to look over the territories, the program is beginning to expand outwards to include different research projects aimed at protecting the most vulnerable and valuable wildlife against climate change for future generations.

Nuu-chah-nulth

The west coast of Vancouver Island is known for its culturally rich and ecologically significant landscapes. Since time immemorial, the Nuu-chah-nulth Peoples have been stewards of the lands and waters. Nuu-chah-nulth communities are experiencing the negative impacts of climate change, including: flooding; wildfires; extreme weather; temperature changes; impacts to coastal and land-based ecosystems; infrastructure failures; and, rising sea levels.

As many Nuu-chah-nulth communities are situated in rural areas, or along coastlines, they are vulnerable to extreme weather events, disruptions to local food sources, and the economic and logistical impacts related to climate change.⁴ Moreover, many communities lack the capacity to develop and implement mitigation strategies. Although to date, changes have been gradual, they will continue to exacerbate the longer the climate crisis remains unaddressed.

As Nuu-chah-nulth Peoples continue to work at combating climate change, several communities have been working to design strategies that can be used to protect their ecosystems and communities.

Tla-o-qui-aht First Nation, partnered with Ecotrust Canada to establish new ways to reduce the amount of fossil fuels used in transporting and constructing new building materials.⁵ Moreover, the “Qwii-qwiq-sap Standing Tree to Standing Home” program uses, designs from traditional Nuu-chah-nulth long-houses combined with local building materials to create a more energy-efficient traditional house model that will soon become the new and preferred housing option for families returning to their traditional territories.⁶

Tla-o-qui-aht First Nation is also implementing creative and holistic environmental management strategies aimed at restoring their traditional stewardship over their territories.⁷ Through collaboration with other governments, they were able to create a Climate Change Adaptation Plan for the Clayoquot Sound centred around promoting a culture of self-reliance, governance, and resilience among communities. The plan's objectives aim to:

- Maintain ecological health;
- Strengthen housing and infrastructure;
- Diversify livelihoods;
- Diversify food supplies;
- Improve health; and
- Strengthen political, social, and cultural resources.

Objectives that will be maintained with guidance from the following recommendations:

- Reforming fishery planning;
- Upgrading key assets for storm surges, flooding, rain, wind and wind throw;
- Undertaking risk reduction initiatives;
- Explore closed contaminant & multi-trophic aquaculture;

3 “Return to the Homelands: Establishing the Gwa’sala-’Nakwaxda’xw Guardian Watchmen Program,” Coast Funds, last modified November 2022, <https://coastfunds.ca/stories/return-to-the-homelands-establishing-the-gwasala-nakwaxdaxw-guardian-watchmen-program/>.

4 Ditidaht First Nation, Ditidaht Community Plan, (2017), <https://www.nitinaht.com/wp-content/uploads/DCP-20170818-updated-2018-03-28-complete2.pdf>.

5 Climate Change Adaptation in Clayoquot Sound: Ahousaht, Hesquiaht, and Tla-o-qui-aht Community-based Climate Change Adaptation Plan, (2011), <http://www.cakex.org/sites/default/files/project/documents/ClayoquotClimAdapt%20-%20Phase%20II%20-%20Full%20Report.pdf>.

6 Ibid.

7 Ibid.

- Update emergency preparedness planning; and
- Coordinate early warning systems with the government.

Ahousaht First Nation has found the application of Indigenous languages and place names to be significant in climate change mitigation and adaptation efforts.⁸ Land-based Indigenous planning knowledge comes from understanding the land and each of its complex systems which change gradually over time. In many cases, this knowledge is shared orally through Indigenous languages, making language preservation, and by proxy the preservation of culture, teachings, and governance, integral to ongoing climate mitigation work. The Ahousaht First Nation believes language to be at the heart of stewardship and self-determination.

“Ahousaht’s land use vision demonstrates how integrating Indigenous place names into planning processes can provide critical biological and cultural details to inform policy and management regimes and better understand the impacts of climate change.”⁹

Coast Salish

The Coast Salish Peoples, located on the southeast coast of Vancouver Island and the mainland, are deeply connected to their lands, waters, and territories. Some Coast Salish communities traced their climate vulnerability to the history of Western colonization, which resulted in socioeconomic vulnerabilities, restricted access to financial resources, and Indigenous communities being forced to settle in remote environmentally compromised regions. In light of these, communities have identified environmental stewardship as essential for mitigating the long-term effects of climate change and promoting Indigenous self-governance over their lands and resources.¹⁰

Climate change poses a threat to Coast Salish communities negatively affecting aquatic and land-based ecosystems and reducing biodiversity. These impact crucial natural resources that are pivotal to Coast Salish ways of life. Invasive species are slowly becoming prevalent in certain regions, such as the Songhees Nation, impacting their traditional harvesting sites and patterns.¹¹ Despite the climate vulnerabilities, Coast Salish Peoples continue to adapt and thrive.¹²

Homalco First Nation, in collaboration with the Naut’sa mawt Tribal Council, has implemented a community energy plan which aims to promote efficient energy consumption and savings through new efficiency standards in its communities’ public buildings and shared spaces.¹³ Additionally, in response to wildfires, Homalco First Nation has launched a FireSmart Program under their Emergency Preparedness Strategy that identifies several ways to reduce the risk of wildfires in their communities, and a plan for responding in case of an emergency.¹⁴

Under the direction of Tla’amin Nation, a climate-health assessment to identify various priority risks to the environment and community health has been created to plan for the current and future impacts of climate change.¹⁵ The assessment has an emphasis on engaging youth in conversations around climate change, and encouraging them to participate in land-based initiatives aimed at protecting the environment.¹⁶

8 Climate Change Adaptation in Clayoquot Sound: Ahousaht, Hesquiaht, and Tla-o-qui-aht Community-based Climate Change Adaptation Plan, (2011), <http://www.cakex.org/sites/default/files/project/documents/ClayoquotClimAdapt%20-%20Phase%20II%20-%20Full%20Report.pdf>.

9 Tara Atleo, “ʔuyaasitáʔ Naas, or Something Happened to the Weather,” Canadian Climate Institute, last modified June 21, 2022, <https://climateinstitute.ca/publications/something-happened-to-the-weather/>.

10 Esquimalt Nation, Esquimalt Nation Comprehensive Community Plan, (2020), https://www.esquimaltnation.ca/app/webroot/uploads/Esquimalt_Nation_CCP_2020_1_of_4.pdf.

11 Reona Oda et al., “Using Situated Knowledge and Remote Sensing to Assess Climate Change Vulnerability for Coastal Ecosystems of High Cultural Importance,” Western CEDAR, last modified 2016, https://cedar.wvu.edu/ssec/2016ssec/climate_change_ocean_acidification/42/.

12 Pacific Salmon Foundation, Impacts of Climate Change on Shorelines, People, and Salmon: Nature-Based Approaches for Ecosystem Health, (2021), https://salmonwatersheds.ca/libraryfiles/lib_500.pdf.

13 Homalco First Nation, Homalco First Nation All-Hazards Emergency Management Plan, (2020), <https://www.homalco.com/wp-content/uploads/2022/03/Homalco-Emergency-Management-Plan-Ver-1.4-March-31-2020.pdf>.

14 Ibid.

15 Tla’amin Nation, Tla’amin Watershed Protection Plan, (2021), https://www.tlaaminnation.com/wp-content/uploads/2021/08/TLAAMIN-WATERSHED-PLAN_MAR-30-2021-FINAL.pdf.

16 Ibid.

Phase Two

Facilitate a half day-day virtual forum with First Nations staff to explore if and how the VICC CLP Steering Committee could support the work already taking place in communities. This project phase took place in the fall of 2022.

The half-day virtual VICC Climate Leadership Planning—Indigenous Engagement Forum was held in October 2022 and focused on exploring what climate work was happening in Indigenous communities in the VICC region, and what local governments and other organizations could do to support their efforts. Attended by three participants, who were members of staff working for First Nations on Vancouver Island, the session began with a round of introduction, followed by a high-level overview of the VICC CLP project, including engagements completed to date.

Discussion throughout the forum centred on two key areas. Firstly, understanding the climate adaptation and mitigation work underway in communities and future plans or objectives that might be in place; and secondly, what, if any, support from other Indigenous communities, local governments, or NGOs would be beneficial to support climate work in communities.

During the first discussion, participants shared that their communities are experiencing the effects of climate change. Notably, extreme weather events, changes to natural patterns and cycles, such as when foods are available for harvest and which fish and animals are present, and reduced food security, especially for traditional foods. Participants noted that some communities have climate plans in place, while others are in the planning process; generally, any projects underway are in the early stages of implementation. Participants also noted that outside their department areas, they needed to be made aware of the work being done in their communities.

Universally, although to varying degrees, participants noted that their remote locations impacted access to resources, creating a barrier to short and long-term climate action. Challenges fell into three primary areas:

- An increased dependency on higher-emitting forms of energy, heat, and transportation;
- The increased cost, logistics, and emissions for transporting food, energy, and building materials to remote locations; and
- In some cases, disproportionately feeling the impacts of climate change due to their location.

Despite challenges, participants noted that their communities are either actively implementing projects or in the planning phases of projects directly or tangentially related to climate change. Overall, participants shared that climate planning was closely related to other forms of planning and policy work within communities; sometimes making actions hard to identify as specifically climate-related.

In the second discussion, participants noted that there is interest in collaborations, however, it would be easier to do so with communities that share similar climate-related issues, concerns, and mitigation strategies. Particularly in the VICC region where some communities are remote while others are located in or near urban centres, it is important to understand that each community faces distinct challenges. As such, it is crucial to be intentional with how collaboration is structured to ensure that relationships are meaningful and beneficial.

Public works and emergency planning are two areas where participants identified the possibility for impactful collaboration between Indigenous communities and local governments. However, they noted that this could be challenging without support at a political level. Participants also indicated that there might be benefits to sharing data and community knowledge between First Nations communities and local governments. This being said, more details and strong relationships would need to be in place before sharing or collaboration.

The forum ended with the Steering Committee sharing that they are actively exploring how to convene these conversations in a way that feels good for all involved. Participants expressed an interest in learning more about this once some details are finalized.

Phase Three

Translate the data collected throughout engagements into a shared action plan, which will inform the next phase of the VICC CLP process and help to develop the Climate Leadership Plan.

In light of the low engagement throughout this project, there is insufficient information to compile into an action plan that meaningfully incorporates Indigenous voices and accurately speaks to the experiences of Indigenous communities in the VICC region. As such, Phase Three of this project has pivoted.

The upcoming Indigenous Climate Resilience Forum from March 1 to 3, 2023 will host regional Indigenous-led conversations around climate risk and resilience. As part of the larger Indigenous climate engagement work being done by the BC Climate Action Secretariat, these sessions may provide insights into the climate risks and adaptation efforts of Indigenous communities in the VICC region. Alderhill will share the outcomes of the ICR Forum with the VICC CLP Steering Committee, including a summary of the applicable regional climate risk and resilience discussions.

Recommendations

As Alderhill is unable to provide an action plan that meaningfully incorporates Indigenous voices, the focus of this project has shifted to providing the VICC CLP Steering Committee with recommendations. Provided below and in light of the feedback received from communities and similar Indigenous climate work happening in BC, these recommendations can continue this work in a good way while ensuring that Indigenous voices and experiences are centred and respected.

Recommendation 1:

Build on existing First Nation - Local Government relationships to advance climate leadership on the Coast

Across the VICC region, there are areas where First Nations and local governments already have collaborative relationships and, in some cases, have already begun work on climate change adaptation and mitigation projects. Providing support to strengthen and catalyze pre-existing relationships is a good starting point for the VICC CLP Steering Committee to support these communities to work together on climate planning and action while creating their own relationships and networks, which can be woven back into the broader work.

Regional districts working with modern Treaty Nations are great examples of where First Nations and local governments have good existing relationships or are actively collaborating on climate-related projects. Other examples include areas where community-to-community forums, partnerships, and joint initiatives have created a foundation of mutual trust, shared visioning, and collaborative action. Below is a list of local governments, or groups with strong local government representation, within the VICC region that have good relationships with neighbouring First Nations:

- Alberni Clayoquot Regional District, with Huu-ay-aht, Yuułu?i?ath, Uchucklesaht and Toquaht;
- qathet Regional District with Tla'amin Nation;
- Capital Regional District, First Nations Relations Committee;
- Baynes Sound Lambert Channel Ecosystem Forum, with K'ómoks and Qualicum First Nations; and
- Shishalh Nation and Sunshine Coast Regional District Shared Decision-Making.

Recommendation 2:

Promote opportunities to strengthen relationships and networks that bring First Nations and Local Governments together for climate planning and action

Throughout BC, there are many diverse initiatives, engagements, and events underway around climate planning, action and adaptation. Some of these are broad, focusing on climate change and its many facets, while others are situated within a specific industry or topic area that examines climate change as it affects that

particular field, such as food security, forestry, or oceans..

By being aware of the broader work happening throughout the province, VICC CLP Steering Committee can circulate information about these events as opportunities for relationship building and collaboration and consider how the networks that are emerging can support VICC CLP goals. Reviewing the outcomes or goals of completed work also provides the Steering Committee with additional insights and context around the challenges and areas of focus for Indigenous communities within the province.

Find out what's happening, take part or encourage participation:

BC Indigenous Climate Resilience Forum

The Indigenous Climate Resilience Forum is a free, three-day virtual event designed to inform, connect, and support Indigenous communities across the province in climate adaptation and resilience. Taking place from March 1 to 3, 2023, this year's theme is Climate Risk and Resilience.

The Forum consists of presentations, workshops, story-sharing, engagement from the new B.C. Ministry of Emergency Management and Climate Readiness, opportunities to network, a cross-ministry open house for climate-related discussions, and a keynote address by Ta'Kaiya Blaney. [Click here](#) to find out more.

Indigenous Climate Adaptation Pilot Project

Led by the Indigenous Climate Adaptation Working Group (ICAWG) this pilot project, currently under development and set to launch in 2023, will consist of a province-wide network that links Indigenous climate adaptation efforts and creates a community for ideation, information sharing, and support. More information on this work is pending, [click here](#) to find out more about ICAWG and the folks leading this initiative.

BC Disaster and Climate Risk and Resilience Assessment (DCRRA)

The Province is currently undergoing a Disaster and Climate Risk and Resilience Assessment, of which Indigenous engagement is a significant component. The two aforementioned initiatives are outcomes of this ongoing work, and further projects are anticipated. More information on the current assessment is pending, [click here](#) to find out more about the preliminary strategic climate risk assessment conducted by the [Climate Action Secretariat](#) in 2019.

Find out what's happened, learn about it and distribute relevant information:

- [FNLC - BC First Nations Climate Strategy and Action Plan](#)
- [2022 Indigenous Climate Resilience Forum - Summary Report](#)
- [Indigenous Climate Resilience in British Columbia: A Summary Report of Engagement and Research between January and April 2022](#). This report is in the final phases of development and will be posted online soon.
- [2022 BC Flood - Indigenous Engagement - Intentions Paper](#). The completed BC Flood Strategy is expected to be realised in 2023.
- [Climate Preparedness and Adaptation Strategy Actions for 2022-2025](#).

Recommendation 3:

Ensure that Indigenous voices are informing VICC CLP leadership on strategy and approach

Try to recruit Indigenous folks to the VICC CLP Steering Committee so that local Indigenous voices can inform VICC CLP leadership. Ideally, these folks should represent the three tribal regions in the VICC region

Kwakwaka'wakw, Nuu-chah-nulth, and Coast Salish.

It would also be beneficial for the VICC CLP Steering Committee to build relationships with existing Indigenous-led or focused groups working to support climate change mitigation and resilience efforts across the province. Connections with these groups could help the Steering Committee get oriented to the work underway, inform future collaborations, and synchronize efforts. Below are some groups currently working in this space:

- First Nations Home Energy Save Advisory
- [Indigenous Clean Energy](#), ICE Network
- [Indigenous Climate Adaptations Working Group \(ICAWG\)](#)
- [First Nations Remote Community Energy Strategy Working Group](#)
- Indigenous Coastal Climate Coalition

Appendix

Appendix 1: First Nations Communities in the VICC Region

Ahousaht First Nation	'Namgis First Nation
Cowichan Nation Alliance	Snaw-naw-as (Nanoose First Nation)
Cowichan Tribes	Nanwakolas Council
Da'naxda'xw/Awaetlala First Nation (formerly Tanakteuk Indian Band)	Naut'sa mawt Tribal Council (Alliance Tribal Council)
Ditidaht First Nation	Nuchatlaht First Nation
Dzawada'enuxw First Nation (formerly Tsawataineuk Indian Band)	Nuu-chah-nulth Tribal Council
Ehattesaht First Nation	Pacheedaht First Nation
Esquimalt Nation	Pauquachin First Nation
Gwa'sala-'Nakwaxda'xw Nations	Penelakut Tribe
Gwawaenuk Tribe	Qualicum First Nation
Halalt First Nation	Quatsino First Nation
Hesquiaht First Nation	Scia'new First Nation (Beecher Bay)
Homalco (Xwemalhkwx) First Nation	shíshálh Nation (Sechelt First Nation)
Hul'qumi'num Treaty Group	Snuneymuxw First Nation
Hupacasath First Nation	Songhees Nation
Huu-ay-aht First Nations	Stz'uminus First Nation (Chemainus)
Ka'yu:'k't'h'/Che:k:tlles7et'h' First Nations (Kyuquot)	Te'mexw Treaty Association
Klahoose First Nation	Tla'amin Nation (formerly Sliammon First Nation)
K'ómoks First Nation	Tla-o-qui-aht First Nations (formerly Clayoquot)
Kwakiutl District Council	Tlatlasikwala First Nation
Kwakiutl First Nation	Tlowitsis Nation
Kwiahah First Nations	Toquaht Nation
Kwikwasut'inuxw Haxwa'mis First Nation	Tsartlip First Nation
Ts'uubaa-asatx Nation (formerly Lake Cowichan First Nation)	Tsawout First Nation
Lax Kw'alaams Band	Tseshaht First Nation (c̓išaaʔath̓)
First Nations of Maa-nulth Treaty Society	Tseycum First Nation
Malahat First Nations	T'Sou-ke Nation
Mamalilikulla First Nation	Uchucklesaht Tribe
Mowachaht/Muchalaht First Nation	Yuułuʔiłʔath̓ (Ucluelet First Nation)
Musgamagw Dzawada'enuxw Tribal Council	We Wai Kai Nation (Cape Mudge Indian Band)
	Wei Wai Kum First Nation

VICC - CLP Budget Summary			
	Cash	In-kind	Total
Total Phase 1 & 2 (complete)	\$83,952	\$54,910	\$134,862.00
Total Interim phase (Sept 2022 - Feb 2023)	\$6,000	\$19,000	\$25,000
Total Phase 3 (March - Dec 2023)	\$41,500	\$42,000	\$83,500
Total Phase 3 (2024)	\$60,000	\$27,000	\$87,000
Total Phase 3 (& interim)	\$107,500	\$88,000	\$195,500
TOTAL PROJECT	\$191,452	\$142,910	\$330,362

TOTAL REQUEST: \$107,500

VICC - CLP Budget			
Phase 1 & 2 (2019-2022)			
	Cash	In-kind	Total
Steering Committee Meetings		\$12,000	\$12,000
Phase 1 - Research and Data Collection	\$10,000	\$4,000	\$14,000
Territorial Analysis			
Local Government Priorities Survey			
Total Phase 1	\$10,000	\$4,000	\$14,000
Phase 2 - Engagement	\$11,952	\$4,000	\$15,952
Local Government Resilience Forum	\$3,000	\$9,000	\$12,000
Youth Climate Forum	\$3,000	\$5,010	\$8,010
First Nations Survey and Engagement	\$46,000	\$900	\$46,900
Total Phase 2	\$73,952	\$38,910	\$108,862.00
Total Phase 1 & 2	\$83,952	\$54,910	\$134,862.00

	Phase 3: Inter-regional Collaboration (2023-2024)						
VICC-CLP Budget	Sept 2022 to Dec 2023			2024			
	Cash	In-kind	Total	Cash	In-kind	Total	Project totals
CEA Secretariat - Events							\$26,000
Presentation at Liveable Cities Forum Oct 2023		\$2,000	\$2,000			\$0	\$2,000
Planning and facilitation of in-person steering committee workshop at LGLA Feb 2023	\$6,000	\$2,000	\$8,000			\$0	\$8,000
Presentation at AVICC April 2023		\$2,000	\$2,000			\$0	\$2,000
2024 events: LGLA, AVICC				\$2,000	\$2,000	\$4,000	\$4,000
Annual Summit 2024 (planning & facilitation)				\$10,000		\$10,000	\$10,000
CEA Secretariat - Ongoing tasks							\$139,500
Preparation of new appointments and onboarding of new members		\$4,000	\$4,000			\$0	\$4,000
Preparation of funding requests, fiscal management, potential grant applications, contract management	\$7,500			\$3,000			\$0
Coordination of steering committee meetings and working groups, overarching project management	\$20,000	\$6,000	\$26,000	\$25,000		\$25,000	\$51,000
Development and maintenance of webpages and digital resource library	\$2,500	\$5,000	\$7,500	\$2,000		\$2,000	\$9,500
<i>Administration of CEA regional staff network (in-kind separate funding)</i>		\$50,000	\$50,000		\$25,000	\$25,000	\$75,000
CEA Secretariat - Reporting							\$9,500
Compilation of research and engagement results	\$3,000		\$3,000			\$0	\$3,000
Preparation of strategic vision and goals document	\$3,500		\$3,500			\$0	\$3,500
Phase 3 report			\$0	\$3,000		\$3,000	\$3,000
Total CEA	\$42,500	\$71,000	\$106,000	\$45,000	\$27,000	\$69,000	\$175,000

Non-CEA expenses and contributions							\$35,000
Steering Committee Meetings		\$6,000	\$6,000		\$4,000	\$4,000	\$10,000
Annual Summit expenses (venue & catering, etc)			\$0	\$10,000		\$10,000	\$10,000
Relationship building with Indigenous partners and others (incl potential contract with Alderhill)	\$5,000		\$5,000	\$5,000		\$5,000	\$10,000
Other in-kind contributions		\$15,000	\$15,000			\$0	\$15,000
Total Non-CEA	\$5,000	\$21,000	\$26,000	\$15,000	\$4,000	\$19,000	\$45,000
Total per phase	\$47,500	\$92,000	\$139,500	\$60,000	\$31,000	\$91,000	\$230,500

Total Cash Request - Phase 3 (2022-2024)	\$107,500		
Total CEA funding request - secretariat role, reporting, and event organization	\$87,500		
Total CEA in-kind contributions		\$98,000	
Total non-CEA funding request	\$20,000		
Total in-kind (other)		\$25,000	
Total Project Phase 3			\$230,500

From: LCRB Outreach LCRB:EX <LCRB.Outreach@gov.bc.ca>

Sent: Wednesday, July 12, 2023 1:26 PM

Subject: Engagement on proposed amendments to the Cannabis Control Regulation

Hello,

On behalf of David Hume, General Manager of the Liquor and Cannabis Regulation Branch (LCRB), I am writing to inform you of the LCRB's engagement about proposed amendments to the Cannabis Control Regulation (CCR), which has been in force since 2018. The CCR supports the implementation and enforcement of BC's regulated cannabis activities, such as retail sales, public consumption, and protections for children and youth.

The proposed amendments to the CCR would include:

- Removing the prohibition on promoting a place to consume cannabis;
- Removing the prohibition on consuming cannabis on patios.

The engagement paper attached includes background information and considerations for proposed amendments. If you'd like to provide comment, instructions to submit your feedback are included in the paper.

As part of the engagement process, the LCRB is sending the attached paper to all local and Indigenous governments, Indigenous partners, cannabis retail licensees, and cannabis industry organizations.

We ask that you respond by **August 11, 2023**. If you have questions about this engagement, please contact LCRB.Outreach@gov.bc.ca.

Sincerely,

Monika Laube (she/her)

A/Director Communications and External Relations

Liquor and Cannabis Regulation Branch

Ministry of Public Safety and Solicitor General

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Active Projects Report

Executive Committee

1. Update Islands Trust Policy Statement

With involvement from Trust Programs Committee as appropriate, co-ordinate a review of the Policy Statement including a First Nations and public engagement process. Updated Project charter approved March 2023. (Strategic Plan 3.1, 4.4 , 5.6, 5.7)

Responsible

Clare Frater
Russ Hotsenpiller

Dates

Rec'd: 26-Feb-2020
Target: 26-Sep-2023

2. First Nations Reconciliation

Develop Islands Trust First Nations Reconciliation and engagement planning (Strategic Plan Items 4.5 & 4.6)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 02-Sep-2020

3. Provincial Funding Strategy

Develop a strategy to increase the provincial financial contribution to the Islands Trust.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 07-Mar-2023

4. Strategic Planning

Guide the development and implementation of the Islands Trust Strategic Plan.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 03-May-2023

Active Projects Report

Executive Committee

5. *Communications*

Development of an Islands Trust Communications Strategy.

Responsible

Dates

Clare Frater

Rec'd: 03-May-2023

Russ Hotsenpiller

Future Projects Report

Executive Committee

1. *Marine Ecosystems*

Responsible

Date Received

Advance the preservation and protection of marine ecosystems.

03-May-2023

2. *MOTI MOU's*

Responsible

Date Received

To engage with the Ministry of Transportation on a updated Memorandum of Understanding.

03-May-2023

3. *Climate Change Emergency*

Responsible

Date Received

Programming associated with the Climate Change declaration of the Islands Trust.

03-May-2023