



Executive Committee

Agenda

Date: Tuesday, December 5, 2023
Time: 10:00 am
Location: Coast Victoria Hotel, Ballroom
146 Kingston Street
Victoria BC, V8V 1V4

	Pages
1. CALL TO ORDER	10:00 AM - 10:00 AM
2. AGENDA	
2.1 Review of Agenda	
2.2 Approval of Agenda	
2.2.1 Agenda Context Notes	
3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING	
None	
4. ADOPTION OF MINUTES	
4.1 Draft Executive Committee minutes of November 22, 2023	4 - 16
For review and approval	
5. FOLLOW UP ACTION LIST AND UPDATES	
5.1 Follow Up Action List/Director/CAO Updates	17 - 25
5.2 Local Trust Committee Chair Updates	
5.3 Islands Trust Conservancy Liaison Update	
6. BYLAWS FOR APPROVAL CONSIDERATION	
6.1 Galiano Island Local Trust Committee – Bylaw Nos. 287 and 288	26 - 54
1. THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 287, cited as “Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022” in accordance with Section 27 of the Islands Trust Act.	
2. THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 288, cited as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022” in accordance with Section 27 of the Islands Trust Act.	
7. TRUST COUNCIL MEETING PREPARATION	
7.1 Executive	
7.2 Planning Services	
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8.	EXECUTIVE COMMITTEE PROJECTS	
8.1	Trust Council Initiated	
8.1.1	Executive	
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8.1.4	Administrative Services	
8.2	Executive Committee Initiated	
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8.2.2	Trust Area Services	
8.2.3	Planning Services	
8.2.4	Administrative Services	
9.	NEW BUSINESS	
9.1	Executive/Trust Council	
9.2	Trust Area Services	
9.2.1	LTC Chairs Report on Local Advocacy Topics	
9.3	Planning Services	
9.4	Administrative Services	
10.	CORRESPONDENCE	
10.1	Peter Frinton - Public Submission for Islands Trust Quarterly Council meeting December 5-7, 2023 - November 16, 2023	62 - 64
10.2	Thetis Island LTC to Minister of Forests - Oreste Panacui for Abrupt Shellfish, Inc. (Crown Land file 1414783) application - November 20, 2023	65 - 66
10.3	Salt Spring Island LTC to Minister of Housing - Bill 44 Housing Statutes (Residential Development) Amendment Act, 2023 - November 21, 2023	67 - 67
10.4	Gambier Island LTC to Ministry of Forests - Letter of Support for "Connected Coast Project", CityWest and SRD Submarine fiber optic cable installation, landings & related telecom Infrastructure - November 23, 2023	68 - 69
10.5	Martin McKay, Transport Canada - Invitation to Register for the 2024 Salish Sea Strategy Symposium - November 27, 2023	70 - 71
11.	WORK PROGRAM	
11.1	Review and amendment of current work program	72 - 74
12.	NEXT MEETING	
	Wednesday, December 20, 2023 at 9:15 a.m.	

13. CLOSED MEETING (if required)

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (quote the pertinent section here, for example, (1)(a) personal information about) ; and that the recorder and staff attend the meeting.

14. ADJOURNMENT

12:00 PM - 12:00 PM



Executive Committee Minutes of Regular Meeting

Date: November 22, 2023
Location: Islands Trust Boardroom
200-1627 Fort Street
Victoria BC V8R 1H8

Members Present Peter Luckham, Chair, Thetis Trustee
Tobi Elliott, Vice-Chair, Gabriola Trustee
David Maude, Vice-Chair, Mayne Trustee
Timothy Peterson, Vice-Chair, Lasqueti Trustee (electronically)

Staff Present Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Legislative Services (DLS)
Clare Frater, Director, Trust Area Services (DTAS)
Julia Mobbs, Director, Administrative Services (DAS) (electronically)
Stefan Cermak, Director, Planning Services (DPS) (electronically)
Robert Barlow, Legislative Services Clerk/Recorder

1. CALL TO ORDER

The meeting was called to order at 9:15 a.m. Chair Luckham provided a territorial acknowledgement.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

The following was presented for consideration as an expected late item:

- 8.2.4.1 Financial Costs of LTC Chair Assignments – Briefing

The following was presented for consideration as a new item:

- 7.5.3 Trust Council scheduling – Trustee Boland

The following was presented for consideration as a comment on an item:

- 7.2.4 Complete Communities Grant RFD content – Trustee Patrick (Regional Planning Committee Chair)

Executive Committee did not add this item to the agenda and suggested that Trustee Patrick could:

- work with staff before the December 5th Executive Committee meeting to discuss the RFD
- provide amendments as a late item to the Trust Council agenda at that time
- provide her comments directly to trustees

2.2 Approval of Agenda

By general consent the Committee approved the agenda as amended.

3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

None.

4. ADOPTION OF MINUTES

4.1 Draft Executive Committee Minutes of November 1, 2023

By general consent the Committee adopted the minutes as presented.

5. FOLLOW-UP ACTION LIST AND UPDATES

5.1 Follow-Up Action List/Director/Chief Administrative Officer Updates

The Committee reviewed the Follow-up Action List (FUAL).

5.2 Local Trust Committee Chair Updates

Local Trust Committee Chairs spoke to recently attended and upcoming Local Trust Committee (LTC) meetings.

5.3 Islands Trust Conservancy Liaison Update

Vice Chair Elliott provided an update, noting that Trustee Gauvreau has been appointed as Islands Trust Conservancy Board ex officio member on Governance Committee.

6. BYLAWS FOR APPROVAL CONSIDERATION

6.1 Lasqueti Island LTC Bylaw 102 – Request For Decision

EC-2023-118

It was MOVED and SECONDED,

that Executive Committee approve Lasqueti Island Local Trust Committee Bylaw No. 102, cited as “Lasqueti Island Local Trust Committee Meeting Procedure Bylaw, 2022, Amendment No. 1, 2023” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

7. TRUST COUNCIL MEETING PREPARATION

7.1 Executive Services

7.1.1 December Trust Council 3-day Schedule

CAO Hotsenpiller described some alterations to the usual Trust Council schedule, including moving New Business to Wednesday, identifying all items suitable for the Consent Agenda, and provided the regular departmental updates at a later time. Committee discussion included:

- planning San Juan County involvement
- the continuous learning program can be deleted
- the Executive Committee work program can be moved to the consent agenda
- Chairs of each Council Committee to speak to their work program
- Director's reports can be a question and answer session rather than describing the contents of written materials
- the in camera portion of the Trust Council meeting can be moved to 10:45 Thursday morning
- snacks will not be provided during the TC meetings
- Chair Luckham will communicate the alterations from usual practice to all trustees prior to the Trust Council meeting
- six trustees are expecting to participate electronically

By general consent the Committee forwarded the item as amended to Trust Council.

7.1.2 December Trust Council Draft Agenda

Committee requested staff to adjust the agenda to match the 3-day schedule.

By general consent the Committee forwarded the item as amended to Trust Council.

7.1.3 Draft Trust Council Meeting Schedule for 2024
Includes Trust Council Meeting Costs Briefing

The Committee requested staff to adjust the schedule for Executive Committee meetings to start at 9:15 a.m.

By general consent the Committee forwarded the item as amended to Trust Council.

7.1.4 September Trust Council Draft Minutes

By general consent the Committee forwarded the item as presented to Trust Council.

DRAFT

7.1.5 Trust Council Resolutions Without Meeting

None

7.1.6 Chief Administrative Officer – Report

By general consent the Committee forwarded the item as presented to Trust Council.

7.1.7 Trust Council FUAL

The Committee requested staff to consider the format of the Trust Council FUAL to make clear the process for removing completed items.

By general consent the Committee forwarded the item as presented to Trust Council.

7.1.8 Meeting and Development Application Procedures and Public Notice Requirements - Request For Decision

By general consent the Committee forwarded the item as presented to Trust Council.

7.1.9 San Juan County Council participation

Representatives are expected to arrive on Wednesday and leave on Thursday. Committee requested staff to:

- create a session outline
- not include copies of emails in the submission to Trust Council
- include material in regards to the trans-border agreement

By general consent the Committee forwarded the item as amended to Trust Council.

7.1.10 Vision Statement – Briefing

The Committee expressed a desire to keep the discussion at Trust Council to the scheduled ninety minutes.

By general consent the Committee forwarded the item as presented to Trust Council.

7.1.11 Governance Committee Work Program

DRAFT

The Committee suggested the Work Program be reviewed as some updates are required.

By general consent the Committee forwarded the item as amended to Trust Council.

Committee recessed at 10:37 a.m. and returned at 10:49 a.m.

7.2 Planning Services

7.2.1 Director of Planning Services – Report

By general consent the Committee forwarded the item as presented to Trust Council.

7.2.2 Housing Options Toolkit – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

7.2.3 Draft Trust Council Housing Strategic Action Plan - Request For Decision

By general consent the Committee forwarded the item as presented to Trust Council.

7.2.4 Complete Communities Grant - Request For Decision

Director Cermak clarified that this Request For Decision was meant for Executive Committee rather than for Trust Council.

By general consent the Committee did not forward the item to Trust Council and moved the item to 8.1.3 in the agenda.

7.2.5 Housing Statute Changes to British Columbia Legislation – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

7.2.6 Environment and Climate Change Canada (ECCC) funding for a Biologist to Support Planning Services – Request For Decision

The Committee requested staff to add text to clarify that the position is temporary and to include the impact of the matching in-kind requirement.

By general consent the Committee forwarded the item as amended to Trust Council.

7.2.7 Regional Planning Committee Work Program

By general consent the Committee forwarded the item as presented to Trust Council.

7.3 Administrative Services

7.3.1 Director of Administrative Services – Report

By general consent the Committee forwarded the item as presented to Trust Council.

7.3.2 Financial Planning Committee Work Program

By general consent the Committee forwarded the item as presented to Trust Council.

7.3.3 Q2 Financial Report – Request For Decision

By general consent the Committee forwarded the item as presented to Trust Council.

7.3.4 Q2 Financial Forecast – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

7.3.5 2024/25 Budget

By general consent the Committee forwarded the item as presented, except for item 7.3.5.7, to Trust Council.

7.3.5.7 ITC Board Budget Request

The Committee requested staff to create a new single page business case.

By general consent the Committee forwarded the item as amended to Trust Council.

7.4 Trust Area Services

7.4.1 Director of Trust Area Services – Report

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.2 Policy Statement Amendment Project Update – Briefing

The Committee requested staff to add this briefing to the next Executive Committee agenda in January for discussion.

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.3 Reconciliation Learning Group programming – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.4 Legislative Monitoring Report, November 2023 – Briefing

Staff noted that an attachment was missing from the agenda package and that it will be added to the Trust Council agenda.

By general consent the Committee forwarded the item as amended to Trust Council.

7.4.5 Islands Trust 50th Anniversary Activities – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.6 Vancouver Island and Coastal Communities Climate Leadership Steering Committee appointee and funding request – Request For Decision

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.7 Supporting materials for discussion on climate change action – Briefing

The Committee discussed the currency of the information in the briefing.

By general consent the Committee did not forward the item to Trust Council and requested staff to return an updated briefing to an Executive Committee agenda in 2024.

7.4.8 Wildfire Prevention Resources – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

DRAFT

7.4.9 Montreal Pledge COP15 Biodiversity Framework and potential impacts for the work of the Islands Trust – Briefing

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.10 Islands Trust Conservancy Report

By general consent the Committee forwarded the item as presented to Trust Council.

7.4.11 Trust Programs Committee Work Program

By general consent the Committee forwarded the item as presented to Trust Council.

7.5 **Items deferred from previous Trust Council**

7.5.1 Request regarding gravel mines on Gabriola - Trustee Yates notice of motion

Trustee Yates confirmed that she did not want to proceed with this item.

By general consent the Committee did not forward the item to Trust Council.

7.5.2 Disposition of delegations - Trustee Peterson request

The Committee requested staff provide the material that Trustee Peterson provided at the June and the September Trust Council meetings

By general consent the Committee forwarded the item as amended to Trust Council.

7.5.3 Trust Council Meeting Schedule and Agenda – Briefing from Trustee Boland

The Committee requested staff to add the material that was presented at the September Trust Council meeting.

By general consent the Committee forwarded the item as amended to Trust Council.

7.6 **New Business**

7.6.1 Convene a “Committee of the Whole” meeting of all trustees, before Jan 15th 2024 - Trustee Request For Decision

DRAFT

Staff noted that the topic relates to work being done by the Governance Committee.

By general consent the Committee did not forward the Request For Decision to Trust Council and Chair Luckham will speak to Trustee Boland.

7.7 Delegation Requests

7.7.1 Julie Vik - Opposing camping at the proposed Metro Regional Park on Bowen Island

Julie Vik withdrew her delegation request as she plans to speak during Public Comment Period at the Trust Council meeting.

7.7.2 Deb Ferens, Gulf Islands Alliance - Sensitive Ecosystem Mapping

Staff noted that the presentation had not been received yet.

By general consent the Committee requested staff to obtain the presentations materials and forward the item to Trust Council.

7.8 Correspondence

7.8.1 Protocol Agreement between Islands Trust Council and Snaw-naw-as Nation

Staff indicated that they would conduct a Trust Council Resolution Without Meeting to appoint four trustees to the Snaw-naw-as First Nation/Islands Trust Joint Working Group.

By general consent the Committee forwarded the item as presented to Trust Council.

7.8.2 Jennifer Margison, Friends of the Gulf Islands Society - Trust Mandate - October 31, 2023

By general consent the Committee forwarded the item as presented to Trust Council.

7.8.3 Jennifer Margison, Friends of the Gulf Islands Society - Trust Object - November 1, 2023

By general consent the Committee forwarded the item as presented to Trust Council.

7.8.4 Michael Sketch To TC - Letter to the Minister respecting the Islands Trust - November 9, 2023

DRAFT

By general consent the Committee forwarded the item as presented to Trust Council.

7.8.5 Peter Johnston to TC - Xwe'etay/Lasqueti Archaeology Project report - November 14, 2023

By general consent the Committee forwarded the item as presented to Trust Council.

Executive Committee recessed at 11:59 a.m. and returned at 12:32 p.m.

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated

8.1.1 Executive

8.1.1.1 Trust Council Meeting Improvements – Discussion

The Committee discussed various changes that could lead to improvements, such as:

- two screens at the meeting, one to show the agenda and motions on the fly and the other to show virtual participants on the other;
- Director Marlor near the Chair to provide informal advice, vote counting, and taking minutes
- Vice Chairs to manage the speaker's list
- Use of physical or digital hands to indicate wish to speak or voting rather than use of an electronic queue system

8.1.1.2 Structured Decision Making – Discussion

Discussion ensued.

8.1.2 Trust Area Services

8.1.2.1 AVICC/UBCM RESOLUTION SELECTION PROCESS (Annual Item) - Request For Decision

EC-2023-119

It was MOVED and SECONDED,

that Executive Committee direct staff to e-mail trustees and staff requesting suggestions for topic(s) for the Islands Trust resolution(s) for the 2024 AVICC/UBCM conventions.

CARRIED

8.1.2.2 NAPTEP Fee Sponsorship Request (Koontz) – Request For Decision

EC-2023-120

It was MOVED and SECONDED,

that Executive Committee approve financial sponsorship of \$450 for Natural Area Protection Tax Exemption Program (NAPTEP) application GB-NAP-2023.1 (Koontz), Gabriola Island.

CARRIED

8.1.2.3 Media and Social Media Training for Elected Officials - Request For Decision

EC-2023-121

It was MOVED and SECONDED,

that Executive Committee request staff to organize media and social media training session for Trust Council for 2024.

CARRIED

8.1.3 Planning Services

This item was originally 7.2.4 Complete Communities Grant - Request For Decision.

EC-2023-122

It was MOVED and SECONDED,

that Executive Committee request staff to apply for the UBCM Complete Communities Grant to advance data gathering and mapping work supporting OCP reviews and Housing Projects.

CARRIED

8.1.4 Administrative Services

No discussion.

8.2 Executive Committee Initiated

8.2.1 Executive

8.2.2 Trust Area Services

8.2.3 Planning Services

8.2.4 Administrative Services

8.2.4.1 Financial Costs of LTC Chair Assignments - Briefing

Received for information.

9. NEW BUSINESS

9.1 Executive/Trust Council

9.1.1 Southern Gulf Islands Forum attendance approval - Trustee Elliott

The Committee noted that normally the Local Trust Committee that is being represented by a trustee attendance at a forum would be the body to authorize attendance and consequent expenses.

EC-2023-123

It was MOVED and SECONDED,

that Executive Committee approve Trustee Elliott's travel expenditures to attend the Southern Gulf Islands Forum on September 10, 2023 on behalf of South Pender Island Local Trust Committee and Mayne Island Local Trust Committee.

CARRIED

9.2 Trust Area Services

9.2.1 LTC Chairs Report on Local Advocacy Topics

9.3 Planning Services

None.

9.4 Administrative Services

None.

10. CORRESPONDENCE (for information unless raised for action)

10.1 2024 AVICC AGM & Convention- 1st Call for Resolutions and Convention Information - from Theresa Dennison, AVICC Executive Coordinator, dated October 23, 2023

By general consent the Committee forwarded the item as presented to all trustees.

10.2 Speculation and Vacancy Tax - from SSI LTC to Hon. Conroy, Minister of Finance, dated October 30, 2023

Received for information.

DRAFT

11. WORK PROGRAM

11.1 Executive Committee Work Program

By general consent the Committee forwarded the item as presented to Trust Council.

12. NEXT MEETING

Tuesday, December 5, 2023 at the Coast Victoria Hotel, Victoria from 10:00 a.m. to noon.

13. CLOSED MEETING

EC-2023-124

It was MOVED and SECONDED, that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90, (c) labour relations or other employee relations; and (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act; and that the recorder and staff attend the meeting.

CARRIED

The Committee closed the meeting to the public at 1:48 p.m.

14. ADJOURNMENT

By general consent the meeting adjourned at 1:48 p.m.

Peter Luckham, Chair

Certified Correct:

Robert Barlow, Legislative Services Clerk/Recorder

Minutes are not official until adopted at a subsequent meeting.

Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
1 Explore future education/workshop sessions on decision-making to benefit trustees.	Russ Hotsenpiller	Meeting: 24-May-2023 Target: 26-Sep-2023	In Progress

Director Legislative Services

Activity	Responsibility	Dates	Status
1 Review the Executive Committee sponsorship policy and report back recommendations on local trust committee approvals, communications, and funding mechanisms. 2023-10-11 - Resolution: amended to produce a short summary of the process to request EC sponsorship.	David Marlor	Meeting: 14-Apr-2021 Target: 12-Dec-2023	In Progress
2 Staff to report back on recording of meetings by members of the public re clarity on recording and report on recording of electronic meetings. 2023-10-11 EC meeting update: Create a one liner statement in the chair opening notes, for the Chair to read out regarding recording of the meeting by members of the public.	David Marlor	Meeting: 22-Mar-2023 Target: 22-Nov-2023	In Progress
3 Staff to provide a briefing with respect to options for better understanding of the policy regarding Code of Conduct for vice-chairs, trustees and the public. 2023-10-11 EC update: review against Provincial guidelines and provide recommendation for any amendments.	David Marlor	Meeting: 12-Apr-2023 Target: 29-Nov-2023	In Progress

Follow Up Action Report

Executive Committee

Director Legislative Services

Activity	Responsibility	Dates	Status
4 Staff to discuss, with interested trustees, requirements and options and report back on possibilities and effort required to improve Trustee access to key documents.	David Marlor	Meeting: 29-Jun-2023 Target: 05-Dec-2023	In Progress
5 Staff consider options and report back on possibilities and effort required to provide Trustee view access to integrated calendar of Trust Meetings.	David Marlor	Meeting: 29-Jun-2023 Target: 28-Sep-2023	In Progress

Director of Planning Services

Activity	Responsibility	Dates	Status
1 Develop a communications strategy and materials to support awareness of the housing affordability advocacy request and rationale. OCT 11: Referred to Regional Planning Committee	Stefan Cermak	Meeting: 22-Sep-2022 Target: 27-Jun-2023	In Progress
2 Coordinate a round table on housing, to include BC Housing, key ministers, housing leaders from island communities, and others, within the first six months of the new term and a panel session about housing challenges and solutions in the Islands Trust Area as part of trustee education OCT 11: Referred to Regional Planning Committee	Stefan Cermak	Meeting: 22-Sep-2022 Target: 06-Dec-2023	In Progress

Follow Up Action Report

Executive Committee

Director of Planning Services

Activity	Responsibility	Dates	Status
3 Staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.	Clare Frater Stefan Cermak	Meeting: 29-Jun-2023 Target: 31-Mar-2024	In Progress
4 Items 1 and 2 of the DPS FUAL (as presented in the agenda package) be referred to the RPC for recommendations and to report back on them to the EC.	Stefan Cermak	Meeting: 11-Oct-2023 Target: 25-Oct-2023	In Progress
5 Rainwater Catchment - staff to investigate new provincial guidelines for rainwater catchment for multi-family dwellings and report back to the EC.	Stefan Cermak	Meeting: 11-Oct-2023 Target: 22-Nov-2023	In Progress
6 6.1 THAT the Islands Trust Executive Committee approve Saturna Island Local TrustCommittee Bylaw No. 139, cited as " Saturna Island Local Trust Committee Freedom ofInformation and Protection of Privacy Bylaw No. 139, 2023" in accordance withSection 27 of the Islands Trust Act Advise local trust committee and clerks.	Stefan Cermak	Meeting: 01-Nov-2023 Target: 22-Nov-2023	In Progress
7 6.1 Lasqueti Bylaw 102 - Meeting procedures amendment - approved. Advise trust committee and Clerk for addition to next LTC meeting for consideration of adoption.	Stefan Cermak	Meeting: 22-Nov-2023 Target: 01-Dec-2023	Completed

Follow Up Action Report

Executive Committee

Director of Planning Services

Activity	Responsibility	Dates	Status
8 That the Executive Committee of the Islands Trust request staff to apply for the UBCM Complete Communities Grant to advance data gathering and mapping work supporting OCP reviews and Housing Projects.	Stefan Cermak	Meeting: 22-Nov-2023 Target: 01-Dec-2023	In Progress

Director, Administrative Services

Activity	Responsibility	Dates	Status
1 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed 'overspends' for any particular budget item.	Julia Mobbs	Meeting: 21-Oct-2020 Target: 31-Mar-2024	In Progress
2 Staff to research the possibility of self-insurance for the organization.	Julia Mobbs	Meeting: 29-Jun-2023 Target: 26-Jun-2024	In Progress

Director, Trust Area Services

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
1 Staff to work with trustees to organize two film screenings of the movie Dust n Bones and reconciliation discussions subject to support of affected local trust committees. (A grant in aid of 4,500 (from History and Heritage Grants in Aid program was provided in 2020 to host screenings on three islands but due to Covid-19 restrictions only one screening occurred.) EC previously indicated interest from Gabriola and Salt Spring Islands. As SSI LTC and Gabriola LTC initially expressed an interest in hosting a screening, Vice Chairs Peterson and Elliott will assess if the interest remains and will be involved in outreach and organizing those screenings.	Clare Frater	Meeting: 26-Feb-2020 Target: 31-Mar-2024	In Progress
2 Investigate options for policies or policy updates for formal opportunities for First Nations presentations and engagement at Trust Council meetings.	Clare Frater	Meeting: 07-Oct-2021 Target: 31-Mar-2024	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
3 Staff to develop policy regarding s. 8 (2) (h.1) (iii) and (iv) of the Islands Trust Act. This request responded to changes to the Islands Trust Act to give Trust Council new discretionary powers relating to supporting and give financial assistance to others to (iii)engage in activities to gain knowledge about the unique amenities and environment of the trust area and to increase public awareness, understanding and appreciation of the unique amenities and environment; (iv)preserve and protect the unique amenities and environment of the trust area. Executive Committee has discussed there may be an opportunity to concurrently review the secretariat services, and grants in aid policies with the intention of identifying administrative efficiencies.	Clare Frater	Meeting: 12-Apr-2022 Target: 30-Jun-2024	In Progress
4 Staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.	Clare Frater Stefan Cermak	Meeting: 29-Jun-2023 Target: 31-Mar-2024	In Progress
5 ITPS amendment - place on the next EC agenda for discussion on LTC and Bowen consultation and risks.	Clare Frater	Meeting: 22-Nov-2023 Target: 20-Dec-2023	In Progress

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
6 7.4.7 Supporting Material for Discussion on Climate Change Action - ask staff to return to Executive Committee in 2024.	Clare Frater	Meeting: 22-Nov-2023 Target: 31-Jan-2024	In Progress
7 That the Executive Committee direct staff to e-mail trustees and staff requestingsuggestions for topic(s) for the Islands Trust resolution(s) for the 2024 AVICC/UBCM conventions.	Clare Frater	Meeting: 22-Nov-2023 Target: 01-Dec-2023	Completed
8 That the Executive Committee approve financial sponsorship of \$450 for Natural Area Protection TaxExemption Program (NAPTEP) application GB-NAP-2023.1 (Koontz), Gabriola Island.	Clare Frater	Meeting: 22-Nov-2023 Target: 01-Dec-2023	Completed
9 Request staff to organize media and social media training session for TrustCouncil for 2024.	Clare Frater	Meeting: 22-Nov-2023 Target: 31-Mar-2024	In Progress
10 2024 AVICC AGM & Convention- 1st Call for Resolutions and Convention Information - from Theresa Dennison, AVICC Executive Coordinator, dated October 23, 2023 - forward to trustees.	Clare Frater	Meeting: 22-Nov-2023 Target: 01-Dec-2023	Completed

Finance Officer

Activity	Responsibility	Dates	Status
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Follow Up Action Report

Executive Committee

Finance Officer

Activity	Responsibility	Dates	Status
1 THAT Executive Committee approve Trustee Elliott's travel expenditures to attend the Southern Gulf Islands Forum on September 10, 2023. Advise finance.	Nancy Rogers	Meeting: 22-Nov-2023 Target: 01-Dec-2023	Completed

Legislative Services Clerk

Activity	Responsibility	Dates	Status
1 1. THAT Executive Committee approve their 2024 meeting schedule. When Trust Council approves their schedule, add to calendar and website.	Robert Barlow	Meeting: 01-Nov-2023 Target: 08-Dec-2023	In Progress

Follow Up Action Report

Executive Committee

Legislative Services Clerk

Activity	Responsibility	Dates	Status
2 Correspondence to EC 10.3 - Alex Deggan 10.4 - Sharon Small 10.6 - Steve Wright 10.8 - Mark Edmonds 10.9 - Kim DeSante 10.10 - Julie Vik Write a thank you to the writers and advise were received for information.	Robert Barlow	Meeting: 01-Nov-2023 Target: 01-Dec-2023	In Progress
3 Nov 1, 2023 EC minutes adopted - have signed and filed.	Robert Barlow	Meeting: 22-Nov-2023 Target: 01-Dec-2023	Completed



Islands Trust

REQUEST FOR DECISION

LOCAL TRUST COMMITTEE BYLAW SUBMISSION

File No.: 3900-04
GL-RZ-2022.2 (Hayes)

DATE OF MEETING: December 5, 2023
TO: Islands Trust Executive Committee
FROM: Kim Stockdill, Island Planner
SUBJECT: Galiano Island Local Trust Committee – Bylaw Nos. 287 and 288

RECOMMENDATION

1. **THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 287, cited as “Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022” in accordance with Section 27 of the *Islands Trust Act*.**
2. **THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 288, cited as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022” in accordance with Section 27 of the *Islands Trust Act*.**

DIRECTORS COMMENTS

Galiano Island Local Trust Committee has referred Bylaw Nos. 287 and 288 to the Executive Committee for approval under Section 27 of the *Islands Trust Act*. Staff recommends that the Executive Committee approve the bylaws as it is not contrary to or at variance to the Islands Trust Policy Statement.

IMPLICATIONS OF RECOMMENDATION

Organizational

None

Financial

None

Policy

- Section 27 of the *Islands Trust Act*
- Islands Trust Policy Statement Directive Policies
- Islands Trust Policy 1.3.i [Policy Statement Implementation Policy]

Implementation/Communications

Communication to **Galiano Island Local Trust Committee** regarding the Executive Committee decision by **December 8, 2023**.

Other

None.

PURPOSE

Galiano Island Local Trust Committee Bylaw No. 287, cited as “Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022” and Galiano Island Local Trust Committee Bylaw No. 288, cited as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022” is intended to rezone and re-designate a portion of the subject property from Rural Residential (RR) to Agriculture (AG) in order to facilitate the subdivision.

BACKGROUND

Galiano Island Local Trust Committee Bylaw Nos. 287 and 288

At the December 5, 2022 regular meeting the LTC directed staff to proceed with the application and to prepare draft bylaws.

The LTC gave first reading of proposed Bylaw Nos. 287 and 288 on April 11, 2023.

A Community Information Meeting and Public Hearing were held on November 14, 2023. Following the completion of the public hearing, the LTC gave proposed Bylaw Nos. 287 and 288 second and third reading at the November 14, 2023 meeting.

The LTC considered and determined that proposed Bylaw Nos. 287 and 288 are not contrary to or at variance with the Islands Trust Policy Statement on April 11, 2023 (Attachment 4).

Issues Relating To Provincial Interest

The proposed bylaws were referred to the Ministry of Municipal Affairs, Ministry of Transportation and Infrastructure, Agricultural Land Commission (ALC), Capital Regional District – Building Inspection, Island Health, and Mayne, Thetis, and Salt Spring Local Trust Committees for comment.

The ALC responded that they have no objection to the proposed bylaw amendments. Mayne and Salt Spring Local Trust Committees responded that their interests are unaffected. No other responses were received.

Issues Relating To First Nation Interest

The proposed bylaws were referred to Cowichan Tribes, Halalt First Nation, Ts'uubaa-asatx Nation (Lake Cowichan), Lyackson First Nation, Malahat First Nation, Musqueam Nation, Pauquachin First Nation, Penelakut Tribe, Semiahmoo First Nation, Snuneymuxw First Nation, Stz'uminus First Nation, Tsartlip First Nation, Tsawout First Nation, Tsawwassen First Nation, Tseycum First Nation and WSANEC Leadership Council for comment.

Ts'uubaa-asatx Nation (Lake Cowichan) notes that this application is located within the Ts'uubaa-asatx Nation statement of intent area; it is the interest of the Ts'uubaa-asatx Nation to respectfully maintain their rights and access to the lands and resources throughout their territory. Ts'uubaa-asatx Nation does not have any comments to provide at this time regarding this application proceeding. The "no comment" response is

specifically intended for this application and is without prejudice to all future consultation with their Nation regarding not only the renewal of this application but any other application or decision within the Ts'uubaa-asatx Nation traditional territory.

Malahat Nation notes that the proposed activity falls outside of core Malahat traditional territory, and as such they acknowledge and respect the local First Nation(s)' opportunity to act as primary correspondents in this case. However, in the event they do not, or are unable to respond they reserve their right to consultation and engagement, and continue to require disclosure on an ongoing basis regarding this referral.

Tsawwassen First Nation (TFN) has no concerns regarding this file, at this time. However, when any physical works are considered for the rezoned area, TFN requests an opportunity to review all copies of interim and final environmental and archaeological reports before any new construction commences.

Issues Relating To Resources and Enforcement

None.

Public Comments

None.

Staff Comments

The Executive Committee is being asked to approve Galiano Island Local Trust Committee Bylaw No. 287, cited as "Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022" and Galiano Island Local Trust Committee Bylaw No. 288, cited as "Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022" in accordance with Section 27 of the *Islands Trust Act*.

Based on the foregoing, the recommendations on page 1 are supported as:

- The proposed bylaws have been determined to be consistent with the ITPS by the LTC;
- First Nation referrals were completed and no concerns were raised;
- Agency referrals were completed and no concerns were raised;
- Statutory processes have been completed including the statutory notification and holding of a public hearing prior to third reading of the bylaw.

RELEVANT POLICY

- Section 27 of the *Islands Trust Act*
- Islands Trust Policy Statement Directive Policies
- Islands Trust Policy 1.3.i [Policy Statement Implementation Policy]

ALTERNATIVE

1. Determine that the bylaw is contrary to the Islands Trust Policy Statement:

THAT the Executive Committee request that staff advise Galiano Island Local Trust Committee in writing that the Executive Committee considers that Bylaw No. 287, cited as "Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022" is contrary to or at variance with

the Islands Trust Policy Statement for [INSERT REASONS], and advise the Galiano Island Local Trust Committee on steps needed to address the specified issues.

THAT the Executive Committee request that staff advise Galiano Island Local Trust Committee in writing that the Executive Committee considers that Bylaw No. 288, cited as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022” is contrary to or at variance with the Islands Trust Policy Statement for [INSERT REASONS], and advise the Galiano Island Local Trust Committee on steps needed to address the specified issues.

Submitted By:	Kim Stockdill, Island Planner	November 23, 2023
Concurrence:	Stefan Cermak, Director Planning Services	November 24, 2023

ATTACHMENTS

1. EC Submission Cover
2. Bylaw Submission Checklist
3. Bylaw Referrals Report
4. Islands Trust Policy Statement Directives Only Checklist
5. EC Policy Checklist
6. Bylaw No. 287
7. Bylaw No. 288
8. First Nations follow-up Tracking



Local Trust Committee Bylaws
Submission for Executive committee Approval

Local Trust Committee: Galiano Island Local Trust Committee

Bylaw No.: GL-287

Bylaw Type: Official Community Plan Bylaw

Date of resolution referring bylaw to Executive Committee: 14-Nov-2023

- ☒ Bylaw Submission Checklist attached
- ☒ Policy Statement Checklist attached*
* not required for administrative bylaws
- ☒ Summary of Bylaw Intent Attached

Received by Islands Trust Secretary:

Signature: _____
Secretary

Date: _____

Deadline for Executive Committee decision (one month after receipt by Secretary as determined pursuant to the Interpretation Act*): _____

Date bylaw will appear on Executive Committee agenda: _____

- *a month means "a period calculated from a day in one month to a day numerically corresponding to that day in the following month, less one day"*
- *In the calculation of time expressed as clear days, weeks, months or years, or as "at least" or "not less than" a number of days, weeks, months, or years, the first and last*

Distribution: Executive Committee

Director, LPS

Local Trust Committee

Planner

Planning Clerk



Local Trust Committee Bylaws
Submission for Executive committee Approval

Local Trust Committee: Galiano Island Local Trust Committee

Bylaw No.: GL-288

Bylaw Type: Land Use Bylaw

Date of resolution referring bylaw to Executive Committee: 14-Nov-2023

- ☒ Bylaw Submission Checklist attached
- ☒ Policy Statement Checklist attached*
* not required for administrative bylaws
- ☒ Summary of Bylaw Intent Attached

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Secretary

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Distribution: Executive Committee

Director, LPS

Local Trust Committee

Planner

Planning Clerk

Bylaw: GL-287

Trust Area: Galiano Island Local Trust Committee
Type: Official Community Plan Bylaw
Bylaw No.: GL-287
Application No.: GL-RZ-2022.2
Trust Initiated: No

Proofread By:

Clerk: Yes
Planner: Yes

Technical Staff: No

First Reading Date: 11-Apr-2023

Bylaw Sent to Referrals: Yes
Date Proposed Bylaw to Web: 11-Apr-2023

Resolutions:

Resolution Waiving Public Hearing: No
Resolution Authorizing Public Hearing: Yes
Resolution to Proceed no Further Date:

Secretary Signature Block:

Secretary's Signature: Chonk, Jas

Date: 20-Oct-2023

File complete and ready for Public review: Yes

Public Hearings:

Location: Galiano South Community Hall
Proofread By: Chonk, Jas

Legal Paper: Gulf Island Driftwood
First Publish Date: 01-Nov-2023

Second Publish Date: 08-Nov-2023

Alternate Paper: The Active Page
First Publish Date: 01-Nov-2023

Second Publish Date:

Mailout Date: 18-Oct-2023
Second Reading Date: 14-Nov-2023

Delivery Notices: 18-Oct-2023
Date Public Hearing Held: 14-Nov-2023
Third Reading Date: 14-Nov-2023

Bylaw: GL-288

Trust Area: Galiano Island Local Trust Committee

Type: Land Use Bylaw

Bylaw No.: GL-288

Application No.: GL-RZ-2022.2

Trust Initiated: No

Proofread By:

Clerk: Yes

Technical Staff: No

Planner: Yes

First Reading Date: 11-Apr-2023

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Alternate Paper: The Active Page

First Publish Date: 01-Nov-2023

Second Publish Date:

Mailout Date: 18-Oct-2023

Delivery Notices: 18-Oct-2023

Date Public Hearing Held: 14-Nov-2023

Second Reading Date: 14-Nov-2023

Third Reading Date: 14-Nov-2023

Referrals: Bylaw GL-287

Agency	Sent	Received
Agricultural Land Commission <i>Rm. 133 4940 Canada Way: Caitlin Dorward</i> <i>Comment: April 27, 2023 - The ALC has no objection to the proposed bylaw amendments - as they do not directly affect the ALR. June 1, 2023 - As the subject area appears to be outside of the ALR and is proposed for an 'agricultural' designation which would retain its compatibility with adjacent ALR lands, the ALC's interests are unaffected by the proposed bylaw amendments.</i>	27-Apr-2023	01-Jun-2023
Capital Regional District - All Referrals Aggie Chan and Jessica Arnet <i>625 Fisgard Street: Aggie Chan</i> <i>Comment: No comment - Integrated Water Services Interests unaffected - Regional Park Services No comment - Regional Strategic Planning No comment - Environmental Services</i>	27-Apr-2023	29-May-2023
Coast Salish Peoples Society	27-Apr-2023	
Cowichan Tribes <i>5760 Allenby Rd: Tracey Flemming</i> <i>Comment: No Comment Received</i>	27-Apr-2023	
Galiano Island Fire Department <i>RR #2, Site 46 Comp 23: Karen Harris</i> <i>Comment: North Galiano Volunteer Fire Department's interests are unaffected by the bylaws.</i>	27-Apr-2023	27-Apr-2023
Halalt First Nation <i>7973 Chemainus Rd: Raven August</i> <i>Comment: No Comment Received</i>	27-Apr-2023	
Island Health <i>Health Protection and Environmental Services: Simon Jiang</i> <i>Comment: There are no comments or objections from Island Health regarding the proposed changes. If the changes go through and the applicant proceeds with the subdivision process, I would recommend for them to visit our website at: https://www.islandhealth.ca/learn-about-health/environment/seweragesubdivision. This site should provide all of the relevant information for on-site sewerage systems and procedures for the subdivision process.</i>	27-Apr-2023	28-Apr-2023
Lake Cowichan First Nation <i>313B Deer Road: Carole Livingstone</i>	27-Apr-2023	28-Apr-2023

Referrals: Bylaw GL-287

Agency	Sent	Received
<i>Comment:</i> This application is located within the Ts'uubaa-asatx Nation statement of intent area; it is the interest of the Ts'uubaa-asatx Nation to respectfully maintain our rights and access to the lands and resources throughout our territory. Ts'uubaa-asatx Nation does not have any comments to provide at this time regarding this application proceeding. Please note that this "no comment" response is specifically intended for this application and is without prejudice to all future consultation with our Nation regarding not only the renewal of this application but any other application or decision within the Ts'uubaa-asatx Nation traditional territory. Furthermore, we may choose in the future to address the issues of Aboriginal rights and/or title infringement and compensation through the treaty process, the courts or other dispute resolution processes. We also reserve the right to raise objections if any cultural use, archaeological sites or environmental impacts are identified when the above development is being carried out or if we discover impacts on our rights or interest that we had not foreseen.		
Lyackson First Nation 8017 Chemainus Road: Linda Aidnell <i>Comment:</i> No Comment Received	27-Apr-2023	
Malahat First Nation 110 Thunder Road, RR4: Heather Adams <i>Comment:</i> Malahat Nation notes that the proposed activity falls outside of core Malahat traditional territory, and as such we acknowledge and respect the local First Nation(s)' opportunity to act as primary correspondents in this case. However, in the event they do not, or are unable to respond we reserve our right to consultation and engagement, and continue to require disclosure on an ongoing basis regarding this referral.	27-Apr-2023	26-Jun-2023
Mayne Island Local Trust Committee Islands Trust: Jas Chonk <i>Comment:</i> Interests unaffected by bylaw.	27-Apr-2023	29-May-2023
Ministry of Municipal Affairs and Housing Planning and Land Use Management: Ron Burleson	27-Apr-2023	
Ministry of Transportation and Infrastructure Ministry of Transportation and Infrastructure: Owen Page	27-Apr-2023	
Musqueam Nation 6735 Salish Dr.: Referrals Coordinator <i>Comment:</i> No comments on the proposed bylaws.	27-Apr-2023	23-Jun-2023
Pauquachin First Nation 9010 West Saanich Road: Darlene Henry <i>Comment:</i> No Comment Received	27-Apr-2023	
Penelakut Tribe Box 360: Denise James	27-Apr-2023	

Referrals: Bylaw GL-287

Agency	Sent	Received
<i>Comment: No Comment Received</i>		
Salt Spring Island Local Trust Committee 1 - 500 Lower Ganges Road: Peter Luckham <i>Comment: Interests unaffected by bylaw.</i>	27-Apr-2023	18-May-2023
Semiahmoo First Nation 16049 Beach Rd: Chief & Council <i>Comment: No Comment Received</i>	27-Apr-2023	
Snuneymuxw First Nation 668 Centre Street: Desiree Thomas	27-Apr-2023	
Stz'uminus First Nation 12611A Trans Canada Hwy: Chenoa Akey	27-Apr-2023	
Thetis Island Local Trust Committee Northern Office: Laura Patrick	27-Apr-2023	
Tsartlip First Nation PO Box 70: Karen Harry <i>Comment: No Comment Received</i>	27-Apr-2023	
Tsawout First Nation Box 121: Cathy Webster <i>Comment: No Comment Received</i>	27-Apr-2023	
Tsawwassen First Nation 1926 Tsawwassen Drive: Victoria Williams <i>Comment: Tsawwassen First Nation (TFN) has no concerns regarding this file, at this time. However, when any physical works are considered for the rezoned area, TFN requests an opportunity to review all copies of interim and final environmental and archaeological reports before any new construction commences.</i>	27-Apr-2023	17-May-2023
Tseycum First Nation 1210 Totem Lane: Chief Tanya Jimmy <i>Comment: No Comment Received</i>	27-Apr-2023	
WSANEC WSANEC Leadership Council Society: Joni Olsen	27-Apr-2023	

Referrals: Bylaw GL-288

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Referrals: Bylaw GL-288

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WSANEC WSANEC Leadership Council Society: Joni Olsen	27-Apr-2023	

ISLANDS TRUST POLICY STATEMENT DIRECTIVES ONLY CHECKLIST

File No.: GL-RZ-2022.2 (Hayes)

Bylaws: 287 & 288

PURPOSE

To provide staff with the Directives Only Checklist to highlight issues addressed in staff reports and as a means to ensure Local Trust Committees address certain matters in their official community plans and regulatory bylaws, Island Municipalities address certain matters in their official community plans, and to reference any relevant sections of the Policy Statement.

POLICY STATEMENT

The Policy Statement is comprised of several parts. Parts I and II outline the purpose, the Islands Trust object, and Council's guiding principles. Parts III, IV and V contain the goals and policies relevant to ecosystem preservation and protection, stewardship of resources and sustainable communities.

There are three different kinds of policies within the Policy Statement as follows:

- Commitments of Trust Council which are statements about Council's position or philosophy on various matters;
- Recommendations of Council to other government agencies, non-government organizations, property owners, residents and visitors; and
- Directive Policies which direct Local Trust Committees and Island Municipalities to address certain matters.

DIRECTIVES ONLY CHECKLIST

The Policy Statement Directives Only Checklist is based on the directive policies from the Policy Statement (Consolidated April 2003) which require Local Trust Committees to address certain matters in their official community plans and regulatory bylaws and Island Municipalities to address certain matters in their official community plans in a way that implements the policy of Trust Council.

Staff will use the Policy Statement Checklist (Directives Only) to review Local Trust Committee and Island Municipality bylaw amendment applications and proposals to ensure consistency with the Policy Statement. Staff will add the appropriate symbol to the table as follows:

- ✓ if the bylaw is consistent with the policy from the Policy Statement, or
- ✗ if the bylaw is inconsistent (contrary or at variance) with a policy from the Policy Statement, or
- N/A if the policy is not applicable.

PART III: POLICIES FOR ECOSYSTEM PRESERVATION AND PROTECTION

CONSISTENT	No.	DIRECTIVE POLICY
	3.1	Ecosystems
N/A	3.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and protection of the environmentally sensitive areas and significant natural sites, features and landforms in their planning area.
N/A	3.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.
N/A	3.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the regulation of land use and development to restrict emissions to land, air and water to levels not harmful to humans or other species.
	3.2	Forest Ecosystems
N/A	3.2.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of unfragmented forest ecosystems within their local planning areas from potentially adverse impacts of growth, development, and land-use.
	3.3	Freshwater and Wetland Ecosystems and Riparian Zones
N/A	3.3.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.
	3.4	Coastal and Marine Ecosystems
N/A	3.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of sensitive coastal areas.
N/A	3.4.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for and regulation of development in coastal regions to protect natural coastal processes.

PART IV: POLICIES FOR THE STEWARDSHIP OF RESOURCES

CONSISTENT	No.	DIRECTIVE POLICY
	4.1	Agricultural Land
✓	4.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and preservation of agricultural land for current and future use.
✓	4.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation, protection, and encouragement of farming, the sustainability of farming, and the relationship of farming to other land uses.
N/A	4.1.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of adjacent properties to minimize any adverse affects on agricultural land.
CONSISTENT	No.	DIRECTIVE POLICY
✓	4.1.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the design of road systems and servicing corridors to avoid agricultural lands unless the need for roads outweighs agricultural considerations, in which case appropriate mitigation measures shall be required to derive a net benefit to agriculture.
✓	4.1.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address land uses and activities that support the economic viability of farms without compromising the agriculture capability of agricultural land.
N/A	4.1.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of Crown lands for agricultural leases.
	4.2	Forests
N/A	4.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the need to protect the ecological integrity on a scale of forest stands and landscapes.
N/A	4.2.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the retention of large land holdings and parcel sizes for sustainable forestry use, and the location and construction of roads, and utility and communication corridors to minimize the fragmentation of forests.
N/A	4.2.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of forest ecosystem reserves where no extraction will take place to ensure the preservation of native biological diversity.
CONSISTENT	No.	DIRECTIVE POLICY

	4.3	Wildlife and Vegetation
	4.4	Freshwater Resources
N/A	4.4.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater, water quality is maintained, and existing, anticipated and seasonal demands for water are considered and allowed for.
✓	4.4.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses
	4.5	Coastal Areas and Marine Shorelands
N/A	4.5.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the needs and locations for marine dependent land uses.
N/A	4.5.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the compatibility of the location, size and nature of marinas with the ecosystems and character of their local planning areas.
N/A	4.5.10	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.
N/A	4.5.11	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address opportunities for the sharing of facilities such as docks, wharves, floats, jetties, boat houses, board walks and causeways.
	4.6	Soils and Other Resources
N/A	4.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of productive soils.

PART V: POLICIES FOR SUSTAINABLE COMMUNITIES

CONSISTENT	No.	DIRECTIVE POLICY
	5.1	Aesthetic Qualities
N/A	5.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of views, scenic areas and distinctive features contributing to the overall visual quality and scenic value of the Trust Area.
	5.2	Growth and Development
N/A	5.2.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.
✓	5.2.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address any potential growth rate and strategies for growth management that ensure that land use is compatible with preservation and protection of the environment, natural amenities, resources and community character.
✓	5.2.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means for achieving efficient use of the land base without exceeding any density limits defined in their official community plans.
N/A	5.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of areas hazardous to development, including areas subject to flooding, erosion or slope instability, and strategies to direct development away from such hazards.
	5.3	Transportation and Utilities
N/A	5.3.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of a classification system of rural roadways, including scenic or heritage road designations, in recognition of the object of the Islands Trust.
N/A	5.3.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the impacts of road location, design, construction and systems.
N/A	5.3.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of areas for the landing of emergency helicopters.
N/A	5.3.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.
	5.4	Disposal of Waste
N/A	5.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of acceptable locations for the disposal of solid waste.
CONSISTENT	No.	DIRECTIVE POLICY

	5.5	Recreation
N/A	5.5.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the prohibition of destination gaming facilities such as casinos and commercial bingo halls.
N/A	5.5.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location and type of recreational facilities so as not to degrade environmentally sensitive areas, and the designation of locations for marinas, boat launches, docks and anchorages so as not to degrade sensitive marine or coastal areas.
N/A	5.5.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of sites providing safe public access to beaches, the identification and designation of areas of recreational significance, and the designation of locations for community and public boat launches, docks and anchorages.
N/A	5.5.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.
N/A	5.5.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.
	5.6	Cultural and Natural Heritage
N/A	5.6.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification, protection, preservation and enhancement of local heritage.
N/A	5.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation and protection of the heritage value and character of historic coastal settlement patterns and remains.
	5.7	Economic Opportunities
N/A	5.7.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address economic opportunities that are compatible with conservation of resources and protection of community character.
	5.8	Health and Well-being
N/A	5.8.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

	POLICY STATEMENT COMPLIANCE
✓	<i>In compliance with Trust Policy</i>
	<i>Not in compliance with Trust Policy for the following reasons:</i>

Executive Committee

Policy Checklist

Checklist Key:

Consistent	The bylaw is consistent with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Contrary	The bylaw is inconsistent (contrary or at variance) with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Not-Applicable	The policy is not applicable with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv .

Executive Committee Legislative Role Policy (2.4)

Consistent	i	Bylaw is consistent with the object of the Trust
Consistent	ii	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement
Consistent	iii	Bylaw does not expose the Islands Trust to unreasonable expense in the administration or enforcement of the bylaw
Consistent	iv	Bylaw is not enacted without legal authority, including inconsistency with the relevant OCP (based on legal advice)

Checklist Key:

Requires Resources	Staff resources required to assist with administration.
No Resources Required	No staff resources required.

The Bylaw has been Examined Against Best Management Practices for Delivery of Local Planning Services as found in Section 5.9 of the Islands Trust Policy Manual

No Resources Required	B.5	Bylaw is consistent with the object of the Trust
No Resources Required	B10	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement

Comments

Completed By: Jas Chonk

Status

Date Resolution Referred to Exective Committee: 14-Nov-2023

Reading:

Executive Committee

Policy Checklist

Checklist Key:

Consistent	The bylaw is consistent with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Contrary	The bylaw is inconsistent (contrary or at variance) with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Not-Applicable	The policy is not applicable with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv .

Executive Committee Legislative Role Policy (2.4)

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Consistent	ii	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement
Consistent	iii	Bylaw does not expose the Islands Trust to unreasonable expense in the administration or enforcement of the bylaw
Consistent	iv	Bylaw is not enacted without legal authority, including inconsistency with the relevant OCP (based on legal advice)

Checklist Key:

Requires Resources	Staff resources required to assist with administration.
No Resources Required	No staff resources required.

The Bylaw has been Examined Against Best Management Practices for Delivery of Local Planning Services as found in Section 5.9 of the Islands Trust Policy Manual

No Resources Required	B.5	Bylaw is consistent with the object of the Trust
No Resources Required	B10	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement

Comments

Completed By: Jas Chonk

Status

Date Resolution Referred to Exective Committee: 14-Nov-2023

Reading:

PROPOSED

GALIANO ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 287

A BYLAW TO AMEND GALIANO ISLAND OFFICIAL COMMUNITY PLAN BYLAW NO. 108, 1995

The Galiano Island Local Trust Committee in open meeting assembled enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as “Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022”.

2. SCHEDULES

Galiano Island Official Community Plan No. 108, 1995 is amended as shown on Schedule 1, attached to and forming part of this bylaw.

3. SEVERABILITY

If any provision of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid provision must be severed from the Bylaw and the decision that such provision is invalid must not affect the validity of the remaining provisions of the Bylaw.

READ A FIRST TIME THIS	11 TH	DAY OF	APRIL	2023.
PUBLIC HEARING HELD THIS	14 TH	DAY OF	NOVEMBER	2023.
READ A SECOND TIME THIS	14 TH	DAY OF	NOVEMBER	2023.
READ A THIRD TIME THIS	14 TH	DAY OF	NOVEMBER	2023.
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS	_____	DAY OF	_____	20____
APPROVED BY THE MINISTER MUNICIPAL AFFAIRS THIS	_____	DAY OF	_____	20____
ADOPTED THIS	_____	DAY OF	_____	20____

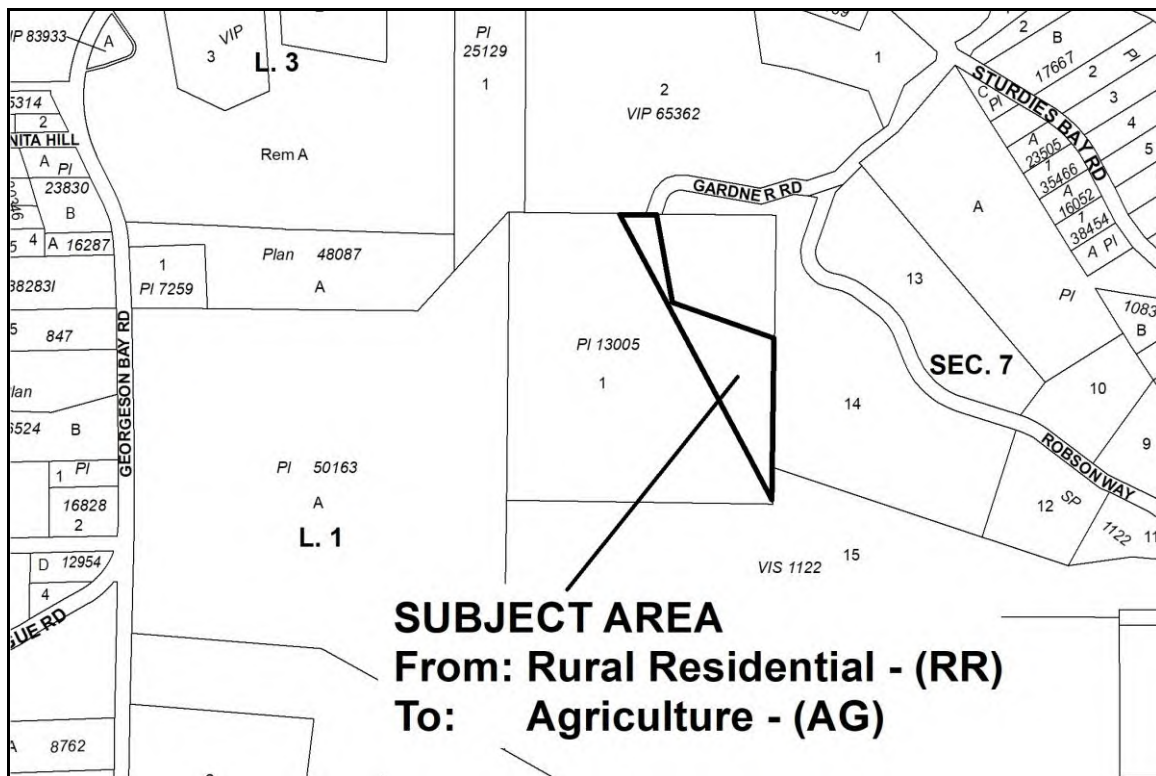
CHAIR

SECRETARY

**GALIANO ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 287**

SCHEDULE 1

The Galiano Island Official Community Plan No. 108, 1995, is amended as follows:



PROPOSED

GALIANO ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 288

A BYLAW TO AMEND GALIANO ISLAND LAND USE BYLAW NO. 127, 1999

The Galiano Island Local Trust Committee, being the Local Trust Committee having jurisdiction in respect of the Galiano Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022”.

2. Galiano Island Local Trust Committee Bylaw No. 127, cited as “Galiano Island Land Use Bylaw No. 127, 1999,” is amended as follows:

2.1 Schedule “1” – Zoning Map, is amended by changing the zoning classification of a portion of Lot 1, District Lots 1 and 3 and of Section 7, Galiano Island, Cowichan District, Plan 13005 except all of District Lots 1 and 3 now included in Plan 50163 from Rural Residential (RR) to Agriculture (AG), as shown on Plan No. 1 attached to and forming part of this bylaw, and by making such alterations to Schedule “1” to Bylaw No. 127 as are required to effect this change.

3. SEVERABILITY

If any provision of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid provision must be severed from the Bylaw and the decision that such provision is invalid must not affect the validity of the remaining provisions of the Bylaw.

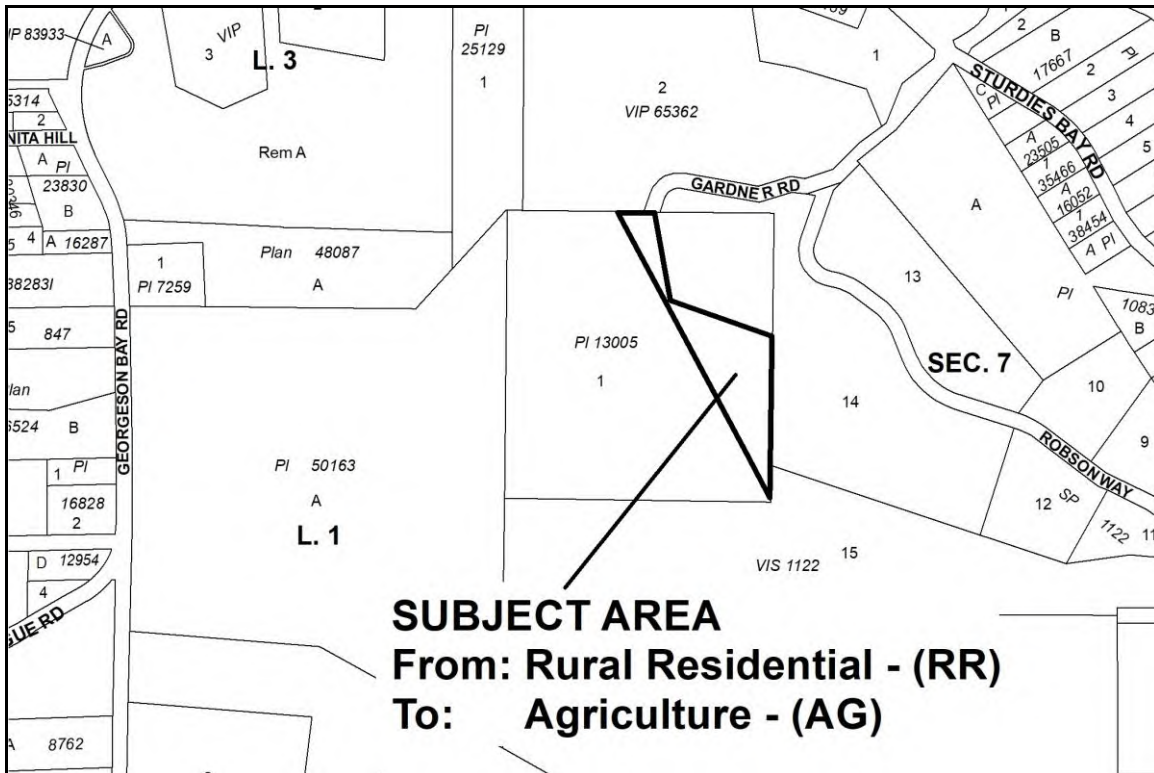
READ A FIRST TIME THIS	11 TH	DAY OF	APRIL	2023.
PUBLIC HEARING HELD THIS	14 TH	DAY OF	NOVMEBER	2023.
READ A SECOND TIME THIS	14 TH	DAY OF	NOVEMBER	2023.
READ A THIRD TIME THIS	14 TH	DAY OF	NOVEMBER	2023.
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS	_____	DAY OF	_____	20____
ADOPTED THIS	_____	DAY OF	_____	20____

CHAIR

SECRETARY

GALIANO ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 288

Plan No. 1



First Nation Engagement

Referral of: Galiano Bylaws No. 287 and 288 (OCP & LUB Amendments)
Re: GL-RZ-2022.2 (Hayes)

First Nation: Coast Salish Peoples Society

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Cowichan Tribes

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Halalt

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Ts'uubaa-asatx (Lake Cowichan)

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
April 28, 2023	Ts'uubaa-asatx Nation does not have any comments to provide at this time regarding this application proceeding. Please note that this "no comment" response is specifically intended for this application and is without prejudice to all future consultation with our Nation regarding not only the renewal of this application but any other application or decision within the Ts'uubaa-asatx Nation traditional territory. Furthermore, we may choose in the future to address the issues of Aboriginal rights and/or title infringement and compensation through the treaty process, the courts or other dispute resolution processes. We also reserve the right to raise objections if any cultural use, archaeological sites or environmental impacts are identified when the above development is being carried out or if we discover impacts on our rights or interest that we had not foreseen.	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Lyackson

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Malahat

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
June 26, 2023	Malahat Nation notes that the proposed activity falls outside of core Malahat traditional territory, and as such we acknowledge and respect the local First Nation(s)' opportunity to act as primary correspondents in this case. However, in the event they do not, or are unable to respond we reserve our right to consultation and engagement, and continue to require disclosure on an ongoing basis regarding this referral.	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing	JC

First Nation: Musqueam Indian Band

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
June 23, 2023	Thank you for reaching out to Musqueam Indian Band Intergovernmental Affairs. We have no comments for this file.	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Pauquachin First Nation

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Penelakut Tribe

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Semiahmoo

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Snuneymuxw

Date	Comment/Action	Initial
Feb 2, 2022	Sent Referral	JC
October 17, 2023	Sent Follow-up Email.	JC

First Nation: Stz'uminus

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Tsartlip First Nation

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Tsawout First Nation

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Tsawwassen First Nation

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
May 17, 2023	Tsawwassen First Nation (TFN) has no concerns regarding this file, at this time. However, when any physical works are considered for the rezoned area, TFN requests an opportunity to review all copies of interim and final environmental and archaeological reports before any new construction commences.	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: Tseycum First Nation

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC

First Nation: WSANEC Leadership Council

Date	Comment/Action	Initial
April 27, 2023	Sent Referral	JC
October 17, 2023	Sent Follow-up Email in regards to Public Hearing.	JC



BRIEFING

To: Financial Planning Committee **For the Meeting of:** November 8, 2023

From: Finance Officer **Date Prepared:** October 24, 2023

SUBJECT: FINANCIAL FORECAST AS AT SEPTEMBER 30, 2023

PURPOSE:

To provide Financial Planning Committee with an overview of forecasted financial performance to the end of the current fiscal year, to support their responsibility for financial management oversight.

Historically, FPC has forwarded financial forecasts to Trust Council for their information. If FPC wishes to forward this report, a resolution to do so must be made.

BACKGROUND:

The forecasted financial results for March 31, 2024 have been prepared based on actual financial performance to September 30, 2023 plus estimates of forecasted spending for the remainder of the fiscal year.

DESCRIPTION	Approved Annual 2023/24 Budget	6 months to September 30, 2023	Forecast to March 31, 2024	Forecast Over (Under) Budget
TOTAL REVENUE	9,330,309	9,088,825	9,679,000	348,691
Operating Expenses	9,137,613	4,388,251	9,009,000	(128,613)
Capital Expenses	134,300	86,769	135,000	700
Project Expenses	651,296	73,912	528,000	(123,296)
TOTAL EXPENDITURES	9,923,209	4,548,932	9,672,000	(251,209)
SURPLUS (SHORTFALL)	(592,900)	4,539,893	7,000	599,900
<u>Funded by:</u>				
Changes in amounts invested in TCA	178,000	86,769	(20,000)	(198,000)
Transfer from (to) Gen Rev Surplus Fund	231,000	(4,648,363)	(71,000)	(302,000)
Transfer from (to) LTC Project Reserve Fund	183,900	21,051	97,000	(86,900)
Transfer from (to) Special Property Tax Reserve Fund	-	650	(13,000)	(13,000)
Net unfunded	(0)	-	-	0



The forecast to March 31, 2024 reflects a projected annual surplus of \$7,000 which is higher than the approved budgeted shortfall of \$592,900.

Total revenue is forecasted higher than budget due to: higher fees and sales, primarily for development permits and temporary and siting use permits; receipt of an unanticipated provincial grant awarded to the Salt Spring Island Local Trust Committee; receipt of grant funds under the new local government climate action program; and for higher interest earned on investments due to continued high interest rates not anticipated at budget time.

Operating expenses are forecasted lower than budgeted due primarily to underspending on salaries as a result of staff vacancies in the year.

Capital spending is forecasted to be only slightly higher than budget.

Project spending is forecasted lower than budget due to individual project delays, or projects not moving forward at all in the year.

An explanation of the significant revenue and expenditure areas contributing to this variance are as follows (where significance is determined as greater than or less than 10% from budget, and greater than or less than \$5,000 from budget).

REVENUES:

Total revenues are forecasted to land at \$349,000 higher than budgeted due to:

- Fees and Sales – forecasted to be \$80,000 (42%) higher than budget due to higher than anticipated application volumes estimated to be received in the year, primarily for development permits and temporary and siting-use permits.
- Provincial Grant Income Restricted on LTC projects – forecasted to be \$75,000 (100%) higher than budget due to grants awarded in the year that were unbudgeted for. These grants relate to the Salt Spring Island (SSI) Local Trust Committee Complete Communities project (\$50,000) and the SSI LTC BC Active Transportation project (\$25,000). These grant funds are recorded as revenue as eligible spending on the project is incurred. This grant income was not included in the budget as it was not anticipated at that time.
- Provincial Grant Income, Local Government Climate Action – forecasted to be \$38,000 (100%) higher than budget for grant funds received for climate action initiatives to reduce emissions and prepare communities for impacts of a changing climate. This grant income was not included in the budget as this is a new program launched in late 2022. Survey submissions determining funding were not submitted and reviewed until after July 31, 2023.
- Interest Income - forecasted to be \$154,000 (116%) higher than budget due to continued high interest rates. Budget estimates were based on lower interest rates that were in place in the previous fiscal year.

EXPENDITURES:

Total expenditures are forecasted to be \$218,000 under budget.

Significant areas of underspending and overspending by expense type include:

- Communications and ITC Fundraising – forecasted underspending of \$9,500 (13%) due to FPC’s decision not to undertake a budget public consultation process in the current fiscal year.
- Contracted Temporary Staffing – forecasted overspending of \$20,000 (780%). This budget line is intended to record spending on contracted human resources to backfill staff positions. Half of the forecasted spending relates to such backfills, with the remainder spent on contracted help hired to review the clerical administration structure within the organisation.
- Conservation Planning & Land Securement – forecasted underspending of \$11,000 (40%) due to funds being directed towards legal fees associated with land securement. This planned underspending offsets overspending in ITC legal expenses.
- ITC Ecosystem Mapping - forecasted underspending of \$13,000 (72%) due to lack of staff capacity to manage this large project resulting in only a portion of the project anticipated to be completed in the year.
- Legal – the total forecasted overspending for all legal expense categorises \$49,000 (122%), including spending on general legal advice, bylaw enforcement litigation, and litigation defense. A breakdown of the forecasted spending by category is as follows:
 - ~ General Legal expense – forecasted overspending of \$29,000 (41%) primarily due to Trust Council’s procurement of legal opinions associated with the organisation’s website information, and housing rights; Galiano LTC legal opinions on development permit exceptions; Salt Spring LTC legal opinions on accessory dwellings and Channel Ridge tower; ITC legal costs to acquire a new property; and ITC legal opinions on risk management of Nature Reserves.
 - ~ Bylaw Enforcement Litigation – forecasted overspending of \$45,000 (56%) primarily due to unanticipated legal costs for ongoing cases on Galiano Island, North Pender Island, Salt Spring Island, and Thetis Island.
 - ~ Litigation Defence – forecasted net under budget by \$25,000 (35%). The forecast anticipates actual overspending of \$5,000, with awarded legal cost recoveries of \$30,000 offsetting these costs, resulting in a net forecasted underspending of \$25,000.
- LTC Expenses – LTC expenses are comprised of Trustee Expenses, Executive expenses for chairing LTC meetings, LTC Meeting Expenses, APC meeting expenses, Communications by the LTC, and LTC special projects. Forecasted overspending of \$40,000 (47%) is due to higher than anticipated expenditures primarily in the following areas:
 - ~ Executive Expenses on LTCs – overspending of \$18,000 (150%) due to high accommodation costs incurred for Chairs travelling to in-person LTC meetings.
 - ~ LTC Meeting Expenses – overspending of \$21,000 (162%), with related overspending in APC Meeting expenses of \$4,000 (85%). The approved budget assumed hiring of the new LTC Meeting Administrator early in the year, with this new staff responsible for taking LTC meeting minutes. With the delay in this hiring, contractors continue to be used for LTC meeting minutes, increasing this expense line. This is more than offset by savings in salaries expense as a result of the vacancy in this new staff role. In addition, there are more meetings scheduled for the Salt Spring, North Pender, and Gabriola LTCs than planned for in the approved budget.
- Salaries and Benefits – forecasted underspending totaling \$230,000 (9%) due to the following staff vacancies:

- ~ LTC Meeting Administrator – forecasted vacant for 8 months (\$34,000)
- ~ Planning Team Assistant, Salt Spring Island office – forecasted vacant for 5.5 months (\$25,000)
- ~ Island Planner, Northern office - forecasted to work less than full time for the full year (\$37,000)
- ~ Island Planner, Northern office – forecasted to be vacant for the full year, partially offset by Planner 2 backfill costs (\$34,000)
- ~ Administrative Coordinator – forecasted vacant for 9 months (\$49,000)
- ~ Manager of Accounting and Finance – forecasted vacant for 9 months (\$54,000)
- ~ Senior Indigenous Relations Advisor – forecasted vacant for 3.5 months (\$27,000)
- ~ Planning Team Assistant, Southern office – forecasted vacant for 5.5 months (\$25,000).

Forecasted vacancies are partially offset by forecasted staff overtime for Bylaw Enforcement (\$15,000) and Islands Trust Conservancy work (\$11,000)

- Training and Conferences – forecasted overspending of \$8,000 (17%) primarily due to high costs for Trust-wide Chair training and UBCM conference registrations.
- Travel for Training – forecasted overspending of \$22,000 (123%) primarily due to the high costs of travel for the Trust-wide Chair training session, and high travel costs for UBCM conference attendance.
- Travel – forecasted overspending of \$25,000 (39%) due to increased fees for water taxis that are driving higher costs for ITC and Bylaw Enforcement staff. Volume of travel for Bylaw Enforcement staff also increased.
- Projects - forecasted underspending totals \$123,000 (19%) for all projects, is broken down as follows:
 - ~ Salt Spring Island (SSI) Water Protection Authority (SSIWPA) Coordination – forecasted underspending of \$12,500 (29%) due to new staff taking time to become familiar with project, and delays in the SSI LTC consideration and implementation of Watershed Protection Plan.
 - ~ Salt Spring Bylaw Review Procedural Updates project – this project will not proceed in the current fiscal year due to the SSI LTC prioritizing other projects and actions, thus the full budget is forecasted to be unspent in the year (\$96,000)
 - ~ Salt Spring Ganges Village Area Planning Project – this project will not proceed in the current fiscal year due to SSI LTC prioritizing other projects and actions, thus the full budget is forecasted to be unspent in the year (\$86,500)
 - ~ Minor LTC Projects – forecasted underspending of \$10,000.

Project underspending is partially offset by spending on new projects funded by grants approved during the fiscal year for:

- ~ Salt Spring Complete Communities – forecasted spending of \$50,000
- ~ Salt Spring Active Transportation – forecasted spending of \$25,000
- Trustee Health/Dental Benefits – forecasted underspending of \$13,000 (16%) due to fewer trustees enrolled in the higher-cost family plan than anticipated in the budget.

Other variances are not significant for the purposes of reporting.

CONCLUSIONS:

The budget approved spending of \$9.9M for fiscal year ending March 31, 2024. Current forecasted spending for the year is \$9.7M, below budget by approximately \$251,000 (3%).

ISLANDS TRUST
Q2 Forecast to March 31, 2024
As at September 30, 2023

Description	Annual Budget	YTD Actuals at September 30, 2023	FORECAST TO MARCH 31, 2024	Forecast Over (Under) budget \$	Forecast Over (Under) budget %
REVENUES					
Fees & Sales	192,000	135,871	272,000	80,000	42%
Federal Grant Income R - SAR	220,000	135,844	220,000	-	0%
Federal Grant Income R	-	364	-	-	0%
Provincial Grant - Unrestricted	180,000	180,000	180,000	-	0%
Provincial Grant Income R on LTC projects:	-	-	-	-	0%
Provincial Grant R- SSI Complete Communities	-	-	50,000	50,000	100%
Provincial Grant R - SSI BC Active Transportation Grant	-	-	25,000	25,000	100%
Provincial Grant R - First Nations Engagement	-	-	-	-	0%
Provincial Grant Income - Loc Gov Climate Action	-	38,082	38,000	38,000	100%
Provincial Grant Income R LGDAP	147,795	13,120	148,000	205	0%
Provincial Grant Income R Healthy Watersheds	22,000	7,161	22,000	-	0%
Property Tax Levy General	8,046,025	8,046,628	8,047,000	975	0%
Property Tax Levy - BIM	345,989	345,989	346,000	11	0%
Special Levy Property Tax Requisition	43,500	43,500	44,000	500	1%
Interest Income and Other Income	133,000	142,267	287,000	154,000	116%
Total Revenue	9,330,309	9,088,825	9,679,000	348,691	4%
EXPENSES					
Amortization Expense	178,000	79,635	174,000	(4,000)	-2%
Applications Sponsored by EC	15,000	2,250	10,000	(5,000)	-33%
NAPTEP Applications Sponsored by EC	1,000	-	1,000	-	0%
History and Heritage Funding Grants in Aid	-	-	-	-	0%
Audit	21,000	-	21,000	-	0%
Bank Charges & Interest	3,500	1,400	3,000	(500)	-14%
Board of Variance	1,200	839	1,000	(200)	-17%
Committee Expense FPC	-	-	-	-	0%
Committee Expense RPC	1,000	1,395	2,000	1,000	100%
Committee Expense TPC	2,000	1	1,000	(1,000)	-50%
Committee Meeting Expense - Governance	3,000	-	3,000	-	0%
Committee Meeting Expense - Accessibility*	2,500	-	2,000	(500)	-20%
Communications and ITC Fundraising	73,500	21,873	64,000	(9,500)	-13%
SW Support and Licensing	150,200	69,009	150,000	(200)	0%
Internet	46,300	24,176	48,000	1,700	4%
Technical Support	60,000	32,609	60,000	-	0%
Meeting Streaming Services	15,000	8,066	15,000	-	0%
Contingency	5,000	-	5,000	-	0%
Contracted Temporary Staffing	2,500	21,956	22,000	19,500	780%
Elections - By-elections	7,000	0	7,000	-	0%
Insurance	208,150	109,785	208,000	(150)	0%
ITC "Board Honoraria"	7,000	2,550	8,000	1,000	14%
ITC "Board Meeting Expense"	1,425	5	1,000	(425)	-30%
ITC "Board Training & Conferences"	1,600	-	2,000	400	25%
ITC "Property Management"	159,930	46,700	160,000	70	0%
Conservation Planning & Land Securement	26,550	2,503	16,000	(10,550)	-40%
ITC "Ecosystem Mapping"	18,000	-	5,000	(13,000)	-72%
Land Title Registrations	3,900	1,370	3,000	(900)	-23%
Legal "General"	69,998	72,021	99,000	29,002	41%
Legal "Bylaw Enforcement Litigation"	80,000	81,107	125,000	45,000	56%
Legal "Litigation Defence"	72,356	61,660	47,000	(25,356)	-35%
LTC - Trustee Expense	4,500	1,361	4,000	(500)	-11%
LTC "Executive Expense on LTC's"	12,000	15,036	30,000	18,000	150%
LTC Local Exp LTC Meeting Expenses	13,000	20,226	34,000	21,000	162%
LTC Local Exp APC Meeting Expenses	4,860	4,426	9,000	4,140	85%
LTC Local Exp Communications	5,000	2,821	7,000	2,000	40%
LTC Local Exp Special Projects	4,750	-	-	(4,750)	-100%

Meeting Expense	122,975	61,501	123,000	25	0%
Memberships	16,440	8,161	16,000	(440)	-3%
Notices Statutory & Non Statutory	17,850	9,134	16,000	(1,850)	-10%
FOI & Records Management	10,000	2,930	10,000	-	0%
Office Rent	421,800	210,768	422,000	200	0%
Office Services	53,500	24,200	54,000	500	1%
Postage & Courier	9,050	4,331	8,000	(1,050)	-12%
Recruitment & Labour Relations	21,000	3,737	21,000	-	0%
Payroll Processing	19,500	10,237	20,000	500	3%
Safety	5,000	1,754	5,000	-	0%
Salaries - Admin Staff	2,642,038	1,219,318	5,999,000	(230,223)	-9%
Benefits - Admin Staff	671,078	308,887			
Salaries - Planners & RPMs	1,519,311	718,527			
Benefits Planners & RPMs	385,905	181,900			
Salaries Planning Support	499,616	187,504			
Benefits Planning Support	126,902	47,470			
Salaries Bylaw	306,518	161,749			
Benefits Bylaw	77,855	40,878			
Stationary & Supplies	29,020	18,940	33,000	3,980	14%
Subscriptions	5,360	5,580	10,000	4,640	87%
Telephone	18,100	6,769	14,000	(4,100)	-23%
Mobile Devices	29,240	12,831	26,000	(3,240)	-11%
Training "Organization Wide"	5,000	1,714	5,000	-	0%
Staff Meetings and Recognition	15,800	4,164	12,000	(3,800)	-24%
Training & Conferences	47,800	29,312	56,000	8,200	17%
Travel for Training	17,950	22,122	40,000	22,050	123%
Travel	63,475	55,463	88,000	24,525	39%
Trustee Remuneration	589,978	293,139	588,000	(1,978)	0%
Trustee Remuneration "CPP Expense"	20,778	13,430	21,000	222	1%
Trustee Remuneration Health/Dental Benefits	76,550	31,377	64,000	(12,550)	-16%
Trustee Remuneration Pay In Lieu of Benefits	-	-	-	-	0%
Trustee Remuneration "Employer Health Tax"	11,505	5,647	11,000	(505)	-4%
Trustee Remuneration "Executive on LTC's"	-	-	-	-	0%
Operating Expenses Subtotal	9,137,613	4,388,251	9,009,000	(128,613)	-1%
CAPITAL					
Computer H/W & S/W	129,300	81,068	129,000	(300)	0%
Furniture and Equipment	5,000	5,702	6,000	1,000	20%
Capital Subtotal	134,300	86,769	135,000	700	1%
PROJECTS					
LTC Projects Funded by LTC Reserve Fund	286,000	21,051	97,000	(189,000)	-66%
LTC Projects Funded by Special Requisition Surplus	-	-	-	-	0%
LTA Work Funded by Special Requisition (SSIWPA)	43,500	650	31,000	(12,500)	-29%
LTC Projects Funded by Contingent Grants	1	-	75,000	74,999	7499900%
Strategic Plan Projects	159,000	39,091	162,000	3,000	0%
Operational Projects	162,795	13,120	163,000	205	0%
Projects Subtotal	651,296	73,912	528,000	(123,296)	-19%
Total Expenditures	9,923,209	4,548,932	9,672,000	(251,209)	-3%
Surplus (shortfall)	(592,900)	4,539,893	7,000	599,900	-101%
Funded by:					
Changes in amounts invested in TCA	178,000	86,769	(20,000)	(198,000)	-111%
Transfer (to) from General Revenue Surplus Fund	231,000	(4,648,363)	(71,000)	(302,000)	-131%
Transfer (to) from LTC Project Specific Reserve Fund	183,900	21,051	97,000	(86,900)	-47%
Transfer (to) from Special Tax Requisition Fund	-	650	(13,000)	(13,000)	0%
Net Surplus (Shortfall)	(0)	0	-	0	

From: pfrinton@shaw.ca <pfrinton@shaw.ca>

Sent: Thursday, November 16, 2023 8:51 PM

To: information <information@islandstrust.bc.ca>

Subject: Public Submission for Islands Trust Quarterly Council meeting December 5-7, 2023

The Islands Trust Executive Committee was both correct and cautious in their rejection in September 2023 of plans to alter Bowen Island's OCP and rezone a portion of Cape Roger Curtis, now owned by Metro Vancouver. Quite evidently, the requests were markedly at variance with the IT Policy Statement. Their (MV) desire is to develop the park beyond the currently permitted 'Passive Park', specifically to allow overnight camping of up to 100 campsites.

I have a fairly unique perspective, having served three terms as an Islands Trustee, four as a Municipal Councillor, and having been a Metro Vancouver Director, sitting on the Parks Committee for one term.

I am very proud to have been part of Bowen's creation of numerous parks since incorporating in 1999, and similarly so of Metro's extensive Regional Park Network. As well, I am keenly aware of, and support the Islands Trust Object:

The object of the Trust is to preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of British Columbia in

cooperation with municipalities, regional districts, improvement districts, First Nations, other persons and organizations and the government of British Columbia.

Crippen Park on Bowen already receives an estimated 300,000 visits annually, many by locals, more and more by day visitors. The new Cape Roger Curtis Metro park will/would do the same. I welcome this as part of our implicit Trust mandate to share our unique amenities and environment with other British Columbians.

While many oppose both the scale and specifics of the application, I think it very important to separate ‘philosophical’ and ‘management’ considerations.

The questions from Metro Vancouver are likely to be around ‘how they might alter their application to make it better align with the Policy Statement’. Both the Islands Trust and Bowen Island Municipality staff and elected officials can demonstrate considerable value by clearly laying out what needs amending and elaborating. The most important are:

1. Impacts on the environment and community
2. Transportation issues
3. Water supply
4. Fire risk

To address these will take planning, studies and commitments. It will take time, concerted effort and money to not just address these and other problem areas, but to ensure that IF the proposal, however amended, is to go ahead, adequate safeguards, policies and procedures are in place to mitigate all impacts.

This is very different from rejection on the basis that camping is an undesired activity on Bowen. If one goggles ‘campgrounds Gulf Islands BC’, many options come up- in the National Park and outside its boundaries. I counted ten.

I encourage the Islands Trust and BIM to exercise their respective authorities with open minds, and pay close attention to the details while maintaining good communications with the applicant.

Peter Frinton

Retired Local/Regional politician
Pres.- Society for Atmosphere Solutions
<https://atmospheresolutions.ca>

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November 20, 2023

File No: TH-RZ-2022.1; TH-6410-03

Honourable Bruce Ralston
Minister of Forests
FOR.Minister@gov.bc.ca

Dear Minister Ralston,

Please be advised that on November 7, 2023, the Thetis Island Local Trust Committee advised staff to proceed no further with Oreste Panacui for Abrupt Shellfish, Inc. (Crown Land file 1414783) application to rezone 14 hectares of Marine area in Preedy Harbour, adjacent to Crescent Point, Thetis Island.

The following motion was moved and carried unanimously:

That the Thetis Island Local Trust Committee proceed no further with application TH-RZ-2022.1 for the following reasons:

- a. Inconsistent with the Thetis Island Official Community Plan No. 88;
- b. Inconsistent with the Islands Trust Policy Statement;
- c. Incompatible with adjacent land and recreational uses; and
- d. Potential risk to sensitive ecosystems.

The Thetis Island Local Trust Committee asks the Minister to respect the Local Trust Committee's rejection of this application and to deny issuance of the tenure for Crown Land File 1414783.

The Applicant had made a very similar application in April 2020 which was denied for reasons much the same as the recent LTC decision. The reasons to proceed no further for the first application are listed below:

- The large scale nature of the proposed commercial infrastructure of underwater staking netting and anchors.
- The potential of the infrastructure materials becoming marine debris due to storms or marine fouling, and the potential negative impacts it may have on environmental/ecological features, flora and fauna;
- Introduction of mooring buoys and navigational lights to the area and the negative impact to the Natural visual/scenic features of the area;
- Potential hazards that the operation might be to navigation of the significant numbers of recreational boaters that frequent the area year round;
- Potential conflicts with recreational uses and with adjacent upland properties that are zoned recreational or residential or recreation marine uses;
- Potential negative impacts to local marine and adjacent upland tourism, associated commercial activities and the enjoyment of residential properties;
- Conflict with Thetis Island Official Community Plan Policy 2.7 Mariculture and;
- There are potential conflicts with Sections 3, 4 and 5 of the Islands Trust Policy Statement.

Preserving and protecting over 450 islands and surrounding waters in the Salish Sea

When the Local Trust Committee (LTC) received the recent application for rezoning, it was reviewed at a public meeting of February 28, 2023. The applicant attended the meeting and answered questions from the LTC, the most significant being:

- What had changed with this application since 2020 that they thought it may be well received by the community and the LTC, since the previous application was turned down; and
- Had the applicant consulted with Penelakut Tribes and other First Nations.

The response to the above questions was generally, that nothing of significance had changed and that they had not consulted with Penelakut Tribes or other First Nations. The applicant was advised at the meeting that they should consult with the Thetis Island community through a Community Information Meeting and consult with Penelakut Tribes.

In the period of time leading up to the meeting (on November 7, 2023), the LTC has received many letters, emails and phone calls in opposition to the rezoning. The applicant did hold a virtual Community Information Meeting at which there were approximately 30 attendees including the applicant and Thetis Island Local Trustees. Most, if not all, members of the public were not in favour of the application. Many of the comments were regarding negative impacts to the area and questioning what benefits there would be to the Thetis Island community. The applicant provided responses during the meeting to comments and questions. Since the Community Information meeting, the Local Trust Committee has received many more letters of concern and clear opposition to the rezoning.

The LTC thinks it is important to note that the current Official Community Plan (OCP) amended in recent years and the previous OCP both had restrictive zoning in place regarding marine aquaculture. The Thetis Island community is very familiar with marine aquaculture as there are a number of oyster leases already in place and that geoduck farming has been being conducted on a converted lease not far from the current rezoning location. There have been environmental issues associated with plastic pipe with this lease operation since 2019.

The recent OCP review confirmed the community's concerns regarding aquaculture and the community has purposefully retained restrictive zoning in this regard. The Thetis Island community have concerns about the existing lease use and potential for species changes with no notice to the public. There is no social or economic benefit to the Thetis Island community and the community has made it clear to the Local Trust Committee that there is strong opposition to this application.

The Thetis Island Local Trust Committee asks the Minister to respect this community and the Local Trust Committee's rejection of this application and to deny issuance of the tenure for Crown Land File 1414783, which is subject to the use being in conformance with local bylaws. The above denial to advance the application does not provide the applicant with conformance of this work in the existing zoning.

Sincerely,



Tobi Elliot
Chair, Thetis Island Local Trust Committee

cc: Thetis Island Local Trust Committee
Jessica Outhwaite, Section Head, Ministry of Forests
Islands Trust Executive Committee
Islands Trust Website



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21 November 2023

File No: 11-5770-30-10

Via e-mail: HOUS.minister@gov.bc.ca

The Honourable Ravi Kahlon
Minister of Housing
Room 248 Parliament Buildings
Victoria, BC V8V 1X4

Re: Bill 44 Housing Statutes (Residential Development) Amendment Act, 2023

Dear Minister Kahlon,

The Salt Spring Island Local Trust Committee (SS LTC) passed the following resolution on November 16, 2023.

"That the Salt Spring Island Local Trust Committee request the Chair of the Salt Spring Local Trust Committee to send a letter to the Minister of Housing and the Premier's office requesting that Salt Spring Island Local Trust Area be included in Bill 44 as if it were a municipality with a population of greater than 10,000, marked with high importance and urgent, no later than November 21, 2023."

On behalf of the SS LTC I am expressing our desire to be included within all aspects of Bill 44 extended to municipalities with a population greater than 10,000 to help our community address the housing crisis we are experiencing and, specifically, the severe shortage of workforce housing.

Thank you for your time and consideration.

Yours sincerely,

Timothy Peterson
Chair, Salt Spring Island Local Trust Committee
Islands Trust

Cc: The Honourable David Eby, MLA, Premier
Adam Olsen, MLA, Saanich North and the Islands
Salt Spring Island Local Trust Committee
Islands Trust Executive Committee
Islands Trust website

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Bowen Denman Hornby Gabriola Galiano Gambier Lasqueti Mayne North Pender Salt Spring Saturna South Pender Thetis



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November 23, 2023

File No. GM/6410-03; 0110-20

Stephan Zimmermann
Senior Authorizations Specialist
Ministry of Forests

Stephan.Zimmermann@gov.bc.ca

Re: Letter of Support for "Connected Coast Project", CityWest and SRD Submarine fiber optic cable installation, landings & related telecom Infrastructure

I am writing on behalf of the Gambier Island Local Trust Committee to express the Local Trust Committee's support for the Connected Coast Project, CityWest, and the Strathcona Regional District's applications for the installation of submarine cables, landing sites, and related telecom infrastructure within the Gambier Island Local Trust Area. We are working with the proponent to address any zoning concerns prior to installation.



Map showing proposed cable location

This project will enable our residents and visitors to have reliable and affordable access to high-speed internet and related telecom services, which are vital in today's high-tech connected world. Health care, education, business, and other services are increasingly dependent on such access for growth and prosperity as well as safety and security.

Preserving and protecting over 450 islands and surrounding waters in the Salish Sea

We look forward to supporting your efforts and are happy to work with you to facilitate high-speed internet access for Keats Island.

Sincerely,

A handwritten signature in black ink, appearing to read "P. Luckham".

Peter Luckham
Chair, Gambier Island Local Trust Committee

cc: Gambier Island Local Trust Committee
Christina Owen, Project Coordinator, Baylink
Islands Trust Executive Committee
Islands Trust Website

From: TC PAC Salish Sea Strategy / stratégie de la mer des Salish <PACSalishSeaStrategy-strategieDeLaMerDesSalish@tc.gc.ca>

Sent: Monday, November 27, 2023 12:01 PM

Subject: Invitation to Register for the 2024 Salish Sea Strategy Symposium

Hello,

On behalf of Transport Canada, we invite you to join us at the **2024 Salish Sea Strategy Symposium**. The Symposium will be held at the Vancouver Convention Centre on **January 23 – 24, 2023**, with in person and livestreamed sessions.

About

The Symposium is an event held under the OPP's [Salish Sea Strategy](#), which aims to establish a shared level of understanding of existing work across the Salish Sea. The theme of this event is "Building on our past, advancing our future".

Some of the topics we will explore together during the event are:

- What are our shared priorities to protect the Salish Sea?
- How can we collaborate to advance these priorities?
- What great work is happening in the region that is worth highlighting and learning from?
- What are the opportunities to capitalize on and the challenges we need to overcome?
- What stories need to be told to communicate the importance of the Salish Sea and the vision for the future.

Our two days together will include presentations, panel discussions, fireside chats, workshops, information booths and opportunities for networking.

How to Participate in the Symposium

To register for the Symposium, please click [here](#). There is limited space for in-person attendance, so we encourage early registration.

Looking for Capacity Funding?

Participation from Indigenous Peoples, coastal communities and stakeholders is essential to the Salish Sea Strategy. Funding to support Symposium participation is available through Transport Canada's [Community Participation Funding Program \(CPFP\)](#). Participants who receive funding through Transport Canada's Indigenous and Local Communities Engagement and Partnership Program (ILCEPP) are asked to email tc.cfpf-pfpc.tc@tc.gc.ca before applying. Approval is required before expenditures are incurred. For eligibility requirements, application deadlines and to submit an application, please visit: <https://www.tc.gc.ca/en/services/marine/apply-cfpf-funding.html>.

For any questions about the Forum please contact PACSalishSeaStrategy-strategieDeLaMerDesSalish@tc.gc.ca.

We look forward to seeing you at the Symposium!

Sincerely,

Martin McKay, P. Eng.

Interim Assistant Deputy Minister, Pacific Region | Sous-ministre adjoint par interim, Région du Pacifique

Transport Canada | Transports Canada

Martin.McKay@tc.gc.ca | 613-240-9247 | (he/him/il)

Active Projects Report

Executive Committee

1. Update Islands Trust Policy Statement

With involvement from Trust Programs Committee as appropriate, co-ordinate a review of the Policy Statement including a First Nations and public engagement process. Updated Project charter approved March 2023. (Strategic Plan 3.1, 4.4 , 5.6, 5.7)

Responsible

Clare Frater
Russ Hotsenpiller

Dates

Rec'd: 26-Feb-2020
Target: 26-Sep-2023

2. First Nations Reconciliation

Develop Islands Trust First Nations Reconciliation and engagement planning (Strategic Plan Items 4.5 & 4.6)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 02-Sep-2020

3. Provincial Funding Strategy

Develop a strategy to request additional funding from the Province, including revisiting the provincial grant funding formula to the Islands Trust.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 07-Mar-2023

3. Request for Provincial Review

Per Trust Council request respond to Minister Kang to the effect that Trust Council will revisit the request for a review of Islands Trust mandate, governance and structure and provide the minister with an update.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 08-Mar-2023
Target: 06-Dec-2023

Active Projects Report

Executive Committee

4. *Strategic Planning*

Guide the development and implementation of the Islands Trust Strategic Plan.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 03-May-2023

5. *Communications*

Development of an Islands Trust Communications Strategy.

Responsible

Clare Frater
Russ Hotsenpiller

Dates

Rec'd: 03-May-2023

Future Projects Report

Executive Committee

1. *Marine Ecosystems*

Responsible

Date Received

Advance the preservation and protection of marine ecosystems.

03-May-2023

2. *MOTI MOU's*

Responsible

Date Received

To engage with the Ministry of Transportation on a updated Memorandum of Understanding.

03-May-2023

3. *Climate Change Emergency*

Responsible

Date Received

Programming associated with the Climate Change declaration of the Islands Trust.

03-May-2023

4. *Request to Minister for Review of Islands Trust*

Responsible

Date Received

To follow up on the request by Trust Council for a review of the Islands Trust by the Minister of Municipal Affairs.

01-Nov-2023

5. *Summary of requests by Trust Council to approach the Province to provide ongoing funding to the Islands Trust*

Responsible

Date Received

This work item is the combination of a number of requests by Trust Council (March 2023), (July 2023) and previous terms to develop a strategy to request further funding from the Province.