



# Executive Committee Agenda

Date: Tuesday, June 16, 2026  
Time: 10:00 a.m.  
Location: Electronic Meeting, and a physical location to view the livestream of the meeting:  
Islands Trust Victoria Office  
#200 - 1627 Fort Street  
Victoria, BC V8R 1H8

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	<b>Pages</b>
<b>1. CALL TO ORDER</b>	
<b>2. TERRITORIAL ACKNOWLEDGEMENT</b>	
<b>3. APPROVAL OF AGENDA</b>	
<b>3.1 Introduction of New Items</b>	
<b>3.2 Approval of Agenda</b>	
<b>3.2.1 Agenda Context Notes - None</b>	
<b>4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING</b>	
Chair Patrick to rise and report that at their last meeting the Executive Committee adopted the March 10, 2026, in-camera meeting minutes.	
<b>5. ADOPTION OF MINUTES</b>	
For review and adoption.	
<b>5.1 Draft Executive Committee Meeting Minutes of June 3, 2026</b>	4 - 12
<b>6. FOLLOW UP ACTION LIST AND UPDATES</b>	
<b>6.1 Follow Up Action List/Director/CAO Updates</b>	13 - 20
<b>6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics</b>	
<b>6.3 Islands Trust Conservancy Liaison Update</b>	
<b>7. BYLAWS FOR APPROVAL CONSIDERATION - None</b>	
<b>8. TRUST COUNCIL MEETING PREPARATION - None</b>	
<b>8.1 Executive</b>	
<b>8.2 Trust Area Services</b>	

- 8.3 Planning Services
- 8.4 Financial and Employee Services
- 8.5 Legislative and Information Services
- 9. COMMITTEE OF THE WHOLE MEETING PREPARATION - None
  - 9.1 Executive
  - 9.2 Trust Area Services
  - 9.3 Planning Services
  - 9.4 Financial and Employee Services
  - 9.5 Legislative and Information Services
- 10. EXECUTIVE COMMITTEE PROJECTS - None
  - 10.1 Trust Council Initiated
    - 10.1.1 Executive
    - 10.1.2 Trust Area Services
    - 10.1.3 Planning Services
    - 10.1.4 Financial and Employee Services
    - 10.1.5 Legislative and Information Services
  - 10.2 Executive Committee Initiated
    - 10.2.1 Executive
    - 10.2.2 Trust Area Services
    - 10.2.3 Planning Services
    - 10.2.4 Financial and Employee Services
    - 10.2.5 Legislative and Information Services
- 11. NEW BUSINESS
  - 11.1 Executive/Trust Council
  - 11.2 Trust Area Services
  - 11.3 Planning Services
  - 11.4 Financial and Employee Services
  - 11.5 Legislative and Information Services
- 12. CORRESPONDENCE (for information unless raised for action)

**12.1 2026-05-22 BC Geographical Names Office - Two Geographical Names on Bowen Island** 21 - 23

**13. WORK PROGRAM**

**13.1 Review and amendment of current work program** 24 - 27

**14. NEXT MEETING**

The next regularly scheduled Executive Committee meeting will be held electronically on Wednesday, July 8 at 9:15 a.m.

**15. CLOSED MEETING**

THAT the meeting be closed to the public subject to Sections 90(1)(a) and (c) of the Community Charter in order to consider matters related to personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the Islands Trust or another position appointed by the Islands Trust; and labour relations or other employee relations; and that staff attend the meeting.

**16. ADJOURNMENT**



## **Executive Committee Minutes of a Regular Meeting**

**Date:** **Wednesday, June 3, 2026**

**Location:** **Electronic Meeting**

**Members Present:** Laura Patrick, Chair, Salt Spring Island Local Trust Area  
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area  
David Maude, Vice-Chair, Mayne Island Local Trust Area  
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

**Staff Present:** Rueben Bronee, Chief Administrative Officer  
Stefan Cermak, Director, Planning Services  
Derek Cockburn, Acting Director, Financial and Employee Services  
Clare Frater, Director, Trust Area Services  
David Marlor, Director, Legislative and Information Services  
Joe Elliott, Senior Indigenous Relations Advisor  
Jill Marrack, Senior Policy Advisor  
Alexandra Trifonidis, Executive Coordinator

**Guests and Members of the Public Present:** No guests or members of the public were present.

**1. CALL TO ORDER**

The meeting was called to order at 12:10 p.m.

**2. TERRITORIAL ACKNOWLEDGEMENT**

Chair Patrick acknowledged that the Trust Area has been home to Indigenous Peoples since time immemorial. Trustees and staff were introduced.

**3. APPROVAL OF AGENDA**

**3.1 Introduction of New Items**

The following additions to the agenda were presented for consideration:

- Item 8.2.17 March 31, 2026 Audited Financial Statements of the Islands Trust Conservancy – Briefing (agenda addendum)
- Item 11.2.1 June 5, 2026 Mount Arrowsmith Biosphere Roundtable Attendance – Discussion (Vice Chair Peterson)

**3.2 Approval of Agenda**

**By general consent** the agenda and addendum were approved, as amended.

**3.2.1 Agenda Context Notes**

# DRAFT

Received for information.

## 4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Nothing to report.

## 5. ADOPTION OF MINUTES

### 5.1 Draft Executive Committee Meeting Minutes of May 6, 2026

**By general consent** the Executive Committee minutes of May 6, 2026 were adopted as presented.

## 6. FOLLOW UP ACTION LIST AND UPDATES

### 6.1 Follow Up Action List/Director/CAO Updates

The Committee reviewed the follow up action list, and Directors provided their area reports.

### 6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics

Local Trust Committee Chairs provided updates on recently attended and upcoming local trust committee meetings, as well as current local advocacy topics.

### 6.3 Islands Trust Conservancy Liaison Update

The Islands Trust Conservancy liaison provided an update.

#### 6.3.1 Highlights of Islands Trust Conservancy March 17, 2026 Board Meeting

Received for information.

## 7. BYLAWS FOR APPROVAL CONSIDERATION

### 7.1 Mayne Island Local Trust Committee - Bylaw No. 200 - Request for Decision

The Director of Planning Services introduced the item, and noted that staff advise it is not contrary or at variance to the Islands Trust Policy Statement.

#### **EC-2026-066**

**It was MOVED and SECONDED,**

that the Islands Trust Executive Committee approve Mayne Island Local Trust Committee Bylaw No. 200, cited as "Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 2, 2025" in accordance with Section 27 of the *Islands Trust Act*.

**CARRIED**

## 8. TRUST COUNCIL MEETING PREPARATION

The Committee reviewed all items under this heading for consideration of forwarding to the June's Islands Trust Council Quarterly Meeting agenda.

### 8.1 Executive

## DRAFT

**By general consent** items 8.1.1, 8.1.2, and 8.1.4. were forwarded to Islands Trust Council, as presented.

8.1.1 Chief Administrative Officer Quarterly Report

8.1.2 Draft Candidate Information and New Council Orientation Program – Briefing

The Chief Administrative Officer informed the Committee that, following the recent spring legislative session, the sections pertaining to parental leave standards and mandatory codes of conduct for local elected officials will need to be updated in the document, as the two related pieces of legislation were not addressed.

8.1.3 Options for Consideration by the Incoming Trust Council to Improve the Existing Trust Council Committee Structure – Briefing

A question was raised regarding providing Islands Trust Council other options in the Briefing.

The Chief Administrative Officer informed the Committee that discussions would be held regarding alternative options and provided logistical information concerning the procedures for the first meeting of the new Council. The Chief Administrative Officer further noted that any new committee structure would be assessed following the completion of the strategic planning process in 2027.

**By general consent** items 8.1.3 was forwarded to Islands Trust Council, as presented.

8.1.4 Draft September Islands Trust Council 3-Day Schedule

## 8.2 Trust Area Services

**By general consent** items 8.2.1 through 8.2.10 and 8.2.13 through 8.2.16 were forwarded to Islands Trust Council, as presented.

8.2.1 Director of Trust Area Services Quarterly Report

8.2.2 2026/27 Communications Strategy - Briefing

8.2.3 Islands Trust Community Stewardship Awards 2026 - Briefing

8.2.4 Policy Statement Companion Handbook - Briefing

8.2.5 Policy Statement Implementation Planning - Briefing

8.2.6 Project Update – Policy Statement Amendment Project (PSAP) - Request for Decision

8.2.7 Policy Statement Amendment Policy 1.2.1 - Request for Decision

8.2.8 Budget Process Policy Amendment - Request for Decision

## DRAFT

- 8.2.9 Administration of Community Stewardship Awards Program Policy Amendment - Request for Decision
- 8.2.10 Secretariat Services to Coordination Groups in the Trust Area (new requests) - Request for Decision
- 8.2.11 Update of Islands Trust Agreement Register - Request for Decision

A question was raised regarding the 1996 Protocol Agreement with the Ministry of Municipal Affairs and whether the \$180,000 restricted grant received from the province was related to the five-year grant provided under that agreement for Official Community Plan (OCP) updates, and if there would be any implications.

Staff clarified that the funding provided under the 1996 agreement was conditional funding intended to support OCP updates over a five-year period. That funding program has since expired and has no impact on the current \$180,000 restricted grant.

**By general consent** item 8.2.11 was forwarded to Islands Trust Council, as presented.

- 8.2.12 2025/26 Draft Annual Report - Request for Decision

A question was raised regarding Vice-Chair Maude's role as written in the Accessibility Committee section on page 341. Clarification was sought as to whether he should be listed solely as a committee member or as both a committee member and an Executive Committee representative. Staff clarified that two trustees from Islands Trust Council sit on the Accessibility Committee and that membership is not tied to Executive Committee representation.

A request was made to amend the Members section of the Accessibility Committee page to reflect Vice-Chair Maude's position on the Executive Committee.

Trustees appreciated staff's work on the report.

**By general consent** item 8.2.12 was forwarded to Islands Trust Council, as amended.

- 8.2.13 Walker NAPTEP Certificate - Salt Spring Island - Request for Decision
- 8.2.14 Indigenous Relations Action Plan 2026-2028 - Request for Decision
- 8.2.15 British Columbia Coastal Marine Strategy Presentation - Session Outline
- 8.2.16 British Columbia Coastal Marine Strategy - Request for Decision

Item 8.2.17 was addressed following Item 8.3.2.

- 8.2.17 March 31, 2026 Audited Financial Statements of the Islands Trust Conservancy – Briefing

### **8.3 Planning Services**

**By general consent** item 8.3.1 was forwarded to Islands Trust Council, as presented.

#### 8.3.1 Director of Planning Services Quarterly Report

#### 8.3.2 First Nations Referral Procedures Update – First Nations Referral Work Plan - Request for Decision

A question was raised regarding whether the content of the proposed work plan adequately responded to Islands Trust Council's initial request made in 2026.

Discussion took place regarding the information provided, the absence of evident supporting research, and the lack of rationale for the proposed changes.

Staff spoke to the development of the work plan, noting that it was intended to advance the work and respond to various resolutions passed over the years.

Trustees commented on the need for additional specificity and rationale to support the proposed changes to the work plan and the need to allocate time at the June Islands Trust Council meeting for discussion on the work plan.

**By general consent** item 8.3.2 was forwarded to Islands Trust Council, as presented.

Staff noted that agenda item 8.2.17 was not addressed in section 8.2.

#### 8.2.17 March 31, 2026 Audited Financial Statements of the Islands Trust Conservancy – Briefing

**By general consent** item 8.2.17 was forwarded to Islands Trust Council, as presented.

### **8.4 Financial and Employee Services**

**By general consent** item 8.4.1 was forwarded to Islands Trust Council, as presented.

#### 8.4.1 Director of Financial and Employee Services Quarterly Report

### **8.5 Legislative and Information Services**

**By general consent** items 8.5.1, 8.5.3 and 8.5.4 were forwarded to Islands Trust Council, as presented.

#### 8.5.1 Director of Legislative and Information Services Quarterly Report

#### 8.5.2 Legislative Monitoring Report – Briefing

## DRAFT

A comment was made regarding the progress update on page 444 related to the *Heritage Conservation Act*, noting that the section should be revised to indicate that the province has invited further engagement on proposed changes to the Act with local governments.

Staff clarified that recent changes made during the week would be incorporated and that the section would be amended to reflect this update.

**By general consent** item 8.5.2 was forwarded to Islands Trust Council, as amended.

8.5.3 Amendment to Trust Council Election Procedures Bylaw, 2008 - Request for Decision

8.5.4 2026 Elections Agreements with Regional Districts - Request for Decision

8.5.5 Amendment to Trust Council Meeting Procedure Bylaw 101 Regarding First Meeting of New Term - Request for Decision

A question was raised regarding whether the proposed change was too broad.

Staff provided clarification regarding the provisions of the *Local Government Act* and the intent of the proposed wording. Staff also noted that the date needs to align with the swearing-in date of the Bowen Island Municipality, which changes.

A request was made for staff to include references to supporting information when reporting verbally on the matter.

**By general consent** item 8.5.5 was forwarded to Islands Trust Council, as presented.

### 8.6 June Islands Trust Council Delegation Applications

8.6.1 Paul Petrie

The Committee discussed whether the level of detail provided in the delegation summary was sufficient.

**By general consent** item 8.6.1 was forwarded to Islands Trust Council, as presented.

8.6.2 Rural Islands Economic Partnership

**By general consent** item 8.6.2 was forwarded to Islands Trust Council, as presented.

### 8.7 Draft June Islands Trust Council Meeting Agenda

The Committee reviewed Appendix A.

A question was raised regarding whether correspondence item 5.2 had already been forwarded to the agenda by the Executive Committee. Staff confirmed that it had.

# DRAFT

**By general consent** item 8.7 was forwarded to Islands Trust Council, as presented.

## 8.8 Draft June Islands Trust Council 3-Day Schedule

The Chief Administrative Officer presented the schedule.

Discussion took place on the following:

- A 30 minute Flex Time period is scheduled on Thursday to address any remaining agenda items, if required.
- The time allotted for the Trustee Roundtable is limited, and the agenda notes that it will proceed if time permits.
- Islands Trust Council could resolve into Committee of the Whole during the meeting.
- As the meeting is virtual, the end time is flexible because trustees will not need to travel.

**By general consent** item 8.8 was forwarded to Islands Trust Council, as presented.

A question was raised regarding Item 7.2.1, Public Notification Bylaw, in Appendix A (Draft June Islands Trust Council Meeting Agenda), asking whether discussion of print publications at the March Trust Council meeting, was reflected in the report. Staff clarified that the discussion had been truncated and not completed, and provided an update on actions taken following the March meeting and the next steps.

The Committee recessed for break at 1:18 p.m. and reconvened at 1:33 p.m.

## 9. COMMITTEE OF THE WHOLE MEETING PREPARATION - None

## 10. EXECUTIVE COMMITTEE PROJECTS

### 10.1 Trust Council Initiated

10.1.1 Executive - None

10.1.2 Trust Area Services

10.1.2.1 Policy Statement Referral Response Table - Request for Decision

The Director of Trust Area Services spoke to the Request for Decision.

#### **EC-2026-067**

**It was MOVED and SECONDED,**

that Executive Committee direct staff to reorganize the Policy Statement agency referral response tables in accordance with Committee of the Whole's May 13, 2026 recommendation.

**CARRIED**

# DRAFT

- 10.1.3 Planning Services - None
- 10.1.4 Financial and Employee Services - None
- 10.1.5 Legislative and Information Services - None

## 10.2 Executive Committee Initiated - None

## 11. NEW BUSINESS

### 11.1 Executive/Trust Council - None

### 11.2 Trust Area Services

#### 11.2.1 June 5, 2026 Mount Arrowsmith Biosphere Roundtable Attendance - Discussion

##### **EC-2026-068**

##### **It was MOVED and SECONDED,**

that Executive Committee approve Vice-Chair Peterson's attendance at the June 5, 2026 Mount Arrowsmith Biosphere Region (MABR) Roundtable Meeting, and that travel costs associated with attending the meeting come from the Executive Committee Training and Conferences budget.

**CARRIED**

Chair Patrick thanked Vice-Chair Peterson for attending the meeting on her behalf.

### 11.3 Planning Services - None

### 11.4 Financial and Employee Services - None

### 11.5 Legislative and Information Services - None

## 12. CORRESPONDENCE (for information unless raised for action)

### 12.1 2026-05-28 Island Coastal Economic Trust - Letter of Support

Chair Patrick provided context to the piece of correspondence.

**By general consent** item 12.1 was forwarded to Islands Trust Council, as presented.

## 13. WORK PROGRAM

### 13.1 Review and amendment of current work program

A question was raised regarding Item 8 of the Future Work Program concerning the ability to advance the item and the possibility of inviting speakers to the final Islands Trust Council meeting of the term to discuss current, near-term, and future opportunities for co-management and co-governance.

A further question was raised regarding a request for action under the *Declaration on the Rights of Indigenous Peoples Act* (DRIPA).

**DRAFT**

Staff confirmed that it would be feasible to identify speakers to address Council on the topic and advised that preliminary discussions with Ministry staff regarding the requirements of such a request regarding DRIPA would be the first step.

**By general consent** item 13.1 was forwarded to Islands Trust Council, as presented.

**14. NEXT MEETING**

The next regular Executive Committee meeting is scheduled to be held electronically on Tuesday, June 16, 2026 at 10:00 a.m.

**15. CLOSED MEETING**

**EC-2026-069**

**It was MOVED and SECONDED,**

that the meeting be closed to the public subject to Sections 90(1)(b)(g) and (i) of the Community Charter in order to consider matters related to personal information about an identifiable individual who is being considered for an Islands Trust award or honour, or who has offered to provide a gift to the Islands Trust on condition of anonymity; litigation or potential litigation affecting the Islands Trust; and the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that staff attend the meeting.

**CARRIED**

The meeting was closed to the public at 1:47 p.m. and reopened at 2:12 p.m.

**16. ADJOURNMENT**

**By general consent** the meeting adjourned at 2:12 p.m.

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**Laura Patrick, Chair**

**CERTIFIED CORRECT:**

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**Alexandra Trifonidis, Executive Coordinator and Recorder**

**Minutes are not official until adopted at a subsequent meeting.**

## Follow Up Action Report

### Executive Committee

#### Chief Administrative Officer

Progress	Activity	Responsibility	Dates	Status
75%	<p><b>1</b> Explore future education/workshop sessions on decision-making to benefit trustees.</p> <p><b>Deferred to next council term per decision of EC Feb 25, 2026.</b></p>	Rueben Bronee	<p>Meeting: 24-May-2023</p> <p>Target: 13-Mar-2026</p>	In Progress
25%	<p><b>2</b> Staff to prepare a high-level, order-of-magnitude cost estimate for co-developing protocol agreements and for conducting meaningful engagement with all the First Nations with rights and territorial interests in the Trust Area for the significant projects (e.g., Trust Policy Statement and LTC OCP/LUB update projects), to clarify the fiscal implications and to support discussions with senior government regarding funding mechanisms necessary for implementation.</p>	<p>Clare Frater</p> <p>David Marlor</p> <p>Derek Cockburn</p> <p>Rueben Bronee</p> <p>Stefan Cermak</p>	<p>Meeting: 25-Feb-2026</p> <p>Target: 26-Aug-2026</p>	In Progress
100%	<p><b>3</b> Staff to forward all applicable items under section 8 of the agenda to the Islands Trust Council June Quarterly Meeting agenda.</p>	Rueben Bronee	<p>Meeting: 03-Jun-2026</p> <p>Target: 05-Jun-2026</p>	Completed

## Follow Up Action Report

### Executive Committee

#### Director Legislative Services and Information Services

Progress	Activity	Responsibility	Dates	Status
0%	1 Investigate options for policies or policy updates for formal opportunities for First Nations presentations and engagement at Trust Council meetings. <b>DEFERRED: Not yet started. Trust Council December 2025 resolution to not start new work this term.</b>	David Marlor	Meeting: 07-Oct-2021 Target: 03-Jun-2026	In Progress
75%	2 Staff to develop policy regarding s. 8 (2) (h.1) (iii) and (iv) of the Islands Trust Act. This request responded to changes to the Islands Trust Act to give Trust Council new discretionary powers relating to supporting and give financial assistance to others to (iii)engage in activities to gain knowledge about the unique amenities and environment of the trust area and to increase public awareness, understanding and appreciation of the unique amenities and environment; (iv)preserve and protect the unique amenities and environment of the trust area. Executive Committee has discussed there may be an opportunity to concurrently review the secretariat services, and grants in aid policies with the intention of identifying administrative efficiencies.	David Marlor	Meeting: 12-Apr-2022 Target: 16-Jun-2026	In Progress
25%	3 Implement the Executive Committee approved "The Role of the Trust" webinar project charter.	Clare Frater David Marlor	Meeting: 05-Jun-2024 Target: 17-Oct-2026	In Progress
50%	4 Staff to prepare a primer on principles of the meeting assembly based on the guidelines from the training session May 19, 2022 along with clarification on points of order.	David Marlor	Meeting: 15-Jan-2025 Target: 08-Sep-2026	In Progress

## Follow Up Action Report

### Executive Committee

#### Director Legislative Services and Information Services

Progress	Activity	Responsibility	Dates	Status
0%	5 Staff to draft options for an updated version of Policy 6.12.2 UBCM/AVICC MEMBERSHIP AND RESOLUTIONS. <b>This will be undertaken as part of the Governance Committee on-going project to review and update TC policies.</b>	David Marlor	Meeting: 17-Jun-2025 Target: 09-Sep-2026	In Progress
75%	6 Staff will review the Resolution Without Meetings (RWMs) policy further and report back with findings and recommendations. <b>Being undertaken and will go to GC and then to EC and TC. Expected to TC in September 2026.</b>	David Marlor	Meeting: 02-Jul-2025 Target: 09-Sep-2026	In Progress
100%	7 Staff to amend the Islands Trust Council Meeting Procedures Bylaw No.101 to reflect the fact that the Islands Trust is unable to proceed with its first Trust Council meeting of a new term until Bowen Island Municipality formally appoints two Bowen Island Municipality Councilors as Islands Trust Trustees, which occurs in the first couple weeks of November. <b>On June 2026 Trust Council agenda.</b>	David Marlor	Meeting: 29-Oct-2025 Target: 02-Jun-2026	In Progress
25%	8 Staff to prepare a high-level, order-of-magnitude cost estimate for co-developing protocol agreements and for conducting meaningful engagement with all the First Nations with rights and territorial interests in the Trust Area for the significant projects (e.g., Trust Policy Statement and LTC OCP/LUB update projects), to clarify the fiscal implications and to support discussions with senior government regarding funding mechanisms necessary for implementation.	Clare Frater David Marlor Derek Cockburn Rueben Bronee Stefan Cermak	Meeting: 25-Feb-2026 Target: 26-Aug-2026	In Progress
0%	9 Staff to undertake work to ensure that local trust committee agendas conform to Islands Trust Council Meeting Procedures Bylaw No. 101.	David Marlor	Meeting: 06-May-2026 Target: 15-Dec-2026	In Progress

## Follow Up Action Report

### Executive Committee

#### Director Legislative Services and Information Services

Progress	Activity	Responsibility	Dates	Status
100%	<b>10</b> Staff to amend the <i>Heritage Conservation Act</i> Section of the Legislative Monitoring Report Briefing to include that the province has invited further engagement on proposed changes to the Act with local governments.	David Marlor	Meeting: 03-Jun-2026 Target: 05-Jun-2026	Completed

#### Director of Planning Services

Progress	Activity	Responsibility	Dates	Status
86%	<b>1</b> Staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.	Stefan Cermak	Meeting: 29-Jun-2023 Target: 11-Jun-2026	In Progress
25%	<b>2</b> Staff to prepare a high-level, order-of-magnitude cost estimate for co-developing protocol agreements and for conducting meaningful engagement with all the First Nations with rights and territorial interests in the Trust Area for the significant projects (e.g., Trust Policy Statement and LTC OCP/LUB update projects), to clarify the fiscal implications and to support discussions with senior government regarding funding mechanisms necessary for implementation.	Clare Frater David Marlor Derek Cockburn Rueben Bronee Stefan Cermak	Meeting: 25-Feb-2026 Target: 26-Aug-2026	In Progress
100%	<b>3</b> Staff to inform Mayne Island planning staff that the Executive Committee approved Mayne Island Local Trust Committee Bylaw No. 200, cited as "Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 2, 2025" in accordance with Section 27 of the Islands Trust Act.	Stefan Cermak	Meeting: 03-Jun-2026 Target: 04-Jun-2026	Completed

## Follow Up Action Report

### Executive Committee

#### Director, Financial and Employee Services

Progress	Activity	Responsibility	Dates	Status
51%	1 Staff to add to a future EC agenda: Honoraria for Indigenous elders providing welcomes or presentations at local trust committee meetings.	Derek Cockburn	Meeting: 20-Dec-2023 Target: 25-Aug-2026	In Progress
25%	2 Staff to prepare a high-level, order-of-magnitude cost estimate for co-developing protocol agreements and for conducting meaningful engagement with all the First Nations with rights and territorial interests in the Trust Area for the significant projects (e.g., Trust Policy Statement and LTC OCP/LUB update projects), to clarify the fiscal implications and to support discussions with senior government regarding funding mechanisms necessary for implementation.	Clare Frater David Marlor Derek Cockburn Rueben Bronee Stefan Cermak	Meeting: 25-Feb-2026 Target: 26-Aug-2026	In Progress

## Follow Up Action Report

### Executive Committee

#### Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
15%	1 Staff to develop a protocol agreement in cooperation with Snuneymuxw First Nation for Trust Council's consideration. <b>ON HOLD at request of Snuneymuxw First Nation.</b>	Clare Frater	Meeting: 05-Jun-2024 Target: 31-Mar-2027	In Progress
25%	2 Implement the Executive Committee approved "The Role of the Trust" webinar project charter.	Clare Frater David Marlor	Meeting: 05-Jun-2024 Target: 17-Oct-2026	In Progress
10%	3 Staff to develop a protocol agreement in cooperation with Quw'utsun (Cowichan) Nation for Trust Council's consideration.	Clare Frater	Meeting: 24-Jul-2024 Target: 31-Mar-2027	In Progress
0%	4 Staff to put on a future Executive Committee meeting agenda for Executive Committee to consider: 'that the Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) request that the Executive Committee consider a policy on engagement and communication with First nations in the Trust area, to be developed with Local Trust Committees, with respect to standing resolutions on Reconciliation and engagement with local First Nations.' <b>This item is proposed as an action in the draft Indigenous Relations Action Plan. Should it remain in the approved Plan, staff recommend this item be removed.</b>	Clare Frater Joe Elliott	Meeting: 18-Jun-2024 Target: 31-Mar-2027	In Progress
49%	5 Staff, with advice from Trustee Elliott, to draft a letter to Snuneymuxw First Nation to gauge their interest in a joint meeting and mention that there is an opportunity to jointly apply for up to a \$20,000 Union of BC Municipality Community to Community Grant. In preparation for a potential grant application with Snuneymuxw First Nation staff to estimate associated costs, and report back to Executive Committee. <b>(ON HOLD)</b>	Clare Frater	Meeting: 18-Dec-2024 Target: 30-Sep-2026	In Progress

## Follow Up Action Report

### Executive Committee

#### Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
51%	6 Staff to cooperate with Tsartlip First Nation and Tseycum First Nation via the W_SÁNEC Leadership Council Society, to develop an agreement for Trust Council consideration.	Clare Frater Joe Elliott	Meeting: 14-May-2025 Target: 08-Sep-2026	In Progress
80%	7 Staff to apply for, and, if successful, manage a \$20,000 grant from the UBCM Community to Community grant program to support a relationship building event with Tsawout First Nation.	Clare Frater Joe Elliott	Meeting: 14-May-2025 Target: 03-Jul-2026	In Progress
87%	8 Staff to develop a protocol agreement in cooperation with Tsawout First Nation for Trust Council's consideration.	Clare Frater Joe Elliott	Meeting: 14-May-2025 Target: 03-Jul-2026	In Progress
5%	9 Staff to prepare a report evaluating advocacy for the term and to provide background on the advocacy program for trustee orientation.	Clare Frater	Meeting: 04-Feb-2026 Target: 26-Aug-2026	In Progress
25%	10 Staff to prepare a high-level, order-of-magnitude cost estimate for co-developing protocol agreements and for conducting meaningful engagement with all the First Nations with rights and territorial interests in the Trust Area for the significant projects (e.g., Trust Policy Statement and LTC OCP/LUB update projects), to clarify the fiscal implications and to support discussions with senior government regarding funding mechanisms necessary for implementation.	Clare Frater David Marlor Derek Cockburn Rueben Bronee Stefan Cermak	Meeting: 25-Feb-2026 Target: 26-Aug-2026	In Progress
40%	11 Staff to plan and host an educational webinar for realtors working in the Islands Trust Area.	Clare Frater	Meeting: 15-Apr-2026 Target: 31-Jul-2026	In Progress
100%	12 Staff to amend the Accessibility Committee Member section on page 341 of the Annual Report to reflect Vice-Chair Maude's role on the Executive Committee.	Clare Frater	Meeting: 03-Jun-2026 Target: 05-Jun-2026	Completed

## Follow Up Action Report

### Executive Committee

#### Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
49%	13 Staff to reorganize the Policy Statement agency referral response tables in accordance with Committee of the Whole's May 13, 2026 recommendation.	Clare Frater	Meeting: 03-Jun-2026 Target: 30-Jun-2026	In Progress

#### Senior Indigenous Relations Advisor

Progress	Activity	Responsibility	Dates	Status
0%	1 Staff to put on a future Executive Committee meeting agenda for Executive Committee to consider: 'that the Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) request that the Executive Committee consider a policy on engagement and communication with First nations in the Trust area, to be developed with Local Trust Committees, with respect to standing resolutions on Reconciliation and engagement with local First Nations.' <b>This item is proposed as an action in the draft Indigenous Relations Action Plan. Should it remain in the approved Plan, staff recommend this item be removed.</b>	Clare Frater Joe Elliott	Meeting: 18-Jun-2024 Target: 31-Mar-2027	In Progress
51%	2 Staff to cooperate with Tsartlip First Nation and Tseycum First Nation via the W_SÁNEC Leadership Council Society, to develop an agreement for Trust Council consideration.	Clare Frater Joe Elliott	Meeting: 14-May-2025 Target: 08-Sep-2026	In Progress
80%	3 Staff to apply for, and, if successful, manage a \$20,000 grant from the UBCM Community to Community grant program to support a relationship building event with Tsawout First Nation.	Clare Frater Joe Elliott	Meeting: 14-May-2025 Target: 03-Jul-2026	In Progress
87%	4 Staff to develop a protocol agreement in cooperation with Tsawout First Nation for Trust Council's consideration.	Clare Frater Joe Elliott	Meeting: 14-May-2025 Target: 03-Jul-2026	In Progress



May 22, 2026

File: 10280-60 (92G/6)

Islands Trust  
Southern Office (Victoria)  
200 – 1627 Fort Street, Victoria, BC, V8R 1H8  
Sent by email to: [information@islandstrust.bc.ca](mailto:information@islandstrust.bc.ca)

Dear Islands Trust:

This letter is to notify you that on May 21, 2026, **Smi7mant Áyalhkw** and **Xéla7an** were made the official names of two beaches on Bowen Island, as proposed by the Bowen Island Municipality with support from Squamish Nation. Please see Appendix A and the attached map for more details.


In accordance with the BC Geographical Naming Policy, local and First Nations governments, as well as potentially affected organizations, were invited to comment on the official naming proposals and to identify any local or heritage considerations. The comment period was open from April 9, 2025 – March 13, 2026. In addition to Squamish Nation, the proposed names were supported by Bowen Island Tourism, Canadian Coast Guard, and Islands Trust; no organizations or governments submitted any concerns.

Official names are labelled on suitably scaled Provincial and Federal maps and charts and included in the Province's official names datasets. The history of all past and previous official names is kept in the BC Geographical Names Information System and available through the [BC Geographical Names Web App](#).

Adoption of these name does not prejudice legitimate claims to the land.

Please let me know if you have any questions.

Kind regards,

  
Trent Thomas  
BC Geographical Names Office  
[Trent.thomas@gov.bc.ca](mailto:Trent.thomas@gov.bc.ca)

Enclosure

## Appendix A: Names made official May 21, 2026

**Smí7mant Áyalhkw** made the official name of the beach north of Cape Roger Curtis, east of Worlcombe Island, on the southwest end of Bowen Island.

- **Smí7mant Áyalhkw** is a Skwxwú7mesh sníchim name and means "place of pebbles" (information from Squamish Nation submitted by Bowen Island Municipality, 2025).
- This beach has been known locally as "Pebble Beach" and "Roger Curtis Beach" (information submitted by Bowen Island Municipality, 2025).
- This beach is located at: 49.3433, -123.4286.
- "**Smí7mant Áyalhkw**" name record: <https://apps.gov.bc.ca/pub/bcgnws/names/76599.html>

**Xéla7an** made the official name of the beach north of King Edward Bay, west of Mount Gardner, on the west side of Bowen Island.

- "**Xéla7an**" is a Skwxwú7mesh sníchim name and means "marked/coloured on the cheek/side" (information from Squamish Nation submitted by Bowen Island Municipality, 2025).
- This beach has been known locally as "Crayola Beach" and "Bluewater Beach" (information submitted by Bowen Island Municipality, 2025).
- This beach is located at: 49.3767, -123.4169.
- "**Xéla7an**" name record: <https://apps.gov.bc.ca/pub/bcgnws/names/76619.html>

**For audio of the names being spoken and additional information visit the name records, linked above and accessible through the [BC Geographical Names Web App](#).**

### Distribution List:

Bowen Island Heritage Preservation Association	Ministry of Transportation and Transit
Bowen Island Tourism	Museum and Archives Bowen Island British Columbia
Canadian Coast Guard	Musqueam Indian Band
Canadian Hydrographic Service	North Shore Emergency Management
Cowichan Tribes	North Shore Rescue
Halalt First Nation	Royal Canadian Marine Search and Rescue
Islands Trust	Stz'uminus First Nation
Lions Bay Search and Rescue	Squamish Nation
Lyackson First Nation	Tsleil-Waututh Nation
Metro Vancouver Regional District	Ts'uubaa-asatx First Nation



BC Geographical  
Names Office

**Name Information**

**Smí7mant Áyalhkw**

**Previous Name:** N/A

**Lat, Long:** 49.3433, -123.4286

**Relative Location:** North of Cape Roger Curtis, east of Worlcombe Island, southeast side of Collingwood Channel, on the SW end of Bowen Island.

**Xéla7an**

**Previous Name:** N/A

**Lat, Long:** 49.3767, -123.4169

**Relative Location:** North of King Edward Bay, east of Ragged Island, east side of Collingwood Channel, on the west side of Bowen Island

**NTS Map:** 92G/6

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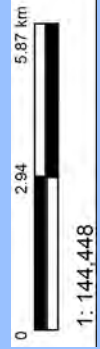
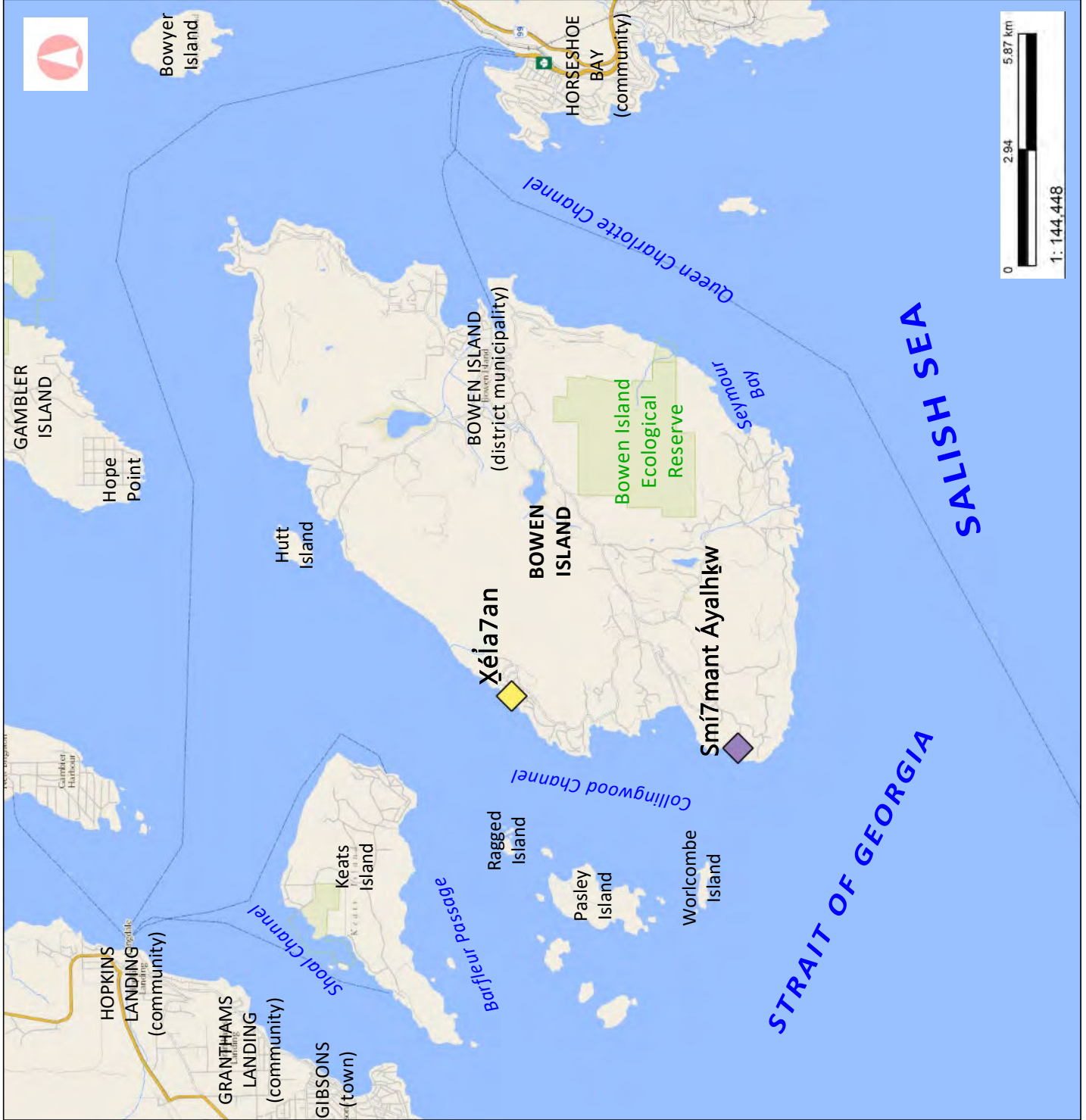
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Datum: NAD83

Projection: WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere

Key Map of British Columbia



## Active Projects Report

### Executive Committee

**1. *Finish and adopt Islands Trust Policy Statement in accordance with project work plans (Strategic Plan key initiative 1.1.1)***

**Responsible**

**Dates**

**Activity:**

Clare Frater

Rec'd: 26-Feb-2020

Project underway guided by Trust Council project charter. Anticipated project completion by November 2026.

Target: 01-Nov-2026

**2. *Update and implement Reconciliation Action Plan (Strategic Plan 5.1.1)***

**Responsible**

**Dates**

**Activity:**

Clare Frater

Rec'd: 02-Sep-2020

Initiation timeline: Staff drafting underway

Target: 31-Mar-2026

**3. *Guide the development and implementation of the Islands Trust Strategic Plan. New Strategic Plan approved by Trust Council March 2025.***

**Responsible**

**Dates**

**Activity:**

Rueben Bronee

Rec'd: 03-May-2023

Implementation ongoing for active projects. Initiation of new work on hold per the accepted recommendation of the Operational Review Report

Target: 31-Mar-2025

## Future Projects Report

### Executive Committee

1. <i>Pay Transparency Report Submission &amp; Posting</i>	Responsible	Date Received
<p>The Pay Transparency Act became law on May 11, 2023. Under the legislation, beginning in 2026, Islands Trust must prepare and submit a Pay Transparency Report by November 1 annually. These reports must be posted publicly on the Islands Trust website.</p>	Derek Cockburn	11-May-2023
2. <i>Explore new engagement models (virtual and in person forums) to reach more community members (Strategic Plan Initiative 1.2.2)</i>	Responsible	Date Received
<p>Initiation timeline TBD</p>	Clare Frater	12-Mar-2025
3. <i>Review all Trust Council and local trust committee agreements and where appropriate, amend, combine or rescind (Strategic Plan Initiative 1.2.6)</i>	Responsible	Date Received
<p>Initiation timeline: 2026/27: (May 2023 EC asked for priority to Ministry of Transportation and Infrastructure)</p>	Clare Frater Rueben Bronee	12-Mar-2025
4. <i>Design a plan to advocate to enhance community access to funding for housing in the Trust Area (Strategic Plan Initiative 2.3.2)</i>	Responsible	Date Received
<p>Initiation timeline: Priority for this Council term</p>	Clare Frater	12-Mar-2025
5. <i>Advocate for the development and implementation of a fallow deer strategy, including advocacy for deer harvesting (Strategic Plan Initiative 3.1.1)</i>	Responsible	Date Received
<p>Initiation timeline: Priority for this Council term</p>	Clare Frater	12-Mar-2025

## Future Projects Report

### Executive Committee

<p><b>6.</b> <i>Create a grant program to increase public understanding of the impact of climate change to the unique amenities and environment of the Islands Trust Area (Strategic Plan Initiative 4.2.2)</i></p>	<p><b>Responsible</b></p>	<p><b>Date Received</b></p>
<p>Initiation timeline: TBD</p>	<p>Clare Frater</p>	<p>12-Mar-2025</p>
<p><b>7.</b> <i>Amend legislation to increase the percentage of NAPTEP to act as an incentive for the protection of forest cover for climate change (Strategic Plan Initiative 4.2.4)</i></p>	<p><b>Responsible</b></p>	<p><b>Date Received</b></p>
<p>Initiation timeline: Priority for this Council term</p>	<p>Clare Frater</p>	<p>12-Mar-2025</p>
<p><b>8.</b> <i>Clarify opportunities for co-governance and co-management of the Trust Area (Strategic Plan Initiative 5.1.2)</i></p>	<p><b>Responsible</b></p>	<p><b>Date Received</b></p>
<p>Initiation timeline: Priority for this Council term</p>	<p>Clare Frater Rueben Bronee</p>	<p>12-Mar-2025</p>
<p><b>9.</b> <i>Develop a schedule and plan for leader-to-leader meetings with Indigenous Governing Bodies (Strategic Plan Initiative 5.1.3)</i></p>	<p><b>Responsible</b></p>	<p><b>Date Received</b></p>
<p>Initiation timeline: 2026/27</p>	<p>Clare Frater Rueben Bronee</p>	<p>12-Mar-2025</p>
<p><b>10.</b> <i>Develop tailored public engagement processes that acknowledge preferred engagement methods of Indigenous Peoples (Strategic Plan Initiative 5.2.2)</i></p>	<p><b>Responsible</b></p>	<p><b>Date Received</b></p>
<p>Initiation timeline: Priority for this Council term</p>	<p>Clare Frater</p>	<p>12-Mar-2025</p>
<p><b>11.</b> <i>Implement activities assigned by the future Reconciliation Action Plan (2025-2028) implementation plan (To be assigned by TC) (Strategic Plan Initiative 5.1.5)</i></p>	<p><b>Responsible</b></p>	<p><b>Date Received</b></p>

## Future Projects Report

### Executive Committee

To be determined. Staff is drafting new Reconciliation Action Plan and associated implementation plan for Trust Council approval.

Rueben Bronee

12-Mar-2025

**12.** *Implement activities assigned by the Freshwater Sustainability Strategy (2022-2032) implementation plan (To be assigned by TC) (Strategic Plan Initiative 2.1.3)*

To be determined. Regional Planning Committee is evaluating the Freshwater Sustainability Strategy. TC did not support business case for developing an Implementation Plan.

**Responsible**

**Date Received**

Clare Frater

12-May-2025

Stefan Cermak