



Islands Trust Council

Quarterly Meeting Agenda

Date: Wednesday, September 9 to Friday, September 11, 2026

Time: 1:00 p.m. start time on Wednesday

Location: Electronic Meeting, and a physical location to view the livestream of the meeting:
Islands Trust Victoria Office
#200 - 1627 Fort Street
Victoria, BC V8R 1H8

Pages

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT/TERRITORIAL ACKNOWLEDGEMENT
3. APPROVAL OF AGENDA
 - 3.1 Review of the Agenda
Late items, new items, and re-ordering of the agenda.
 - 3.2 Approval of the Agenda
4. GENERAL BUSINESS ARISING
 - 4.1 Consent Agenda Items
By general consent Islands Trust Council adopt the recommendation as presented in items 4.1.1 and 4.1.2
 - 4.1.1 **Draft June 16-18, 2026 Islands Trust Council Quarterly Meeting Minutes** 7 - 31
THAT Islands Trust Council adopt the minutes as presented.
 - 4.1.2 **Resolution without Meeting Report** 32 - 32
Receive for information.
 - 4.1.3 **Islands Trust Active Priorities Chart** 33 - 35
Receive for information.
 - 4.1.3.1 **Executive Committee Work Program Report**
Chair Laura Patrick- verbal update
THAT Islands Trust Council approve the Executive Committee Work Program Report as presented.

4.1.3.2	Governance Committee Work Program Report	36 - 36
	Chair Judi Gedye - verbal update	
	THAT Islands Trust Council approve the Governance Committee Work Program Report as presented.	
4.1.3.3	Financial Planning Committee Work Program Report	37 - 38
	Chair Sue Ellen Fast - verbal update	
	THAT Islands Trust Council approve the Financial Planning Committee Work Program Report as presented.	
4.1.3.4	Regional Planning Committee Work Program Report	39 - 42
	Chair Mairead Boland - verbal update	
	THAT Islands Trust Council approve the Regional Planning Committee Work Program Report as presented.	
4.1.3.5	Trust Programs Committee Work Program Report	43 - 45
	Chair Kristina Evans - verbal update	
	THAT Islands Trust Council approve the Trust Programs Committee Work Program Report as presented.	
4.1.3.6	Islands Trust Conservancy Report	46 - 51
	Chair Lisa Gauvreau - verbal update	
	Receive for information.	
4.1.3.7	Accessibility Committee	52 - 52
	Chair Lisa Gauvreau - verbal update	
	THAT Islands Trust Council approve the Accessibility Committee Work Program Report as presented.	
4.1.3.8	Chief Administrative Officer Performance Evaluation Committee	
	Chair Judi Gedye - verbal update	

By general consent Islands Trust Council adopt the recommendation as presented in items 4.1.3 through 4.1.3.7.

5. CORRESPONDENCE

5.1	<u>2026-05-22 BC Geographical Names Office - Two Geographical Names on Bowen Island</u>	53 - 55
5.2	<u>2026-07-14 S Brands - Land Transfers</u>	56 - 59
5.3	<u>2026-07-28 San Juan County - Letter to Governor Ferguson re Oil Transportation</u>	60 - 62

6. EXECUTIVE

6.1 Consent Agenda Items

By general consent Islands Trust Council adopt the recommendation as presented in items 6.1.1 - 6.1.4

6.1.1 Chief Administrative Officer's Report

Receive for information.

6.1.2 Strategic Plan Quarterly Report

63 - 66

Receive for information.

6.1.3 Continuous Learning Plan

67 - 72

Receive for information.

6.1.4 Implications of the Provincial Infrastructure Projects Act - Briefing

73 - 74

6.2 Discussion / Decision Items

7. ENGAGEMENT / COLLABORATION

7.1 Delegations

7.2 Public Comments

8. CLOSED MEETING

9. RISE AND REPORT

10. LEGISLATIVE AND INFORMATION SERVICES

10.1 Consent Agenda Items

By general consent Islands Trust Council adopt the recommendation as presented in items 10.1.1 and x.x.x.

10.1.1 Director of Legislative & Information Services Report

Receive for information.

10.2 Discussion / Decision Items

11. FINANCE AND EMPLOYEE SERVICES

11.1 Consent Agenda Items

By general consent Islands Trust Council adopt the recommendation as presented in items 11.1.1 - 11.1.3.

11.1.1 Director of Finance and Employee Services Report

Receive for information.

11.1.2 June 30, 2026 Quarterly Financial Report

75 - 79

Receive for information.

11.1.3 2025/26 Statement of Financial Information (SOFI) - Request for Decision 80 - 90

THAT Islands Trust Council approve the 2025/26 Statement of Financial Information (SOFI) and authorize Islands Trust staff to upload the SOFI to the Islands Trust website, and to submit the SOFI to the Minister of Housing and Municipal Affairs.

11.2 Discussion / Decision Items

11.2.1 Pay Transparency Report - Request for Decision 91 - 93

THAT Islands Trust Council approve the inaugural Islands Trust Pay Transparency Report and authorize Islands Trust staff to upload the Pay Transparency report to the Islands Trust website.

11.2.2 Investment Policy - Request for Decision 94 - 97

THAT Islands Trust Council approve a new Investment policy (6.5.5).

11.2.3 Draft Amended Procurement Policy - Request for Decision 98 - 102

THAT Islands Trust Council approve the draft amended Procurement policy (6.5.3).

12. HYPERABUNDANT DEER PRESENTATION

Dr. Tara Martin, Professor with the Department of Forest and Conservation Sciences, Faculty of Forestry and the inaugural Liber Ero Chair in Conservation at the University of British Columbia, will present research on the impacts of hyperabundant deer, and strategies for managing hyperabundant deer to restore keystone places in the Gulf Islands.

13. PLANNING SERVICES

13.1 Consent Agenda Items

By general consent Islands Trust Council adopt the recommendation as presented in items 13.1.1 and x.x.x.

13.1.1 Director of Planning Services Report

Receive for information.

13.2 Discussion / Decision Items

13.2.1 Letter of Understanding Between Salt Spring Island Local Trust Committee and Capital Regional District – Salt Spring Local Community Commission - Request for Decision 103 - 109

THAT Islands Trust Council approve the Proposed Letter of Understanding between the Salt Spring Island Local Trust Committee and the Capital Regional District Salt Spring Island Local Community Commission and authorize the Chief Administrative Officer to sign on the Islands Trust behalf.

14. TRUST AREA SERVICES

14.1 Consent Agenda Items

By general consent Islands Trust Council adopt the recommendation as presented in items 14.1.1 and x.x.x.

14.1.1 Director of Trust Area Services Report

Receive for information.

14.1.2 Request to Trust Council in Regards to the use of Artificial Intelligence - Briefing

110 - 113

Receive for information.

14.2 Discussion / Decision Items

15. TRUSTEE ROUNDTABLE

16. NEW BUSINESS

17. DISPOSITION OF DELEGATIONS/PUBLIC COMMENT & CORRESPONDENCE

18. ISLANDS TRUST COUNCIL FOLLOW-UP ACTION LIST

114 - 123

Receive for information.

19. TRUSTEE CONFERENCE AND CONVENTION REPORTING - None

20. TRUSTEE UPDATES - Community Committee Participation

Written updates received for information only.

20.1 Association of Vancouver Island and Coastal Communities Climate Leadership Steering Committee (AVICC-CL)

20.2 Atl'ka7tsem/Howe Sound Biosphere Region

20.3 Baynes Sound/Lambert Channel Ecosystem Forum

Trustee Borthwick

20.4 Freighter Anchorages/Oceans Protection Plan (OPP)

20.5 Mt. Arrowsmith Biosphere Roundtable

124 - 125

Chair Patrick

20.6 Shellfish Aquaculture Management Advisory Committee (SF AMAC)

Trustee Lironi

20.7 Southern Gulf Islands Forum

Trustees Boland, Falck, Maude and Morrison.

20.8 Transportation/Ferry Group

Gabriola Island - Trustee Yates

21. NEXT MEETING

The next Islands Trust Council Quarterly meeting is scheduled to be held in-person in Victoria November 12-14, 2026.

21.1 Proposed Upcoming Trust Council Program

Received for information.

See Context Notes.

THAT Islands Trust Council request staff change the start time of the November Islands Trust Council meeting to 9:00 a.m. Friday, November 13, 2026.

22. ADJOURNMENT



Islands Trust Council Minutes of a Quarterly Meeting

Date: June 16 to June 18, 2026
Location: Electronic Meeting

Executive Members Present:

1. Laura Patrick, Chair, Salt Spring Island Local Trust Area
2. Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
3. David Maude, Vice-Chair, Mayne Island Local Trust Area
4. Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

Members Present:

5. Sue Ellen Fast, Bowen Island Municipal Trustee
6. Judith Gedy, Bowen Island Municipal Trustee
7. Sam Borthwick, Denman Island Local Trust Area
8. David Graham, Denman Island Local Trust Area
9. Susan Yates, Gabriola Island Local Trust Area
10. Lisa Gauvreau, Galiano Island Local Trust Area
11. Ben Maberley, Galiano Island Local Trust Area
12. Joe Bernardo, Gambier Island Local Trust Area
13. Kate-Louise Stamford, Gambier Island Local Trust Area
14. Alex Allen, Hornby Island Local Trust Area
15. Grant Scott, Hornby Island Local Trust Area
16. Jeanine Dodds, Mayne Island Local Trust Area
17. Aaron Campbell, North Pender Island Local Trust Area
18. Jamie Harris, Salt Spring Island Local Trust Area
19. Deb Morrison, North Pender Island Local Trust Area
20. Mairead Boland, Saturna Island Local Trust Area
21. Lee Middleton, Saturna Island Local Trust Area
22. Kristina Evans, South Pender Island Local Trust Area
23. Dag Falck, South Pender Island Local Trust Area
24. Ken Hunter, Thetis Island Local Trust Area
25. Peter Luckham, Thetis Island Local Trust Area

Members Regrets: 26. Mikaila Lironi, Lasqueti Island Local Trust Area

Staff Present:

Rueben Bronee, Chief Administrative Officer
Stefan Cermak, Director, Planning Services
Derek Cockburn, Acting Director, Financial and Employee Services
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative and Information Services
Tedd Drummond, Information Technology Manager
Joe Elliott, Senior Indigenous Relations Advisor
Lisa Millard, Meeting Administrator/Recorder
Chloe Straw, Programs Coordinator
Alexandra Trifonidis, Executive Coordinator
Jason Youmans, Senior Policy Advisor

Others Present: There were up to 6 members of the public in attendance electronically.

TUESDAY JUNE 16, 2026

The electronic meeting was recorded, livestreamed, and made available for electronic attendance.

1. CALL TO ORDER

Chair Patrick called the meeting to order at 1:00 p.m.

2. LAND ACKNOWLEDGEMENT/TERRITORIAL ACKNOWLEDGEMENT

Chair Patrick acknowledged the meeting was being held in the territory of the Coast Salish First Nations and introduced K'ómoks Elder Donna Mitchell.

Elder Mitchell welcomed Islands Trust Council, spoke to her heritage, and recognized the 215 children buried at a former British Columbia residential school.

Trustees introduced themselves and acknowledged the traditional First Nations territory in which area they are elected.

Trustee Harris left the meeting at 1:01 p.m.

Trustee Scott arrived to the meeting at 1:08 p.m.

3. APPROVAL OF AGENDA

3.1 Review of the Agenda

The following addition to the agenda was presented for consideration:

- 17.1 Implications and Advocacy Regarding Bill 15 and Potential for Streamlining Infrastructure Projects in the Trust Area

Trustee Hunter left the meeting at 1:16 p.m.

TC-2026-050

It was MOVED by Trustee Elliott, and SECONDED by Trustee Gedye,
that the new business item “Implications and Advocacy re: Bill 15 and Streamlining Infrastructure Projects in the Trust Area” be added to the agenda.

CARRIED

3.2 Approval of the Agenda

By general consent the agenda was approved, as amended.

4. GENERAL BUSINESS ARISING

4.1 Consent Agenda Items

- 4.1.1 Draft March 10-12, 2026 Islands Trust Council Quarterly Meeting Minutes

The following amendment to the minutes was presented for consideration:

Item 11.2.1.7.3.1 on page 12 of the minutes: Correct LYB to LUB.

By general consent the March 10-12, 2026 Islands Trust Quarterly Meeting minutes were adopted, as amended.

4.1.2 Resolution without Meeting Report

Received for information.

4.1.3 Islands Trust Active Priorities Chart

Receive for information.

A Trustee asked that the Active Priorities Chart be corrected to reflect that the South Pender Local Trust Committee has no active projects.

Each Council Committee Chair provided an update on the work program of their respective committees.

4.1.3.1 Executive Committee Work Program Report

THAT Islands Trust Council approve the Executive Committee Work Program Report as presented.

4.1.3.2 Governance Committee Work Program Report

THAT Islands Trust Council approve the Governance Committee Work Program Report as presented.

4.1.3.3 Financial Planning Committee Work Program Report

THAT Islands Trust Council approve the Financial Planning Committee Work Program Report as presented.

4.1.3.4 Regional Planning Committee Work Program Report

THAT Islands Trust Council approve the Regional Planning Committee Work Program Report as presented.

4.1.3.5 Trust Programs Committee Work Program Report

THAT Islands Trust Council approve the Trust Programs Committee Work Program Report as presented.

4.1.3.6 Islands Trust Conservancy Report

Receive for information.

4.1.3.7 Accessibility Committee

THAT Islands Trust Council approve the Accessibility Committee Work Program Report as presented.

By general consent Islands Trust Council adopted the recommendation as presented in items 4.1.3 through 4.1.3.7.

4.1.3.8 Chief Administrative Officer Performance Evaluation Committee

Chair Judi Gedye provided a verbal update.

5. CORRESPONDENCE

5.1 2026-03-25 BC Geographical Names Office - Name Change NE Point of Tumbo Island

Received for information.

5.2 2026-03-27 My Sea to Sky - Initial comments on FortisBC's application to amend waste discharge permit PE-110163

Discussion ensued and the correspondence will be actioned at item 18.

5.3 2026-05-28 Island Coastal Economic Trust - Letter of Support

Discussion ensued and the correspondence will be actioned at item 18.

6. EXECUTIVE

6.1 Consent Agenda Items

6.1.1 Chief Administrative Officer Quarterly Report

Receive for information.

6.1.2 Strategic Plan Quarterly Report

Receive for information.

6.1.3 Continuous Learning Plan

Receive for information.

By general consent Islands Trust Council adopted the recommendation as presented in items 6.1.1 through 6.1.3.

6.1.4 Draft Candidate Information and New Council Orientation Program – Briefing

Receive for information.

By general consent Islands Trust Council adopted the recommendation as presented in item 6.1.4.

6.1.5 Options for Consideration by the Incoming Trust Council to Improve the Existing Trust Council Committee Structure – Briefing

The Chief Administrative Officer summarized the briefing.

Discussion ensued and the following comments were noted:

- Option 2 in the briefing excludes the Financial Planning Committee from inclusion in the realignment; however, the Committee anticipates implementing the corporate plan by aligning expenditures with strategic objectives and this might change how the Committee operates; therefore, the Committee should be included among those considered for realignment;
- Working groups operating with a specific focus or narrowed terms of reference might be considered in lieu of the current committee structure;

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- The way in which a committee is formed, either through election or appointment, should be clearly stated.

TC-2026-051

It was MOVED by Trustee Gedye, and SECONDED by Trustee Morrison,

that Islands Trust Council request staff forward the briefing “Options for Consideration by the Incoming Islands Trust Council to Improve the Existing Islands Trust Council Committee Structure” to Governance Committee to consider options for a request for decision to be brought forward to Island Trust Council in September.

CARRIED

6.2 Discussion / Decision Items - None

7. LEGISLATIVE AND INFORMATION SERVICES

7.1 Consent Agenda Items

7.1.1 Director of Legislative and Information Services Quarterly Report

Receive for information.

By general consent Islands Trust Council adopted the recommendation as presented in item 7.1.1.

7.1.2 Legislative Monitoring Report – Briefing

Discussion ensued and it was requested that the report be made available on the website or WebDAV for ease of access for trustees.

Trustee Graham left the meeting at 2:40 p.m.

TC-2026-052

It was MOVED by Trustee Elliott, and SECONDED by Trustee Borthwick,

that Islands Trust Council requests staff to collate the legislative monitoring reports from the current term for current and incoming trustees and staff to access and reference.

TC-2026-053

It was MOVED by Trustee Peterson, and SECONDED by Trustee Borthwick,

to amend the motion to remove the words “from the current term”.

CARRIED

The question on the following motion, as amended, was then called.

that Islands Trust Council request staff to collate the legislative monitoring reports for current and incoming trustees and staff to access and reference.

CARRIED

7.2 Discussion / Decision Items

7.2.1 Amendment to Trust Council Election Procedures Bylaw, 2008 - Request for Decision

The Director of Legislative and Information Services summarized the Request for Decision and there were no questions or comments.

Trustee Graham returned to the meeting at 2:56 p.m.

TC-2026-054

It was MOVED by Trustee Fast, and SECONDED by Trustee Borthwick,

that Islands Trust Council Bylaw 208, cited as “Islands Trust Council Election Procedures Bylaw, 2008, Amendment No.1, 2026”, be read a First time.

CARRIED

TC-2026-055

It was MOVED by Trustee Fast, and SECONDED by Trustee Borthwick,

that Islands Trust Council Bylaw 208, cited as “Islands Trust Council Election Procedures Bylaw, 2008, Amendment No.1, 2026”, be read a Second time.

CARRIED

TC-2026-056

It was MOVED by Trustee Fast, and SECONDED by Trustee Borthwick,

that Islands Trust Council Bylaw 208, cited as “Islands Trust Council Election Procedures Bylaw, 2008, Amendment No.1, 2026”, be read a Third time.

CARRIED

7.2.2 2026 Elections Agreements with Regional Districts - Request for Decision

The Director of Legislative and Information Services summarized the Request for Decision and there were no questions or comments.

TC-2026-057

It was MOVED by Trustee Borthwick, and SECONDED by Trustee Bernardo,

that the Islands Trust Council agree to enter into service contracts with the Boards of the Regional District of Nanaimo, Comox Valley Regional District, Cowichan Valley Regional District, qathet Regional District, Sunshine Coast Regional District, and Capital Regional District for the purpose of sharing the costs of conducting elections.

CARRIED

TC-2026-058

It was MOVED by Trustee Borthwick, and SECONDED by Trustee Allen,

that Islands Trust Council authorize the Chair and Director of Legislative and Information Services to sign the service agreements on behalf of Council that will be substantially similar to the attached template.

CARRIED

7.2.3 Amendment to Trust Council Meeting Procedure Bylaw 101 Regarding First Meeting of New Term - Request for Decision

The Director of Legislative and Information Services summarized the Request for Decision and there were no questions or comments.

TC-2026-059

It was MOVED by Trustee Gedye, and SECONDED by Trustee Allen, that Islands Trust Council Bylaw 200, cited as “Trust Council Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 2, 2025”, be read a First time.

CARRIED

TC-2026-060

It was MOVED by Trustee Gedye, and SECONDED by Trustee Allen, that Islands Trust Council Bylaw 200, cited as “Trust Council Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 2, 2025”, be read a Second time.

CARRIED

TC-2026-061

It was MOVED by Trustee Gedye, and SECONDED by Trustee Allen, that Islands Trust Council Bylaw 200, cited as “Trust Council Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 2, 2025”, be read a Third time.

CARRIED

7.2.4 Islands Trust Council Public Notification Bylaw - Request for Decision

The Director of Legislative and Information Services summarized the Request for Decision.

Discussion ensued regarding the merits of using newspaper as a means of notification versus exclusive use of electronic methods.

TC-2026-062

It was MOVED by Trustee Peterson, and SECONDED by Trustee Borthwick,

that Islands Trust Council request staff amend bylaw 206, cited as “Trust Council Public Notification Bylaw”, Section 2(ii) by replacing the words “electronically by posting the notice on Islands Trust’s social

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media platform” with the “words “in a publication that circulates at least monthly in the Islands Trust Area”.

CARRIED

The meeting was recessed for a break at 3:44 p.m. and reconvened at 4:00 p.m.

TC-2026-063

It was MOVED by Trustee Fast, and SECONDED by Trustee Allen, that Islands Trust Council considers that the notification methods in draft Bylaw 206 as amended are reliable, suitable and accessible for the Islands Trust Area.

CARRIED

TC-2026-064

It was MOVED by Trustee Borthwick, and SECONDED by Trustee Gauvreau, that Islands Trust Council Bylaw 206, cited as “Trust Council Public Notification Bylaw” be read a First time, as amended.

CARRIED

TC-2026-065

It was MOVED by Trustee Borthwick, and SECONDED by Trustee Evans, that Islands Trust Council Bylaw 206, cited as “Trust Council Public Notification Bylaw” be read a Second time.

CARRIED

TC-2026-066

It was MOVED by Trustee Borthwick, and SECONDED by Trustee Allen, that Islands Trust Council Bylaw 206, cited as “Trust Council Public Notification Bylaw” be read a Third time.

CARRIED

7.2.5 Islands Trust Council Policy 2.1.15 Secretariat Services - Update - Request For Decision

The Director of Legislative and Information Services summarized the Request for Decision and there were no questions or comments.

Trustee Fast left the meeting at 4:09 p.m.

TC-2026-067

It was MOVED by Trustee Evans, and SECONDED by Trustee Allen, that Islands Trust Council replace the current Policy 2.1.15 Secretariat Services with the draft updated Policy 2.1.15 Secretariat Services dated January 23, 2026 for reference.

CARRIED

Trustee Fast returned to the meeting at 4:11 p.m.

The agenda was reordered and item 12.1.1 was heard following item 7.2.5.

Trustee Scott left the meeting at 4:13 p.m.

12.1 Consent Agenda Items

12.1.1 Director of Planning Services Quarterly Report

Receive for information.

Discussion ensued on the following topics:

- Allocation of Planning staff time related to project planning, current applications, and administrative work;
- Work on resolving software issues with City View and the Bylaw Enforcement Portal applications;
- Cost discrepancies between costs related to the application process versus application fees.

Discussion on item 12.1.1 was paused to start item 8 on schedule.

8. ENGAGEMENT / COLLABORATION

8.1 Delegations

8.1.1 Paul Petrie

The delegate spoke to Islands Trust mandate to limit growth and protect the unique amenities and environment of the Trust Area and noted Minister Kahlon's April 2025 letter to Islands Trust Council affirmed this mandate; however, they believed the Islands Trust Council subsequently reaffirmed its position that unique amenities also include housing, livelihoods, infrastructure, and tourism. They requested the current Islands Trust Council should allow a newly elected council to review the public responses and determine if the draft Trust Policy Statement accurately reflects the ecological mandate of the *Islands Trust Act*. The delegate then spoke to development application fees which cover less than 15% of the processing costs, noted the importance of an in-house biologist position, and referenced the Trust's obligation to support Canada's commitment to protect 30% of its lands by 2030. They urged Islands Trust Council to increase development application fees to cover the cost of applications, identify savings in the budget to fund the professional biologist position, and identify steps to meet the 30% by 2030 commitment.

8.1.2 Rural Islands Economic Partnership

The delegation provided a presentation and spoke to the Rural Islands Economic Partnership flagship Forum event which brings stakeholders together to discuss common challenges and determine potential solutions and strengthen partnerships with focus on knowledge sharing across communities. They requested Islands Trust Council consider a \$2000 sponsorship for the Fall 2026/27 Forum.

8.2 Public Comments

A member of the public spoke to removal of funding for the biologist position and stated that they believe that land use decisions are being made with insufficient or no information on potential environmental impacts. They noted good land use decisions need to be made within the lens of climate change and, while the budget must be restrained to reduce the burden on taxpayers, the proposed biologist position should not have been cut.

A member of public spoke to development application fees covering only a small percent of costs and stated objection to paying taxes to subsidize development costs.

A member of the public stated Gabriola Island's freshwater footprint map shows the quality and quantity of water is being stressed to exhaustion and suggested Development Permit Areas accompany Official Community Plans yet the Gabriola Island Local Trust Committee has been informed there is no funding available to draft new ones. They requested growth limits be established based on water availability, that new Development Permit Areas be created, and that Islands Trust return to its environmental mandate.

A member of the public spoke to the proposed professional biologist position not being funded and stated the position is necessary for consideration of land use bylaws as staff and trustees are not required to have science-based knowledge of the environment. They noted Islands Trust Council added two new staff positions related to reconciliation but did not fund the biologist position and this is an indication that environmental protection is not a priority.

A member of the public supported Paul Petrie's comments, stated Islands Trust Council is not taking a strong stand on growth and indicated that while affordable housing is needed, they believe that schemes are being presented to increase market housing without affordability requirements. They stated opposition to the draft Trust Policy Statement language that they believe supports development and urged Islands Trust Council protect the Trust Area from overdeveloped and implement growth limits.

Discussion on item 12.1.1 and 12.2.2 resumed.

12.1.1 Director of Planning Services Quarterly Report

Receive for information.

By general consent Islands Trust Council adopted the recommendation as presented in item 12.1.1.

12.2 Discussion / Decision Items

12.2.1 First Nations Referral Procedures Update – First Nations Referral Work Plan - Request for Decision

The Director of Planning Services summarized the Request for Decision.

Discussion on the item was deferred to the following day.

Trustee Evans left the meeting at 5:30 p.m. and did not return.

The meeting was recessed for the day at 5:30 p.m.

WEDNESDAY, JUNE 17

Chair Patrick reconvened the meeting at 9:00 a.m.

Trustees Campbell, Evans, Falck, Lironi, Luckham, Mabberley, Middleton, and Scott were not present.

9. CLOSED MEETING

TC-2026-068

It was MOVED by Trustee Maude, and SECONDED by Trustee Gauvreau, that the meeting be closed to the public subject to Sections 90(1)(b) and (c) of the Community Charter in order to consider matters related to personal information about an identifiable individual who is being considered for an Islands Trust award or honour, or who has offered to provide a gift to the Islands Trust on condition of anonymity; and labour relations or other employee relations; and that staff attend the meeting.

CARRIED

The meeting was closed to the public at 9:04 a.m. and reconvened at 10:10 a.m.

The meeting was recessed for a break at 10:10 a.m. and reconvened at 10:30 a.m.

10. RISE AND REPORT

Chair Patrick reported the recipients of the Community Stewardship awards included: Dan Rogers and Sheila Harrington in the Individual Category, Bowen Island Conservancy and Breaking Bannock; an initiative through the Gabriola Arts Council in the Organization Category, and Dr. Wendy Palen/Dr. Tom Sisk (leadership in biodiversity protection) and Douglas Leatherdale (enduring achievement) in the Other Category.

Trustee Boland left the meeting at 10:30 a.m.

Trustee Stamford left the meeting at 10:30 a.m. and did not return.

Trustees Falck and Scott joined the meeting at 10:30 a.m.

The meeting was recessed for a break at 10:30 a.m. and reconvened at 10:45 a.m.

Trust Council dissolved into Committee of the Whole at 10:45 a.m. and the agenda was reordered with items 13.1.5 and 13.1.6 discussed by Committee of the Whole.

13.1.5 Policy Statement Companion Handbook - Briefing

13.1.6 Policy Statement Implementation Planning - Briefing

TC-2026-069

It was MOVED by Trustee Maude, and SECONDED by Trustee Yates,

that Islands Trust Council now resolve itself into Committee of the

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Whole to discuss the Policy Statement Companion Handbook and Policy Statement Implementation Planning.

CARRIED

The Senior Policy Advisory summarized the Companion Handbook and Implementation Planning briefings.

Trustee Allen left the meeting at 10:49 a.m.

Trustee Boland returned to the meeting at 10:55 a.m.

Trustee Luckham arrived to the meeting at 11:17 a.m.

A Trustee roundtable was undertaken and Trustees provided comment on the Trust Policy Statement Companion document and implementation planning.

The Senior Policy Advisory summarized the comments received which indicated the Companion Handbook was well received as a product to assist trustees in their work and as a resource for incoming trustees. They noted that work on the handbook and implementation plan would continue unless direction was given otherwise.

TC-2026-070

It was MOVED by Trustee Maude, and SECONDED by Trustee Borthwick,

that Committee of the Whole moves to Rise and Report back to Trust Council.

CARRIED

Committee of the Whole rose and reported back to Trust Council with no recommendations at 12:06 p.m.

Trustee Harris left the meeting at 12:06 p.m.

The meeting was recessed for a break at 12:06 p.m. and reconvened at 12:45 p.m.

11. LEGISLATIVE AND INFORMATION SERVICES (continued) - None

12. PLANNING SERVICES

12.1 Consent Agenda Items

12.1.1 Director of Planning Services Quarterly Report

The agenda was reordered and item 12.1.1 was heard following item 7.2.5.

12.2 Discussion / Decision Items

12.2.1 First Nations Referral Procedures Update – First Nations Referral Work Plan - Request for Decision

The Director of Planning services recapped the Request for Decision which was introduced the previous day following item 8.

Discussion ensued on the First Nations Referral Work Plan and endorsement of the plan was deferred to follow item 16.

13. TRUST AREA SERVICES

13.1 Consent Agenda Items

13.1.1 Director of Trust Area Services Quarterly Report

Receive for information.

13.1.2 March 31, 2026 Audited Financial Statements of the Islands Trust Conservancy - Briefing

Receive for information.

13.1.3 2026/27 Communications Strategy - Briefing

Receive for information.

13.1.4 Islands Trust Community Stewardship Awards 2026 - Briefing

Receive for information.

By general consent Islands Trust Council adopted the recommendation as presented in items 13.1.1 through 13.1.4.

13.1.5 Policy Statement Companion Handbook - Briefing

Receive for information.

13.1.6 Policy Statement Implementation Planning - Briefing

Receive for information.

Discussion on the merits of moving the work on the Companion Handbook and Implementation Plan forward, or pausing the work until a new Council is formed, was undertaken.

TC-2026-071

It was MOVED by Trustee Bernardo, and SECONDED by Trustee Boland,

that Islands Trust Council request staff defer any further work on the Trust Policy Handbook and Implementation Plan until Trust Council has given second reading to a new Trust Policy Statement.

DEFEATED

A trustee requested a recount on the vote. Following clarification on the difference between a recount and a roll call vote, a trustee requested a roll call vote. The question on the motion was then called by roll call.

9 trustees in favour: Trustees Bernardo, Boland, Borthwick, Dodds, Falck, Hunter, Maude, Middleton, and Morrison.

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9 trustees opposed: Trustees Elliott, Fast, Gauvreau, Gedye, Graham, Patrick, Peterson, Scott, and Yates.

Trustee Luckham stated he had stepped away at the time the vote was taken and had not participated.

The Director of Legislative Services stated there were 18 trustees present with 9 in favour and 9 opposed and the motion failed on a tied vote.

Trustees Harris joined the meeting at 1:38 p.m.

Discussion on the following motion was undertaken and a trustee requested the vote be made by roll call.

TC-2026-072

It was MOVED by Trustee Elliott, and SECONDED by Trustee Graham,

that Islands Trust Council requests staff to continue refining the Policy Statement Companion Handbook, and undertake internal review and analysis with planning services staff.

DEFEATED

The question on the vote was called by roll call.

10 trustees in favour: Trustees Borthwick, Elliott, Fast, Gedye, Graham, Luckham, Patrick, Peterson, Scott, and Yates.

10 trustees opposed: Trustees Bernardo, Boland, Dodds, Falck, Gauvreau, Harris, Hunter, Maude, Middleton, and Morrison.

Trustee Campbell arrived to the meeting at 1:48 p.m.

Trustee Dodds left the meeting at 2:05 p.m.

Discussion resumed on the continuation of work on the draft Trust Policy Statement. The Director of Trust Area Services noted that meetings are scheduled with First Nations and information obtained from these meetings will assist the incoming Council with the work going forward.

TC-2026-073

It was MOVED by Trustee Middleton, and SECONDED by Trustee Boland,

that Islands Trust Council requests staff to suspend work on all plans and drafts of and relating to the Trust Policy Statement Review until such time as the newly elected Council take on this work under a project plan of their design.

TC-2026-074

It was MOVED by Trustee Bernardo, and SECONDED by Trustee Boland,

to amend the motion by deleting the period after “design” and putting in a comma and then inserting the following text “except for staff’s

DRAFT

related ongoing engagement with Indigenous Governing Bodies and other governments.”

CARRIED

The question on the following motion, as amended, was called.

that Islands Trust Council requests staff to suspend work on all plans and drafts of and relating to the Trust Policy Statement Review until such time as the newly elected Council take on this work under a project plan of their design, except for staffs related ongoing engagement with Indigenous Governing Bodies and other governments.

DEFEATED

The meeting was recessed for break at 2:44 p.m. and reconvened at 3:00 p.m.

Trustees Morrison and Scott left the meeting at 2:44 p.m.

Trustees Campbell, Harris, and Luckham left the meeting at 2:44 p.m. and did not return.

13.2 Discussion / Decision Items

13.2.1 Project Update – Policy Statement Amendment Project (PSAP) - Request for Decision

The Senior Policy Advisor summarized the Request for Decision.

Discussion ensued and the following comments were noted:

- The Project Charter amendment is being brought forward in order to update the timelines to more accurately reflect the time required for remaining referral responses to be received, incorporate amendments based on the referral responses, communicate the project status to the public, and allow staff to plan to orientate the new Council on the work;
- If a revised version of the Project Charter is not advanced staff would continue the work using the current version;
- The current Council will need to determine if they wish to continue to work on the project during the remainder of the term.

Trustee Morrison returned to the meeting at 3:25 p.m.

TC-2026-075

It was MOVED by Trustee Middleton, and SECONDED by Trustee Bernardo,

that Islands Trust Council requests staff amend Project Plan v 13 to add a bullet at the start of the final adoption section which reads ‘Gain Islands Trust Council endorsement and incorporate any revisions to charter, March 2027’.

CARRIED

TC-2026-076

It was MOVED by Trustee Fast, and SECONDED by Trustee Gauvreau,

DRAFT

that Islands Trust Council endorse Policy Statement Amendment Project Charter V13 shown in Attachment 1, as amended.

CARRIED

13.2.2 Policy Statement Amendment Policy 1.2.1 - Request for Decision

The Senior Policy Advisor summarized the Request for Decision.

Discussion ensued and the following comments were noted:

- The updated policy lays out expectations to each Council to consider if amendments are required and provides a topic inventory;
- There is statutory requirement to refer the document to Bowen Island Municipality but referral to local trust committees is not mandatory;
- The referral to local trust committees allows the Trust Policy Statement to be put on local agendas and facilitates community input;
- Islands Trust Council can request staff to add engagement with communities directly versus a referral to the local trust committee and local trust committees can add engagement onto their agenda if they wish;
- Staff will provide the policy to the incoming Council as a signal of what to expect in future terms and the policy is written on the assumption that there is no instream work occurring.

Trustee Dodds returned to the meeting at 3:56 p.m.

TC-2026-077

It was MOVED by Trustee Elliott, and SECONDED by Trustee Peterson,

that Islands Trust Council requests that proposed amendments to Islands Trust Council Policy 1.2.1, maintains “local trust committees” in the policy sec 5.6 (formerly 4.6) and associated policies.

DEFEATED

TC-2026-078

It was MOVED by Trustee Peterson, and SECONDED by Trustee Morrison,

that Islands Trust Council replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 1 to the Request for Decision dated May 21, 2026.

CARRIED

13.2.3 Budget Process Policy Amendment - Request for Decision

The Director of Trust Area Services summarized the Request for Decision and there were no questions.

TC-2026-079

It was MOVED by Trustee Fast, and SECONDED by Trustee Maude,

DRAFT

that Islands Trust Council request staff to amend the Budget Process Policy 6.3.1 in attachment 1 by replacing the word “in” with “by” in section 2.3.

CARRIED

TC-2026-080

It was MOVED by Trustee Fast, and SECONDED by Trustee Yates, that Islands Trust Council replace Policy 6.3.1 Budget Process dated June 19, 2024 with the revised Policy 6.3.1 Budget Process shown in Attachment 1 as amended to the Request for Decision dated April 29, 2026.

CARRIED

13.2.4 Administration of Community Stewardship Awards Program Policy Amendment - Request for Decision

The Director of Trust Area Services summarized the Request for Decision.

Discussion ensued and it was clarified that the award amount is being increased from \$100 to \$150 per award and the difference will be accommodated from the communications budget.

TC-2026-081

It was MOVED by Trustee Yates, and SECONDED by Trustee Borthwick,

that Islands Trust Council replace Policy 2.1.11 Administration of the Community Stewardship Awards Program dated December 2, 2021 with the revised Policy 2.1.11 Administration of the Community Stewardship Awards Program dated May 7, 2026.

CARRIED

13.2.5 Secretariat Services to Coordination Groups in the Trust Area (new requests) - Request for Decision

The Director of Trust Area Services summarized the Request for Decision.

Trustee Gedye declared a conflict of interest and left the meeting at 4:32 p.m.

Trustee Borthwick left the meeting at 4:35 p.m. and returned to the meeting at 4:50 p.m.

The merits of funding each organization’s work were discussed.

TC-2026-082

It was MOVED by Trustee Peterson, and SECONDED by Trustee Morrison,

that Islands Trust Council allocate the following amounts under Secretariat Services for fiscal year 2026/27 \$430.50 to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum Society.

CARRIED

DRAFT

TC-2026-088

It was **MOVED** by Trustee Boland, and **SECONDED** by Trustee Gauvreau,

that Islands Trust Council allocate \$2000 under Secretariat Services for fiscal year 2026/27 to support the coordination of the Rural Islands Economic Partnership.

CARRIED

TC-2026-084

It was **MOVED** by Trustee Fast, and **SECONDED** by Trustee Yates,

that Islands Trust Council allocate the following amounts under Secretariat Services for fiscal year 2026/27 \$3000 to support the coordination of the Coastal Douglas Fir Conservation Partnership.

CARRIED

Trustee Gedye returned to the meeting at 4:56 p.m.

13.2.6 Update of Islands Trust Agreement Register - Request for Decision

The Director of Legislative and Information Services summarized the Request for Decision.

Discussion was deferred to Thursday, June 18.

The agenda was reordered and items 13.2.7 to 13.2.10 were discussed on Thursday, June 18.

The meeting was recessed for the day at 5:00 p.m.

THURSDAY, JUNE 18

Chair Patrick reconvened the meeting at 9:00 a.m.

Trustees Allen, Bernardo, Campbell, Evans, Harris, Lironi, Luckham, Mabberley, Morrison, Scott, and Stamford were not present.

14. FINANCE AND EMPLOYEE SERVICES

14.1 Consent Agenda Items

14.1.1 Director of Financial and Employee Services Quarterly Report

Receive for information.

14.1.2 Islands Trust March 31, 2026 Financial Results - Briefing

Receive for information.

By general consent Islands Trust Council adopted the recommendation as presented in items 14.1.1 and 14.1.2.

14.2 Discussion / Decision Items

14.2.1 March 31, 2026 Islands Trust Audited Financial Statements and Audit Report - Request For Decision

DRAFT

The Acting Director of Financial and Employee Services summarized the Request for Decision and there were no questions or comments.

TC-2026-085

It was MOVED by Trustee Fast, and SECONDED by Trustee Borthwick,

that Islands Trust Council approve the Islands Trust audited financial statements for the year ended March 31, 2026, and forward them to the Minister of Housing and Municipal Affairs.

CARRIED

Trustee Bernardo joined the meeting at 9:10 a.m.

14.2.2 Draft 2027/28 Budget Assumptions, Principles, and Guidelines (BAPG) - Request for Decision

The Acting Director of Financial and Employee Services summarized the Request for Decision.

Discussion ensued and the following comments and suggestions were noted:

- Incorporate full project life cycle costs into business case cost totals;
- Monitor time spent on applications to determine a more accurate return on fees;
- Determine a strategy for the unrestricted provincial grant separate from other grants;
- Analyse costs of seeking increased grant funding sources versus return;
- The guideline for requesting additional operating budgets to only be considered where critical capacity issues can be demonstrated or where upfront investment will result in long-term savings should continue to be applied;
- An election costs reserve should be established and costs spread out over the entire term instead of having a one year spike each election year;
- Develop a formula or calculation to determine the discrepancy between the residential tax base and inflation to aid in making a case for to the Province for increased funding;
- It will be necessary to show the Province evidence of managing and decreasing costs internally prior to requesting increased funding;
- It is critical to aim for 100% fee recovery;
- Consider use of a reserve fund for larger, multi-year, projects.

TC-2026-086

It was MOVED by Trustee Graham, and SECONDED by Trustee Borthwick,

that Islands Trust Council approve Financial Planning Committee's recommended draft Budget Assumptions, Principles, and Guidelines (BAPG) as presented.

CARRIED

15. FLEX TIME

Items 13.2.6 through 13.2.9 were discussed during the period designated Flex Time.

13.2.6 Update of Islands Trust Agreement Register - Request for Decision

The Director of Legislative and Information Services recapped the summary the provided the previous day and there were no questions or comments.

TC-2026-087

It was MOVED by Trustee Fast, and SECONDED by Trustee Hunter, that Islands Trust Council request rescinds the Letter of Understanding (2003) held with BC Hydro and request staff to remove it from the Islands Trust Agreement Register.

CARRIED

TC-2026-088

It was MOVED by Trustee Yates, and SECONDED by Trustee Borthwick, that Islands Trust Council request rescinds the Protocol Agreement (1996) held with the Ministry of Municipal Affairs outlining the Provincial financial assistance for the adoption of new Official Community Plans, and request staff to remove it from the Islands Trust Agreement Register.

CARRIED

13.2.7 2025/26 Draft Annual Report - Request for Decision

The Director of Trust Area Services summarized the Request for Decision and there were no questions or comments.

TC-2026-089

It was MOVED by Trustee Yates, and SECONDED by Trustee Gauvreau, that Islands Trust Council approves the 2025/26 Annual Report for submission to the Minister of Housing and Municipal Affairs.

CARRIED

13.2.8 Walker NAPTEP Certificate - Salt Spring Island - Request for Decision

The Director of Trust Area Services summarized the Request for Decision and there were no questions or comments.

TC-2026-090

It was MOVED by Trustee Gauvreau, and SECONDED by Trustee Borthwick, that the Islands Trust Council requests the Secretary to issue a Natural Area Protection Tax Exemption Program Certificate for the covenanted portion of the property described as PID: 009-805-991, Lot A, Section 72, South Salt Spring Island, Cowichan District, Plan 46279, subject to registration of a conservation covenant and completion of a baseline inventory report consistent with the standards developed for Natural Area Protection Tax Exemption Program.

CARRIED

13.2.9 Indigenous Relations Action Plan 2026-2028 - Request for Decision

The Director of Trust Area Services summarized the Request for Decision and the revisions made to the draft document at the direction of Islands Trust Council following the presentation of the Action Plan at the March Islands Trust Council meeting.

Discussion ensued and the following comments were noted:

- Local trust committees would like leadership to leadership (government to government) relationship development incorporated;
- Rescinding local trust committee standing resolutions related to reconciliation actions might send an unintentional message;
- Some standing resolutions are too ambitious and challenging to meet and might not lead to strong relationship building, there is no intention to walk back commitment and if rescinded would look at accompanying communication and rationale.

Trustee Dodds left the meeting at 10:20 a.m.

TC-2026-091

It was MOVED by Trustee Fast, SECONDED by Trustee Bernardo, that Islands Trust council requests staff to replace the word “rescinding” on page 23 of the draft Indigenous Relations Action Plan with the word “updating” in the last action item.

CARRIED

TC-2026-092

It was MOVED by Trustee Gauvreau, and SECONDED by Trustee Borthwick, that Islands Trust Council approve the Islands Trust Indigenous Relations Action Plan 2026-2028.

CARRIED

The meeting was recessed for a break at 10:29 a.m. and reconvened at 10:45 a.m.

Trustee Mabberley arrived to the meeting at 10:44 a.m.

16. BRITISH COLUMBIA COASTAL MARINE STRATEGY PRESENTATION

Charlie Short, Executive Director of the Coastal Marine Stewardship and Fisheries Branch in the Ministry of Water, Land and Resource Stewardship and Kristin Worsley, Director of Coastal Marine Policy for the Branch provided a presentation and the following highlights were noted:

- The Coastal Marine Strategy is BC’s first coast-wide plan for stewarding coastal waters, was shaped through collaboration with many First Nations, and sets out a 20-year vision;
- While implementation funding for the Coastal Marine Strategy has not been allocated, staff continue to advance the work and seek additional funding sources;

- Nine priorities were identified including monitoring coastal health, improving salmon survival, preventing marine pollution, improving understanding of climate change, supporting First Nations climate action, nurturing coastal wealth and health, supporting commercial harvesters, helping restore First Nations seafood systems, and modernizing policies and procedures;

Trustees asked questions and commented on marine issues in their Local Trust Areas.

Trustee Middleton joined the meeting at 11:28 a.m.

Trustee Dodds returned to the meeting at 11:36 a.m.

The agenda was reordered and discussion on item 12.2.1 continued.

12.2.1 First Nations Referral Procedures Update – First Nations Referral Work Plan - Request for Decision

The Director of Planning Services recapped the Request or Decision.

A trustee requested that a strong suite of communication tools be provided to provide information about changes to the referral processes.

TC-2026-093

It was MOVED by Trustee Gauvreau, and SECONDED by Trustee Peterson,

that Islands Trust Council endorse the First Nations Referral Work Plan as attached in Attachment A.

CARRIED

The agenda was reordered and item 13.2.10 was discussed next.

13.2.10 British Columbia Coastal Marine Strategy - Request for Decision

The Director of Trust Area Services summarized the Request for Decision and there were no questions or comments.

TC-2026-094

It was MOVED by Trustee Yates, and SECONDED by Trustee Borthwick,

that Islands Trust Council write a letter to the Minister of Water, Land and Resource Stewardship advocating that the British Columbia Coastal Marine Strategy be enshrined into law.

CARRIED

17. NEW BUSINESS

Trustees discussed attendance at Islands Trust Council meetings.

17.1 Implications and Advocacy re: Bill 15 and Streamlining Infrastructure Projects in the Trust Area

Trustee Elliott introduced the subject and noted the following:

- Federal Bill C5 will allow the government to streamline federal approval process for major projects and Provincial Bill 15 includes several parts that relate to requests to vary requirements to enable expeditious completion of designated projects and conduct consultations for removal of constraints;
- It is unknown what regulations and environmental checks proponents might be exempt from, what types of projects could be expedited or fast-tracked to the British Columbia coast, what the implications of said projects might be on the coastline, and how they might require local governments with planning authorities in coastal areas to expedite their processes.

The Chief Administrative Officer noted that there has been no indication that the Province would not engage with Islands Trust and has signalled the focus would be on building infrastructure but has left capacity open for other projects.

TC-2026-095

It was MOVED by Trustee Elliott, and SECONDED by Trustee Yates, that Islands Trust Council requests staff to engage the Province about the *Infrastructure Projects Act* to clarify the implications in the Trust Area and intentions to respect the provincial Islands Trust mandate.

CARRIED

Trustee Dodds left the meeting at 12:20 p.m.

18. DISPOSITION OF DELEGATIONS/PUBLIC COMMENT & CORRESPONDENCE

Trustees put forward motions in response to topics addressed by members of the public.

TC-2026-096

It was MOVED by Trustee Gedye, and SECONDED by Trustee Fast, that Islands Trust Council request the Chair to write to the BC Energy Regulator expressing strong concern about, and seeking an update regarding FortisBC's reported extended non-compliance with its Waste Discharge Permit for the Eagle Mountain Pipeline and associated impacts to Howe Sound.

CARRIED

TC-2026-097

It was MOVED by Trustee Elliott and SECONDED by Trustee Yates that the Islands Trust Council requests the Chair of Trust Council work with staff on a letter of support calling on the Province to modernize the Island Coastal Economic Trust with strategic investment, and the legislative framework being developed to support co-governance with First Nations.

TC-2026-098

It was MOVED by Trustee Middleton, and SECONDED by Trustee Boland, to amend the motion to strike the word "strategic".

CARRIED

The question on the following motion, as amended, was then called.

that the Islands Trust Council requests the Chair of Trust Council work with staff on a letter of support calling on the Province to modernize the Island Coastal Economic Trust with investment, and the legislative framework being developed to support co-governance with First Nations.

CARRIED

19. TRUSTEE ROUNDTABLE - None

20. ISLANDS TRUST COUNCIL FOLLOW-UP ACTION LIST

Received for information.

Trustee Mabberley left the meeting at 12:40 p.m.

21. TRUSTEE CONFERENCE AND CONVENTION REPORTING

Written updates on items 21.1 through 21.3 were provided for information only.

21.1 Association of Vancouver Island and Coastal Communities Convention 2026

21.2 Saanich Inlet Protection Society Roundtable - May 2026

21.3 Cross Border Bio-Regional Forum

22. TRUSTEE UPDATES - Community Committee Participation

Written updates were provided for information only, verbal updates were not provided.

22.1 Association of Vancouver Island and Coastal Communities Climate Leadership Steering Committee (AVICC-CL)

22.2 Atl'ka7tsem/Howe Sound Biosphere Region

22.3 Baynes Sound/Lambert Channel Ecosystem Forum

22.4 Freighter Anchorages/Oceans Protection Plan (OPP)

22.5 Mount Arrowsmith Biosphere Region

Trustee Peterson noted he attended the Round Table on behalf of Chair Patrick and will submit a report.

22.6 Shellfish Aquaculture Management Advisory Committee (SF AMAC)

22.7 Southern Gulf Islands Forum

22.8 Transportation/Ferry Group

23. NEXT MEETING

The next Islands Trust Council Quarterly Meeting is scheduled to be held electronically Wednesday, September 9 - Friday, September 11, 2026.

23.1 Proposed Upcoming Trust Council Program

Received for information.

24. ADJOURNMENT

By general consent the meeting was adjourned at 12:46 p.m.

Laura Patrick, Chair

Certified Correct:

Lisa Millard, Meeting Coordinator

Minutes are not official until adopted at a subsequent meeting.

**Resolutions Without Meetings Log****Trust Council**

Resolution Number	Action	Date
2026-007 Adopt Islands Trust Council Bylaw 206 (Public Notification) It was Moved by Trustee Peterson, and Seconded by Trustee Maude, that Islands Trust Council Bylaw 206, cited as "Trust Council Public Notification Bylaw", be adopted.	Carried	13-Jul-2026
2026-006 Adopt Islands Trust Council Bylaw 200 (TC Meeting Procedures) It was Moved by Trustee Maude, and Seconded by Trustee Peterson, that Islands Trust Council Bylaw 200, cited as "Trust Council Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 2, 2025", be adopted.	Carried	26-Jun-2026
2026-005 Adopt Islands Trust Council Bvlaw 208 (Election Procedures) It was Moved by Trustee Peterson, and Seconded by Trustee Patrick, that Islands Trust Council Bylaw 208, cited as "Islands Trust Council Election Procedures Bylaw, 2008, Amendment No.1, 2026", be adopted.	Carried	24-Jun-2026

Islands Trust Council Strategic Goals

- Clear and transparent policies, administrative processes and structures enable better decision making, advance service delivery and improve employee satisfaction.
- Defined capacity constraints and indicators inform decision making.
- Planning processes and Trust Area wide programs enable diverse housing options.
- Advocacy and policy changes improve control of invasive species to protect and restore sensitive ecosystems.
- Diverse community members/groups are invested in revitalizing ecosystems and expanding protected areas.
- Marine and foreshore ecosystems are healthy.
- Land use decisions are informed by data and ongoing monitoring to manage and adapt to climate risks.
- Communities understand effects of climate change on the Trust Area.
- Policies, plans, and resources provide opportunities for collaborative First Nations engagement aligned with UNDRIP.
- Indigenous knowledge is incorporated into stewardship and management of Trust Area.

Executive Committee	Governance Committee	Financial Planning Committee
1. Finish and adopt Islands Trust Policy Statement in accordance with project work plans (Strategic Plan key initiative 1.1.1) 2. Update and implement Indigenous Relations Action Plan (Strategic Plan 5.1.1) 3. Guide the development and implementation of the Islands Trust Strategic Plan. New Strategic Plan approved by Trust Council March 2025.	1. Corporate Planning 2. Meeting process (Bylaw 101 and policies)	1. Budget 2027/28: Draft 1 Preparation and Review 2. Recommendations for Increasing Application Fees 3. Q2 Financial Forecast



Trust Programs Committee	Regional Planning Committee	Islands Trust Conservancy
1. Recommend updates to Crown land agreements 2. Identify indicators of ecosystem health and integrity (Strategic Plan initiative 3.2.1) 3. Design and implement a climate action education plan (Strategic Plan initiative 4.2.1)	1. Implement the Housing Strategic Action Plan (Strategic Plan Key Initiative 2.3.2) 2. Update and Implement Freshwater Sustainability Strategy (2022-2032) (Strategic Plan Initiative 2.1.3) 3. Monitor progress of protection of ecosystem health in all land use planning decisions (Strategic Plan Initiative 3.2.4)	1. Strategic Planning/Administration 2. Covenant and Property Acquisitions 3. Property and Covenant Management 4. Communications 5. Fundraising and Conservancy Support



Local Trust Committees

Northern Islands

Ballenas-Winchelsea, Denman, Gabriola,
Gambier, Hornby, Lasqueti, Thetis

Denman Island

- . Major Project - Denman Island Housing Review (OCP and LUB)
Project - Stage 2, Phase 2

Gabriola Island

- . Major Project - Gabriola Island OCP and LUB Review - Phase 3

Gambier Island

- . Major Project - Gambier Island OCP and LUB Targeted Review

Thetis Island

Minor Project - LUB Targeted Review - *Did not proceed.

Southern Islands

Galiano, Mayne, North Pender,
South Pender, Saturna

Galiano Island

- . Minor Project - Groundwater Sustainability
- . Associated Islands Regulations Review

Mayne Island

- . Major Project - Housing Options - Phase 2

North Pender Island

- . Major Project - Housing Access and Affordability

Saturna Island

- . Minor Project - Bylaw Enforcement Technical Amendments

South Pender Island

- . STVR Regulation & Policy Review - ON HOLD*

Northern Islands

Ballenas-Winchelsea, Denman, Gabriola,
Gambier, Hornby, Lasqueti, Thetis

Hornby Island

- . Major Project - Hornby Island OCP and LUB Review

Lasqueti Island

- . Minor Project - Targeted LUB Amendment Review - Minimum Lot
Size for Subdivision

Salt Spring

Salt Spring Island

- . Extraordinary Major Project - OCP and LUB Review
- . Minor Project - Housing Action Program - Implementation (Bylaw
537)
- . Major Project - Salt Spring Island Watershed Protection Plan

Active Projects Report

Governance Committee

1. Corporate Planning

Activity:

Continue implementation of enhanced corporate planning processes:
 Visioning - complete; Values - skipped; SWOT - complete; Strategic Plan - in progress;
 Departmental work plans - upcoming; incorporating work plans into the financial plan - upcoming.

Responsible

Rueben Bronee

Dates

Rec'd: 17-Apr-2023
 Target: 09-Sep-2026

2. Meeting process (Bylaw 101 and policies)

Activity:

Review and recommend amendments to the Trust Council Meeting Procedure Bylaws 101 and related policies to address the concerns raised by Great Northern Management Consultants in the 2022 Governance Review Report of the Islands Trust.

Responsible

David Marlor

Dates

Rec'd: 17-Apr-2023
 Target: 01-Jun-2027

Active Projects Report

Financial Planning Committee

1. Budget 2027/28: Draft 1 Preparation and Review

Activity:

Review Draft 1 of the 2027/28 budget in October 2026.

Review Draft 2 of the 2027/28 budget in December 2026.

Responsible

Derek Cockburn

Dates

Rec'd: 18-Aug-2026

Target: 15-Oct-2026

2. Recommendations for Increasing Application Fees

Activity:

Trust Council Direction: that Financial Planning Committee return to Trust Council with recommendations on how to increase the application fees

Responsible

Derek Cockburn

Stefan Cermak

Dates

Rec'd: 18-Aug-2026

Target: 31-Dec-2026

3. Q2 Financial Forecast

Activity:

The Q2 Financial Forecast informs spending decisions for the remainder of the fiscal year, and supports development of the draft 2027/28 budget.

Responsible

Derek Cockburn

Dates

Rec'd: 18-Aug-2026

Target: 02-Dec-2026

Future Projects Report

Financial Planning Committee

1. *Review of TC Policy 6.5.2 Budget Control and Adjustment Authority (EC directed)*

Review Islands Trust Policy 6.5.2 Budget Control and Adjustment as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed 'overspends' for any particular budget item.

Responsible

Derek Cockburn

Date Received

12-Mar-2024

2. *Evaluating Potential New Specific Reserve Funds*

Staff to prepare a report analyzing the value of creating new specific reserve funds that may serve to fund large future initiatives such as elections, information technology, data acquisitions, and capital projects.

Responsible

Derek Cockburn

Date Received

20-Aug-2025

3. *Review of TC Policy 6.5.1 Reserves and Surplus*

That Financial Planning Committee request staff to investigate possible language changes to Policy 6.5.1 to ensure that it does not violate best practices related to use of surplus funds to fund operating expenses.

Responsible

Derek Cockburn

Date Received

12-Oct-2022

Active Projects Report

Regional Planning Committee

1. *Implement the Housing Strategic Action Plan (Strategic Plan Key Initiative 2.3.2)*

Activity:

- Convert Briefing to RPC into a RFD for Trust Council regarding Housing Option Tool 4: LIST

Responsible

Stefan Cermak

Dates

Rec'd: 01-May-2026
Target: 31-Mar-2027

2. *Update and Implement Freshwater Sustainability Strategy (2022-2032) (Strategic Plan Initiative 2.1.3)*

Activity:

- a. Independent review and update
- b. Draft an Implementation Plan
- c. Freshwater Atlas Update

Responsible

Stefan Cermak
William Shulba

Dates

Rec'd: 12-Feb-2020
Target: 31-Mar-2027

3. *Monitor progress of protection of ecosystem health in all land use planning decisions (Strategic Plan Initiative 3.2.4)*

Activity:

Staff Biologist recommendations of how to integrate biological information into planning related decisions - RFD

Responsible

Patricia Woodruff
Stefan Cermak

Dates

Rec'd: 31-Mar-2025
Target: 11-Sep-2026

Future Projects Report

Regional Planning Committee

1. Review all Trust Council policies, and where appropriate, amend, combine, or rescind (all committees) (Strategic Plan Initiative 1.2.5)

Responsible

Date Received

Review and report to RPC.

Stefan Cermak

31-Mar-2025

All Trust Council policies held by the Director of Planning Services:

- Policy 4.1.4; 4.1.9; 4.1.13; 4.1.14; 4.1.15 (General LTC policies)
- Policy 4.2.2 (APC Operating Policy)*
- Policy 5.3.1; 5.3.2; 5.3.3; 5.3.5 (Community Planning)
- Policy 5.4.1; 5.4.2; 5.4.3; 5.4.4 (Land Use Regulation)
- Policy 5.5.1 (Bylaw Compliance and Enforcement)
- Policy 5.6.1 (Application Processing)
- Policy 5.7.1 (Policy Statement Checklist)
- Policy 5.9.1; 5.9.2 (Best Management Practices and Outer Islands)
- Policy 6.1.1 (First Nations Engagement Principles)

* Being lead by Director of Legislative and Information Services while reporting to Governance Committee

2. Improve processes for prioritizing funding for ongoing OCP reviews (Strategic Plan Initiative 2.2.1)

Responsible

Date Received

RPC continue to refine prioritization matrix.

Stefan Cermak

31-Mar-2025

Matrix reviewed numerous times. Minor project prioritization criteria reviewed by RPC Jan. & May 2026.

RPT developing process for consideration of 2027/28 major project business cases.

Future Projects Report

Regional Planning Committee

3. *Map Eelgrass and kelp forests (Strategic Plan Initiative 3.3.1)*

Partner with First Nations' marine divisions and other relevant organizations in the Trust Area toward completing the work.

Maintain contact and retrieve data from with consultants (Hatfield) funded by the Canada Space Agency Hatfield to lead the design and development of the Eelgrass Explorer (E2) system for mapping eelgrass in the intertidal areas across the entire British Columbia coast. Expected 10m resolution data available target date: May 2027.

Exploring Information sharing with UBCs Martin Conservation Decisions Lab - data includes possible eelgrass and kelp mapping.

Responsible

Stefan Cermak

Date Received

03-Feb-2020

4. *Update OCPs and LUBs to incorporate new Policy Statement policies (Strategic Plan Initiative 2.2.2)*

Responsible

Stefan Cermak

Date Received

31-Mar-2025

5. *Develop a growth management planning framework that includes data on growth trends and projections, geological and hydrological capacities, infrastructure, and development rates (Strategic Plan Initiative 2.2.3)*

- Draft a business case, for phase 1 (initial development), of a multi-year project. Co develop with partners. Develop with a funding strategy (grants, reserve funds, partnerships, etc).
- Developed a business case with TAS and TPC: *Trust Area Resilience Assessment Initiative*.
- March 2026: Trust council does not support Business Case as per approved Operational Review (September 2025).

Responsible

Stefan Cermak

Date Received

31-Mar-2025

Future Projects Report

Regional Planning Committee

6. *Update OCPs and LUBs to foster climate change resilience (considering topics such as Coastal Douglas-fir protection, foreshore and nearshore environments, and groundwater) (Strategic Plan Initiative 4.2.3)*

Responsible

Date Received

Strategic Plan assigned key initiative to: LTCs

Stefan Cermak

31-Mar-2025

Exploring Information sharing with UBCs Martin Conservation Decisions Lab

Active Projects Report

Trust Programs Committee

1. *Recommend updates to Crown land agreements*

Responsible

Dates

Activity:

Implement Crown Land Protocol project charter V2 and engage Bowen Island Municipality and the Province of B.C. in updating and consolidating existing agreements about Crown land into one agreement.

Strategic Plan Initiative 1.2.6: Review all Trust Council and local trust committee agreements and where appropriate, amend, combine or rescind is assigned to EC. On April 23, 2025, Executive Committee requested staff forward April 23, 2025 and February 26th, 2025 briefings on Crown tenure application referrals to Trust Programs Committee for consideration for updating protocols and letters of understanding with the Crown. April 2026: Work initiated by staff.

Clare Frater
Jill Marrack

Rec'd: 07-May-2026
Target: 26-Aug-2026

2. *Identify indicators of ecosystem health and integrity (Strategic Plan initiative 3.2.1)*

Responsible

Dates

Activity:

Briefing about funding request due by September 2026 with business case to be provided later in the budget cycle. Project plan required for implementation in 2027/28.

Clare Frater

Rec'd: 05-Mar-2025
Target: 01-Sep-2026

Active Projects Report

Trust Programs Committee

3. *Design and implement a climate action education plan (Strategic Plan initiative 4.2.1)*

Responsible

Dates

Activity:

Business case for funding due by September 2026. Project plan required for implementation in 2027/28.

Chloe Straw

Clare Frater

Rec'd: 12-Mar-2025

Target: 01-Sep-2026

Follow Up Action Report

Trust Programs Committee

07-May-2026

Progress	Activity	Responsibility	Dates	Status
15%	1 Staff to draft a business case to address indicators of ecosystem health and integrity in collaboration with others.	Clare Frater	Target: 01-Sep-2026	In Progress
15%	2 Staff to draft business cases regarding measurement and reporting on ecosystem health and integrity.	Clare Frater	Target: 01-Sep-2026	In Progress

23-Jul-2026

Progress	Activity	Responsibility	Dates	Status
0%	1 Trust Council to approve \$15,000 in the 2027/28 fiscal year to support the Climate Action Education Plan Development and Implementation through the Stewardship Education Program, and staff to develop a business case for approval by the Trust Programs Committee Chair.	Clare Frater	Target: 01-Sep-2026	In Progress
0%	2 Trust Council to approve \$100,000 for mapping for updated ecosystem data sets, indicators, and maintaining ecosystem health reporting, and that staff provide business cases later in the 2027/28 budget development cycle.	Clare Frater	Target: 01-Sep-2026	In Progress
100%	3 Trust Programs Committee amend its Active Project Report by removing Item No. 2 and replacing it with Items No. 5 and No. 10 from the Future Projects Report.	Clare Frater	Target: 01-Sep-2026	Completed
0%	4 Trust Programs Committee forward the Work Program to Trust Council for approval, as amended.	Clare Frater	Target: 01-Sep-2026	In Progress

COMPLETED IN SECOND QUARTER OF 2026-27 July – Sept 2026	PLANNED FOR THIRD QUARTER OF 2026-27 October – December 2026
1. STRATEGIC PLANNING/ADMINISTRATION/OPERATIONS	
Personnel/Staffing: Onboarded new staff: • Covenant Management Specialist • Communications Specialist • Fund Development Specialist (Temporary Assignment) Provided orientation for five new Islands Trust staff Began annual performance management and development plan process for ITC staff	Personnel/Staffing: Continued recruitment for: • Administrative Assistant - following reclassification request • Fund Development Specialist (permanent) • Indigenous Relations Advisor – new position Provide orientation to new Islands Trust staff Complete annual performance management and development plans for ITC staff
ITC Five-Year Plan development: Established cooperative engagement framework and commenced engagement with First Nations interested in involvement with development of Five-year Plan Participated in monthly meetings with Tsawout First Nation and a second meeting with Tla’amin Nation	ITC Five-year Plan development: Continue implementing engagement framework and engagement with First Nations interested in the development of Five-year Plan Facilitate, with support from Senior Indigenous Relations Advisor, and Senior Policy Analyst, a second group meeting with interested Nations to discuss Five-year Plan objectives and ITC policies.
ITC Board support: Coordinated and facilitated July and September ITC Board meetings Completed re-appointment request process for two provincially-appointed board members Developed ITC orientation presentation for newly elected Trust Council	ITC Board support: Coordinate and facilitate November ITC Board meeting Provide orientation to new Trust Council and newly-elected ITC Board members.
Financial Management Submitted draft proposed 2027/28 ITC budget request Completed business cases for increases, and department justification form for 2027/28 budget.	Financial Management Continue to facilitate and support the delivery of the ITC 2027/27 budget request through the budget cycle. Research external grant opportunities (ongoing)

Submitted request to Province to be added as a prescribed institution in the Municipal Finance Authority regulations. Researched external grant opportunities (ongoing) Explored grant funding opportunities to support new and ongoing species at risk work	
ITC Policies: Policy work was placed on hold during the budget process season.	ITC Policies: Continue working on policy updates Submit a project charter for nature reserve signage project to ITC Board.
Programs/Software Updates: Data Management System/GIS: Initiated a cross-departmental Data Management Working Group and a plan for Islands Trust-wide data procurement, analysis, and management, to inform planning and needs for all departments Worked with Information Systems (IS)/GIS team to determine the best option for an ITC Protected Areas Management Program data management system Field Technology Tools and Applications: Supported conservation partners and contract monitors as they adopted ITC's field applications to monitor ITC-owned or co-held protected areas Trialed Survey123 as a replacement for paper monitoring forms Securement Applications Portal: Ongoing revisions, staff training, and procedure development for the Applications Portal Contact Relations Management Database (CRM) Completed data migration and began using new CRM software Completed training for ITC staff on new CRM	Programs/Software Updates: Data Management System/GIS: Participated in the new cross-departmental Data Management Working Group With IS/GIS departments, initiate procurement for an ITC Protected Areas Management Program data management system Field Technology Tools and Applications: Debrief use of field applications with conservation partners and contract monitors; record any suggestions for improvement Update Field Maps application to more accurately reflect securement program needs Evaluate monitoring tools for effectiveness and useability Continue to work with GIS team to ensure protected areas monitoring process flows smoothly and field tools are working efficiently, make adaptations as needed Securement Applications Portal: Ongoing revisions, staff training, and procedure development for the Applications Portal Contact Relations Management Database (CRM) Work with IS to develop a procedure for the new CRM

Other: Attended Coastal Douglas-fir Conservation Partnership (CDFCP) meeting Attended Biodiversity Forum for Local Governments (BFF) South Coast meeting Attended the BC Bat Action Group meeting Attended the Biodiversity Stewardship Initiatives Map (BSIM) webinar	Other: Continue participation in Coastal Douglas-fir Conservation Partnership (CDFCP), WSANEC Land Trust Society community of practice, Biodiversity Forum for Local Governments (BFF), the BC Bat Action Group and other conservation partnerships
2. COVENANT AND PROPERTY SECUREMENT PROJECTS	
Conservation Planning Continued developing a project plan for Regional Conservation Plan (RCP) evaluation and update Worked with Information Systems staff and Freshwater Specialist to update prioritization tool to run the previous RCP model Submitted a Request for Proposals for an evaluation of the current RCP. Prepared business case for multi-year Regional Conservation Plan update FY28- FY30 Considered options for completing phase two of bull-kelp mapping Securement Projects: Continued securement negotiations on ~37 ha of land for ITC nature reserves (Galiano, Salt Spring, Lasqueti, Denman) Continued negotiations on ~12 ha of land on four NAPTEP covenants (2 North Pender, 2 Salt Spring) Responded to enquiries and continued discussions about conservation options for three properties (Salt Spring) Processed one conservation NAPTEP application (Mayne) Drafted revised conservation proposal forms with revised waiver of confidentiality, and information about First Nations referrals	Conservation Planning Continuing work on planning for RCP update Procure a contractor for current RCP evaluation and proceed and support evaluation process Securement Projects: Continuing securement negotiations on ~37 ha of land for ITC nature reserves (Galiano, Salt Spring, Lasqueti, Denman) Continuing negotiations on ~12 ha of land on four NAPTEP covenants (2 North Pender, 2 Salt Spring) Submit revised conservation proposal forms with revised waiver of confidentiality, and information about First Nations referrals to ITC Board Continue responded to enquiries and continued discussions about conservation options Supporting securement policy review and updates Present conservation proposals to ITC Board as required

3. COVENANT AND PROPERTY MANAGEMENT	
Protected Area Monitoring: Completed in-house monitoring of priority nature reserves Oriented new Covenant Management Specialist to ITC covenant monitoring procedures and methods, and began in-house covenant monitoring Completed procurement process for the new Protected Areas Monitor, and oriented the contractor to ITC monitoring procedures and methods Held monthly check in meetings with Protected Areas Monitor Continued addressing concerns identified on nature reserves Continued to collaborate with covenant co-holders and landholders to address compliance concerns and priority management needs in conservation covenants Species at Risk Reviewed current management needs for species at risk on protected areas for FY28 budget request. Implemented species at risk contract requests for research, monitoring, and management proposals identified for FY27 Reviewed completed SAR data sharing agreements for conservation covenant lands and identify where agreements are still outstanding. Contact landholders who have not yet signed agreements.	Protected Area Monitoring: Process information collected during in-house and contracted property monitoring Follow-up correspondence to covenant landholders and/or nature reserve neighbours arising from annual monitoring concerns Produce annual property monitoring reports and prepare RFD for November ITC Board meeting Issue property monitoring follow-up letters to covenant landholders following approval of reports at November ITC Board meeting Species at Risk Continue to initiate and implement species at risk research, monitoring, and management projects for FY27 Continue to explore grant funding opportunities to support new and ongoing species at risk work.
Protected Area Management Projects: Worked with conservation partners to investigate and address trail access and management concerns for protected areas on Thetis, Salt Spring, and Denman islands Worked with BC Hydro for design of new pole network adjacent to ITC protected areas on	Protected Area Management Projects: Resolve trail access and management concerns for protected areas on Thetis, Salt Spring, and Denman Islands Continue working with contractors to complete service contract deliverables for the 2026-2027 fiscal year



ISLANDS TRUST CONSERVANCY REPORT TO TRUST COUNCIL 2026-2027 – 2nd Quarter Update

Thetis Island Continued working with contractors to complete service contract deliverables for the 2026-2027 fiscal year Continued work on additional service contracts for priority projects for environmental monitoring, species-at-risk conservation, ecosystem stewardship, infrastructure maintenance, and other management needs	Continue work on additional service contracts for priority projects for environmental monitoring, species-at-risk conservation, ecosystem stewardship, infrastructure maintenance, and other management needs
Protected Area Management Planning Continued monitoring archeology assessment contracts in progress for two nature reserves Continued supporting protected areas policy review and updates	Protected Area Management Planning Continue monitoring archeology assessment contracts in progress for two nature reserves Continue supporting protected areas policy review and updates
4. COMMUNICATIONS AND OUTREACH	
Social Media: Weekly social media posts & engagement across all ITC platforms delivered Promoted strategic giving WillPower campaign Publication and promotion of 2025/26 ITC Annual Report	Social Media: Ongoing social media posts & engagement across all ITC platforms Work with new Strategic Fund Development Specialist on end of year legacy-giving social media campaign posts leading into holidays
News Releases/Articles: Developed and published three press releases Interviewed with Gabriola Sounder reporter, article published in August issue	News Releases/Articles: Promotion of species at risk in the ITA Co-develop with Covenant Management Specialist, the annual covenant landholder newsletter
Publications: Drafted fall Heron Newsletter Published 2025/26 ITC Annual Report Created content and published the fall edition of the ITC eNews Placed strategic advertisements in print publications on islands with high conservation priority identified in the RCP	Publications: Place strategic advertisements in print publications on islands with high conservation priority identified in the RCP Printing, publication and promotion of fall Heron Newsletter Deliver “Caring for Your Conservation Covenant” newsletter to covenant landholders Design and mail out/email Holiday Cards



ISLANDS TRUST CONSERVANCY REPORT TO TRUST COUNCIL 2026-2027 – 2nd Quarter Update

	Develop and implement Giving Tuesday campaign
Events: None	Events: TBD
Reports: Completed ITC 2025/26 Annual Report	Reports: Draft 2026-27 ITC Impact Report Draft 2027-29 Communications Strategy
5. FUNDRAISING AND CONSERVANCY SUPPORT	
Donor Relations: Stewardship of donors and advisors (ongoing) Reviewed and updated donor members in new contact relationship database Received and processed donation – sent thank you letter and issued charity tax receipt Follow up with potential donors interested in legacy giving Provided input and participation in transfer of donor information to new contact database	Donor Relations: Stewardship of donors and advisors (ongoing) Receive and process donations – send thank you letters and issue charity tax receipts Follow up with potential donors interested in legacy giving
Strategic Giving: Continued WillPower campaign seeking bequests of conservation lands or donations to conservation Reviewed effectiveness of WillPower campaign Met with a professional strategic giving advisor	Strategic Giving: Continue WillPower campaign seeking bequests of conservation lands or conservation funds
Fund Management: Activities for fund management have been placed on hold during the vacancy in Strategic Fund Development Specialist position	Fund Management: Review Donation Policy and other fund guidelines Explore development of a Fund Management Policy

Active Projects Report

Accessibility Committee

1. *Develop an Accessibility Plan*

Responsible

Dates

Activity:

David Marlor

Rec'd: 07-Nov-2024

Target: 31-Mar-2027

- Assess Islands Trust operations and identify gaps in accessibility, and develop means to mitigate those gaps
 - Draft an Accessibility Plan for the Islands Trust operations
 - Obtain feedback on the draft from the public, and develop a final version of the Accessibility Plan for consideration by the Accessibility Committee
 - Develop a plain language version of the Accessibility Plan
 - Include in the Accessibility Plan a section on implementation of the Accessibility Plan
-



May 22, 2026

File: 10280-60 (92G/6)

Islands Trust
Southern Office (Victoria)
200 – 1627 Fort Street, Victoria, BC, V8R 1H8
Sent by email to: information@islandstrust.bc.ca

Dear Islands Trust:

This letter is to notify you that on May 21, 2026, **Smí7mant Áyalhkw** and **Xéla7an** were made the official names of two beaches on Bowen Island, as proposed by the Bowen Island Municipality with support from Squamish Nation. Please see Appendix A and the attached map for more details.

In accordance with the BC Geographical Naming Policy, local and First Nations governments, as well as potentially affected organizations, were invited to comment on the official naming proposals and to identify any local or heritage considerations. The comment period was open from April 9, 2025 – March 13, 2026. In addition to Squamish Nation, the proposed names were supported by Bowen Island Tourism, Canadian Coast Guard, and Islands Trust; no organizations or governments submitted any concerns.

Official names are labelled on suitably scaled Provincial and Federal maps and charts and included in the Province's official names datasets. The history of all past and previous official names is kept in the BC Geographical Names Information System and available through the [BC Geographical Names Web App](#).

Adoption of these name does not prejudice legitimate claims to the land.

Please let me know if you have any questions.

Kind regards,



Trent Thomas
BC Geographical Names Office
Trent.thomas@gov.bc.ca

Enclosure

Appendix A: Names made official May 21, 2026

Smí7mant Áyalhkw made the official name of the beach north of Cape Roger Curtis, east of Worlcombe Island, on the southwest end of Bowen Island.

- **Smí7mant Áyalhkw** is a Skwxwú7mesh sníchim name and means "place of pebbles" (information from Squamish Nation submitted by Bowen Island Municipality, 2025).
- This beach has been known locally as "Pebble Beach" and "Roger Curtis Beach" (information submitted by Bowen Island Municipality, 2025).
- This beach is located at: 49.3433, -123.4286.
- "**Smí7mant Áyalhkw**" name record: <https://apps.gov.bc.ca/pub/bcgnws/names/76599.html>

Xéla7an made the official name of the beach north of King Edward Bay, west of Mount Gardner, on the west side of Bowen Island.

- "**Xéla7an**" is a Skwxwú7mesh sníchim name and means "marked/coloured on the cheek/side" (information from Squamish Nation submitted by Bowen Island Municipality, 2025).
- This beach has been known locally as "Crayola Beach" and "Bluewater Beach" (information submitted by Bowen Island Municipality, 2025).
- This beach is located at: 49.3767, -123.4169.
- "**Xéla7an**" name record: <https://apps.gov.bc.ca/pub/bcgnws/names/76619.html>

For audio of the names being spoken and additional information visit the name records, linked above and accessible through the [BC Geographical Names Web App](#).

Distribution List:

Bowen Island Heritage Preservation Association	Ministry of Transportation and Transit
Bowen Island Tourism	Museum and Archives Bowen Island British Columbia
Canadian Coast Guard	Musqueam Indian Band
Canadian Hydrographic Service	North Shore Emergency Management
Cowichan Tribes	North Shore Rescue
Halalt First Nation	Royal Canadian Marine Search and Rescue
Islands Trust	Stz'uminus First Nation
Lions Bay Search and Rescue	Squamish Nation
Lyackson First Nation	Tsleil-Waututh Nation
Metro Vancouver Regional District	Ts'uubaa-asatx First Nation



BC Geographical
Names Office

Name Information

Smí7mant Áyalhkw

Previous Name: N/A

Lat, Long: 49.3433, -123.4286

Relative Location: North of
Cape Roger Curtis, east of
Worcombe Island, southeast
side of Collingwood Channel,
on the SW end of Bowen Island.

Xéla7an

Previous Name: N/A

Lat, Long: 49.3767, -123.4169

Relative Location: North of
King Edward Bay, east of
Ragged Island, east side of
Collingwood Channel, on the
west side of Bowen Island

NTS Map: 92G/6

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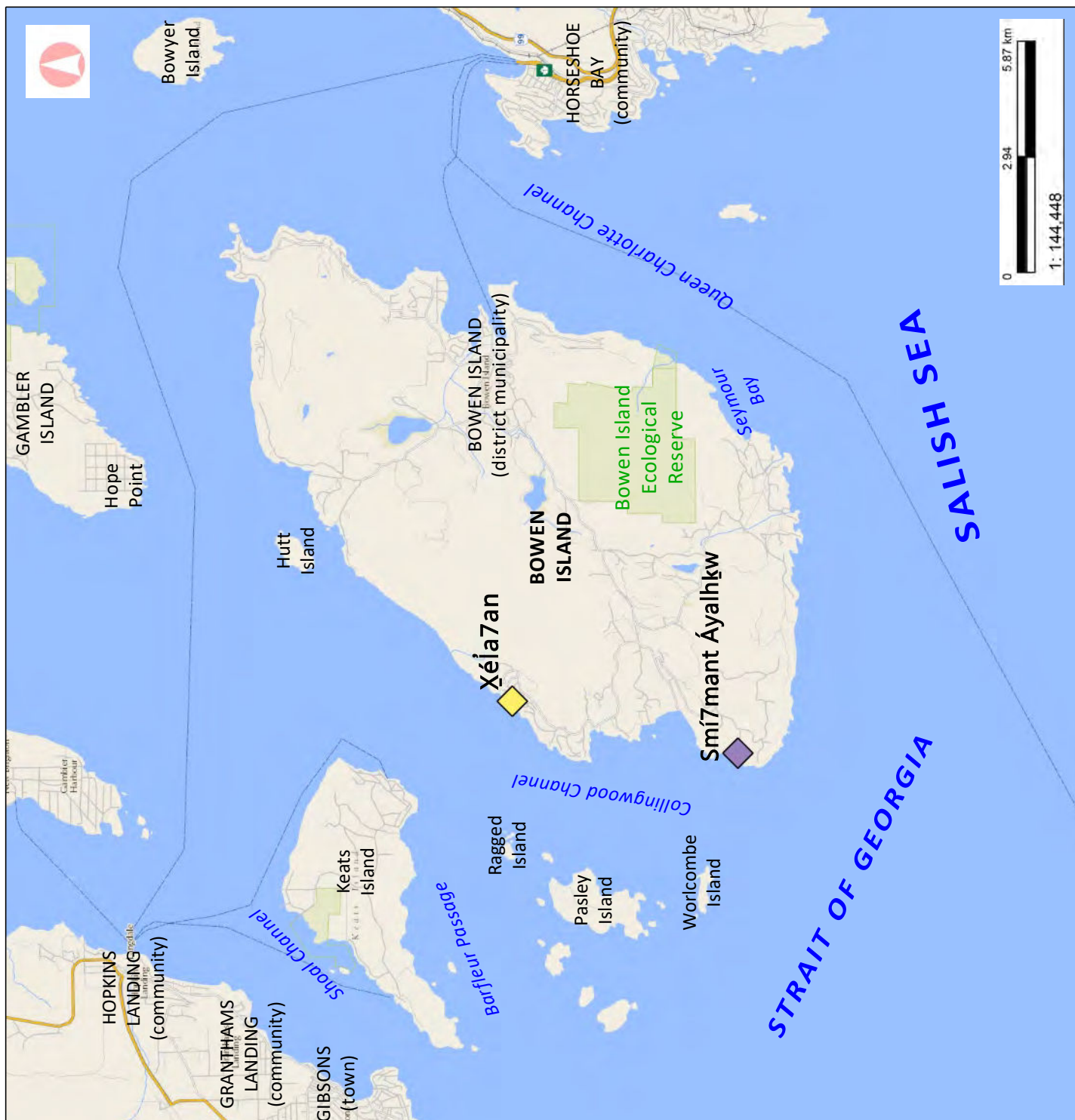
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Datum: NAD83

Projection: WGS_1984_Web_Mercator_Auxiliary
_Sphere

Key Map of British Columbia



1: 144,448

From: Stewart Brands <[REDACTED]>
Sent: Tuesday, July 14, 2026 5:08 PM
To: Executive Admin <execadmin@islandstrust.bc.ca>
Subject: Fwd: Land Transfers

Hello,,

Please find the following “papers” directed to Trust management.

If the Executive committee takes time to read and assimilate the meanings intrinsic to the coherent logic presented and it is followed through with formal agreement to the extent of the result suggested then the person who accomplishes this or the person who outlined this process end shape would clearly deserve the Stewardship award that would at least equal all of the awards given combined over the history of the Islands’ Trust.

I know this to be, to a high probability, true because I have followed Trust development for 53 years while living on Galiano Island as a permanent resident since the creation of the Islands’ Trust.

It is worthwhile to assimilate the key factors in the emails so as to assess the role of the Islands’ Trust generally and specifically wrt the Statute mandate.

I am not a public speaker since my approach is for analytical research, scholarly deduction of wrt program quality, adherence to the Trust Statute and fiscal matters wrt gathering and use of Trust budgets.

I reach out to Trust directors of programs with intrinsic suggestions since their usefulness to the Trust priorities is of more duration than Trustees and often more profoundly inherent to the long view of Trust management to which my researched ideas and conclusions apply.

Begin forwarded message:

From: Stewart Brands <[REDACTED]>
Subject: Fwd: Land Transfers

Date: July 14, 2026 at 4:46:03 PM PDT

To: execadmin@islandstrust.bc.ca

Begin forwarded message:

From: Stewart Brands <[REDACTED]>

Subject: Re: Land Transfers

Date: July 14, 2026 at 2:36:31 PM PDT

To: SouthInfo <SouthInfo@islandstrust.bc.ca>

HELLO EMILY,

As an adjunct to the favoured proposition of the email before this, in reference to land transfer for downsizing not being a process coherent with the Mandate Statute of Preserve and Protect Gulf Island natural ancient habitats, the following holds true. Given the accompanying reasons.

That is that the establishment to Protective Covenants on private lands by the owners should represent **no cost** for the owner.

Expressed in another way the Islands' Trust should and ought to cover all the costs of securing a Protective Covenant to any Gulf Island Landowner who wishes to protect his or her natural Gulf Island forested habitat including seaside habitats.

As it is now the land owner must shoulder those costs including survey and other fees notwithstanding there are minor incentivizing factors.

Justifying this cost to the Trust is the following rationale.

The Islands' Trust for decades has been approving downsizing and creating more and smaller lots. It follows that more of the Islands' natural ancient habitats have been altered significantly away from what could safely be termed natural intact ancient synergistic habitat. Replacing these habitats are small 5 acre and less human use habitats including major ancient tree felling, septic field intrusions, home sites and forest free zones all on these downsized lots.

The number of the downsized lots has grown to many thousands in just 30 years. This is a process that is clearly opposite to the Preserve and Protect Mandated Statute and in favour of higher Planning Budgets accruing via land tax revenue. Higher income to the Planning budget and to the Planners is an incentive to downsize approval which is intrinsically directly opposite to the Preserve and Protect ancient forest Gulf Islands habitats and Mandate.

This wholesale violation of the Islands Trust Statute for profit is a clear violation of what the Islands Trust Government was established for and opposite to the intent of the Statute.

A partial remedy to this major inconsistency and incoherence with respect to the Islands' Trust Mandate of to Preserve and Protect the Gulf Islands' World Renowned unique forested habitats is the following and for the following detailed intrinsic reasons:

That the Protective Covenants for Forested Private Lands be made free for any private land owner forthwith. And paid for by the Planning Department Budget.

If the Islands' Trust has approved smaller lots in the past that are incoherent with the Preserve and Protect mandate, which any downsizing is included in that, then even the smallest lot would qualify for a Protective Covenant to ameliorate that decades Trent.

Having the Trust Planning budget cover the entire costs of establishing Protective Covenants is a way for the Trust to in part be coherent with the Preserve and Protect Statute and in this way move to a more moral consistent program to atone for the massive destruction of the natural habitats it approved of by creating thousands of downsized lots.

By comparison if a neighbour did physical damage to the neighbour's lot by logging trees on that neighbours lot then the neighbour could sue in courts for damages and win.

Likewise the cost of Protective Covenants to the Trust is a way to in fact pay damages to the Natural habitat for the thousands of acre harm the Islands Trust Planning department has cause for downsizing approvals and thereby atone for huge damages accrued by Planners over decades.

This reasoning and common sense logic is consistent, true and entirely coherent with the Islands' Trust Mandate. Moreover it is fiscally possible for the Planning Department since the profits accruing to it are enormous from downsizing and environmental harm to an increased tax base.

Justification for Free Protective covenants:

To further magnify the above statements the following relevant facts are true:

That the Islands Trust for decades have:

Provided to any landowner wishing to subdivide land (downsize lots):

1. Free Hall rental costs.
2. Free Planner's salaries for the time reviewing the dockets and presenting at meetings.
3. Free Trustee's salaries for reviewing the docket.
4. Free Minute Taker salaries.

5. Free Trust head in-office secretarial services salaries for preparing the documentations.
6. Free Trust Lawyer advice and confirmations.
7. Free, in some cases, outside expert professional adjudication.

In conclusion ,since the Islands' Trust Governing body has for decades given a free pass to all and every landowner, who wishes to alter the status of their lot , a free pass on ALL expenses related to those processes then it is time now for the Islands' Trust to act in coherence with the Preserve and Protect mandate and provide a Protective Covenant without costs of any kind to any landowner who wishes it.

Along with that it should be stressed that tree falling for any reason ,providing there is no danger to standing permanent human structures , be prohibited.

A natural habitat is just that. It is not humans' responsibility to remove all conceivable risks within a natural habitat habitats. The only way to do that is to remove the entire natural habitat. That is usually called a city and the Trust philosophy as it has being expressed is more coherent with that than a Preserve and Protect philosophy. Huge numbers of downsizing approvals make this conclusion incontestable.

This email should be forwarded to the Conservancy division of the Trust. Please advise me if this has been done and if not I will do it. I can see no reason why you could not forward it.

This further clarifies some details with respect to the reasoning as to why Protective Covenants should be free to any Trust landowner in the region.

If you or any Trust member can spot inconsistencies in the plan they are welcome to forward them to me for analysis and response.

The details described above are not trivial and are more intrinsic than an individual opinion. They are consistent with Statute Law and are intrinsic to Island Trust protocol, interpretation of the Mandate and coherent use of the enormous Planning Department fund.

Thanks for considering what I would term an important and critically timed analysis of Trust protocol and behaviour adjudication.

Regards, Stewart Brands



SAN JUAN COUNTY WASHINGTON

San Juan County Council
Council@sanjuancountywa.gov
55 Second Street N. Friday Harbor, WA 98250

July 28, 2026

Governor Bob Ferguson
Office of the Governor
PO Box 40002
Olympia, WA 98504-0002

Dear Governor Ferguson,

New oil transportation projects in Canada are increasing the risk of shipping accidents and cargo spills in the Salish Sea. We are writing to alert you to the heightened risks of accidents and spills from Trans Mountain Pipeline expansion and new pipelines and terminals and ask that you engage with the Canadian provincial and federal governments to ensure the highest levels of protection (including an emergency response vessel near Sydney as Washington has in Neah Bay) in order to protect our shared environment and economy.

The new and planned Canadian projects deliver tar sands oils to global markets. Some of these oils are heavier than water meaning they sink if spilled (and therefore are much more difficult to remove from the environment). Our shorelines, kelp beds and seagrass meadows, fisheries and cetaceans including the endangered southern resident orcas, and our tourist-dependent economies are all on the line, on both sides of our shared border.

As the elected Council of San Juan County, we are especially mindful that we, with the State of Washington and our tribal partners, are stewards of our islands and surrounding waters. The environment with its vulnerable foundational ecosystems such as kelp and seagrasses, forage fish and nursery grounds that support iconic marine species, Tribal, sport and commercial fisheries, whales and other sea and bird life, and the magnificent vistas of oceans, islands and mountains generates two-thirds of our entire economy. With tourism and vacation and retirement homes and the trades that support them, it is not an overstatement to assert that our pristine environment underwrites our entire quality of life.

A catastrophic oil spill might ruin the biologically rich ecosystem that we all benefit from and enjoy. An uncontrolled release of petroleum products, with its chemical and physical effects, could result in unprecedented ecosystem consequences, even ecosystem collapse. Protecting our shared environment from that threat is critical.

The risk is increasing dramatically due to rapid growth in petroleum shipments.¹ A \$34 Billion expansion project completed in 2024 increased threefold the capacity of Canada's Trans Mountain Pipeline, whose seaport is in Burnaby, British Columbia. With throughput of up to 890 thousand barrels of petroleum per day, the new capacity is similar to the throughput of the Alaska Pipeline. A channel deepening project in Vancouver's Burrard Inlet to be completed in early 2027 will enable Aframax Tankers to fully load (about 120,000 tons, up from about

¹ The three-fold and seven-fold increases reflect growth over the base year 2016 and are based on the following report: Clear Seas. May 2025. Vessel Traffic Forecast to 2040 for Canada's Pacific Region. Available online at <https://clearseas.org/insights/research-category/completed/>. While the report's estimates are for the entire western coast of Canada, recent decisions will send almost all the growth in petroleum traffic to the greater Vancouver area.

90,000 tons) at the Port of Vancouver and will therefore increase the carrying capacity of the existing tankships servicing the Trans Mountain pipeline. The expansion also includes increasing throughput by 60,000 barrels per day in Trans Mountain's Puget Sound pipeline extension that delivers tar sands crude oil to Washington's four northern refineries.

A second pipeline system, announced in July 2026, when opened in 2034, will transport up to 1.2 million barrels per day of heavier-than-water diluted bitumen from Alberta. The new pipeline will follow the existing Trans Mountain pipeline corridor and will terminate at the industrial shipping facility at Roberts Bank, which is adjacent to Canada's border with the US. The new pipeline will effectively double Canada's pipeline capacity to the West Coast. Assuming continued use of Aframax tankers, all of this growth will increase tanker traffic in our region by up to seven-fold by 2034.

Oil tanker shipping lanes from greater Vancouver, BC follow the aptly named Boundary Pass north of Orcas Island to Turn Point on the northern tip of Stuart Island and then pass through Haro Strait along the western shore of San Juan Island, before finally entering the Pacific Ocean through the Strait of Juan de Fuca. While the Canadian projects respond to increasing global demand for petroleum products, each individual project adds to the risk of a catastrophic oil spill that would disrupt our environment and economy for years, even decades to come.

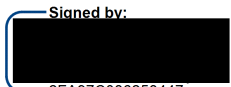
We are discussing these issues at our level with our Canadian counterparts at the Islands Trust. All parties agree that a catastrophic spill is not acceptable and the cumulative increase in risk from petroleum transportation projects needs to be addressed by both countries. Because of the shared nature of the risk, and the fact that the increase in risk is being driven by global developments and new projects in Canada, we ask that you engage with your partners at the provincial and federal level, to help ensure that every risk reduction and safety measure is pursued, up to and including an emergency response towing vessel similar to the vessel that Washington State maintains at the mouth of the Strait of Juan de Fuca. The United States and Canada already operate a joint vessel traffic management system, and coordinate responses to spills. The risks associated with the new projects needs to be addressed comprehensively, holistically and bilaterally. There are a variety of bilateral forums available where these issues can be discussed.

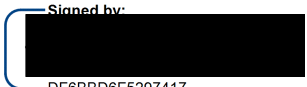
Former Governor Jay Inslee raised these concerns with Canada's Consul General in December 2024. We ask on behalf of our county, and all counties abutting the Salish Sea, that would be affected by a catastrophic spill, and our tribal partners that you engage on our behalf with leaders in British Columbia, Ottawa and Washington, D.C. to ensure that the increased risk associated with a seven-fold increase in petroleum traffic through our sensitive environment be fully understood and addressed.

As the US has learned the hard way, the environmental and economic damage from an uncontrolled spill persists for decades. It can even change the way of life in the area affected. A major spill in the Salish Sea, one of our most beautiful and fragile ecosystems, would be devastating to our shared waters and the economies that it supports. As stewards of this precious ecosystem, it is incumbent upon us to take all possible action to more comprehensively address this growing risk. This might include opposing new tanker traffic in the Salish Sea, imposing additional limits on ship sizes and numbers, or requiring additional risk reduction measures such as stationing a rescue towing vessel near the most hazardous passages such as Haro Strait between Vancouver Island and San Juan Island.

Your Northwest Regional Representative, Jeremy Harrison-Smith recently participated in a forum jointly sponsored by San Juan County and British Columbia's Islands Trust where the new Canadian projects and the consequent increasing risk of shipping accidents and spills were discussed. Our County Council and the staff of our Marine Resources Committee are available to meet with your representatives to discuss our concerns and how best to work with our Canadian partners to achieve a higher level of protection that is commensurate with increased risk from new petroleum transportation projects.

With our thanks,

Signed by:

2FA97C086258447...
Kari McVeigh, District 1, Chair

Signed by:

DE6BBD6E5297417...
Justin Paulsen, District 2

Signed by:

3168F0EE0A0E45C...
Jane Fuller, District 3

cc: Town of Friday Harbor Mayor Perrollaz, Councilmembers Hushebeck, Geffen, de Freitas, Dyer, and Starr
Senator Lovelett
Representative Ramel
Representative Lekanoff
Whatcom County Council, Chair Kaylee Galloway, Council members Boyle, Rienstra, Stremmer, Elenbaas,
Buchanan, and Scanlan
Island County Board of Commissioners, Chair Melanie Bacon, Board of Commissioners Johnson and St. Clair
Skagit County Board of Commissioners, Chair Ron Wesen, Board of Commissioners Browning and Burns
Islands Trust Council, Chair Laura Patrick
Member of Parliament Saanich Gulf Islands, Elizabeth May
The Honorable Lummi Nation Chairman, Anthony Hillaire
The Honorable Swinomish Indian Tribal Community Chair, Steve Edwards
The Honorable Tulalip Tribes Chair, Hazen Shopbell
The Honorable Nooksack Indian Tribe Chair, Ross Cline Sr.
The Honorable Samish Tribe Chair Tom Wooten
Northwest Indian Fisheries Commission, Justin Parker, Executive Director
Washington Department of Ecology, Casey Sixkiller- Director
Washington Department of Fish and Wildlife, Kelly Susewind- Director

ISLANDS TRUST COUNCIL STRATEGIC PLAN PRIORITIES

(Reporting on Key Initiatives identified as priorities for the current Trust Council term)

1. Governance & Organizational Excellence				
STRATEGIC DIRECTION	KEY INITIATIVE	COMMENTS	STATUS	Responsible Committee
1.1 Updates and adopt a new policy statement	1.1.1 Finish and adopt Islands Trust Policy Statement in accordance with project work plans *	- In June 2025 Trust Council passed first reading of the Bylaw 183. - Staff are implementing the communications and engagement plan. - Staff have issued 100+ referrals post-First Reading with concordance tables to agencies/First Nations who have already provided content in order to explain how their comments were addressed. - Public engagement results: 2000 surveys and 180 letters received prior to Feb 2, 2026 which staff are working with contractors to analyze. - Engagement results provided to Committee of the Whole on May 13, 2026. - Referral responses continue to arrive. - Staff have prepared an agency response table. - Staff continue to engage with Indigenous Governing Bodies and will prepare, in collaboration with Indigenous Governing Bodies, a Indigenous Governing Bodies response table.	80% complete	EC/TPC
	1.1.2 Work with Indigenous Governing Bodies to co-design and implement future Policy Statement amendment review processes that ensure ongoing and more regular review and amendment of the Policy Statement	In June 2026 Trust Council revised its Policy Statement Amendment Policy to incorporate this key initiative. This policy amendment could be viewed as an alternate deliverable as it is not expected that Indigenous Governing Bodies will want to engage on design of the next Policy Statement amendment process while the current bylaw under consideration is still a few years from adoption. The processes learned through the current process will inform conversations about the design of the next one.	100% complete	EC/TPC

(* Denotes initiatives identified by Trust Council as their top priorities for the balance of the current council term)



1.2 Strengthen governance, decision-making and workflow processes	1.2.1 Develop a corporate planning process to enable decision-making, workflow efficiency, resource tracking and relevant policy consolidation *	- Draft corporate planning process approved by Trust Council. - Strategic Plan approved in March 2025. - Planning process being revised per the related recommendation in the Operational Review. - New corporate planning process presented for Trust Council approval September 2026	80% complete	GC
	1.2.3 Improve bylaw enforcement policies and procedures to be administratively fair, reasonable and transparent with the aim of restoring public confidence *	- September 17, 2025, Trust Council endorsed draft policies with minor amendments. - Trust Council Adopted March 2026.	100% complete	RPC
	1.2.4 Prioritise, analyse, and where appropriate, implement the 15 recommendations of the 2022 Governance Report *	- May 13, 2025 Committee of the Whole discussion. - Governance Committee Recommendations RFD to September 2025 Trust Council.	40% complete	GC
	1.2.5 Review all Trust Council policies, and where appropriate, amend, combine or rescind	Governance Committee prioritised review and consolidation of policies related to operations of Trust Council, with review of other policies to follow over the remainder of the term.	10% complete	GC
1.3 Advocate to the Province for legislative changes to Islands Trust Act	1.3.1 Advance the following requests to the Province and develop advocacy and education strategies to support these: a) the Provincial review of the governance structure to enable reconciliation and better support Islands Trust's mandate; and b) request for increased Provincial funding	- April 28 letter from Minister Kahlon confirms no Provincial action this council term. - At its December 2025 meeting, Trust Council directed staff to undertake no further work on this item (Resolution TC-2025-120).	25% complete	EC
2. Growth Management & Community Resiliency				
STRATEGIC DIRECTION	KEY INITIATIVE	COMMENTS	STATUS	

(* Denotes initiatives identified by Trust Council as their top priorities for the balance of the current council term)



2.1 Support proactive land use planning and establish limits to growth using evidence-based data	2.1.3 Update and implement Freshwater Sustainability Strategy (2022-2032)	July 18th, 2025 RPC forwarded a business case for an independent review of the FWSS to FPC for funding consideration in the 2026/27 budget.	25%	RPC
2.3 Explore innovative approaches to supporting diverse housing options and tenures	2.3.2 Implement the Housing Strategic Action Plan	September 17, 2025, Trust Council replaced “Design a plan to advocate to enhance community access to funding for housing in the Trust Area” with: “Implement the Housing Strategic Action Plan.”	40%	EC RPC
3. Ecosystem Health & Integrity				
STRATEGIC DIRECTION	KEY INITIATIVE	COMMENTS	STATUS	
3.1 Improve control of invasive species	3.1.1 Advocate for the development and implementation of a fallow deer strategy, including advocacy for deer harvesting	- Not started - Related: On March 4, 2026, Islands Trust delivered the Working Towards a Fallow Deer Strategy for the Southern Gulf Islands webinar.	0%	EC
3.2 Improve understanding and monitoring of ecosystem health	3.2.4 Monitor progress of protection of ecosystem health in all land use planning decisions	- May 9th, 2025 – RPC received presentation from Biologist on progress of implementing biological information into land use decisions. - May 15th, 2025 – PS Pro-D Day, Workshop assessing research and tools to implement biological information. - February 2nd, 2026 - RPC received presentation summarizing progress of implementing biological information into land use decisions - March 2026 – Trust Council RPC received presentation summarizing progress of implementing biological information into land use decisions (emphasis on species at risk) - Current work progressing. - Future work being proposed to merge indicator/monitoring with several other key initiatives.	50%	RPC
4. Climate Change				
STRATEGIC DIRECTION	KEY INITIATIVE	COMMENTS	STATUS	

(* Denotes initiatives identified by Trust Council as their top priorities for the balance of the current council term)



4.2 Improve community understanding about climate change mitigation and adaptation	4.2.4 Amend legislation to increase the percentage of the Natural Area Protection Tax Exemption Program (NAPTEP) to act as an incentive for the protection of forest cover for climate change mitigation and adaptation	- Staff secured a \$8,200 grant to produce a report on the implications of higher exemption amounts. - Staff provided consultant report on the implications of higher exemption amounts to Trust Council in March 2026 and Trust Council referred it to Conservancy Board. - Conservancy Board will receive staff advice at its September 2026 meeting.	60%	EC
5. First Nations Relations & Reconciliation				
STRATEGIC DIRECTION	KEY INITIATIVE	COMMENTS	STATUS	
5.1 Enhance proactive planning and intentionality of reconciliation initiatives	5.1.1 Update and implement Reconciliation Action Plan	- Trust Council approved the 2026-2028 Indigenous Relations Action Plan in June 2026. - Implementation planning is underway.	90%	EC
	5.1.2 Clarify opportunities for co-governance and co-management of the Trust Area	Staff have had initial conversations with Ministry staff.	10%	GC
5.2 Engage with Indigenous Governing Bodies and Indigenous Peoples on governance, growth management, heritage and ecosystem protection, and climate change	5.2.2 Develop tailored public engagement processes that acknowledge preferred engagement methods of Indigenous Peoples	Not started	0%	EC

Islands Trust Council Plan for Continuous Learning 2022-2026 Term

Date	Trust-Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
2022	October 25	New Term Orientation: Meeting the Trustees: Trust Council, Executive Committee and Council Committees overview		
	November 8	New Term Orientation: Trustee Roundtable - Getting to know each other and staff		
	TRUST COUNCIL MEETING November 17	New Term Orientation: Computer/HR Orientation, Trustee Tool kit and badges, Victoria staff greetings	New Term Orientation: Oath of Office / Swearing In	
	TRUST COUNCIL MEETING November 18-19	New Term Orientation: Overview of Islands Trust; Islands Trust Conservancy; Governance; Planning Services; Finance and Budgeting	New Term Orientation: Election of Chair, Executive Committee and Conservancy members	
	November 22	New Term Orientation: Trustee administration: remuneration, expenses, computer training		
	TRUST COUNCIL MEETING December 6-8	New Term Orientation: Islands 2050 Policy Statement Amendment Project Overview	New Term Orientation: Introduction to Standards of Conduct/Conflict of Interest/FOI Robert's Rules & Responsible Governance Presenter: Eli Mina, Registered Parliamentarian	New Term Orientation: Reconciliation and First Nations Engagement Presenter: Reece Harding, Barrister & Solicitor, Young Anderson

Islands Trust Council Plan for Continuous Learning 2022-2026 Term

Date	Trust-Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
2023	January 12	A Closer Look: Open meetings, Conflict of Interest, Freedom of Information		
	January 19		Local Trust Committees, Land Use Planning, Bylaw Enforcement	
	January 26	Website and Mapping		
	February 2	Species at Risk (SAR) and Critical Habitat Protection on non-federal lands***		
	February 9	Growing Native Plant Species for People and Places***		
	March 30	GINPR - Monitoring and Restoration of Rare Ecosystems***		
	April 5	BC Conservation Data Centre - BC CDC 101: Providing Information about Biodiversity in BC Presentation***		
	May 4	P'hwulhp (Garry Oak) Meadows: Understanding a Living Cultural Landscape***		
	May 19	Chair Training: Facilitated day-long session. Part 1 and Part 2 Presenter: Lisa Zwarn, Registered		

Islands Trust Council Plan for Continuous Learning 2022-2026 Term

Date		Trust-Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
2023			Parliamentarian & Public Administration Instructor		
	June 19	Forest classification and forest health of the Coastal Douglas-fir zone Presenters: Andy MacKinnon, RPBio (ret.), RPF (ret.) Forest Ecologist and Del Meidinger, M.Sc., RPBio, Research Ecologist			
	TRUST COUNCIL MEETING June 27 - 29 Recording	Local Governments in Reconciliation Presenters: Brent Mueller, Director, Governance Relations (MUNI) and Lisa Bhopalsingh, Manager of Community & Cultural Planning, City of Nanaimo #1PowerPoint #2PowerPoint			Gabriola Island field trips to Museum, Recycling Centre, Elder Cedar Forest
	TRUST COUNCIL MEETING September 26 – 28 Recording				Guided Visit to KELA_EKE Kingfisher Forest or Tour of Magic Lake Estates
	November 29			Cityview Bylaw Enforcement Extension	
	TRUST COUNCIL MEETING				San Juan County Council Session



Islands Trust Council Plan for Continuous Learning 2022-2026 Term

Date		Trust-Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
	December 5 – 7 Recording				
2024	TRUST COUNCIL MEETING March 12-14	Media and Social Media Training - Jan Enns, Communications Consultant			
	TRUST COUNCIL MEETING June 18 – 20 Recording				
	TRUST COUNCIL MEETING September 24 – 26				
	November 26				Xwe’et tay/Lasqueti Archeology Project
	TRUST COUNCIL MEETING December 3 – 4				San Juan County Council Session
2025	TRUST COUNCIL MEETING March 11-13				
	TRUST COUNCIL MEETING June 17-19		Conduct Training Session with Facilitator Allison Habkirk		
	TRUST COUNCIL MEETING September 16-17		DRIPA Implementation Update by Presenter Doug S. White		Gabriola Island field trip to the Makerspace and Recycling Centre.
	October 10 & 28		Chair and Meeting Management Training		



Islands Trust Council Plan for Continuous Learning 2022-2026 Term

Date		Trust-Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
2026			with Facilitator Allison Habkirk		
	TRUST COUNCIL MEETING December 2-4		First Nations Relationship Building Presentation by Brodie Guy (ICET)	Short Term Rental Act Presentation with Hannah Rabinovitch (Director, BC Housing Policy Branch)	San Juan County Council Session
	TRUST COUNCIL MEETING March 10-12	Species at Risk Presentation by Patricia Woodruff (Biologist) & Erica Wheeler (Species at Risk Program Coordinator)			
	TRUST COUNCIL MEETING June 16-18	BC Coastal Marine Strategy Presentation by Charlie Short, Executive Director of the Coastal Marine Stewardship and Fisheries Branch			
	TRUST COUNCIL MEETING September 9-11	Hyperabundant Deer Presentation by Dr. Tara Martin, Professor with the Department of Forest and Conservation Sciences, Faculty of Forestry at UBC			
	**NEW TERM TRUST COUNCIL MEETING November 12-14	New Term Orientation	New Term Orientation	New Term Orientation	New Term Orientation
	TRUST COUNCIL MEETING December 8-10	New Term Orientation	New Term Orientation	New Term Orientation	New Term Orientation

**General Local Election October 17, 2026.

*** Webinars offered for both public and trustee benefit.



Islands Trust Council Plan for Continuous Learning 2022-2026 Term

Date	Trust-Wide and Administrative Topics	Legal and Governance Topics	Planning How-To	Working With Others
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++ Outstanding Continuous Learning Item from 2018-2022 Trust Council term on FUAL report – TC-2022-103 “*Coordinate the provision of expert advice and training to the incoming Trust Council, early in the new term, on the theme of public engagement and consultation, building on lessons learned from the first three phases of Islands 2050 public engagement from 2019 - 2022.*”

BRIEFING

To:	Trust Council	For the Meeting of:	September 9, 2026
From:	Executive Office	Date Prepared:	August 10, 2026
SUBJECT:	Implications of the Provincial Infrastructure Projects Act		

PURPOSE:

To provide a response to Trust Council's interest in the implications of the provincial Infrastructure Projects Act (IPA) for Islands Trust and the Trust Area.

BACKGROUND:

At its June 2026 meeting, Trust Council passed the following resolution:

TC-2026-095

That Islands Trust Council requests staff to engage the Province about the Infrastructure Projects Act to clarify the implications in the Trust Area and intentions to respect the provincial Islands Trust mandate.

The IPA is legislation intended to allow the province to designate certain infrastructure projects for expedited approval and delivery that are considered "provincially significant or critical public infrastructure." These can include projects delivered by the Province or projects delivered by local governments, First Nations, Crown agencies, or private proponents. The IPA received royal assent, however it is not yet fully in force pending development of supporting regulations by the Province.

The legislation includes provisions for designated projects to be placed at the front of the line for permit reviews, and to access an expedited environmental assessment process. The expedited environment assessment process is designed to complete an assessment within 20 months, compared to the normal process timeline of as much as five years. One of the key proposed changes to achieve this shorter timeline is to reduce the mandatory four 30-day comment periods to two:

- A 14-day comment period at the start of the expedited assessment in process planning to identify key issues and gather public feedback on potential community impacts of the proposed project's design, location and activities.
- A 30-day period near the end of the expedited assessment when the Province has received the application from the proponent and is assessing the potential project impacts, to gather additional input from the public on the potential effects and proposed mitigation measures.

There are two key sections of the legislation that are most directly relevant to Islands Trust:

- Division 2 enables a "specified authority" to ask the Province to exempt or modify certain provincially legislated land-use planning requirements for a designated project. This effectively allows local governments to ask the province to temporarily waive provincial

land use planning rules, such as official community plan updates, to avoid delays on designated projects supported by the local government.

- Division 3 requires a local government to enter into a process with a proponent of a provincially designated project to resolve/remove any of its bylaws or policies that might be a constraint on a designated project. But if an agreement cannot be reached between the parties, then the Province would have the ability to impose a solution.

Neither of these divisions of the IPA are yet in force. However, provincial staff advise that in both cases it is the Province's intention that Local Trust Committees (LTC) would participate in the prescribed processes in a manner similar to local government boards and councils.

Provincial staff advise that Division 3 will establish a structured process between a project proponent and an approval authority (such as an LTC) before provincial intervention is considered. The process would begin with consultation between the project proponent and the LTC to identify and attempt to resolve a perceived constraint. Where appropriate, a facilitator may also be appointed to assist the parties.

If the Minister of Infrastructure concludes that an implementation agreement is unlikely to be reached, the IPA provides authority for a replacement measure to be imposed. However, the Minister would be required to consult with the LTC before any ministerial order is considered. Once brought into force, provincial staff advise the Province's intention is that Division 3 be used as an agreement-seeking process, with replacement measures used only as a last resort.

Finally, provincial staff advise the IPA does not automatically remove local planning authority or broadly displace local decision-making processes.

FOLLOW-UP: Staff will follow-up as requested by Trust Council.

Prepared By: Rueben Bronee, CAO, August 10, 2026

BRIEFING

To:	Trust Council	For the Meeting of:	September 10, 2026
From:	Financial Planning Committee	Date Prepared:	August 20, 2026
SUBJECT: June 30, 2026 Financial Results (Q1)			

PURPOSE:

To provide high-level explanations of the variances in key financial statement accounts for the fiscal period ending June 30, 2026 (Q1).

BACKGROUND:

The Islands Trust **Statement of Financial Operations** represents financial activities that have taken place over the course of a specified period of time. Financial operations for the **first quarter** ending **June 30, 2026** resulted in the following significant variances from the prorated quarterly budget:

Revenue:

- **General Property Tax Levy:** no funds received in Q1, however full amount received in July
- **Municipal Property Tax Levy (BIM):** no funds received in Q1, however full amount received in July
- **Provincial Grant (unrestricted):** no funds received in Q1, however full amount received in July
- **Restricted Grants:** no funds received in Q1, funds expected to be received later in the year
- **Interest Income:** underbudget by \$28,000 due mainly to the fact that we only receive our property tax levy in July, so minimal base funds in Q1 to earn interest on

Expenses:

- **Trust Council Services expenses:** underbudget by \$111,000 – due mainly to:
 - Trust Council underspent by \$75,000 due mainly to June TC meeting being held virtually whereas the approved budget accounted for all in person meetings. Also, the reconciliation program work was underspent due to timing of work which will take place later in the fiscal year
 - Trust Area Services underspent by \$40,000 due to Manager of Indigenous Relation and Engagement and Communications Lead not being hired until Q2 and Q3, and underspending against communications and policy statement amendment project where costs will come later in the fiscal year.
 - All other line-item variances were each under \$5,000

- **Local Trust Committee Services expenses:** underbudget by \$80,000 – due mainly to:
 - Projects underspent by \$66,000 due to delays in project starts
 - Local Trust Committees underspent by \$20,000 due to underspending in legal (general, bylaw enforcement and defense).
 - All other line-item variances were each under \$5,000
- **Trust Conservancy Services expenses:** underbudget by \$145,000 – due mainly to:
 - Property Management underspent by \$80,000 due to most work planned for Q2/Q3
 - Conservancy Staff & Associated Costs underspent by \$62,000 due to vacancies in the Covenant Manager and Outreach Specialist, Administrative Assistant and Communications Specialist positions.
 - All other line-item variances were each under \$4,000
- **General Administrative Services:** underbudget by \$37,000 – due mainly to:
 - Computer Furniture & Equipment underspent by \$36,000 due to purchases scheduled for Q2
 - Office Operations underspent by \$12,000 due to audit and recruitment and labour relations costs which will come later in the fiscal period.
 - Financial & Employee Services **overspent** by \$14,000 due to unbudgeted contracted temporary staffing expenditures for backfill of the Victoria Office Administrative Assistant position during leave.
 - All other line-item variances were each under \$2,000

ATTACHMENTS:

- Appendix 1: June 30, 2026 Statement of Financial Operations (Sage I/S)
- Appendix 2: Graphic

FOLLOW-UP: As directed

Prepared By: Nancy Roggers, Finance Officer &
 Derek Cockburn, Director, Financial and Employee Services
Reviewed By: Ruben Bronee, CAO / August 7, 2026

Islands Trust
Detailed Statement of Operations
For The 3 Months Ending June 30, 2026

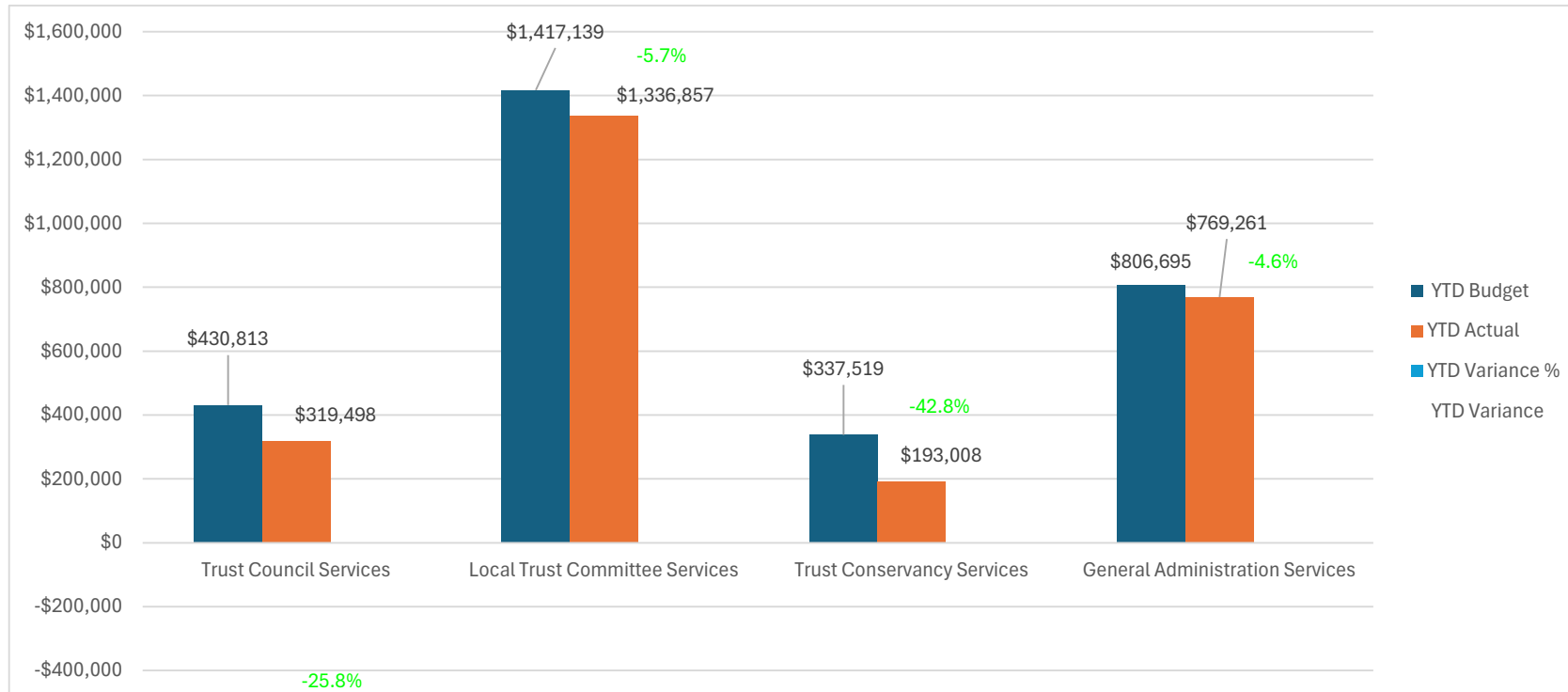
Expected % of Budget Received/Used as at Report date = 25%
Exceptions: Grant revenue, property tax levies, other revenues, project spending
Variances > +/- 10% and +/- \$5000 include explanations

Description	Approved	3 months	3 months	Portion of			% over
	Annual	ending June	ending June	Annual	Budget		(under)
	Budget	30, 2026	30, 2025	Consumed	remaining (\$)	\$ over (under)	benchmark
REVENUE:							
Fees & Sales	198,100	55,767	65,970	28%	142,333	6,242	3.2%
Provincial Grant - Unrestricted	180,000	-	-	0%	180,000	(45,000)	-25.0%
Federal and Provincial Grants - Restricted	105,359	4,744	119,334	5%	100,615	(21,596)	-20.5%
General Property Tax Levy - All LTAs	10,088,110	-	-	0%	10,088,110	(2,522,028)	-25.0%
Municipal Property Tax Levy - Bowen Island Municipality	528,690	-	-	0%	528,690	(132,173)	-25.0%
Investment Income	193,000	19,945	26,016	10%	173,055	(28,305)	-14.7%
Total Revenue	11,293,259	80,457	211,320	1%	11,212,802	(2,742,858)	-24.3%
EXPENSES:							
Trust Council Services							
Trust Council	713,877	103,224	107,090	14%	610,653	(75,246)	-10.5%
Executive Committee	120,913	34,467	29,569	29%	86,446	4,239	3.5%
Trust Area Services	888,460	181,807	175,816	20%	706,653	(40,308)	-4.5%
General Admin Allocation - 17.3%	636,082	132,898	101,302	21%	503,184	(26,123)	-4.1%
Total Council Expenses	2,359,332	452,396	413,777	19%	1,906,936	(137,437)	-5.8%
Local Trust Committee Services							
Local Trust Committees	1,000,519	230,284	200,170	23%	770,235	(19,846)	-2.0%
Projects - Note 1	321,500	14,303	73,690	4%	307,197	(66,072)	-20.6%
Planning Staff	3,416,133	858,119	831,027	25%	2,558,014	4,086	0.1%
LPS Facilities	423,950	103,625	88,964	24%	320,325	(2,363)	-0.6%
Salt Spring Island Office Move/Renovation	-	-	29,674	0%	-	-	-25.0%
Bylaw Enforcement	506,453	130,526	124,194	26%	375,927	3,913	0.8%
General Admin Allocation -72.3%	2,092,360	556,079	436,921	27%	1,536,281	32,989	1.6%
Total Local Trust Committee Services	7,760,915	1,892,936	1,784,641	24%	5,867,979	(47,293)	-0.6%
Trust Conservancy Services							
Board	10,800	3,121	1,030	29%	7,679	421	3.9%
Conservancy Staff and Associated Costs	921,674	168,730	213,371	18%	752,944	(61,688)	-6.7%
Property Management	404,602	21,157	26,674	5%	383,445	(79,993)	-19.8%
Programs	13,000	-	4,803	0%	13,000	(3,250)	-25.0%
General Admin Allocation - 10.4%	498,336	80,284	79,712	16%	418,052	(44,300)	-8.9%
Total Trust Conservancy Expenses	1,848,412	273,292	325,590	15%	1,575,120	(188,811)	-10.2%
General Administration Services							
Office of the CAO	452,265	112,228	112,451	25%	340,037	(838)	-0.2%
Financial and Employee Services	773,396	207,018	140,847	27%	566,378	13,669	1.8%
Legislative and Information Services	1,230,467	307,151	216,941	25%	923,316	(466)	0.0%
Office Operations	363,950	78,856	79,584	22%	285,094	(12,131)	-3.3%
Computer/Furniture & Equipment	208,700	15,953	39,419	8%	192,747	(36,222)	-17.4%
Amortization Expense	198,000	48,054	28,693	24%	149,946	(1,446)	-0.7%
General Admin Recovery	(3,226,778)	(769,261)	(617,935)	24%	(2,457,517)	37,434	-1.2%
				0%	-	-	-25.0%
Net General Administration Services Expenses	-	(0)	0				
Total Expenses	11,968,659	2,618,624	2,524,008	22%	9,350,035	(373,541)	-3.1%
YTD Surplus (Shortfall)	(675,400)	(2,618,624)	(2,524,008)				
Amortization Adjustment	198,000	n/a	n/a				
Capital adjustment	n/a	15,953	39,419				
Adjusted surplus (shortfall)	(477,400)	(2,602,671)	(2,484,589)				
Funded by:							
Transfer from (to) General Revenue Surplus Fund	327,400	2,588,367	2,448,019				
Transfer from (to) LTC Project Reserve Fund	150,000	14,303	36,570				
Transfer from (to) Special Tax Requisition Fund	-	-	-				
Net Unfunded Balance	-	(0)	(0)				

Description	Approved Annual Budget	3 months ending June 30, 2026	3 months ending June 30, 2025	Portion of Annual Budget		\$ over (under) benchmark	% over (under) benchmark
				Consumed	Budget		
				(%)	remaining (\$)		
Note 1: LTC & Planning Services Project Spending							
LTC Projects							
LTC Projects funded by Reserve Fund	21,500	-	-	0%	21,500	(5,375)	-25.0%
Denman Housing Review	7,000	6,135	2,230	88%	865	4,385	62.6%
Gabriola OCP/LUB	39,000	1,753	24,492	4%	37,247	(7,997)	-20.5%
Mudge Island LUB Amendment	5,000	-	-	0%	5,000	(1,250)	-25.0%
Galiano Small Islands LUB update	2,000	-	-	0%	2,000	(500)	-25.0%
Gambier OCP/LUB	6,000	4,275	75	71%	1,725	2,775	46.2%
Hornby OCP/LUB	15,000	-	8,750	0%	15,000	(3,750)	-25.0%
Lasqueti OCP/LUB	15,500	-	-	0%	15,500	(3,875)	-25.0%
Lasqueti Targeted LUB Amendment	2,000	1,572	-	79%	428	1,072	53.6%
North Pender Raptor Nest DPA update	-	-	688	0%	-	-	-25.0%
North Pender Housing Access & Affordability	3,000	568	218	19%	2,432	(182)	-6.1%
Salt Spring OCP/LUB	147,000	-	-	0%	147,000	(36,750)	-25.0%
Salt Spring Housing Action Program	5,000	-	-	0%	5,000	(1,250)	-25.0%
Saturna BE Technical Amendment	1,000	-	-	0%	1,000	(250)	-25.0%
South Pender LUB Minor Amendments	-	-	117	0%	-	-	-25.0%
Total All LTC Projects	269,000	14,303	36,570	5%	254,697	(52,947)	-19.7%
Regional Freshwater Management	15,000	-	12,000	0%	15,000	(3,750)	-25.0%
Reconciliation Program	37,500	-	-	0%	37,500	(9,375)	-25.0%
Housing Needs Assessments	-	-	25,120	0%	-	-	-25.0%
Total All Projects	321,500	14,303	73,690	4%	307,197	(66,072)	-20.6%

FY27 Q1 Report

	YTD Budget	YTD Actual	YTD Variance	YTD Variance %
Trust Council Services	\$430,813	\$319,498	(\$111,314.74)	-25.8%
Local Trust Committee Services	\$1,417,139	\$1,336,857	(\$80,281.90)	-5.7%
Trust Conservancy Services	\$337,519	\$193,008	(\$144,510.64)	-42.8%
General Administration Services	\$806,695	\$769,261	(\$37,433.97)	-4.6%



REQUEST FOR DECISION

To: Trust Council **For the Meeting of:** September 10, 2026
From: Financial Planning Committee **Date Prepared:** August 20, 2026
SUBJECT: 2025/26 STATEMENT OF FINANCIAL INFORMATION (SOFI)

RECOMMENDATION:

That Trust Council approve the 2025/26 Statement of Financial Information (SOFI) and authorize Islands Trust staff to upload the SOFI to the Islands Trust website, and to submit the SOFI to the Minister of Housing and Municipal Affairs.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

The Statement of Financial Information is a legislated annual reporting requirement under the *Financial Information Act*. It provides important information for Trust Council and additional transparency for the public. Once approved by Trust Council, it will be forwarded to the Ministry of Housing and Municipal Affairs (Ministry) as required.

1 PURPOSE:

The Statement of Financial Information (SOFI) is provided to Financial Planning Committee for information, prior to Trust Council's approval and submission to the Ministry.

2 BACKGROUND:

Each year, Trust Council receives and approves the audited Financial Statements for Islands Trust. These are subsequently included in the Islands Trust Annual Report and forwarded to the Ministry. The SOFI is an associated financial report that provides more detailed information with respect to specific expenditures included in the financial statements.

The SOFI report is prepared as per the [Financial Information Act](#) (FIA) Guidance Package requirements and parameters. The reporting components and deadlines are defined in the FIA. Section 2 (3) of the FIA states the following:

"Within 6 months after the end of each fiscal year of a corporation, it must prepare a statement of financial information for that fiscal year that includes the following:

(a) a schedule showing

(i) in respect of each employee earning more than a prescribed amount, the total remuneration paid to the employee and total amount paid for the employee's expenses, and

(ii) a consolidated total of all remuneration paid to all other employees;

(b) a schedule showing

(i) the total amount paid to each supplier of goods or services during the fiscal year that is greater than a prescribed amount, and

(ii) a consolidated total of all other payments made to suppliers of goods or services during that fiscal year.”

The [Financial Information Regulation](#) states that for the purpose of this schedule:

"employee "includes “an officer, director, commissioner, elected official or similar person employed in or appointed to a position in the corporation”.

Islands Trust finance prepares this report annually. Following review by the CAO and Financial Planning Committee, and approval by Trust Council, the report is submitted to the Ministry to fulfill the legislated requirement.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: None.

FINANCIAL: None.

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: The SOFI will be submitted to the Ministry by September 30, 2026, to ensure compliance with legislated deadlines, and will be posted to the Islands Trust website.

FIRST NATIONS: None.

OTHER: Islands Trust will be legislatively compliant with the FIA.

4 RELEVANT POLICY(S): None.

5 ATTACHMENT: 2025/26 Statement of Financial Information

RESPONSE OPTIONS

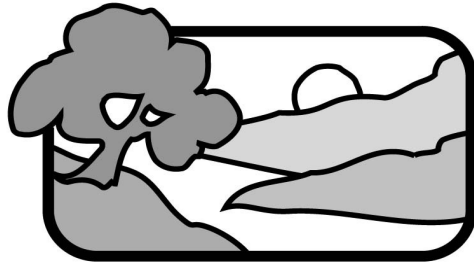
Recommendation:

That Trust Council approve the 2025/26 Statement of Financial Information (SOFI) and authorize Islands Trust staff to upload the SOFI to the Islands Trust website, and to submit the SOFI to the Minister of Housing and Municipal Affairs.

Alternative:

None.

Prepared By: Finance Officer & Director, Financial and Employee Services
Reviewed By: Rueben Bronee, CAO / August 11, 2026

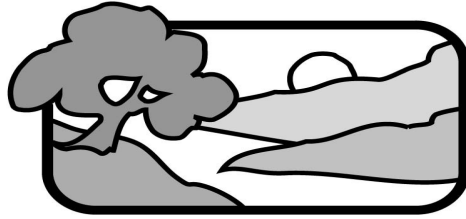


Islands Trust

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned represents the Trust Council of Islands Trust and approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

Laura Patrick
Chair, Islands Trust Council



Islands Trust

The Statement of Financial Information (“the Statement”) is prepared in accordance with the requirements of the Financial Information Act (“the Act”). The Statement is prepared by management, and the integrity and objectivity of these statements are management’s responsibility. Management is also responsible for ensuring that this information is consistent, where appropriate, with the information contained in the annual audited financial statements.

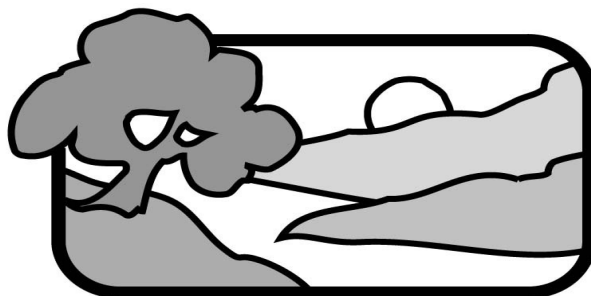
Management is responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Islands Trust Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Audit Committee of Trust Council. The Audit Committee meets with management and the external auditors two times a year.

The external auditors, KPMG, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the annual financial statements. Their examination does not extend to the schedules contained in this Statement. Their examination includes a review and evaluation of organization’s system of internal control and appropriate tests and procedures to provide reasonable assurance that the annual financial statements are presented fairly. The external auditors have full and free access to the Audit Committee of Trust Council when they meet each year.

On behalf of Islands Trust,

Director, Financial and Employee Services



Islands Trust

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

Islands Trust has not given any guarantees or indemnities under the Guarantees and Indemnity Regulation.

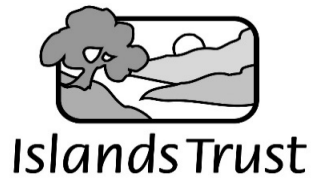
STATEMENT OF SEVERANCE AGREEMENTS

There was no severance agreements made between Islands Trust and its non-unionized employees during the year ending March 31, 2026.

Prepared under the Financial Information Regulation, Schedule 1, Subsection 6 (7).

On behalf of Islands Trust,

Director, Financial and Employee Services



SCHEDULE OF REMUNERATION & EXPENSES FOR TRUSTEES

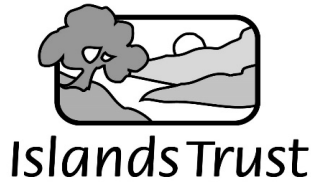
For the year ended March 31, 2026

Prepared as required by Financial Information Regulation, Schedule 1, section 6

ELECTED OFFICIAL		POSITION	TOTAL REMUNERATION & TAXABLE BENEFITS	EXPENSES
Allen,	Alexander	Trustee	\$ 13,836	\$ 981
Bernardo	Joe	Trustee	14,010	1,261
Boland	Mairead	Trustee	12,890	588
Borthwick	Sam	Trustee	14,740	1,257
Campbell	Aaron	Trustee	18,157	311
Dodds	Jeanine	Trustee	14,834	592
Elliott	Tobi	Trustee, Council Vice Chair	72,576	6,980
Evans	Kristina	Trustee	11,896	1,443
Falck	Dag	Trustee	10,846	500
Fast	Sue Ellen	Trustee	5,813	954
Gauvreau	Lisa	Trustee	18,163	311
Gedye	Judith	Trustee	5,563	1,494
Georgeson	Jeannine	ITC Board Provincial Appointee	900	-
Graham	David	Trustee	15,540	687
Harris	Jaime	Trustee	42,125	311
Hunter	Ken	Trustee	11,989	651
Kahn	Charles	ITC Board Provincial Appointee	150	102
Lironi	Mikaila	Trustee	11,502	1,309
Luckham	Peter	Trustee	11,989	311
Mabberley	Benjamin	Trustee	14,713	997
Maude	David	Trustee, Council Vice Chair	61,892	7,656
Middleton	Lee	Trustee	11,940	311
Morrison	Deborah	Trustee	17,957	311
Patrick	Laura	Trustee, Council Chair	100,547	6,216
Peterson	Timothy	Trustee, Council Vice Chair	58,660	16,225
Scott	Grant	Trustee	13,836	311
Smith	Risa	ITC Board Provincial Appointee	1,050	380
Stamford	Kate-Louise	Trustee	13,610	1,621
Tanner	Timothy	ITC Board Provincial Appointee	1,200	2,014
Yates	Susan	Trustee	26,369	1,283
TOTAL			\$ 629,296	\$ 57,369

Disclosure of contracts with Elected Officials:

There were no contracts with Elected Officials relevant to the requirements of the Community Charter

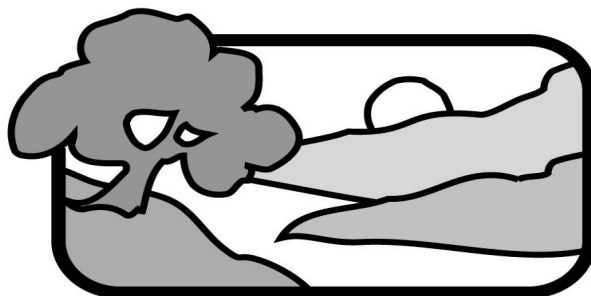


SCHEDULE OF REMUNERATION & EXPENSES FOR EMPLOYEES

For the year ended March 31, 2026

Prepared as required by Financial Information Regulation, Schedule 1, section 6

EMPLOYEE	POSITION	TOTAL REMUNERATION & TAXABLE BENEFITS	EXPENSES
Baugh, Stephen	Island Planner	\$ 94,706	\$ 2,317
Belcher, Bruce	Planner 2	81,308	2,564
Bronee, Rueben	Chief Administrative Officer	219,044	859
Cermak, Stefan	Director, Planning Services	147,253	2,216
Chadwick, Narissa	Island Planner	112,107	5,681
Cox, Ian	Planner 2	88,023	922
Dingman, Warren	Bylaw Enforcement Manager	94,383	4,697
Elliott, Joseph	Senior Indigenous Relations Advisor	100,398	866
Frater, Clare	Director, Trust Area Services	160,666	2,517
Green, Jemma	Covenant Management and Outreach Specialist	89,398	5,597
Hopper, Kendra	GIS Coordinator	77,080	47
Hutton, Chris	Regional Planning Manager	113,101	4,744
Jamurat, Renee	Regional Planning Manager	121,931	2,655
Kojima, Robert	Regional Planning Manager	135,636	1,108
Marlor, David	Director, Legislative and Information Services	144,269	6,009
Martell, Kathryn	Ecosystem Protection Specialist	81,031	2,913
McCargar, Marlis	Island Planner	95,486	2,654
Mobbs, Julia	Director, Financial and Employee Services	156,589	2,671
Murphy, Nuala	Property Management Specialist	80,624	4,334
Roggers, Nancy	Finance Officer	82,875	668
Shaed, Daphne	Applications Programmer and Support Analyst	78,478	32
Shulba, William	Senior Freshwater Specialist	101,945	684
Smith, Bradley	Island Planner	109,982	5,027
Stockdill, Kimberly	Island Planner	108,614	3,449
Thomaidis, Margot	Island Planner	86,964	2,702
Trifonidis, Alexandra	Executive Coordinator	85,733	1,027
Tyrrell, Wendy	Islands Trust Conservancy Manager	109,347	1,652
Van Niekerk, Morgana	Communications Specialist	77,110	768
Woodruff, Patricia	Biologist	86,224	2,912
Worthington, David	Bylaw Enforcement Officer	76,412	4,477
Youman, Jason	Senior Policy Advisor	101,820	779
TOTAL OVER \$75,000		\$ 3,298,536	\$ 79,549
TOTAL \$75,000 OR LESS		1,882,428	37,912
GRAND TOTAL		\$ 5,180,964	\$ 117,461



Islands Trust

RECONCILIATION OF EMPLOYEE REMUNERATION AND EXPENSES TO THE FINANCIAL STATEMENTS

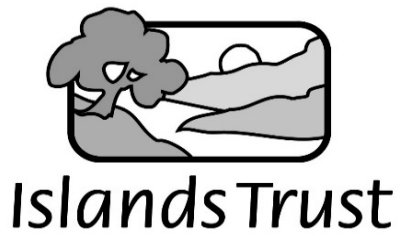
For the year ended March 31, 2026

The variance between the Schedule of Employee Remuneration and Expenses (“the Schedule”) to the Annual Financial Statements is attributable to a number of factors including:

- The Schedule is prepared on a cash basis whereas the Financial Statements are prepared on an accrual accounting basis.
- The Schedule includes amounts paid for gross salary and wages, unused vacation payouts, and taxable benefits only.
- The Financial Statements includes employer-related payroll costs such as remittances for Canada Pension Plan, Employment Insurance, Employer Health Tax, pension plan contributions, etc.

On behalf of Islands Trust,

Director, Financial and Employee Services

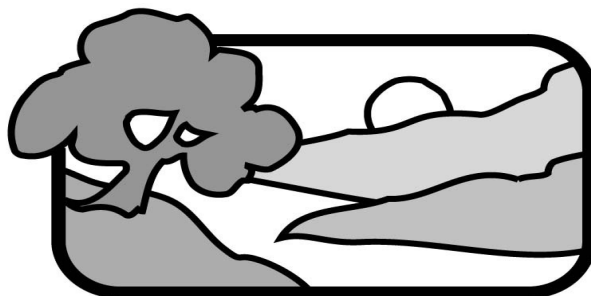


SCHEDULE OF PAYMENTS TO SUPPLIERS

For the year ended March 31, 2026

Prepared as required by Financial Information Regulation, Schedule 1, section 7

SUPPLIERS NAME	AMOUNT PAID
1322146 BC Ltd	\$ 77,381
Aquilla Archaeology Ltd	32,629
Blackman Support	273,013
Caorda Solutions Inc	26,325
Cityview A Division of N Harris Computer Corp	139,448
Dream House Kitchens & Interiors	176,212
ESRI Canada Ltd	27,023
GW Solutions Inc.	32,409
Gulf Pacific ITF Creekside	52,128
Harbour House Hotel	26,459
Itziar Management Ltd.	350,811
KPMG	27,720
McElhanney Ltd	69,047
Minister of Finance	1,297,631
Minister of Finance - Kings Printer	43,724
Municipal Insurance Association of BC	200,608
Pacific Audio Works Ltd	25,991
Pacific Blue Cross	65,950
Receiver General	129,118
Shaw Business Solutions	39,142
Urbanics Consultants Ltd	26,376
Young Anderson	766,304
Zoom Video Communications Inc	40,894
TOTAL PAYMENTS OVER \$25,000	3,946,343
TOTAL PAYMENTS \$25,000 OR LESS	712,936
GRAND TOTAL	\$ 4,659,279



Islands Trust

RECONCILIATION OF PAYMENTS FOR GOODS AND SERVICES TO THE FINANCIAL STATEMENTS For the year ended March 31, 2026

The variance between the Schedule of Payments to Suppliers of Goods and Services ("the Schedule") to the Annual Financial Statements is attributable to a number of factors including:

- The Schedule is prepared on a cash basis whereas the Financial Statements are prepared on an accrual accounting basis.
- The schedule includes disbursements for purchases of capital assets, which are not included in expenses in the Financial Statements.
- The Schedule includes GST paid to suppliers, where applicable, whereas the annual Financial Statements do not.
- The Schedule excludes disbursements for staff and trustee remuneration, as well as non-cash amortization expense, whereas these items are included in the Financial Statements.

On behalf of Islands Trust,

Director, Financial and Employee Services

DESCRIPTION OF SERVICES PROVIDED BY SUPPLIERS PAID OVER \$25,000

SUPPLIERS NAME	AMOUNT PAID	DESCRIPTION OF SERVICES PROVIDED
1322146 BC Ltd	\$ 77,381	Office Lease and associated costs - Gabriola Island, BC
Aquilla Archaeology Ltd	32,629	Archaeological overview assesstement of Link and Saturnina Island Nature Reserves
Blackman Support	273,013	Technical support/computer hardware and software purchases
Caorda Solutions Inc	26,325	Technical support/website support/applications support
Cityview A Division of N Harris Computer Corp	139,448	Cityview planning system, Cityview bylaw system, and related licensing
Dream House Kitchens & Interiors	176,212	Salt Spring Island office design and renovation
ESRI Canada Ltd	27,023	Web and Moibile Application consulting support services and licensing
GW Solutions Inc.	32,409	Freshwater Footprint Methodology
Gulf Pacific ITF Creekside	52,128	Office Lease and associated costs - Salt Spring Island, BC
Harbour House Hotel	26,459	June 2024 Trust Council venue, catering, and accommodations
Itziar Management Ltd.	350,811	Office Lease and associated costs - Victoria, BC
KPMG	27,720	IT and ITC Audit Fees
McElhanney Ltd	69,047	Salt Spring Island Official Community Plan
Minister of Finance	1,297,631	Reimbursements to PSA for employer pension contributions, EHT/CPP/EI/Workers Comp/benefit premiums, etc. and a fee for processing
Minister of Finance - Kings Printer	43,724	BC mail services and off-site storage/movement of files
Municipal Insurance Association of BC	200,608	General Liability Insurance
Pacific Audio Works Ltd	25,991	Technical assistance at Trust Council Meetings
Pacific Blue Cross	65,950	Trustee extended benefits plan premiums
Receiver General	129,118	Remittances on Trustee remuneration (CPP, Income Tax)
Shaw Business Solutions	39,142	Internet and connectivity costs - all offices
Urbanics Consultants Ltd	26,376	Consulting work for housing needs assessessment
Young Anderson	766,304	Legal fees
Zoom Video Communications Inc	40,894	Zoom licenses
TOTAL PAYMENTS OVER \$25,000	3,946,343	
TOTAL PAYMENTS \$25,000 OR LESS	712,936	
GRAND TOTAL	\$ 4,659,279	



REQUEST FOR DECISION

To: Trust Council

For the Meeting of: September 10, 2026

From: Financial Planning
Committee

Date Prepared: August 20, 2026

SUBJECT: PAY TRANSPARENCY REPORT

RECOMMENDATION:

That Trust Council approve the inaugural Islands Trust Pay Transparency Report and authorize Islands Trust staff to upload the Pay Transparency report to the Islands Trust website.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

This first Islands Trust Pay Transparency Report is required under provincial legislation. However, the data provided by the BC Public Service Agency (PSA) is dependent on employees voluntarily self-identifying their gender in the PSAs human resources system. Data provided for this year showed a small number of Islands Trust staff have self-identified and the percentages are too small to support public reporting. Therefore, with the agreement of the responsible provincial agencies, Islands Trust is issuing what is effectively a null report.

1 PURPOSE:

The Pay Transparency report is provided to Financial Planning Committee for endorsement, prior to Islands Trust Council's approval.

2 BACKGROUND:

The *Pay Transparency Act* was introduced on May 11, 2023, and requires reporting by provincial government entities by November 1st each year. The scope of this requirement has expanded each year and, in 2026, all provincial government entities with 50 employees or more must now report out annually.

The Islands Trust inaugural Pay Transparency Report covers the fiscal period ending March 31, 2026. In consultation with the Public Service Agency and the Gender Equity Office, both agencies agreed it is most appropriate for the data in the inaugural report to be suppressed, because the identified gender groups have less than 10 employees.

Such a small data set does not provide an accurate representation of gender pay within Islands Trust. Also, it may allow for personal identification of individual employees, which would be a violation of employee confidentiality.

3 IMPLICATIONS OF RECOMMENDATION:

ORGANIZATIONAL: The new rules will require the Islands Trust Employee Services team to consider additional approaches to collecting and communicating pay-related reporting to staff and the public.

FINANCIAL: None.

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: None.

FIRST NATIONS: None.

OTHER: None.

4 RELEVANT POLICY(S): None.

5 ATTACHMENT:

- Inaugural Pay Transparency Report

RESPONSE OPTIONS

Recommendation:

That Trust Council approve the inaugural Islands Trust Pay Transparency Report and authorize Islands Trust staff to upload the Pay Transparency report to the Islands Trust website.

Alternative:

None.

Prepared By: Derek Cockburn, Director Financial and Employee Services
Reviewed By: Rueben Bronee, CAO/August 7, 2026

Islands Trust

Pay Transparency Report

Employer Details:

Employer:	Islands Trust
Address:	Suite 200 – 1627 Fort Street Victoria, BC
Reporting Year:	2026
Time Period:	April 1, 2025 to March 31, 2026
NAICS Code:	91 – Public Administration
Employee Count Range:	50 to 299

Gender Pay Gap reporting is not possible because the identified gender groups have less than 10 employees.

Islands Trust will work closely with both the Public Service Agency (PSA) and the Gender Equity Office (GEO) to develop more comprehensive gender pay data to allow for a report to be issued next year.



REQUEST FOR DECISION

To: Trust Council **For the Meeting of:** September 10, 2026
From: Financial Planning Committee **Date Prepared:** August 20, 2026
SUBJECT: INVESTMENT POLICY

RECOMMENDATION:

That Trust Council approve a new Investment policy (6.5.5).

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

The investment policy will guide our treatment of the receipt of the Property Tax Requisition funding from the Ministry of Finance each year in July.

1 PURPOSE:

A new Investment policy is provided to Islands Trust Council review and approval.

2 BACKGROUND:

The Islands Trust performs annual market research into the various investment options available from authorized investment firms.

The investment approach maximizes returns within an accepted risk tolerance level, while meeting the daily cash flow demands.

This new policy and the related procedures were created to document the practices that have been historically followed, but never formally existed in writing.

3 IMPLICATIONS OF RECOMMENDATION:

ORGANIZATIONAL: The investment procedures document provides the staff of the Finance Team with clear direction of the timelines and actions to be taken to manage the investment requirements.

FINANCIAL: None.

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: None.

FIRST NATIONS: None.

OTHER: None.

4 RELEVANT POLICY:

- Trust Council Policy 6.5.1-Reserves and Surplus

5 ATTACHMENT:

- Draft Investment policy
-

RESPONSE OPTIONS

Recommendation:

That Trust Council approve the new Investment policy (6.5.5).

Alternative:

None.

Prepared By: Derek Cockburn, Director Financial and Employee Services
Reviewed By: Rueben Bronee, CAO/August 7, 2026

Policy:	6.5.5
Approved By:	Islands Trust Council
Approval Date:	
Amendment Date(s):	
Policy Holder:	Director of Finance and Employee Services

INVESTMENT

Purpose

To develop a framework for the investment of public funds in a manner that maximizes returns within an accepted risk tolerance level, and is compliant with the provincial legislation, while meeting the daily cash flow demands of Islands Trust.

This policy applies to the annual Property Tax Requisition funding received by Islands Trust.

A. Definitions

None.

B. Policy

1. The goal of the Investment policy is to achieve an average rate of return greater than the B.C. Consumer Price Index.
2. The Treasurer is responsible for the investment of Islands Trust funds.
3. As part of the annual audit cycle, the external auditors review and confirm the balances maintained within the Islands Trust investment portfolios.
4. Annual operating surpluses will be maintained in the appropriate reserve fund, as established in the Reserves and Surplus policy.
5. Authorized investments include (as per the Community Charter, section 183):
 - Securities of the Municipal Financing Authority (MFA),
 - Pooled investment funds under section 16 of the *MFA Act*,
 - Securities of Canada or a province,
 - Securities guaranteed for principal and interest by Canada or a province,
 - Securities of a municipality, regional district, or greater board,
 - Investments guaranteed by a chartered bank,
 - Deposits in a savings institution, or non-equity or membership shares of a credit union, or
 - Other investments specifically authorized under this or another Act.
6. The Investment policy will be reviewed annually to consider any new/authorized investment options that could be considered to achieve the investment goals

7. Where feasible, consider investment opportunities that have an environmental, social and governance (ESG) component.

C. Legislated References

- *Islands Trust Act*
- *Municipal Financing Authority Act, section 16*
- *Islands Trust Regulation 119/90, section 11(2)*
- *Community Charter, section 183*

D. Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

- [Reserves and Surplus Policy \(6.5.1\)](#)

DRAFT

REQUEST FOR DECISION

To: Trust Council **For the Meeting of:** September 10, 2026
From: Financial Planning Committee **Date Prepared:** August 20, 2026
SUBJECT: DRAFT AMENDED PROCUREMENT POLICY

RECOMMENDATION:

That Trust Council approve the draft amended Procurement policy (6.5.3).

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

The Procurement policy has not been revised in nearly a decade. The proposed changes will modernize the solicitation and contract management processes for Islands Trust. The proposed changes are all in alignment with the provincial government's core policy and procedures manual, as well as all the relevant trade agreements.

1 PURPOSE:

The draft amended Procurement policy is provided to Islands Trust Council for review and approval.

2 BACKGROUND:

- The Procurement policy was last updated on December 5, 2017. This amendment splits the previous document (8 pages) into two components – a policy document (2 pages guiding principles) and an internal operational procedures document (6 pages). The vast majority of the previous content has been rebranded in a procedures document.
- The current policy requires staff to use a very formal Request for Proposals (RFP) process for all opportunities over \$5,000, regardless of the risk involved. The draft amended Procurement policy creates three solicitation approaches that are based on the value and risk of the opportunities. For processes under \$50,000 (which is below the threshold established by trade agreements) a simplified approach that is used by provincial ministries is proposed. For processes over \$50,000, Islands Trust will continue to use the full, formal procurement process.
- The draft amended Procurement policy also provides more guidance respecting contracting practices, with clear guidance on when direct award contracts are acceptable.
- The draft amended Procurement policy is also supported by a revised internal operational Expense Authority Matrix which clarifies the delegation of signing authority over the various levels of staff within Islands Trust.
- These revisions apply to all expenses incurred on behalf of Islands Trust, and as such, duplicated sections of the policy/procedure have been removed.

3 IMPLICATIONS OF RECOMMENDATION:

ORGANIZATIONAL: The related internal operations Procurement procedures document includes a new approach to soliciting low dollar, low risk opportunities. This new approach has been successfully used by provincial ministries for the past number of years, and should substantially reduce the effort involved by both staff and third-party service providers, in soliciting opportunities under \$50,000.

FINANCIAL: None.

POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: None.

FIRST NATIONS: None.

OTHER: None.

4 RELEVANT POLICY(S): [Procurement policy 6.5.3.](#)

5 ATTACHMENT:

- draft amended Procurement policy 6.5.3

RESPONSE OPTIONS

Recommendation:

That Trust Council approve the draft amended Procurement policy (6.5.3).

Alternative:

None.

Prepared By:	Derek Cockburn, Director Financial and Employee Services
Reviewed By:	Rueben Bronee, CAO/August 10, 2026



Policy:	6.5.3
Approved By:	Islands Trust Council
Approval Date:	March 25, 1996
Amendment Date(s):	March 29, 2007; December 9, 2009; September 16, 2010; September 11, 2013; March 5, 2014; December 5, 2017
Policy Holder:	Director of Finance and Employee Services

PROCUREMENT

Purpose

To ensure that Islands Trust's usage of **Contracts** (services) and **Purchase Orders** (POs-goods) supports the procurement principles identified in the *Procurement Services Act* and the applicable trade agreements, including:

- accountability;
- transparency;
- competition;
- fair, open, and non-discriminatory processes (i.e. you cannot share project information with select vendors prior to a solicitation process);
- value for money;
- demand aggregation;
- ESG policy considerations (consider environmental, social & governance perspectives);
- local purchasing considerations (consider local suppliers where possible); and
- Indigenous Procurement Initiatives (encourage Indigenous participation in procurement).

This Policy document applies to the procurement of all goods and services made by Islands Trust staff.

A. Definitions

“Qualified Receiver” means department staff (at any level) responsible for confirming that goods or services have been received or that work has been performed, and that calculations are correct (aka: Contract Manager).

“Expense Authority” means department staff responsible for confirming that all expenses are for appropriate Islands Trust business and that the costs will not exceed budget.

B. Policy

Out of Scope: expenditures occurring on a monthly or recurring basis and disbursed in the same, or similar amounts do not require an approved contract or purchase order.

In Scope: all procurements of services and/or goods must consider the full lifecycle implications, and follow the best practices associated with each procurement phase:

- 1) **Planning** – The approach should consider an understanding of the existing vendors in the marketplace, as well as the complexity, value and risks associated with the goods/services being acquired.
- 2) **Solicitation** – It is recommended that all procurements go through an appropriate procurement process. Direct awards should only be used as a last resort.
- 3) **Evaluation** – Vendor selection must be based on any disclosed evaluation criteria.
- 4) **Contract** – Standard Islands Trust templates must be used at each stage.
- 5) **Contract Management** – The Qualified Receiver (QR) is responsible to ensure that all deliverables received are in compliance with the requirements of the contract. The Expense Authority (EA) is responsible for ensuring that sufficient funds exist to cover contract related payments.
- 6) **Close Out** – The QR is responsible for notifying the Finance team when the final deliverable has been received, the final payment issued, and the contract can be closed in the system.

Delegation of Authority

The Treasurer is responsible for establishing and maintaining a strong internal controls environment. The Treasurer is also responsible for overseeing the acquisition of goods and services.

This authority is further delegated as established in the **Expense Authority Matrix**. A key segregation of duties exists between those staff who are deemed as Qualified Receivers (QR) and those deemed as Expense Authorities (EA).

The role of Trust Council is to establish policy and approve expenditures through the Islands Trust's budget approval process. Trustees do **not** have authority to make commitments on behalf of the Islands Trust. Trustees must not sign a personal contract or PO with the Islands Trust while they are an elected official, and for a period of six (6) months following the end of their term as a Trustee. Trustees are only able to participate in procurements related to the recruitment and performance reviews of the CAO. The Islands Trust Council Chair has limited Expense Authority approvals, as outlined in the Expense Authority Matrix.

Islands Trust recognizes that, in a small community, staff, trustees and suppliers may have overlapping relationships and business interests. These circumstances do not automatically disqualify a supplier; however, they require heightened transparency, documentation, and procedural safeguards.

C. Legislated References

- Province of BC: Core Policy and Procedures Manual (CPPM), chapters 6 and 21
- *Province of BC Procurement Services Act*
- All relevant trade agreements
- *Islands Trust Act*

D. Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

- Appendix A: Procurement Procedures
- Appendix B: Expense Authority Matrix
- Appendix C: Expense Authority Card



REQUEST FOR DECISION

To: Islands Trust Council **For the Meeting of:** September 9, 2026

From: Salt Spring Island Local Trust Committee **Date Prepared:** July 16, 2026

SUBJECT: Letter of Understanding between Salt Spring Island Local Trust Committee and Capital Regional District – Salt Spring Local Community Commission

RECOMMENDATION:

1. That Islands Trust Council approve the Proposed Letter of Understanding between the Salt Spring Island Local Trust Committee and the Capital Regional District Salt Spring Island Local Community Commission and authorize the Chief Administrative Officer to sign on the Islands Trust behalf.

CHIEF ADMINISTRATIVE OFFICER COMMENTS:

The proposed Letter of Understanding aligns with Islands Trust Council Policy 2.1.4 and reflects staff's recommendations regarding legacy agreements and scope of cooperation.

1 PURPOSE:

To seek Islands Trust Council approval of the Letter of Understanding Agreement (LOU) between the Salt Spring Island Local Trust Committee (SS LTC) and the Capital Regional District Salt Spring Island Local Community Commission (CRD-LCC).

2 BACKGROUND:

On March 25, 2025, the SS LTC resolved to review [Islands Trust Council Bylaw No. 63](#) and develop a protocol agreement with the CRD Board. CRD staff subsequently drafted an LOU to supplement the existing 1999 Protocol Agreement, focusing specifically on the relationship between the SS LTC and the newly established CRD-LCC.

On July 9, 2026, the SS LTC reviewed and endorsed the revised LOU and directed staff to prepare this RFD for Islands Trust Council consideration.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL:

The LOU provides a clear administrative framework for cooperation, information-sharing, and coordinated planning between the SS LTC and CRD-LCC. It does not create binding obligations and does not alter existing authorities.

FINANCIAL:

No financial implications are anticipated. The LOU does not commit either party to expenditures or service delivery changes.

POLICY:

The process aligns with [Islands Trust Council Policy 2.1.4](#), which requires LOUs to be endorsed by the relevant local trust committee, approved by Islands Trust Council, and signed by the CAO. Although early drafting occurred outside the standard sequence, the SS LTC has now completed the required steps to bring the LOU forward for Islands Trust Council approval.

IMPLEMENTATION/COMMUNICATIONS:

Following Islands Trust Council approval, the CAO will execute the LOU. The CRD Board will undertake its own endorsement and signing process. Regular liaison meetings between the SS LTC, CRD-LCC, and staff will support implementation.

FIRST NATIONS:

No direct implications identified. The LOU concerns inter-agency coordination within existing jurisdictions and does not alter statutory authorities.

OTHER:

The LOU clarifies the status of legacy agreements and provides a contemporary framework for cooperation on planning, servicing, and administrative matters.

4 RELEVANT POLICY(S):

- [Islands Trust Council Policy 2.1.4 – Agreements](#)
- [Capital Regional District Board / Local Trust Committee Protocol Agreement \(1999\)](#)

5 ATTACHMENT(S):

1. Draft Letter of Understanding

RESPONSE OPTIONS**Recommendation:**

Approve the proposed LOU and authorize the CAO to sign.

Alternative:

Request further revisions to the draft LOU or defer consideration to a future meeting.

Prepared By: Stefan Cermak, Director, Planning Services

Reviewed By/Date: Reuben Bronee, Chief Administrative Officer / July 17, 2026

LETTER OF UNDERSTANDING

This Letter of Understanding ("LOU") date for reference _____ is

BETWEEN:

SALT SPRING ISLAND LOCAL TRUST COMMITTEE

AND:

SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION representing the
CAPITAL REGIONAL DISTRICT

(collectively referred to as the "**Parties**")

WHEREAS:

1. The Islands Trust Council, and each of its Trust Committees (the "**Trust Committees**"), and the Capital Regional District Board (the "**Regional Board**") entered into the Capital Regional District Board/Local Trust Committee Protocol Agreement dated July 20, 1999 (the "**Protocol Agreement**");
2. The Protocol Agreement sets out respective areas of responsibility and principles, processes and conditions for the coordination of activities of the Regional Board, the Islands Trust Council and the Trust Committees within local trust areas including, inter alia, the Salt Spring Island local trust area;
3. The Salt Spring Island Local Trust Committee (the "**SSI Trust Committee**") is a party to the Protocol Agreement and has authority to act within the Salt Spring Island local trust area;
4. The Salt Spring Island Local Community Commission (the "**SSI LCC**") is a local community commission that was established by the Regional Board to oversee and exercise powers and duties in the Salt Spring Island electoral area as set out by Regional Board bylaws for certain Salt Spring Island services;
5. The SSI LCC has replaced the Salt Spring Island Parks and Recreation Commission ("PARC")
6. The Salt Spring Island local trust area and the Salt Spring Island electoral area overlap;
7. Section 2.3 of the Protocol Agreement sets out the intent of the Islands Trust Council, the Trust Committees, and the Regional Board to formalize the parties' cooperation on specific matters by way of letters of understanding; and

8. The SSI Trust Committee, as a party to the Protocol Agreement and the SSI LCC, as a community commission created by the Regional Board pursuant to the *Local Government Act* that exercises powers and duties in the Salt Spring Island electoral area, wish to formalize their cooperation on matters that fall under the Protocol Agreement and that only pertain to the relationship between the SSI LCC and the SSI Trust Committee;

NOW THEREFORE, the Parties express their mutual intention and understanding as follows:

1.0 LEGAL EFFECT AND INTENT

- 1.1 While this LOU is not intended to, and will not, create a binding legal agreement and does not create any binding obligations on either of the Parties, the Parties wish to confirm their intent to work together in accordance with the Principles listed in section 2.0 of this LOU and to cooperate as set out in section 3.0 of this LOU.

2.0 PRINCIPLES

The SSI Trust Committee and the SSI LCC wish to follow the following principles regarding their interagency relations:

- 2.1 Recognition of and respect for each other's jurisdictions and capabilities with a commitment to promoting a spirit of partnership through joint, policy, program and communication initiatives;
- 2.2 Coordination of planning, servicing and growth management activities that is responsive to the needs of the Salt Spring Island local trust area and the Salt Spring Island electoral area;
- 2.3 Respect for the preservation and protection object and land use planning authority of the SSI Trust Committee and the servicing function of the SSI LCC;
- 2.4 Cooperation through sharing of information and notification of significant initiatives that may impact the other Party and through regular liaison; and
- 2.5 Recognition that activities in one jurisdiction may impact the other jurisdiction and that participation and cooperation in planning for these activities will benefit both parties.

3.0 COOPERATION

- 3.1 The Parties will cooperate with respect to the implementation, coordination and administration of each Party's legislative authority that may impact the other Party.

- 3.2 The Parties will cooperate in jointly coordinating where appropriate the following activities:
- (a) community planning;
 - (b) parkland acquisition, which may be way of agreements between the Parties;
 - (c) master plans;
 - (d) servicing arrangements; and
 - (e) administrative arrangements;
- 3.3 It is the Intent of the Parties to formalize their cooperation by way of further letters of understanding as required for specific matters.

4.0 COMMUNICATIONS

- 4.1 The Parties will schedule regular meetings of the SSI LCC Commissioners, the SSI Trust Committee and appropriate staff to review the implementation of this letter of understanding and others pertaining to specific matters.
- 4.2 The Parties acknowledge that neither Party is obligated to convey information to the other Party that is protected from disclosure under the *Freedom of Information and Protection of Privacy Act*, any other legislation protecting information from disclosure, or that is subject to solicitor-client privilege.

5.0 GENERAL TERMS

- 5.1 Nothing in this LOU will be interpreted as prejudicing or impairing either party in the exercise of any statutory legislative powers under the *Local Government Act*, the *Community Charter*, the *Islands Trust Act*, or any other enactment.
- 5.2 This LOU may be amended by agreement in writing between the Parties.
- 5.3 Any Party to this LOU may terminate this LOU at any time by delivering three months' written notice to the other Party.
- 5.4 Information and notification pertinent to this LOU shall be delivered to:
- (a) Salt Spring Island Local Trust Committee

ADDRESS

(b) Salt Spring Island Local Community Commission

ADDRESS

5.5 Officials of each Party who shall be responsible for the notices and the administration of this LOU are:

(a) Salt Spring Island Local Trust Committee

POSITION/TITLE

(b) Salt Spring Island Local Community Commission

POSITION/TITLE

5.6 The Parties will work together and use good faith endeavours to achieve the objectives and follow the principles described in this LOU.

5.7 This LOU may be executed in counterpart.

The Parties have executed this LOU as of the dates set out below.

The Salt Spring Island Local Trust Committee executed this LOU on the ____ day of _____, 2025.

SALT SPRING ISLAND LOCAL)
TRUST COMMITTEE by its authorized)
signatories:)

_____))
Name:)
_____))
Name:)

The Salt Spring Island Local Community Commission executed this LOU on the ____ day of _____, 2025.

SALT SPRING ISLAND LOCAL)
COMMUNITY COMMISSION by its)
authorized signatories:)

_____))
Name:)
_____))

Name:

)

DRAFT



ISLANDS TRUST CONSERVANCY

BRIEFING

To: Trust Council **For the Meeting of:** September 9, 2026

From: Islands Trust Conservancy Board **Date Prepared:** August 14, 2026

SUBJECT: Request to Trust Council in regards to the use of artificial intelligence

PURPOSE:

To communicate to Trust Council a resolution passed by the Islands Trust Conservancy Board (the Board) regarding the use of generative artificial intelligence use by Islands Trust staff.

BACKGROUND:

At their May 12, 2026 regular meeting, the Board passed the following motion:

that the Islands Trust Conservancy Board requests that Trust Council request staff to identify if Generative Artificial Intelligence has been used in the generation of briefings, discussion notes or requests for decisions.

The Board had requested the Director of Legislative and Information Services (DLIS) to provide a verbal briefing regarding artificial intelligence (AI) and the Islands.

In his verbal briefing, the DLIS advised that Islands Trust management had adopted an interim policy on the use of generative AI that was based on the provincial public service policy. This summary included:

- A writer using AI must ensure their work is correct and that the tone is appropriate for the Islands Trust
- Everything entered into an AI chatbot should be considered public
- Confidential material or an entire letter from a member of the public should not be entered in order to protect privacy
- AI should be treated as an 'untrustworthy assistant' and information generated from AI must be verified to ensure accuracy

A discussion ensued including:

- How AI policy could apply to staff and contractors
- Concerns with the ethics of using AI as a generative tool
- Negative environmental and human impacts (e.g. water use, electromagnetic radiation, noise) from AI data centres
- AI engines extract information to influence commerce
- Islands Trust Council should develop an AI policy

The DLIS clarified that, if the Board decided it wanted an AI policy, that his recommendation is to make a motion to request Trust Council to undertake an action to ensure consistency in the organization.

ATTACHMENT(S):

- Islands Trust Operations policy on use of Generative AI
- [BC Public Service's Policy on the use of generative AI](#)
- [Six Guiding Principles on Public Service employee's use of generative AI:](#)

FOLLOW-UP:

As requested by Trust Council. If Trust Council decides it would like to make a decision related to the Islands Trust Conservancy Board resolution, Trust Council should ask staff to report back with options, and implications, on the request to identify if Generative Artificial Intelligence has been used in the generation of briefings, discussion notes or requests for decisions.

Staff will provide a briefing on the response from Trust Council to this briefing to the Islands Trust Conservancy Board at their September 29, 2026 meeting.

Prepared By: Wendy Tyrrell, Manager, Islands Trust Conservancy

Reviewed By/Date: Clare Frater, Director, Trust Area Services / August 14, 2026
David Marlor, Director, Legislative and Information Services/Aug 14, 2026



Management Policy:	OP-7-12
Approved By:	Management
Approval Date:	April 14, 2026
Amendment Date(s):	-
Procedure Holder:	Director, Legislative and Information Service

GENERATIVE ARTIFICIAL INTELLIGENCE (AI) INTERIM

Purpose

To provide an interim policy direction for appropriate use of generative AI consistent with Provincial guidance for provincial employees.

Scope

This policy covers all staff at Islands Trust.

Definitions

“Generative AI” means artificial intelligence designed to produce output, especially text or images, normally requiring human intelligence, typically by applying machine learning techniques to large collections of data.

1. Policy

1. Anything you enter into public chatbots, like ChatGPT, will be stored and may be used in responding to future enquires from anyone (i.e. by entering into the chatbot, you are releasing it to the public). As such staff must be mindful of the requirements of the Freedom of Information and Protection of Privacy Act (FOIPP Act). Unless we have permission from the originator, we cannot publicly release personal information or third-party propriety information. When a member of the public emails staff on an issue, the writer is likely not expecting us to make it public.
2. We **DO NOT** have an internal approved generative AI product (such as co-pilot) for use by staff.
3. If you are using ChatGPT, Gemini or any other generative AI, **DO NOT enter any of the following** (even if you have a personal log-in for the chatbot):
 - a. Content of emails or other correspondence you have received from members of the public, or businesses.
 - b. Names, addresses, email addresses, phone numbers, home addresses of anybody writing to the Islands Trust for whatever reason (eg letter to Trust Council, applications, complaints, request for information under FOI, etc.)
 - c. Legal opinions, letters or notes summarising legal opinions
 - d. In-camera minutes or notes
 - e. Draft policy, draft bylaws, or draft permits that are not yet available to the public (this is to avoid the generative AI using it for other enquiries from outside our organisation as policy of Islands Trust)
 - f. Anything that contains propriety information from a third party, such as a response to a Request for Proposal (RFP), or Invitation to Quote (ITQ).

4. Before using a generative AI response, you **MUST**, review it carefully, to ensure:
 - a. it is correct,
 - b. it meets Islands Trust standards for public information
 - c. the language is respectful, inclusive and culturally safe.
 - d. It is not violating any copyrights, or plagiarising (especially if you will be making the resultant document public).

If you are using generative AI, treat it like an assistant, but an assistant you do not trust. Do not entrust it with confidential information, do not take at face value what it tells you. Before signing anything created by generative AI as your report, or your product, review it and ensure you are fully in agreement, ensure it meets Islands Trust standards, is factual and not subjective, and ensure there is nothing in there that is copyrighted or proprietary that you do not have permission to use. Once signed or presented from you, you are declaring that this is your work.

If you are unsure, play it safe and do not enter it into the generative AI chatbot.

Any questions please contact Director, Legislative and Information Systems.

2. Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

- 2.1. [BC Public Service Policy on use of Generative AI](#)

Follow Up Action Report

Trust Council

Chief Administrative Officer

Progress	Activity	Responsibility	Dates	Status
50%	1 Staff to engage with the Province to analyse Section 7 of the Declaration on the Rights of Indigenous Peoples Act to see how it pertains to Islands Trust Council, Islands Trust Conservancy, the Local Trust Committees, and Bowen Island Municipality. (Note: any further action is paused pending potential legislative changes to DRIPA anticipated to be introduced during the Fall 2026 legislative session.)	Rueben Bronee	Meeting: 25-Sep-2024 Target: 18-Jun-2027	In Progress
0%	2 Staff to include portions of the report dated August 14, 2025 prepared for the September 2025 Trust Council on the Housing Strategic Action Plan, specifically pages 115-117 of the September, 2025 agenda, in the next strategic planning session of Trust Council.	Rueben Bronee	Meeting: 17-Sep-2025 Target: 26-Feb-2027	In Progress
0%	3 Staff to develop options for the potential relocation of the Victoria office prior to the end of the current lease in September 2029.	Rueben Bronee	Meeting: 03-Dec-2025 Target: 30-Sep-2028	In Progress
100%	4 Staff to forward the briefing "Options for consideration by the incoming Island Trust Council to improve the existing Island Trust Council committee structure" to Governance Committee to consider options for a request for decision to be brought forward to Island Trust Council in September.	Rueben Bronee	Meeting: 16-Jun-2026 Target: 30-Jun-2026	Completed
80%	5 Staff to engage the Province about the <i>Infrastructure Projects Act</i> to clarify the implications in the Trust Area and intentions to respect the provincial Islands Trust mandate.	Rueben Bronee	Meeting: 18-Jun-2026 Target: 01-Dec-2026	In Progress
100%	6 Staff to correct the LYB to LUB on page 12 of the Draft March 10-12, 2026 Islands Trust Council Quarterly Meeting Minutes.	Rueben Bronee	Meeting: 16-Jun-2026 Target: 26-Jun-2026	Completed

Follow Up Action Report

Trust Council

Director Legislative Services and Information Services

Progress	Activity	Responsibility	Dates	Status
25%	1 5.2.2 Review of Trust Council Policies - Undertake review and and recommend updates and consolidation of policies. Bring one or more policies back to each Trust Council. Work with relevant director. Underway as part of the Governance Committee on-going project to review Trust Council policies.	David Marlor	Meeting: 26-Sep-2023 Target: 01-Dec-2026	In Progress
75%	2 That Trust Council request Staff to prepare a draft amendment to the Trust Council Meeting Procedures Bylaw under Section 11 of the Islands Trust Act so that it also applies to all 13 local trust committees, and add amendments to require release of local trust committees' agenda outlines a minimum of two days before release date of full agenda. (COMPLETED) THAT Trust Council request staff to prepare a draft Local Trust Committee Development Procedures Bylaw under Section 11 of the Islands Trust Act that will establish standard procedures applicable to all local trust committees. (Work on this bylaw has not begun. As per Trust Council December 2025 resolution not to start new work this term, this item is DEFERRED.) THAT Trust Council request Staff to prepare a Public Notice Policy with a model Local Trust Committee Public Notice Bylaw, and a draft Trust Council Public Notice Bylaw (COMPLETED)	David Marlor	Meeting: 07-Dec-2023 Target: 08-Dec-2026	In Progress
50%	3 Rename 'Islands Trust Council Goals' chart to 'Islands Trust Council Strategic Plan Goals' in the IT App and corresponding report. pending updates to ITApps, then code modification	David Marlor	Meeting: 24-Sep-2024 Target: 01-Dec-2026	In Progress

Follow Up Action Report

Trust Council

Director Legislative Services and Information Services

Progress	Activity	Responsibility	Dates	Status
0%	4 Staff to provide an analysis of the position of secretary as per the 2022 Governance Report, and request for analysis on current roles and gaps needed to be filled (including Corporate Officer ie. Bowen). Work on this has not started. As per Trust Council December 2025 resolution to not start new work this term, this item is DEFFERED.	David Marlor	Meeting: 18-Sep-2025 Target: 08-Mar-2027	In Progress
100%	5 Staff to prepare a five-year Information Technology and Information Management Plan to be presented to Trust Council for approval, and that no new non-essential technology projects be initiated until completion of this five-year plan.	David Marlor	Meeting: 03-Dec-2025 Target: 08-Sep-2026	Completed
100%	6 Staff to work with the Governance Committee to provide Trust Council with options to improve the current committee structure in advance of the 2026 election.	David Marlor	Meeting: 03-Dec-2025 Target: 01-Oct-2026	Completed
100%	7 Staff to prepare a bylaw to rescind Bylaw 154 should staff be unable to resource the coordination of the Salt Spring Watershed Protection Plan in the 2026/27 budget.	David Marlor	Meeting: 03-Dec-2025 Target: 16-Sep-2026	Completed
50%	8 Staff to collate the legislative monitoring reports for current and incoming trustees and staff to access and reference.	David Marlor	Meeting: 16-Jun-2026 Target: 12-Nov-2026	In Progress
100%	9 Staff to assist in getting the Chair and Director of Legislative and Information Services to sign the 2026 Elections Agreements with Regional Districts on behalf of Council.	David Marlor	Meeting: 16-Jun-2026 Target: 30-Jun-2026	Completed

Follow Up Action Report

Trust Council

Director Legislative Services and Information Services

Progress	Activity	Responsibility	Dates	Status
100%	10 Staff to amend draft Trust Council bylaw 206, cited as "Trust Council Public Notification Bylaw", Section 2(ii) by replacing the words "electronically by posting the notice on Islands Trust's social media platform" with the "words "in a publication that circulates at least monthly in the Islands Trust Area".	David Marlor	Meeting: 16-Jun-2026 Target: 30-Jun-2026	Completed
100%	11 Staff to replace the current Policy 2.1.15 Secretariat Services with the draft updated Policy 2.1.15 Secretariat Services dated January 23, 2026 for reference.	David Marlor	Meeting: 16-Jun-2026 Target: 15-Jul-2026	Completed
100%	12 Staff to rescind the Letter of Understanding (2003) held with BC Hydro and remove it from the Islands Trust Agreement Register.	David Marlor	Meeting: 18-Jun-2026 Target: 25-Aug-2026	Completed
100%	13 Staff to rescind the Protocol Agreement (1996) held with the Ministry of Municipal Affairs outlining the Provincial financial assistance for the adoption of new Official Community Plans, and remove it from the Islands Trust Agreement Register.	David Marlor	Meeting: 18-Jun-2026 Target: 25-Aug-2026	Completed

Follow Up Action Report

Trust Council

Director of Planning Services

Progress	Activity	Responsibility	Dates	Status
100%	1 Staff to: a) evaluate the implications of a longer referral response window, and; b) consider how Trust Council and local trust committees (LTC's) might consult with First Nations to better understand what changes to the current referral process should be made to both improve communication and to further reconciliation, and report back to Trust Council.	Stefan Cermak	Meeting: 29-Jun-2023 Target: 11-Jun-2026	Completed
100%	2 Planning Services staff to provide a report on the evaluation and changes of the referral process to consult with First Nations, to both improve communication and further reconciliation, and report back at a future Trust Council meeting.	Stefan Cermak	Meeting: 11-Mar-2026 Target: 11-Jun-2026	Completed
80%	3 Staff to explore opportunities to establish a partnership with UBC's Conservation Lab for addressing priority needs in incorporating biology into decision making in land use planning and with the Conservancy.	Clare Frater Stefan Cermak	Meeting: 12-Mar-2026 Target: 30-Oct-2026	In Progress
100%	4 Regarding the Islands Trust Active Priorities Chart, staff to correct the South Pender Local Trust Committee project list to reflect the Committee has no active projects at this time.	Stefan Cermak	Meeting: 16-Jun-2026 Target: 30-Jun-2026	Completed

Follow Up Action Report

Trust Council

Director, Financial and Employee Services

Progress	Activity		Responsibility	Dates	Status
10%	1	Staff to implement new Trustee Remuneration rates effective April 1, 2027, using 2026 published remuneration, population and folio data.	Derek Cockburn	Meeting: 10-Mar-2026 Target: 26-Feb-2027	In Progress
10%	2	Staff to include coverage for Clinical Counsellors to the trustee benefit plan, and to increase the health coverage limit to \$1,000 annually, aligning the coverage and annual dollar limit with provisions provided to staff and that the change be implemented April 1, 2027 in alignment with changes to Trustee Remuneration.	Derek Cockburn	Meeting: 10-Mar-2026 Target: 26-Feb-2027	In Progress
95%	3	Staff to conduct necessary steps to forward the Islands Trust audited financial statements for the year ended March 31, 2026 to the Minister of Housing and Municipal Affairs.	Derek Cockburn	Meeting: 18-Jun-2026 Target: 21-Sep-2026	In Progress

Follow Up Action Report

Trust Council

Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
85%	1 Policy Statement Amendment Project - Amend draft Bylaw No. 183 as directed by adopted resolutions. (ONGOING)	Clare Frater	Meeting: 21-Sep-2022 Target: 28-Feb-2029	In Progress
5%	2 Coordinate the provision of expert advice and training to the incoming Trust Council, early in the new term, on the theme of public engagement and consultation, building on lessons learned from the first three phases of Islands 2050 public engagement from 2019 - 2022. Staff intend to incorporate this topic into training for the incoming Trust Council in 2027.	Clare Frater	Meeting: 21-Sep-2022 Target: 30-Jun-2027	In Progress
100%	3 Staff to report to the Executive Committee on options to support renewed advocacy with San Juan County and Indigenous Governing Bodies that is directed to our respective federal and state/provincial bodies on oil spill prevention in the Salish Sea.	Clare Frater	Meeting: 05-Dec-2024 Target: 26-Aug-2026	Completed
100%	4 Staff to inform the Executive Committee that Islands Trust Council direct Executive Committee to undertake a strategic planning public engagement prior to development of the draft 2027/28 budget.	Clare Frater	Meeting: 12-Mar-2026 Target: 26-Aug-2026	Completed
80%	5 Staff to explore opportunities to establish a partnership with UBC's Conservation Lab for addressing priority needs in incorporating biology into decision making in land use planning and with the Conservancy.	Clare Frater Stefan Cermak	Meeting: 12-Mar-2026 Target: 30-Oct-2026	In Progress
100%	6 Staff to invite Dr. Tara Martin to attend a future Trust Council or Conservancy board meeting to present research on the impacts of hyperabundant deer, and strategies for managing hyperabundant deer to restore keystone places in the Gulf Islands.	Clare Frater	Meeting: 12-Mar-2026 Target: 30-Sep-2026	Completed

Follow Up Action Report

Trust Council

Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
100%	7 Staff to amend Project Plan v 13 to add a bullet at the start of the final adoption section which reads 'Gain Islands Trust Council endorsement and incorporate any revisions to charter, March 2027'.	Clare Frater	Meeting: 17-Jun-2026 Target: 30-Jun-2026	Completed
100%	8 Staff to replace the current Policy 1.2.1 [Policy Statement Amendment] with the draft updated Policy 1.2.1 shown in Attachment 1 to the Request for Decision dated May 21, 2026.	Clare Frater	Meeting: 17-Jun-2026 Target: 15-Jul-2026	Completed
100%	9 Staff to amend the Budget Process policy 6.3.1 in attachment 1 by replacing the word "in" with "by" in section 2.3.	Clare Frater	Meeting: 17-Jun-2026 Target: 30-Jun-2026	Completed
100%	10 Staff to replace Policy 6.3.1 Budget Process dated June 19, 2024 with the revised Policy 6.3.1 Budget Process shown in Attachment 1 as amended to the Request for Decision dated April 29, 2026.	Clare Frater	Meeting: 17-Jun-2026 Target: 15-Jul-2026	Completed
100%	11 Staff to replace Policy 2.1.11 Administration of the Community Stewardship Awards Program dated December 2, 2021 with the revised Policy 2.1.11 Administration of the Community Stewardship Awards Program dated May 7, 2026.	Clare Frater	Meeting: 17-Jun-2026 Target: 15-Jul-2026	Completed
100%	12 Staff to allocate the following amounts under Secretariat Services for fiscal year 2026/27: ·\$430.50 to support the coordination of the Baynes Sound Lambert Channel Ecosystem Forum Society; ·\$2000 to support the coordination of the Rural Islands Economic Partnership; and ·\$3000 to support the coordination of the Coastal Douglas Fir Conservation Partnership.	Clare Frater	Meeting: 17-Jun-2026 Target: 25-Aug-2026	Completed

Follow Up Action Report

Trust Council

Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
92%	13 Staff to complete the associated tasks with finalizing the 2025/26 Annual Report for submission to the Minister of Housing and Municipal Affairs.	Clare Frater	Meeting: 18-Jun-2026 Target: 30-Sep-2026	In Progress
100%	14 Staff to inform the Islands Trust Conservancy staff that Islands Trust Council requests the Secretary to issue a Natural Area Protection Tax Exemption Program Certificate for the covenanted portion of the property described as PID: 009-805-991, Lot A, Section 72, South Salt Spring Island, Cowichan District, Plan 46279, subject to registration of a conservation covenant and completion of a baseline inventory report consistent with the standards developed for Natural Area Protection Tax Exemption Program.	Clare Frater	Meeting: 18-Jun-2026 Target: 30-Jun-2026	Completed
100%	15 Staff to replace the word "rescinding" on page 23 of the draft Indigenous Relations Action Plan with the word "updating" in the last action item.	Clare Frater	Meeting: 18-Jun-2026 Target: 31-Jul-2026	Completed
100%	16 Staff to write a letter to the Minister of Water, Land and Resource Stewardship advocating that the British Columbia Coastal Marine Strategy be enshrined into law.	Clare Frater	Meeting: 18-Jun-2026 Target: 15-Jul-2026	Completed
100%	17 Staff to assist the Chair to write to the BC Energy Regulator expressing strong concern about, and seeking an update regarding FortisBC's reported extended non-compliance with its Waste Discharge Permit for the Eagle Mountain Pipeline and associated impacts to Howe Sound.	Clare Frater	Meeting: 18-Jun-2026 Target: 15-Jul-2026	Completed

Follow Up Action Report

Trust Council

Director, Trust Area Services

Progress	Activity	Responsibility	Dates	Status
100%	18 Staff to assist the Chair of Trust Council to write a letter of support calling on the Province to modernize the Island Coastal Economic Trust with investment, and the legislative framework being developed to support co-governance with First Nations.	Clare Frater	Meeting: 18-Jun-2026 Target: 15-Jul-2026	Completed
83%	19 Staff to complete the necessary actions to award the 2026 Community Stewardship Awards on the following basis: ·Individual Category: Dan Rogers and Sheila Harrington ·Organization Category: Bowen Island Conservancy and Breaking Bannock; an initiative through the Gabriola Arts Council ·Other Category: Dr. Palen/Dr. Tom Sisk (leadership in biodiversity protection) and Douglas Leatherdale (enduring achievement).	Clare Frater	Meeting: 17-Jun-2026 Target: 31-Oct-2026	In Progress

Mount Arrowsmith Biosphere Region (MABR) Roundtable Gathering Volume 38, June 5, 2026

Submitted by Tim Peterson

The meeting began with a review of the Culture of Engagement, a set of principles designed to encourage respectful and productive discussion.

The following topics were discussed:

MISC - Mid Island Stewardship Caucus- a space for environmental organizations in the mid-Island region to connect, collaborate, and share resources and expertise. MISC brings together diverse groups dedicated to environmental stewardship, fostering a collective approach to addressing regional ecological challenges. Currently consists of 17 member organizations.

There may be an opportunity for Islands Trust/Islands Trust Conservancy to participate. Certainly some of the expertise and resources may be valuable to achieving conservation values in the Trust Area. This is worthy of further investigation.

<https://www.mabr.ca/misc>

60's Scoop Symposium- MABR members discussed providing a letter of support for grant funding.

Biosphere Learning Exchange Gathering- Biosphere representatives from Iceland, Norway, and the Faroe Islands Biosphere Regions met in Parksville-Qualicum to share information on tools, projects, approaches, and best practices.

Red Dress Day- members walked with First Nations members, and finished with Chief Recalma attending at the MABR Education Centre- ts'xwelikwshenawtxw.

BC UNESCO Biosphere Region Day at the BC Legislature- May 26, 2026. Members attended, along with Ministers of Environment, Tourism, Health, Water, Land and Resource Stewardship, and Education, and MLAs Davidson, Higginson and Valeriotte.

Members will be presenting to the Legislature June 19 to request additional funding.

10th Annual Bio Blitz (June 26–28)- this event supports documenting biodiversity across the region, with free training including drop on sessions on using iNaturalist.

Climate Open House events are scheduled throughout the year.

Student Updates- MABR is supported by student interns, who reported on recent science work and data management. 5,454 individual species were identified in the region last year. It is estimated that 25-30,000 individual species are present in the biosphere region, both marine and terrestrial.

Trustee Peterson- Advised the members that EC, acting as the Ballenas-Winchelsea LTC, added MABR to our list of entities to notify of B-W LTC meetings. We briefly discussed the overlap between the Biosphere Region and the Trust Area.

The Xwe'etay/Lasqueti Archaeological Project travelling exhibition, "The Island in the Middle of Everywhere" is at the Qualicum Beach Museum until October 8, 2026.

<https://gbmuseum.ca/news/the-island-in-the-middle-of-everywhere/>

EuroMAB (September 14-18)- a biennial five-day conference for stakeholders from 308 UNESCO biosphere reserves in 53 countries across Europe and North America. The event is an opportunity for participants to meet and discuss collective approaches to managing the interactions between people and nature to support the conservation of biodiversity, and to test innovative solutions to promote sustainable development.

<https://www.mabr.ca/euromab2026>

RDN Representative Report- RDN is investigating on-demand transit in some areas through EVO. Discussion about the Island Rail Corridor Foundation and approaches that support biodiversity. It was reported that snowpack levels were at 64% percent of normal, and that the melt rate was 66% above normal across BC. It was noted that the changes in these levels is more extreme on Vancouver Island than most regions.

Town of Parksville Report- the town is looking at a potential development which may result in 100+ acres going to BC Parks Foundation

Next meeting: The September Roundtable meeting is cancelled due to the EuroMAB conference. The Roundtable meetings will resume in December.