



Executive Committee Agenda

Date: Wednesday, February 3, 2021
Time: 9:00 am
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1. Introduction of New Items	
2.2. Approval of Agenda	
2.2.1. Agenda Context Notes - None	
3. ADOPTION OF MINUTES	
3.1. January 13, 2021	5 - 11
4. FOLLOW UP ACTION LIST AND UPDATES	
4.1. Follow Up Action List/Director/CAO Updates	12 - 17
4.2. Local Trust Committee Chair Updates	
4.3. Islands Trust Conservancy Liaison Update	
5. BYLAWS FOR APPROVAL CONSIDERATION	
5.1. Mayne Island LTC Bylaw No. 180 (LUB amendment) - RFD	18 - 39
THAT the Islands Trust Executive Committee approve Mayne Island Local Trust Committee Bylaw No. 180, cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No.1, 2020” in accordance with Section 27 of the <i>Islands Trust Act</i>.	
6. TRUST COUNCIL MEETING PREPARATION	
6.1. Executive	
6.1.1. March Trust Council Draft Meeting Schedule - Briefing	40 - 42
6.1.2. September Trust Council Meeting Logistics - Briefing	43 - 43
6.1.3. Trust Council Follow-up Action List	44 - 52
6.2. Local Planning Services - None	
6.3. Administrative Services - None	
6.4. Trust Area Services - None	
7. EXECUTIVE COMMITTEE PROJECTS	
7.1. Trust Council Initiated	

7.1.1.	Executive - None	
7.1.2.	Trust Area Services	
7.1.2.1.	Phase II of Islands 2050 Public Engagement and Policy Directions Report Virtual Open House - RFD	53 - 73
	That Executive Committee endorse the Islands 2050 Virtual Open House project charter, dated February 3, 2021.	
7.1.2.2.	2021 AVICC/UBCM Proposed Resolution (Annual Item) - RFD	74 - 77
	That the Executive Committee direct staff to forward a resolution with backgrounder for consideration at the 2021 Association of Vancouver Island and Coastal Communities (AVICC) and Union of BC Municipalities (UBCM) conventions, requesting that that the Ministry of Municipal Affairs update the Local Government Act to allow temporary use permit and public hearing notification to be provided electronically.	
7.1.3.	Local Planning Services	
7.1.3.1.	Local Planning Services Renewal Status Report - Briefing	78 - 86
7.1.4.	Administrative Services - None	
7.2.	Executive Committee Initiated	
7.2.1.	Executive	
7.2.1.1.	Amendments to the 2018-2022 Strategic Plan - RFD	87 - 104
	1. THAT Executive Committee recommend that Trust Council amend the Strategic Plan to include:	
	i. Forestry initiatives including establishment of development permit areas, tree cutting authority advocacy, enforcement of development permits related to forestry and advocacy associated with the Private Managed Forest Land Act,	
	ii. Governance and Management Review,	
	iii. Request to the Province for additional funding,	
	iv. Trust Council Policy Review Project,	
	AND	
	2. THAT a report be prepared for March Trust Council outlining the recommended changes.	
7.2.1.2.	Trust Council Policy Review Project - RFD	105 - 107
	That the Executive Committee instruct staff to draft amendments for replacement of those Trust Council policies deemed as top priority for updating, based on policy review analysis, for consideration of approval by Trust Council.	
7.2.2.	Trust Area Services - None	
7.2.3.	Local Planning Services - None	
7.2.4.	Administrative Services - None	

8.	NEW BUSINESS	
8.1.	Executive/Trust Council	
8.1.1.	Executive Committee Sponsorship Application MA-TUP-2021.1 - RFD	108 - 120
	That the Islands Trust Executive Committee approves sponsorship in the amount of \$1,100.00 for Temporary Use Permit application MA-TUP-2021.1.	
8.1.2.	Annual Executive Committee-Bowen Island Council Meeting - Briefing	121 - 122
8.2.	Trust Area Services	
8.2.1.	LTC Chairs Report on Local Advocacy Topics	
8.3.	Local Planning Services	
8.3.1.	Contaminated Sites Regulation Change of Procedure - Briefing	123 - 132
8.4.	Administrative Services - None	
9.	CORRESPONDENCE (for information unless raised for action)	
9.1.	Opportunity for Feedback: BC Hydro CleanPower 2040 survey deadline January 31, 2021	133 - 140
9.2.	Hornby Island Conservancy re: Herring Integrated Fisheries Management Plan feedback 2021 letter received Jan 19, 2021	141 - 143
9.3.	Invitation to the Winter 2021 Oceans Protection Plan Dialogue Forum February 17-19, 2021	144 - 146
9.4.	Trans Mountain Expansion Project Reconsideration - feedback submission closes March 1, 2021	147 - 150
9.5.	FLNRORD Minister Conroy response dated January 26, 2021 to Chair letter	151 - 151
	Response to Chair <u>letter</u> .	
9.6.	Minister of State Cullen, Lands Natural Resource Operations, response dated January 26, 2021 to Chair letter	152 - 152
	Response to Chair <u>letter</u> .	
9.7.	Member of Parliament (MP) Alistair McGregor re: anchorages and survey dated December 11, 2020	153 - 154
	Re: online petition https://petitions.ourcommons.ca/en/petition/details?petition=e-2985	
	Survey closes March 30, 2021	
9.8.	MIRR Minister Rankin email response dated January 26, 2021 to Chair letter	155 - 155
	Response to Chair <u>letter</u> .	
10.	WORK PROGRAM	
10.1.	Review and amendment of current work program	156 - 159
11.	NEXT MEETING	
	The next Executive Committee meeting will be held electronically on February 24, 2021 at 9:00 a.m.	

12. CLOSED MEETING (under separate cover)

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

13. RISE AND REPORT DECISIONS FROM CLOSED MEETING (if applicable)

14. ADJOURNMENT



Executive Committee Minutes of Regular Meeting

Date: January 13, 2021
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Island Trustee
Sue Ellen Fast, Vice-Chair, Bowen Island Municipal Trustee
Laura Patrick, Vice-Chair, Salt Spring Island Trustee
Dan Rogers, Vice-Chair, Gambier/Keats Island Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer
Stefan Cermak, Acting Director, Local Planning Services
Clare Frater, Director, Trust Area Services
Julia Mobbs, Director, Administrative Services
Dilani Hippola, Senior Policy Advisor
Jamie Dubyna, Planner 2, Northern Office
Lori Foster, Executive Coordinator/Recorder

Others: Laura Busheikin, Denman Island Trustee (for item 5.1)
Scott Colbourne, Gabriola Island Trustee
One (1) member of the public

1. CALL TO ORDER

At 9:03 a.m., Chair Luckham called the meeting to order stating gratitude to live and work in Coast Salish traditional and treaty territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to add to the agenda:
12.3 BC Ferries Electrification under correspondence.

2.2 Approval of Agenda

By general consent, the agenda adopted as amended.

2.2.1 Agenda Context Notes - None

3. ADOPTION OF MINUTES

3.1 December 16, 2020 Executive Committee draft minutes

Item 6.1.1 amend the 8th bullet by adding to the end – “in the Victoria boardroom”.

By general consent, the minutes were adopted as amended.

4. FOLLOW UP ACTION LIST AND UPDATES

4.1 Follow Up Action List/Director/CAO Updates

Staff provided updates on their Follow Up Action List items and gave verbal updates on projects, staffing changes and current activities.

4.1.1 Update on Key Initiatives 2021 – Briefing

Chief Administrative Office (CAO) Hotsenpiller presented the briefing for information. Discussion followed.

By general consent, item 5. Delegations was addressed next.

5. DELEGATIONS

5.1 Denman Trustee Busheikin re: Planning Services in the Northern Region

At 10:10 a.m., Denman Island Trustee Busheikin spoke to the written presentation as contained in agenda package.

Discussion followed.

The meeting recessed for a break at 10:35 a.m. and reconvened at 10:45 a.m.

Chair Luckham continued with unfinished business items 4.2 and 4.3.

4.2 Local Trust Committee Chair Updates

Executive Committee members provided verbal updates on recently attending meetings and activities in their roles as local trust committee chairs.

4.3 Islands Trust Conservancy Liaison Update

Vice Chair Fast noted that Acting Manager Kate Emmings has been announced as the Manager of Islands Trust Conservancy.

6. BYLAWS FOR APPROVAL CONSIDERATION

6.1 Bowen Island Municipality Bylaw No. 528 (LUB amendment)

Acting Director of Local Planning Services Cermack spoke to the bylaw amendments which include technical updates and housekeeping items.

Executive Committee discussed the referral of bylaws to First Nations.

EC-2021-001

It was Moved and Seconded,

THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 528 cited as "Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 528, 2020" is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

EC-2021-002

It was Moved and Seconded,

The Executive Committee, in replying to Bowen Municipal Council, recommend that they refer this and all bylaws to the appropriate First Nations in their area.

CARRIED

6.2 Gabriola Island LTC Bylaw No. 306 (OCP amendment)

Vice Chair Rogers spoke to the Official Community Plan (OCP) amendments which would amend the land use designation of the subject lots to Multi-dwelling Affordable Housing.

EC-2021-003

It was Moved and Seconded,

That the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 306, cited as "Gabriola Island Official Community Plan (Gabriola) Bylaw, 1997, Amendment No. 1, 2020", in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

6.3 Gabriola Island LTC Bylaw No. 307 (LUB amendment)

Vice Chair Rogers spoke to the Land Use Bylaw (LUB) amendment and the issue of water associated with this application.

EC-2021-004

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 307, cited as “Gabriola Island Land Use Bylaw, 1999, Amendment No. 1, 2020”, in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

7. TRUST COUNCIL MEETINGS

7.1 Executive

7.1.1 December Trust Council draft minutes

Received for information.

7.2 Local Planning Services - None

7.3 Administrative Services - None

7.4 Trust Area Services - None

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated

8.1.1 Executive - None

8.1.2 Trust Area Services - None

8.1.2.1 Submission to the Federal Aquaculture Act Consultations – RFD

Director of Trust Area Services (DTAS) Frater spoke to the request for decision.

By general consent, Executive Committee request that a paragraph be added to the submission about the jurisdiction over water that Islands Trust has.

EC-2021-005

It was Moved and Seconded,

That the Executive Committee request the Chair to send a submission to the Federal Aquaculture Act consultation as amended.

CARRIED

8.1.2.2 Website Update - Verbal Briefing

Director of Trust Area Services gave a verbal update on the website project and showed Executive Committee the website in its development stage.

8.1.3 Local Planning Services - None

8.1.4 Administrative Services - None

8.2 **Executive Committee Initiated** - None

8.2.1 Executive - None

8.2.2 Trust Area Services - None

8.2.3 Local Planning Services - None

8.2.4 Administrative Services - None

9. **NEW BUSINESS**

9.1 **Executive/Trust Council** - None

9.2 **Trust Area Services**

The meeting recessed for lunch at 12:10 p.m. and reconvened at 12:40 p.m.

9.2.1 AVICC/UBCM Resolution Selection – RFD

Director of Trust Area Services (DTAS) Frater spoke this annual item and the request for decision (RFD).

Discussion followed on the options presented in the RFD.

EC-2021-006

It was Moved and Seconded,

That the Executive Committee direct staff to draft a resolution and backgrounder on “permit and public hearing notification to be provided electronically” for submission to the Association of Vancouver Island and Coastal Communities 2021 convention for Executive Committee’s consideration in February 2021.

CARRIED

9.2.2 LTC Chairs Report on Local Advocacy Topics

Local Trust Committee Chairs gave verbal updates on local trust area advocacy items.

Vice Chair Rogers spoke to provincial funding which will help the Regional District of Nanaimo create a poverty reduction strategy which includes Gabriola Island.

9.3 Local Planning Services - None

9.4 Administrative Services - None

10. CLOSED MEETING - None

11. RISE AND REPORT DECISIONS FROM CLOSED MEETING - None

12. CORRESPONDENCE

12.1 FLNRORD ADM response re: Develop BC Coastal Strategy dated Jan 5, 2021

EC-2021-007

It was Moved and Seconded,

That the Forests, Lands, Natural Resource Operations & Rural Development (FLNRORD) Assistant Deputy Minister (ADM) response regarding Develop BC Coastal Strategy dated Jan 5, 2021 correspondence be forwarded to trustees for information.

CARRIED

12.2 Ombudsperson Quarterly Report: July 1- Sept 30, 2020 dated Nov 30, 2020

EC-2021-008

It was Moved and Seconded,

That Executive Committee ask staff to circulate the report Ombudsperson Quarterly Report: July 1- Sept 30, 2020 dated Nov 30, 2020 to trustees for information.

CARRIED

12.3 Support letter for BC Ferries Electrification

EC-2021-009

It was Moved and Seconded,

That Executive Committee request staff to respond with a letter of support to BC Ferries regarding their request for support of electrification of the fleet that is consistent with the Islands Trust Reconciliation Declaration and our Climate Change Emergency Declaration.

CARRIED

13. WORK PROGRAM

13.1 Review and amendment of current work program

Received for information.

14. NEXT MEETING

The next Executive Committee meeting is scheduled for February 3, 2021.

15. ADJOURNMENT

By general consent, the meeting was adjourned at 1:20 p.m.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder



Follow Up Action Report

Executive Committee

Chief Administrative Officer

Activity	Responsibility	Dates	Status
1 Discuss with the province and report to Trust Council at the December Trust Council meeting on a process to identify potential governance and/or operational change that could be adopted in order to improve the delivery and integration of all the types of services that are delivered to the Islands Trust Area. By general consent, at its Dec 16, 2020 meeting, Executive Committee put this item on hold pending review by Trust Programs Committee.	Russ Hotsenpiller	Meeting: 12-Sep-2017 Target: 05-Dec-2017	In Progress
2 THAT Executive Committee direct that staff develop draft policy regarding the provision of electronic meetings for application by Trust Council and Committees for when the Provincial State of Emergency is concluded.	Carmen Thiel Russ Hotsenpiller	Meeting: 30-Sep-2020 Target: 24-Feb-2021	In Progress
3 That the report Potential legislative and procedure change by the Islands Trust in relation to forest protection - Briefing be brought to a future Executive Committee meeting for next steps.	Russ Hotsenpiller	Meeting: 18-Nov-2020 Target: 03-Feb-2021	In Progress
4 Chief Administrative Officer to provide a report on updates to the Strategic Plan for the remainder of the term.	Russ Hotsenpiller	Meeting: 16-Dec-2020 Target: 03-Feb-2021	Completed

Director, Administrative Services

Activity	Responsibility	Dates	Status
----------	----------------	-------	--------

Follow Up Action Report

Executive Committee

Director, Administrative Services

Activity	Responsibility	Dates	Status
1 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed "overspends" for any particular budget item.	Carmen Thiel Julia Mobbs	Meeting: 21-Oct-2020	In Progress

Director, Local Planning Services

Activity	Responsibility	Dates	Status
1 The Executive Committee, in replying to Bowen Municipal Council, recommend that they refer this and all bylaws to the appropriate First Nations in their area.	David Marlor	Meeting: 13-Jan-2021 Target: 15-Jan-2021	Completed
2 That the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 306, cited as "Gabriola Island Official Community Plan (Gabriola) Bylaw, 1997, Amendment No. 1, 2020", in accordance with Section 27 of the Islands Trust Act.	David Marlor	Meeting: 13-Jan-2021 Target: 15-Jan-2021	Completed
3 THAT the Islands Trust Executive Committee approve Gabriola Island Local Trust Committee Bylaw No. 307, cited as "Gabriola Island Land Use Bylaw, 1999, Amendment No. 1, 2020", in accordance with Section 27 of the Islands Trust Act.	David Marlor	Meeting: 13-Jan-2021 Target: 15-Jan-2021	Completed

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
1 Investigate options for local trust committees with respect to being notified of aquaculture and mariculture license changes including changes in species in its negotiation of protocol agreements with the province.	Clare Frater	Meeting: 30-Jan-2019 Target: 31-Mar-2020	In Progress
2 That staff be requested to draft a letter to BIM Council encouraging them to engage with First Nations consistent with the Islands Trust reconciliation declaration.	Clare Frater	Meeting: 02-Oct-2019 Target: 31-Mar-2021	In Progress
3 Authorize a grant of \$4,500 (from History and Heritage Grants) to Drama Camp Productions in support of the application to host screenings of the movie Dust n Bones and reconciliation discussions on Hornby, Denman and Gabriola Islands, subject to support of local trustees and affected local trust committees. Screening on HOLD due to COVID.	Clare Frater	Meeting: 26-Feb-2020 Target: 31-Mar-2021	In Progress
4 That staff redirect funding approved by resolution EC-2020-032 from its February 26th business meeting for Hornby Island under the History and Heritage grant application, be allocated to a Dust n Bones screening event on Salt Spring Island. On HOLD due to COVID.	Clare Frater	Meeting: 10-Mar-2020 Target: 31-Mar-2021	In Progress



Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
5 That Trust Council request that the Executive Committee support Bowen Island Municipality in its efforts to oppose recreational use of motorized vehicles on Mount Gardner Crown land, subject to consultation with First Nations.	Clare Frater	Meeting: 17-Jun-2020 Target: 31-Mar-2021	In Progress
6 The Executive Committee request staff to provide a Learning at Home series on the Murdered and Missing Indigenous Women and Girls Calls for Justice.	Clare Frater	Meeting: 05-Aug-2020 Target: 31-Mar-2021	In Progress
7 That Executive Committee request Director of Trust Area Services Frater invite the Coast Guard to make a presentation at Trust Council or, an education session to be arranged regarding oil spill response planning.	Clare Frater	Meeting: 30-Sep-2020 Target: 05-Feb-2021	In Progress
8 3. Executive Committee request that the Trust Programs Committee consider the Missing and Murdered Indigenous Women and Girls Calls for Justice when developing draft amendments to the Policy Statement.	Clare Frater	Meeting: 21-Oct-2020 Target: 31-Mar-2020	In Progress
9 Chair write letters introducing the Islands Trust to new elected Islands Trust Area Members of the Legislative Assembly, and to relevant new ministers.	Clare Frater	Meeting: 18-Nov-2020 Target: 13-Jan-2021	Completed
10 That the Executive Committee request the Chair to send a submission to the Federal Aquaculture Act consultation as amended.	Clare Frater	Meeting: 13-Jan-2021 Target: 14-Jan-2021	Completed

Follow Up Action Report

Executive Committee

Director, Trust Area Services

Activity	Responsibility	Dates	Status
11 That the Executive Committee direct staff to draft a resolution and backgrounder on "permit and public hearing notification to be provided electronically" for submission to the Association of Vancouver Island and Coastal Communities 2021 convention for Executive Committee's consideration in February 2021.	Clare Frater	Meeting: 13-Jan-2021 Target: 26-Feb-2021	In Progress
12 That Executive Committee request staff to respond with a letter of support to BC Ferries regarding their request for support of electrification of the fleet that is consistent with the Islands Trust Reconciliation Declaration and our Climate Change Emergency Declaration.	Clare Frater	Meeting: 13-Jan-2021 Target: 19-Jan-2021	Completed

Legislative Services Manager

Activity	Responsibility	Dates	Status
1 THAT Executive Committee direct that staff develop draft policy regarding the provision of electronic meetings for application by Trust Council and Committees for when the Provincial State of Emergency is concluded.	Carmen Thiel Russ Hotsenpiller	Meeting: 30-Sep-2020 Target: 24-Feb-2021	In Progress
2 That Executive Committee request, as the legal services policies are reviewed that parts B and D of the September 30, 2020 memorandum be taken into consideration.	Carmen Thiel	Meeting: 30-Sep-2020 Target: 16-Dec-2020	In Progress

Follow Up Action Report

Executive Committee

Legislative Services Manager

Activity	Responsibility	Dates	Status
3 Review Islands Trust Policy 6.5.2 as a whole and specifically make recommendations to amend the policy to ensure the policy is clear in regards to the process and decision making authority related to proposed "overspends" for any particular budget item.	Carmen Thiel Julia Mobbs	Meeting: 21-Oct-2020	In Progress



Islands Trust

REQUEST FOR DECISION

LOCAL TRUST COMMITTEE BYLAW SUBMISSION

File No.: MA-6500-20-2019 Technical
Review

DATE OF MEETING: February 3, 2021
TO: Islands Trust Executive Committee
FROM: Narissa Chadwick, Island Planner
SUBJECT: Mayne Island Local Trust Committee – Bylaw 180

RECOMMENDATION

1. **THAT the Islands Trust Executive Committee approve Mayne Island Local Trust Committee Bylaw No. 180, cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No.1, 2020” in accordance with Section 27 of the *Islands Trust Act*.**

DIRECTORS COMMENTS

Mayne Island Local Trust Committee has referred Bylaw No.180 to the Executive Committee for approval under Section 27 of the *Islands Trust Act*. Staff recommends that the Executive Committee approve the bylaw as it is not contrary to or at variance to the Islands Trust Policy Statement.

IMPLICATIONS OF RECOMMENDATION

Organizational

As this bylaw is related to minor amendments there is no organizational impact.

Financial

There is no financial impact resulting from the approval of this bylaw.

Policy

This bylaw complies with Islands Trust policies.

Implementation/Communications

Communication to Mayne Island Local Trust Committee regarding the Executive Committee decision by February 22, 2021 .

Other

None

PURPOSE

Mayne Island Local Trust Committee Bylaw No. 180, cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No.1, 2020” in accordance with Section 27 of the *Islands Trust Act* (Attachment 6) is a technical amendment to the Land Use Bylaw. It includes minor amendments with respect to: certain definitions; erroneous cross-references; typographical errors; unclear wording; and outdated references. It also changes the zoning of the Mayne Islands Resort Dock to correspond to the use currently permitted by temporary use permit and includes a regulation addressing derelict vehicles.

BACKGROUND

Mayne Island Local Trust Committee Bylaw No. 180

At the September 30, 2019 meeting the LTC reviewed minor amendments to the LUB and gave direction to staff to prepare a draft amending bylaw.

The draft bylaw was read for the first time at the June 29, 2020 LTC meeting. At this meeting it was determined that the draft bylaw was not contrary or at variance with the Islands Trust Policy Statement. It was given second reading at the July 27, 2020 LTC meeting. Before third reading a regulation related to derelict vehicles was added to the bylaw. The bylaw was read for a third time at the October 26, 2020 LTC meeting.

Issues Relating To Provincial Interest

The bylaw was referred to the Ministry of Forests Lands and Natural Resource Operations. No response was received.

Issues Relating To First Nation Interest

Following Executive Committee request, the bylaw was referred to First Nations. Those responding identified that their interests were unaffected.

Issues Relating To Resources and Enforcement

The addition of a regulation related to derelict vehicles may lead to enforcement interest thereby impacting enforcement resources.

Public Comments

Public comments to the Executive Committee related to this bylaw have not been received.

Staff Comments

The Executive is requested to approve Mayne Island Local Trust Committee Bylaw No. 180, cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No.1, 2020” in accordance with Section 27 of the Islands Trust Act.

Staff recommend the Executive approve Bylaw 180 as it is not contrary to or at variance with the Islands Trust Policy Statement.

KEY ISSUES/CONCEPTS

- Amending certain definitions; erroneous cross-references; typographical errors; unclear wording; and outdated references
- Changes the zoning of the Mayne Islands Resort Dock to correspond to the use currently permitted by temporary use permit
- Adding a regulation addressing derelict vehicles

RELEVANT POLICY

- Section 27 of the *Islands Trust Act*
- Islands Trust Policy Statement Directive Policies
- Islands Trust Policy 1.3.i [Policy Statement Implementation Policy]

ALTERNATIVE

1. Determine that the bylaw is contrary to the Islands Trust Policy Statement:

THAT the Executive Committee request that staff advise Mayne Island Local Trust Committee in writing that the Executive Committee considers that Bylaw No. 180, cited as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No.1, 2020” is contrary to or at variance with the Islands Trust Policy Statement for [INSERT REASONS], and advise the Mayne Island Local Trust Committee on steps needed to address the specified issues.

Submitted By:	Narissa Chadwick RPP, Island Planner	January 27, 2021
Concurrence:	David Marlor, Director of Planning	January 28, 2021

ATTACHMENTS

1. EC Submission Cover
2. Bylaw Referrals Response Report
3. Islands Trust Policy Statement Directives Only Checklist
4. EC Policy General Checklist
5. Bylaw No. 180
6. First Nations follow-up Tracking



Local Trust Committee Bylaws
Submission for Executive committee Approval

Local Trust Committee: Mayne Island Local Trust Committee

Bylaw No.: MA-180

Bylaw Type: Land Use Bylaw

Date of resolution referring bylaw to Executive Committee: 26-Oct-2020

- ☒ Bylaw Submission Checklist attached
- ☒ Policy Statement Checklist attached*
* not required for administrative bylaws
- ☒ Summary of Bylaw Intent Attached

Received by Islands Trust Secretary:

Signature: _____
Secretary

Date: _____

Deadline for Executive Committee decision (one month after receipt by Secretary as determined pursuant to the Interpretation Act*): _____

Date bylaw will appear on Executive Committee agenda: _____

- *a month means "a period calculated from a day in one month to a day numerically corresponding to that day in the following month, less one day"*
- *In the calculation of time expressed as clear days, weeks, months or years, or as "at least" or "not less than" a number of days, weeks, months, or years, the first and last*

Distribution: Executive Committee

Director, LPS

Local Trust Committee

Planner

Planning Clerk

Referrals: Bylaw MA-180

Agency	Sent	Received
Capital Regional District - All Referrals Christine Condon 625 Fisgard Street: Referrals Coordinator <i>Comment:</i> Comments too large to paste in the database, see attached.	16-Jul-2020 14-Aug-2020	12-Aug-2020 10-Sep-2020
Cowichan Tribes <i>Chief and Council:</i> Candace Charlie <i>Comment:</i> FN Referral Coordinator responded: Due to capacity issues, they did not have the time to fully engage on the referral based on time constraints.	18-Dec-2020	29-Jan-2021
Galiano Island Local Trust Committee 200 - 1627 Fort Street: Jas Chonk <i>Comment:</i> Interests Unaffected by Bylaw.	17-Jul-2020	08-Sep-2020
Halalt First Nation 7973 Chemainus Rd: Raven August <i>Comment:</i> FN Coordinator responded with: no comments on the bylaw referral.	18-Dec-2020	
Lake Cowichan First Nation 313B Deer Road: Carole Livingstone <i>Comment:</i> No Comment Received	18-Dec-2020	
Lyackson First Nation 7973A Chemainus Road: Linda Aidnell <i>Comment:</i> No Comment Received	18-Dec-2020	
Malahat First Nation 110 Thunder Road, RR4: Heather Adams <i>Comment:</i> FN Coordinator responded: no comments at this time.	18-Dec-2020	14-Jan-2021
Mayne Island Parks and Recreation Commission 610 Waugh Road: Debra Bell <i>Comment:</i> The comments of the Mayne Island Parks and Recreation Commission are as follows: 1. The proposed wording of the bylaw does not take into consideration the size of the park and therefore there may be situations where land requires supporting uses such as a parking lot or driveway in order to access the hiking and walking trails. 2. One option is to provide for parking and/or a driveway and/or a vault toilet pro-rata based on the size of the land. 3. Individuals with mobility issues may be prevented from visiting a "Park, passive recreation" if there is no driveway or parking for access. 4. In an emergency situation, safety and time of response may be severely compromised if there is no driveway or parking, particularly in the case of a large park. 5. There should be consistency between the definition "Park, passive recreation" and future references to "passive recreation park".	17-Jul-2020	03-Sep-2020
Ministry of Forests, Lands, Natural Resource Operations and Rural Develo - Crown Lands and Resources 1080-A Labieux Road: Mark Harvey	17-Jul-2020	

Referrals: Bylaw MA-180

Agency	Sent	Received
North Pender Island Local Trust Committee <i>Islands Trust:</i> Laura Patrick <i>Comment:</i> Interests Unaffected by Bylaw	17-Jul-2020	30-Jul-2020
Pauquachin First Nation <i>9010 West Saanich Road:</i> Darlene Henry <i>Comment:</i> No Comment Received	18-Dec-2020	
Penelakut Tribe <i>Box 360:</i> Denise James <i>Comment:</i> No Comment Received	18-Dec-2020	
Saturna Island Local Trust Committee <i>200 - 1627 Fort Street:</i> Laura Patrick <i>Comment:</i> No Comments Received.	17-Jul-2020	
Semiahmoo First Nation <i>16049 Beach Rd:</i> Chief & Council <i>Comment:</i> No Comment Received	18-Dec-2020	
Tsartlip First Nation <i>PO Box 70:</i> Karen Harry <i>Comment:</i> No Comment Received	18-Dec-2020	
Tsawout First Nation <i>Box 121:</i> Cathy Webster <i>Comment:</i> FN Lands Officer responded with: Tsawout FN has no immediate concerns with the bylaw referral.	18-Dec-2020	15-Jan-2021
Tsawwassen First Nation <i>1926 Tsawwassen Drive:</i> Victoria Williams <i>Comment:</i> No Comment Received	18-Dec-2020	
Tseycum First Nation <i>1210 Totem Lane:</i> Chief Tanya Jimmy <i>Comment:</i> No Comment Received	18-Dec-2020	

CRD Staff Referral Response Form

Referral No.: Islands Trust Mayne Island Amendment 180 to Bylaw 146,2008

	Interests Unaffected	Approval recommended for reasons outlined	Approval recommended subject to conditions	Approval <i>not</i> recommended due to reasons outlined	Comments
Executive Services	☐	☐	☐	☐	
Finance & Technology	☐	☐	☐	☐	
Integrated Water Services	☐	☐	☐	☐	
Legislative Services	☐	☐	☐	☐	
Parks & Environmental Services	☐	☐	☒	☐	CRD Regional Parks has the following comments on this referral regarding updates to the Mayne Island Land Use Bylaw. The mandate of the CRD Regional Parks Division is to provide and manage a system of regional parks throughout the Capital Region that provides natural area conservation and compatible recreation. Regional Parks are also intended as regional destinations and benefit the region as a whole. Regional park land acquisitions are generally undertaken through the CRD Land Acquisition Fund, which is funded through local government property taxes throughout the CRD. This was the case in the acquisition of St. John Point Regional park in 2017 and the park’s establishment was supported by Islands Trust at that time. In November 2019, the CRD Board approved management plans for the two regional parks on Mayne Island (Mount Parke Regional Park and St. John Point Regional Park), following a year-long public planning process. The Local Trust Committee provided input into the development of these management plans. In the St. John Point Regional Park management plan (item 10 on page 20), it was noted that the CRD would request that the Mayne Island Local Trust Committee update the zoning of the property, to park, when it undertakes a comprehensive or administrative zoning bylaw update. The current land use zoning on St. John Point Regional Park is “Rural” and “Agricultural”, neither of which accurately reflect the purpose of the regional park. In a January 2020 letter, the CRD made this request for a zoning

CRD Staff Referral Response Form

				change. The proposed Bylaw 180, to amend the Mayne Island Land Use Bylaw No 146, 2008, is the type of comprehensive/administrative update the CRD expected would cover such a zoning update noted in the park management plan and requested in the January 2020 letter. At this time, the CRD requests that the Mayne Island Local Trust Committee amend proposed Bylaw 180 to include rezoning the St. John Point Regional Park to “Park”. Further, with respect to the proposed Bylaw 180 amendments to the provisions relating to passive parks that are permitted in any zone, the CRD has the following comments: The proposed “Park, passive recreation” definition change in Bylaw 180 (subsection 2.6) to “each park limited to hiking and walking trails and signs not exceeding 1 square metre each” excessively limits the provision of basic infrastructure required for a public park, particularly a regional park that serves visitors from both on- and off-island. CRD Regional Parks supports the idea that visitor activities be restricted to passive uses such as hiking and walking trails rather than active uses such as ball fields or bike parks, but a provision for basic facilities for public awareness of the park (park sign, information kiosk), for visitor safety (e.g. off-street parking for bikes and vehicles, managing users in hazardous areas) and for visitor comfort (e.g. a toilet facility) should be permitted. The number of parking spaces should be tied to the size of the park and number of park road access points. By not allowing on-site parking the Local Trust Committee pushes park visitors and their vehicles onto local roads, which often have limited or no shoulder space available for parking or walking. Through the management planning process for St. John Point Regional Park, CRD heard that the existing 7 temporary parking spaces provided inadequate parking capacity. The management plan proposes a parking lot for the regional park that will address the expected increase in visitation over the next 15 years (Item 4 on page 18; 20 spaces). Recognizing that St. John Point Regional Park is currently a passive park within Rural and Agricultural zones, the CRD has proposed a phased-in approach for parking, starting with 1 Accessible spot and 12 standard spots and expanding over time with up to 7 additional spots as and when needed in the future. The parking location is within the existing disturbed area of the park where former landowner infrastructure existed to minimize impact to the conservation values the park was established to protect. The CRD believes that this is a reasonable way to manage parking at this 26 hectare park. In addition, as noted above, to inform the public of the access point for the park a park sign is proposed, and to address visitor needs and awareness of park rules, a toilet, standard park information kiosk, and wayfinding signs are to be provided. These too are proposed within the access hub/previously disturbed footprint on-site. As well, the proposed “Park, passive recreation” definition of signs not exceeding 1 square metre prevents using a standard information kiosks at park entrance areas. Information kiosks facilitate providing interpretive information about the park’s natural and historic values (such as First Nations and Japanese history and their connections to the park lands on Mayne Island), a map for orientation to the site, and park regulations (such as no camping, no fires) in one consolidated location. Finally, CRD Regional Parks requests that the Mayne Island Land Trust Committee’s requirements for passive recreation parks be compatible with the regional conservation area classification wording, as follows: The conservation area classification “is used to protect regionally significant natural areas that contain sensitive and threatened ecosystems. Outdoor activities will be permitted in a regional conservation area provided they have minimal impact on the natural environment. In most cases, the main activity will be hiking and generally only basic facilities will be provided, such as parking, toilets, trails, and signage.” The St. John Point Management Plan can be accessed here: https://www.crd.bc.ca/docs/default-source/parks-pdf/st-john-point-management-plan.pdf Thank you for the opportunity to comment. Doug Carmichael Capital Regional District T: 250.360.3322
--	--	--	--	---

CRD Staff Referral Response Form

Planning & Protective Services	☐	☐	☐	☐	
-----------------------------------	--------------------------	--------------------------	--------------------------	--------------------------	--

CRD Staff Referral Response Form

Referral No.: Bylaw 180 Further Amendment of Land Use Bylaw no. 146,2008 Mayne Island

	Interests Unaffected	Approval recommended for reasons outlined	Approval recommended subject to conditions	Approval <i>not</i> recommended due to reasons outlined	Comments
Executive Services	☐	☐	☐	☐	
Finance & Technology	☐	☐	☐	☐	
Integrated Water Services	☐	☐	☐	☐	
Legislative Services	☐	☐	☐	☐	
Parks & Environmental Services	☐	☐	☐	☒	CRD Regional Parks has the following comments on the latest amendments to Bylaw No. 180 (2nd Reading). These comments build on a previous reply to this same bylaw in August 2020. The most recent amendment wording defines Park, passive recreation as having “no other uses including driveways and parking lots”. As Regional Parks are regional destinations to benefit the region as a whole, the proposed amendment limits the ability for them to be experienced by all residents of the Capital Regional District. CRD Regional Parks supports the idea that visitor activities be restricted to passive uses such as hiking and walking trails rather than active uses such as ball fields or bike parks, but a provision for basic facilities for public awareness of the park (park sign, information kiosk), for visitor safety (e.g. off-street parking for bikes and vehicles, managing users in hazardous areas) and for visitor comfort (e.g. a toilet facility, benches) should be permitted. By not allowing on-site parking the Local Trust Committee pushes park visitors and their vehicles onto local roads, which often have limited or no shoulder space available for parking or walking. By not allowing driveways and parking opportunities, the Local Trust Committee makes it more difficult to address emergencies due to inadequate access to address potential fire or medical situations and increases challenges for operational staff to access and conduct day-to-day park management. As well, individuals with mobility issues may be limited in accessing the park if there is no driveway or parking access permitted. For these reasons, CRD Regional Parks does not support this amendment.

CRD Staff Referral Response Form

					CRD Regional Parks wants to ensure that this amendment, should it be approved, will have no implications on existing parking areas, driveways, access roads, and/or other infrastructure (e.g., garages, buildings), or on-going restoration activities in passive recreation parks. Often lands acquired by park agencies have existing infrastructure and existing developed areas onsite at the time of acquisition, and which are considered in the value of the land at the time of acquisition. Also, based on the underlying zoning of the lands, some development on the land is acceptable within that zoning. Park agencies also often begin to restore lands or take action to protect the natural values for which the park has been acquired. If this amendment is made by the Local Trust Committee, these should be automatically grandfathered in/permitted to continue. As stated in our past submission, the mandate of the CRD Regional Parks Division is to provide and manage a system of regional parks throughout the Capital Region that provides natural area conservation and compatible recreation. Regional park land acquisitions are generally undertaken through the CRD Land Acquisition Fund, which is funded through local government property taxes throughout the CRD. This was the case in the acquisition of St. John Point Regional park in 2017 and the park’s establishment was supported by Islands Trust. As the proposed amendment limits uses and facilities to nothing beyond hiking/walking trails and signs under 1 square metre (and specifically excludes driveways and parking lots), this curtails regional parks under a passive park designation from being experienced by all CRD residents from a comfort, accessibility, and safety perspective and curtails Regional Parks in undertaken its conservation mandate. Further, by restricting use and facilities to this degree, acquiring additional lands for regional park expansions or additional regional parks becomes considerably less desirable from a regional perspective since adequate base facilities for use and park operational needs would not be allowed. Also noted in previous comments, the current land use zoning on St. John Point Regional Park, “Rural” and “Agricultural”, does not accurately reflect the intent and purpose of the regional park. In a January 2020 letter, the CRD made this request for a zoning change to Community and Regional Park (P). The proposed Bylaw No. 180, to amend the Mayne Island Land Use Bylaw No 146, 2008, is the type of comprehensive/administrative update the CRD expected would cover such a zoning update noted in the park management plan and requested in the January 2020 letter. At this time, the CRD reiterates its request that the Mayne Island Local Trust Committee amend proposed Bylaw 180 to include rezoning the St. John Point Regional Park to reflect this property as a regional park with a conservation area classification, in line with the intent identified in both the Capital Regional Districts’ Regional Park Strategic Plan 20122021 and the approved St. John Point Regional Park management plan (2019). Thank you for the opportunity to comment. Doug Carmichael GIS Technologist Regional Parks Capital Regional District 490 Atkins Rd, Victoria, BC V9B 2Z8 T: 250.360.3322 F : 250.478.5416
Planning & Protective Services	☐	☐	☐	☐	



Islands Trust

ISLANDS TRUST POLICY STATEMENT DIRECTIVES ONLY CHECKLIST

File No.: MA-6500-20-2019

File Name: Mayne Islands LUB Technical
Review

PURPOSE

To provide staff with the Directives Only Checklist to highlight issues addressed in staff reports and as a means to ensure Local Trust Committees address certain matters in their official community plans and regulatory bylaws, Island Municipalities address certain matters in their official community plans, and to reference any relevant sections of the Policy Statement.

POLICY STATEMENT

The Policy Statement is comprised of several parts. Parts I and II outline the purpose, the Islands Trust object, and Council's guiding principles. Parts III, IV and V contain the goals and policies relevant to ecosystem preservation and protection, stewardship of resources and sustainable communities.

There are three different kinds of policies within the Policy Statement as follows:

- Commitments of Trust Council which are statements about Council's position or philosophy on various matters;
- Recommendations of Council to other government agencies, non-government organizations, property owners, residents and visitors; and
- Directive Policies which direct Local Trust Committees and Island Municipalities to address certain matters.

DIRECTIVES ONLY CHECKLIST

The Policy Statement Directives Only Checklist is based on the directive policies from the Policy Statement (Consolidated April 2003) which require Local Trust Committees to address certain matters in their official community plans and regulatory bylaws and Island Municipalities to address certain a matters in their official community plans in a way that implements the policy of Trust Council.

Staff will use the Policy Statement Checklist (Directives Only) to review Local Trust Committee and Island Municipality bylaw amendment applications and proposals to ensure consistency with the Policy Statement. Staff will add the appropriate symbol to the table as follows:

- ✓ if the bylaw is consistent with the policy from the Policy Statement, or
- ✗ if the bylaw is inconsistent (contrary or at variance) with a policy from the Policy Statement, or
- N/A if the policy is not applicable.

PART III: POLICIES FOR ECOSYSTEM PRESERVATION AND PROTECTION

CONSISTENT	No.	DIRECTIVE POLICY
	3.1	Ecosystems
N/A	3.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and protection of the environmentally sensitive areas and significant natural sites, features and landforms in their planning area.
N/A	3.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning, establishment, and maintenance of a network of protected areas that preserve the representative ecosystems of their planning area and maintain their ecological integrity.
N/A	3.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the regulation of land use and development to restrict emissions to land, air and water to levels not harmful to humans or other species.
	3.2	Forest Ecosystems
N/A	3.2.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of unfragmented forest ecosystems within their local planning areas from potentially adverse impacts of growth, development, and land-use.
	3.3	Freshwater and Wetland Ecosystems and Riparian Zones
N/A	3.3.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.
	3.4	Coastal and Marine Ecosystems
N/A	3.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of sensitive coastal areas.
N/A	3.4.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for and regulation of development in coastal regions to protect natural coastal processes.

PART IV: POLICIES FOR THE STEWARDSHIP OF RESOURCES

CONSISTENT	No.	DIRECTIVE POLICY
	4.1	Agricultural Land
N/A	4.1.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and preservation of agricultural land for current and future use.
N/A	4.1.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation, protection, and encouragement of farming, the sustainability of farming, and the relationship of farming to other land uses.
N/A	4.1.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of adjacent properties to minimize any adverse affects on agricultural land.
N/A	4.1.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the design of road systems and servicing corridors to avoid agricultural lands unless the need for roads outweighs agricultural considerations, in which case appropriate mitigation measures shall be required to derive a net benefit to agriculture.
N/A	4.1.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address land uses and activities that support the economic viability of farms without compromising the agriculture capability of agricultural land.
N/A	4.1.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the use of Crown lands for agricultural leases.
	4.2	Forests
N/A	4.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the need to protect the ecological integrity on a scale of forest stands and landscapes.
N/A	4.2.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the retention of large land holdings and parcel sizes for sustainable forestry use, and the location and construction of roads, and utility and communication corridors to minimize the fragmentation of forests.
N/A	4.2.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of forest ecosystem reserves where no extraction will take place to ensure the preservation of native biological diversity.
	4.3	Wildlife and Vegetation

	4.4	Freshwater Resources
N/A	4.4.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater, water quality is maintained, and existing, anticipated and seasonal demands for water are considered and allowed for.
N/A	4.4.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses
	4.5	Coastal Areas and Marine Shorelands
N/A	4.5.8	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the needs and locations for marine dependent land uses.
N/A	4.5.9	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the compatibility of the location, size and nature of marinas with the ecosystems and character of their local planning areas.
N/A	4.5.10	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location of buildings and structures so as to protect public access to, from and along the marine shoreline and minimize impacts on sensitive coastal environments.
N/A	4.5.11	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address opportunities for the sharing of facilities such as docks, wharves, floats, jetties, boat houses, board walks and causeways.
	4.6	Soils and Other Resources
N/A	4.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of productive soils.

PART V: POLICIES FOR SUSTAINABLE COMMUNITIES

CONSISTENT	NO.	DIRECTIVE POLICY
	5.1	Aesthetic Qualities
N/A	5.1.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the protection of views, scenic areas and distinctive features contributing to the overall visual quality and scenic value of the Trust Area.
	5.2	Growth and Development
N/A	5.2.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address policies related to the aesthetic, environmental and social impacts of development.
N/A	5.2.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address any potential growth rate and strategies for growth management that ensure that land use is compatible with preservation and protection of the environment, natural amenities, resources and community character.
N/A	5.2.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address means for achieving efficient use of the land base without exceeding any density limits defined in their official community plans.
N/A	5.2.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of areas hazardous to development, including areas subject to flooding, erosion or slope instability, and strategies to direct development away from such hazards.
	5.3	Transportation and Utilities
N/A	5.3.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of a classification system of rural roadways, including scenic or heritage road designations, in recognition of the object of the Islands Trust.
N/A	5.3.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the impacts of road location, design, construction and systems.
N/A	5.3.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the designation of areas for the landing of emergency helicopters.
N/A	5.3.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the development of land use patterns that encourage establishment of bicycle paths and other local and inter-community transportation systems that reduce dependency on private automobile use.
	5.4	Disposal of Waste
N/A	5.4.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of acceptable locations for the disposal of solid waste.
	5.5	Recreation

N/A	5.5.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the prohibition of destination gaming facilities such as casinos and commercial bingo halls.
N/A	5.5.4	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the location and type of recreational facilities so as not to degrade environmentally sensitive areas, and the designation of locations for marinas, boat launches, docks and anchorages so as not to degrade sensitive marine or coastal areas.
N/A	5.5.5	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification of sites providing safe public access to beaches, the identification and designation of areas of recreational significance, and the designation of locations for community and public boat launches, docks and anchorages.
N/A	5.5.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification and designation of areas for low impact recreational activities and discourage facilities and opportunities for high impact recreational activities.
N/A	5.5.7	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the planning for bicycle, pedestrian and equestrian trail systems.
	5.6	Cultural and Natural Heritage
N/A	5.6.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the identification, protection, preservation and enhancement of local heritage.
N/A	5.6.3	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address the preservation and protection of the heritage value and character of historic coastal settlement patterns and remains.
	5.7	Economic Opportunities
N/A	5.7.2	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address economic opportunities that are compatible with conservation of resources and protection of community character.
	5.8	Health and Well-being
N/A	5.8.6	Local Trust Committees and Island Municipalities shall, in their official community plans and regulatory bylaws, address their community's current and projected housing requirements and the long-term needs for educational, institutional, community and health-related facilities and services, as well as the cultural and recreational facilities and services.

	POLICY STATEMENT COMPLIANCE
✓	<i>In compliance with Trust Policy</i>
	<i>Not in compliance with Trust Policy for the following reasons:</i>

Executive Committee

Policy Checklist

Checklist Key:

Consistent	The bylaw is consistent with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Contrary	The bylaw is inconsistent (contrary or at variance) with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv
Not-Applicable	The policy is not applicable with the Islands Trust Policy Manual Chapter 2, Section 4, Subsection iv .

Executive Committee Legislative Role Policy (2.4)

Consistent	i	Bylaw is consistent with the object of the Trust
Consistent	ii	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement
Consistent	iii	Bylaw does not expose the Islands Trust to unreasonable expense in the administration or enforcement of the bylaw
Consistent	iv	Bylaw is not enacted without legal authority, including inconsistency with the relevant OCP (based on legal advice)

Checklist Key:

Requires Resources	Staff resources required to assist with administration.
No Resources Required	No staff resources required.

The Bylaw has been Examined Against Best Management Practices for Delivery of Local Planning Services as found in Section 5.9 of the Islands Trust Policy Manual

No Resources Required	B.5	Bylaw is consistent with the object of the Trust
No Resources Required	B10	Bylaw is not contrary to or at variance to the Islands Trust Policy Statement

Comments

No comments.

Completed By: Narrisa Chadwick

Status

Date Resolution Referred to Exective Committee: 26-Oct-2020

Reading:

PROPOSED

MAYNE ISLAND LOCAL TRUST COMMITTEE BYLAW NO. 180

A BYLAW TO AMEND MAYNE ISLAND LAND USE BYLAW NO. 146, 2008

The Mayne Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Mayne Island Local Trust Area under the *Islands Trust Act*, enacts as follows:

1. Citation

This bylaw may be cited for all purposes as “Mayne Island Land Use Bylaw No. 146, 2008, Amendment No. 1, 2020”.

2. Mayne Island Local Trust Committee Bylaw No. 146, cited as “Mayne Island Land Use Bylaw No. 146, 2008,” is amended as follows:

2.1 By deleting the definition of “Concrete” in its entirety.

2.2 By deleting the word “Regional District” from the definition of “Hall” and replacing it with “local government”.

2.3 By adding “and no other uses including driveways and parking lots” to the definition of “Park, passive recreation” after “signage”.

2.4 By deleting “doe” from the definition of “School” and replacing it with “does”.

2.5 By deleting “, and passive recreation parks” from subsection 3.1(2).

2.6 By inserting a new subsection 3.1(7) as follows:

“3.1(7) Passive recreation park, each park limited to hiking and walking trails and signs not exceeding 1 square metre each. No other uses including driveways and parking lots are permitted.”

2.7 By inserting a new subsection 3.1(8) as follows:

“(8) Water system facilities owned and operated by a regional district, improvement district or community water utility, including wells, pumphouses, lines, water collection and storage tanks, and septic systems.”

2.8 Deleting “Without limiting the generality of subsection 3.6(1),” from subsection 3.6(2).

2.9 By inserting “not exceeding 2 metres (6.6 feet) in height” following the word “wall” in article 3.8(1)(c) (Landscape Screening).

2.10 By inserting a new subsection 3.10(2) as follows:

“(2) If a lot is divided by one or more zone boundaries, lot coverage and maximum floor area must be calculated by reference to the areas of the portions of the lot lying within each zone.”

2.11 By inserting a new section 3.14 as follows:

“3.14 Derelict Vehicles

Lots under 1 acre/ 0.4 hectares shall not be used for:

- (1) the storage of more than one unlicensed motor vehicle, unless the vehicles are stored within a permitted building;
- (2) the wrecking or storage of derelict or abandoned vehicles, trailers or other discarded machinery or equipment; and
- (3) the storage of detached or salvaged motor vehicle parts or scrap, unless the parts are stored within a permitted building that is completely enclosed.”

2.12 By deleting “20m² (87ft²)” from subsection 5.9(5) and replacing it with “20m² (215 ft²)”.

2.13 By deleting subsection 5.10(10) in its entirety and replacing with “rescinded”.

2.14 By inserting a new row in the table in subsection 5.21(3) in the Water Moorage (W2) zone as follows:

Column 1	Column 2	Column 3
Site-Specific Zone	Location Description	Site Specific Regulations
W2(b)	Area of foreshore fronting Plan VIS 6703 contained within DL 560 and identified as Licence 113232.	Despite 5.21(1) the only uses permitted in this location are: (a) Dock, accessory to the upland uses, and limited to one float not exceeding a size of 36.5 m ² .

2.15 Deleting the phrase “no additional lots are created;” from article 8.2(1)(d) and replacing it with “the area of any lot would not be increased to an extent that it could be subdivided into more lots than would be permitted under this bylaw without the boundary adjustment;”

2.16 By updating outdated references to the local government act as follows:

- 2.16.1 By deleting the number “946” in Table of Contents page 3 and replacing it with the number “514”.
- 2.16.2 By deleting the number “946” in section 8.4 and subsection 8.4(1) and replacing it with the number “514”.
- 2.16.3 By deleting the number “944” in subsection 8.5(1) and replacing it with the number “512”.

2.17 By adding the phrase “and emergency services” to the definition of ‘Community Wharf’ after “for area residents”

Map Amendments

2.18 Schedule “B” (Zoning Map) is amended by changing the zoning classification of an area of foreshore fronting Plan VIS 6703 contained within DL 560 and identified as License 113232 from W2 to W2(b) as shown on Plan No. 1 attached to and forming part of this bylaw, and by making such alterations to Schedule “B” to Land Use Bylaw No. 146 as are required to effect this change.

2.19 Schedule “D” (Secondary Suites Map) is amended by including the area “being added to where secondary suites are permitted” as shown on Plan No. 2 attached to and forming part of this bylaw.

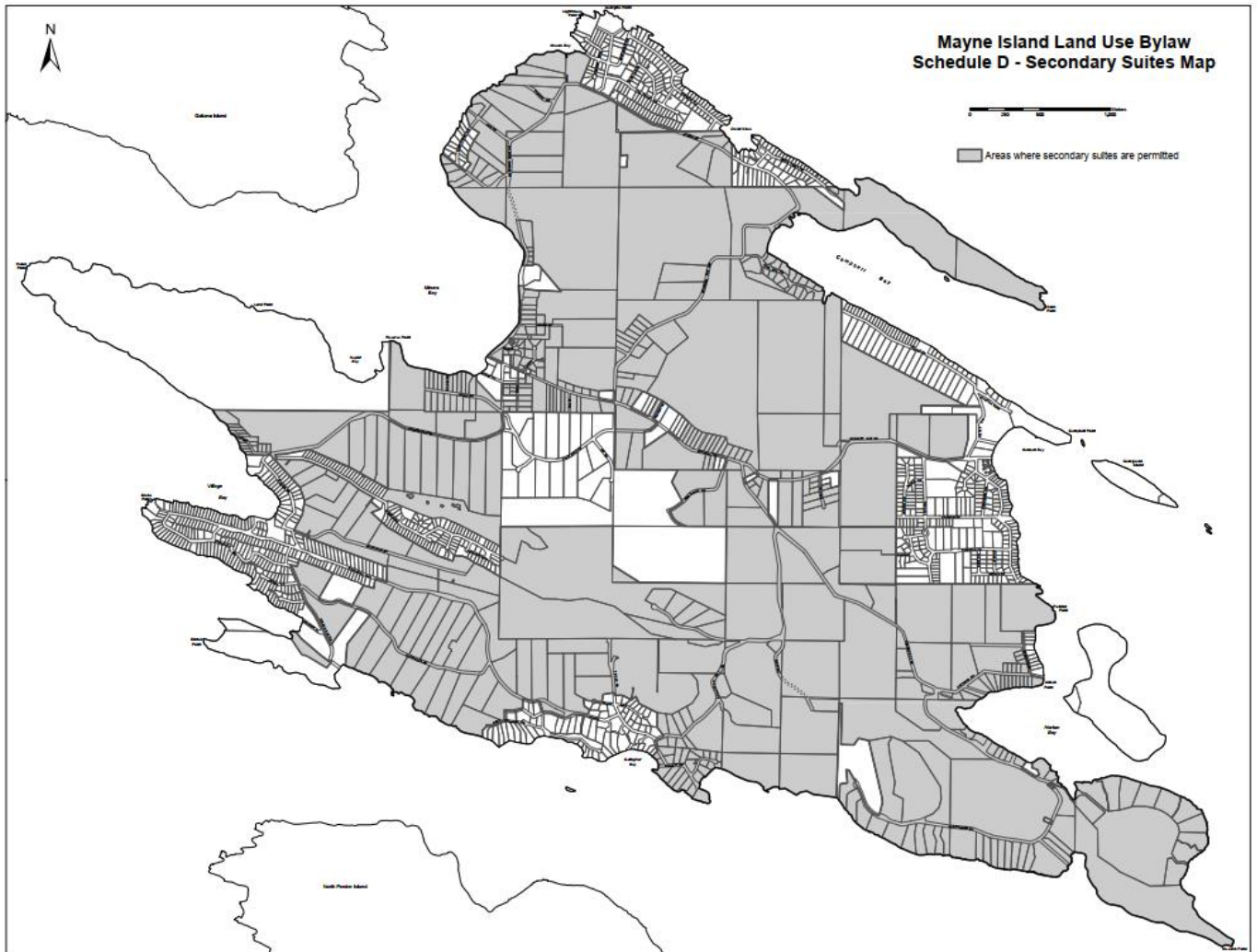
3. SEVERABILITY

If any provision of this Bylaw is for any reason held to be invalid by a decision of any Court of competent jurisdiction, the invalid provision must be severed from the Bylaw and the decision that such provision is invalid must not affect the validity of the remaining provisions of the Bylaw.

READ A FIRST TIME THIS	29 TH	DAY OF	JUNE	2020.
READ A SECOND TIME THIS	28 TH	DAY OF	SEPTEMBER	2020.
PUBLIC HEARING HELD THIS	26 TH	DAY OF	OCTOBER	2020.
READ A THIRD TIME THIS	26 TH	DAY OF	OCTOBER	2020.
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST THIS	_____	DAY OF	_____	20__
ADOPTED THIS	_____	DAY OF	_____	20__

MAYNE ISLAND LOCAL TRUST COMMITTEE
BYLAW NO. 180

Plan No. 2





BRIEFING

To: Executive Committee **For the Meeting of:** February 3, 2021
From: Executive Coordinator **Date Prepared:** January 29, 2021
SUBJECT: DRAFT March Trust Council Schedule

PURPOSE: To present Executive Committee with draft options for a March Trust Council Schedule.

BACKGROUND: At its December Quarterly meeting, Trust Council requested up to a full day of discussion be allocated to the Policy Statement discussion. March is also Trust Council's meeting for adopting its budget for the next fiscal year.

Two options are offered in consideration of scheduling the Policy Statement discussion, all departments presenting before the budget session, a budget session that has at least 1 hour and 45 minutes of discussion with consideration to adopt the budget on the following day and, placement of the Delegations and Town Hall session:

1. Attachment 1 offers a schedule which allocates Tuesday, March 9th as a full day dedicated to Policy Statement discussion. March 10th is scheduled that all departments present before the budget discussion session. The budget discussion session has been given 2 hours on March 10th followed by 45 minutes on March 11th for consideration to adopt the budget. Delegations and Town Hall has been moved to the last day, before the lunch break. The lunch break would offer a trustees an opportunity to consider any action on delegation requests. It should be noted that all delegation presentations are included in the agenda package giving trustees ample opportunity in advance for consideration.
2. Attachment 2 offers a schedule which breaks up the "full of day of discussion" on the Policy Statement into blocks of time as indicated in green. This option allocates more time for the Policy Discussion. Delegations and Town Hall is scheduled for after lunch on March 11th.

ATTACHMENT(S):

Attachment 1. Shows Policy Statement discussion scheduled as a continuous session

Attachment 2. Shows Policy Statement discussion scheduled in increments.

FOLLOW-UP: As directed by Executive Committee

Prepared By: Lori Foster

Reviewed By/Date:

Tuesday, March 9		Wednesday, March 10		Thursday, March 11	
9:00 a.m.	LAND ACKNOWLEDGEMENT / CALL TO ORDER/ INTRODUCTIONS	9:00 a.m.	General Business Arising	9:00 a.m.	*Closed Meeting Session (1 hr 30 mins)
	Adopt/Amend Agenda		Adoption of Last Meeting's Minutes RWM Report	10:30 a.m.	Break (15 minutes)
9:15 a.m.	Policy Statement Discussion (1 hr 45 min)	9:10 a.m.	Trustee Round Table (approx. 3 minutes each)	10:45 a.m.	Town Hall/Delegations (1 hr 45 mins)
11:00 a.m.	Break (15 minutes)	10:30 a.m.	Break (15 minutes)	12:30 p.m.	Lunch (45 minutes)
11:15 a.m.	Policy Statement Discussion (45 min)	10:45 a.m.	Executive (1 hour 15 mins) CAO Report EC Work Program Continuous Learning Plan Strategic Plan Update place holder	1:15 p.m.	2021/22 Budget Approval (45 mins) Bylaw 181 Financial Plan Bylaw - RFD Bylaw 182 Borrowing Anticipation Bylaw - RFD
12:00 p.m.	Lunch (45 minutes)	12:00 p.m.	Lunch (45 minutes)	2:00 p.m.	Trustee/Summary Updates (30 mins) BC Ferries Advisory Committee Chairs First Nations Gulf Islands National Park Reserve Advisory Committee SSIWPA Howe Sound Community Forum Anchorages Roundtable Update
12:45 p.m.	Policy Statement Discussion (2 hrs)	12:45 p.m.	Trust Area Services (1 hr) Director's Report TPC Work Program Report Islands Trust Conservancy Report Legislative Monitoring - BRF place holders	2:30 p.m.	Priorities Chart June Trust Council Draft Schedule Disposition of Delegations and Town Hall Requests Correspondence
2:45 p.m.	Break (15 minutes)	1:45 p.m.	Local Planning Services (1 hr) Director's Report RPC Work Program LPS Review place holder		
3:00 p.m.	Policy Statement Discussion (2 hrs)	2:45 p.m.	Break (15 minutes)	3:00 p.m.	Adjourn for the day
		3:00 p.m.	Financial Planning Committee (2 hrs) Director's Report FPC Work Program Introduction of 2021/22 Budget Budget Outline Session Budget Assumptions and Principles Budget Overview Budget Detail Budget Funding Requests Public Consultation SSIWPA Tax Requisition - RFD		
5:00 p.m.	Adjourn for the day	5:00 p.m.	Adjourn for the day		



Islands Trust

Public are welcome to attend all sessions excluding
Closed Meetings/Sessions

Tuesday, March 9		Wednesday, March 10		Thursday, March 11	
9:00 a.m.	LAND ACKNOWLEDGEMENT / CALL TO ORDER	9:00 a.m.	Local Planning Services (1 hr) Director's Report RPC Work Program LPS Review place holder	9:00 a.m.	*Closed Meeting Session
	General Business Arising Adoption of Minutes RWM Report			10:30 a.m.	Break (15 minutes)
9:10 a.m.	Trustee Round Table (approx. 2.5 minutes each)	10:00 a.m.	Financial Planning Committee (1 hr) Director's Report FPC Work Program Introduction of 2021/22 Budget	10:45 a.m.	Policy Statement Discussion (1 hr 15 mins)
10:30 a.m.	Break (15 minutes)			12:00 p.m.	Lunch (45 minutes)
10:45 a.m.	Executive (1 hour 15 mins) CAO Report EC Work Program Continuous Learning Plan Strategic Plan Update place holder	11:00 a.m.	Break (15 minutes)	12:45 p.m.	2021/22 Budget Approval (45 mins) Bylaw 181 Financial Plan Bylaw - RFD Bylaw 182 Borrowing Anticipation Bylaw - RFD
		11:15 a.m.	Financial Planning Committee (45 mins) - continued Budget Outline Session Budget Assumptions and Principles Budget Overview Budget Detail Budget Funding Requests Public Consultation SSIWPA Tax Requisition - RFD	1:30 p.m.	Policy Statement Discussion (1 hr 15 mins)
12:00 p.m.	Lunch (45 minutes)			2:45 p.m.	Break (15 minutes)
12:45 p.m.	Trust Area Services (1 hour) Director's Report TPC Work Program Report Islands Trust Conservancy Report Legislative Monitoring - BRF place holders			3:00 p.m.	Trustee/Summary Updates BC Ferries Advisory Committee Chairs First Nations Gulf Islands National Park Reserve Advisory Committee SSIWPA Howe Sound Community Forum Anchorage Roundtable Update
1:45 p.m.	Policy Statement Discussion (1 hr)	12:00 p.m.	Lunch (45 minutes)		Priorities Chart June Trust Council Draft Schedule Disposition of Delegations and Town Hall Requests Correspondence
2:45 p.m.	Break (15 minutes)	12:45 p.m.	Delegations/Town Hall (2 hrs)	4:00 p.m.	Adjourn for the day
3:00 p.m.	Policy Statement Discussion (2 hrs)				
		2:45 p.m.	Break (15 minutes)		
		3:00 p.m.	Policy Statement Discussion (2 hr)		
5:00 p.m.	Adjourn for the day	5:00 p.m.	Adjourn for the day		



Public are welcome to attend all sessions excluding
Closed Meetings/Sessions

BRIEFING

To: Executive Committee **For the Meeting of:** February 3, 2021
From: Executive Coordinator **Date Prepared:** January 29, 2021
SUBJECT: September Trust Council Meeting Logistics Update

PURPOSE: To update Executive Committee regarding its September 21-23 Trust Council Quarterly meeting logistics.

BACKGROUND: At its December 2020 meeting, Trust Council requested that its September Quarterly meeting be scheduled as an in-person meeting in Nanaimo. All Trust Council meetings, this term, in Nanaimo have been held at the Coast Bastion Hotel. Inquiries in December came back that the Coast Bastion ballroom was already booked; however they would still have accommodations available.

Inquiries have been made to The Vancouver Island Conference Center (VICC) and the Best Western Dorchester Hotel, both located in close proximity to the Coast Bastion Hotel, both have availability and are being considered. The first distinct difference in the venues is VICC doesn't offer accommodations but has the larger meeting room. For accommodations, the Bastion is only a 5 minute walk away. If the Dorchester were chosen, the meeting and accommodations would all be under one roof. Catering is offered by both outlets.

Booking the chosen venue, as soon as possible is required to ensure we can get the preferred option.

ATTACHMENT(S): None

FOLLOW-UP: As directed by Executive Committee

Prepared By: Lori Foster

Reviewed By/Date:

Follow Up Action Report

Trust Council

Chief Administrative Officer

Activity	Responsibility	Dates	Status
1 That Trust Council consider approaching the Province of British Columbia to request additional funding for the Islands Trust annual budget, ensuring any request that goes forward is appropriately strategized in line with other requests currently being asked of the Province; and that Trust Council direct staff to work with Executive Committee and the Islands Trust Conservancy Board to strategize an approach for requesting additional funding from the Province.	Clare Frater Julia Mobbs Kate Emmings Russ Hotsenpiller	Meeting: 17-Sep-2019 Target: 01-Dec-2020	In Progress
2 Executive Committee to review the recommendations of Raincoast Conservation Foundation regarding policy reform to protect endangered forests and habitats within the Islands Trust Area and provide recommendations to Trust Council.	Russ Hotsenpiller	Meeting: 16-Sep-2020 Target: 01-Dec-2020	In Progress
3 Trust Council approved a comprehensive performance review of the Islands Trust's governance, management and operations.	Russ Hotsenpiller	Meeting: 03-Dec-2020 Target: 31-Dec-2021	In Progress
4 A motion to define the words "unique amenities" was postponed for consideration to the March Trust Council meeting.	Clare Frater Russ Hotsenpiller	Meeting: 02-Dec-2020 Target: 11-Mar-2021	In Progress
5 Allocate a full day of discussion around the Policy Statement Amendment Project (PSAP) project to March 2021 Trust Council.	Russ Hotsenpiller	Meeting: 02-Dec-2020 Target: 11-Mar-2021	In Progress



Follow Up Action Report

Trust Council

Chief Administrative Officer

Activity	Responsibility	Dates	Status
6 Trust Council adopted the following meeting dates and locations for 2021: March 9-11/electronic, June 8-10/electronic, September 21-23/in-person Nanaimo and November 30 to December 2/in-person Victoria.	Russ Hotsenpiller	Meeting: 02-Dec-2020 Target: 31-Dec-2020	Completed
7 P. Pare correspondence dated November 10 was referred to CAO for consideration.	Russ Hotsenpiller	Meeting: 02-Dec-2020 Target: 11-Mar-2021	In Progress

Director, Administrative Services

Activity	Responsibility	Dates	Status
1 That Trust Council consider approaching the Province of British Columbia to request additional funding for the Islands Trust annual budget, ensuring any request that goes forward is appropriately strategized in line with other requests currently being asked of the Province; and that Trust Council direct staff to work with Executive Committee and the Islands Trust Conservancy Board to strategize an approach for requesting additional funding from the Province.	Clare Frater Julia Mobbs Kate Emmings Russ Hotsenpiller	Meeting: 17-Sep-2019 Target: 01-Dec-2020	In Progress
2 That Trust Council request staff to recommend amendments to Trust Council Policy 6.3.2 to address the use of unspent special property tax requisition funds on new programs or initiatives when the original program or initiative remains ongoing.	Carmen Thiel David Marlor Julia Mobbs	Meeting: 15-Sep-2020 Target: 01-Dec-2020	In Progress



Follow Up Action Report

Trust Council

Director, Administrative Services

Activity	Responsibility	Dates	Status
3 Trust Council approved a business case be forwarded to the March budget session to consider funding a Communications Specialist position for bylaw infraction prevention.	Julia Mobbs	Meeting: 02-Dec-2020 Target: 11-Mar-2021	Completed

Director, Local Planning Services

Activity	Responsibility	Dates	Status
1 Trust Council requested Executive Committee follow up with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) around forest management.	Clare Frater David Marlor	Meeting: 12-Mar-2020 Target: 10-Jun-2020	In Progress
2 That Trust Council request review of the Local Trust Committee Correspondence Policy, to ensure it is up to date.	Carmen Thiel David Marlor	Meeting: 15-Sep-2020 Target: 01-Mar-2021	In Progress
3 Trust Council approves renaming the "Local Planning Committee" to "Regional Planning Committee. "Staff to amend Trust Council policies 2.3.1, 2.3.2, 2.1.5, 6.2.1, 6.5.4 and 6.13 to change all instances of 'Local Planning Committee' to 'Regional Planning Committee' and That Islands Trust Council request staff to amend Trust Council Policy 6.11.1 to reflect the current Trust Council committee system structure.	Carmen Thiel David Marlor	Meeting: 16-Sep-2020 Target: 15-Dec-2020	In Progress

Follow Up Action Report

Trust Council

Director, Local Planning Services

Activity	Responsibility	Dates	Status
4 Staff to work with the Regional Planning Committee to review policies and fees related to the Agricultural Land Commission Exclusion Regulation which comes into effect October 1, 2020.	David Marlor	Meeting: 15-Sep-2020 Target: 08-Oct-2020	In Progress
5 That Trust Council request staff to recommend amendments to Trust Council Policy 6.3.2 to address the use of unspent special property tax requisition funds on new programs or initiatives when the original program or initiative remains ongoing.	Carmen Thiel David Marlor Julia Mobbs	Meeting: 15-Sep-2020 Target: 01-Dec-2020	In Progress
6 Trust Council approved the development of heritage preservation overlay mapping for the Trust Area and the development of model heritage regulatory bylaws for protection of potential heritage and cultural sites.	David Marlor	Meeting: 02-Dec-2020 Target: 31-Dec-2021	Completed
7 Trust Council supports the Gabriola Island Local Trust Committee's application for a Transportation Planning Grant.	David Marlor	Meeting: 02-Dec-2020 Target: 11-Mar-2021	Completed
8 It was requested that an analysis of Accelerating Staffing Shifts to Support Strategic Plan Goals be brought back to the March Trust Council for consideration.	David Marlor	Meeting: 02-Dec-2020 Target: 11-Mar-2021	In Progress

Director, Trust Area Services

Activity	Responsibility	Dates	Status
----------	----------------	-------	--------



Follow Up Action Report

Trust Council

Director, Trust Area Services

Activity	Responsibility	Dates	Status
1 That Trust Council consider approaching the Province of British Columbia to request additional funding for the Islands Trust annual budget, ensuring any request that goes forward is appropriately strategized in line with other requests currently being asked of the Province; and that Trust Council direct staff to work with Executive Committee and the Islands Trust Conservancy Board to strategize an approach for requesting additional funding from the Province.	Clare Frater Julia Mobbs Kate Emmings Russ Hotsenpiller	Meeting: 17-Sep-2019 Target: 01-Dec-2020	In Progress
2 Trust Council requested Executive Committee follow up with the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNRORD) around forest management.	Clare Frater David Marlor	Meeting: 12-Mar-2020 Target: 10-Jun-2020	In Progress
3 That Trust Council request that the Executive Committee support Bowen Island Municipality in its efforts to oppose recreational use of motorized vehicles on Mount Gardner Crown land, subject to Bowen Island's Municipality First Nations consultation.	Clare Frater	Meeting: 17-Jun-2020 Target: 15-Sep-2020	In Progress
4 Cooperate and work with Dr. Tara Martin's delegation re data sharing of CDF.	Clare Frater	Meeting: 17-Jun-2020 Target: 15-Sep-2020	In Progress
5 THAT Trust Council direct staff to replace the tagline "Preserving Island Communities, Culture and Environment" with "Preserving and Protecting Over 450 Islands and their Surrounding Waters in the Salish Sea".	Clare Frater	Meeting: 16-Sep-2020 Target: 21-Oct-2020	In Progress

Follow Up Action Report

Trust Council

Director, Trust Area Services

Activity	Responsibility	Dates	Status
6 Chair to write to My Sea to Sky indicating commitment to participate as pilot communities for the Climate Action Report Card tool project being developed by My Sea to Sky Society and partners, subject to review of the project and endorsement by the Trust Programs Committee.	Clare Frater	Meeting: 16-Sep-2020 Target: 13-Oct-2020	In Progress
7 Staff to address the public engagement concerns raised by the Salt Spring Solutions & Non-Profit Community Groups re: Collective Concern for the Islands 2050 Consultative Process within the development and implementation of ongoing public engagement related to the Policy Statement Update Project.	Clare Frater	Meeting: 16-Sep-2020 Target: 21-Oct-2020	In Progress
8 That Islands Trust request the Province enhance the Trust's jurisdiction over tree cutting bylaws to make its jurisdiction equal to that of municipalities under section 8 of the Community Charter.	Clare Frater	Meeting: 16-Sep-2020 Target: 18-Nov-2020	In Progress
9 THAT the Islands Trust Council suspended the Community Stewardship Awards Program and will revisit the decision at the end of 2021. Issue news release	Clare Frater	Meeting: 16-Sep-2020 Target: 01-Oct-2020	In Progress
10 A motion to define the words "unique amenities" was postponed for consideration to the March Trust Council meeting.	Clare Frater Russ Hotsenpiller	Meeting: 02-Dec-2020 Target: 11-Mar-2021	In Progress

Follow Up Action Report

Trust Council

Director, Trust Area Services

Activity	Responsibility	Dates	Status
11 Trust Council requested Trust Programs Committee (TPC) prepare questions for trustees regarding themes that have been emerging during discussion of the PSAP, and the responses be provided to TPC by the end of January 2021.	Clare Frater	Meeting: 02-Dec-2020 Target: 31-Jan-2021	In Progress
12 The Community Benefit Land Trust briefing was referred to TPC for consideration in the context of the Trust Policy Statement Project.	Clare Frater	Meeting: 02-Dec-2020 Target: 31-Jan-2021	Completed
13 Two NAPTEP certificates were issued for Salt Spring Island re: Moss Mountain and Leader files.	Clare Frater	Meeting: 02-Dec-2020 Target: 11-Mar-2021	Completed
14 Trust Council reaffirmed its position to further advocate for the removal of 33 freighter anchorages in the Salish Sea.	Clare Frater	Meeting: 03-Dec-2020 Target: 31-Dec-2021	In Progress
15 Staff will obtain a legal opinion on the ability of Islands Trust to prohibit or regulate non-emergency anchoring of vessels in the waters of the Trust Area and consider drafting model bylaws for this purpose.	Clare Frater	Meeting: 02-Dec-2020 Target: 11-Mar-2021	In Progress
16 Trust Council will prepare a submission to this request for consultation on Canada's first-ever Aquaculture Act.	Clare Frater	Meeting: 02-Dec-2020 Target: 11-Mar-2021	Completed

Legislative Services Manager

Activity	Responsibility	Dates	Status
----------	----------------	-------	--------

Follow Up Action Report

Trust Council

Legislative Services Manager

Activity	Responsibility	Dates	Status
1 That Trust Council request review of the Local Trust Committee Correspondence Policy, to ensure it is up to date.	Carmen Thiel David Marlor	Meeting: 15-Sep-2020 Target: 01-Mar-2021	In Progress
2 Trust Council approves renaming the "Local Planning Committee" to "Regional Planning Committee. "Staff to amend Trust Council policies 2.3.1, 2.3.2, 2.1.5, 6.2.1, 6.5.4 and 6.13 to change all instances of 'Local Planning Committee' to 'Regional Planning Committee' and That Islands Trust Council request staff to amend Trust Council Policy 6.11.1 to reflect the current Trust Council committee system structure.	Carmen Thiel David Marlor	Meeting: 16-Sep-2020 Target: 15-Dec-2020	In Progress
3 That Trust Council request staff to recommend amendments to Trust Council Policy 6.3.2 to address the use of unspent special property tax requisition funds on new programs or initiatives when the original program or initiative remains ongoing.	Carmen Thiel David Marlor Julia Mobbs	Meeting: 15-Sep-2020 Target: 01-Dec-2020	In Progress

Manager, Islands Trust Conservancy

Activity	Responsibility	Dates	Status
----------	----------------	-------	--------

Follow Up Action Report

Trust Council

Manager, Islands Trust Conservancy

Activity	Responsibility	Dates	Status
1 That Trust Council consider approaching the Province of British Columbia to request additional funding for the Islands Trust annual budget, ensuring any request that goes forward is appropriately strategized in line with other requests currently being asked of the Province; and that Trust Council direct staff to work with Executive Committee and the Islands Trust Conservancy Board to strategize an approach for requesting additional funding from the Province.	Clare Frater Julia Mobbs Kate Emmings Russ Hotsenpiller	Meeting: 17-Sep-2019 Target: 01-Dec-2020	In Progress



REQUEST FOR DECISION

To: Executive Committee **For the Meeting of:** February 3, 2021
From: Trust Area Services **Date Prepared:** January 26, 2021
SUBJECT: Phase II of Islands 2050 Public Engagement & Policy Directions Report – Virtual Open House

RECOMMENDATION: That Executive Committee endorse the Islands 2050 Virtual Open House project charter, dated February 3, 2021.

- 1 **PURPOSE:** To provide Executive Committee with a draft project charter for a proposed Islands 2050 virtual open house event.
- 2 **BACKGROUND:** Staff launched the Islands 2050: The Future of the Trust Area engagement on September 6, 2019, with the intention to gather information and insight from community members about their concerns and vision for the next 30 years in the Trust Area. Multiple approaches have been undertaken to seek input on this project which are outlined below, along with updates on key project components.

The approach is one of openhearted engagement. The engagements offer a genuine opportunity to better understand the visions, including hopes and concerns, which individuals and communities have for the future of the Islands Trust Area. Discussions are framed through the “preserve and protect” Object of the Islands Trust with acknowledgement that the Islands Trust is within the traditional and treaty territories of Coast Salish Peoples, and that Policy Statement policies and principles need to uphold the Islands Trust Reconciliation Declaration.

In Fall 2019, staff conducted Phase I of the Islands 2050 public engagement process, soliciting feedback on priority values and concerns for the Trust Area over the next thirty years. Staff consolidated the online and in-person feedback into a final report on: “[What We Heard - Islands 2050: The Future of the Trust Area](#)”, which was released in July 2020. Following the guidance of the International Association for Public Participation (IAP2), the What We Heard Report aimed to report on the results of Phase I of the public engagement process without showing any decision making. At the same time, staff committed to follow up with a “What We *Learned* Report”, which would aim to build on the public feedback, along with early feedback from First Nations engagement, and outline some of the policy analysis by staff and Trust Programs Committee (TPC) working groups to date. It was further decided that the release of the second report would coincide with a second phase of public engagement through an online survey and online public forum in early 2021.

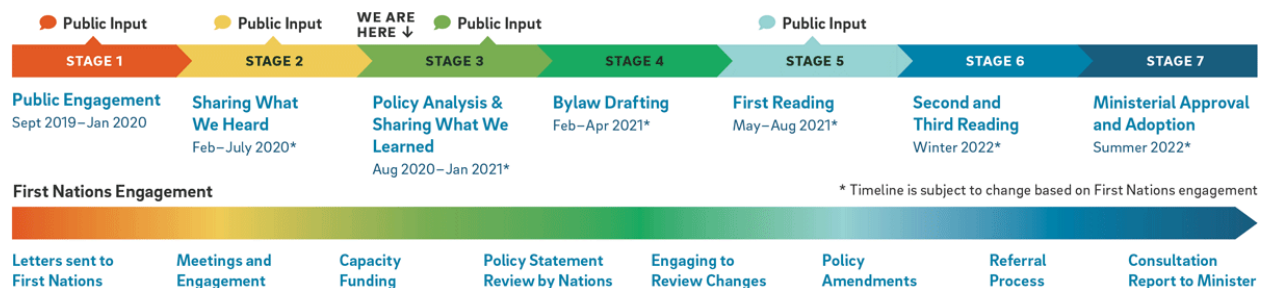
The [Islands 2050 Policy Directions Report](#) (previous draft titled What We Learned Report) was made public on Jan 18th 2021. The survey accompanying the report is open from Jan 18th to Feb 5th. In designing the second phase of public engagement and survey questions, staff have taken into account feedback received about the first round of public engagement along with research and comments made during trustee working group sessions. The report and survey provides an opportunity for the public to offer feedback on three new questions outlined at the end of the Policy

Directions Report along with five demographic and communication questions. The survey is open for nineteen days.

On November 18, 2020, the Executive Committee endorsed a revised Islands 2050 Project Charter which included delivery of an online forum associated with the Policy Directions report and another associated with First Reading. Staff are proposing a virtual open house for a weeknight evening or a weekend daytime. The open house is proposed for the week before Trust Council (Monday, March 1st to Saturday, March 6th) or during the week of Trust Council (Monday, March 8th – Wednesday, March 10th) and is proposed to be 1.5 to two hours in length. The virtual open house could include:

- An opportunity for the public to ask questions prior to the virtual open house through social media, subscriber notices and email
- Co-hosting by staff and trustees
- An acknowledgment and welcome by a First Nations elder
- A short presentation outlining the Policy Statement engagement process to date and the upcoming drafting process (including playing the Islands 2050 video and showing slides of the key elements of the Policy Directions report)
- An opportunity for the public to ask questions during the virtual open house through the zoom webinar function

Staff will post a short summary of the virtual open house and a link to the recorded session on the Islands Trust website after the event.



POLICY: None.

IMPLEMENTATION/COMMUNICATIONS: Staff plan to use a similar approach to advertising as used for the Policy Directions report and survey by cross-promoting with Trust Council ads in publications. Staff will post on the Islands Trust website, social media, and share with email subscribers, Trust Council members, Islands Trust staff and First Nations who are working with Islands Trust on Policy Statement amendments. The virtual open house will be advertised in newspapers (Bowen Island Undercurrent, Gulf Islands Driftwood, Gabriola Sounder, Coast Reporter, Hornby Tribune, and Denman-Hornby Grapevine), in monthly publications (Active Page, Saturna Scribbler, Our Isle and Times, Mayneliner, Pender Post, The Flagstone), and a feature online ad on the Salt Spring Exchange website. In addition, staff will directly e-mail non-profit and other island organizations to encourage them to advise their members of the survey opportunity.

FIRST NATIONS: Staff will follow protocol and invite an elder to make a prayer at the beginning of the virtual open house. Staff will provide First Nations (who are working with Islands Trust on Policy Statement amendments) an invitation to the virtual open house along with the summary report afterwards.

OTHER: None.

4 RELEVANT POLICY: Policy Statement Amendment Policy (1.2.1)

5 ATTACHMENTS:

1. Islands 2050 Virtual Open House Project Charter
2. Policy Directions Report and Survey
3. Policy Statement Amendment Project Charter Version 3

RESPONSE OPTIONS

Recommendation: That Executive Committee endorse the Islands 2050 Virtual Open House project charter, dated February 3, 2021.

Alternatives:

That Executive Committee endorse the Islands 2050 Virtual Open House project charter, dated February 3, 2021, as amended.

That Executive Committee not offer a Islands 2050 Virtual Open House.

Prepared By: Gillian Nicol, Program Coordinator

Reviewed By/Date: Dilani Hippola, Senior Policy Advisor / Jan 28, 2021
Lisa Wilcox, Senior Intergovernmental Policy Advisor / Jan 28, 2021
Clare Frater, Director, Trust Area Services / Jan 28, 2021
Russ Hotsenpiller, CAO/Jan 29, 2021

Purpose: The purpose of the Islands 2050 virtual open house is to provide another option for the public to participate in the Islands 2050: The Future of the Trust Area process.

Background: Staff launched the Islands 2050: The Future of the Trust Area engagement on September 6, 2019, with the intention to gather information and insight from community members about their concerns and vision for the next 30 years in the Trust Area. Multiple approaches have been undertaken to seek input on this project which are outlined below, along with updates on key project components. The approach is one of openhearted engagement. The engagements offer a genuine opportunity to better understand the visions, including hopes and concerns, which individuals and communities have for the future of the Islands Trust Area. Discussions are framed through the “preserve and protect” Object of the Islands Trust with acknowledgement that the Islands Trust is within the traditional and treaty territories of Coast Salish Peoples, and that Policy Statement policies and principles need to uphold the Islands Trust Reconciliation Declaration. The Islands 2050 Policy Directions Report (previous draft title What We Learned Report) was made public on Jan 18, 2021. The survey accompanying the report is open from Jan 18 to Feb 5, 2021. In designing the second phase of public engagement and survey questions, staff have taken into account feedback received about the first round of public engagement along with research and comments made during trustee working group sessions. The report and survey provides an opportunity for the public to offer feedback on three new questions outlined at the end of the Policy Directions Report along with five demographic and communication questions. The survey is open for nineteen days. On November 18, 2020, the Executive Committee endorsed a revised Islands 2050 Project Charter which included delivery of an online forum associated with the Policy Directions report and another associated with First Reading. Staff are proposing a virtual open house for a weeknight evening or a weekend daytime. The open house is proposed for the week before Trust Council (Monday, March 1st to Saturday, March 6th) or during the week of Trust Council (Monday, March 8th – Wednesday, March 10th) and is proposed to be 1.5 to two hours in length. The virtual open house could include:

- An opportunity for the public to ask questions prior to the virtual open house through social media, subscriber notices and email
- Co-hosting by staff and trustees
- An acknowledgment and welcome by a First Nations elder
- A short presentation outlining the Policy Statement engagement process to date and the upcoming drafting process (including playing the Islands 2050 video and showing slides of the key elements of the Policy Directions report)
- An opportunity for the public to ask questions during the virtual open house through the zoom webinar function
- Staff will post a short summary of the virtual open house and a link to the recorded session on the Islands Trust website after the event.

Objectives

- To improve communication, community engagement and participation on the Islands 2050 process
- To enhance the capacity of the public to review the Policy Statement and focus their attention on climate change, affordable housing, and reconciliation opportunities

In Scope

- Organize one virtual open house in March 2021
- Provide a summary report after the virtual open house
- Prepare a communications plan and advertise the event in existing meetings, newspapers, social media and through emails

Out of Scope

- Providing more than one virtual open house

Work plan Overview

Deliverable/Milestone	Date
Create and implement a communication plan to promote the virtual open house	February 2021
Organize and host a virtual open house	March 2021
Provide a summary report of the virtual open house	March 2021

Project Team	
Clare Frater	Project Manager
Gillian Nicol	Project Coordinator
Vicki Swan, Dilani Hippola, Lisa Wilcox	Project Advisors

Budget		
Budget Source: Trust Programs Committee		
Fiscal	Item	Cost
2020/2021	Advertisement	\$1250.00
2021/2021	Honorarium	\$250.00
	Total	\$1500.00

Approved by:

Clare Frater

Date: Jan 26, 2021

Endorsement:

EC resolution #:

Date:

Policy DiRectionS

Islands 2050: The Future of the Trust Area

Visual Policy Analysis
& Public Engagement Phase II

January 2021



Illustrations by:
Michelle Buchholz | CASSYEX
CONSULTING
cassyexconsulting.com

Acknowledgment

*We respectfully and
humbly acknowledge...*

The Islands Trust Area is located within the treaty and territorial lands and waters of the BOKÉĆEN, Cowichan Tribes, Halalt, Homalco, K'ómoks, Klahoose, Ts'uubaa-asatx, Lək'wəŋən (SXIMEŁŁ, Songhees, T'Sou-ke), Lyackson, MÁLEXEŁ, Penelakut, Qualicum, Scia'new, səlılwətaʔt, SEMYOME, shíshálh, Snaw-naw-as, Snuneymuxw, Skwxwú7mesh, SḶÁUTW, Stz'uminus, Tla'amin, Tsawwassen, We Wai Kai, Wei Wai Kum, WJOŁŁP, WSIKEM, and xʷməθkʷəy̓əm.

*...these lands and waters
have been home to
Indigenous Peoples since
time immemorial*

*...we honor the rich
history, stewardship
and cultural heritage
of this place*

Islands 2050: The Future of the Trust Area

We are updating the [Islands Trust Policy Statement](#) to be current, to be resilient to new challenges, and to take advantage of new and evolving opportunities.

In the Fall of 2019, through online and in-person engagement processes, we asked the public the following questions:

What do you value about the Trust Area?

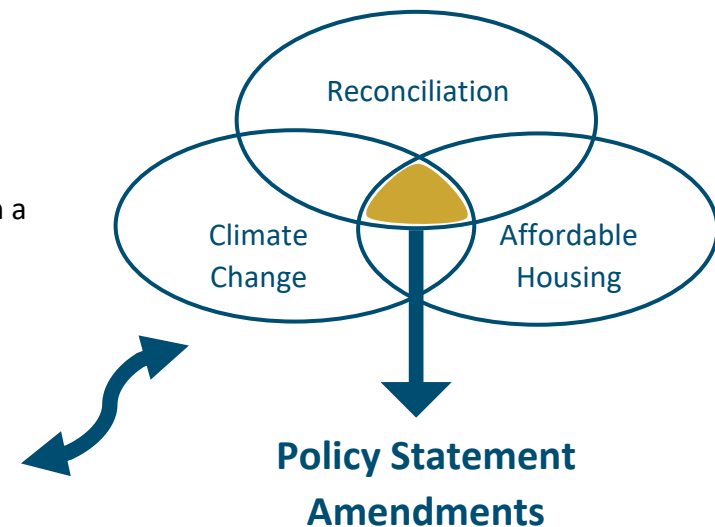
What opportunities do you see to protect and preserve the Trust Area?

In the context of a changing climate, what concerns do you have for the next 30 years?

At the same time, Islands Trust began a parallel process of engagement with First Nations governments on the Policy Statement for the first time in the history of Islands Trust. Meaningful engagement with First Nations is critical to Trust Council's commitment to reconciliation.

In July 2020, we summarized the first round of public feedback received in a [“What We Heard” Report](#).

Over the past six months, we have been considering the feedback received and examining how amendments to the Policy Statement could help preserve and protect what is most valued in the Islands Trust Area. We are now sharing some of our high-level policy directions in three priority areas and launching a new online survey for further public input.

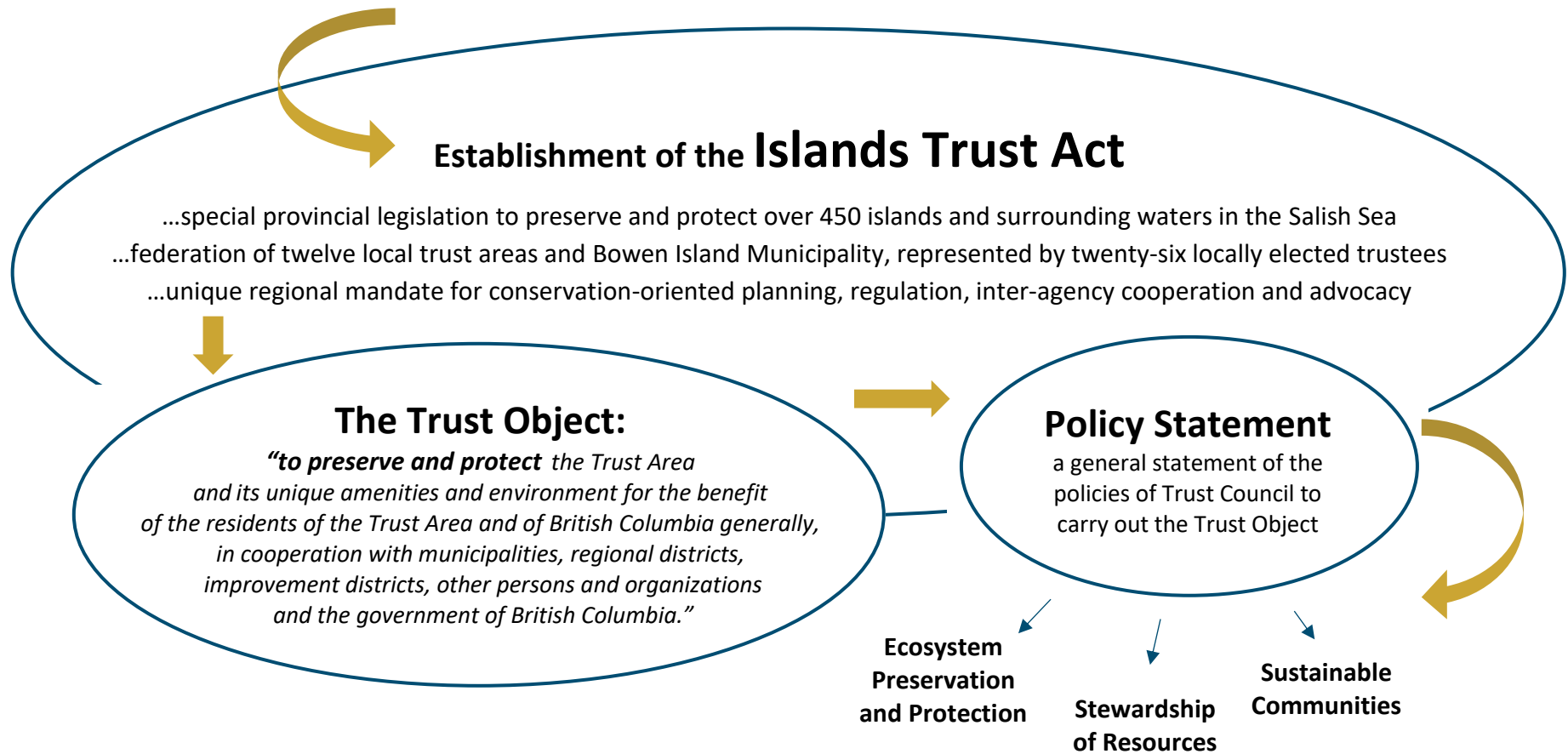


The ISLANDS TRUST Object

A Unique Mandate to Preserve & Protect

To understand the Policy Statement, it is important to understand its origins...

In **1974**, the Government of British Columbia acknowledged that unrestrained development arising from the Trust Area's proximity to major urban centres could irreversibly damage this uniquely biodiverse and ecologically sensitive region.



Preserving & Protecting

In Phase I of the Islands 2050 Public Engagement, we asked the public two questions related to the preserve and protect mandate. The [“What We Heard” Report](#) highlighted several priority themes:

What do you value about the Trust Area?

- **Connection to Nature**
- **Preserve & Protect Mandate**
- **Planning, Policy & Governance**
- **Rural Island Culture**
- **Community Resilience**
- **Infrastructure, Transportation & Services**
- **Biodiversity & Species Protection**
- **Food & Water Security**
- **Affordable Housing**
- **Cultural Heritage & Reconciliation**

“The Trust Area’s beautiful natural landscapes, its rural character, and its relatively clean environment are the values that are important to me and my family, but they are also linked to sustainability of the islands and their natural ecosystems.”

-Public Engagement Participant

What opportunities do you see to protect and preserve the Trust Area?

- **Planning & Policy**
- **Economics & Employment**
- **Alternative Living & Community Resilience**
- **Partnerships & Programs**
- **Water System Infrastructure & Management**
- **Biodiversity & Species Protection**
- **Education & Communication**
- **Food Security**
- **Alternative Energy & Infrastructure**
- **Governance**

“I value being near water and wooded areas; love the surrounding beauty and peacefulness this affords. Beauty influences how people think about home. People in beautiful places tend to love where they live and feel strongly about caring for it. They are then more likely to be active in its protection.”

-Public Engagement Participant

"It's important to always have a climate change lens on everything Islands Trust does. Policies and land use decision making should reflect these decisions."
-Public Engagement Participant

"What is the "carrying capacity" of each island? If these are not ascertained, continued and sustained, incremental growth and development (no matter how "green" the development may be), will continue to be allowed to erode the functionality of the very ecosystems and resources that the Islands Trust is mandated to protect."
-First Nations Engagement Participant

"I'm concerned most about running out of potable water. We've had an increase in dry winters, long droughts, and our water aquifers and lakes not filling. We need water to survive. Why aren't we making this a priority?"
-Public Engagement Participant

A Complex Policy Environment

Growing **development pressures** and a **climate emergency** are leading to an increasingly complex policy environment. The Islands Trust Council is updating the Policy Statement to better address these issues and more effectively uphold its commitments to **reconciliation** and the **preserve & protect mandate**.

Climate Change
Impacts

Freshwater
Scarcity

Biodiversity
Loss

Housing
Crisis

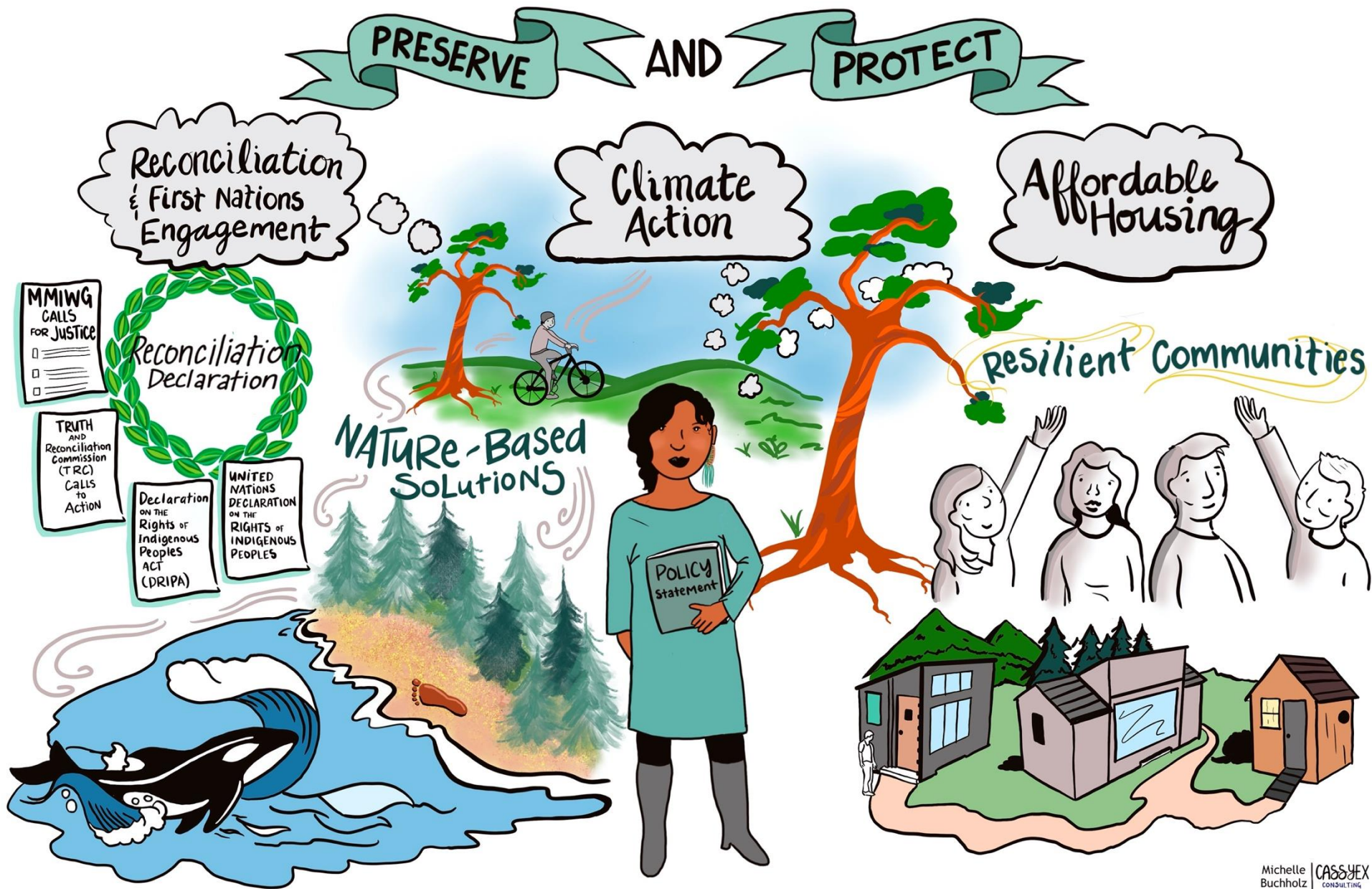
Destruction of
Cultural Heritage

Marine
Pollution

"We would like to see Islands Trust take a stronger stance on protection of marine resources like shellfish (...) Most of the bays are polluted and we have very few stretches of shoreline left to harvest in the Islands Trust jurisdictional area."
-First Nations Engagement Participant

"Low impact rural solutions to affordable housing like land sharing, co-op housing, tiny home villages, retirement communities can be accomplished. Creative and ecological small footprint solutions are out there and can be obtained when there is a will."
-Public Engagement Participant

"Many archaeological sites within the Gulf Islands have been damaged in the name of development."
-First Nations Engagement Participant



Islands Trust Council

Reconciliation Declaration

*“The Islands Trust Council acknowledges that the lands and waters that encompass the Islands Trust Area have been **home to Indigenous Peoples since time immemorial** and honours the **rich history, stewardship, and cultural heritage** that embody this place we all call home.*

*The Islands Trust Council is committed to establishing and maintaining mutually **respectful relationships** between Indigenous and non-Indigenous peoples.*

*Islands Trust states a **commitment to reconciliation** with the understanding that this commitment is a **long-term relationship-building and healing process**.*

*The Islands Trust Council will strive to create opportunities for **knowledge sharing and understanding** as people come together to **preserve and protect** the special nature of the islands within the **Salish Sea**.”*

Adopted March 2019

Reconciliation Declaration

Reconciliation Action Plan

Commitment to the **Foundation Documents:**

United Nations
Declaration on the
Rights of Indigenous
Peoples ([UNDRIP](#))

Declaration on the
Rights of Indigenous
Peoples Act ([DRIPA](#))

Truth and
Reconciliation
Commission
Calls to Action
([TRC Calls to Action](#))

Missing and
Murdered Indigenous
Women and Girls
Calls for Justice
([MMIWG Calls
for Justice](#))

*"The road we travel is
equal in importance to the
destination we seek.
There are no shortcuts.
When it comes to truth and
reconciliation, we are all
forced to go the distance."*

- Justice Murray Sinclair,
Truth and Reconciliation
Commission



Policy Statement Review by First Nations for the first time in Islands Trust History

- Capacity Funding
- Cooperation Accords
- Long-term relationship building

• **Meaningful Engagement with First Nations in the Trust Area**

- Inter-agency collaboration with provincial and federal partner agencies
- Policies and overlay mapping for the protection of cultural heritage
- Recommendations to implement MMIWG Calls for Justice
- Standing Resolutions by 11 Local Trust Committees on relationship building and implementation of UNDRIP

Respectful
Relations

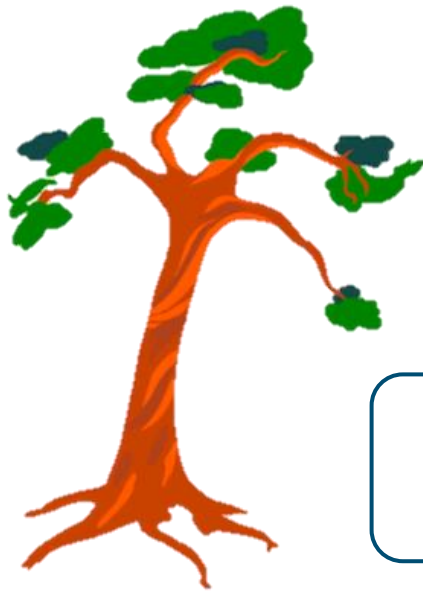
Building
Trust

Cultural
Heritage

Access to
Harvesting

Indigenous
Ways of Knowing

Cultural
Safety



Climate Change

In March 2019, Islands Trust joined governments around the world in declaring a **Climate Emergency** and making a commitment to take **urgent and equitable** climate action.

In Phase I of the Islands 2050 Public Engagement, we asked the following question about climate change:

In the context of a changing climate, what concerns do you have for the next 30 years?

The ["What We Heard" Report](#) highlighted several priority themes:

- **Ecosystem Change**
- **Water**
- **Land and Marine Use Decision-Making**
- **Governance**
- **Transportation**
- **Community Resilience**
- Food Security
- Fire Risks
- Education
- Sea Level Rise

"Should we as a community be able to invest in other means of collecting water, such as, rain barrels, roof water catchments and other types? Climate change is reducing the amount of rain in our area, which reduces the water in the aquifers."

-Public Engagement Participant

"We need to rethink our island transportation system. We need to move away from the auto-centric way of commuting. We need to encourage park and ride (limiting traffic on islands) and invest in electrified transportation."

-Public Engagement Participant

"I'm concerned about the loss of uninterrupted tracts of Coastal Douglas-fir forest and depreciating soil... because we can't preserve and protect what we don't have, and we are losing it rapidly."

-Public Engagement Participant

Islands Trust Climate Emergency Declaration

Indigenous Knowledge

ensure climate action policies and processes are inclusive of Traditional Ecological Knowledge, cultural knowledge holders, and First Nations' relationship with the land

Ecosystem-Based Approaches

look at the broader landscape;
acknowledge that everything is interconnected;
seek nature-based solutions

PRINCIPLES & PARADIGMS for Climate Action

As we strive to update the Islands Trust
Policy Statement with climate change in mind,
we've identified a few key principles and paradigms
to guide our policy making.

Precautionary Principle

where there is
scientific uncertainty,
proceed cautiously
to avoid harm

Climate Equity

support those most
vulnerable to adapt to
climate change;
foster resilient
communities

No More Business-as-Usual

it is time for bolder environmental protections
and new low-carbon ways of life

Policy Goals for Climate Action

Preserve, Protect, and Restore Carbon Sinks

Preserve mature forests, greenspace, soils, wetlands and eelgrass meadows

“carbon sink”: a forest, ocean, or other natural environment viewed in terms of its ability to absorb carbon dioxide from the atmosphere (Oxford)

Foster Low-Carbon, Compact, and Connected Communities

Plan for smaller footprints, clustered development, active transportation, low carbon agriculture, and low carbon buildings

Preserve, Protect, and Restore Biodiversity

Protect sensitive Coastal Douglas-fir and Coastal Western Hemlock ecosystems, wildlife corridors, culturally-significant species and species at risk, and marine food webs for Southern Resident Killer Whales

Safeguard Freshwater Sustainability

Protect finite water supply; regulate alternative water supplies

Mitigate Wildfire Risk

Minimize fire risks through land use planning tools, advocacy and outreach

Protect Shorelines and Foreshore

Protect shorelines and foreshore habitats through setbacks and upslope protections; safeguard Indigenous shellfish harvesting areas and archeological sites

Droughts

Biodiversity

Loss

Wildfires

Sea Level

Rise

Extreme Weather

Events

Ocean
Acidification

Affordable Housing



Many islands in the Trust Area are experiencing a shortage of **safe, secure and affordable** housing. Development patterns of the past that led to large single-family houses and rural sprawl have proven to be **environmentally unsustainable** and have led to **social equity** challenges.

To address these challenges, the Policy Statement could require the use of **rezoning** tools to facilitate housing that is **energy-efficient** and **located close to island services**. It could further require that housing density be moved from areas needing extra protection to areas that are less vulnerable and less biodiverse. We are also looking at the impacts of **short-term vacation rentals** on affordability for both home owners and renters, investigating where policy guidance may be needed.

Our advocacy for safe and secure housing will be guided by the Missing and Murdered Indigenous Women and Girls (**MMIWG**) **Calls for Justice**.

Throughout it all, we will aspire to keep a watchful eye on the protection of **freshwater sustainability, sensitive ecosystems, biodiversity** and **First Nations' cultural heritage**, striving for a balanced and equitable approach.

"We need attainable, creative housing solutions for diverse populations. Because we aren't adapting our development policies in line with changing demographics, and people are suffering as a result."
-Public Engagement Participant

"We need to direct new growth closer to villages, ferry terminals and transit. This includes smaller dwellings, shops and services. Reduce vehicle trips; enhance our sense of community and belonging; protect wild lands and forest from rural sprawl."
-Public Engagement Participant

"We need more compact, eco-friendly and affordable housing. Otherwise, our communities will fall apart and only wealthy retirees will be left."
-Public Engagement Participant



PuBLic EngagEmEnt

Phase II



Now that you have a sense of our high-level policy directions, we welcome your thoughts and ideas:

Regarding the policy directions we've outlined on Climate Change, please share your ideas.

Regarding the policy directions we've outlined on Affordable Housing, please share your ideas.

What other advice do you have for Trust Council as it updates the Policy Statement?

Please provide your feedback online through the:

ONLINE SURVEY

Find the survey online at: <https://www.surveymonkey.com/r/Islands2050>

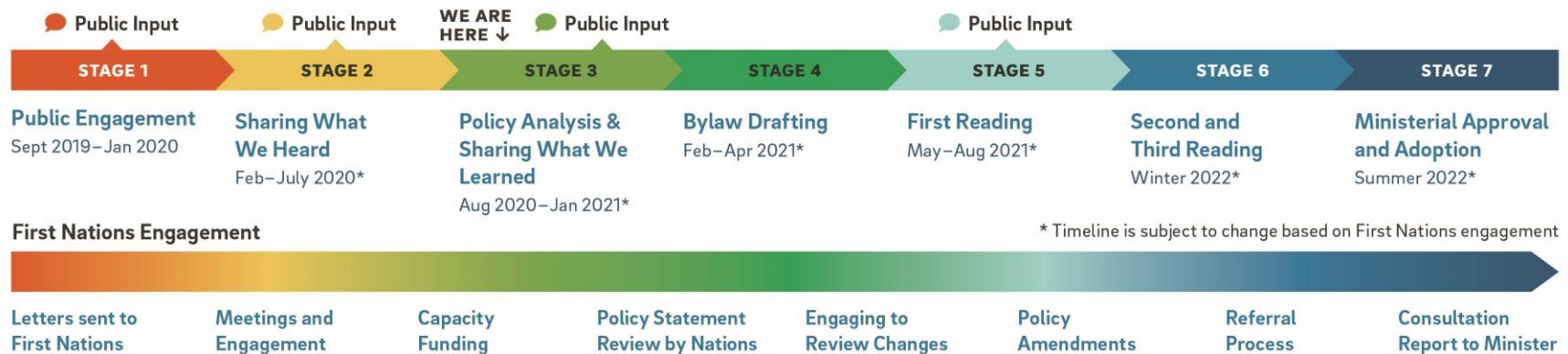
Islands 2050: The Path FORWARD

In the coming months, we will begin to draft amendments to the Policy Statement based on all the feedback we will have received from **First Nations**, the **public**, and Islands Trust **locally elected officials** and **staff**.

Trust Council will consider draft Policy Statement amendments in **Spring 2021**, at which time there will also be opportunities for **further public input** as well as further input from First Nations and referral agencies.

Any input that is out of scope for this project will be considered by Trust Council for future Policy Statement amendment projects.

We look forward to **ongoing, inclusive** and **meaningful engagement** on this **living document** that sets out a vision for **the future of the Trust Area**.



Stay INFORMED

Thank you for your interest and engagement in the
Islands 2050 Policy Statement Amendment Project.

Find this report online at: islandstrust.bc.ca/islands2050

Sign up for the [Islands 2050 Subscriber Notice](#) on our website to receive email updates about the project and future public engagement opportunities.

Public input is always welcome at Islands Trust. We encourage individuals, community groups and agencies to write to us directly at:

islands2050@islandstrust.bc.ca

200-1627 Fort Street, Victoria, BC V8R 1H8

Follow us on:

Facebook: [@IslandsTrust](#)

Twitter: [@Islands_Trust](#)

Visit the Islands Trust website at:

islandstrust.bc.ca



Illustrations by:
Michelle Buchholz | **CASSYEX**
CONSULTING
cassyexconsulting.com

Policy Statement Amendment Project - Project Charter v3

Purpose To support a Policy Statement Amendment process that encompasses First Nations and public engagement and that leads to a bylaw approved by Trust Council and the Minister.

Background Trust Council has assigned Executive Committee, with involvement from Trust Programs Committee as appropriate, to coordinate a review of the Policy Statement, specifically the Introduction, Part I, Part II and Schedule 1 - Definitions sections, and climate and housing policies, and to undertake meaningful engagement with First Nations in the process. With the project in progress, the 2020/21 budget will be used for engagement with First Nations, public engagement, referrals to agencies/First Nations, and legal review.

Objectives

- Updated preamble and definitions
- Acknowledgement of First Nations treaty and traditional territory; and UNDRIP/ DRIPA / TRC / MMIWG
- Addition of climate and housing policies and other topics raised by First Nations
- Engagement with First Nations on policy amendments
- Re-familiarization of all parties and public with amendment processes

In Scope

- FN / community engagement / intergovernmental advisory group
- Policy analysis
- Drafting
- Legal review
- Referral process and public input
- First, Second, Third & Fourth Readings by Trust Council
- Refer to Minister
- Implementation plan

Out of Scope

- Treaty or territorial negotiations
- Consequential amendments to OCPs and LUBs

Workplan Overview

Major Deliverable/Milestone	Date
-FN Engagement; Public Engagement 1: Islands 2050 In-Person & Online Engagement -FN Engagement; What We Heard Report; Policy Analysis; TPC Working Group Review; -FN Engagement; Public Engagement 2: What We Learned Report & Online Survey/Forum -Staff Draft Amendments to Policy Statement Bylaw; TPC/RPC/EC Review; Inter-Agency Review; Legal Review; Consultative Area Database (FN Engagement) Report to Minister	June 2019 – January 2020 January – December 2020 January 2021 February – April 2021
- First Reading (Special Trust Council Meeting) -First Nations & Agency Referrals; Public Engagement 3 (Online Survey/Forum); Statutory Advertising -Trust Council Considers Input / Redrafts As Needed; Second Legal Review, Second Referral to First Nations; Second Consultative Area Database Report to Minister	May 2021 May – August 2021 September – November 2021
- Second Reading - Third Reading (Scenario 1) —minor changes made and passed to Third Reading at same meeting) - Third Reading (Scenario 2) —substantive changes needed before Third Reading) -Refer Proposed Bylaw to Minister with Final FN Engagement Report. Allow Six Months for Review.	December 2021 1) December 2021 or 2) March 2022 1) Jan 2022 or 2) April 2022
- Fourth Reading ; Post Policy Statement to Website; Draft Implementation Plan	1) June 2022 or 2) Sept 2022

Project Team

TPC/EXEC	Project Champions
Clare Frater	Project Manager
Dilani Hippola	Policy Analysis
Lisa Wilcox	FN Engagement
Gillian Nicol	Public / FN Engagement

Approved by:

Clare Frater, Director, TAS

Endorsement:

Date: Nov 18, 2020 (EC)

Budget 2019-2022 (19/20 est. \$45k, 20/21 \$45K)

Item	Cost
FN Engagement	\$30,000
Public Engagement	\$35,000
Graphic Design	\$5,000
Legal Review	\$10,000
Statutory Advertising	\$10,000
Total Activity Costs:	\$90,000

REQUEST FOR DECISION

To: Executive Committee **For the Meeting of:** February 3, 2021

From: Clare Frater, Director
Trust Area Services **Date Prepared:** January 20, 2021

SUBJECT: 2021 AVICC/UBCM PROPOSED RESOLUTION (Annual Item)

RECOMMENDATION: That the Executive Committee direct staff to forward a resolution with backgrounder for consideration at the 2021 Association of Vancouver Island and Coastal Communities (AVICC) and Union of BC Municipalities (UBCM) conventions, requesting that that the Ministry of Municipal Affairs update the Local Government Act to allow temporary use permit and public hearing notification to be provided electronically.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: The Islands Trust has a practice of submitting resolutions to AVICC/UBCM for consideration at their annual meetings. Resolutions that are endorsed by the UBCM membership can trigger advocacy support from UBCM staff and usually result in a well-considered response from the relevant Ministry or Department. Executive Committee may wish to consider additional advocacy such as proposing a related session for the AVICC or UBCM conventions or a meeting with a minister.

-
- 1 **PURPOSE:** To seek direction about submitting a resolution and backgrounder for consideration at the 2021 Association of Vancouver Island and Coastal Communities (AVICC) and Union of British Columbia Municipalities (UBCM) conventions.
 - 2 **BACKGROUND:** On December 17, 2020, staff sent out an email to staff and trustees with a call for resolutions for the annual AVICC/UBCM Conventions. On January 13, 2021, the Executive Committee reviewed the proposals and subsequently directed staff to draft a resolution and backgrounder on the topic of “permit and public hearing notification to be provided electronically” for consideration at its February 3rd EC meeting and subsequent submission to the AVICC by their deadline of February 26, 2021. The draft resolution and backgrounder are attached for EC’s review.

In past years the Islands Trust has advanced resolutions such as:

- Request that the provincial government work with First Nations, and federal, provincial, and local government stakeholders, to develop a coordinated strategy to study and address the environmental and social impacts associated with liveaboards on the British Columbia coastline (2020)

- Request that the provincial government improve the enforceability of development permit area requirements by enabling local government to enforce violations by way of prosecution, ticket or bylaw notice (2019);
- Request that the provincial government prioritize the approval of key marine cumulative effects values for long-term monitoring and assessment in coastal regions (2019);
- Request for DFO review of potential cumulative impacts of increased geoduck aquaculture (2018);
- Preventing Rigid Foam Pollution in the Marine Environment (2017)
- Assessment and Mitigation of Marine Shipping Risks and Impacts in the Salish Sea (2016)
- Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP) funding (2015);
- Derelict & Abandoned Vessels (2013);
- Industry Funding for Oil Spill Prevention, Preparedness & Response (2012);
- Southern Strait of Georgia National Marine Conservation Area Reserve (2010) and Derelict & Abandoned Vessels, Barges & Docks (2010);

It is possible for Islands Trust to submit more than one resolution. Staff do not recommend proposing more than two resolutions in any one year due to the resulting workload and the difficulty in advocating for more than two topics at one convention.

In the past, the Executive Committee has supported selected resolutions by suggesting/organizing complementary AVICC/UBCM sessions and by requesting and/or attending Ministers' meetings to discuss the proposed topic.

When selecting a resolution, the Executive Committee should be guided by section 4.2 of the Islands Trust policy 6.12.2 on UBCM/AVICC Membership and Resolutions:

All Islands Trust bodies that develop resolutions for consideration at AVICC and UBCM conventions must ensure that their resolutions address topics within their legislated jurisdiction and are consistent with the Islands Trust Policy Statement.

Executive Committee members should also consider that UBCM guidelines suggest that issues identified in resolutions should be relevant to other local government across the province.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL Finalizing the resolution and backgrounder will take up to one hour of Trust Area Services and the Legal Services Manager's time. The documents will need to be submitted to AVICC by their deadline of February 26, 2021.

FINANCIAL: Legal fees, if required.

POLICY: No implications for existing policy.

IMPLEMENTATION/COMMUNICATIONS: Upon approval by Executive Committee, staff will submit the resolution and backgrounder to AVICC by the February 26 deadline and will include the resolution and backgrounder in the information package provided to trustees attending the 2021 AVICC/UBCM conventions. AVICC has stated that it is uncertain whether late resolutions or off-the-floor resolutions can be accommodated at the virtual convention. Members are strongly encouraged to submit resolutions by the deadline so they may be considered. At this time, the UBCM website still states that resolutions can also be sent directly to UBCM by June 30 to be considered at the UBCM Convention in September 2021.

FIRST NATIONS: The Senior Intergovernmental Policy Advisor (SIPA) has been consulted to ensure that the resolution wording aligns with the Islands Trust Reconciliation Declaration or the Reconciliation Action Plan 2019-2022, or Local Trust Committee Standing Resolutions on First Nations relations. As appropriate, staff or Trustees can request advice from SIPA to guide resolutions within the structure of UNDRIP, TRC Calls to Action, and Islands Trust reconciliation initiatives.

OTHER: None.

4 RELEVANT POLICY(S):

- [Policy 6.12.ii - UBCM/AVICC Membership and Resolutions](#)

5 ATTACHMENT(S):

- Draft Resolution & Backgrounder for 2021 AVICC and UBCM conventions

RESPONSE OPTIONS

RECOMMENDATION: That the Executive Committee direct staff to forward a resolution with backgrounder for consideration at the 2021 Association of Vancouver Island and Coastal Communities (AVICC) and Union of BC Municipalities (UBCM) conventions, requesting that that the Ministry of Municipal Affairs update the Local Government Act to allow temporary use permit and public hearing notification to be provided electronically.

Alternatives:

1. That the Executive Committee forward the resolution, as amended, to AVICC/UBCM.
2. That the Executive Committee not propose the resolution to AVICC/UBCM.
3. That the Executive Committee propose the resolution directly to UBCM by the June 30 deadline.

Prepared By: Clare Frater, Director, Trust Area Services

Reviewed By/Date: Carmen Thiel, Manager, Legislative Services , January 28, 2021
David Marlor, Director, Local Planning Services, January 28, 2021
Russ Hotsenpiller, Chief Administrative Officer, January 28, 2021

ELECTRONIC PERMIT AND PUBLIC HEARING NOTIFICATION

ISLANDS TRUST

RESOLUTION:

WHEREAS the Local Government Act, Part 14, Divisions 3 and 8, requires that local governments give notice of public hearings in two consecutive issues of a gazette newspaper, and temporary use permits in one issue of a gazette newspaper;

AND WHEREAS many small communities no longer have local newspapers, or a newspaper that meets the definition of gazette in the Interpretation Act;

THEREFORE BE IT RESOLVED that AVICC & UBCM call upon the Ministry of Municipal Affairs to update the Local Government Act to allow temporary use permit and public hearing notifications to be provided electronically, via an application or website if the local government can demonstrate equal or greater ability to reach relevant constituents than a regular printed local newspaper.

BACKGROUNDER:

Under current legislation, public hearing notices are placed in two consecutive issues of a gazette newspaper, defined in the Interpretation Act as a newspaper that publishes at least once a week. The last notice must be no less than three days before and no more than 10 days before the public hearing. For a temporary Use Permit, the notice is published once in a gazette newspaper, and must appear no less than three days before and no more than 14 days before the date of consideration of issuance of the permit. There is currently no provision in legislation for public notices being provided electronically.

Because the legislation does not allow electronic notices currently, there are no examples in British Columbia of how this process would work. Consideration needs to be given to an appropriate platform for publishing the notices that is widely available, open to the public and reliable. This is most likely going to be the local government's own website. This will likely be specified in any legislation to allow electronic notices (which could be an amendment to the Interpretation Act or specified in the enabling legislation). The time limits currently in effect for publishing should be maintained.

BRIEFING

To: Executive Committee **For the Meeting of:** February 3, 2021

From: David Marlor, Director, Local Planning Services **Date Prepared:** January 27, 2021

SUBJECT: Local Planning Services Renewal – Status Report

PURPOSE: To provide the Executive Committee an update on the status of the Local Planning Services Renewal next steps, and request advice on engagement with Trust Council on potential policy amendments.

BACKGROUND:

At December 2020 Trust Council, Staff presented the following chart showing an at-a-glance status of the major components of the Local Planning Services Renewal:

Action	Status
Establish a Planning Technician position	Done
Establish local trust committees' advocacy position	Done
Establish Freshwater Specialist	Done
Improve bylaw enforcement efficiency by updating Trust Council policy	Done
Establish Local Planning and Regional Planning teams (proactive policy planning)	Done (November 30, 2020)
Planning Teams Transition (procedures, work)	In progress
Develop policies on LTC projects and resource allocation	In progress
Develop OCP/LUB Review Strategy/Criteria	In Progress
Specialized Skills (established SIPA and Freshwater Specialist)	In Progress/Pending
Future specializations (communications, Engagement, planner specialization)	Pending
Planning Officer Classification	Pending
Review LPS Admin staff classifications	Pending
As and when planners	Pending

The focus of this briefing is on the three “In progress” items listed in the table above (in bold):

1. Planning Team Transition
2. Developing Policies on Local Trust Committee Projects and Resource Allocation
3. Developing Official Community Plan/Land Use Bylaw Review Strategy/Criteria

1. Planning Team Transition

Effective December 2020, Local Planning Services has moved to a structure that includes one Regional Planning Team and the three Local Planning Teams. In the transition, the Regional Planning Team is assigned the following projects:

Riparian Area Protection:

- Gambier RAR
- Thetis RAR

Official Community Plans

- Salt Spring Ganges Village Plan
- Salt Spring Housing Action Plan
- Gambier OCP

Land Use Bylaws

- North Pender LUB Review
- Salt Spring Water Sustainability (Proof of Water & Weston Lake Watershed Study)

Climate Change/Environment

- North Pender Groundwater Sustainability Implementation
- Galiano Groundwater Sustainability Implementation
- Salt Spring CDF Protection

Housing Vacation Rentals

- Mayne Housing Review
- South Pender Alternative Housing

Regional Planning Committee/Strategic Plan

- Freshwater Strategy
- Groundwater Mapping
- Shoreline Model Bylaws
- Floor Area Ratio Model Bylaws

2. Developing Policies on Local Trust Committee Projects and Resource Allocation

Under current Trust Council policies and practices, each local trust committee is required to report its top three priorities to Trust Council. This is taken to mean that each local trust committee gets to have three projects undertaken at any one time, subject to staff capacity. In this case, that could potentially be 39 projects. Each local trust committee also keeps a list of Projects that it would like to undertake. The intent of this is to provide a queue of projects that can be placed as a priority as resources become available. At present, between all 13 local trust committees, there are 102 projects in the queues.

To date, there has not been policy establishing a systematic means of evaluating projects and assigning resources. Generally, the current practice is for a local trust committee to establish a project as a priority, establish a scope, timeline and estimated budget and request Trust Council to fund the project in the coming fiscal year. Projects that require little financial support (we’re using less than \$5,000),

because the work can largely be done by in-house planning staff, are left to the local trust committee to determine as needed. Funding for these is supplied from a local planning services project pool budget established by Trust Council.

Planning Staff has historically been assigned to local trust committees based on the relative demand and population of each local trust area and staffing capacity. This is managed by the Regional Planning Manager in each of the three offices to ensure that workload is balanced between planners, and project work is being fairly balanced between the local trust areas. This recognizes that there may be times when one or more local trust areas may receive less proactive project planning work so resources can be assigned to major projects (such as a review of the OCP) in another local trust area. This flexibility tends to be limited to the geographic area supported by the planning office; flexibility to move resources between offices remains limited.

The new structure of a Regional Planning Team and three local planning team is intended to fix this by increasing the flexibility to move resources between any geographic area and any local trust areas to better fit demand and need.

To support this Staff is proposing to establish more standardization in processing projects, especially Official Community Plan and Land Use Bylaw Reviews.

To assist this effort the intent is to simplify the writing and interpretation of official community plans and land use bylaws by using a standard format, with standardized content. By having a standardized bylaw, we would achieve savings in staff time used in interpretation, less confusion for the public on using the documents, and development of a corporate identity.

The standard bylaws would include “model” language. This would be where all “model” bylaws adopted by Trust Council would be kept. The standard bylaws are envisioned to be attached to a new Trust Council policy, and as new models bylaws for specific issues (climate adaptation, development permit areas, shorelines, etc.) are adopted by Trust Council, the attached standard bylaws attached to Trust Council’s policy would be updated to include the new policy or regulatory language.

3. Developing Official Community Plan/Land Use Bylaw/Projects Review Strategy/Criteria

To help priorities projects Staff propose to establish, by Trust Council policy, a set of criteria to use to determine project priority. We are looking at developing definitions of Minor, Major and Extraordinary OCP/LUB projects.

Minor projects would be undertaken by the Local Planning Team as assigned by the Regional Planning Manager. These projects would likely require fewer resources and could be completed within a relatively short time frame. These could be undertaken by the local trust committee relatively quickly, subject to planner and administrative staff availability, and budget.

Major projects would be undertaken by the Regional Planning Team. These projects would require an approved budget, and therefore would require pre-planning to develop a detailed Project Charter that considers scope, resources and budget requirements. Major projects can extend over multiple years and may be for a single local trust area, or multiple local trust areas. Examples of major projects include official community plan reviews following the standardized process, or a specific regulatory or policy issues undertaken by planning staff.

Extraordinary projects would be undertaken by a consultant, and managed by an Island Planner or Regional Planning Manager. These projects would require an approved budget, and therefore would require pre-planning to develop a detailed project charter that considers scope, resources and budget requirements. Extraordinary projects can extend over multiple years and may be for a single local trust area, or multiple local trust areas. Examples of extraordinary projects include an official community plan review that requires more process or a different process to the standardized process, or projects requiring specialized services not available within the staff of the Islands Trust.

Project Management Considerations

To improve our ability to undertake and complete projects for 13 local trust areas, all of which are using shared resources, Staff has identified a need to redesign the way we assign resources to projects. The first step was to establish the Regional Planning Team and the three local planning teams. The next step is to develop the relevant policies to ensure a fair and effective process of selection and resource allocation.

To do this, Staff would like to have a discussion with Trust Council on this issue. We intend to provide a report to Trust Council in March that does the following:

1. Reviews past project work undertaken, looking at what was completed and what was not completed in the last term and this term of office.
2. Review the current top priorities of local trust committee, indicate their status, who is working on them, and percent complete.
3. Review the projects of all 13 local trust areas.

In the report, Staff would provide two or three options to address this issue. The options would indicate how the proposed approach would affect trustees and what it means for their projects.

For Trust Council in March, there are different ways to engage with Trust Council on the options, and request feedback or even suggestions on specific means to address the issue of resource allocation for local trust committee projects. Discussion at Trust Council could be any one of the following:

1. A report from Staff with a draft policy for feedback before finalizing. This approach would be staff led policy with trustee input being limited by the time available at Trust Council.
2. A report from Staff followed by a roundtable discussion, facilitated by Trust Council chair. This would allow feedback before staff develop policy. While the format allows everybody to hear each other, it is somewhat limited in that it does not lend itself to problem solving.
3. A report from staff, followed by breakout groups, each with a specific problem to solve, with a report back to the larger group on the findings. This would be a session, with time allocated for it specifically. It would allow trustees to engage with each other on the issues around resource allocation and allow them to come up with unique solutions that staff may not have considered.

Generally, to develop appropriate policy, Staff is looking for advice on:

- Criteria to use when recommending which projects should proceed
- Criteria to use when recommending extraordinary projects
- Number of projects that each local trust committee can expect to have at a time
- Process for approval of projects, and role of the local trust committees, Regional Planning Committee, Financial Planning Committee and Executive Committee.
- Consideration of development of major and extraordinary projects for the term at the beginning of the term for each LTC (as opposed to doing it annually)

Staff is looking for Executive Committee feedback and advice in respect of the above Council session.

Attached are three lists showing status of local trust committee projects, completed projects in the last two terms (since 2014) and list of projects placed on hold or cancelled in the last two terms. These documents are draft and will be finalized and presentation improved for a report to Trust Council in March.

ATTACHMENT(S):

1. Draft status of local trust committee projects as of Jan 28, 2021
2. Draft list of completed local trust committee projects since 2014
3. Draft list of local trust committee applications placed on hold or cancelled

FOLLOW-UP:

Staff will develop a report for March Trust Council on the above subjects, with complete information on projects, standardized bylaws, process and Trust council policy options, with the intent of engaging Trust Council in March. Development of actual policy would then follow based on the response from Trust Council.

Prepared By: David Marlor, Director, Local Planning Services

Reviewed By/Date: Heather Kauer, Regional Planning Manager
Stefan Cermak, Regional Planning Manager
Robert Kojima, Regional Planning Manager
Russ Hotsenpiller, Chief Administrative Officer

Attachment 1: Status of Active local trust committee Projects – as of Jan 28, 2021

RPC or LTC	Project	% Complete	Est. Project Duration
BW	Advocacy for the protection and appropriate use of Crown islets	0%	0 years
BW	First Nations Relationship Building	0%	0 years
DE	Farm Plan Implementation	60%	7 years
GB	Housing Options Impacts Review Project - Phase 2	20%	12 years
GB	Develop an Ecological Protection Zone:	50%	4.5 years
GB	Cannabis Production bylaw	75%	4 years
GB	Transportation Plan grant	5%	?
GL	Affordable Housing Strategy STVR	80%	2 years
GL	Groundwater Sustainability	50%	4 years
GL	LUB Technical Amendments	50%	1 year
GM	RAR: GM, Bowyer and Anvil	60%	7.5 years
GM	Major OCP update	30%	7 years
GM	Keats Shoreline Project (Shoreline DPA)	50%	4.5 years
HO	OCP Review	25%	?
HO	Watershed Protection and Groundwater		
HO	MALA OCP / LUB Update	0%	
LA	Comprehensive OCP Review	60%	4 years
LA	Freshwater sustainability		
MA	LUB Bylaw Technical Amendments	90%	1.5 years
MA	Housing Policy - Tiny Homes	50%	3 years
MA	Groundwater Sustainability	100%	2 years
NP	STVR Review	80%	1.75 years
NP	Groundwater Sustainability	50%	4 years
NP	LUB Review (OCP Implementation)	50%	2 years
SA	First Nations Relationship Building	80%	2 years
SA	Groundwater Sustainability	90%	2 years
SA	National Parks Reserve Lands Rezoning	80%	2 years
SP	Groundwater Sustainability	90%	2 years
SP	STVR Review	85%	2 years
SP	RVs/Seasonal Housing	80%	1.5 years
SSI	Coastal Douglas-fir Protection	10%	1.5 years
SSI	Ganges Village Plan	5%	2
SSI	Housing Action Program	0%	2
SSI	Proof of Water at time of Subdivision	20%	1
SSI	SSIWPA		10 years
TH	RAPR	60%	2.5 years

Appendix 2: List of completed local trust committee projects in last two terms (since 2014).

LTC or RPC	Term	Project	Project Duration	Notes
DE	2014-2018	Marine Issues (Driving on the Beach)	4 Years	4 years from LTC asking staff to "explore" the issue to adoption of amendment bylaws
DE	2011 - 2014 & 2014-2018	Policy Review on Housing Issues	2 years	Initiated in one term and completed in the next.
GB	2014-2018	Housing Options Review Phase 1	4 years	
GB	2011-2014 & 2014-2018	RAR Implementation	3 years	This was one part of a Major OCP amendment project
GB	2014 - 2018	Rezoning new RDN parks and ITC Nature Reserves	1.5 years	
GB	2014 - 2018	Increasing Local Food Security and Farmland Protection	1.5 years	
GB	2014 - 2018	Implement Climate Change Policies (Bill 27)	1.5 years	
GL	2011-2014 & 2014-2018	Contractor Yards	2 years	
GL	2011-2014 & 2014-2018	Groundwater DPA	1 year	
GL	2014-2018	LUB amendments	6 months	targeted amendments
GL	2014-2018	Telecommunications Strategy	2 years	
GL	2014-2018	Secondary Suite Review	1.5 years	
GL	2014-2018	Affordable Housing	1.5 years	Staff analysis referred to APC for recommendations
GM	2011 - 2014 & 2014 - 2018	Building Sustainability Guide	2 years	Initiated in one term and completed in the next.
GM	2014 - 2018; 2018 - 2022	Keats Island Shoreline Protection - Phase 1 & 2	All phases: 5 years; Phase 1 & 2: 3 years	The Keats Shoreline Project currently underway is Phase 2 of this project.
HO	2014 - 2018	Vacation Home Rentals Review	2 years	
MA	2014-2018	Community Consultation on Priorities	6 months	
MA	2014-2018	STVR Review	1.5 years	
MA	2014-2018	Commercial Land Use Review	3 years	
MA	2014-2018	RAR Implementation	1.5 years	
NP	2011-2014 & 2014-2018	Waste Transfer	4 years	
NP	2014-2018	Secondary Suite Review	1.5 years	
NP	2014-2018	STVR Review	2 years	
NP	2018-2022	Landowner Education	6 months	
SA	2014-2018	Community Profile	6 months	
SA	2014-2018	Density Transfer Review	1 year	
SA	2014-2018	LUB Technical Review	2 years	
SA	2011-2014 & 2014-2018	Secondary Suite Review	1 year	
SA	2018-2022	STVR Review	1.5 years	
SP	2011-2014 & 2014-2018	LUB Review	3 years	
SP	2014-2018	Heritage Conservation	1 year	

SP	2014-2018	Pedestrian and Bicycle Route Mapping	1 year	
SSI	2015-2019	Ganges Village Planning - Harbourwalk	3.5 years	
SSI	2015-2019	RW1-RW2 Agriculture	3.5 years	
SSI	2017-2020	Affordable Rental Housing - Cottages	2.5 years	
SSI	2017-2019	DAI bylaw	2 years	was dormant for about 16 months
SSI	2019-2020	Housing Needs Report	1 year	preliminary CRD work
SSI	2012-2020	Industrial Uses	7.5 years	
TH	2011 - 2014 & 2014 - 2018	Shoreline Protection	2 years	This project was educational in nature and did not result in any bylaw amendments

Appendix 3: Local trust committee projects put on hold or cancelled since 2014.

LTC or RPC	Term	Project	# of years staff have worked on project thus far	Notes
BW	2018 - 2022	First Nations Relationship Building	1	Staff attempted to organize a boat tour of the BW islands but the LTC postponed the project until FN interest in participating was indicated
DE	2014 - 2018 & 2018 - 2022	Denman Farm Plan Implementation	All phases: 10 years; Current phase: 3 years	This is a multi-phase project that began in 2009. Phase 3 - Farm Plan Implementation, began in January, 2016 and was put on hold by the LTC in March of 2019
GB	2014-2018	Water taxi Zoning	0.6 years	
GB	2014-2018	Roadside Signage		
GB	2014-2018	Housekeeping Amendments		
GB	2014-2018	Consideration of Dog Sitting Regulations		Project initiated in 2015. In 2016 the LTC decided not to proceed with the project any further. No amendments made.
GB	2014 - 2018	Cannabis Production	2 years	Project initiated in 2018 put on hold to replace with a different top priority project
GL	2014 - 2018	Dock Review	1 year	
LA	2014 - 2018	Aging at home	2 years	Project initiated in Oct, 2015 and put on hold in July of 2017 in anticipation of Housing Needs assessment project; project was then taken off Top Priority list
LA	2014 - 2018	Shoreline Protection Project	0.6 years	Project initiated in February, 2017 and abandoned by LTC in October, 2017
SP	2018-2022	Building and Siting Review	1 year	Referred to APC, APC indicated that it doesn't have capacity to review
SSI	2015-2016	Protection of First Nations Heritage Site	1 year	Inventory referred to First Nations; SIPA advised proceed no further
SSI	2016-2018	Piers Island Bill 27 OCP Update	2 years	bylaw rejected by ministry; never returned to address issues
SSI	2019-2020	Regulation of Cannabis Production	1 year	replaced as a top priority
SSI	2019-2019	Strategic Priority OCP Review	.5 years	replaced as a top priority

REQUEST FOR DECISION

To: Executive Committee **For the Meeting of:** February 3, 2021
From: CAO **Date Prepared:** January 27, 2021
SUBJECT: Amendments to the 2018-2022 Strategic Plan

1. THAT Executive Committee recommend that Trust Council amend the Strategic Plan to include:

- I. Forestry initiatives including establishment of development permit areas, tree cutting authority advocacy, enforcement of development permits related to forestry and advocacy associated with the *Private Managed Forest Land Act*.**
- II. Governance and Management Review.**
- III. Request to the Province for additional funding.**
- IV. Trust Council Policy Review Project.**

AND

2. THAT a report be prepared for March Trust Council outlining the recommended changes.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: As we are just past halfway through the 2018-2022 term, it is valuable to review the Strategic Plan to ensure it is reflective of the work and goals of the organization and to aid in management, budgeting and resource allocations. The listed items are currently outside the Strategic Plan, but each has strategic implications for the organization and could reasonably be considered for inclusion in the Plan.

- 1 PURPOSE:** To review the Strategic Plan and consider whether it needs amendment by the addition or removal of current Islands Trust work plan items.
- 2 BACKGROUND:** The Strategic Plan was adopted on December 4, 2019 by Trust Council and has functioned to provide strategic direction for islands Trust work and resource allocations. Trust Council has been briefed on a quarterly basis on the progress of the plan overall and for each of the 23 projects that are contained within it.

Since adoption, Trust Council has directed that a number of projects or work items be initiated, some of which are not reflected in the Strategic Plan. It is of value to regularly review Strategic Plan work and determined whether it needs amendment to accurately reflect and guide current work, budgets, resource allocations and the overall policy intentions of the organization.

The following projects are listed here for consideration by Executive Committee in recommending an update to the Strategic Plan to Trust Council in March.

- I. **Forestry Initiatives:** The Strategic Plan includes items 1 and 2 which relate to mapping and amendment of local plans to protect the Coastal Douglas-fir zones. Additional forestry work was directed by Trust Council, following a presentation by RainCoast Conservation Foundation, that is broader than described in the current plan and will require additional work and resources, those being:

- a. Establish Development Permit Areas to protect forest ecosystems and regulate forest practices on private lands.
- b. Seek enforceability of Development Permits.
- c. Pursue the implementation of tree cutting permits and forest management regulations.
- d. Use zoning (i.e. Conservation Zoning) as a way to regulate tree removal and retention on private lands.
- e. Continue to pursue and support other tools available for “protecting and preserving the islands unique amenities and environment.”

Further, Executive Committee has undertaken advocacy work with the Ministry of Forests, Lands, Natural Resource Operations & Rural Development (FLNRORD), at two Union of BC Municipalities (UBCM) meetings, 2019 and 2020, in order to affect changes to the *Private Managed Forest Land Act*.

In total, these forestry initiatives constitute a regional project and should likely be managed in a systematic manner including a project charter, staff resourcing and any budget considerations and development of a coherent advocacy policy.

- II. **Governance and Management Review:** Trust Council, at their December 2020 meeting, directed that a Governance and Management Review be conducted, that a Select Committee be struck and that a Terms of Reference be developed in support of the project. A budget allocation in the amount of \$75,000 was made. As this is a significant project in terms of scope and has dedicated staff resources associated with it, it should be considered for inclusion in the Strategic Plan of the organization.
- III. **Request of the Province for additional funding:** In September 2019, Trust Council directed the following:

That Trust Council consider approaching the Province of British Columbia to request additional funding for the Islands Trust annual budget, ensuring any request that goes forward is appropriately strategized in line with other requests currently being asked of the Province; and that Trust Council direct staff to work with Executive Committee and the Islands Trust Conservancy Board to strategize an approach for requesting additional funding from the Province. (TC-2019-087)

This project has had some preparatory work done on it by the Islands Trust Conservancy and Executive Committee including a joint planning session. Nevertheless, this initiative has been affected by the COVID-19 pandemic and has not been a high priority over the last year. As this is a high consequence project, it should be considered for amendment to the Strategic Plan if it is to remain a goal of Trust Council.

- IV. **Policy Review:** For the last year, staff have been reviewing the status of 106 Trust Council Policies and have determined that there is a reasonably urgent need to amend, edit and update a number of policies in order to support the work of the Islands Trust. Under separate cover, staff have provided a report to Executive Committee identifying 16 priority policies that should be the basis for work over the next number of months

including policies with regard to legal advice and budget control already under review by direction of Executive Committee. As this work will end up at Trust Council itself for amendment, it may be appropriate to consider if it should be included in the Strategic Plan.

2.1.2 Standards of Conduct	5.6.2 Cost Recovery Agreements
2.1.6 Legal Advice	5.6.3 Extraordinary Processing Services Guidelines
2.2.1 RFDs/Reports	6.9.1 Legal Services Management
2.2.2 Council Meeting Preparation	6.9.2 Legal Services Access
2.2.3 TC RWMs	7.1.1 Administrative Fairness Principles
2.3.1 Council Committee Systems	7.1.2 Handling of Administrative Fairness Complaints
5.4.1 Land Use Regulation Guidelines	7.2.4 Application Fee Refunds
5.6.1 Application Processing Services	7.6.2 FOI Procedure

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Inclusion in the Strategic Plan for these items or a select number of these items would provide clarity on their priority. Basically these items have been already directed by either Trust Council or Executive Committee or started by staff and have had some staff resources dedicated to them, albeit in a piecemeal fashion.

A further consideration could be the inclusion of the Local Planning Services (LPS) Renewal Project as a Strategic Priority. Certainly this is a significant change to how we deliver land use services at the Trust and is regional and local in its impact. The main reason why it has not been offered for inclusion up until now is that it is primarily a service delivery issue, and as such, remains generally under the direction of management. There are of course potential Trust Council policy implications that could rise to the level of a strategic initiative, but at this point the project has been an effort to reallocate resources. Executive Committee may wish to discuss this item if another approach is preferred.

FINANCIAL: The Governance and Management Review has been funded. It is unclear what the funding implications are for the forestry initiatives or for developing a strategy to increase provincial funding. The policy review would utilize staff resources, primarily at the management level, including the Chief Administrative Officer (CAO) and Manager of Legislative Services.

POLICY: Trust Council Policy 6.2.1 Priority Setting and Review Guidelines, provides some general direction for priorities of Trust Council bodies.

IMPLEMENTATION/COMMUNICATIONS: Inclusion of major works by the organization in the Strategic Plan would provide transparency for the public in understanding the goals and objectives of the organization. When major or 'Trust wide' work is being undertaken by the Islands Trust outside of the strategic planning process, citizens, stakeholders and First Nations may be required to gather information in a piecemeal fashion to learn about various initiatives.

FIRST NATIONS: There could well be implications for First Nations communities if the Islands Trust successfully achieves its goals associated with the forest landscape and in the Governance and Management Review. Communication with First Nations and outreach for their input to these projects would be commensurate with our reconciliation principles. The inclusion of these items in the Strategic Plan may allow First Nations communities to more readily understand the priorities of the Islands Trust.

OTHER:

4 RELEVANT POLICY(S):

5 ATTACHMENT(S): 2018-2022 Strategic Plan

RESPONSE OPTIONS

Recommendation:

1. THAT Executive Committee recommend that Trust Council amend the Strategic Plan to include:

- I. Forestry initiatives including establishment of development permit areas, tree cutting authority advocacy, enforcement of development permits related to forestry and advocacy associated with the *Private Managed Forest Land Act*.**
- II. Governance and Management Review.**
- III. Request to the Province for additional funding.**
- IV. Trust Council Policy Review Project.**

AND

2. THAT a report be prepared for March Trust Council outlining the recommended changes.

Alternative: Executive Committee could simply refer the matter to Trust Council for its consideration or conclude that the Strategic Plan does not need amendment and decline to forward to Trust Council.

Prepared By: R Hotsenpiller

Reviewed By/Date:



Islands Trust

Strategic Plan 2018-2022

*The Islands Trust Council 2018-2022 Strategic Plan was adopted
December 4, 2019 on Lekwungen treaty and traditional territory, Victoria, British Columbia.*

TABLE OF CONTENTS

Statement of Trust Council 2018-2022	1
Islands Trust Council 2018-2022	2
The Islands Trust Area.....	3
Purpose and Principles of the Islands Trust.....	4
How to Read the Strategic Plan.....	5
Strategic Plan 2018-2022 Objectives & Strategies	
<i>Land Stewardship</i>	6
<i>Marine and Freshwater Stewardship</i>	7
<i>Climate Change</i>	8
<i>Community and Communication</i>	9
<i>Governance</i>	11
Gross Budget & Schedule of Implementation	12



Peter Luckham
Thetis Island Local
Trustee, Chair, Islands Trust



Sue Ellen Fast
Bowen Island Municipal
Trustee, Executive Vice Chair,
Vice Chair, Islands Trust
Conservancy



Laura Patrick
Salt Spring Island Local
Trustee, Executive Vice Chair



Dan Rogers
Gambier Island Local
Trustee, Executive Vice Chair



Kate-Louise Stamford
Gambier Island Local
Trustee, Chair, Islands Trust
Conservancy



Deb Morrison
North Pender Island Local
Trustee, Chair, Trust Programs



Scott Colbourne
Gabriola Island Local
Trustee, Vice Chair, Trust
Programs



Laura Busheikin
Denman Island Local
Trustee, Chair, Local Planning



Peter Grove
Salt Spring Island Local
Trustee, Chair, Financial
Planning



Michael Kaile
Bowen Island Municipal
Trustee



Kees Langereis
Gabriola Island Local
Trustee



Jane Wolvorton
Galiano Island Local
Trustee



Grant Scott
Hornby Island Local
Trustee



Peter Johnston
Lasqueti Island Local
Trustee



Jeanine Dodds
Mayne Island Local
Trustee



Benjamin McConchie
North Pender Island Local
Trustee



Lee Middleton
Saturna Island Local
Trustee



Cameron Thom
South Pender Island Local
Trustee



Steve Wright
South Pender Island Local
Trustee



Doug Fenton
Thetis Island Local
Trustee

Statement of Trust Council 2018-2022

This plan represents the priorities of Trust Council and the Islands Trust and provides a framework to guide decision-making and allocate resources. It has been informed by island communities through local trust committee and Bowen Island meetings and the election process itself. It is the result of significant research, reporting and debate and best represents what we consider the work that we must do.

The object clause in the *Islands Trust Act* provides our mandate to ‘preserve and protect’ the Trust Area and the Policy Statement remains a primary guide in our goal setting and decision-making. We acknowledge however, that the Policy Statement does not fully contemplate much of what we face. First Nations must be acknowledged. The climate crisis is affecting the environment and our lives. Island demographics have changed. Development pressures are more complex. The marine environment is increasingly at risk from oil tanker traffic, plastic pollution, and industrial uses.

As we are successful in achieving our strategic goals, we will be collaborative leaders in coastal zone management. We will understand the freshwater resources on our islands and make land use decisions accordingly. We will amend our bylaws to maximize our ability to address a changed and changing climate. We will tell people who we are and why we exist and ask for their help in achieving the object of the Islands Trust. We will strive to ensure that we enact the guiding principles of Reconciliation creating mutually respectful and collaborative relationships with First Nations. And finally, - we will work together - as local trustees and as members of Trust Council, to be efficient and effective in what we achieve and to do it with respect and spirit.



David Maude
Mayne Island Local
Trustee, Vice Chair, Local
Planning



Paul Brent
Saturna Island Local
Trustee, Vice Chair, Financial
Planning



David Critchley
Denman Island Local
Trustee



Tahirih Rockafella
Galiano Island Local
Trustee



Alex Allen
Hornby Island Local
Trustee



Timothy Peterson
Lasqueti Island Local
Trustee

STRATEGIC PLAN 2018-2022

ISLANDS TRUST COUNCIL 2018-2022

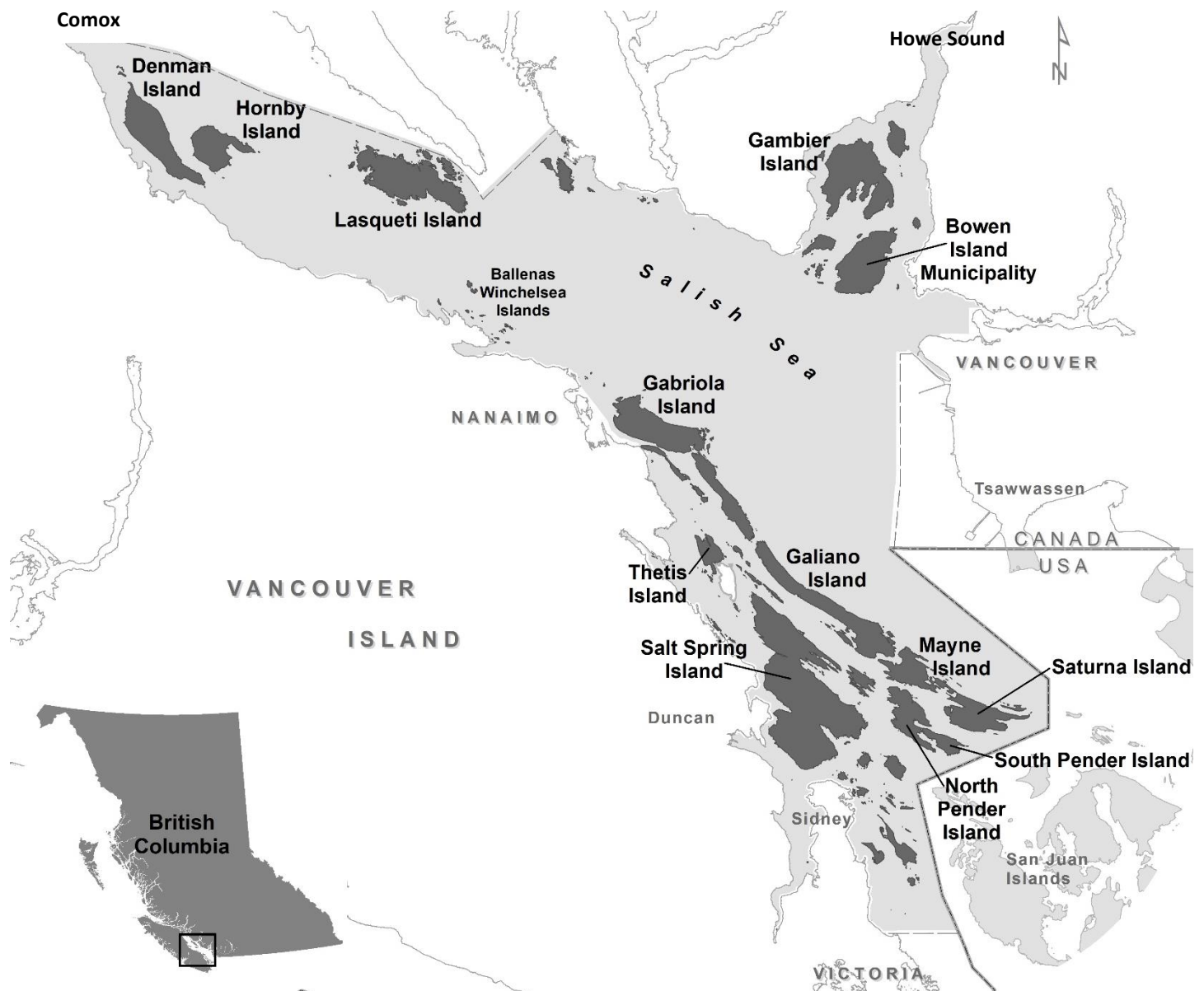
The Islands Trust Council has a unique mandate, to preserve and protect the amenities and environment of the Islands Trust Area, for the benefit of residents and all British Columbians.

Trust Council consists of the 26 locally-elected trustees who also sit on 12 local trust committees and one island municipality. Trust Council meets quarterly to make decisions about the Islands Trust's overall policy, advocacy positions, staff resources and budget. Local trust committees are responsible for land use planning and regulatory decisions that are separate, but complementary to their role at the Islands Trust Council.



THE ISLANDS TRUST AREA

The Islands Trust Area covers the islands and waters between the British Columbia mainland and southern Vancouver Island including Howe Sound and as far north as Comox. This is a unique and special place composed of 13 major islands and more than 450 smaller islands covering approximately 5200 square kilometres.



STRATEGIC PLAN 2018-2022

PURPOSE AND PRINCIPLES OF THE ISLANDS TRUST

OBJECT OF THE ISLANDS TRUST

The Object clause, Section 3 of the Islands Trust Act, provides the purpose of the Islands Trust.

The object of the trust is to preserve and protect the trust area and its unique amenities and environment for the benefit of the residents of the trust area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia.

THE POLICY STATEMENT

The Policy Statement is the foundational guiding document of the Islands Trust. It translates the broad goals of the Province and the Islands Trust into specific actions.

The Policy Statement establishes a position or philosophy of Trust Council, directs local trust committees and island municipalities in the Trust Area to address certain matters, or recommends actions to other agencies or to the public.

GUIDING PRINCIPLES

The guiding principles are in the Policy Statement and function to guide Trust Council and the Islands Trust in decision-making and operations.

The primary responsibility of the Islands Trust Council is to provide leadership for the preservation, protection and stewardship of the amenities, environment and resources of the Trust Area.

When making decisions and exercising judgment, Trust Council will place priority on preserving and protecting the integrity of the environment and amenities in the Trust Area.

Trust Council will seek information from a broad range of sources in its decision-making processes, recognizing the importance of local knowledge in this regard.

Trust Council believes that to achieve the Islands Trust object, the rate and scale of growth and development in the Trust Area must be carefully managed and may require limitation.

Trust Council believes that open, consultative public participation is vital to effective decision-making for the Trust Area.

Trust Council will implement a plan for the advancement of the Policy Statement as part of its annual budget process, and the Executive Committee of Trust Council will report to Council on progress in achieving the goals of the Policy Statement.

STRATEGIC PLAN 2018-2022

HOW TO READ THE STRATEGIC PLAN

For the purposes of the Strategic Plan, **Goals**, **Objectives** and **Strategies** are defined as follows:

GOALS

Goals describe long-term outcomes that are broad and not easily measured. In the context of the Strategic Plan, the primary goals are derived from Parts III, IV and V of the Policy Statement:

1. To foster ecosystem preservation and protection of the Trust Areas ecosystems
2. To ensure that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of Trust Area ecosystems
3. To sustain island character and healthy communities

Most of the strategic plan objectives and strategies advance these goals. The exceptions relate to emerging issues such as climate change, contemporary community engagement and governance, and First Nations reconciliation, areas the Policy Statement does not fully contemplate.

OBJECTIVES

Objectives are measurable steps to achieve a goal. They are specific and tangible actions that have a medium time frame. They are the heart of the Strategic Plan and where Trust Council most clearly exercises its discretion and governance. In the 2018-2022 Strategic Plan, there are eight objectives to advance the work of the Islands Trust.

STRATEGIES

Strategies represent the actions - or 'means to achievement' - of long-term goals or objectives. They tend to be short-term and may change due to circumstance and opportunity. Staff will recommend strategies to Trust Council to advance its priorities. The Strategic Plan identifies 24 strategies that will require resources, time and effort over the course of the 2018-2022 term.

IMPLEMENTATION

The Strategic Plan is supported by an Implementation Plan, which identifies costs, implications to the five-year Financial Plan and staff resources. The Implementation Plan also schedules the Strategic Plan work over the course of the term and identifies performance targets for each objective.

In developing the 2018-2022 Strategic Plan, Trust Council considered many issues, projects and challenges and in the end identified the following areas as most important: **Land Stewardship, Marine and Freshwater Stewardship, Climate Change, Community and Communication, and Governance**. Each of these is detailed in the pages that follow.



STRATEGIC PLAN 2018-2022

LAND STEWARDSHIP

OBJECTIVE

Preserve, protect and advocate for forest and terrestrial ecosystems

STRATEGY

1. Map contiguous tracks of the Coastal Douglas fir zone (CDF) and associated ecosystems to aid in protection of that zone and its associated ecosystems.
2. Create a model development permit for Local Trust Committee-Bowen Island Official Community Plans bylaws to protect Coastal Douglas fir zones throughout the Trust Area.
3. Amend legislation to increase the percentage of the Natural Area Protection Tax Exemption Program (NAPTEP) to act as an incentive for the protection of forest cover for climate change mitigation and adaptation in the Islands Trust Area.



STRATEGIC PLAN 2018-2022

MARINE AND FRESHWATER STEWARDSHIP

OBJECTIVE

STRATEGY

To preserve and protect marine ecosystems

4. Advocate to minimize the impact of commercial activities on the marine environment and participate in Canada's Southern Resident Killer Whale (SRKW) recovery plan.
5. Map the extent of eelgrass and kelp beds throughout the Trust Area.
6. Undertake a review of Local Trust Committee-Bowen Islands Municipality foreshore policies and regulatory bylaws and develop model policy and regulatory bylaws for the protection of the foreshore and nearshore.

Protect quality and quantity of fresh water resources of the Trust Area

7. Develop a regional freshwater management strategy that addresses responsibilities under the Water Sustainability Act, identifies water resources throughout the Trust Area, integrates water resource management into land use decision-making, and accounts for the impacts of climate change on island water resources.
8. Map and develop water budgets for groundwater aquifers in the Trust Area.
9. Develop a model land use regulation regarding freshwater sustainability including groundwater, rainwater catchment and greywater recycling.



STRATEGIC PLAN 2018-2022

CLIMATE CHANGE

OBJECTIVE

Mitigate and adapt to climate change impacts

STRATEGY

10. Amend the Islands Trust Policy Statement to add climate change mitigation, adaptation and resiliency policies.
11. Amend Official Community Plans and land use bylaws to foster climate change resilience, including measures to protect Coastal Douglas fir, foreshore and nearshore environments and groundwater.
12. Develop i) a set of climate change, demographic and environmental data and ii) performance criteria in order to identify the effects of climate change in the Trust Area and to measure mitigation and adaption efforts.



STRATEGIC PLAN 2018-2022

COMMUNITY AND COMMUNICATION

OBJECTIVE

STRATEGY

Improve community engagement and participation in Islands Trust work

13. Develop the capacity to broadcast public meetings of Local Trust Committees, Council Committees and Trust Council.
14. Develop a new website and initiate a social media program.
15. Develop and implement a stewardship education program directed towards the public, industry and stakeholders in the Trust Area.

Strengthen housing affordability throughout the Islands Trust Area

16. Implement the following high priority actions outlined in the Affordable Housing in the Trust Area: Strategic Actions for Islands Trust previously referred by Trust Council.
 - i. Review the Islands Trust Policy statement and give consideration to: a) giving affordable housing a greater profile for its role in sustainable communities b) including a reference to affordable housing in its policy direction to LTCs and municipalities.
 - ii. Review the Islands Trust Policy statement to ensure that it: a) includes clear and well-thought out definition of 'affordability' b) includes clearly articulated vision, goal and objectives for affordable housing c) gives affordable housing a greater profile for its role in sustainable communities d) includes a reference to affordable housing in its policy direction to LTCs and municipalities.
 - iii. Develop model bylaws that use floor area ratio as a density metric for consideration of implementation in local trust area land use bylaws.

STRATEGIC PLAN 2018-2022

- iv. Develop model density bonus bylaws for consideration of implementation in local trust area land use bylaws.
- v. Develop model bylaws to address the use of building stratas as a tool for affordable housing.

Strengthen relations with First Nations

- 17. Adopt a Reconciliation Declaration.
- 18. Adopt and implement a Reconciliation Action Plan.
- 19. Develop a Trust Area-wide archaeological impact strategy and establish a Cultural Working Group.
 - 19.1 Develop heritage preservation overlay mapping for the Trust Area and model heritage regulatory bylaws for protection of potential heritage and cultural sites.



STRATEGIC PLAN 2018-2022

GOVERNANCE

OBJECTIVE

STRATEGY

To improve and modernize the ability of the Islands Trust to regulate land use activity and work with others

20. Amend the *Islands Trust Act* or other legislation to:
 - i. Allow for entry warrants
 - ii. Grant authority to use municipal ticketing for development permit enforcement
 - iii. Enable adoption of development approval information bylaws by local trust committee
 - iv. Add First Nations to the list of bodies with whom the Trust works in cooperation
 - v. Enable delegation to staff the issuance of development permits
 - vi. Clarify foreshore zoning authority

To amend the Policy Statement

21. Provide a secretariat role to forums within the Trust Area.
22. Amend the Policy Statement introductory and definitions sections.
23. Determine if additional changes to the Policy Statement are desired by Trust Council.

Gross Budget & Schedule of Implementation

Currently being updated



REQUEST FOR DECISION

To: Executive Committee **For the Meeting of:** February 3, 2021
From: Carmen Thiel, Leg. Serv. Mgr. **Date Prepared:** January 25, 2021
SUBJECT: Trust Council Policy Review Project

RECOMMENDATION: That the Executive Committee instruct staff to draft amendments for replacement of those Trust Council policies deemed as top priority for updating, based on policy review analysis, for consideration of approval by Trust Council.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: The management team has reviewed the body of Trust Council policies and determined that numerous ones require updating, amendment or replacement in order to be current. As a start, the team proposes to update the policies deemed to be a top priority, and place them on Trust Council agendas throughout 2021. Following this, policies which are deemed a secondary priority, will be updated for consideration by Trust Council in subsequent years.

- 1 **PURPOSE:** To seek Executive Committee direction to proceed with the Trust Council policy amendment project.
- 2 **BACKGROUND:** Staff reviewed Trust Council's 106 policies to clarify which ones were current, to determine those that were considered top priority or secondary priority for amendment or replacement, and to note those where amendment or review is underway based on Trust Council or Council Committee direction.

The following is a list of policies that are considered as top priority for review/amendment:

Policy No. & Name	Adopted	Last Amended	Status Assessment
2.1.1 Statutory Rules of Conduct	1994	2014	Verify legislative references; consider whether Trust Council attendance can be more restrictive than legislation and language around behavior
2.1.2 Standards of Conduct	1992	2017	Evaluate whether process for <i>Standards of Conduct Review Panel</i> is clear and adequate and how it relates to the policy on Handling Admin. Fairness Complaints
2.1.6 Legal Advice	1994	1997	Consider combining with other related "legal" policies; review and clarify process for: Trustee access to legal opinions; authorization of expenditure on legal opinions and where/how political direction for legal advice comes from
2.2.1 Requests for Decision/Reports	1992		Replace updated RFD and possibly Committee report templates; consider including Briefing

			notes and how they are used; and check if Trustee RFDs are part of this
2.2.2 Council Meeting Preparation	1994	2008	Out-of-date timelines, deadlines and procedures.
2.2.3 Trust Council RWM	1992		Replace based on LTC RWM policy
2.3.1 Council Committee Systems	1998	2018	Change quorum etc. sec. 8.3/Meeting frequency- sec. 5/RPC name change/agenda – sec. 6/notice deadlines; include reference to Select Committees & working groups; consider staff resources and clarify ability of Committees to direct staff workflow
5.4.1 Land Use Regulation Guidelines	1993		Needs rewrite
5.6.1 Application Processing Services	1993	2004	Review to ensure conformity with new proposed model fee bylaw, services covered by application fees and funding basis
5.6.2 Cost Recovery Agreements	1994	2004	Review to ensure conformity with new proposed fee bylaws; Related to above policy 5.6.1
5.6.3 Extraordinary Processing Services Guidelines	1996	2004	Review to ensure conformity with new proposed model fee bylaw; Related to above policies 5.6.1 and 5.6.2
6.9.1 Legal Services Management Policy	1992	2005	Update and consider combining with policy 2.1.6 Legal Advice and 6.9.2
6.9.2 Legal Services Access	1992	2005	As above
7.1.1 Administrative Fairness Principles	1994	2009	Review as part of 7.1.2 amendments
7.1.2 Handling of Administrative Fairness Complaints	1994	2001	Some portions of sec. C. Procedure need to be clarified or simplified re: appropriate decision making body and when EC gets involved; include approach and investigative process for complaints about staff and consider whether they should be here or in Standard of Conduct policy
7.2.4 Application Fee Refunds	1996		Review to ensure it reflects current practice and application services
7.6.2 Freedom of Information and Protection of Privacy Procedures	1994	1995	Review timelines for processing requests & include section on legal assistance with formal inquiries by OIPC and acceptance of requests by email

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: This is part of a management project to update the body of 106 Trust Council policies to ensure they are current. Approximately 45% of the policies have been identified as needing review, in a phased approach, for Trust Council consideration.

FINANCIAL: The review and update project will be conducted by the management team under the direction of the Executive Committee.

POLICY: N/A

IMPLEMENTATION/COMMUNICATIONS: Implementation of the broad review, in a phased sequence, will be at the direction of Executive Committee. The second part of the project will be to seek approval to amend secondary priority policies as identified in the Trust Council policy review analysis.

FIRST NATIONS: The policy review is an internal project to ensure Trust Council policies are current. Policies related to First Nations have been developed and will continue to be drafted as need arises.

OTHER:

4 RELEVANT POLICY(S): N/A

5 ATTACHMENT(S): N/A

RESPONSE OPTIONS

Recommendation: That the Executive Committee instruct staff to draft amendments for replacement of those Trust Council policies deemed as top priority for updating, based on policy review analysis, for consideration of approval by Trust Council.

Alternative:

- 1. That the Executive Committee provide direction on other policies to be considered as part of the top priority review and instruct staff to proceed to update for consideration of approval by Trust Council.**
- 2. That the Executive Committee instruct staff not to proceed with Trust Council policy updates at this time.**

Prepared By: Carmen Thiel, Leg. Serv. Mgr., January 25, 2021

Reviewed By/Date: Russ Hotsenpiller, CAO, January 28, 2021

MEMORANDUM

File No.: MA-TUP-2021.1
(Mayne Island Early Childhood Society)

DATE OF MEETING: February 3, 2021
TO: Executive Committee
FROM: Planner Phil Testemale, Southern Team
SUBJECT: Fee Sponsorship of Temporary Use Permit MA-TUP-2021.1

PURPOSE

The Mayne Island Early Childhood Society is seeking sponsorship for their Temporary Use Permit application in the amount of \$1,100.00. The application is for the purpose of operating a temporary licensed daycare facility on the property.

NEXT STEPS

Consideration and decision is requested from the Executive Committee to either approve or reject this sponsorship.

RECOMMENDATION

That the Islands Trust Executive Committee approves sponsorship in the amount of \$1,100.00 for this Temporary Use Permit application.

Submitted By:	Phil Testemale, Island Planner, Southern Office	January 26, 2021
Concurrence:	Robert Kojima, Regional Planning Manager, Southern Office	January 26, 2021

ATTACHMENTS

1. Attachment 1 – Cover Letter from Mayne Island Early Childhood Society
2. Attachment 2 – Sponsorship Application Form
3. Attachment 3 – Application Package MA-TUP-2021.1
4. Attachment 4 – [Trust Council policy 4.1.13](#).

Mayne Island Early Childhood Society



Islands Trust
200 1627 Fort Street
Victoria, BC V8R 1H8

December 28, 2020

To Whom it May Concern;

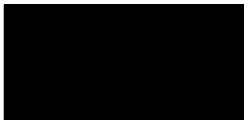
Lot 10, Section 8 is a commercially zoned property on 0.72 acres in a central location on Mayne Island. The property consists of a working mechanic shop with its own entrance off of Horton Bay Road, and a 3 bedroom, 3 bathroom family home off of Fernhill Road, separated by a landscaped yard. The location, layout and size of the 1570 sqft main floor of the residence is ideal for use as a temporary home for the Mayne Island Daycare. This letter is to request a temporary use permit for the property to be used by the Mayne Island Daycare as a child care facility.

The daycare is licensed and operated by a charitable organization, the Mayne Island Early Childhood Society (MIECS), and is currently the *only* child care option for families on Mayne Island. MIECS is in receipt of a provincial government grant to build and plans are underway to complete construction of a larger childcare facility to meet growing demand (completion date is estimated for the Fall of 2021). The daycare has been operating at the local public school since September 2018, but has outgrown available space and currently has limited access due to COVID-19 restrictions. The temporary use of this proposed property would enable the daycare to continue its essential operations until such time that the new facility is available.

Due to the nature of our request, MIECS being a volunteer-led, non-profit, charitable organization, I would further like to request that the fee for this application be waived.

I appreciate your consideration of this application, and eagerly look forward to providing any further information necessary.

Sincerely,



Meaghan Feduck
Co-Chair
Mayne Island Early Childhood Society

Development Application Fee Sponsorship Application Form

*Under Islands Trust Policy 4.1.xiii, Trust Council Executive Committee may sponsor development application fees. When applying for sponsorship, please submit this form, or the details in a letter, **with your development application**. Applicants are encouraged to file this form with or after their development application.*

To be eligible for Executive Committee Sponsorship:

- ✓ The applicant is a non-profit agency or organization seeking to establish, expand or modify a facility for the benefit of the community at large and consistent with goals in the Official Community Plan (OCP).
- ✓ The applicant is an established or establishing institution supported by taxpayers that is seeking to establish, expand or modify a community facility. (Potential sponsorship of up to one half of the costs of the application)
- ✓ The applicant seeks to implement specific objectives of an OCP with broad community benefits.

The following are NOT eligible for Executive Committee Sponsorship:

- ✗ The applicant is a registered for-profit corporation under the Corporations Act.
- ✗ The applicant is a non-profit agency or organization seeking to establish, expand or modify a facility that would not benefit the community at large.
- ✗ An applicant claims that he or she cannot afford the cost of the application, and the application would not otherwise qualify for sponsorship or initiation.
- ✗ ALR and Subdivision referral application fees are not eligible.

SECTION 1: APPLICANT INFORMATION

(Please print or type all sections)

Organization Name: Mayne Island Early Childhood Society

Primary Contact: Meaghan Feduck

Address: [REDACTED]

Telephone: [REDACTED]

E-mail: [REDACTED]

Charitable Status Number (If applicable): RR0001815231550

Organization Mandate (Attach bylaws, constitution or cite organization website): Constitution can be found here:
<http://www.miearlychildhood.ca/about.html>

Board Members (Name, Position): Meaghan Feduck (co-chair), Deb Foote (co-chair),
Jennifer Cassidy (Secretary), Amber Albrecht (treasurer), Helen O'Brian,
Mary Aikins, Lauren Underhill, Travis Baerg (members at large)

SECTION 2: DEVELOPMENT APPLICATION INFORMATION

Check development application where fee refund is requested:

- ☐ Official Community Plan
☐ Zoning Bylaw Amendment
☐ Development Permit

- ☐ Development Variance Permit
☒ Temporary Use Permit
☐ Other: _____

Development Application Submitted? ☐ Yes ☒ No

Application #: _____

Development Application Fees Paid (Amount): _____ Receipt #: _____

SECTION 3

Objective of Development Application: We are seeking a temporary use permit to use the a residential property as a temporary licensed childcare facility.

Describe how the Development Application furthers official community plan goals: Child care enables young families to live and grow on Mayne Island.
young families to live and grow on Mayne Island.

SECTION 4

I/we declare that all of the above statements and the information contained in the material submitted in support of the application are to the best of my/our knowledge true and correct.

Printed Name: Meaghan Feduck

Signature: [Redacted] Date: December 29, 2020

Contact Information (e-mail and/or phone): [Redacted]

INFORMATION TO BE COMPLETED BY ISLANDS TRUST

Date of Executive Committee Consideration: _____ Decision: _____

Financial Details: _____

Fee Refunded: _____

Organization Charitable Status Number: _____

LTC Notified (Date): _____

Applicant Notified (Date): _____

[HOME](#)[ABOUT](#)[PROGRAMS](#)[JOIN US](#)[CONTACT](#)[LINKS](#)[MORE...](#)

ABOUT MIECS

The Mayne Island Early Childhood Society is a volunteer-run, not-for-profit organization that supports and develops programs for families with young children on Mayne Island, B.C.

[2019 Draft AGM Minutes](#)

OUR CONSTITUTION

1. The name of the society is **Mayne Island Early Childhood Society**.
2. The purposes of the Society are:
 - a. To advance education by offering a licensed children's daycare for the families who reside on Mayne Island;
 - b. To advance education by offering educational programming on topics related to health, safety and wellbeing for infant to preschool age children on Mayne Island;
 - c. To advance education by offering educational programming on topics related to health, safety and wellbeing for parents of young children on Mayne Island;
 - d. To relieve poverty by offering subsidized daycare to low-income families on Mayne Island;
 - e. To receive gifts, bequests, fund and property, and hold, invest, administer and distribute funds and property for the purposes of the Society, for such other organizations as are "qualified donees" under the provisions of the Income Tax Act (Canada) and for such other purposes and activities as are authorized for registered charities under the provision of the Income Tax Act (Canada); and
 - f. To do all such other things as are incidental and ancillary to the attainment of the foregoing purposes.

POWERED BY

THE BOARD



From Left to Right: Amber Albrect (Treasurer), Jennifer Cassidy (Secretary), Lauren Underhill (Webmaster), Meaghan Feduck (Co-President), Deb Foote (Co-President), Mary Aikins, Helen O'Brian. New directors, not pictured: Travis Baerg and Rachel Jones (new Board photo coming soon!)

MAYNE ISLAND EARLY CHILDHOOD SOCIETY

Copyright 2020

Land Use Application

Application Type: Check all that apply

See Associated Schedules for Information
and Application Requirements

☐ Bylaw Amendment	☐ OCP ☐ Land Use / Rezoning ☐ Land Use Contract	Schedule A
☐ Development Permit	☐ Renewal or Amendment	Schedule B
☐ Development Variance Permit	☐ Renewal	Schedule C
☐ Heritage Alteration Permit		Schedule D
☐ LCRB License	☐ Liquor ☐ Temporary Change ☐ Cannabis Retail	Schedule E
☐ Order - Board of Variance		Schedule F
☐ Siting & Use Permit		Schedule G
☐ Soil Deposit / Removal	☐ Registration ☐ Permit	Schedule H
☐ Strata Conversion		Schedule I
☐ Subdivision Review		Schedule J
☒ Temporary Use Permit	☐ Renewal	Schedule K

Description of Subject Property:

Civic Address	PID
594 Fernhill Road	004-204-131
Legal Description	
LOT 10, SECTION 8, MAYNE ISLAND, COWICHAN DISTRICT, PLAN 15263	

Purpose of Application: Provide a brief description (attached additional pages if needed)

We are seeking to use the top floor of the house as a temporary licensed daycare facility.

Applicant:

Name	Company
Meaghan Feduck	Mayne Island Early Childhood Society
Mailing Address	
Phone	Email

Declaration:

As the owner or agent authorized to act on behalf of the owner(s) of the subject property, I declare the information submitted in support of this application is true and correct in all respects.

Sig

Office Use Only:

Date Received December 29, 2020	Fees Paid \$ 1,100.00	Receipt No. eTransfer	TAPIS No. MA-TUP-2021.1
------------------------------------	--------------------------	--------------------------	----------------------------

Owner Authorization:

As the registered owner(s) of the subject property, I/we declare that the information submitted in support of this application is true and correct in all respects. I/we hereby authorize Islands Trust staff or their contractors to conduct site inspections of the subject property for the purpose of processing this application, and hereby authorize and appoint:

Meaghan Feduck

Print Name (Complete if applicant is not the owner(s))

... to serve as the agent for this application, and communicate with Islands Trust staff and Islands Trust bodies on our behalf.

All registered owners on title must be listed on and sign the application. Corporations must include a list of directors.

Name/Company Name	Signature
Rene Marcoux	
Mailing Address	
Phone	Print Name
	Rene Marcoux
Email	Date
	December 29, 2020

Name/Company Name	Signature
Mailing Address	
Phone	Print Name
Email	Date

Name/Company Name	Signature
Mailing Address	
Phone	Print Name
Email	Date

Application Checklist The following materials must accompany the application:

- ☒ Completed application form
- ☒ Current title search (issued within 30 days)
- ☐ Copies of all title charges (restrictive covenants, rights-of-way, etc.)
- ☐ Application fee (see applicable Local Trust Committee Fees Bylaw for current fees)
- ☐ If applicable, QEP Report registered in Province of BC Riparian Areas Regulation (RAR) Notification System
- ☒ Required plans, drawings, reports and other information as noted on the applicable schedules and DAI Bylaws

NOTE A complete application and fee must be received before the application will be processed. Fees may be paid using cash, cheque or interac e-transfer (contact Islands Trust for e-transfer procedure). Applicants are advised that processing times may depend on applications volumes and timing of local trust committee meetings. Applicants are encouraged to apply for permission well in advance of scheduled development.

NOTE: Pursuant to section 4(4) of the Contaminated Sites Regulation, BC Reg. 375/96, a site profile is not required and will not be accepted by the Islands Trust.

Freedom of Information

The collection of personal information, for the purpose of processing this application, is authorized under the Local Government Act, Community Charter and section 26(c) of the Freedom of Information and Protection of Privacy Act. Enquiries may be directed to a Deputy Secretary at any of the Islands Trust Offices, as noted on page 1 of this form. A request for information, under the Freedom of Information and Protection of Privacy Act may be made to: FOI Coordinator, Islands Trust, 200-1627 Fort Street, Victoria, BC V8R 1H8, Tel. (250) 405-5151, Fax (250) 405-5155.

TITLE SEARCH PRINT

2020-12-28, 16:52:18

File Reference:

Requestor: Neal Bird

Declared Value \$383000

****CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN******Land Title District**

Land Title Office

VICTORIA

VICTORIA

Title Number

From Title Number

CA5951533

CA5453181

Application Received

2017-04-26

Application Entered

2017-04-28

Registered Owner in Fee Simple

Registered Owner/Mailing Address:

RENE MARCOUX, SELF-EMPLOYED
371 WOOD DALE DRIVE
MAYNE ISLAND, BC
V0N 2J2**Taxation Authority**Capital Assessment Area
Mayne Island Improvement District**Description of Land**

Parcel Identifier:

004-204-131

Legal Description:

LOT 10, SECTION 8, MAYNE ISLAND, COWICHAN DISTRICT, PLAN 15263

Legal Notations

NONE

Charges, Liens and Interests

Nature:

EASEMENT

Registration Number:

ES14835

Registration Date and Time:

2001-02-27 11:52

Remarks:

PART. APPURTENANT TO LOT 8, PLAN 15263.

Nature:

MORTGAGE

Registration Number:

CA5951534

Registration Date and Time:

2017-04-26 11:19

Registered Owner:

MCAP SERVICE CORPORATION
INCORPORATION NO. A0069992**Duplicate Indefeasible Title**

NONE OUTSTANDING

TITLE SEARCH PRINT

File Reference:

Declared Value \$383000

2020-12-28, 16:52:18

Requestor: Neal Bird

Transfers

NONE

Pending Applications

NONE

- Water Courses (RAR)
- Water Bodies (RAR)

- Shoreline Units**
- Altered
- Cliff
- Coastal Banks or Bluffs
- Estuary
- Sand / Cobble

- Shore Zones (Islands Trust)**
- Bluffs
- Boulder/Cobble Beach
- Estuaries/Tidal Flats
- Pebble/Sand Beach
- Sea Cliff

- Building Footprints
- Civic Address

- Crown Tenures**
- CROWN GRANT
- INCLUSION
- INVENTORY
- LEASE
- LICENCE
- PERMISSION
- PERMIT
- RIGHT-OF-WAY
- TRANSFER OF ADMINISTRATIVE

- Zoning
- Roads
- Road Names



57.3 0 28.7 57.3 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
© Islands Trust

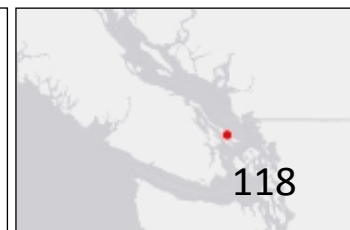


1:1,128

December 28, 2020

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. Islands Trust makes no representations of any kind, including but not limited to, the warranties of merchantability, or fitness for a particular use, nor are any such warranties to be implied with respect to the data on this map.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



118



Policy:	4.1.13
Approved By:	Trust Council
Approval Date:	June 10, 2004
Amendment Date(s):	March 9, 2011; December 6, 2017
Policy Holder:	Director of Local Planning Services

GUIDELINES FOR EXECUTIVE COMMITTEE SPONSORED OR LOCAL TRUST COMMITTEE INITIATED DEVELOPMENT APPLICATIONS

Purpose

To clarify the circumstances when it is appropriate for a committee to sponsor or initiate a property-specific development application.

Note: This policy does not apply to general changes to Official Community Plan policies or zoning regulations that would apply to many properties and that are initiated by a local trust committee as part of a general review of policies or regulations.

A. Definitions

Executive Committee Sponsored Application – means when the Executive Committee assumes sponsorship of a development application for a specific property or properties and pays the appropriate fee on behalf of an applicant.

Trust Committee Initiated Application – means when a local trust committee initiates a development application for a specific property or properties without fee on its own behalf or on behalf of a property owner.

B. Policy

1. Development Applications

May include Official Community Plan and Zoning Bylaw Amendments, Development Permits, Development Variance Permits and Temporary Use Permits.

2. Covenants

Covenants are not considered development applications. If a covenant results from a development application approval condition, the costs of preparing the covenant are to be borne by the applicant.

3. Conditions appropriate for Executive Committee sponsorship of a property-specific development application are:

- 3.1 When the applicant is a non-profit agency or organization seeking to establish, expand or modify a facility for the benefit of the community at large and consistent with goals in the Official Community Plan (OCP).
- 3.2 When the applicant is an established or establishing institution supported by taxpayers that is seeking to establish, expand or modify a community facility.

3.3 When the applicant seeks to implement specific objectives of an OCP with broad community benefits.

4. Conditions not appropriate for Executive Committee sponsorship or local trust committee initiation of a property-specific development application include:

4.1 When the applicant is a registered for-profit corporation under the *Corporations Act*.

4.2 When the applicant is a non-profit agency or organization seeking to establish, expand or modify a facility that would not benefit the community at large.

4.3 When an applicant claims that he or she cannot afford the cost of the application, and the application would not otherwise qualify for sponsorship or initiation.

5. Conditions appropriate for a local trust committee initiated development application on a specific property or properties.

5.1 Where a local trust committee has made an error (e.g., as part of a bylaw consolidation) in assigning an appropriate designation or land use regulation to a specific property and moves to correct the error.

5.2 Where a local trust committee wishes to modify an existing land use regulation on a specific property or properties as an alternative to entertaining a host of development variance applications that it believes are appropriate.

6. Where the Executive Committee wishes to sponsor a property-specific application, the costs of the relevant application fees will be charged to the fund for the sponsorship of development applications that is allocated to the Executive Committee in the base budget following an appropriate resolution from the Executive Committee.

7. Initiation of a development application by a local trust committee does not fetter the discretion of the local trust committee when it makes decisions about the outcome of the application. Local trust committee members and staff must ensure that applicants and members of the public are fully aware of the distinction between a local trust committee's sponsorship or initiation of an application and the local trust committee's role in decision-making regarding that application.

8. Sponsorship by the Executive Committee for a development application that requires approval of the Executive Committee under s.27 of the *Islands Trust Act* does not fetter the discretion of the Executive Committee. Executive Committee members and staff must ensure that applicants and members of the public are fully aware of the distinction between the Executive Committee's role in decision making regarding that application.

C. Legislated References

1. *Corporations Act*

2. *Islands Trust Act, Section 27*

D. Attachments/Links to Supporting Forms, Documents, Websites, Related Policies and Procedures

n/a

BRIEFING

To: Executive Committee **For the Meeting of:** February 3, 2021
From: CAO **Date Prepared:** January 27, 2021
SUBJECT: Annual Executive Committee-Bowen Island Council Meeting

PURPOSE: To recommend agenda topics and discuss issues related to the annual Islands Trust-Bowen Island Municipal Council meeting of February 23, 2021.

BACKGROUND: As is customary and by way of our agreements with the Bowen islands Municipality, an annual meeting has been scheduled between Executive Committee on behalf of Trust Council and Bowen Island Municipal (BIM) Council from 4:00 p.m.-7:00 p.m., Tuesday, February 23, 2021.

This briefing provides some suggested topics to contribute to the development of the agenda, which may of course be either amended or added to by Executive Committee. Executive Committee should know that in advance of the meeting on the 23rd, the Chief Administrative Officers (CAOs) of both organizations have met twice since January and staff are scheduled to make a presentation to Bowen Council on February 8 regarding the Policy Statement amendment project.

Potential topics:

- 1) We are undertaking another Policy Statement public consultation and we'd like to update BIM Council on where we are at with the project. The project could result in new requirements for Bowen's Official Community Plan (OCP), including the requirement to consult with First Nations.
- 2) Budget survey underway: 4.78% (\$14,496) projected tax levy increase to Bowen Island Municipality (BIM), of which 1.1% (\$3,273) will be generated from new development and construction. Most of the increase attributed to increasing property values relative to the rest of the Trust Area. More information: <http://www.islandstrust.bc.ca/trust-council/budget/>
- 3) Executive Committee has asked staff to draft a letter to BIM Council encouraging them to engage with First Nations consistent with the Islands Trust reconciliation declaration. Senior Intergovernmental Policy Advisor (SIPA) Wilcox could first with BIM staff and then present to BIM Council if desired.
- 4) We are interested in developing a notice to go in BIM's mailed tax assessment notice, similar to what we sending to the rest of the Trust Area, but with custom BIM info.
- 5) We are developing a new website and would like to ask Sophie Idsinga, BIM Communications Coordinator, to review Bowen-related pages.
- 6) We are working with the Ministry of Forests, Lands, Natural Resource Operations & Rural Development (FLNRORD) on revising the Crown land agreements and will pull in Bonny Brokenshire once we move into the drafting stage as they are Islands Trust/BIM/Provincial agreements.

- 7) We are planning to undertake heritage overlay mapping next fiscal – will be available to Bowen as a new mapping layer.
- 8) Strategic Plan includes advocacy to the province “to amend legislation to increase the percentage of the Natural Area Protection Tax Exemption Program (NAPTEP) to act as an incentive for the protection of forest cover for climate change mitigation and adaptation in the Islands Trust Area”. Under the letter of understanding Trust Council has with BIM Council (<http://www.islandstrust.bc.ca/media/338673/bylaw162bimlourenaptep.pdf>) (which you concluded was ultra vires when you were looking at it during Salt spring Island incorporation preparation) there is no obligation to consult on this advocacy but would be prudent.
- 9) Islands Trust Conservancy has a new Species At Risk Program funded by Environment Canada.

If Executive Committee agrees with these topics, a version of each will be forwarded to the meeting agenda for February 23rd along with any other topics directed by Executive Committee.

ATTACHMENT(S): NA

FOLLOW-UP:

Prepared By: R Hotsenpiller

Reviewed By/Date: January 28, 2021

BRIEFING

To:	Executive Committee	For the Meeting of:	February 3, 2021
From:	David Marlor, Director, Local Planning Services	Date Prepared:	January 27, 2021
SUBJECT:	Contaminated Sites Regulation – Change of Procedure		

PURPOSE: To advise the Executive Committee of changes in land use application procedures regarding Contaminated Sites Regulation effective February 1, 2021.

BACKGROUND:

When the Provincial government approved the Contaminated Sites Regulation under the *Environmental Management Act*, local governments were given the opportunity to opt out of the process. Many local governments, including all local trust committees, opted out.

The Contaminated Sites Regulation has been updated and simplified, and came into effect on February 1, 2021. The new regulation removes the ability of local governments to opt out of the process. The intention of the new regulation is to provide a consistent approach to contaminated sites across the province.

The Contaminated Sites Regulation requires that, before a local government approves a rezoning, subdivision, issues a development permit, issues a building permit, or approves an activity that disturbs soil on the land where commercial or industrial uses listed in schedule 2 have taken place or are planned to take place, the landowner must submit a Site Disclosure Statement to the Province. The Local Government is prohibited from adopting a bylaw, approving a subdivision, or issuing a development permit or a building permit until the Province has made a determination and advised the local government.

Because not all historical commercial or industrial uses listed on Schedule 2 would have occurred on land zoned commercial or industrial, Staff has considered how to ensure that those uses in other zones would be captured. For example, some rural properties may have had, or still have, some of the commercial or industrial uses listed on Schedule 2. To ensure these are captured, beginning February 1, 2021, all rezoning applications and all development permit applications will include a requirement for the landowner to complete a Site Disclosure Statement as part of their application.

As subdivision approval is the responsibility of the Provincial Approving Officer, we will not be requiring Site Disclosure Statements for subdivision referrals. As building permit approval is the responsibility of the regional district, we will not be requiring a Site Disclosure Statement when reviewing building permit referrals. However, Siting and Use Permits and Temporary Use Permits, while not specifically mentioned in the legislation, should be captured if the proposed activity has the effect of disturbing soil on the land.

For those applicants that indicate on their Site Disclosure Statement that none of the uses listed on Schedule 2 apply, the Site Disclosure Statement will be kept as part of the file record. For those who indicate that one or more of the uses listed on Schedule 2 apply, we will follow the Contaminated Sites

Regulation requirements and forward the completed Site Disclosure Statement to the Province. Work on the application cannot proceed until we receive the okay to proceed from the Province.

Local governments that have interest in land (such as a lease or ownership) undertaking zoning changes, subdivision, building or any activity disturbing the soil would have to undertake a Site Disclosure Statement. Local governments are exempt if they do not have interest in the land. Therefore, local trust committees are not required to undertake a Site Disclosure Statements when amending policy or adopting new zoning regulations, or new development permit areas.

ATTACHMENT(S):

- 1. Schedule 1 - Site Disclosure Statement**
- 2. Schedule 2 – Specified Industrial or Commercial Uses**

FOLLOW-UP:

Staff will provide this information to all trustees by email, and update application forms and information on applications on the Islands Trust website.

Prepared By: **David Marlor, Director, Local Planning Services**

Reviewed By/Date:

**SCHEDULE 1
SITE DISCLOSURE STATEMENT**

I. CONTACT INFORMATION

A. Site Owner (s) or operator (s), as applicable (add extra pages, if necessary)

Last Name	First Name (s)
Company (if applicable)	
Owner/Operator Address	
City	Province/State
Country	Postal/Zip Code
Telephone ###-###-####	Email

B. Person Completing Site Disclosure Statement (Leave blank if same as above):

☐ Agent authorized to complete form on behalf of the owner or operator

Last Name	First Name
Company (if applicable)	

C. Person to Contact Regarding the Site Disclosure Statement:

Last Name	First Name (s)
Company (if applicable)	
Mailing Address	
City	Province/State
Country	Postal/Zip Code
Telephone ###-###-####	Email

PAGE 1 OF 4

II. SITE INFORMATION

Coordinates (using the North American Datum 1983 convention) for the centre of the site:

Latitude	Degrees	Minutes	Seconds
Longitude	Degrees	Minutes	Seconds

Attach a map of appropriate scale showing the location and boundaries of the site.

For Legally Titled, Registered Property

Site Address (or nearest street name/intersection if no address assigned)

City

Postal Code

PID numbers and associated legal descriptions.

PID	Land Description

For Untitled Crown Land

PIN numbers and associated Land Description (if applicable).

PIN	Land Description

(and, if available)

Crown Land File Numbers

III. INDUSTRIAL OR COMMERCIAL PURPOSES OR ACTIVITIES

Has the site been used for any industrial or commercial purposes or activities described in [SCHEDULE 2](#) of the Contaminated Sites Regulation?

YES ☐

NO ☐

If you answered YES to the question above, please indicate below, in the format of the example provided, which of the industrial or commercial purposes or activities have occurred or are occurring on this site.

EXAMPLE

Schedule 2 Reference	Description
E1	appliance, equipment or engine maintenance, repair, reconditioning, cleaning or salvage
F10	solvent manufacturing, bulk storage, shipping or handling

Schedule 2 Reference	Description

IV. ADDITIONAL INFORMATION

1. Provide a brief summary of the planned activity and proposed land use at the site.

--

2. Indicate the information used to complete this site disclosure statement including a list of record searches completed.

--

3. List any past or present government orders, permits, approvals, certificates or notifications pertaining to the environmental condition of the site. (Attach extra pages, if necessary):

--

PAGE 3 OF 4

V. DECLARATIONS

1. Exemptions (See the Contaminated Sites Regulation, Division 3 of Part 2):

Does the application qualify for an exemption from submitting a site disclosure statement?

Yes ☐ If yes, indicate which exemption applies No ☐

2. Where a municipal approval is not required, please indicate the reason for submission directly to the registrar:

Under Order ☐ Foreclosure ☐ CCAA Proceedings ☐ BIA Proceedings ☐

Decommissioning ☐ Ceasing operations ☐

By signing below, I confirm that the information in this form is complete and accurate to the best of my knowledge:

Signature

Date Signed (YYYY-MM-DD)

Reason for submission (Please check one or more of the following)

- ☐ Building permit
☐ Subdivision
☐ Zoning
☐ Development permit

Approving Authority Contact Information

Name

Agency

Address

Telephone ###-###-####

E-mail

Date Received (YYYY-MM-DD)

Date Submitted to registrar (YYYY-MM-DD)

SCHEDULE 2
SPECIFIED INDUSTRIAL OR COMMERCIAL USES

A	Chemical industries and activities 1. adhesives manufacturing, bulk storage, shipping or handling 2. chemical manufacturing, bulk storage, shipping or handling 3. explosives or ammunition manufacturing, bulk storage, shipping or handling 4. fire retardant manufacturing, bulk storage, shipping or handling 5. fertilizer manufacturing, bulk storage, shipping or handling 6. ink or dye manufacturing, bulk storage, shipping or handling 7. leather or hides tanning 8. paint, lacquer or varnish manufacturing, formulation, recycling, bulk storage, shipping or handling, not including retail stores 9. pharmaceutical products, or controlled substances as defined in the <i>Controlled Drugs and Substances Act</i> (Canada), manufacturing or operations 10. plastic products (foam or expanded plastic) manufacturing or repurposing 11. textile dyeing 12. pesticide manufacturing, formulation, bulk storage, shipping or handling 13. resin or plastic monomer manufacturing, formulation, bulk storage, shipping or handling
B	Electrical equipment and activities 1. battery manufacturing, recycling, bulk storage, shipping or handling 2. facilities using equipment that contains PCBs greater than or equal to 50 ppm 3. electrical equipment manufacturing, refurbishing, bulk storage, shipping or handling 4. electrical transmission or distribution substations 5. electronic equipment manufacturing 6. transformer oil manufacturing, processing, bulk storage, shipping or handling 7. electrical power generating operations fuelled by coal or petroleum hydrocarbons that supply electricity to a community or commercial or industrial operation, excluding emergency generators.

C	Metal smelting, processing or finishing industries and activities 1. foundries 2. galvanizing 3. metal plating or finishing 4. metal salvage operations 5. metal smelting or refining 6. welding or machine shops (repair or fabrication)
D	Mining, milling or related industries and activities at or near land surface 1. asbestos mining, milling, bulk storage, shipping or handling 2. coal coke manufacture, bulk storage, shipping or handling 3. coal or lignite mining, milling, bulk storage, shipping or handling 4. milling reagent manufacture, bulk storage, shipping or handling 5. metal concentrate bulk storage, shipping or handling 6. metal ore mining or milling
E	Miscellaneous industries, operations or activities 1. appliance, equipment or engine maintenance, repair, reconditioning, cleaning or salvage 2. ash deposit from boilers, incinerators or other thermal facilities 3. asphalt and asphalt tar manufacture, storage and distribution, including stationary asphalt batch plants 4. coal gasification (manufactured gas production) 5. medical, chemical, radiological or biological laboratories 6. outdoor firearm shooting ranges 7. road salt or brine storage 8. measuring instruments (containing mercury) manufacture, repair or bulk storage 9. dry cleaning facilities or operations and dry cleaning chemical storage, excluding locations at which clothing is deposited but no dry cleaning process occurs 10. contamination or likely contamination of land by substances migrating from an industrial or commercial site 11. fire training facilities at which fire retardants are used 12. single or cumulative spills to the environment greater than the reportable quantities of substances listed in the Spill Reporting Regulation

F	Petroleum (including blends and biodiesels) and natural gas drilling, production, processing, retailing, distribution and commercial storage 1. petroleum or natural gas drilling 2. petroleum or natural gas production facilities 3. natural gas processing 4. petroleum coke manufacture, bulk storage, shipping or handling 5. petroleum product, other than compressed gas, dispensing facilities, including service stations and card locks 6. petroleum, natural gas or sulfur pipeline rights of way excluding rights of way for pipelines used to distribute natural gas to consumers in a community 7. petroleum product (other than compressed gas), or produced water storage in non-mobile above ground or underground tanks, except tanks associated with emergency generators or with secondary containment 8. petroleum product, other than compressed gas, bulk storage or distribution 9. petroleum refining 10. solvent manufacturing , bulk storage, shipping or handling 11. sulfur handling, processing or bulk storage and distribution
G	Transportation industries, operations and related activities 1. aircraft maintenance, cleaning or salvage 2. automotive, truck, bus, subway or other motor vehicle maintenance, repair, salvage or wrecking 3. dry docks, marinas, ship building or boat repair and maintenance, including paint removal from hulls 4. marine equipment salvage 5. rail car or locomotive maintenance, cleaning, salvage or related uses, including railyards
H	Waste disposal and recycling operations and activities 1. antifreeze bulk storage, recycling, shipping or handling 2. barrel, drum or tank reconditioning or salvage 3. biomedical waste disposal 4. bulk manure stockpiling and high rate land application or disposal (nonfarm applications only) 5. landfilling of construction demolition material, including without limitation asphalt and concrete 6. contaminated soil or sediment storage, treatment, deposit or disposal 7. dry cleaning waste disposal

	8. electrical equipment recycling 9. industrial waste lagoons or impoundments 10. industrial waste storage, recycling or landfilling 11. industrial woodwaste (log yard waste, hogfuel) disposal 12. mine tailings waste disposal 13. municipal waste storage, recycling, composting or landfilling 14. organic or petroleum material landspreading (landfarming) 15. sandblasting operations or sandblasting waste disposal 16. septic tank pumpage storage or disposal 17. sewage lagoons or impoundments 18. hazardous waste storage, treatment or disposal 19. sludge drying or composting 20. municipal or provincial road snow removal dumping or yard snow removal dumping 21. waste oil reprocessing, recycling or bulk storage 22. wire reclaiming operations
I	Wood, pulp and paper products and related industries and activities 1. particle or wafer board manufacturing 2. pulp mill operations 3. pulp and paper manufacturing 4. treated wood storage at the site of treatment 5. veneer or plywood manufacturing 6. wood treatment (antisapstain or preservation) 7. wood treatment chemical manufacturing, bulk storage

From: Nikki Elliott <nelliott@crd.bc.ca>

Sent: Wednesday, January 13, 2021 12:50 PM

To: jarret.matanowitsch@csaanich.ca; Ali Rivers <Ali.Rivers@csaanich.ca>; jcollinson@colwood.ca; ibourhill@colwood.ca; Tricia.deMacedo@esquimalt.ca; lbeckett@highlands.ca; dsametz@cityoflangford.ca; planner@metchosin.ca; CRimell@northsaanich.ca; djensen@oakbay.ca; Maggie Baynham <Maggie.Baynham@saanich.ca>; cnewcomb@sidney.ca; Jessica Boquist <jboquist@sooke.ca>; lhooper@sooke.ca; JChow@viewroyal.ca; lberndt@victoria.ca; SYoung@victoria.ca; Geordie Gordon <ggordon@islandstrust.bc.ca>; David Marlor <dmarlor@islandstrust.bc.ca>; Iain Lawrence <ilawrence@crd.bc.ca>
Cc: Ruth Midgley <rmidgley@crd.bc.ca>; Matt Greeno <mgreeno@crd.bc.ca>

Subject: Opportunity for Feedback: BC Hydro CleanPower 2040

Members of the CRD Climate Action Inter-Municipal Working Group,

BC Hydro is currently consulting on their new Integrated Resource Plan, Clean Power 2040 plan which looks at options for their electricity system over the next 20 years. More info is on [BC Hydro's website](#).

In mid-December they hosted a webinar for Vancouver Island local governments (see attached presentation). Unfortunately this was not well promoted, and we were unaware so did not attend. Our colleague Maggie Baynham from Saanich was in attendance and was able to gather some good insight around opportunities for feedback. As the plan will have major implications for our climate work you are encouraged to consider providing input. Attached is the letter Saanich staff has submitted, should you wish to align with their points. We are actively working on a letter from a CRD staff level as well.

There [is a survey](#) or feedback can be directed to CP2040@bchydro.com. It is our understanding that feedback is due at the end of the month.

Best,

Nikki Elliott | Supervisor, Climate Action Program
Parks & Environmental Services | Capital Regional District
625 Fisgard Street, PO Box 1000, Victoria, BC V8W 2S6
T: 250.360.3048 E: nelliott@crd.bc.ca
www.crd.bc.ca | [Facebook](#) | [Twitter](#) | [YouTube](#)



December 23, 2020

BC Hydro Clean Power 2040
333 Dunsmuir Street
Vancouver BC V6B 5R4

To whom it may concern:

Re: BC Hydro 2021 Integrated Resource Plan

District of Saanich staff appreciate the opportunity to provide feedback on BC Hydro's 2021 Integrated Resource Plan, Clean Power 2040. In addition to our comments during our participation on the December 14th, 2020 regional local government webinar, please accept the comments within this letter as part of our feedback in the development of the plan.

Saanich staff are supportive of time varying rates, and think it should be considered as part of a larger effort to reform rate structures so as to encourage low-carbon electrification and support equity. For instance, removing "tier 2" pricing that penalizes fully electric households, while encouraging efficient use of that electricity by having lower rates overnight when EV charging or other loads can be shifted. Load management technologies (e.g. BC Hydro's ability to control water heater timing) can also help with removing the burden of peak load shifting from the consumer to the utility. Ensuring these load management technologies are available, especially to those who are facing high energy cost burdens relative to their household incomes will improve equity in time varying rates.

There is very little focus on the potential of grid tied solar and battery storage at a household and community scale. It seems like it could be a very cost effective option to introduce new supply and capacity, given it would avoid capital and maintenance costs on the part of BC Hydro. There is also potential to make use of a growing supply of second life EV batteries for household level or small community installations. Distributed solar has proven to be very effective in generating new supply in places like Germany, and has other benefits such as resilience (when tied with batteries). The visual nature of it can support community buy-in, pride and proliferation.

While the ZEV mandate is set for 30% of vehicle sales to be EV by 2030, it would be wise to assume a much higher uptake by that date, given that: BC is already ahead of schedule on the ZEV sales targets for 2020; more models and makes are projected to be available for larger vehicle classes in the next couple years, which will enable new market segments to buy EVs; the purchase price of EVs is projected to be the same as, or less than ICE within this decade; and, vehicle electrification represents an easier pathway for GHG reduction than many other climate actions. To achieve our climate targets, Saanich has set a goal of 36% of personal vehicles being electrics by 2030.

While there is much emphasis on the fact that resources are available to meet BC's energy needs for 10 years, we are concerned that the supply on Vancouver Island is more limited. Vancouver Island has led the Province on electrification, both for EV adoption and on the uptake of electric air-source heat pumps, and that trend is likely to continue. Given the lead time to develop programs and/or plan and build capital projects, we hope to see an effort to increase supply and capacity on Vancouver Island in the near term, in line with a rapid transition towards BC's electrification pathway. It could be a good testing ground for pilot projects, such as time of day billing or expanding BC Hydro's net metering program.

We strongly support continued investment in efficiency incentive programs, including envelope upgrades and helping customers switch from baseboards to heat pumps to support affordability.

We strongly support renewable energy projects that benefit indigenous communities by creating training and job opportunities, improving health and comfort in homes, and helping nations transition away from fossil fuels and generators, towards reliable and clean renewable energy.

While perhaps not in scope for the IRP, we re-iterate our concerns about the disparities in costs to some consumers for electrical service upgrades. As we pursue electrification of building heating and transportation, we are seeking clarity on how BC Hydro intends to support not only supply but distribution of electricity to help our community's efforts to cut GHG emissions in half by 2030 with electrification as a main strategy.

I hope that the above information proves useful and would be happy to be contacted should you have any questions.

Sincerely,



Rebecca Newlove
Manager of Sustainability, District of Saanich

cc: Sharon Hvozdzanski, Director of Planning, District of Saanich

Clean Power 2040
Powering the future



Engagement on the 2021 Integrated Resource Plan

Regional local government webinar – Vancouver Island

December, 2020



Virtual meeting etiquette



- Be respectful by listening to others and sharing time so that everyone gets heard
- Stay curious about new ideas
- Minimize distractions by “muting” when not speaking
- Use the chat function to seek input and ask questions
- We are not recording these sessions, and kindly ask that others do not record

Clean Power 2040
Powering the future

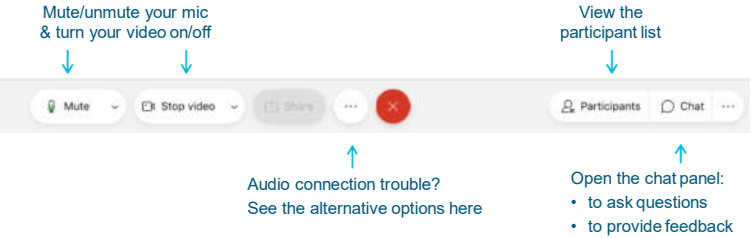
3



Cisco Webex reminders



We'll be using a few basic tools, which you can find if you hover your mouse over the bottom of the screen



Mute/unmute your mic & turn your video on/off

View the participant list

Audio connection trouble?
See the alternative options here

Open the chat panel:
• to ask questions
• to provide feedback

Clean Power 2040
Powering the future

2



Purpose and outline

To provide an overview of our IRP, fall engagement and gather input

- Welcome and introductions
- Overview of the Integrated Resource Plan (IRP)
- Planning topics
- Regional considerations
- Next steps

Clean Power 2040
Powering the future

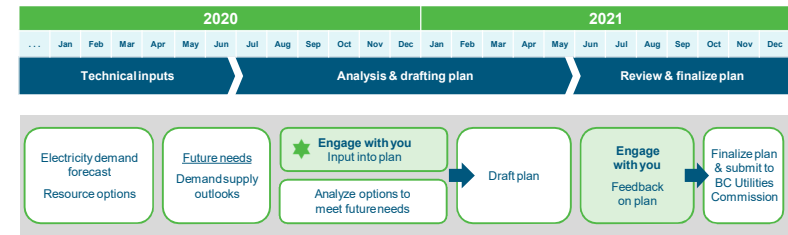
4



Overview of the Integrated Resource Plan (IRP)

Where are we in the schedule?

In this phase of consultation we want to hear what matters to people



What is an Integrated Resource Plan?

The actions BC Hydro needs to make to meet our customers' future need for electricity

- BC Hydro's plan for the integrated power system
- Addresses any gap between forecast electricity demand and BC Hydro's supply
- Relies on scenarios to address the many uncertainties
- Guided by Provincial legislation and policy, such as the Clean Energy Act and CleanBC Plan
- Involves public, Indigenous, and technical consultation throughout
- Will be submitted to the BC Utilities Commission

Planning objectives

Providing clean, reliable power are key priorities. As we plan, we look at the lowest cost options to meet new demand, and we also consider other objectives:

- Keep costs down for customers
- Limit land and water impacts
- Reduce greenhouse gas emissions through clean electricity
- Support reconciliation with Indigenous people
- Support the growth of B.C.'s economy

Overview Planning topics Regional considerations Next steps

Two important terms to know

Energy

The amount of electricity we produce and consume throughout the year.



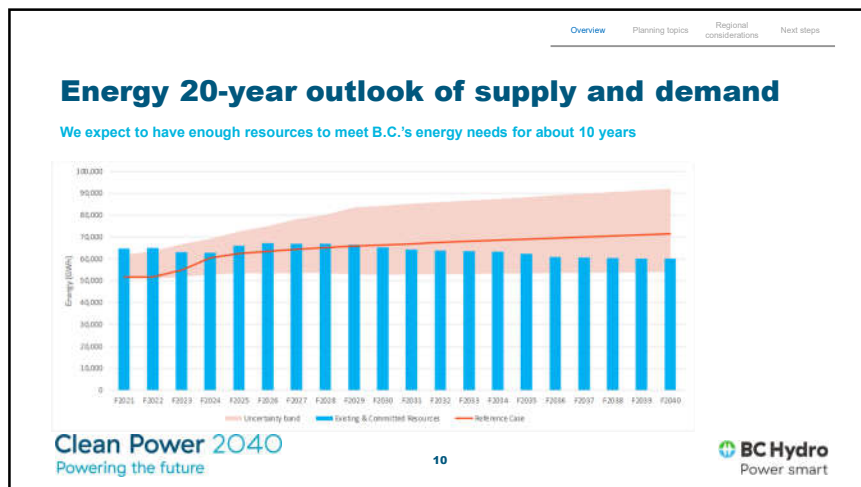
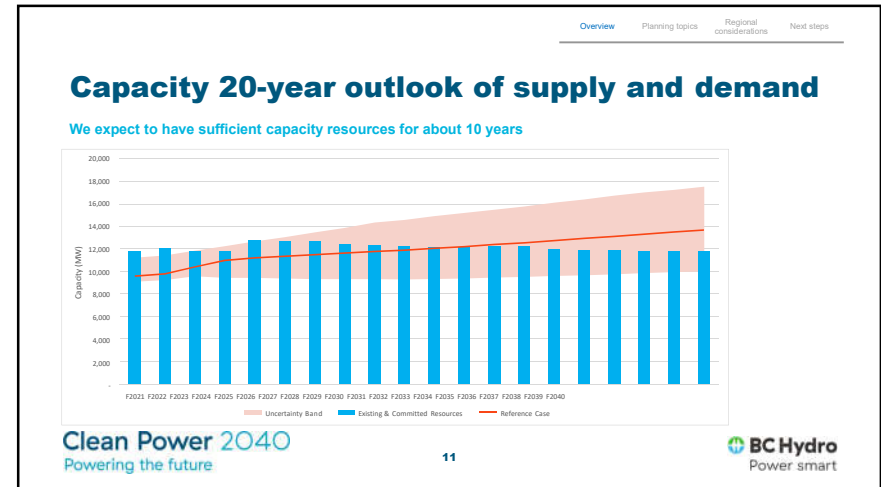
Capacity

The maximum amount of electricity that can be provided at any moment. Also known as "peak demand" from a customer electricity use perspective.

Clean Power 2040
Powering the future

BC Hydro
Power smart

9



Planning topics

BC Hydro
Power smart

Overview **Planning topics** Regional considerations Next steps

2020 to 2030: Managing current resources

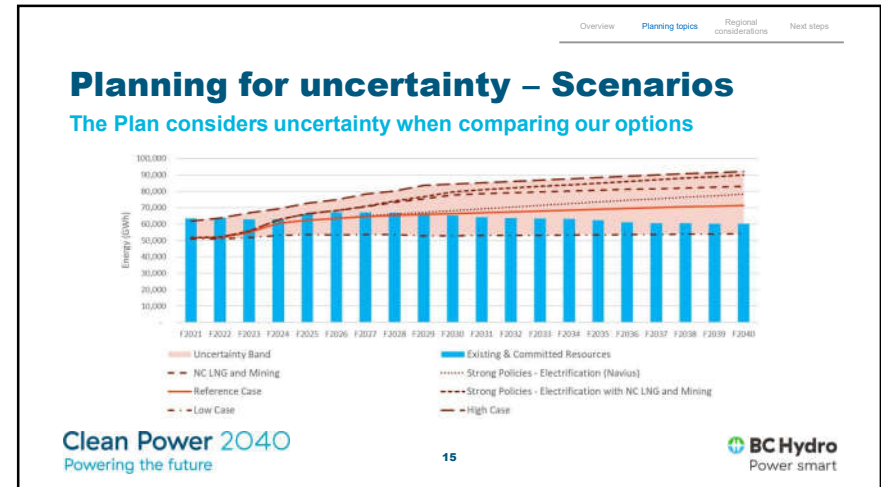
While we may have enough electricity, there are still choices to make

Conservation and energy management (energy and capacity)	Expiring electricity purchase agreements	Small BC Hydro facilities reaching end-of-life
Consider whether to maintain our current level of energy programs, and/or advance new capacity programs	Develop an approach for renewals while we have a enough energy and capacity	Establish principles when considering refurbishment, decommissioning, or divesting

Clean Power 2040 Powering the future

13

BC Hydro Power smart



Overview **Planning topics** Regional considerations Next steps

2030 to 2040: Getting ready to explore new resources

We're looking at ways to address future capacity needs

	Greater conservation and customer involvement	New or renewed local power sources	Upgrades to existing BC Hydro system
Capacity	- Demand response - Time varying rates	- Utility scale batteries - Pumped storage	- Revelstoke Unit 6 - Transmission upgrades
Energy	- Expanded energy efficiency programs - Customer generation	- Local renewable e.g. wind and solar - Could be EPA renewals and/or new EPAs	- Renewable from most cost effective sources e.g. wind and solar - Could be EPA renewals and/or new EPAs

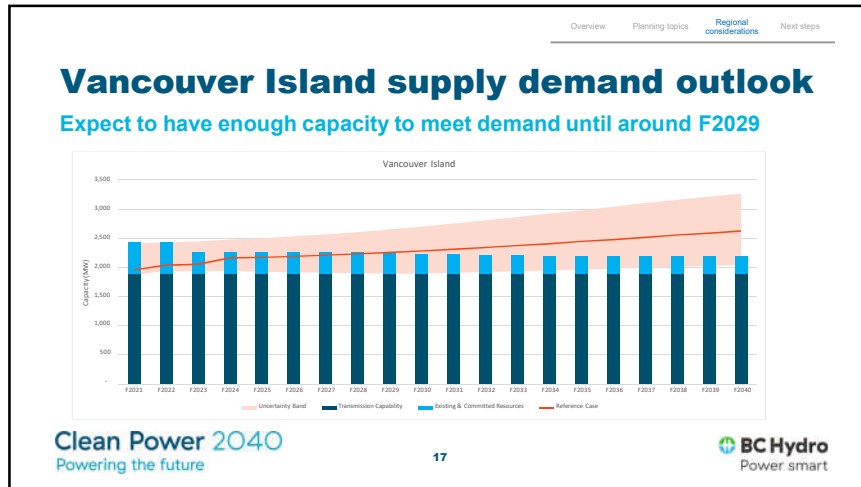
Clean Power 2040 Powering the future

14

Power smart

Regional considerations

BC Hydro Power smart



Overview Planning topics Regional considerations **Next steps**

Thank you for participating

We ask for your comments for this phase of consultation by January 31, 2021

- Go to bchydro.com/CleanPower2040
- Provide input through our online survey
- Register to attend a public workshop
- Contact us at cp2040@bchydro.com

Clean Power 2040
Powering the future

BC Hydro
Power smart

Next steps

18

BC Hydro
Power smart

BC Hydro
Power smart



Hon. Bernadette Jordan
Minister of Fisheries, Oceans and the Canadian Coast Guard
House of Commons
Ottawa, ON
K1A 0A6

Dear Minister Jordan,

RE: Draft Pacific Herring IFMP 2020-21

Conservancy Hornby Island, a community-based organization at the epicenter of the last viable spawn on the Pacific Coast of North America, in BC's Northern Gulf Islands, appreciates the opportunity to comment on the 2021 IFMP. Honourable Minister, with our island shores and surrounding waters home to half of the most important remaining spawning beaches in the Strait of Georgia, we feel it is our responsibility to contact you prior to the ratification of the draft plan and urge you to consider making **herring recovery** the priority at this time, rather than continuing an unsustainable fishery.

DFO's own reports indicate herring populations have been declining in the Strait of Georgia since the 1990's, using a baseline that starts in the 1960's. Records show the fishery had already begun by the late 1800's and archaeological data suggests it has been in decline since then. In 1962, the B.C. herring catch peaked at 237,600 tons. The forecasted median spawning biomass in BC for 2021 is only 81,873 tons, of which just over 20,000 tons will be allowed to be harvested this year in BC, one tenth of the catch compared to the 1960's.

DFO's lower predicted estimate for 2021 of 44,500 tons total biomass is already approaching or within the critical zone. Using this lower estimate, the allowable catch of 20K tons would be closer to 45% not 20%. The point being should we not be working on a recovery plan, rather than a fisheries management plan at this point? As you may be aware, CHI along with the WSANEC Leadership Council and 12 other First Nations hosted a forum entitled *Let the Herring Live* in November 2019, with the participation of over 30 NGO's. The forum allowed First Nations voices to be heard regarding the lack of access to herring for many Coast Salish Nations over the past four decades. The main takeaway from the forum (https://www.youtube.com/watch?v=2OuxTv_jol8), was **support for a moratorium on the fishery**, until a truly ecological recovery plan, which allows for protection of herring habitat, consideration for First Nations rights and prey availability for the many marine species which rely on herring as a primary food source, such as resident orca and chinook salmon, can be implemented.

As stated by a retired DFO Scientist Emeritus "We recognize and appreciate that a more Precautionary Approach has been integrated into the Pacific herring fishery management plan for 2020/21 for the Strait of Georgia. This is a very positive step. The Precautionary Approach adopted by DFO requires the definition of healthy, cautious and critical levels of spawning herring tonnage (biomass). The most recent stock status assessment indicates that the biomass for the Strait of Georgia component in 2021 is less than 60% of the biomass of herring present before commercial fishing began. This means that the herring biomass is less than the DFO-proposed threshold for the cautious zone."

"When the population is in the cautious zone, the Precautionary Approach in the management plan states that the current harvest level should be reduced below that which the healthy population would support. But the draft IFMP for 2021 does not appear to address this important point. In the final version of the IFMP, fisheries managers need to

act on the obligation to reduce the harvest level. Will the Minister please commit to having her Department follow that policy for the 2021 fishery?"

"Additionally, the current management framework implies that in effect, a coin-toss (about 50%) chance determines if a stock is in the cautious zone. The Nuu-chah-nulth Nations and the Marine Conservation Caucus have proposed more risk-averse strategies which would provide a higher probability for keeping herring stocks in the healthy zone. We support those strategies, which would help ensure the future health of both the fisheries and the overall ecosystems on which we all depend."

Another DFO stated management principle is "ecosystem-based management" and the federal government is attempting to save the remaining southern resident killer whales (whose diet is primarily Chinook salmon) and rebuild chinook salmon stocks whose diet is 62% herring. Given the depressed state of these iconic resources, as well as the unknown impacts of a changing marine environment, will the Minister support more conservative boundaries for defining the cautious zone that provide better protection for this critical component of the Salish Sea ecosystem?

DFO's own guidelines dictate "no tolerance for preventable decline", however of the 5 herring fisheries on the B.C. coast 4 have collapsed and recovery efforts were not put into place by DFO until stocks had reached a critical level, (a level from which DFO's own guidelines state it is much more challenging to recover). While there was a small increase in spawn in 2020 in a localized area of the Strait of Georgia it is still far from historic levels, and is low when compared to archaeological data, DFO's own bait fish surveys and First Nations knowledge: in the words of UBC fisheries scientist Dr. Daniel Pauly, we are fishing smaller fish down the line on an intensive industrial scale with ships that belong far offshore, not in a small inland sea that should support an artisanal fishery. Strait of Georgia herring cannot support the current fishery as it is today, and it should be shut down to allow stocks to recover.

Conservancy Hornby Island is calling for the protection of sensitive herring spawning habitats and eelgrass areas in the Northern Gulf Islands. As outlined in DFO's reports, these beaches and shallow areas between Hornby and Denman Islands are the birthplace of the last herring populations in the Strait of Georgia and due to herring being repeat spawners, are the exact areas which are targeted and under the most pressure during the Pattison Fleet of seiners and gillnetters. We call on you, Honourable Minister, to enact measures, such as Area Closures, or the establishment of a Protected Area (sub-areas in Area 14 encircling the most productive remaining spawn beaches along Lambert Channel and around Hornby and Denman shores, home to over 10 active spawn sites, which are targeted each year by the fishing industry). We have a responsibility to prevent collapse, our communities are against the fishery and feel unheard: **The herring which have managed to survive and return to spawn in the Northern Gulf Islands should be protected.**

With respect to the blue economy you support, herring are worth more to the overall Canadian economy if left in the water to be a key forage fish for the higher value fish who rely on them for food, as well as chinook salmon and orca who currently lack prey and rely on herring for their survival. Further, herring roe was valued at up to \$4500 per ton 25 years ago and averages less than \$500 per ton now. In the opinion of thousands of Canadians who call the Salish Sea home, it is not worth exporting this valuable species for so little money and so few jobs, while allowing the decline of an entire ecosystem, which has come to be known worldwide as Beautiful British Columbia. Is it not the perpetuation of a transgression to export these valuable eggs to Japan, a country whose own herring have been extinct for over 100 years, before they have had a chance to fulfill their important ecological role here in B.C. waters first?

As well, according to a new UBC analysis published in [Ocean and Coastal Management](#), the long-term economic benefits of rebuilding Pacific herring outweigh the short-term losses. The study found that the estimated economic gains could be up to 11 times higher than the status quo under the most optimistic rebuilding scenario, and five times above the status quo under the least optimistic. "In the case of herring, closing a fishery would result in higher economic gains than setting low-catch limits, as after initial losses fishers can resume harvesting at higher levels when the stocks rebound." We understand that there are costs to closing a fishery, and studies such as this one are instructive that a moratorium is not just a wise ecological measure, but also a sound financial measure.

We the community of Hornby Island, our neighbours on Denman Island and many First Nations, the Pamela Anderson Foundation, David Suzuki, all 53 cities, towns and districts of the Association of Vancouver Island Coastal Communities, a list of 60 ENGO's and 153,000 petition signers are all calling for the herring fishery to be halted. Will you make the right call and follow the advice of scientists, First Nations and local communities to protect Pacific herring and chart a course towards recovery, as outlined in DFO's own guidelines?

Sincerely,

Grant Scott, Chair, Conservancy Hornby Island
Locky MacLean, herring advocate
Robin Walford, Vice Chair, Conservancy Hornby Island
Margot Bushnell, Treasurer, Conservancy Hornby Island
Catherine Gray, Director, Conservancy Hornby Island
Judith Lawrence, Director, Conservancy Hornby Island
Joanne Wyvill, Director, Conservancy Hornby Island
Serena Laskin, Director, Conservancy Hornby Island
Kristin Sonstebo, Director, Conservancy Hornby Island
David Wiseman, Director, Conservancy Hornby Island

Cc:

Rebecca Reid, DFO Regional Director General, Rebecca.Reid@dfo-mpo.gc.ca
Marisa Keefe, Regional Herring Officer Marisa.Keefe@dfo-mpo.gc.ca
Bryan Rusch, Bryan.Rusch@dfo-mpo.gc.ca
James Meldrum james.meldrum@dfo-mpo.gc.ca
Victoria Postlethwaite victoria.postlethwaite@dfo-mpo.gc.ca
Jaclyn Cleary Jaclyn.Cleary@dfo-mpo.gc.ca
Chief Eric Pelkey, Wsanec First Nation
Chief Michael Recalma, Qualicum First Nation
Chief Kerry Frank, Komoks First Nation
MP Gord Johns
Association for Denman Island Marine Stewards
Islands Trust
Association of Vancouver Island Coastal Communities
David Ellis

From: Oceans Protection Plan BC Registration / Plan de Protection des Océans CB Enregistrement (TC)
<TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca>

Sent: Friday, January 22, 2021 2:58 PM

Subject: Invitation to the Winter 2021 Oceans Protection Plan Dialogue Forum

Good afternoon,

On behalf of Transport Canada, Fisheries and Oceans Canada, Canadian Coast Guard, and Environment and Climate Change Canada, I am pleased to invite you to participate to the Winter 2021 Oceans Protection Plan (OPP) Forum. Due to the COVID-19 global pandemic, the Forum will be held online through three, half-day sessions from **February 17 – 19, 2021**.

Please email us at TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca by **February 5** to indicate your interest in attending.

The Forums began in 2017 as an opportunity for Indigenous peoples and stakeholders such as coastal communities, non-governmental organizations and industry, to get engaged in OPP and other marine initiatives.

This year's Forum is organized along the four OPP themes – improving marine safety systems, preserving and restoring marine ecosystems, partnering with Indigenous peoples, and building stronger evidence based systems. Sessions will include interactive panel discussions with senior federal representatives and Indigenous partners; information briefs; and engaging workshops.

An agenda with more details will be sent to registrants in February. Topics will include:

- Indigenous Partnerships and Collaboration
- Enhanced Maritime Situational Awareness
- Cumulative Effects of Marine Shipping
- Emergency Towing
- Wrecked and Hazardous Abandoned Vessels Act
- Recovery from oil spills

Training will be offered to all participants prior to the Forum, to facilitate use of the online platform.

We consider the participation and collaboration of Indigenous peoples, coastal communities, and stakeholders such as non-governmental organizations and industry, as essential to Oceans Protection Plan success. Funding to support Forum participation is available for eligible groups through Transport Canada's Community Participation Funding Program (CPFP). Participants who receive funding through Transport Canada's Indigenous and Local Communities Engagement and Partnership Program (ILCEPP) are asked to email tc.cfpf-pfpc.tc@tc.gc.ca before applying. Approval is required before expenditures are incurred. For eligibility requirements and to submit an application, please visit <https://www.tc.gc.ca/en/services/marine/apply-cfpf-funding.html>. **Applications must be submitted by January 29.**

For any questions, please contact TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca. We look forward to working with you as these Oceans Protection Plan initiatives move forward.

Sincerely,

Trevor Heryet
Executive Director, Oceans Protection Plan
Transport Canada
Pacific Region



OCEANS PROTECTION PLAN PLAN DE PROTECTION DES OCÉANS

Good afternoon,

On behalf of Transport Canada, Fisheries and Oceans Canada, Canadian Coast Guard, and Environment and Climate Change Canada, I am pleased to invite you to participate to the Winter 2021 Oceans Protection Plan (OPP) Forum. Due to the COVID-19 global pandemic, the Forum will be held online through three, half-day sessions from **February 17 – 19, 2021**.

Please email us at TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca by **February 5** to indicate your interest in attending

The Forums began in 2017 as an opportunity for Indigenous peoples and stakeholders such as coastal communities, non-governmental organizations and industry, to get engaged in OPP and other marine initiatives.

This year's Forum is organized along the four OPP themes – improving marine safety systems, preserving and restoring marine ecosystems, partnering with Indigenous peoples, and building stronger evidence based systems. Sessions will include interactive panel discussions with senior federal representatives and Indigenous partners; information briefs; and engaging workshops.

An agenda with more details will be sent to registrants in February. Topics will include:

- Indigenous Partnerships and Collaboration
- Enhanced Maritime Situational Awareness
- Cumulative Effects of Marine Shipping
- Emergency Towing
- Wrecked and Hazardous Abandoned Vessels Act
- Recovery from oil spills

Training will be offered to all participants prior to the Forum, to facilitate use of the online platform.

We consider the participation and collaboration of Indigenous peoples, coastal communities, and stakeholders such as non-governmental organizations and industry, as essential to Oceans Protection Plan success. Funding to support Forum participation is available for eligible groups through Transport Canada's Community Participation Funding Program (CPFP). Participants who receive funding through Transport Canada's Indigenous and Local Communities Engagement and Partnership Program (ILCEPP) are asked to email tc.cpfp-pfpc.tc@tc.gc.ca before applying. Approval is required before expenditures are incurred. For eligibility requirements and to submit an application, please visit <https://www.tc.gc.ca/en/services/marine/apply-cpfp-funding.html>. **Applications must be submitted by January 29.**

For any questions, please contact TC.OPPBCReg-PPOCBEnreg.TC@tc.gc.ca. We look forward to working with you as these Oceans Protection Plan initiatives move forward.

Sincerely,

Trevor Heryet
Executive Director, Oceans Protection Plan
Transport Canada
Pacific Region

Trans Mountain Expansion Project Reconsideration

<https://engage.gov.bc.ca/govtogetherbc/consultation/trans-mountain-expansion-project-reconsideration/>

January 15, 2021

Get Involved

What is this engagement about?

The Trans Mountain Expansion Project (Project) is an expansion of the existing Trans Mountain pipeline system which transports oil and other products between Edmonton, Alberta and Burnaby, B.C. It will include approximately 987 km of new pipeline, new and modified facilities, such as pump stations and tanks, and the reactivation of 193 km of existing pipeline.

In September 2019, the BC Court of Appeal, in two cases ([1](#), [2](#)), decided that because the Ministers who issued the provincial EA Certificate for TMX relied on the NEB's assessment, they should have the opportunity consider the changes in the NEB's Reconsideration Report (issued in 2019) and determine if any changes to the EA Certificate conditions, or the addition of new ones, are necessary, within the limits of provincial jurisdiction. In March 2020, the Ministers directed the Environmental Assessment Office to undertake a reconsideration process and prepare a report to advise their decision on whether to add or amend any conditions to the TMX Environmental Assessment Certificate.

We are seeking public comments on the [Draft Provincial Reconsideration Report](#) during this process to help ensure we're considering all the relevant details. The public Comment period is open until March 1st, 2021.

What is the Province reconsidering?

Consistent with the direction of the BC Court of Appeal, the scope of the reconsideration process is to:

- Identify and consider the portions of the NEB's [Reconsideration Report](#) that differ from the [initial NEB report](#); and
- Provide recommendations regarding any new or amended EA Certificate conditions in response to those portions, within the limits of provincial jurisdiction.

This means that the EAO's scope is the changes to the NEB's Reconsideration Report, which focused on the effects of Project-related marine shipping. In addition, EA Certificate conditions can only be legally binding on the project proponent. Trans Mountain does not own, and has limited influence over, the tankers that would transport the products that would be delivered by the Project. Marine navigation and shipping are areas of federal jurisdiction, regulated by several federal agencies. This context means there are limitations on what Provincial Ministers are able to attach as conditions to the EA Certificate. However, the provincial and federal governments have shared jurisdiction over the environment and some of the socio-economic components that may be impacted by the Project, and the responsibility to protect and manage marine resources is a joint effort.

Details of what the province is reconsidering are contained in the [Draft Provincial Reconsideration Report](#).

Why is the Province reconsidering aspects of the Trans Mountain Expansion Project?

The Project received a [provincial Environmental Assessment Certificate](#) (EA Certificate) on January 10, 2017. The EA Certificate was issued by two provincial Ministers – the Minister of Environment (now the Minister of Environment and Climate Change Strategy) and the Minister of Natural Gas Development (now the Minister of Energy, Mines and Low Carbon Innovation). The decision to issue the EA Certificate was based on the assessment conducted by the National Energy Board (NEB) (now the Canadian Energy Regulator), consultation conducted with potentially impacted Indigenous groups, and legally binding [EA Certificate conditions](#) recommended by the Environmental Assessment Office (EAO). More about the decision to issue an EA Certificate can be found in the [Ministers’ Reasons for Decision](#) and the [EAO’s Summary Assessment Report](#).

In 2018 the [Federal Court of Appeal determined](#) that the NEB excluded Project-related marine shipping from aspects of its review and overturned federal approval of the Project. As a result, the NEB undertook a 155-day ‘[reconsideration process](#)’ and released a ‘[Reconsideration Report](#)’ that provided additional information. The federal government then used this 2019 Reconsideration Report to inform its decision to approve the Project again.

In September 2019, the BC Court of Appeal, in two cases ([1](#), [2](#)), decided that because the Ministers who issued the provincial EA Certificate relied on the NEB’s assessment, they should have the opportunity consider the changes in the NEB’s Reconsideration Report and determine if any changes to the EA Certificate conditions, or the addition of new ones, are necessary, within the limits of provincial jurisdiction. In March 2020, the Ministers directed the EAO to undertake a reconsideration process and prepare a report to advise their decision.

More info can be found in a [detailed history of how the Province arrived at the Trans Mountain Expansion Project Reconsideration](#).

What is the Province proposing to change?

The EAO is presently proposing the following amended and new conditions to those already attached to the Trans Mountain Expansion Project’s EA Certificate:

1. Proposed amendment to EA Condition 35 (Fate and Behaviour of Bitumen Research) to include ‘potentially affected coastal local governments’ in the list of groups that must be consulted or otherwise involved in the development and reporting out of the research. Updates to the research would be required every five years during operations, or as otherwise authorized by the EAO.
2. Proposed new condition (Human Health Risk Report), which would require Trans Mountain to retain a Qualified Professional to prepare a report describing the ship-source marine spill human health risks, response and monitoring, in accordance with a number of requirements and in consultation with various parties. The report would include:
3. The identification of human exposure pathways in the event of a ship-source marine spill, including but not limited to exposure via marine subsistence foods and air emissions;
4. The roles and responsibilities of local, provincial, and federal authorities related to impacts to human health in the event of a ship-source marine spill;
5. In the event of a Project-related ship-source marine oil spill, the measures and responsible party to reduce exposure.

Additional information on the Conditions can be found in the [Draft Provincial Reconsideration Report](#).

[More details on what work has happened in the province’s reconsideration report is available here.](#)

What is the Province not able to change?

This provincial reconsideration process cannot revoke the provincial EA Certificate or provincial approval, or otherwise ‘cancel’ the Project. The BC Court of Appeal provided direction to consider the changes between the two NEB reports (focused on the effects of Project-related marine shipping), and the Province and the EAO are bound to that scope.

This process **cannot** consider anything outside that scope which includes things like:

- Whether or not the Project should be built
- Any aspects of the pipeline, fuel storage facilities, or export facility
- Environmental or socio-economic effects related to pipeline construction or operation
- Anything else not specifically related to changes in the NEB’s Reconsideration Report.

Where can I find more information?

The links under each topic above lead to more relevant detailed information. You may also find the following helpful:

- [Infographic and detailed timeline of the reconsideration process and litigation](#)
- [Draft Provincial Reconsideration Report](#).
- [Provincial Environmental Assessment Certificate](#), [table of conditions](#) and [amendment 1](#)
- [Original 2016 NEB Report](#)
- [NEB Reconsideration Report](#)
- [NEB Certificate](#)

How to provide feedback:

We are seeking public comments on the [Draft Provincial Reconsideration Report](#) during this process to help ensure we’re considering all the relevant details. The following questions may help guide your feedback on the Reconsideration Report:

- Is there any specific knowledge you would like to share about the changes in the [NEB Reconsideration Report](#) from the original [NEB Report](#)?
- Are there any concerns related to Project-related marine shipping that are not already addressed in [federal](#) or [provincial](#) Project conditions, or other government initiatives?
- Are there any new or amended [B.C. Environmental Assessment Certificate conditions](#) in response to the changes in the NEB Reconsideration Report (related to marine shipping) that the EAO should consider?
- Do you have any other comments on the Draft Reconsideration Report?

If you’d like to share your thoughts, please visit the [Public Comment Period page](#).

How can my contribution make a difference?

Following completion of the public comment period, the EAO will be revising the reconsideration report in consideration of all feedback received. The EAO will also be providing additional opportunity for comment and engagement to Squamish Nation, Tsleil-Waututh Nation, the City of Vancouver, Trans Mountain, and provincial and federal government agencies. As appropriate, the EAO will have further engagement with other Indigenous groups and parties.

The EAO expects to finalize the reconsideration report by early summer 2021 and provide it to Ministers to inform their decision on whether to add or amend any conditions to the TMX Environmental Assessment Certificate.

Details of the Engagement:

Date: January 15 to March 1, 2021

Status: Open

Location: Province-wide

Category: Environmental Protection

Type: Online



Reference: 260663

January 26, 2021

VIA EMAIL: pluckham@islandstrust.bc.ca

Peter Luckham, Chair
Islands Trust Council
200-1627 Fort Street
Victoria, British Columbia
V8R 1H8

Dear Peter Luckham:

Thank you for your congratulations regarding my re-election and Cabinet appointment as the new Minister of Forests, Lands, Natural Resource Operations and Rural Development. It is an honour that Premier Horgan has entrusted me with such an important portfolio.

I realize that I have many responsibilities, but I am encouraged to know I have the support of stakeholders such as the Islands Trust Council as I begin this challenging position.

I look forward to building on the foundational principles – people first, meaningful reconciliation, equity and anti-racism, climate action, and economic strength – mandated by Premier Horgan as we continue to weather the COVID-19 storm and ensure a prosperous future for BC. I am grateful that through this position I can support people and businesses, with a focus on rural communities, in our government's pandemic response and recovery.

Rural communities are especially important to me as I have spent most of my life in the West Kootenays. Firsthand experience has taught me that the natural resources provided by BC's rural regions are the cornerstones of our provincial economy.

I am very happy to be working with Minister of State for Lands and Natural Resource Operations, Nathan Cullen, and Parliamentary Secretary Roly Russell in this important ministry. I also look forward to working with you and the Islands Trust Council in the years to come. Thank you again for writing and offering your congratulations.

Sincerely,

Katrine Conroy
Minister



Reference: 260662

January 26, 2021

VIA EMAIL: pluckham@islandstrust.bc.ca

Peter Luckham, Chair
Islands Trust Council
200-1627 Fort Street
Victoria, British Columbia
V8R 1H8

Dear Peter Luckham:

Thank you for your congratulatory letter regarding my appointment to provincial government Cabinet as the Minister of State for Lands and Natural Resource Operations.

It is an incredible honour to be asked by Premier John Horgan to serve as the Minister of State, and with the support of the Minister of Forests, Lands, Natural Resource Operations and Rural Development, I look forward to the challenge and responsibility of developing a plan for the creation of a new Ministry for Lands and Natural Resource Operations.

Working with my government colleagues, Indigenous leaders and stakeholders, I am also eager to make progress on the other mandate items that have been identified in this diverse portfolio.

Underlying all those priorities is an imperative to support people and businesses, with a focus on regional and rural communities, in our government's COVID-19 pandemic response and recovery. The regional and rural aspects are especially close to my heart as MLA for Stikine and a proud resident of Smithers.

As we get down to the hard work ahead of us, I look forward to the opportunity to engage with you and the Islands Trust Council. Thank you again for writing to offer your congratulations.

Sincerely,

Nathan Cullen
Minister of State



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Alistair MacGregor

MEMBER OF PARLIAMENT - COWICHAN-MALAHAT-LANGFORD

Parliamentary Office
925 Confederation Building
Ottawa, ON K1A 0A6

Duncan Community Office
101-126 Ingram St
Duncan, BC V9L 1P1

Langford Community Office
3202B Happy Valley Rd
Langford, BC V9C 2V8

Ottawa Tel: 613-943-2180

Community Office Toll Free Tel: 1-866-609-9998

Email: Alistair.MacGregor@parl.gc.ca

Web: alistairmacgregor.ca



December 11, 2020

Islands Trust Council
200 - 1627 Fort St
Victoria, BC V8R 1H8

Dear Chair Peter Luckham and Council,

I am writing to update you on my efforts in addressing the issue of freighter anchorages in the Southern Strait of Georgia, the Salish Sea.

As you may be aware, on Monday, October 26th, I introduced Private Member's Bill C-250, *An Act to amend the Canada Shipping Act, 2001 (anchorage prohibition)*, in the House of Commons. Bill C-250 seeks to amend the *Canada Shipping Act, 2001* in order to address a growing concern of our coastal communities.

Over the past several years, community groups and First Nations tribes have made repeated calls to Transport Canada to protect ancient clam beds, prawns, oysters, and endangered species, such as the southern resident killer whale, from the environmental impact of the anchored shipping vessels.

Furthermore, it is well acknowledged that First Nations in the region who have claim to these waters as part of their traditional territory were not consulted, nor did they give their free, prior, and informed consent when the anchorages were first established.

So far, the action taken by Transport Canada through its Interim Anchorages Protocol seems to have only spread the problem around to more communities. As Canadian trade continues to grow, bringing with it more shipping to our area and longer wait times at the Port of Vancouver, we are left thinking about how we can expand trade in an efficient and sustainable way without harming our precious ecosystems or our coastal communities.

My Bill C-250 aims to prescribe a specific area prohibiting the anchoring of freighter vessels in and among the southern Gulf Islands based on coordinates recognized by the federal government as worth protecting through its process in establishing a National Marine Conservation Area. It also specifies punishments for contravention of these new prohibitions, including being liable upon summary conviction to a fine of up to \$100,000.



I am encouraged by the widespread support that Bill C-250 has already received among local stakeholders including First Nations, and community activist groups. Moving forward, I humbly ask for your support as we continue to put pressure on Transport Canada and Transport Minister Marc Garneau to end the practice of using our pristine coastal waters as an overflow industrial parking lot.

Should you wish to support me in this campaign, please feel free to circulate petition e-2985 amongst your networks. For your reference, I will include the link below:

<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-2985>

Thank you for your consideration and support.

Sincerely,



Alistair MacGregor
Member of Parliament
Cowichan-Malahat-Langford

AM/rm UFCW 232

----- Forwarded Message -----

Subject: Email from Minister Murray Rankin

Date: Wed, 27 Jan 2021 19:37:01 +0000

From: Minister, IRR IRR:EX [<IRR.Minister@gov.bc.ca>](mailto:IRR.Minister@gov.bc.ca)

Good morning,

I am writing to extend my sincere gratitude to you for your letter on my recent appointment as Minister of Indigenous Relations and Reconciliation.

I am grateful for the opportunity to work with Indigenous peoples and organizations, individual First Nations, Treaty Nations, urban Indigenous coalitions, and Métis Nation BC to advance reconciliation under the *Declaration on the rights of Indigenous Peoples Act*. Premier Horgan has given me a clear mandate and I am keen to begin this crucial work. The work we do now will create a better future for Indigenous communities, the Province, and our country.

Again, thank you for writing.

Sincerely,

Murray Rankin, QC
Minister of Indigenous Relations and Reconciliation



Top Priorities Report

Executive Committee

1. *Islands Trust Act Amendments*

Investigate possibility of amendments to the Islands Trust Act to broaden the Islands Trusts ability to serve its communities and to strengthen its mandate to preserve and protect. Strategic Plan #20)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 26-Oct-2016

2. *Update Islands Trust Policy Statement*

With involvement from Trust Programs Committee as appropriate, co-ordinate a review of the Policy Statement including a First Nations and public engagement process. Project charter approved February 26, 2020. (Strategic Plan #10, #16, #22, #23)

Responsible

Clare Frater

Dates

Target: 15-Sep-2022

3. *Climate Change Emergency*

Matters pertaining to Islands Trust declaring a climate change emergency. (Strategic Plan #10)

Responsible

Russ Hotsenpiller

Dates

Rec'd: 05-Jun-2019

4. *Business Response to COVID-19*

Draft and implement safety plan, consider public messaging as needed.

Responsible

Russ Hotsenpiller

Dates

Rec'd: 15-Apr-2020

Top Priorities Report

Executive Committee

5. *First Nations Reconciliation*

Responsible

Dates

Implementation of the Reconciliation Action Plan. (Strategic Plan Items #17 & #18)

Russ Hotsenpiller

Rec'd: 02-Sep-2020

**Projects Report****Executive Committee****1. *Development of an Islands Trust Communications Strategy*****Responsible****Date Received**

Including development of a new website. (Strategic Plan Item #14)

Clare Frater

30-Aug-2017

2. *Marine Advocacy***Responsible****Date Received**

Associated with i.) impact of commercial activities on SRKW (SP#4), ii.) oil spills and iii.) anchorages.

Clare Frater

02-Sep-2020

3. *Broadcast Public Meetings***Responsible****Date Received**

Develop the capacity to broadcast public meetings of Local Trust Committees, Council Committees and Trust Council. (Strategic Plan Item #13)

Clare Frater

02-Sep-2020

Julia Mobbs

Russ Hotsenpiller

4. *Improve Communications about the Islands Trust***Responsible****Date Received**

Related to Strategic Plan Items #13 and #14.

Clare Frater

30-Aug-2017

5. *NAPTEP regulation changes to increase the percentage of tax exemption***Responsible****Date Received**

Strategic Plan Item #3.

Clare Frater

02-Sep-2020

Kate Emmings

Projects Report

Executive Committee

6. *Advocate to reduce negative impacts of shellfish aquaculture practices*

Responsible

Date Received

Develop project charter and budget requests to build organizational capacity (knowledge and time) related to shellfish aquaculture advocacy.

16-Aug-2017

7. *First Nations Reconciliation*

Responsible

Date Received

MMIWG Calls for Justice Resolutions

21-Oct-2020

1. All staff required to take training related to cultural safety in keeping with the Missing and Murdered Indigenous Women and Girls Calls for Justice.
2. That staff plan education on the Missing and Murdered Indigenous Women and Girls Calls for Justice for trustees and senior staff.
4. Staff to include information about the Missing and Murdered Indigenous Women and Girls Calls for Justice and cultural safety in staff and trustee orientation materials.
5. Draft amendments to the Communications Policy and the Advocacy Policy to address the Missing and Murdered Indigenous Women and Girls Calls for Justice.