



Executive Committee Minutes of Regular Meeting

Date: September 20, 2021
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Island Trustee
Dan Rogers, Vice Chair, Gambier/Keats Island Trustee
Laura Patrick, Vice Chair, Salt Spring Island Trustee (joined at 9:33 a.m.)
Sue Ellen Fast, Vice Chair, Bowen Island Municipal Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Local Planning Services (DLPS)
Clare Frater, Director, Trust Area Services (DTAS)
Julia Mobbs, Director, Administrative Services (DAS)
Carmen Thiel, Legislative Services Manager (LSM)
Lori Foster, Executive Coordinator/Recorder

Members of the public: None were present

1. CALL TO ORDER

At 9:09 a.m., Chair Luckham called the meeting to order and humbly stated gratitude to live and work on Coast Salish First Nations traditional and treaty territory.

Vice Chair Patrick sent regrets for the call to order and joined the meeting at 9:33 a.m.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to add the following items:

8.2.1.1. add discussion - ventilation at in-person meetings

9.1.1 SIRRA (Saturna Island Residents & Ratepayers Association) public ability to speak at Trust Council

2.2 Approval of Agenda

By general consent, the agenda was approved as amended.

2.2.1 Agenda Context Notes

For information as contained in the agenda package.

3. RISE AND REPORT DECISIONS FROM PREVIOUS CLOSED MEETING

3.1 September 8th closed meeting

Chair Luckham reported the following: at the September 8, 2021 Executive Committee closed meeting, the August 4th in-camera minutes were adopted and Executive Committee approved and forwarded the Trust Council closed meeting agenda to its September closed session.

4. ADOPTION OF MINUTES

4.1 September 2, 2021 Special Meeting minutes

By general consent, the September 2, 2021 Special Meeting minutes were adopted as presented.

4.2 September 8, 2021 meeting minutes

By general consent, the September 8, 2021 meeting minutes were adopted as presented.

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow Up Action List/Director/CAO Updates

Staff reviewed follow-up action list (FUAL) items and gave verbal updates on work in progress and informed Executive Committee of staffing updates.

5.2 Local Trust Committee Chair Updates

Local Trust Committee Chairs gave verbal updates on recently attended and upcoming meetings and the status of some current applications.

Executive Committee noted the work of Ruth Simons and the Atl'ka7tsem/Howe Sound Biosphere Region recently recognized by the United Nations Educational, Scientific and Cultural Organization (UNESCO) with a celebration to follow where some Executive Committee members will be in attendance.

At 9:33 a.m. Vice Chair Patrick joined the meeting.

Vice Chair Patrick gave a verbal update on upcoming meetings.

5.3 Islands Trust Conservancy Liaison Update

Islands Trust Conservancy's, Vice Chair Fast, noted the Atl'ka7tsem/Howe Sound Biosphere Region UNESCO award.

6. BYLAWS FOR APPROVAL CONSIDERATION – None

7. TRUST COUNCIL MEETING PREPARATION - None

7.1 Executive - None

7.2 Regional Planning Services - None

7.3 Administrative Services – None

7.4 Trust Area Services

7.4.1 Presentation - Canadian Coast Guard Planning for Integrated Environmental Response

EC-2021-126

It was Moved and Seconded

That Executive Committee request staff forward the presentation Canadian Coast Guard Planning for Integrated Environmental Response to trustees.

CARRIED

8. EXECUTIVE COMMITTEE PROJECTS – None

8.1 Trust Council Initiated - None

8.1.1 Executive - None

8.1.2 Trust Area Services - None

8.1.3 Local Planning Services - None

8.1.4 Administrative Services - None

8.2 Executive Committee Initiated

8.2.1 Executive

8.2.1.1 In-person Local Trust Committee Meetings Update – Briefing

CAO Hotsenpiller spoke to the briefing as presented.

Vice Chair Fast raised the issue of ventilation at in-person meetings and spoke to researching an air monitor that measures carbon monoxide levels in rooms.

Executive Committee discussed vaccine passport requirements by community halls versus local government meetings not requiring vaccine passports.

CAO Hotsenpiller will speak to this in his update to Trust Council.

8.2.2 Trust Area Services – None

8.2.3 Local Planning Services – None

8.2.4 Administrative Services – None

9. NEW BUSINESS

9.1 Executive/Trust Council

9.1.1 SIRRA public ability to speak at Trust Council

CAO Hotsenpiller spoke to policy regarding presentations and delegations in consideration of a late request to an item addressing the tree cutting session by the Saturna Island Ratepayers Association.

By general consent, Chair Luckham will respond to the writer.

9.2 Trust Area Services – None

9.2.1 LTC Chairs Report on Local Advocacy Topics - None

9.3 Local Planning Services - None

9.4 Administrative Services – None

10. CLOSED MEETING – None

11. CORRESPONDENCE - None

12. WORK PROGRAM

12.1 Review and amendment of current work program

The work program report was received for information.

13. NEXT MEETING

The next Executive Committee meeting is scheduled for October 6, 2021, to be held electronically.

14. ADJOURNMENT

EC-2021-127

It was Moved and Seconded,

That the meeting be adjourned at 10:13 a.m.

CARRIED

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator/Recorder