



## Executive Committee Minutes of Regular Meeting

**Date:** November 19, 2022  
**Location:** Coast Victoria Hotel  
146 Kingston Street, Victoria BC

**Members Present:** Peter Luckham, Chair, Thetis Island Trustee  
David Maude, Vice-Chair, Mayne Island Trustee  
Tobi Elliott, Vice-Chair, Gabriola Island Trustee  
Tim Peterson, Vice-Chair, Lasqueti Island Trustee

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer (CAO)  
David Marlor, Director, Legislative Services (DLS)  
Julia Mobbs, Director, Administrative Services (DAS)  
Clare Frater, Director, Trust Area Services (DTAS)  
Stefan Cermak, Director, Planning Services (DPS)  
Lori Foster, Executive Coordinator/Recorder

**Others Present:** None

### 1. CALL TO ORDER

Chair Luckham called the meeting to order at 2:11 p.m. stating gratitude to live and work on Coast Salish First Nations traditional and treaty territory and acknowledged the Executive Committee for the 2022-2026 term.

- David Maude, Vice-Chair, Mayne Island Trustee
- Tobi Elliott, Vice-Chair, Gabriola Island Trustee
- Tim Peterson, Vice-Chair, Lasqueti Island Trustee
- Peter Luckham, Chair, Islands Trust Council, Thetis Island Trustee

### 2. APPROVAL OF AGENDA

**2.1 Introduction of New Items** - None

**2.2 Approval of Agenda**

**By general consent**, the agenda was approved as presented.

2.2.1 Agenda Context Notes

Agenda context notes as provided for items 8.1.1.1 to 8.1.1.3 and 8.2.1.1.

**3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING** - None

**4. ADOPTION OF MINUTES** - None

**5. FOLLOW UP ACTION LIST AND UPDATES** - None

- 5.1 **Follow Up Action List/Director/CAO Updates** - None
- 5.2 **Local Trust Committee Chair Updates** - None
- 5.3 **Islands Trust Conservancy Liaison Update** - None
- 5.4 **Initial Executive Committee meeting, November 19, 2022 – Briefing**

Chief Administrative Officer Hotsenpiller spoke to the briefing which Executive Committee (EC) discussed as presented.

Discussion ensued on scheduling another EC business meeting before the holidays.

**EC-2022-148**

**It was Moved and Seconded,**

That there be an Executive Committee meeting for December 14th starting at 9 a.m. with lunch in-person meeting at the Victoria boardroom.

**CARRIED**

**6. BYLAWS FOR APPROVAL CONSIDERATION** - None

**7. TRUST COUNCIL MEETING PREPARATION**

**7.1 Executive**

7.1.1 Draft December Trust Council Schedule

Presented for information and for further discussion at Executive Committee November 23, 2022 meeting.

**7.2 Local Planning Services** – None

**7.3 Administrative Services** – None

**7.4 Trust Area Services** – None

**8. EXECUTIVE COMMITTEE PROJECTS**

**8.1 Trust Council Initiated**

8.1.1 Executive

8.1.1.1 Election of Executive Committee Islands Trust Conservancy Member

Director of Legislative Services (DLS) Marlor spoke to the election process then called for nominations for the position of Executive Committee member elected as its representative to the Islands Trust Conservancy Board.

**EC-2022-149**

**It was Moved and Seconded,**

That Vice-Chair Elliott be nominated for the position of Executive Committee member to the Islands Trust Conservancy Board.

Vice-Chair Elliott agreed to stand.

**CARRIED**

DLS Marlor called two more times for any further nominations for the position of Executive Committee member to the Islands Trust Conservancy Board.

There were no further nominations.

**By acclamation,** Vice-Chair Elliott will stand as the Executive Committee to the Islands Trust Conservancy Board.

8.1.1.2 Local Trust Committee Chair Appointments - Discussion

Executive Committee discussed local trust committee chair appointments.

8.1.1.3 Council Committee Appointments

Executive Committee discussed trustees' expressions of interest as presented on the sign-up sheets retrieved from Trust Council's meeting which adjourned earlier today.

Chair Luckham will review the expressions of interest for appointment. Ratification of the appointments will occur at the December Trust Council meeting.

The following names were noted for their expressions of interest for each of the following Trust Council committees:

Financial Planning Committee:

- Mairead Boland
- Mikaila Lironi
- Laura Patrick
- Aaron Campbell
- Joe Bernardo
- Deb Morrison
- David Graham

Regional Planning Committee:

- Tobi Elliott
- Laura Patrick
- Aaron Campbell

- Alex Allen
- David Graham
- Sam Borthwick
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Trust Programs Committee

- Tobi Elliott
- Kristina Evans
- Alex Allen
- Sam Borthwick
- Jamie Harris
- Tim Peterson
- Sue Ellen Fast

8.1.1.3.1 Executive Committee Appointment to Financial Planning Committee

Chair Luckham announced the following trustee appointments from the expressions of interest received to the Financial Planning Committee:

- Mairead Boland
- Joe Bernardo
- David Graham

8.1.2 Trust Area Services - None

8.1.3 Local Planning Services - None

8.1.4 Administrative Services - None

**8.2 Executive Committee Initiated**

8.2.1 Executive

8.2.1.1 Chair letter of introduction to Ministers and MLAs - RFD

**EC-2022-150**

**It was Moved and Seconded,**

That Executive Committee direct staff to work with the Chair on a letter of introduction regarding Islands Trust Council new term trustees 2022-2026 for distribution to appropriate ministers and Islands Trust area members of the legislative assembly and the premier.

**CARRIED**

8.2.2 Trust Area Services - None

8.2.3 Local Planning Services - None

8.2.4 Administrative Services – None

**9. NEW BUSINESS - None**

**9.1 Executive/Trust Council**

**9.1.1 Request from Minister Cullen to meet with Executive Committee**

Discussion ensued on the upcoming Minister Cullen meeting request to be held December 14, 2022. Staff will work on speaking notes for EC.

**9.2 Trust Area Services**

**9.2.1 LTC Chairs Report on Local Advocacy Topics - None**

**9.3 Local Planning Services - None**

**9.4 Administrative Services - None**

**10. CORRESPONDENCE (for information unless raised for action) - None**

**11. WORK PROGRAM**

**11.1 Review and amendment of current work program - None**

**12. NEXT MEETING**

The next Executive Committee meeting is scheduled to be held November 23, 2022 at 9:00 am from the Victoria Boardroom office, 1627 Fort Street.

**13. CLOSED MEETING - None**

**14. ADJOURNMENT**

**By general consent**, the meeting was adjourned at 3:12 p.m.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator/Recorder**