



## Executive Committee Minutes of Regular Meeting

**Date:** March 8, 2021  
**Location:** Electronic meeting, Public venue  
Islands Trust  
200-1627 Fort Street  
Victoria, BC V8R 1H8

**Members Present:** Peter Luckham, Chair, Thetis Island Trustee  
Sue Ellen Fast, Vice-Chair, Bowen Island Municipal Trustee  
Laura Patrick, Vice-Chair, Salt Spring Island Trustee  
Dan Rogers, Vice-Chair, Gambier/Keats Island Trustee

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer  
David Marlor, Director, Local Planning Services  
Clare Frater, Director, Trust Area Services  
Julia Mobbs, Director, Administrative Services  
Carmen Thiel, Legislative Services Manager  
Dilani Hippola, Senior Policy Advisor  
Lisa Wilcox, Senior Intergovernmental Policy Advisor  
Lori Foster, Executive Coordinator/Recorder

**Others:** None

All participants attended electronically via Zoom, the meeting was recorded; however the live stream service was not available. Public could attend via the Zoom link which was posted on the [www.islandstrust.bc.ca](http://www.islandstrust.bc.ca) website.

### 1. CALL TO ORDER

At 9:02 a.m., Chair Luckham called the meeting to order stating gratitude to live and work in Coast Salish First Nations traditional and treaty territory.

### 2. APPROVAL OF AGENDA

#### 2.1 Introduction of New Items

For consideration to add the following items:

- 6. Trust Council Tuesday schedule  
Under item 9. Correspondence
  - 9.11 Sybil Frey re: Islands T 2050
  - 9.12 G. Brazier re: Trust Council schedule
  - 9.13 M. Auerbach re: Policy Statement Project
  - 9.14 E. O'Brien re: Trust Council accessibility

## 2.2 Approval of Agenda

By general consent, the agenda was adopted as amended.

By general consent, item 12. Rise and Report was addressed next.

### 12. RISE AND REPORT

Chair Luckham reported the following from the February 24, 2021 in-camera meeting of the Executive Committee:

- That the February 3 in-camera minutes were adopted,
- Materials for the closed March 11 Trust Council session were approved,
- Staff were advised to develop policy for long form prosecution of development permits.

#### 2.2.1 Agenda Context Notes

Provided for information.

### 3. ADOPTION OF MINUTES

#### 3.1 February 24, 2021 draft minutes

Amend item 5.2., third bullet, replace the word “request” with “referral” re: James Island subdivision.

By general consent, the February 24<sup>th</sup> minutes were adopted as amended.

#### 3.2 Resolutions Without Meeting (RWM) Report

As contained in the report, on February 12, 2021 **EC-RWM-2021-001** was passed.

That the Executive Committee appoint KPMG as auditor for the Islands Trust and the Islands Trust Conservancy 2020/21 Financial Statements. Vice Chair Patrick abstained.

### 4. FOLLOW UP ACTION LIST AND UPDATES

#### 4.1 Follow Up Action List/Director/CAO Updates

Chief Administrative Officer (CAO) Hotsenpiller spoke to the following:

- Forestry / tree cutting powers under consideration for Trust Council to add to the Strategic Plan,
- Recent meetings with ministry staff regarding foreshore jurisdiction and private managed forest lands,
- The first meeting of the Freshwater Strategy Advisory Roundtable.

Director of Local Planning Services (DLPS) Marlor gave a verbal update on:

- Regional Planning Committee project prioritization process,
- New staff, Dionne Loforte starting as Bylaw Administrative Assistant position,

- Upcoming Local Planning Services professional development day hosted by Vancouver Island University,
- Development permit dilemmas regarding building permit referrals and potential archeological sites.

Director of Trust Area Services (DTAS) Frater gave updates on follow-up action items and projects noting a proposed mid-April rollout for the new website, and a tax insert notice for Bowen Island being prepared.

#### **4.2 Local Trust Committee Chair Updates**

Chairs of their local trust committees gave verbal updates on recently attended meetings. The following was heard:

- Gabriola Island Local Trust Committee (LTC) held a business meeting and made progress on a housing agreement for an affordable housing project,
- An update was received regarding the Howe Sound Cumulative Effects Project from the ministry,
- Denman Island LTC had many delegation requests to its recent meeting,
- South Pender LTC held public hearings and community information meetings regarding short term vacation rentals and these bylaws will come to Executive Committee soon,
- Small community vaccinations being made available have included Thetis Island.

#### **4.3 Islands Trust Conservancy Liaison Update**

Vice Chair Fast noted the report in the Trust Council agenda package is current.

### **5. BYLAWS FOR APPROVAL CONSIDERATION**

#### **5.1 Gambier Island Local Trust Committee Bylaw No. 152 LUB Amendment**

Vice Chair Fast spoke to the land use bylaw amendment which began as an application to repair and replace 3 docks at a co-op owned property.

**EC-2021-037**

**It was Moved and Seconded,**

THAT the Islands Trust Executive Committee approve Gambier Island Local Trust Committee Bylaw No. 152, cited as “Keats Island Land Use Bylaw, 2002, Amendment No. 1, 2020.”, in accordance with Section 27 of the *Islands Trust Act*.

**CARRIED**

### **6. TRUST COUNCIL MEETING PREPARATION**

#### Trust Council Tuesday Schedule

At the March 3, Islands 2050 Virtual Open House, Vice Chair Rogers received requests from attendees asking Trust Council to hold the Town Hall session before considering the trustee motions which follow the Policy Statement Discussion on Tuesday.

Discussion followed, no changes to the schedule were made.

**6.1 Executive - None**

**6.2 Local Planning Services - None**

**6.3 Administrative Services - None**

**6.4 Trust Area Services**

6.4.1 Islands 2050 Virtual Open House Update – Briefing

Director of Trust Area Services (DTAS) Frater spoke to the success of the Virtual Open House where over 100 attendees joined the webinar.

**EC-2021-038**

**It was Moved and Seconded,**

That the briefing “Islands 2050 Virtual Open House Update” be advanced to Trust Council.

**CARRIED**

## **7. EXECUTIVE COMMITTEE PROJECTS**

**7.1 Trust Council Initiated**

7.1.1 Executive - None

7.1.2 Trust Area Services - None

7.1.3 Local Planning Services

7.1.3.1 Potential Implementation of s.8 (tree protection) of Community Charter to Local Trust Committees – Briefing

Chief Administrative Officer (CAO) Hotsenpiller spoke to the briefing and next steps regarding the upcoming meeting with Minister Osborne on March 18.

Chair Luckham and Vice Chair Rogers will attend the Minister meeting along with senior staff.

Director of Local Planning Services (DLPS) reviewed the briefing speaking to the complexities, benefits, risks and practical implications of taking on Section 8 authority.

7.1.4 Administrative Services – None

**7.2 Executive Committee Initiated**

- 7.2.1 Executive - None
- 7.2.2 Trust Area Services - None
- 7.2.3 Local Planning Services - None
- 7.2.4 Administrative Services - None

**8. NEW BUSINESS**

- 8.1 Executive/Trust Council** - None
- 8.2 Trust Area Services** - None
  - 8.2.1 LTC Chairs Report on Local Advocacy Topics
- 8.3 Local Planning Services** - None
- 8.4 Administrative Services** - None

**9. CORRESPONDENCE**

**EC-2021-039**

**It was Moved and Seconded,**

That correspondence items 9.1 thru to 9.14, with the exception of item 9.6, be forwarded to Trust Council for information.

**CARRIED**

- 9.1 J. Eastick re: For Trust Council's consideration received February 24, 2021**  
Forward to Trust Council for information.
- 9.2 Salt Spring Solutions, Denman Housing and Mayne Housing correspondence for Trust Council's consideration dated March 1, 2021**  
Forward to Trust Council for information.
- 9.3 A. Hodson-Deggan re: Driftwood News Affordable Housing Survey Results for Trust Council's consideration email dated March 1, 2021**  
Forward to Trust Council for information.
- 9.4 BC Gov News Release & ICET re: ICET expands to more communities dated February 16 & 18, 2021**

**EC-2021-040**

**It was Moved and Seconded,**

That a thank-you letter be sent to the B.C. Government regarding expansion of the Island Coastal Economic Trust (ICET) program to include eligibility for the Southern Gulf Islands.

Vice Chair Fast requested the Trust Council motion **TC-2018-052** be referenced in the letter.

**CARRIED**

Vice Chair Fast discussed requesting support for Bowen Island Municipal Council's recent motion to initiate discussions to have Bowen permanently included in ICET for future funding opportunities and will bring information forward to a future Executive Committee meeting.

- 9.5 A. Olsen MLA re: Broadband Services and Universal Broadband Fund dated February 25, 2021**  
Forward to Trust Council for information.
- 9.6 D. Hopwood re: Reconciliation on Southeastern Vancouver Is. and the Gulf Islands dated March 3, 2021**  
Received for information.
- 9.7 Bruce McConchie re: Oceans Protection Plan Dialogue Forum - add Anchorages dated March 4, 2021**  
Forward to Trust Council for information.
- 9.8 Response re: Chair LTR to Minister Fleming Congratulations and Welcome dated March 4, 2021**  
Forward to Trust Council for information.
- 9.9 D. Bouvier re: Live and Let Live email dated March 5, 2021**  
Forward to Trust Council for information.
- 9.10 R. Holmes re: Policy Statement dated March 5, 2021**  
Forward to Trust Council for information.
- 9.11 Sybil Frey re: Islands T 2050**  
Forward to Trust Council for information.
- 9.12 G. Brazier re: Trust Council schedule**  
Forward to Trust Council for information.
- 9.13 M. Auerbach re: Policy Statement Project**  
Forward to Trust Council for information.
- 9.14 E. O'Brien re: Trust Council accessibility**  
Forward to Trust Council for information.

**10. WORK PROGRAM**

**10.1 Review and amendment of current work program**

Received for information.

**11. NEXT MEETING**

The next Executive Committee meeting is scheduled March 24, 2021 at 9:00 a.m., to be held electronically.

**12. RISE AND REPORT**

Addressed during item 2.2., Approval of Agenda.

**13. CLOSED MEETING - None**

**14. ADJOURNMENT**

**By general consent**, the meeting adjourned at 10:45 a.m.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator**