



Executive Committee Minutes of Regular Meeting

Date: July 12, 2023
Location: Electronic meeting, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Trustee
Tobi Elliott, Vice-Chair, Gabriola Trustee
David Maude, Vice-Chair, Mayne Trustee (Victoria boardroom)
Timothy Peterson, Vice-Chair, Lasqueti Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
Clare Frater, Director, Trust Area Services (DTAS)
Stefan Cermak, Director, Planning Services (DPS)
Warren Dingman, Bylaw Compliance and Enforcement Manager (BCEM)
Lori Foster, Executive Coordinator/Recorder

Members of the Public Present: One person attended electronically

1. CALL TO ORDER

At 9:04 a.m., Chair Luckham called the meeting to order giving a land acknowledgement that the meeting was being held on Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items – None

2.2 Approval of Agenda

By general consent, the agenda was approved as presented.

3. DELEGATIONS

3.1 Cape Roger Curtis - No Camping – Petition

Bowen Island resident, Julie Vik, addressed Executive Committee (EC) regarding Metro Vancouver's planned regional park, at Cape Roger Curtis on Bowen Island, speaking to a petition of 1,500 that opposes the proposed use of overnight camping and requested EC not approve any official community plan or bylaw amendments allowing this use.

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING – None

5. ADOPTION OF MINUTES

5.1 Executive Committee (EC) June 27th draft minutes

By general consent, the Executive Committee June 27th draft minutes were adopted as presented.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List (FUAL)/Director/CAO Updates

Discussion ensued on the following FUAL items:

- Request Information Services look into the possibility of providing statistics for local trust committee livestream meetings
- Inviting San Juan County Council to September Trust Council, logistics and outreach
- Keep Dust and Bones on the FUAL as monies are allocated for sponsorship

6.2 Local Trust Committee Chair Updates

Local Trust Committee (LTC) chairs offered the following updates from recently attended LTC meetings:

- Thetis LTC is working on a proposed project charter regarding marine protection
- Representatives from the Ministry of Transportation and Infrastructure (MOTI) will be attending a Saturna LTC meeting to address the recent tree cutting at East Point
- Galiano LTC is addressing a number of F1 forest lot rezoning applications

6.3 Islands Trust Conservancy (ITC) Liaison Update

EC/ITC liaison, Vice-Chair Elliott noted the July 18th meeting will be welcoming Trustee Gauvreau to the board followed by the annual EC/ITC liaison meeting.

7. BYLAWS FOR APPROVAL CONSIDERATION

7.1 Bowen Island Municipality Bylaw No. 598 (LUB amendment) RFD

Director of Planning Services (DPS) Cermak spoke to the land use bylaw (LUB) amendment which adds two more densities to the property and addresses work force housing.

EC-2023-078

It was Moved and Seconded,

THAT the Executive Committee advise Bowen Island Municipality that Bylaw No. 598 cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 598, 2023” is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

7.2 Galiano Island LTC Bylaw No. 289 (BEN administrative) – RFD

Vice-Chair Peterson spoke to the bylaw enforcement notification (BEN) amendment, that a contravention would be added for failing to confine livestock and some minor house keeping amendments.

EC-2023-079

It was Moved and Seconded,

THAT the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 289, cited as “Galiano Island Local Trust Committee Bylaw Enforcement Notification Bylaw, No. 228, 2011, Amendment No. 1, 2023” in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

8. TRUST COUNCIL MEETING PREPARATION

8.1 Executive

8.1.1 June Trust Council Roundtable Review

Comments heard from Executive Committee (EC) and staff regarding June Trust Council review included the following:

- The venue, food, and accommodations were very good and affordable
- The benefits of face-to-face meetings and relationship building
- Invite trustee feedback as soon as the meeting ends
- The timing of back-to-back meetings is daunting, Trust Council following LTC meetings and the upcoming Trust Council/Union of BC Municipalities meetings in September
- Technical issues with end-of-life camera equipment
- Meeting content and business decision outcomes, moving forward with strategic planning

8.1.2 June Trust Council Business Decision Highlights

EC discussed amending the end of the sentence under “First Nations Consultation” to add, “and to engage with First Nations on how to improve the process.”

By general consent, amend the June Trust Council business decision highlights as discussed and circulate to subscribers.

8.1.3 June Trust Council Follow-up Action List (FUAL)

Executive Committee reviewed the updated Trust Council Follow-up Action List (FUAL) as presented.

Discussion followed on:

- CAO FUAL #1 and developing a strategic approach to requesting additional funding for the Islands Trust annual budget
- Ongoing development of public engagement and communications plans

8.1.4 DRAFT September Trust Council 3-day schedule – Discussion

Executive Committee discussed the draft schedule noting the work items as presented, setting time for discussions around Section 3. of the Islands Trust Act, the visioning exercise, and logistics involving San Juan County Council's anticipated attendance in September.

The schedule will return to Executive Committee for further refinement and approval.

The meeting recessed for a break at 10:45 a.m. and reconvened at 10:57 a.m.

8.2 Planning Services - None

8.3 Administrative Services - None

8.4 Trust Area Services - None

9. EXECUTIVE COMMITTEE PROJECTS - None

9.1 Trust Council Initiated - None

9.1.1 Executive - None

9.1.2 Trust Area Services - None

9.1.3 Planning Services - None

9.1.4 Administrative Services – None

9.2 Executive Committee Initiated

9.2.1 Executive

9.2.1.1 Marine and Foreshore land use – Briefing

CAO Hotsenpiller spoke to briefing and background information as presented.

Discussion followed on:

- Further understanding the authority of foreshore jurisdiction
- Marine protection, foreshore erosion
- Dissemination of information and education
- Recent bylaw complaints and enforcement actions

BCEM Dingman noted a legal opinion is currently under request to address some specifics regarding mooring buoys.

EC-2023-080

It was Moved and Seconded,

That Executive Committee request staff to provide the legal opinion on mooring buoys and report to Executive Committee after its receipt.

CARRIED

9.2.2 Trust Area Services

9.2.2.1 Executive Committee/Islands Trust Conservancy Liaison meeting – Discussion

Executive Committee reviewed the EC/ITC liaison meeting agenda as presented suggesting topics for discussion including:

- Referrals and engagement with First Nations
- Climate change initiatives
- A discussion on FireSmart initiatives with a Conservancy lens
- Ongoing conversation regarding hiring a staff biologist

9.2.3 Planning Services - None

9.2.4 Administrative Services – None

10. NEW BUSINESS

10.1 Executive/Trust Council

10.1.1 Appointment of Deputy Secretary Salt Spring Office – RFD

DPS Cermak spoke to the request for decision (RFD) as presented.

EC-2023-081

It was Moved and Seconded,

That the Executive Committee appoint Legislative Clerk, Rob Pingle as Deputy Secretary.

CARRIED

10.2 Trust Area Services

10.2.1 LTC Chairs Report on Local Advocacy Topics – None

10.3 Planning Services

10.3.1 Request to review MOTI agreement – Briefing

MOTI = Ministry of Transportation and Infrastructure

CAO Hotsenpiller spoke to the Saturna Island Local Trust Committee briefing.

Executive Committee discussed that updating and reviewing Islands Trust/MOTI Memorandum of Understanding is an EC future project recognizing Saturna Island LTC's request to revitalize the agreement.

10.4 Administrative Services – None

11. CORRESPONDENCE (for information unless raised for action)

11.1 S. Palmer email dated July 5 re: Trust Advocacy

Received for information.

Chair Luckham, will respond to the writer regarding housing advocacy.

12. WORK PROGRAM

12.1 Review and amendment of current work program

EC reviewed its work program report and discussed the status of its Active and Future projects.

EC-2023-082

It was Moved and Seconded,

That Executive Committee request staff to report on preparing a strategic approach to request additional funding from the Province.

CARRIED

Director of Trust Area Services Frater gave a verbal update on the status of the Policy Statement Amendment Project and projected timelines.

13. NEXT MEETING

The next Executive Committee meeting will be held electronically on August 2, 2023, beginning at 9:00 a.m. The public may hear and view the meeting at #200 1627 Fort Street, Victoria, BC.

EC-2023-083

It was Moved and Seconded,

That Executive Committee adjust its meeting times to start at 9:15 a.m.

CARRIED

Executive Committee discussed finding an alternate date for its August 23 meeting due to a scheduling conflict for Vice-Chair Maude.

14. CLOSED MEETING

At 12:30 p.m., the meeting was closed to the public.

EC-2023-084

It was Moved and Seconded,

That the meeting be closed to the public subject to Section 90(1) (g) of the Community Charter in order to consider matters related to advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

At 12:45 p.m., the meeting was re-opened to the public.

15. ADJOURNMENT

By general consent, at 12:45 p.m., the open meeting was adjourned.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator