



## **Executive Committee Minutes of Regular Meeting**

**Date:** August 2, 2023  
**Location:** Electronic meeting, Public venue  
Islands Trust  
200-1627 Fort Street  
Victoria, BC V8R 1H8

**Members Present:** Peter Luckham, Chair, Thetis Trustee  
Tobi Elliott, Vice-Chair, Gabriola Trustee  
David Maude, Vice-Chair, Mayne Trustee (Victoria boardroom)  
Timothy Peterson, Vice-Chair, Lasqueti Trustee

**Staff Present:** Russ Hotsenpiller, Chief Administrative Officer (CAO)  
David Marlor, Director, Legislative Services (DLS)  
Stefan Cermak, Director, Planning Services (DPS)  
Lori Foster, Executive Coordinator/Recorder

**Members of the Public Present:** One person attended electronically

### **1. CALL TO ORDER**

Chair Luckham called the meeting to order at 9:20 a.m. and gave a land acknowledgement that the meeting was being held across Coast Salish First Nations territory.

### **2. APPROVAL OF AGENDA**

#### **2.1 Introduction of New Items**

Late items addendum circulated with the following:

- 6.1.1 Correspondence re: Bowen Island Municipality (BIM) OCP Amendment Bylaw No. 608 & LUB amendment Bylaw No. 609
    - Julie Vic email dated August 1, 2023
    - Michelle Taylor email dated August 1, 2023
    - Liz Ian email dated August 1, 2023
    - Chris Arnold-Forster email dated August 2, 2023
  - 10.2 Correspondence re: Islands Trust Media Release - Commercial ship operators to avoid nighttime anchorages around Southern Gulf Islands
- And, consideration to add the following at:
- 9.1.3 Galiano Island Local Trust Committee – consideration to issue a bylaw enforcement news release
  - 9.1.4 Islands Trust to host Union of BC Municipalities breakfast event

## **2.2 Approval of Agenda**

**By general consent**, the agenda was adopted as amended.

### **2.2.1 Agenda Context Notes**

Included in the agenda package, notes as presented for the following items:

- 3. Rise and Report Decisions from Previously Closed Meeting
- 9.1.1 EC Request from Salt Spring Island Local Trust Committee re: UBCM attendance
- 9.1.2 Vancouver Island Coastal Communities (VICC) Leadership Steering Committee request
- 12. Next Meeting

## **3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING**

Chair Luckham reported that, from the in-camera July 12 closed meeting, the June 14<sup>th</sup> in-camera minutes were adopted as presented.

## **4. ADOPTION OF MINUTES**

### **4.1 July 12, 2023, draft minutes**

**By general consent**, the July 12, 2023, draft Executive Committee business meeting minutes were adopted as presented.

## **5. FOLLOW UP ACTION LIST AND UPDATES**

### **5.1 Follow Up Action List (FUAL)/Director/CAO Updates**

Chief Administrative Officer (CAO) Hotsenpiller provided an update regarding CAO FUAL item #3, re Minister Kang, that he has been speaking with ministry staff and the item continues to be in progress.

### **5.2 Local Trust Committee Chair Updates**

Local Trust Committee (LTC) chairs offered updates from recently attended LTC meetings including the following:

- A theme for many LTC's is to review meeting procedures and meeting notification processes.

### **5.3 Islands Trust Conservancy (ITC) Liaison Update**

EC/ITC liaison, Vice-Chair Elliott noted that Chair Linda Adams term with the ITC board has concluded and that ITC board member Risa Smith will now occupy the role of ITC Chair.

## 6. BYLAWS FOR APPROVAL CONSIDERATION

### 6.1 Bowen Island Municipality (BIM) OCP Amendment Bylaw No. 608 & LUB amendment Bylaw No. 609

Executive Committee discussed the late items correspondence received (see item 6.1.1) pertaining to the BIM bylaws and addressed the writers concerns regarding particular Islands Trust Policy Statement check list items 5.5.6 and 5.2.3.

#### EC-2023-085

##### **It was Moved and Seconded,**

That Executive Committee request Islands Trust staff request Bowen Island Municipality staff respond to the following questions on 5.5.6 (re: how were the high impact recreational activities addressed and the number of potential persons camping) and 5.2.3, specifically the social impacts of development addressed, regarding Islands Trust Policy Statement checklist and return to this item the August 25<sup>th</sup> Executive Committee meeting.

**CARRIED**

#### 6.1.1 Correspondence re: Bowen Island Municipality (BIM) OCP Amendment Bylaw No. 608 & LUB amendment Bylaw No. 609

1. Julie Vic email dated August 1, 2023
2. Michelle Taylor email dated August 1, 2023
3. Liz Ian email dated August 1, 2023
4. Chris Arnold-Forster email dated August 2, 2023

Received for information.

### 6.2 Saturna Island LTC Bylaw No. 138 (LUB amendment) – RFD

Director of Planning Services (DPS) Cermak spoke to the bylaws as presented in the request for decision (RFD).

#### EC-2023-086

##### **It was Moved and Seconded,**

THAT the Islands Trust Executive Committee approve Saturna Island Local Trust Committee Bylaw No. 138, cited as Saturna Island Land Use Bylaw No. 119, 2018, Amendment No. 1, 2023 in accordance with Section 27 of the *Islands Trust Act*.

**CARRIED**

## 7. TRUST COUNCIL MEETING PREPARATION

### 7.1 Executive

#### 7.1.1 Discussion of Visioning Process for Trust Council 2022-26 – Briefing

Executive Committee discussed the visioning exercise planned for September Trust Council.

The meeting recessed for a break at 10:15 a.m. and reconvened at 10:30 a.m.

Discussion continued regarding the 6 key question on pages 72-73 of the agenda package, to allow enough time during Trust Council to address the exercise, consideration to have breakout groups and, offering example statements created by the previous term as show in the agenda package.

The vision process will be further refined and returned to Executive Committee at its next business meeting.

#### 7.1.2 DRAFT September Trust Council 3-day schedule

Executive Committee (EC) reviewed the draft schedule as presented and discussed the following:

- Defer San Juan County Council item to December's Trust Council agenda
- Move "Closed Meeting" session to Tuesday as a working session with a follow-up in-camera session on Thursday to address closed administrative items
- Move "Trustee Roundtable" to Thursday
- Address Corporate Planning Process Tuesday at 4:30 p.m. time slot

Chair Luckham's electronic connection dropped at 11:23 a.m.

Vice-Chair Maude continued to chair the meeting.

The meeting recessed for a break at 11:30 a.m., and reconvened at 11:45 a.m.

Chair Luckham returned at 11:45 a.m.

- On Thursday following the administrative closed session, hold a recap of the Visioning Session.

**By general consent**, the above changes to the draft 3-day September Trust Council schedule, as discussed, to be incorporated and returned to the next Executive Committee meeting.

**7.2 Planning Services** - None

**7.3 Administrative Services** - None

**7.4 Trust Area Services** - None

**8. EXECUTIVE COMMITTEE PROJECTS - None**

**8.1 Trust Council Initiated - None**

- 8.1.1 Executive - None
- 8.1.2 Trust Area Services - None
- 8.1.3 Planning Services - None
- 8.1.4 Administrative Services – None

**8.2 Executive Committee Initiated**

8.2.1 Executive

8.2.1.1 Assessment of Provision of Trust Council and LTC Streaming Services - Briefing

Information Services (IS) Manager, Mark van Bakel, joined the meeting electronically to present the briefing and spoke to a report being created by Collaborate Video (streaming provider) which will be able to provide LTC streaming statistics once the logistics are in place.

- 8.2.2 Trust Area Services - None
- 8.2.3 Planning Services - None
- 8.2.4 Administrative Services – None

**9. NEW BUSINESS**

**9.1 Executive/Trust Council**

9.1.1 Executive Committee request from Salt Spring Island Local Trust Committee regarding UBCM attendance

As presented in the Agenda Context Notes at item 2.2.1.

**EC-2023-087**

**It was Moved and Seconded,**

That Executive Committee approve expenses for travel and accommodation to September's Union of BC Municipalities convention for Trustee Patrick.

**CARRIED**

9.1.2 VICC Climate Leadership Steering Committee Funding Request for Islands Trust Council Agenda

As presented in the Agenda Context Notes at item 2.2.1.

**EC-2023-088**

**It was Moved and Seconded,**

That Executive Committee fulfill the request for funding of \$250.00 from Vancouver Island Coastal Communities Climate Leadership request.

**CARRIED**

9.1.3 Galiano Island Local Trust Committee (GL LTC) – consideration to issue a bylaw enforcement news release

Executive Committee discussed the Supreme Court judgement in favour of the GL LTC released August 1, 2023, regarding the Galiano Forest Lot Owners Association vs Galiano Island Local Trust Committee.

**EC-2023-089**

**It was Moved and Seconded,**

That the Executive Committee request that a news release be prepared regarding the Galiano forest lot owners versus Galiano Island Local Trust Committee BC Supreme Court decision.

**CARRIED**

9.1.4 Islands Trust to host Union of BC Municipalities (UBCM) breakfast event

Executive Committee discussed holding its traditional UBCM breakfast meeting at the upcoming September UBCM convention being held September 18-22 in Vancouver.

**EC-2023-090**

**It was Moved and Seconded,**

That Executive Committee request staff make arrangements for Islands Trust UBCM hosted breakfast inviting related local governments.

**CARRIED**

**9.2 Trust Area Services**

9.2.1 LTC Chairs Report on Local Advocacy Topics

Vice-Chair Elliott reported on a letter of support written to the Ministry of Transportation and Infrastructure (MOTI) on behalf of the Gabriola Island LTC endorsing an expanded playground on Gabriola Island.

**9.3 Planning Services - None**

**9.4 Administrative Services – None**

**10. CORRESPONDENCE (for information unless raised for action)**

**10.1 Liquor and Cannabis Regulation Branch re: engagement on proposed amendments to regulation email dated July 14, 2023**

**By general consent**, forward item 10.1 to local trust committees for information.

**10.2 Responses received re: Islands Trust Media Release - Commercial ship operators to avoid nighttime anchorages around Southern Gulf Islands**

Received for information.

**11. WORK PROGRAM**

**11.1 Review and amendment of current work program**

Received for information.

**12. NEXT MEETING**

Executive Committee discussed rescheduling its August 23, 2023, business meeting due a scheduling conflict for Vice-Chair Maude.

**EC-2023-091**

**It was Moved and Seconded,**

That Executive Committee reschedule its August 23, 2023 regular business meeting to Friday, August 25, to be held electronically commencing at 9:15 a.m.

**CARRIED**

Vice-Chair Maude acknowledged the passing on June 29, 2023, of former Mayne Island trustee Richard Tamboline, at the age of 91, who served Islands Trust for two terms (1996-1999 and 1999-2002).

Chair Luckham acknowledged the passing of former Cabinet Minister/ Senator/ Member of Parliament (MP), and Saturna Island resident, The Honourable Pat Carney, on July 25, 2023 at the age of 88 noting her extensive contributions and history of service to British Columbia and Canada.

The meeting recessed for lunch 12:30 p.m., and reconvened at 1:00 p.m.

**13. CLOSED MEETING – scheduled**

At 1:03 p.m., the meeting was closed to the public.

**EC-2023-092**

**It was Moved and Seconded,**

That the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

**CARRIED**

At 2:26 p.m., the meeting was reopened to the public.

**14. ADJOURNMENT**

**By general consent,** at 2:26 p.m., the meeting was adjourned.

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**Peter Luckham, Chair**

**Certified Correct**

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**Lori Foster, Executive Coordinator**