Executive Committee

Minutes of Regular Meeting

Date: **September 26, 2023**
Location: **Pender Islands Community Hall, Lounge**
4418 Bedwell Harbour Road, North Pender Island, BC

Members Present:
Peter Luckham, Chair, Thetis Trustee
Tobi Elliott, Vice-Chair, Gabriola Trustee
David Maude, Vice-Chair, Mayne Trustee
Timothy Peterson, Vice-Chair, Lasqueti Trustee (electronic)

Staff Present:
Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Legislative Services (DLS)
Clare Frater, Director, Trust Area Services (DTAS)
Stefan Cermak, Director, Planning Services (DPS)
Lori Foster, Executive Coordinator/Recorder

Members of the public present: **3 attended in-person and one electronically**

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:04 a.m. and gave a land acknowledgement that the meeting was being held across Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items - None

2.2 Approval of Agenda

By general consent, the agenda was approved as presented.

3. ADOPTION OF MINUTES

3.1 September 13, 2023 draft minutes

By general consent, the Executive Committee September 13, 2023, draft minutes were adopted as presented.

4. TRUST COUNCIL MEETING PREPARATION

4.1 Executive

4.1.1 <u>Trust Council September 3-Day schedule - for discussion</u>

Chief Administrative Officer (CAO) Hotsenpiller noted the following regarding Wednesday’s visioning session logistics:

- Tsawout Hereditary Chief WEC'KINEM (Eric Pelkey) accepted Islands Trust invitation to speak to Trust Council during the session.

- Accommodations will be made for trustees attending electronically to participate in the breakout session.

Chair Luckham noted that Thursday's adjournment would have to be before 12:00 p.m. for northern bound trustees to make the Salt Spring ferry connection and will work toward that timing, if possible.

4.1.2 UBCM Roundtable Review - for discussion

Chair Luckham spoke to Executive Committee's attendance at the Union of BC Municipalities (UBCM) convention held last week, September 18 – 21 in Vancouver.

CAO Hotsenpiller, who also attended UBCM, will give a verbal update to Trust Council regarding minister meeting outcomes and other highlights.

Discussion ensued that Executive Committee (EC) members could submit more comprehensive reports for inclusion in the next EC agenda.

4.2 Planning Services - None
4.3 Administrative Services - None

4.4 Trust Area Services

4.4.1 Executive Committee Sponsorship of NAPTEP Fees (consideration for adoption) – RFD

DLS Marlor spoke to the request for decision (RFD) for forwarding to Trust Council as a late item, that Trust Council (TC) adopt Bylaw No. 190, which was given First, Second, and Third readings at the September 2022 TC meeting, by last terms council, but failed to get adopted following the October 2022 local government election.

Executive Committee discussed possible time management issues by adding this as a late item to the already full Trust Council agenda should discussion arise.

By general consent, Executive Committee forwarded item 4.4.1 Executive Committee Sponsorship of NAPTEP Fees – RFD to Trust Council's agenda for inclusion in Trust Area Services section and that the RFD be emailed to all trustees.

5. NEW BUSINESS - None
5.1 Executive/Trust Council - None
5.2 Trust Area Services - None
5.3 Planning Services - None
5.4 Administrative Services - None

6. **NEXT MEETING**

At its September 13 regular meeting, Executive Committee scheduled a special electronic meeting for October 4 at 12:30 p.m. to address its budget recommendations and business cases going forward to the Financial Planning Committee.

The next regular Executive Committee meeting is scheduled to be held October 11, 2023, electronically beginning at 9:15 a.m.

7. **ADJOURNMENT**

By general consent, the meeting was adjourned at 10:30 a.m.

____

Peter Luckham, Chair

Certified Correct

____

Lori Foster, Executive Coordinator