



## Executive Committee Minutes of Regular Meeting

**Date:** December 5, 2023  
**Location:** Coast Victoria Hotel  
Gonzales Room  
146 Kingston Street  
Victoria BC, V8V 1V4

**Members Present** Peter Luckham, Chair, Thetis Trustee  
Tobi Elliott, Vice-Chair, Gabriola Trustee  
David Maude, Vice-Chair, Mayne Trustee  
Timothy Peterson, Vice-Chair, Lasqueti Trustee

**Staff Present** Russ Hotsenpiller, Chief Administrative Officer (CAO)  
David Marlor, Director, Legislative Services (DLS)  
Clare Frater, Director, Trust Area Services (DTAS)  
Julia Mobbs, Director, Administrative Services (DAS)  
Stefan Cermak, Director, Planning Services (DPS)  
Emily Bryant, Planning Team Assistant/Recorder

### 1. CALL TO ORDER

The meeting was called to order at 10:00 a.m. Chair Luckham provided a territorial acknowledgement.

### 2. AGENDA

#### 2.1 Review of Agenda

CAO Hotsenpiller recommended considering adding the following:

- 9.1.1 Metro Vancouver Letter re: Bowen Bylaws 608 and 609

Chair Luckham added the following under correspondence:

- 10.6 M. Sketch

#### 2.2 Approval of Agenda

**By general consent**, the Committee approved the agenda as amended.

2.2.1 Agenda Context Notes - None

### 3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

None.

#### **4. ADOPTION OF MINUTES**

##### **4.1 Draft Executive Committee minutes of November 22, 2023**

**By general consent** the Committee adopted the minutes of November 22, 2023 as presented.

#### **5. FOLLOW UP ACTION LIST AND UPDATES**

##### **5.1 Follow Up Action List/Director/CAO Updates**

The Committee reviewed the Follow-up Action List (FUAL).

CAO Hotsenpiller provided an update on the new housing legislation, and that the Province will be releasing funding to support local governments, which includes the Islands Trust.

##### **5.2 Local Trust Committee Chair Updates**

Local Trust Committee Chairs spoke to recently attended and upcoming Local Trust Committee (LTC) meetings.

Vice-Chair Peterson provided an update on Salt Spring Local Trust Committee housing amendments progress, an update on Galiano trustees, and an update on Southern Office staff attending a Penelakut meeting.

Vice-Chair Elliott reported on the last Mayne Local Trust Committee meeting.

Trustee Maude reported on the need to cancel a local trust committee meeting as neither local trustee could attend.

Chair Luckham reported on the CityView software presentation that was provided to interested trustees, and on the Gabriola Island Local Trust Committee meeting.

##### **5.3 Islands Trust Conservancy Liaison Update**

None.

#### **6. BYLAWS FOR APPROVAL CONSIDERATION**

##### **6.1 Galiano Island Local Trust Committee – Bylaw Nos. 287 and 288**

Vice-Chair Peterson introduced the bylaws.

**EC-2023-125**

**It was MOVED and SECONDED,**

that Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 287, cited as “Galiano Island Official Community Plan Bylaw No. 108, 1995, Amendment No. 2, 2022” in accordance with Section 27 of the Islands Trust Act.

**CARRIED**

**EC-2023-126**

**It was MOVED and SECONDED,**

that Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 288, cited as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 2, 2022” in accordance with Section 27 of the Islands Trust Act.

**CARRIED**

**7. TRUST COUNCIL MEETING PREPARATION**

**7.1 Executive – None**

**7.2 Planning Services - None**

**7.3 Administrative Services**

7.3.1 Q2 Financial Forecast - BRF

By **general consent** the Committee forwarded the Q2 Financial Forecast to Trust Council as presented.

**7.4 Trust Area Services – None**

**8. EXECUTIVE COMMITTEE PROJECTS**

**8.1 Trust Council Initiated**

8.1.1 Executive - None

8.1.2 Trust Area Services - None

8.1.3 Planning Services - None

8.1.4 Administrative Services - None

**8.2 Executive Committee Initiated**

8.2.1 Executive - None

8.2.2 Trust Area Services - None

8.2.3 Planning Services - None

8.2.4 Administrative Services – None

**9. NEW BUSINESS**

**9.1 Executive/Trust Council**

9.1.1 Metro Vancouver Letter re: Bowen Bylaws 608 and 609

**By general consent** the Committee will bring this item back to the next meeting.

**9.2 Trust Area Services**

9.2.1 LTC Chairs Report on Local Advocacy Topics

Vice-Chair Elliott asked that letters of support for non-profit housing applications be provided to EC so EC can provide letters of support as previously discussed.

**9.3 Planning Services - None**

**9.4 Administrative Services – None**

**9.5 Administrative Services**

**10. CORRESPONDENCE**

**10.1 Peter Frinton - Public Submission for Islands Trust Quarterly Council meeting December 5-7, 2023 - November 16, 2023**

Received for information.

**10.2 Thetis Island LTC to Minister of Forests - Oreste Panacui for Abrupt Shellfish, Inc. (Crown Land file 1414783) application - November 20, 2023**

Received for information.

**10.3 Salt Spring Island LTC to Minister of Housing - Bill 44 Housing Statutes (Residential Development) Amendment Act, 2023 - November 21, 2023**

Vice-Chair Peterson indicated that MLA Olsen made a motion to amend the legislation but it did not pass.

Received for information.

**10.4 Gambier Island LTC to Ministry of Forests - Letter of Support for "Connected Coast Project", CityWest and SRD Submarine fiber optic cable installation, landings & related telecom Infrastructure - November 23, 2023**

Received for information.

**10.5 Martin McKay, Transport Canada - Invitation to Register for the 2024 Salish Sea Strategy Symposium - November 27, 2023**

Received for information.

**EC-2023-127**

**It was MOVED and SECONDED,**

that EC request Staff to forward the invite for the Salish Sea Strategy Symposium to trustees and ask for expressions of interest to attend, and that Chair Luckham attend.

**CARRIED**

**10.6 M. Sketch.**

Received for information.

**11. WORK PROGRAM**

**11.1 Review and amendment of current work program**

Discussion ensued on climate change on Executive Committee's Future Projects list and the fact it keeps being deferred.

**12. NEXT MEETING**

The next Executive Committee meeting will be held on Wednesday, December 20, 2023, beginning at 9:15 a.m.

**13. CLOSED MEETING**

The Committee did not close the meeting.

**14. ADJOURNMENT**

**By general consent** the meeting adjourned at 10:53 a.m.

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Peter Luckham, Chair

Certified Correct:

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Emily Bryant, Planning Team Assistant/Recorder