



Executive Committee

Minutes of a Regular Meeting

Date: Tuesday, June 18, 2024
Location: Harbour House Hotel
121 Upper Ganges Road, Salt Spring Island, BC

Members Present: Peter Luckham, Chair, Thetis Trustee
Tobi Elliott, Vice-Chair, Gabriola Trustee
David Maude, Vice-Chair, Mayne Trustee
Timothy Peterson, Vice-Chair, Lasqueti Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Legislative Services (DLS)
Clare Frater, Director, Trust Area Services (DTAS)
Julia Mobbs, Director, Administrative Services (DAS)
Stefan Cermak, Director, Planning Services (DPS)
Alexandra Trifonidis, Executive Coordinator

Members of the public present: A member of the public was present.

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:30 a.m.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

The following additions to the agenda were presented for consideration:

- 7.5.6 2024-06-17 Eric March - Letter regarding Public Engagement at the Quarterly Trust Council Meeting
- 7.5.7 Committee of the Whole – Alternate Chair
- 7.6 Glenn Stevens - Delegation Materials

2.2 Approval of Agenda

By general consent the agenda was adopted as amended.

2.2.1 Agenda Context Notes - None

3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Chair Luckham to rise and report that at their June 5, 2024, in-camera meeting, Executive Committee advanced in-camera agenda items to Trust Council.

4. ADOPTION OF MINUTES

4.1 Draft Executive Committee meeting minutes of May 15, 2024

By general consent Executive Committee adopted the May 15, 2024, minutes as presented.

4.2 Draft Executive Committee meeting minutes of June 5, 2024

By general consent Executive Committee adopted the June 5, 2024, minutes as presented.

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow Up Action List/Director/CAO Updates

CAO Hotsenpiller provided an update on the Follow Up Action List.

5.2 Local Trust Committee Chair Updates

Vice-Chair Peterson reported out on the latest Hornby Island and Salt Spring Island Local Trust Committee meetings. The Hornby Island Local Trust Committee was informed that the Crown land referral from the province regarding the Roger's cell tower has arrived, and more information will be forthcoming. In addition, the Salt Spring Island Local Trust Committee had a joint meeting with Capital Regional District directors and the Salt Spring Local Community Commission, which proved to be a good first step in agreeing to meet more often to see where collaborative work can be done.

No other reports were provided.

5.3 Islands Trust Conservancy Liaison Update

Vice-Chair Elliott reported that the Islands Trust Conservancy held a special closed meeting on June 12th, to consider applications for a new board member.

6. BYLAWS FOR APPROVAL CONSIDERATION - None

7. TRUST COUNCIL MEETING PREPARATION

7.1 Executive – None

7.2 Planning Services - None

7.3 Administrative Services - None

7.4 Trust Area Services

7.4.1 2023/24 Annual Report Content

EC-2024-079

It was MOVED and SECONDED,

that Executive Committee approves the following sections for the 2023/24 Annual Report: Message from the Islands Trust Council Chair; Message from the Chief Administrative Officer; The Islands Trust Area; Organization and Responsibility; 2023/24 Key Accomplishments; Islands Trust Council; Bowen Island Municipality; Legislative Services -

Administrative Fairness and Freedom of Information; and Bylaw Compliance and Enforcement; and approves inclusion of Appendix A: Strategic Plan 2018–2022 (without the implementation table).

CARRIED

7.5 Late Correspondence Items

- 7.5.1 2024-05-17 Trustee Boland - Policy Statement Amendment Project Information Bulletin #1

By general consent Executive Committee received for information.

- 7.5.2 2024-06-05 Minister Cullen, Water, Land and Resource Stewardship - Response letter regarding dock tenures in the Southern Gulf Islands

By general consent Executive Committee requests item 7.5.2 be forwarded to the June Trust Council agenda.

- 7.5.3 2024-06-05 Honourable Anne Kang - Minister of Municipal Affairs - Message regarding Islands Trust's 50th Anniversary

By general consent Executive Committee requests item 7.5.3 be forwarded to the June Trust Council agenda.

- 7.5.4 2024-06-10 M.P. Lisa Marie Barron - Selection Committee invite re: King Charles III Coronation Medal

By general consent Executive Committee requests item 7.5.4 be forwarded to the Gabriola and Thetis Island trustees.

- 7.5.5 2024-06-12 W Thomas - Corrections to Draft Letter to BC Govt. Land Referrals

By general consent Executive Committee requests item 7.5.5 be forwarded to the Hornby Island Local Trust Committee.

- 7.5.6 2024-06-17 Eric March - Letter regarding Public Engagement at the Quarterly Trust Council Meeting

By general consent Executive Committee requests item 7.5.6 be forwarded to all trustees by email.

Discussion ensued around public comment period opportunities at Trust Council, and the Chair recommended a vice-chair bring this up at the next Executive Committee meeting.

7.5.7 Committee of the Whole – Alternate Chair

The Chair reported that the three vice-chairs and trustee Bernardo have put their names forward to chair Committee of the Whole meetings. At the end of Trust Council on Thursday, after the adoption of the next Committee of the Whole meeting date, Trust Council will have a session at 20.2 to elect a chair for the next Committee of the Whole meeting.

7.6 Glenn Stevens - Delegation Materials

Trustees raised concern that the delegation is referencing Salt Spring Local Trust Committee issues, not Trust Council issues. Chair will remind Mr. Stevens to keep it to Trust Council business.

Regarding the Trust Council public comment session, the Chair will limit the speakers to two minutes and a vice-chair will monitor the time.

8. NEW BUSINESS

8.1 Executive/Trust Council – None

8.2 Trust Area Services

8.2.1 LTC Chairs Report on Local Advocacy Topics

No reports were provided.

8.3 Planning Services - None

8.4 Administrative Services - None

9. CORRESPONDENCE (for information unless raised for action)

9.1 2024-05-30 Islands Trust Conservancy May 28, 2024, Meeting Highlights

By general consent Executive Committee received item 9.1 for information.

9.2 2024-05-30 CVRD - OCP Bylaw 4373 - forthcoming referral

By general consent Executive Committee received item 9.2 for information.

10. WORK PROGRAM

10.1 Review and amendment of current work program

By general consent Executive Committee received item 10.1 for information.

11. NEXT MEETING

The next Executive Committee meeting will be held electronically on July 3, 2024, at 9:15 a.m.

12. CLOSED MEETING (if applicable) – None

13. ADJOURNMENT

The meeting adjourned at 11:17 a.m.

Peter Luckham, Chair

Certified Correct:

David Marlor, Director Legislative Services