Executive Committee

Minutes of a Regular Meeting

Date:	**Tuesday, September 24, 2024**
Location:	**Vancouver Island Conference Centre, Douglas Rispin Room** **90 Commercial Street, Nanaimo BC**
Members Present:	Peter Luckham, Chair, Islands Trust Council Tobi Elliott, Vice-Chair, Gabriola Trustee David Maude, Vice-Chair, Mayne Trustee Timothy Peterson, Vice-Chair, Lasqueti Trustee
Staff Present:	Julia Mobbs, Interim Chief Administrative Officer & Director, Administrative Services Stefan Cermak, Director, Planning Services Clare Frater, Director, Trust Area Services David Marlor, Director, Legislative & Information Services Lori Foster, Executive Administrative Assistant/Recorder
Members of the public present:	No members of the public were in attendance.

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:03 a.m. noting that September 30th is the National Day for Truth and Reconciliation.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to add the following correspondence at:

10.3 2024-09-20 R. Wright - Trust Council Quarterly Meeting Sept.25-26 URGENT

2.2 Approval of Agenda

By general consent the agenda was approved, as amended.

3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Chair Luckham reported from the Executive Committee September 11 in-camera meeting that Executive Committee adopted the July 24 in-camera meeting minutes and advanced the September 26 Trust Council closed meeting agenda.

4. ADOPTION OF MINUTES

The September 11 regular meeting minutes will be on the October 9 meeting agenda for adoption.

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow Up Action List/Director/CAO Updates

The Follow-up Action List, as presented, was received for information.

5.2 Local Trust Committee Chair Updates

Doug White III, former Snuneymuxw Chief, and Special Counsel to the Premier on Indigenous Reconciliation is speaking on Gabriola Island Thursday, September 26. Trustees were emailed on September 22 with event details inviting those interested to extend their stay following council's meeting adjournment. A video recording of the event will be made available. See resolution EC-2024-120.

Salt Spring Island Local Trust Committee is working to collaborate across jurisdictions to address water allotments for housing priorities.

Hornby Island Local Trust Committee passed a standing resolution to defer bylaw enforcement on non-permitted siting of produce and farm stands.

5.3 Islands Trust Conservancy Liaison Update

The next Islands Trust Conservancy meeting will be held electronically, Tuesday, October 1 beginning at 10:00 a.m.

6. BYLAWS FOR CONSIDERATION

6.1 Bowen Island Municipality Bylaws No. 658 (License) and No. 660 (LUB amendment) – Request For Decision

Director of Planning Services Cermak summarized amendment Bylaws No. 658 and 660 which address terminology defining owner occupancy requirements for short-term vacation rentals and business licensing for bed & breakfast operations.

EC-2024-118
It was MOVED and SECONDED,
that Executive Committee advise Bowen Island Municipality that Bylaw No. 658, cited as "Bowen Island Municipality Business Licensing Bylaw No. 465, 2019, Amendment Bylaw No. 658, 2024" is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

EC-2024-119
It was MOVED and SECONDED,
that Executive Committee advise Bowen Island Municipality that Bylaw No. 660, cited as “Bowen Island Municipality Land Use Bylaw No. 57, 2002, Amendment Bylaw No. 660, 2024” is not contrary to or at variance with the Islands Trust Policy Statement.

CARRIED

7. TRUST COUNCIL MEETING PREPARATION

7.1 Executive

7.1.1 Trust Council 3-day schedule – Discussion

By general consent request Trust Council dinner be served at 6:30 p.m. instead of 7:30 p.m. and that staff make this inquiry.

EC-2024-120
It was MOVED and SECONDED,
that Executive Committee request $1000 be allocated from the Trust Council Travel for Training budget for trustees attending the Doug White III talk, Thursday Sept 26th 2024.

CARRIED

7.2 Planning Services- None
7.3 Administrative Services- None
7.4 Trust Area Services- None

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated

8.1.1 Executive- None
8.1.2 Trust Area Services- None
8.1.3 Planning Services- None
8.1.4 Administrative Services- None

8.2 Executive Committee Initiated

8.2.1 Executive- None
8.2.2 Trust Area Services- None
8.2.3 Planning Services- None
8.2.4 Administrative Services- None

9. NEW BUSINESS

9.1 Executive/Trust Council

9.1.1 UBCM Roundtable Review – Discussion

By general consent Director Frater will work with Vice-Chair Elliott to summarized notes clearly marked draft from the UBCM meeting with ministry staff discussing Trust Council's request for a provincial review and circulate to trustees regarding item.

By general consent Executive Committee request that Director Marlor review the recently released "Responsible Conduct Framework for Local Government Elected Officials" discussion paper and consider responding to a request for feedback due by November 1.

9.2 Trust Area Services

9.2.1 <u>LTC Chairs Report on Local Advocacy Topics</u>

Director Frater will follow-up with ministry staff regarding an aquaculture license application on Thetis Island.

9.3 Planning Services - None

9.4 Administrative Services- None

10. CORRESPONDENCE (for information unless raised for action)

10.1 2024-09-09 Ocean's Protection Plan Newsletter

By general consent Executive Committee request staff circulate the newsletter to trustees for information.

10.2 2024-09-05 City of Victoria request for input on Climate Leadership Plan and Climate Change Adaptation Plan

Received for information.

10.3 2024-09-20 R Wright - Trust Council Quarterly Meeting Sept.25-26 URGENT

R. Wright emailed the letter to all trustees on September 20, 2024.

11. WORK PROGRAM

11.1 Review and amendment of current work program

Received for information.

12. NEXT MEETING

The next Executive Committee meeting will take place on October 9, 2024, beginning at 9:15 a.m.

13. CLOSED MEETING - None

14. ADJOURNMENT

By general consent the meeting was adjourned at 11:00 a.m.

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Peter Luckham, Chair

CERTIFIED CORRECT:

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Lori Foster, Executive Administrative Assistant/Recorder