



# Executive Committee

## Minutes of a Regular Meeting

**Date:** Tuesday, December 3, 2024  
**Location:** Coast Victoria Hotel, Gonzales Room  
146 Kingston Street  
Victoria BC, V8V 1V4

**Members Present:** Peter Luckham, Chair, Thetis Trustee  
Tobi Elliott, Vice-Chair, Gabriola Trustee  
David Maude, Vice-Chair, Mayne Trustee  
Timothy Peterson, Vice-Chair, Lasqueti Trustee

**Staff Present:** Julia Mobbs, Interim Chief Administrative Officer & Director, Administra  
Rueben Bronee, Chief Administrative Officer  
Stefan Cermak, Director, Planning Services  
Clare Frater, Director, Trust Area Services  
David Marlor, Director, Legislative Services  
Joe Elliott, Senior Indigenous Relations Advisor  
Jason Youmans, Senior Policy Advisor  
Alexandra Trifonidis, Executive Coordinator & Recorder

**Members of the public present:** Two members of the public were present.

### 1. CALL TO ORDER

The meeting was called to order at 10:06 a.m.

### 2. TERRITORIAL ACKNOWLEDGEMENT

Chair Luckham acknowledged that the meeting was being held in traditional territory of the Songhees and Esquimalt First Nations. Trustees and staff were introduced.

### 3. APPROVAL OF AGENDA

#### 3.1 Introduction of New Items

No items were introduced.

#### 3.2 Approval of Agenda

**By general consent** the agenda was approved as presented.

3.2.1 Agenda Context Notes - None

### 4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Nothing to report.

**5. ADOPTION OF MINUTES**

**5.1 Draft Executive Committee Meeting Minutes of November 20, 2024**

The following edit to the November 20<sup>th</sup>, 2024 minutes was requested:

- Item 7.1, replace Salt Spring Island Local Trust Committee Chair with Galiano Island Local Trust Committee Chair.

**By general consent** the Executive Committee minutes of November 20, 2024 were adopted, as amended.

**6. FOLLOW UP ACTION LIST AND UPDATES**

**6.1 Follow Up Action List/Director/CAO Updates**

The Committee reviewed the follow up action list, and Directors provided their area reports.

**6.2 Local Trust Committee Chair Updates**

Local trust committee chairs provided updates on their respective recent and upcoming local trust committee meetings.

**6.3 Islands Trust Conservancy Liaison Update**

Clarification was provided on the topic of a letter that Islands Trust Conservancy Board sent to the Minister requesting an extension of their five-year plan.

6.3.1 Islands Trust Conservancy - Highlights of November 19th Board Meeting

Received for information.

**7. BYLAWS FOR APPROVAL CONSIDERATION - None**

**8. TRUST COUNCIL MEETING PREPARATION - None**

**9. EXECUTIVE COMMITTEE PROJECTS**

**9.1 Trust Council Initiated**

- 9.1.1 Executive - None
- 9.1.2 Trust Area Services

9.1.2.1 Draft Committee of the Whole December 12 Meeting Agenda

See Appendix 1.

**By general consent** Executive Committee requested staff forward the agenda to Committee of the Whole.

The Committee discussed future scheduling of Committee of the Whole meetings.

- 9.1.3 Planning Services - None
- 9.1.4 Administrative Services - None
- 9.1.5 Legislative and Information Services - None

9.2 **Executive Committee Initiated** - None

**10. NEW BUSINESS**

10.1 **Executive/Trust Council** - None

10.2 **Trust Area Services**

10.2.1 LTC Chairs Report on Local Advocacy Topics

No reports were provided.

10.3 **Planning Services** - None

10.4 **Administrative Services** - None

10.5 **Legislative and Information Services** - None

**11. CORRESPONDENCE (for information unless raised for action)**

11.1 **2024-11-25 Islands Trust Conservancy Board - Trust Council Provincial Review Request**

**By general consent** forward correspondence dated November 25, 2024 Islands Trust Conservancy Board - Trust Council Provincial Review Request to the December Trust Council agenda package.

**12. WORK PROGRAM**

12.1 **Review and amendment of current work program**

Received for information.

**13. NEXT MEETING**

The next Executive Committee meeting will take place electronically on December 18, 2024 at 9:15 a.m.

14. **CLOSED MEETING (if applicable)** – None

**15. ADJOURNMENT**

**By general consent** the meeting adjourned at 10:39 a.m.

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**Peter Luckham, Chair**

**CERTIFIED CORRECT:**

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**Alexandra Trifonidis, Executive Coordinator and Recorder**