



Executive Committee Minutes of a Regular Meeting

Date:

Tuesday, September 16, 2025

Location:

**The Haven – Phoenix Auditorium
240 Davis Rd., Gabriola Island, BC**

Members Present:

Laura Patrick, Chair, Salt Spring Island Local Trust Area
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
David Maude, Vice-Chair, Mayne Island Local Trust Area
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

Staff Present:

Rueben Bronee Chief Administrative Officer
Stefan Cermak, Director, Planning Services
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative and Information Services
Julia Mobbs, Director, Financial and Employee Services
Alexandra Trifonidis, Executive Coordinator

**Members of the public
present:**

No members of the public were present.

1. CALL TO ORDER

The meeting was called to order at 10:03 a.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Chair Patrick acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations. Trustees and staff were introduced.

3. APPROVAL OF AGENDA

3.1 Introduction of New Items

No new items were introduced.

3.2 Approval of Agenda

By general consent the agenda was approved as presented.

3.2.1 Agenda Context Notes - None

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Chair Patrick reported that at the September 3, 2025 Executive Committee in-camera meeting Executive Committee:

- adopted the Executive Committee in-camera meeting minutes of August 6, 2025; and,

- requested staff to update Trust Council policies 2.1.14, 2.1.16, 4.1.13 and 6.5.4 to better align with legislation.

5. ADOPTION OF MINUTES

5.1 Draft Executive Committee Meeting Minutes of September 3, 2025

By general consent the Executive Committee minutes of September 3, 2025 were adopted as presented.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List/Director/CAO Updates

The Committee reviewed the follow up action list, and Directors provided their area reports.

6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics

Local Trust Committee Chairs provided updates on recently attended and upcoming local trust committee meetings, as well as current local advocacy topics.

6.3 Islands Trust Conservancy Liaison Update

The Islands Trust Conservancy liaison provided an update.

7. BYLAWS FOR APPROVAL CONSIDERATION - None

8. TRUST COUNCIL MEETING PREPARATION - None

9. EXECUTIVE COMMITTEE PROJECTS - None

10. NEW BUSINESS

10.1 Executive/Trust Council - None

10.2 Trust Area Services - None

10.3 Planning Services

10.3.1 Request for Executive Committee Sponsorship of Development Application Fee - Request for Decision

The Director of Planning Services noted a clerical error in the funding amount previously brought to Executive Committee at their September 3 meeting. The error has since been corrected.

The Director of Legislative and Information Services recommended that Executive Committee forward the Request For Decision to Trust Council.

EC-2025-121

It was MOVED and SECONDED,
that Executive Committee resolution **EC-2025-111** be rescinded.

CARRIED

EC-2025-122

It was MOVED and SECONDED,

that the Executive Committee recommend that Trust Council approve financial sponsorship of \$4,882 for rezoning application PLR20250220 (154 King's Lane Road) which would vary Salt Spring Island Land Use Bylaw No. 355 to allow development of up to 50-affordable housing units, general offices, a child day care centre, and a reduced minimum lot size for potential subdivision of the subject property.

CARRIED

10.4 Financial and Employee Services - None

10.5 Legislative and Information Services - None

11. CORRESPONDENCE (for information unless raised for action)

11.1 2025-09-08 J Margison - TPS Public Engagement Process

By general consent item 11.1 was received for information.

11.2 2025-09-11 R Simmons - Howe Sound Community Forum October 3rd

Discussion was held regarding who would be able to attend.

By general consent item 11.2 was received for information.

11.3 2025-09-12 Bowen Island Municipality - Invitation to Ferry-Dependent Communities from Mayor Andrew Leonard, Bowen Island

Discussion was held regarding scheduling and attendee participation.

EC-2025-123

It was MOVED and SECONDED,

that Executive Committee authorize trustees Peterson and Yates to attend the Ferry Dependent Communities Gathering in Victoria on Sunday, September 21, 2025 and that their travel be funded from the Trust Council travel for training budget.

CARRIED

12. WORK PROGRAM

12.1 Review and amendment of current work program

By general consent the work program was received for information.

13. NEXT MEETING

The next Executive Committee meeting will take place electronically on Wednesday, October 1, 2025 starting at 9:15 a.m.

14. CLOSED MEETING (if applicable) - None

15. ADJOURNMENT

By general consent the meeting adjourned at 10:42 a.m.

Laura Patrick, Chair

CERTIFIED CORRECT:

Alexandra Trifonidis, Executive Coordinator and Recorder