



Executive Committee

Minutes of a Regular Meeting

Date:

Wednesday, January 14, 2026

Location:

Electronic Meeting, and a physical location to view the livestream of the meeting:

Islands Trust Victoria Office

#200 - 1627 Fort Street

Victoria, BC V8R 1H8

Members Present:

Laura Patrick, Chair, Salt Spring Island Local Trust Area
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
David Maude, Vice-Chair, Mayne Island Local Trust Area
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

Staff Present:

Rueben Bronee, Chief Administrative Officer
Stefan Cermak, Director, Planning Services
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative and Information Services
Warren Dingman, Manager of Bylaw Compliance and Enforcement
Joe Elliott, Senior Indigenous Relations Advisor
Jason Youmans, Senior Policy Advisor
Alexandra Trifonidis, Executive Coordinator

Guests Present:

Stephanie Atleo, Director of Governance, Cowichan Tribes
Lisa Gauvreau, Chair, Islands Trust Conservancy Board
nənqəm (Tanner Timothy), Vice-Chair, Islands Trust Conservancy Board
Jeannine Georgeson, Appointed Islands Trust Conservancy Board Member
Wendy Tyrrell, Manager, Islands Trust Conservancy Board

Members of the Public Present:

One member of the public was present electronically.

1. CALL TO ORDER

The meeting was called to order at 9:15 a.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Chair Patrick acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations. Trustees and staff were introduced.

3. APPROVAL OF AGENDA

3.1 Introduction of New Items

No new items were introduced.

3.2 Approval of Agenda

By general consent the agenda was approved as presented.

3.2.1 Agenda Context Notes - None

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Nothing to report.

5. ADOPTION OF MINUTES

5.1 Draft Executive Committee Meeting Minutes of December 17, 2025

Vice-Chair Maude referred to item 11.6 of the meeting minutes, reiterating previously raised concerns regarding conflicts related to the format and scheduling interval of the November 2026 local trust committee and standing committee meetings. Clarification was sought as a staff report outlining the rationale for the meeting schedule had not yet been received. It was again suggested that the meetings be changed from in-person to electronic.

Staff informed the Committee that the intent of the first meeting was to address trustee onboarding and business items, noting that past practice had been to hold the meeting as soon as possible following the November Trust Council meeting. Staff will provide a report to an upcoming meeting explaining the rationale.

By general consent the Executive Committee minutes of December 17, 2025 were adopted as presented.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List/Director/CAO Updates

The Committee reviewed the follow up action list, and Directors provided their area reports.

6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics

Local Trust Committee Chairs provided updates on recently attended and upcoming local trust committee meetings, as well as current local advocacy topics.

6.3 Islands Trust Conservancy Liaison Update

The Islands Trust Conservancy liaison provided an update.

7. BYLAWS FOR APPROVAL CONSIDERATION

7.1 Bowen Island Municipality - Official Community Plan Bylaw Amendment Bylaw No. 675 - Request for Decision

The Director of Planning Services introduced the item.

EC-2026-001

It was MOVED and SECONDED,

that Executive Committee approve Bylaw No. 675, cited as “Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010, Amendment Bylaw No. 675, 2025” pursuant to Section 38 of the *Islands Trust Act*.

CARRIED

7.2 Bowen Island Municipality - Official Community Plan Amendment Bylaw No. 693 - Request for Decision

The Senior Policy Advisor introduced the item, noting staff recommend Executive Committee approve the bylaw.

EC-2026-002

It was MOVED and SECONDED,

that Executive Committee approve Bylaw No. 693, cited as “Bowen Island Municipality Official Community Plan Bylaw No. 282, 2010 Amendment Bylaw No. 693, 2025” pursuant to Section 38 of the *Islands Trust Act*.

CARRIED

7.3 Salt Spring Island Local Trust Committee - Bylaw No. 549 - Request for Decision

The Director of Planning Services introduced the item, noting staff recommend Executive Committee approve the bylaw.

EC-2026-003

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve Salt Spring Island Local Trust Committee Bylaw No. 549, cited as “Salt Spring Island Land Use Bylaw No. 355, 1999, Amendment No. 5, 2025” and Bylaw No. 550, cited as “Salt Spring Island Housing Agreement Bylaw No. 550, 2025” in accordance with Section 27 of the *Islands Trust Act*.

A question was raised regarding whether the Executive Committee had the authority to approve administrative bylaws. Staff clarified that the Executive Committee was required to approve all local trust committee bylaws and explained that Trust Council policy deemed all administrative bylaws to be consistent with the Policy Statement. Staff advised that there were no concerns.

Salt Spring Island Local Trust Committee Chair Peterson expressed appreciation to staff for their timely action on advancing the Bylaw.

CARRIED

8. TRUST COUNCIL MEETING PREPARATION

8.1 Executive

8.1.1 December Post-Trust-Council Survey Results – Briefing

The Chief Administrative Officer introduced the briefing, noting that the report was standard practice following Trust Council meetings and highlighting that the results were the most favourable received in the past year with respect to venue and logistics.

A question was raised regarding the possibility of updating meeting agendas to include links to agenda items in order to reduce the number of pages. Staff advised that implementation had been delayed due to a postponed

software upgrade by the service provider and staffing constraints within the Information Services department.

Received for information.

- 8.2 **Planning Services** - None
- 8.3 **Financial and Employee Services** - None
- 8.4 **Trust Area Services** - None
- 8.5 **Legislative and Information Services** - None

9. **COMMITTEE OF THE WHOLE MEETING PREPARATION** - None

10. **EXECUTIVE COMMITTEE PROJECTS**

10.1 **Trust Council Initiated**

10.1.1 Executive - None

10.1.2 Trust Area Services

10.1.2.1 2025/26 Annual Report Contents - Request for Decision

The Director of Trust Area Services introduced the item, noting it is an annual item.

EC-2026-004

It was MOVED and SECONDED,

that the Executive Committee approves the proposed table of contents for the 2025/26 Annual Report.

CARRIED

10.1.2.2 Communications on the 2026/27 Draft Budget – Briefing

The Director of Trust Area Services spoke to the item, requesting feedback from the Committee.

Discussion ensued on:

- the use of social media clips and posts for trustees to share with the public;
- the housing graphics, with a request to enlarge them;
- types of engagement approaches;
- Financial Planning Committee’s historical budget engagement practices; and
- easy to digest information on how the budget process works.

Received for information.

10.1.3 Planning Services - None

10.1.4 Financial and Employee Services - None

10.1.5 Legislative and Information Services - None

10.2 **Executive Committee Initiated**

10.2.1 Executive - None

10.2.2 Trust Area Services

10.2.2.1 AVICC/UBCM Resolution Selection (Annual Item) - Request for Decision

A request was made that the item be deferred to the February meeting, noting that the Qathet Regional District was considering the matter at their January meeting.

An update was provided regarding Regional District of Nanaimo Director Craig's work on a resolution to revise the building code for small houses, as well as her work on developing a rural housing strategy.

By general consent item 10.2.2.1 AVICC/UBCM Resolution Selection (Annual Item) - Request for Decision was deferred to an Executive Committee meeting in February.

10.2.3 Planning Services - None

10.2.4 Financial and Employee Services - None

10.2.5 Legislative and Information Services - None

11. NEW BUSINESS - None

12. CORRESPONDENCE (for information unless raised for action)

12.1 2026-01-06 Minister Neill - UBCM 2025 & Crown Land Agreements

A note was made for staff to pay particular attention to use of language when writing to the Minister.

EC-2026-005

It was MOVED and SECONDED,

that Executive Committee request item 9 on the Director of Trust Area Services Follow Up Action List be removed.

CARRIED

13. WORK PROGRAM

13.1 Review and amendment of current work program

By general consent item 13.1 was received for information.

14. NEXT MEETING

The next Executive Committee meeting will take place electronically on Wednesday, February 4th, 2026 at 9:15 a.m.

15. CLOSED MEETING

EC-2026-006

It was MOVED and SECONDED,

that the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation or potential litigation affecting the Islands Trust; the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that staff attend the meeting.

CARRIED

The Committee recessed for break at 10:04 a.m. and reconvened at 10:15 a.m.

The meeting was closed to the public at 10:15 a.m. and reopened at 10:53 am.

The Committee recessed for break at 10:53 a.m. and reconvened at 1:30 p.m.

16. CO-GOVERNANCE PRESENTATION BY COWICHAN TRIBES

Introductions were conducted of all in attendance.

Stephanie Atleo introduced herself, noted that she would need to leave at 2:30 p.m. and that Eamon Gaunt sends his regrets.

The presentation highlighted key principles of collaborative governance, including shared decision-making, building trust, honesty and transparency between parties, and ensuring decision-makers are actively involved. It emphasized the importance of defining roles through agreements and protocols, consulting relevant stakeholders, exploring co-management models, and fostering respectful communication, citing the IMB protocol agreement as a positive example of multi-partner collaboration.

Attendees participated in a question-and-answer period following the presentation.

The session concluded with appreciation shown to Stephanie Atleo for sharing her knowledge on the topic of co-governance.

17. ADJOURNMENT

By general consent the meeting adjourned at 2:30 p.m.

Laura Patrick, Chair

CERTIFIED CORRECT:

Alexandra Trifonidis, Executive Coordinator and Recorder