



Executive Committee Minutes of a Regular Meeting

- Date:** Tuesday, March 10, 2026
- Location:** Khowutzun Heritage Centre – Comeakin Hall
200 Cowichan Way, Duncan, BC, V9L 6P4
- Members Present:** Laura Patrick, Chair, Salt Spring Island Local Trust Area
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
David Maude, Vice-Chair, Mayne Island Local Trust Area
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area
- Staff Present:** Rueben Bronee, Chief Administrative Officer
David Marlor, Director, Legislative and Information Services
Clare Frater, Director, Trust Area Services
Julia Mobbs, Director, Financial and Employee Services
Stefan Cermak, Director, Planning Services
Joe Elliott, Senior Indigenous Relations Advisor
Alexandra Trifonidis, Executive Coordinator
- Members of the public present:** One member of the public attended electronically.

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Chair Patrick acknowledged that the meeting was being held in Cowichan Tribes territory.

3. APPROVAL OF AGENDA

3.1 Introduction of New Items

No new items were introduced.

3.2 Approval of Agenda

By general consent the agenda was approved as presented.

3.2.1 Agenda Context Notes - None

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Chair Patrick reported that at the February 25 in-camera meeting, the Executive Committee adopted the February 4, 2026, in-camera meeting minutes and appointed Barb Aust, Deborah Scott, Seth Gustafsson, Riley Vardy, Dennis Fortin, Christopher Jason, and Michael Bean to the Islands Trust Accessibility Committee.

5. ADOPTION OF MINUTES

5.1 Draft Executive Committee Meeting Minutes of February 4, 2026

By general consent the Executive Committee minutes of February 4, 2026, were adopted as presented.

5.2 Draft Executive Committee Meeting Minutes of February 25, 2026

By general consent the Executive Committee minutes of February 25, 2026, were adopted as presented.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List/Director/CAO Updates

Received for information.

6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics

Local Trust Committee Chairs provided updates on recently attended and upcoming local trust committee meetings, as well as current local advocacy topics.

6.3 Islands Trust Conservancy Liaison Update

6.3.1 Highlights of Islands Trust Conservancy January 20, 2026 Board Meeting - Report

Received for information.

7. BYLAWS FOR APPROVAL CONSIDERATION - None

8. TRUST COUNCIL MEETING PREPARATION

8.1 Executive - None

8.2 Planning Services

8.2.1 Request for Trust Council Sponsorship of Temporary Use Permit Application Fee - Request for Decision

By general consent item 8.2.1 was forwarded to Trust Council.

8.3 Financial and Employee Services - None

8.4 Trust Area Services - None

8.5 Legislative and Information Services

8.5.1 Meeting Streaming and Recording – Briefing

The Director of Legislative and Information Services presented the Briefing.

By general consent item 8.5.1 was forwarded to Trust Council.

8.5.2 Ratification of Accessibility Committee Appointments - Request for Decision

The Director of Legislative and Information Services presented the Request for Decision.

By general consent item 8.5.2 was forwarded to Trust Council.

9. EXECUTIVE COMMITTEE PROJECTS - None

10. NEW BUSINESS

10.1 Executive/Trust Council

10.1.1 Training Funding Request - Longhouse Experiential Workshop - Request for Decision

Vice-Chair Peterson spoke to the Request for Decision, and informed the Committee he is currently on the waitlist and will bring back the Request for Decision if a spot becomes available.

Vice-Chair Elliott mentioned she is attending, and noted she had not considered applying for funding, and will report back following the Workshop.

10.2 Trust Area Services - None

10.3 Planning Services - None

10.4 Financial and Employee Services - None

10.5 Legislative and Information Services - None

11. CORRESPONDENCE (for information unless raised for action)

11.1 2026-02-26 B McConchie - Your decision on Bylaw 129

Received for information.

11.2 2026-02-27 K Watson - 2025 Bowen Island Requisition

By general consent item 11.2 was forwarded to Trust Council.

11.3 2026-03-03 D Wallinger - A Science-based Call for Decisive Deer Population Reduction to Restore Island Ecosystems

By general consent item 11.3 was forwarded to Trust Council.

11.4 2026-03-05 Salt Spring Island Farmland Trust - Urgent Request - Budget Approval for Potential Reimbursement of Application Fee

The Director of Planning Services noted this application was received last week.

By general consent item 11.4 was forwarded to Trust Council.

11.5 2026-03-06 L Gauvreau - Request for Reconsideration of Permanent Biologist Position - Islands Trust Conservancy Board

By general consent item 11.5 was forwarded to Trust Council.

12. WORK PROGRAM

12.1 Review and amendment of current work program

Received for information.

A question regarding the status of Item 3 was raised, and staff clarified that it was ongoing.

13. NEXT MEETING

The next Executive Committee regular meeting will be held electronically on Wednesday, March 25, 2026 at 9:15 a.m.

14. CLOSED MEETING

The Chair indicated that the Committee would not reconvene in open meeting following the Closed Meeting, and that a rise and report will be provided at the next regular meeting, if required.

EC-2026-007

It was MOVED and SECONDED,

that the meeting be closed to the public subject to Sections 90(1)(g) and (i) of the Community Charter in order to consider matters related to litigation or potential litigation affecting the Islands Trust; and the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that staff attend the meeting.

CARRIED

The meeting was closed to the public at 10:17 a.m. and reopened at 10:25 a.m.

15. ADJOURNMENT

By general consent the meeting adjourned at 10:26 a.m.

Laura Patrick, Chair

CERTIFIED CORRECT:

Alexandra Trifonidis, Executive Coordinator and Recorder