



Executive Committee Minutes of a Regular Meeting

Date:

Wednesday, September 9, 2026

Location:

Electronic Meeting

Members Present:

Laura Patrick, Chair, Salt Spring Island Local Trust Area (Victoria Boardroom)
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
David Maude, Vice-Chair, Mayne Island Local Trust Area
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

Staff Present:

Rueben Bronee, Chief Administrative Officer (Victoria Boardroom)
Stefan Cermak, Director, Planning Services
Clare Frater, Director, Trust Area Services
Derek Cockburn, Acting Director, Financial and Employee Services
David Marlor, Director, Legislative and Information Services (Victoria Boardroom)
Joe Elliott, Senior Indigenous Relations Advisor
Alexandra Trifonidis, Executive Coordinator (Victoria Boardroom)

Guests or Members of the Public Present: None present.

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Chair Patrick acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations. Trustees and staff were introduced.

3. APPROVAL OF AGENDA

3.1 Introduction of New Items

The following additions to the agenda were presented for consideration:

- Item 8.7.2 Raincoast Conservation Foundation (agenda addendum)

3.2 Approval of Agenda

By general consent the agenda and addendum were approved.

3.2.1 Agenda Context Notes - None

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Chair Patrick reported that at the last in-camera meeting the Executive Committee adopted the July 29, 2026 in-camera meeting minutes.

5. ADOPTION OF MINUTES

5.1 Draft Executive Committee Meeting Minutes of August 26, 2026

Staff noted the draft meeting minutes of August 26, 2026 were not ready for inclusion at the time of the agenda circulation.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List/Director/CAO Updates

Received for information.

6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics

Local Trust Committee Chairs provided updates on recently attended and upcoming local trust committee meetings, as well as current local advocacy topics.

6.3 Islands Trust Conservancy Liaison Update

The Islands Trust Conservancy liaison provided an update.

7. BYLAWS FOR APPROVAL CONSIDERATION - None

8. TRUST COUNCIL MEETING PREPARATION

The Committee reviewed all items under this heading for consideration of forwarding to the September's Islands Trust Council Quarterly Meeting agenda.

8.1 Executive

8.1.1 Cancel October 7, 2026 Islands Trust Council Committee of the Whole Meeting

By general consent Item 8.1.1 was forwarded to Islands Trust Council as presented.

8.2 Trust Area Services

8.2.1 Chair Letter re New Regulation Encouraging More Food Processing in Agricultural Land Reserve (ALR) - Request for Decision

The Director of Trust Area Services presented the item.

By general consent Item 8.2.1 was forwarded to Islands Trust Council as presented.

8.2.2 Allocation of Provincial Grant for Engagement with First Nations - Request for Decision

The Director of Trust Area Services presented the item.

By general consent Item 8.2.2 was forwarded to Islands Trust Council as presented.

A request was made to provide an image of the Gulf Islands and San Juan Islands area at the Islands Trust Council meeting when discussing agenda Item 13.2.3, and staff confirmed that this was possible.

8.3 Planning Services - None

8.4 Financial and Employee Services - None

8.5 Legislative and Information Services - None

8.6 Trustee Sponsored RFDs

8.6.1 Trust Council Endorsement of Elbows Up For Climate Joint Statement - Request for Decision

By general consent Item 8.6.1 was forwarded to Islands Trust Council as presented.

8.7 September Islands Trust Council Delegation Applications

8.7.1 Georgia Straight Alliance

8.7.2 Raincoast Conservation Foundation

By general consent Items 8.7.1 and 8.7.2 were forwarded to Islands Trust Council as presented.

9. COMMITTEE OF THE WHOLE MEETING PREPARATION - None

10. EXECUTIVE COMMITTEE PROJECTS

10.1 Trust Council Initiated

10.1.1 Executive - None

10.1.2 Trust Area Services

10.1.2.1 Executive Committee 2027/28 Program Budget Requests – Secretariat Services - Request for Decision

The Chief Administrative Officer presented the item and noted a typo in the figure in the Proposed 2027/28 Budget column of the table within the Request for Decision. The figure should have been \$12,000 rather than \$15,000.

EC-2026-097

It was MOVED and SECONDED,

that Executive Committee add to its list of requests to Financial Planning Committee for inclusion draft 2027/28 budget:

1. \$15,000 for Secretariat Services

CARRIED

10.1.3 Planning Services - None

10.1.4 Financial and Employee Services

10.1.4.1 Forecasted Over-expenditure for 2026/27 Trust Council Meeting Expense Budget Line – Briefing

The Chief Administrative Officer presented the Briefing.

Discussion ensued on:

- The requirements or policies regarding in-person attendance for the adoption of the budget.
- Whether to make decisions on behalf of the incoming Council.
- Budget considerations and projected underspending.
- The learning curve for the new Council during its first year, particularly in relation to the first budget adoption meeting.
- The Executive Committee's authority versus Trust Council's decision-making authority.
- The current status of the projected surplus.
- The recommended options presented in the attachments.

10.1.5 Legislative and Information Services - None

10.2 Executive Committee Initiated - None

11. NEW BUSINESS - None

12. CORRESPONDENCE (for information unless raised for action)

12.1 2026-08-22 J Gainor - Bill 15

By general consent Item 12.1 was forwarded to Islands Trust Council as presented.

12.2 2026-08-29 View Royal Climate Coalition (VRCC) - Advancing the Density Without Demolition Framework – The Qualicum Beach Precedent

By general consent Item 12.2 was forwarded to Islands Trust Council for their information via email.

The Director of Trust Area Services provided clarification regarding a typo in the Secretariat Services budget request, informing the Committee that the requested amount was \$15,000 and that the figure in the recommended resolution was incorrect. The Executive Committee addressed Item 10.1.2.1 and agreed that there was no objection to amending the motion by general consent to reflect the correct figure of \$15,000.

By general consent the figure in motion EC-2026-097 was changed to \$15,000.

13. WORK PROGRAM

13.1 Review and amendment of current work program

Received for information.

14. NEXT MEETING

The next Executive Committee meeting is scheduled to be held electronically on Wednesday, September 23rd at 9:15 a.m.

15. CLOSED MEETING - None

16. ADJOURNMENT

By general consent the meeting adjourned at 11:03 a.m.

Laura Patrick, Chair

CERTIFIED CORRECT:

Alexandra Trifonidis, Executive Coordinator and Recorder