



Executive Committee Minutes of a Regular Meeting

Date: Wednesday, September 23, 2026

Location: Electronic Meeting

Members Present: Laura Patrick, Chair, Salt Spring Island Local Trust Area
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
David Maude, Vice-Chair, Mayne Island Local Trust Area
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

Staff Present: Rueben Bronee, Chief Administrative Officer
Stefan Cermak, Director, Planning Services
Derek Cockburn, Acting Director, Financial and Employee Services
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative and Information Services
Joe Elliott, Senior Indigenous Relations Advisor
Alexandra Trifonidis, Executive Coordinator

Guests or Members of the Public Present: No guests or members of the public were present.

1. CALL TO ORDER

The meeting was called to order at 9:14 a.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Chair Patrick acknowledged that the Trust Area has been home to Indigenous Peoples since time immemorial and acknowledged September 30th as National Truth and Reconciliation Day. Trustees and staff were introduced.

3. APPROVAL OF AGENDA

3.1 Introduction of New Items

No new items were introduced.

3.2 Approval of Agenda

By general consent the agenda was approved as presented.

3.2.1 Agenda Context Notes - None

4. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

Nothing to report.

5. ADOPTION OF MINUTES

5.1 Draft Executive Committee Meeting Minutes of August 26, 2026

By general consent the Executive Committee minutes of August 26, 2026 were adopted as presented.

5.2 Draft Executive Committee Meeting Minutes of September 9, 2026

A question was raised as to whether the minutes needed to mention that the Committee had not forwarded the Forecasted Over-expenditure for the 2026/27 Trust Council Meeting Expense Budget Line – Briefing to Islands Trust Council, referenced in Item 10.1.4.1. Staff confirmed that it did not need to be mentioned.

By general consent the Executive Committee minutes of September 9, 2026 were adopted as presented.

6. FOLLOW UP ACTION LIST AND UPDATES

6.1 Follow Up Action List/Director/CAO Updates

The Committee reviewed the follow up action list, and Directors provided their area reports.

The Chief Administrative Officer informed the Committee about the call for a snap provincial election and its implications for Bill 17, *Mandatory Code of Conduct*, and Bill 18, *Parental Leave for Local Elected Officials*. The Chief Administrative Officer also provided an update on next steps regarding the Islands Trust Code of Conduct Policy, letting the Committee know it will now remain in place, given that Bill 17 is not proceeding at this time.

6.2 Local Trust Committee Chair Updates and Reports on Local Advocacy Topics

Local Trust Committee Chairs provided updates on recently attended and upcoming local trust committee meetings, as well as current local advocacy topics.

6.3 Islands Trust Conservancy Liaison Update

The Islands Trust Conservancy Liaison stated that the next meeting was scheduled for September 29, with the budget being the main focus of the agenda.

7. BYLAWS FOR APPROVAL CONSIDERATION

7.1 Galiano Island Local Trust Committee Bylaw No. 300 (LUB Amendment) - Request for Decision

The Director of Planning Services presented the item.

A question was raised regarding the format of the bylaw referral report, and staff provided information on the process.

EC-2026-098

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve Galiano Island Local Trust Committee Bylaw No. 300, cited as “Galiano Island Land Use Bylaw No. 127, 1999, Amendment No. 1, 2026” in accordance with Section 27 of the *Islands Trust Act*.

It was noted that the project was initiated and completed during the current term and that the bylaw addressed residents' most urgent concerns regarding power access and use.

Appreciation was expressed for the "Issues Relating to First Nation Interest" section on page 29, noting that it was helpful and would be valuable to have included in future reports.

The question on the motion was then called,

CARRIED

7.2 Hornby Island Local Trust Committee Bylaws - No. 176 and 177 - Request for Decision

The Director of Planning Services presented the item.

Vice-Chair Peterson provided comments and historical information regarding the development and work associated with the two bylaws.

Discussion ensued regarding:

- Resourcing demands and clarity regarding available staff resources.
- Process.
- The outcome if the Executive Committee approved the bylaws but the related business cases were not approved.

The Committee requested clarification regarding its options, and staff provided information on the process and available options.

EC-2026-099

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 176, cited as "Hornby Island Official Community Plan Bylaw No. 149, 2014, Amendment No. 1, 2024" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

EC-2026-100

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve Hornby Island Local Trust Committee Bylaw No. 177, cited as "Hornby Island Land Use Bylaw No. 150, 2014, Amendment No. 1, 2024" in accordance with Section 27 of the *Islands Trust Act*.

Discussion ensued on the potential for the program to be revenue neutral through flexibility in fees, with staff noting that the related business case was intended to offset the position's costs through increased fee revenue.

The question on the motion was then called,

CARRIED

7.3 South Pender Island Local Trust Committee - Proposed Bylaw No. 131 - Public Notification - Request for Decision

The Director of Planning Services introduced the item.

It was noted that the South Pender Local Trust Committee had initially selected the “direct email or mail-out” option, which was one of the options identified in the Request For Decision circulated to all local trust committees to update their public notification bylaws. Staff were asked to amend the options or provide greater clarity going forward.

EC-2026-101

It was MOVED and SECONDED,

that the Islands Trust Executive Committee approve South Pender Island Local Trust Committee Bylaw No. 131, cited as "South Pender Island Local Trust Committee Public Notification Bylaw No. 131, 2025" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

8. TRUST COUNCIL MEETING PREPARATION

8.1 Roundtable Review of September 9 - 11 Islands Trust Council Quarterly Meeting - Discussion

A roundtable discussion was conducted, and the following comments were noted:

- The new voting procedure worked well.
- The meeting overall was an improvement from the June meeting.
- Prompts to turn on cameras during each vote received mixed feedback from trustees.
- Use of the speaking timer was inconsistent, which may be addressed through an upcoming Zoom update that includes an automatic timer.
- Consideration should be given to allocating funding for the Chair and one Vice-Chair to attend electronic meetings in person from the Victoria office in the future.
- Dr. Tara Martin’s presentation was well received.
- There was limited response to the trustee survey. Comments included concerns regarding Wi-Fi reliability and difficulty hearing staff in the Victoria office boardroom. The voting procedure was also noted positively.
- It was noted that having the Chair and Vice-Chair attend electronic meetings in person was important.

It was noted that, in light of the call for a snap provincial election, the outgoing Chair advocacy letters requested by Islands Trust Council would have the names of MLAs who were to be copied on the letters removed before being circulated.

It was suggested that, following provincial elections, newly elected officials be contacted through an introductory letter from the Islands Trust.

8.2 Executive

8.2.1 September Islands Trust Council Follow Up Action List

Received for information.

8.2.2 September Islands Trust Council Highlights

The Committee reviewed the Highlights, and the following edits were suggested:

- Add links to all advocacy points, or remove the links entirely, for consistency.
- Add the words “in establishing” to the middle of the sentence under “Islands Trust New Corporate Planning Process.”
- It was suggested that, the advocacy section could be restructured to fit on one page, which is preferable for subscriber notices.

By general consent Item 8.2.2 was approved for circulation, as amended.

8.3 Trust Area Services - None

8.4 Planning Services - None

8.5 Financial and Employee Services - None

8.6 Legislative and Information Services - None

9. COMMITTEE OF THE WHOLE MEETING PREPARATION - None

10. EXECUTIVE COMMITTEE PROJECTS - None

11. NEW BUSINESS - None

12. CORRESPONDENCE (for information unless raised for action)

12.1 2026-09-07 H Miller - Bylaw No. 726, Bowen Island Municipality: Three Factual Matters Before the Committee's Written Response

Received for information.

13. WORK PROGRAM

13.1 Review and amendment of current work program

Received for information.

14. NEXT MEETING

The next meeting of the Executive Committee is scheduled to be held electronically on Wednesday, October 14, 2026 at 9:15 a.m.

15. CLOSED MEETING

No closed meeting was held.

16. ADJOURNMENT

By general consent the meeting adjourned at 10:29 a.m.

Laura Patrick, Chair

CERTIFIED CORRECT:

Alexandra Trifonidis, Executive Coordinator and Recorder