



Executive Committee Agenda

Date: Tuesday, September 26, 2023
Time: 10:00 am
Location: Pender Islands Community Hall
4418 Bedwell Harbour Road, North Pender Island, BC

	Pages
1. CALL TO ORDER	
2. APPROVAL OF AGENDA	
2.1 Introduction of New Items	
2.2 Approval of Agenda	
3. ADOPTION OF MINUTES	
3.1 September 13, 2023 draft minutes	2 - 10
4. TRUST COUNCIL MEETING PREPARATION	
4.1 Executive	
4.1.1 Trust Council September 3-Day schedule - for discussion	11 - 11
4.1.2 UBCM Roundtable Review - for discussion	
4.2 Planning Services	
4.3 Administrative Services	
4.4 Trust Area Services	
4.4.1 Executive Committee Sponsorship of NAPTEP Fees (consideration for adoption) - RFD	12 - 15
5. NEW BUSINESS	
5.1 Executive/Trust Council	
5.2 Trust Area Services	
5.3 Planning Services	
5.4 Administrative Services	
6. NEXT MEETING	
The next Executive Committee meeting is scheduled to be held October 11, 2023, electronically beginning at 9:15 a.m.	
7. ADJOURNMENT	



Executive Committee

Minutes of Regular Meeting

Date: September 13, 2023
Location: In-Person, Public venue
Islands Trust
200-1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Peter Luckham, Chair, Thetis Trustee
Tobi Elliott, Vice-Chair, Gabriola Trustee
David Maude, Vice-Chair, Mayne Trustee
Timothy Peterson, Vice-Chair, Lasqueti Trustee

Staff Present: Russ Hotsenpiller, Chief Administrative Officer (CAO)
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative Services (DLS)
Stefan Cermak, Director, Planning Services (DPS)
Lori Foster, Executive Coordinator/Recorder

1. CALL TO ORDER

Chair Luckham called the meeting to order at 9:17 a.m. and gave a land acknowledgement that the meeting was being held on the Ləkʷəŋən (Songhees and Esquimalt) Peoples territory.

Robyn Kefi, who recently joined Islands Trust staff in the role of Senior Indigenous Relations Advisor (SIRA), joined the meeting electronically and introduced herself to Executive Committee.

2. APPROVAL OF AGENDA

2.1 Introduction of New Items

For consideration to add the following items to the agenda at:

8.1.1.1 Union of British Columbia Municipalities (UBCM) Conference Attendance

9.1.3 Standardized agendas across local trust committees

2.2 Approval of Agenda

By general consent, the agenda was approved as amended.

2.2.1 Agenda Context Notes

Attached for information regarding agenda items 9.2.2 and 12.

3. RISE AND REPORT DECISIONS FROM PREVIOUSLY CLOSED MEETING

None

4. ADOPTION OF MINUTES

4.1 August 25, 2023, draft minutes

By general consent, the August 25, 2023, minutes were adopted as presented.

5. FOLLOW UP ACTION LIST AND UPDATES

5.1 Follow up Action List/Director/CAO Updates

CAO Hotsenpiller and directors spoke to the FUAL items as presented and gave verbal updates.

5.2 Local Trust Committee Chair Updates

Local trust committee chairs spoke to recently attended and upcoming LTC meetings.

5.3 Islands Trust Conservancy (ITC) Liaison Update

The next ITC meeting is being held October 3.

Vice-Chair Elliott spoke to wanting to hold another EC/ITC liaison meeting or meet more frequently as the meeting ran out of time.

5.3.1 ADOPTED July 18, 2023, Islands Trust Conservancy / Executive Committee Liaison meeting minutes

Presented for information.

6. BYLAWS FOR APPROVAL CONSIDERATION

6.1 Gambier Island Freedom of Information (FOI) and Privacy Protection Bylaw No. 157 - RFD

Chair Luckham spoke to the bylaw as presented. The current FOI bylaw, adopted in 1994, required updating to ensure compliance with current legislation.

EC-2023-095

It was Moved and Seconded,

That the Islands Trust Executive Committee approve Gambier Island Local Trust Committee Bylaw No. 157, cited as "Gambier Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 157, 2023" in accordance with Section 27 of the *Islands Trust Act*.

CARRIED

7. TRUST COUNCIL MEETING PREPARATION

7.1 Executive

7.1.1 September Trust Council 3-day schedule

Executive Committee discussed adding the late offer, received via email, of an “off-site” tour arranged for trustees to visit Magic Lake Estates sent by Bob Coulson, President, and Board of Directors of the Magic Lake Property Owners Society (MLPOS).

By general consent, Executive Committee requested the MLPOS tour be added to Wednesday’s lunch hour engagement offering trustees a choice of two off-site destinations.

7.1.2 September Trust Council draft agenda

Forward as presented.

7.1.3 June Trust Council draft minutes

Item 14.1 Lisa’s last name was missed, amend to read “Lisa Bhopalsingh”.

Forward as amended.

7.1.4 Trust Council Follow-up Action List

Forward as presented

7.1.5 Resolution Without Meeting Report

Forward as presented.

7.1.6 Chief Administrative Officer's Report

The meeting recessed for a break at 10:05 a.m., and reconvened at 10:10 a.m.

By general consent, Chief Administrative Officer (CAO) Hotsenpiller will add a summary report for inclusion in the agenda under CAO’s Report.

7.1.7 Request for a Provincial Review – Briefing

Forward as presented.

7.1.8 Bylaw Compliance and Enforcement - Office of the Ombudsperson Report – RFD

Forward as presented.

7.1.9 Review of Trust Council Policies – RFD

Forward as presented.

7.1.10 Corporate Planning Framework for the Islands Trust – RFD

Forward as presented.

7.1.11 Development of a Vision for Islands Trust – Briefing

Executive Committee discussed amending the examples of vision statements in the samples to include Cowichan Valley Regional District, Whistler and North Cowichan RD vision statements and remove BBC and Disney examples of vision statements.

As discussed, forward as amended.

7.1.12 Field Trip / Visiting King Fisher Forest - Session Outline

Forward as presented.

7.1.13 Governance Committee Work Program Matrix

Forward as presented.

7.2 Planning Services

7.2.1 Director of Planning Services Report

Executive Committee discussed amending minor grammatical errors in the report and updating the report to include actions recently and currently being undertaken to meet Trust Council's objective to strengthen housing affordability throughout the Islands Trust Area.

Forward as amended.

7.2.2 Bylaw Enforcement Statistical Reports – Briefing

Forward as presented.

7.2.3 Regional Planning Committee Work Program Report

Forward as presented.

7.3 Trust Area Services

7.3.1 Director of Trust Area Services Report

Forward as presented.

7.3.2 Islands Trust Conservancy Report

Forward as presented.

7.3.2.1 Introducing Islands Trust Conservancy Chair - Risa Smith

ITC Chair Smith will attend Trust Council on Wednesday during the Trust Area Services session to introduce herself and give an update on Conservancy work.

7.3.3 March 31, 2023 Audited Financial Statements of the Islands Trust Conservancy – Briefing

Forward as presented.

7.3.4 Larmour NAPTEP Certificate Salt Spring Island – RFD

Forward as presented.

7.3.5 Koontz NAPTEP Certificate Gabriola Island – RFD

Forward as presented.

7.3.6 Snaw-naw-as First Nation Islands Trust Working Group – RFD

EC discussed offering an alternative recommendation in the request for decision (RFD) which would include Denman and/or Gambier trustees.

Forward as amended.

7.3.7 Legislative Monitoring Report, August 2023 – Briefing

EC discussed amending the “dead sentence” on page 203 of the agenda.

Forward as amended.

7.3.8 Draft Revised Policy Statement Amendment Project Charter V6 – RFD

Forward as presented.

7.3.9 Trust Area Services Work Program Report

Forward as presented.

7.4 Administrative Services

Executive Committee forwarded all items – 7.4.1 to 7.4.7 to Trust Council’s agenda as presented.

7.4.1 Director of Administrative Services Report

7.4.2 June 30, 2023 Financial Report - RFD

7.4.3 March 31, 2023 Islands Trust Audited Financial Statements and Audit Report - RFD

7.4.4 Statement of Financial Information (SOFI) – RFD

Additional page added re: vendor surfaces.

7.4.5 March 31, 2023 Allocated Financial Statements - BRF

7.4.6 Draft 2024/25 Budget Assumptions, Principles and Guidelines

7.4.7 Financial Planning Committee Work Program Report

7.5 New Business forward as presented.

Executive Committee forwarded all items – 7.5.1 to 7.5.3 to Trust Council’s agenda as presented.

7.5.1 Notice of Motion for September Trust Council re: Gabriola LTC request

7.5.2 Trustee Peterson re: Disposition of Delegations - Discussion

7.5.3 Trustee Boland re: Trust Council Meeting Schedule and Agenda - Discussion

7.6 Delegation Requests

Executive Committee advanced delegation requests 7.6.1 to 7.6.4 to September’s Trust Council agenda as presented.

- 7.6.1 Dave Manning re: Bald Eagles and Trees
- 7.6.2 Jennifer Margison re: Proactively address recommendations in Governance Committee Report
- 7.6.3 Peter Pare re: Gulf Islands Sue Big Oil group
- 7.6.4 Andy Nowak/Pender Forest Stewards re: Freshwater Security for the Islands Trust Area

- 7.6.5 Julia Nicholls/Pender Forest Stewards re: Concern for the forests

Executive Committee (EC) requested staff seek clarity on this delegation's request, which presented at June Trust Council, whether it was substantially different.

- 7.6.6 M. Sketch re: Council's adopted Policy Statement

EC declined M. Sketch's request to present as a delegation noting the presentation is not substantially different from previous presentations to Trust Council, and the limited time on the agenda.

- 7.6.7 Brian Milne re: Bylaw Enforcement

EC declined Brian Milne's request citing defamatory comments contained in the speaking notes.

7.7 Trustee Summary Updates

- 7.7.1 Trustee Borthwick - Baynes Sound Lambert Channel Ecoforum Report

Forward as presented.

- 7.7.2 Trustee Maude - BC Ferries Ferry Advisory Committee

Forward as presented.

7.8 TRUST COUNCIL PRIORITIES CHART

Forward as presented.

The meeting recessed for lunch at 12:00 p.m. and reconvened at 12:30 p.m.

8. EXECUTIVE COMMITTEE PROJECTS

8.1 Trust Council Initiated

- 8.1.1 Executive

- 8.1.1.1 Union of British Columbia Municipalities (UBCM) Conference Attendance

Discussion ensued regarding Islands Trust hosted breakfast meeting logistics and a "themed" PowerPoint presentation i.e. how to work with Islands Trust, building stronger community relationships, which staff will finalize for the meeting on September 19 in Vancouver.

- 8.1.2 Trust Area Services

8.1.2.1 Supporting materials for discussion on climate change action – Briefing

Executive Committee discussed that this item be attached as a primer for December's Trust Council (TC) proposed program (added to item 20 of September's TC agenda), for discussion, and be forwarded to Islands Trust Conservancy.

8.1.3 Planning Services

8.1.3.1 Request for Executive Committee Sponsorship of Development Application Fee for GL-DP-2023.2 - RFD

Vice-Chair Peterson spoke to the request for decision (RFD) as presented

EC-2023-096

It was Moved and Seconded,

THAT the Executive Committee approve financial sponsorship of \$1000.00 for Development Permit application GL-DP-2023.2.

CARRIED

8.1.4 Administrative Services - None

8.2 Executive Committee Initiated - None

8.2.1 Executive - None

8.2.2 Trust Area Services - None

8.2.3 Planning Services - None

8.2.4 Administrative Services - None

9. NEW BUSINESS

9.1 Executive/Trust Council

9.1.1 Executive Committee FY 2024/25 Budget Overview – Briefing

CAO Hotsenpiller spoke to the briefing as presented. Executive Committee (EC) will hold a special electronic meeting on October 4 to specifically address EC's budget requests for fiscal year 2023/25.

Received for information.

9.1.2 Trustee Peterson re: Advocacy about the Growing Communities Fund Allocation

Vice-Chair/Trustee Peterson spoke to the email and attachment as presented. At the Southern Gulf Islands Forum the topic was raised as a potential advocacy issue for Trust Council's/Executive Committee's consideration.

Vice-Chair Peterson will continue with this topic and bring back more information.

9.1.3 Standardized agendas across local trust committees (LTC)

Vice-Chair Elliott raised this item to request that First Nations engagement and reconciliation reporting be added as a standing item to LTC agendas and on each LTC webpage.

Vice-Chair Elliott will work with SIRA Kefi on this item.

By general consent, item 13 was addressed next.

At 1:27 p.m., the meeting was closed to the public.

13. CLOSED MEETING

EC-2023-097

It was Moved and Seconded,

That the meeting be closed to the public subject to Sections 90(1)(c)(g) and (i) of the Community Charter in order to consider matters related to employee relations, litigation affecting the Islands Trust and receipt of advice that is subject to solicitor-client privilege and that staff attend the meeting.

CARRIED

At 1:57 p.m., the meeting was reopened to the public.

9.2 Trust Area Services

9.2.1 Islands Trust 50th Anniversary Activities – Briefing

EC discussed the briefing as presented.

By general consent, Executive Committee requested the briefing be forwarded to the September Trust Council agenda for discussion in the Trust Area Services section.

9.2.2 Trustee Training on Building a Culture of Philanthropy

Trust Area Services Director Frater spoke to the item (see agenda context notes in the agenda package).

EC-2023-098

It was Moved and Seconded,

That Executive Committee request staff coordinate an evening webinar with Carla Funk and interested trustees for late October regarding trustee training on building a culture of philanthropy.

CARRIED

9.2.3 LTC Chairs Report on Local Advocacy Topics

Executive Committee noted that the Southern Gulf Islands Forum met September 11 and discussed a regional approach to rural island housing challenges.

9.3 Planning Services - None

9.4 Administrative Services - None

10. CORRESPONDENCE (for information unless raised for action)

10.1 M. Taylor email dated August 28, 2023 re: August 25 Bowen Bylaws 608 and 609 decision

Forward to Bowen Municipal Council and Trust Council.

10.2 T. Law letter dated August 29, 2023 re: Islands Trust Website

Forward to Trust Council members as an email attachment.

10.3 T. Hodge email dated September 1, 2023 re: Cape Roger Curtis Park

Forward to Bowen Municipal Council and Trust Council.

10.4 D. Hocking email dated September 6, 2023 re: Islands Trust Executive Committee response to proposed Cape Roger Curtis Park

Forward to Bowen Municipal Council and Trust Council.

10.5 The Xwe'etay/Lasqueti Archaeology Project letter dated September 6, 2023

Forward to Trust Council members as an email attachment.

11. WORK PROGRAM

11.1 Review and amendment of current work program

Forward to Trust Council as presented.

12. NEXT MEETING

EC-2023-099

It was Moved and Seconded,

That Executive Committee schedule a Special Electronic Meeting, October 4, 2023, to be held electronically commencing at 12:30 p.m.

CARRIED

14. ADJOURNMENT

By general consent, at 2:25 p.m., the meeting was adjourned.

Peter Luckham, Chair

Certified Correct

Lori Foster, Executive Coordinator

**Trust Council Quarterly Meeting Schedule
September 26-28, 2023**

Tuesday, September 26	Wednesday, September 27	Thursday, September 28
10:00 Executive Committee Meeting	8:30 DEVELOPMENT OF A VISION Development of a Vision for Islands Trust - BRF Session Outline	8:30 CLOSED MEETING*** The meeting will be closed to the public.
12:00 Lunch	10:30 Break	9:00 ***Rise and Report - Meeting scheduled to reopen to the Public
1:00 TRUST COUNCIL MEETING STARTS Land Acknowledgement Call to Order and Approval of Agenda General Business Arising Consent Agenda Item(s) Minutes, FUAL, RWM	10:45 DEVELOPMENT OF A VISION - continued Engagement / Collaboration 12:00 LUNCH HOUR Trustee choice of off-site engagement tour: *Guided visit to KELÁ_EKE Kingfisher Forest *Tour of Magic Lake Estates	9:05 New Business Notice of Motion Gabriola LTC Request Trustee Peterson - Disposition of Delegations - Discussion Trustee Boland - Trust Council Meeting Schedule - Discussion
1:15 CLOSED WORKING SESSION*** The meeting will be closed to the public.	1:30 DELEGATIONS Four Delegation Presentations Scheduled	10:30 Break
3:00 Break	2:15 PUBLIC COMMENT	10:45 Trustee Summary Updates Trustee Roundtable Baynes Sound Lambert Channel BC Ferries Advisory Committee Disposition of Delegations Correspondence Priorities Chart December Trust Council Draft Schedule
3:15 ***Meeting scheduled to reopen to the Public	2:45 Planning Services Consent Agenda Items Director's Report, RPC Work Program Bylaw Enforcement Stats - BRF	
x Executive Consent Agenda Item(s) CAO's Report EC Work Program Decision/Discussion Items * Bylaw Compliance and Enforcement - RFD * Review of TC Policies - RFD Request for Provincial Review - BRF	3:00 Break	
4:30 Governance Committee Committee Update & Work Program Matrix Corporate Planning Framework - RFD	3:15 Administrative Services Consent Agenda Items Director's Report, FPC Work Program, June 30 Financial RPT Decision/Discussion Items * Financial RPT - Audit RPT - SOFI RPT - BAP 4:15 Trust Area Services Consent Agenda Items Director's RPT/TPC Work Program/ITC RPT/ Leg Monitoring Decision/Discussion Items Introducing - ITC Chair, Risa Smith * NAPTEPS - Snaw-naw-as - Policy Statement -See agenda package all for RFD's	12:00 Adjournment (approx.)
5:30 Recess for the Day (approx.)	5:30 Recess for the Day (approx.)	*** During scheduled closed sessions or meetings, the electronic live streaming of the meeting is disabled and electronic attendance is locked to the public. *** Approximate times the livestream will restart and the public may attend electronically and in-person. View the agenda package online for all briefings and request for decision (RFD) reports. Visit the meeting webpage: islandstrust.bc.ca/event/trust-council-september-2023 ~ to view the agenda package ~ to join the meeting electronically, view livestream or attend by phone-in
	* denotes decision items RFD = request for decision BRF = briefing times are provided for information and may vary	

**Pender Islands Community Hall
4418 Bedwell Harbour Rd, Pender Island**



REQUEST FOR DECISION

To: Trust Council
From: DLS Marlor

For the Meeting of: September 27, 2023
Date Prepared: September 22, 2023

SUBJECT: Executive Committee Sponsorship of NAPTEP Fees – Consideration for Adoption

RECOMMENDATION:

1. That Trust Council Bylaw No. 190, cited as “Islands Trust Council Natural Area Exemption Certificate Fees Bylaw No. 115, 2006, Amendment Bylaw No. 1, 2022”, be adopted.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: Natural Area Protection Tax Exemption Program (NAPTEP) covenants protect natural features on the landscape and contribute to meeting the “preserve and protect” mandate of the Islands Trust. Due to the cost of the program, some landowners may be discouraged from applying. Trust Council’s direction to staff to provide policy guidance for sponsorship of NAPTEP applications will help address this program barrier.

- 1 **PURPOSE:** To provide a mechanism for Executive Committee sponsorship of Natural Area Protection Tax Exemption Program (NAPTEP) fees according to approved guidelines.
- 2 **BACKGROUND:**

Trust Council gave this bylaw first, second and third reading at the September 2022 Trust Council meeting. With the general election in October, this item was missed on Trust Council agenda for adoption.

Trust Council Bylaw No. 115 regulates NAPTEP fees. Under the bylaw there are no provisions for waiver of fees. By contrast, local trust committee fees bylaws do provide a mechanism for the Executive Committee to sponsor development applications that meet specified criteria. To provide assistance to the Executive Committee in its decisions for sponsorship of development applications, Trust Council has guidelines. See [Trust Council policy 4.1.13 Guidelines for Executive Committee Sponsored or LTC Initiated Development Applications](#).

At its March 2021 meeting, the Islands Trust Conservancy (ITC) Board asked Trust Council to sponsor NAPTEP applications in a similar manner to its sponsorship of development applications by passing the following resolution:

ITC-2021-010

It was MOVED and SECONDED,

That the ITC Board request that Trust Council develop policy guidance for sponsorship of Natural Area Protection Tax Exemption Program (NAPTEP) applications.

Trust Council considered the ITC Board request at its September 2021 meetings and passed the following resolution:

TC-2021-083

It was Moved by Trustee Stamford and Seconded by Trustee Peterson,

That Trust Council direct staff to develop policy guidance for sponsorship of Natural Area Protection Tax Exemption Program (NAPTEP) applications and return to Trust Council for further review and approval.

Staff have proceeded as directed and are recommending amendment of “Islands Trust Council Natural Area Exemption Certificate Fees Bylaw No. 115, 2006” to provide a sponsorship mechanism and approval of guidelines to provide direction to Executive Committee regarding application sponsorship.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Staff time will be required to create an application form for the process and to evaluate applications and provide advice to Executive Committee regarding consideration of sponsorship. To minimize disturbance to workflows, staff intend to have one to two intake windows for sponsorship applications similar to the application process for the Opportunity Fund. This will provide for administrative efficiency for processing applications and communications about sponsorship opportunities. It will also allow the Executive Committee to assess several applications at the same time if many are submitted. Staff time will also be required to review ITC policies for required changes and to implement any needed changes.

FINANCIAL: NAPTEP fees are \$450 per application and are paid in two phases: Phase 1 (\$275) and Phase 2 (\$175). Fees go into general revenue and Trust Council will lose all or part of this revenue source if fees are sponsored. In the 2022/23 budget Trust Council allocated up to \$1,000 for NAPTEP fee sponsorship, capping any loss of fees to \$1,000 for the year. Trust Council can continue to manage fee loss through budget allocation on an annual basis. Financial implications of sponsoring NAPTEP applications will be recognized in Trust Council budgets.

POLICY: New guidelines will be added to the Trust Council Policy Manual. The ITC Board will consider amendments to ITC Policy 2.5: Natural Area Protection Tax Exemption Covenants should Trust Council approve bylaw amendments and guidelines for NAPTEP fee sponsorship.

IMPLEMENTATION/COMMUNICATIONS: Staff will create an application form for the process and will provide information via the Islands Trust website. A first intake will likely occur early in 2023. Staff will also consider whether to announce the sponsorship opportunities via a news release.

FIRST NATIONS: NAPTEP Covenants have the potential to provide added protection to cultural features of the landscape. Under proposed guidelines, applications that protect important Indigenous cultural features will for Executive Committee sponsorship.

OTHER: None.

4 RELEVANT POLICY(S):

- [Islands Trust Act, Part 7.1](#)
- [Islands Trust Natural Area Protection Tax Exemption Regulation \(B.C. Reg. 41/2002\)](#)
- [TC Policy 2.1.10: Administration of Natural Area Protection Tax Exemption Program](#)
- [ITC Policy 2.5: Natural Area Protection Tax Exemption Covenants](#)
- [Trust Council Bylaw No. 115: A bylaw to prescribe fees for issuing Natural Area Exemption Certificates](#)

5 ATTACHMENT(S):

1. Bylaw No.190 A Bylaw to Amend the Islands Trust Council Natural Area Exemption Certificates Fees Bylaw No. 115 (proposed)

RESPONSE OPTIONS

Recommendations:

2. That Trust Council Bylaw No. 190, cited as “Islands Trust Council Natural Area Exemption Certificate Fees Bylaw No. 115, 2006, Amendment Bylaw No. 1, 2022”, be adopted.

Alternatives:

1. That Trust Council decline to approve the bylaw amendment.
2. That Trust Council request revisions to the bylaw amendment. This would require rescinding third reading, amending the bylaw, and reconsidering third reading. Consideration of adoption would then take place at a later date.
3. That Trust Council consider elimination of NAPTEP fees in their entirety and direct staff to return to Trust Council with a recommendation of the impacts of fee elimination.

Prepared By: David Marlor, Director, Legislative Services

Reviewed By/Date: Executive Committee, September 26, 2023

ISLANDS TRUST COUNCIL

BYLAW NO. 190

A BYLAW TO AMEND THE ISLANDS TRUST COUNCIL NATURAL AREA EXEMPTION CERTIFICATES FEES
BYLAW NO. 115

The Islands Trust Council, having jurisdiction in respect of the Trust Area in the Province of British Columbia pursuant to the *Islands Trust Act*, as amended, enacts as follows:

1. Islands Trust Council Natural Area Exemption Certificate Fees Bylaw No. 115, 2006 is amended as follows:
 - a. by renumbering section “3.3 Extraordinary Costs” to “4.0 Extraordinary Costs”.
 - b. by adding the following section after “4.0 Extraordinary Costs” and by renumbering section “3.4 Severability” to “6.0 Severability”:

“5.0 Application Fee Sponsorship

 - (a) Pursuant to Islands Trust Policy 2.1.16, Guidelines for Executive Committee Sponsored or Islands Trust Conservancy Initiated Natural Area Protection Tax Exemption Program Applications, an applicant may apply to the Islands Trust Executive Committee for Application Fee sponsorship.”
2. This Bylaw may be cited for all purposes as “Islands Trust Council Natural Area Exemption Certificate Fees Bylaw No. 115, 2006, Amendment Bylaw No. 1, 2022”.

READ A FIRST TIME THIS	21 st	DAY OF	September, 2022
READ A SECOND TIME THIS	21 st	DAY OF	September, 2022
READ A THIRD TIME THIS	21 st	DAY OF	September, 2022
ADOPTED THIS		DAY OF	November, 2022

SECRETARY

CHAIR