



Executive Committee Special Meeting Agenda

Date: Thursday, July 17, 2025
Time: 10:00 a.m.
Location: Electronic Meeting, and a physical location to view the livestream of the meeting:
Islands Trust Victoria Office
#200 - 1627 Fort Street
Victoria, BC V8R 1H8

Pages

1. **CALL TO ORDER**
2. **TERRITORIAL ACKNOWLEDGEMENT**
3. **APPROVAL OF AGENDA**
 - 3.1 **Introduction of New Items**
 - 3.2 **Approval of Agenda**
4. **TRUST COUNCIL MEETING PREPARATION**
 - 4.1 **Trust Area Services**
 - 4.1.1 **Draft July 29, 2025 Islands Trust Council Special Meeting Agenda**
See Appendix A
 - 4.1.2 **Scheduling of public webinar re draft new Policy Statement - Request for Decision** 2 - 3
5. **NEW BUSINESS**
6. **NEXT MEETING**

The next special meeting of the Executive Committee is scheduled to be held electronically on Wednesday, July 23, 2025 at 9:15 a.m.
7. **CLOSED MEETING**

THAT the meeting be closed to the public subject to Sections 90(1) (i) of the Community Charter in order to consider matters related the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and that staff attend the meeting.
8. **ADJOURNMENT**



REQUEST FOR DECISION

To: Executive Committee **For the Meeting of:** July 17, 2025
From: Trust Area Services **Date Prepared:** July 11, 2025
SUBJECT: Scheduling of public webinar re draft new Policy Statement

RECOMMENDATION: That Executive Committee select September 10, 2025 for delivery of a public webinar about the draft new Policy Statement.

CHIEF ADMINISTRATIVE OFFICER COMMENTS: A webinar (workshop) about the draft new Policy Statement was endorsed by Trust Council through approval of the project charter. Staff reviewed the committee meetings calendar prior to selecting the recommended date.

1 PURPOSE: To request that Executive Committee select a date for a public webinar about the Policy Statement Amendment Project.

2 BACKGROUND:

The proposed webinar is described as a workshop in the Policy Statement Amendment Project Charter. It will be facilitated by consultant partner Be the Change. Participation by the Chair and/or Vice-Chairs is desired.

The format of this webinar is being determined in coordination with Be the Change. Options include a townhall-style Q&A or online breakout rooms. Staff hope to provide Executive Committee with a verbal update on the proposed format at its July 17, 2025 meeting. Regardless of format, outcomes of the webinar will be documented and provided to Trust Council to inform its consideration of further Policy Statement revisions.

The evening of September 10 was identified as the preferred date as it comes after the summer holidays, but before too much time has passed after first reading and early in the engagement process. Hosting of the webinar prior to most, if not all of the local trust committee engagement events will also assist with getting well-informed feedback at those sessions.

3 IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Depending on the selected webinar format, significant participation from staff may be required. Some Executive Committee member presence is beneficial for the introduction and potentially to answer questions.

FINANCIAL: None

POLICY: None

IMPLEMENTATION/COMMUNICATIONS: Workshop date and format will be included in Trust-wide mailer distributed after first reading, in subscriber e-mail notifications, on the

Islands 2050 webpage, and on social media. A recording of the webinar will be posted online, and a written summary provided to Trust Council.

FIRST NATIONS RELATIONS: None

OTHER: None

4 RELEVANT POLICY(S): None

5 ATTACHMENT(S): None

RESPONSE OPTIONS

Recommendation: That Executive Committee select the evening of September 10, 2025 for delivery of a public webinar about the draft new Policy Statement.

Alternative: The only other favourable date for this webinar that was identified is the evening of October 2. If Executive Committee prefers this date, it could make pass the following resolution:

That Executive Committee select the evening of October 2, 2025 for delivery of a public webinar about the draft new Policy Statement

The implication of choosing this later date is that some of the public interest following first reading of the bylaw may be lost and thus attendance may be lower than desired, and that some local trust committee engagement events may have already been held.

Prepared By: Jason Youmans, Senior Policy Advisor

Reviewed By/Date: Clare Frater, Director, Trust Area Services, July 14, 2025
Rueben Bronee, CAO, July 14, 2025