



Executive Committee

Minutes of a Special Meeting

Date: Thursday, July 17, 2025
Location: Electronic Meeting, and a physical location to view the livestream of the meeting:
Islands Trust Victoria Office
#200 - 1627 Fort Street
Victoria, BC V8R 1H8

Members Present: Laura Patrick, Chair, Salt Spring Island Local Trust Area
Tobi Elliott, Vice-Chair, Gabriola Island Local Trust Area
David Maude, Vice-Chair, Mayne Island Local Trust Area
Timothy Peterson, Vice-Chair, Lasqueti Island Local Trust Area

Staff Present: Rueben Bronee, Chief Administrative Officer
Stefan Cermak, Director, Planning Services
Clare Frater, Director, Trust Area Services
David Marlor, Director, Legislative and Information Services
Jason Youmans, Senior Policy Advisor
Corlynn Strachan, A/Executive Administrative Assistant

Members of the public present: No members of the public were present.

1. CALL TO ORDER

The meeting was called to order at 10:01 a.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Vice-Chair Peterson acknowledged that the meeting was being held in traditional territory of many Coast Salish people, stewards of these lands since time immemorial, across the Islands Trust area.

3. APPROVAL OF AGENDA

3.1 Introduction of New Items

There were no additions to the agenda.

3.2 Approval of Agenda

By general consent the agenda was approved, as presented.

4. TRUST COUNCIL MEETING PREPARATION

4.1 Trust Area Services

4.1.1 Draft July 29, 2025 Islands Trust Council Special Meeting Agenda

The following points were discussed regarding the Policy Statement in Appendix A.

- It was noted that the draft covering Bylaw 183 already had an adoption date of June 2025 penciled in. Staff stated they would delete that before forwarding to Trust Council.
- Staff acknowledged spacing inconsistencies in the Word document.
- Staff indicated their intent to provide an updated version for Trust Council, featuring improved typesetting aligned with the Islands Trust style guide.
- The first reading package is intended to remain simple.
- Staff clarified that concordance tables are customized for referrals and were not intended for public posting. Indigenous Governing Body feedback/input from previous engagement phases is posted on the Islands Trust 2050 webpage.
- The 2050 page will be updated to include a link to the “What We Heard” report.
- Public engagement via webinars, potential number of participants, and a trustee request to use pre-registration to gauge numbers and for pre-submission of questions.
- Having Executive Committee representation for questions political in nature.

4.1.2 Scheduling of public webinar re draft new Policy Statement - Request for Decision

EC-2025-085

It was MOVED and SECONDED,

that the Executive Committee select September 10, 2025 for delivery of a public webinar about the draft new Policy Statement.

CARRIED

5. NEW BUSINESS

There was no new business.

6. NEXT MEETING

The next special meeting of the Executive Committee is scheduled to be held electronically on Wednesday, July 23, 2025 at 9:15 a.m.

7. CLOSED MEETING

EC-2025-086

It was MOVED and SECONDED,

that the meeting be closed to the public subject to Sections 90(1) (i) of the Community Charter in order to consider matters related the receipt of advice that is subject to solicitor-

client privilege, including communications necessary for that purpose, and that staff attend the meeting.

CARRIED

The Vice-Chair indicated that a rise and report will be made at the next scheduled meeting, if necessary.

The meeting was closed to the public at 10:19 a.m., and reopened at 10:36 a.m.

8. ADJOURNMENT

By general consent the meeting adjourned at 10:36 a.m.

Timothy Peterson, Vice-Chair

CERTIFIED CORRECT:

Corlynn Strachan, A/Executive Administrative Assistant and Recorder