Islands Trust

Financial Planning Committee
Agenda

Date:	Tuesday, January 16, 2018
Time:	10:00 am - 3:00 pm
Location:	Islands Trust Victoria Boardroom 200-1627 Fort Street, Victoria, BC

			Pages
1.	**CALL TO ORDER**		
2.	**APPROVAL OF AGENDA**		
	2.1	**Introduction of News Items**	
	2.2	**Approval of Agenda**	
3.	**ADOPTION OF MINUTES / COORDINATION**		
	3.1	**Minutes of Meetings - November 15, 2017**	2 - 6
	3.2	**Follow up Action List**	7 - 8
4.	**BUSINESS**		
	4.1	**Revised 2018/19 Proposed Budget**	
	4.1.1	**Briefing – Changes to the Budget**	9 - 12
	4.2	**Briefing - Bowen Island Municipality's Contribution**	13 - 13
	4.3	**Briefing - 2018/19 Budget Consultation**	14 - 27
5.	**NEW BUSINESS**		
6.	**NEXT MEETING - February 21, 2018**		
7.	**ADJOURNMENT**		

*Approximate time is provided for the convenience of the public only and is subject to change without notice.

Financial Planning Committee
Minutes of Regular Meeting

Date:	**November 15, 2017**
Location:	**Islands Trust Victoria Boardroom** **200-1627 Fort Street, Victoria, BC**
Members Present	**Peter Grove, Chair** **Alison Morse, Vice-Chair** **Paul Brent, LPC Rep** **Peter Luckham, EC Rep** **Laura Busheikin, EC Rep (via phone)** **George Grams, EC Rep (via phone)** **Susan Morrison, EC Rep** **Brian Crumblehulme, TPC Rep** **Robin Williams, TFB Rep** **George Harris, Local Trustee**
Staff Present	**Cindy Shelest, Director Administrative Services** **Russ Hotsenpiller, Chief Administrative Officer** **David Marlor, Director Local Planning Services** **Clare Frater, Director Trust Area Services** **Nancy Roggers, Finance Officer and Recorder**

1. CALL TO ORDER

The meeting was called to order at 10:02 a.m.

2. APPROVAL OF AGENDA

By General Consent, the Committee approved the agenda as presented.

3. ADOPTION OF MINUTES / COORDINATION

3.1 Minutes of Meetings – October 18, 2017

By General Consent, the minutes of October 18, 2017 were adopted as presented.

3.2 Follow up Action List

Director Shelest provided an update on each of the items in the follow up action list.

4. TRUST COUNCIL BUSINESS

4.1 2017/18 2nd Quarter Results

Chief Administrative Officer Hotsenpiller gave an update on the Victoria Office renovations. No specifics available yet. CAD drawings and designs are being worked on and additional information will come back as a business case in January, 2018.

FPC-2017-031
It was MOVED and SECONDED,
that the Financial Planning Committee recommend that the September 30, 2017 quarterly financial report be forwarded to December Trust Council.

CARRIED

4.2 2017-18 Forecast

Director Shelest reviewed the forecast process and anticipated underspending. The forecasted transfer from surplus at March 31, 2018 is anticipated to be $354,550.

FPC-2017-032
It was MOVED and SECONDED,
that the Financial Planning Committee forward the briefing on the 2017/18 Financial Forecast to December Trust Council for information.

CARRIED

4.3 RFD Policy Municipal Tax Requisition Calculation

This item was deferred until after lunch.

4.4 2018/19 Proposed Budget – Changes since last FPC

Director Shelest advised the Committee of the changes that have been incorporated into the proposed 2018-19 budget since their last meeting. It was discovered this morning that the funds for the First Nations consulting were in the budget calculations twice. This will be adjusted before the package goes forward to Trust Council.

4.5 2018/19 Proposed Budget to Trust Council

4.5.1 Budget Session Outline

Director Shelest reviewed the proposed outline for the budget discussion at December Trust Council.

4.5.1 Budget Overview

Changes to the following were requested:
- Change the wording for percentage increase to match the amended budget details.
- Change wording relating to the general revenue surplus fund.

Trustee Laura Busheikin joined the meeting at 10:47 a.m.

Director Shelest reviewed the general revenue surplus calculation including the information for the 2018/19 budget showing that it is projected to be at 1.8 million by the end of fiscal 2018/2019 and that this amount is what is recommended under the policy.

FPC-2017-033
It was MOVED and SECONDED,
that the Financial Planning Committee set as their target for the 2018/19 fiscal year a 3.5% tax increase.

DEFEATED
Opposed – Trustees Morrison, Busheikin, Grove, Grams, Robin Williams

FPC-2017-034
It was MOVED and SECONDED,
that the Financial Planning Committee increase the overall tax increase from 1% to 2%.

CARRIED
Opposed – Trustee Grams

4.5.3 Budget Assumptions and Principles

It was requested that the wording be revised for the office renovations to indicate it is scheduled for later than the fall of 2017.

4.5.4 Budget Detail

Received for information.

4.5.5 Budget Requests

4.5.5.1 Summary of Budget Requests

The summary of budget requests was reviewed in detail with questions and discussion on each of the items.

Trustee Alison Morse requested that the Bowen Municipal Master of Science employee to be taken to the Salish Sea Conference as part of the budget item put forward.

Trustee George Grams left the meeting at 12:00 noon.

Trustee Paul Brent advised that the Local Planning Committee (LPC) Shoreline Marine Mapping should be removed from the budget as it is not being moved forward by the LPC.

FPC-2017-035
It was MOVED and SECONDED,
that the Financial Planning Committee remove the Salt Spring Island vehicle operational business case from the budget package.

CARRIED

The meeting recessed at 12:25 p.m. and reconvened at 12:55 p.m.

Trustee Susan Morrison left the meeting at 12:25 p.m.

Trustee George Grams rejoins the meeting.

Chief Administrative Officer Hotsenpiller commented on the activities and workload of the Trust Area Services (TAS) group that support the need for the TAS Program Coordinator position.

4.3 RFD Policy Municipal Tax Requisition Calculation

Director Shelest reviewed the requested changes to the policy.

FPC-2017-036
It was MOVED and SECONDED,
that the Financial Planning Committee forward the request for decision re Trust Council Policy 7.2.vi Municipal Tax Requisition Calculation to December Trust Council as amended.

CARRIED

4.5.5.2 Budget Request Details

FPC-2017-037
It was MOVED and SECONDED,
that the Financial Planning Committee forward the budget documents included in section 4.5 to Trust Council as amended.

CARRIED

4.6 2016/17 Allocated Financial Statements

Director Shelest reviewed the briefing to provide Financial Planning Committee with an allocation of actual results for fiscal 2016-17 to each of the local trust committee.

FPC-2017-038
It was MOVED and SECONDED,
that the Financial Planning Committee forward the briefing on the 2016/17 Allocated Financial Statements to December Trust Council for information.

CARRIED

4.7 FPC Report to Trust Council

FPC-2017-039
It was MOVED and SECONDED,
that the Financial Planning Committee forward the Financial Planning Committee Report to Trust Council as presented.

CARRIED

5. BUSINESS

5.1 Proposed 2018 Financial Planning Committee Dates

FPC-2017-040
It was MOVED and SECONDED,
that the Financial Planning Committee adopt the proposed meeting dates for 2018 as presented.

CARRIED

6. NEW BUSINESS

Chair Peter Grove expressed appreciation for Director Shelest's work for the Financial Planning Committee and wished her well.

Chief Administrative Officer Hotsenpiller updated the Financial Planning Committee on the hiring process for the Director of Administrative Services position.

7. NEXT MEETING

The next meeting will be held Wednesday, January 16, 2018.

8. ADJOURNMENT

By General Consent, the meeting adjourned at 1:23 p.m.

____
Peter Grove, Chair

Certified Correct

____
Nancy Roggers, Recorder

Islands Trust

Print Date: January 9, 2018

Follow Up Action Report

Financial Planning Committee

17-Jan-2017

Activity	Responsibility	Target Date	Status
Consider revisions to Trust Council Policy 7.2 vi Municipal Tax Requisition Calculation as part of new budget cycle.	Cindy Shelest	15-Nov-2017	Done

21-Jun-2017

Activity	Responsibility	Target Date	Status
TC-2017-039 Consider the creation of a specific reserve fund for Local Trust Committee Projects during the 2018/19 budget cycle.	Cindy Shelest	23-Aug-2017	Done

18-Oct-2017

Activity	Responsibility	Target Date	Status
FPC reduce the numbers in the business case for the Salish Sea Ecosystem Conference from 11 people to 2 Executive Committee members and 4 staff to attend.	Clare Frater	15-Nov-2017	Done
Forward RFD and Policy 6.5.iii Purchasing Procedure to December Trust Council.	Jas Chonk	15-Nov-2017	Done

15-Nov-2017

Activity	Responsibility	Target Date	Status

Follow Up Action Report

Forward the following items to December Trust Council. September 30, 2017 Quarterly Financial Report - RFD 2017/18 Financial Forecast - Briefing Trust Council Policy 7.2.vi Municipal Tax Requisition Calculation - RFD All budget documents as amended 2016/17 Allocated Financial Statements - Briefing Financial Planning Committee Report	Cindy Shelest	22-Nov-2017	Done
FPC increase the overall tax increase from 1% to 2%.	Cindy Shelest	22-Nov-2017	Done
FPC remove the Salt Spring Island vehicle operational business case from the budget package.	Cindy Shelest	22-Nov-2017	Done
FPC adopt the proposed meeting dates for 2018 as presented - Staff to send meeting invites.	Jas Chonk	06-Dec-2017	Done

BRIEFING

To:	Financial Planning Committee	**For the Meeting of:**	January 16, 2018
From:	**C. Shelest**	**Date Prepared:**	January 11, 2018
SUBJECT:	**Changes to the Proposed 2018-19 Budget**		

PURPOSE:

The purpose of this briefing is to advise Financial Planning Committee of the changes that have been incorporated into the proposed 2017/18 Budget since their last meeting.

BACKGROUND:

Since Financial Planning Committee met in November and reviewed the 2018/19 Proposed Budget, the following activities have taken place:

- ✓ *The proposed budget was presented to Trust Council at their December 2017 meeting.*
- ✓ *A resolution passed by Trust Council to reduce funding to the Local Planning Committee from $40,000 to $25,000.*
- ✓ *On January 9, 2018 BC Assessment Converted Net Taxable Values were made available.*
- ✓ *On January 9, 2018 BC Assessment Non-Market Change reports were made available.*

These changes have been reflected in the public consultation materials attached to this agenda.

ATTACHMENT:

Assessment Values
Non-Market Change Reports

FOLLOW-UP:

Receive for information prior to reviewing the public consultation materials.

Prepared By: **C. Shelest**

Reviewed By/Date: **R. Hotsenpiller, Chief Administrative Officer/January 12, 2018**

Islands Trust
2018 Updated Jan 11, 2018

Summary of Converted Assessed Values

	2018	% of total		% of LTC Total Only	
Denman LTC	35,880,856	3.1%		3.9%	
Gabriola LTC	123,643,744	10.6%		13.3%	
Galiano LTC	62,045,846	5.3%		6.7%	
Gambier LTC	64,135,834	5.5%		6.9%	
Hornby LTC	48,230,746	4.1%		5.2%	
Lasqueti LTC	14,881,345	1.3%		1.6%	
Mayne LTC	60,680,945	5.2%		6.5%	
North Pender LTC	93,641,409	8.0%		10.1%	
SaltSpring LTC	362,548,993	31.0%		39.1%	
Saturna LTC	24,283,820	2.1%		2.6%	
South Pender LTC	15,382,809	1.3%		1.7%	
Thetis LTC	21,950,966	1.9%		2.4%	
Exec	812,560	0.1%		0.1%	
LTC Total	928,119,873	79.4%		100.0%	99.9%
Bowen Island Muncipality	240,669,034	20.6%	- to Bowen Calculation sheet		
Total Islands Trust Area	1,168,788,907	100.0%			

Islands Trust
2017 - Updated Jan 4, 2017
Summary of Converted Assessed Values

	2017	% of total		% of LTC Total Only	
Denman LTC	35,880,856	3.1%		3.9%	
Gabriola LTC	123,643,744	10.8%		13.3%	
Galiano LTC	62,045,846	5.4%		6.7%	
Gambier LTC	64,135,834	5.6%		6.9%	
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Saturna LTC	24,283,820	2.1%		2.6%	
South Pender LTC	15,382,809	1.3%		1.7%	
Thetis LTC	21,950,966	1.9%		2.4%	
Exec	812,560	0.1%		0.1%	
LTC Total	928,119,873	81.3%		100.0%	99.9%
Bowen Island Muncipality	213,784,781	18.7%	- to Bowen Calculation sheet		
Total Islands Trust Area	1,141,904,654	100.0%			

BC ASSESSMENT

NMC Roll Comparison by Property Class

2018 Net General Taxable Values
Completed Roll run on 07/Dec/2017

Printed Date: 19/Dec/2017

Area 01 - Capital
Jurisdiction 764 - Gulf Islands Rural

NMC by Neigh
NMC Detail

Property Class	2017 Cycle 10	2018 Completed	NMC Land	NMC Impr	NMC Total	% Chg Due to NMC	% Chg Due to Market	% Chg
Res Vacant	$390,180,282	$414,491,758	-$6,721,499	$0	-$6,721,499	-1.72%	7.95%	6.23%
Res Single Family	$4,711,601,950	$5,403,038,546	$13,161,800	$74,095,482	$87,257,282	1.85%	12.82%	14.68%
Res ALR	$117,693,564	$130,640,770	$3,872,500	$0	$3,872,500	3.29%	7.71%	11.00%
Res Farm	$0	$0	$0	$0	$0			
Res Strata	$87,617,250	$103,592,000	-$704,000	-$283,050	-$987,050	-1.13%	19.36%	18.23%
Res Other	$136,132,112	$155,754,425	$1,230,499	$9,288,399	$10,518,898	7.73%	6.69%	14.41%
01 - Residential Total	**$5,443,225,158**	**$6,207,517,499**	**$10,839,300**	**$83,100,831**	**$93,940,131**	**1.73%**	**12.32%**	**14.04%**
02 -Utilities	$12,664,713	$12,864,413	$0	-$112,400	-$112,400	-0.89%	2.46%	1.58%
03 -Supportive Housing	$0	$0	$0	$0	$0			
04 -Major Industry	$0	$0	$0	$0	$0			
05 -Light Industry	$2,945,600	$3,749,700	$614,300	$49,600	$663,900	22.54%	4.76%	27.30%
06 -Business And Other	$158,273,117	$174,910,186	-$659,107	$2,902,326	$2,243,219	1.42%	9.09%	10.51%
07 -Managed Forest Land	$6,314,600	$7,100,100	-$18,800	$0	-$18,800	-0.30%	12.74%	12.44%
08 -Rec/Non Profit	$17,170,400	$17,637,400	-$77,800	-$74,100	-$151,900	-0.88%	3.60%	2.72%
09 -Farm	$4,733,261	$4,535,804	-$186,910	$0	-$186,910	-3.95%	-0.22%	-4.17%
S.644LGA/398VC	$0	$0	$0	$0	$0			
Total All Classes	**$5,645,326,849**	**$6,428,315,102**	**$10,510,983**	**$85,866,257**	**$96,377,240**	**1.71%**	**12.16%**	**13.87%**

The numbers on this report will remain static as of the Completed Roll non-market change cutoff date (December 5, 2017).

Non Market Change (NMC) Reasons (value*BC*)

Note: If there is more than one reason for a property, only one reason will be reported. The following is the hierarchy for reporting and a short description of each.

Boundary Extension:	Jurisdiction change, usually the result of a municipal incorporation or annexation
Property Class Change:	A change in property class i.e. from Residential to Commercial
Exemption Status Change:	A change in exemption status i.e. taxable to non taxable or vice versa
Additions or Deletions:	Adding a new folio or deleting a folio. A subdivision would result in an Add for the new folios and either an Inventory Change or a Deletion of the parent property depending on how the subdivision was processed.
Inventory Change:	A modification of data that is not related to market shifts that will cause a change to the value of a property i.e. new construction
Zoning Change:	Change in property zoning

Islands Trust

BRIEFING

To:	Financial Planning Committee	**For the Meeting of:**	January 16, 2018
From:	**C. Shelest**	**Date Prepared:**	January 11, 2018
SUBJECT:	**Bowen Island Municipality Contribution**		

PURPOSE:

The purpose of this briefing is to advise Financial Planning Committee of changes to the Bowen Island Municipality contribution resulting from the assessed values made available in January 2018.

BACKGROUND:

Since Trust Council met in December and reviewed the 2018/19 Proposed Budget, the 2018 BC Assessment Converted Net Taxable Values became available. The result of these changes is an increase in Bowen Island Municipality's contribution rate from 18.7% in 2017 to 20.6% in 2018.

The current draft of the proposed budget reflects a $50,000 increase in Bowen Island Municipality's contribution from $243,000 in 2017/18 to $293,000 in 2018/19. The increase resulting from the assessed values change is an additional $32,000. Bowen Island Municipality's contribution would total approximately $325,000.

Given these large increases, this agenda item provides the Financial Planning Committee an opportunity to discuss this topic prior to approving the public consultation materials.

Factors affecting Bowen Island's contribution this year include:

- Approximately $32,000 resulting from increase in assessed property values.
- Approximately $15,000 resulting from additional funding for a new program coordinator position.
- Approximately $20,000 due to a reduction from last year in the amount Trust Council will withdraw from the surplus fund to cover expenses.
- Approximately $2,000 due to change in Mapping structure.
- Other items totalling approximately $8,000.

ATTACHMENT:

None (see Assessed Values report in Budget Update section of the agenda)

FOLLOW-UP:

Financial Planning provide staff direction prior to approving the budget for public consultation.

Prepared By: **C. Shelest**

Reviewed By/Date: **R. Hotsenpiller, Chief Administrative Officer/January 12, 2018**

BRIEFING

To: Financial Planning Committee **For the Meeting of:** January 16, 2018

From: Clare Frater, Director Trust Area Services **Date prepared:** January 12, 2018

SUBJECT: **PUBLIC CONSULTATION DOCUMENTS - PROPOSED 2018/19 BUDGET**

DESCRIPTION OF ISSUE:
The purpose of this briefing is to provide Financial Planning Committee with the public consultation documents related to the proposed 2018/19 Budget for their review.

BACKGROUND:

Trust Area Services staff has drafted the public consultation documents using the proposed 2018/19 budget information and input from the Director of Administrative Services. The intent is to provide a user-friendly and visually-appealing 2018-2019 budget public consultation package that is clear, concise and easy-to-understand. Similar to previous years, the public consultation documents will include an overview document and a short survey to elicit responses. Staff do not proposed to include an FAQ document this year as there were only three website hits to the document last year. Staff will advertise the consultation in select island media.

Staff will follow the existing operational procedure *Input to Trust Council's Budget Process*. This will include monitoring the Islands Trust twitter feed and responding to tweets using the attached Social Media Assessment Tool.

This is the Financial Planning Committee's opportunity to request changes to the content of the public consultation package, as well as clarify expectations with respect to staff's response to the public input received. Staff will have the consultation document professionally designed once input is received from the Financial Planning Committee. The design will be similar to last year.

ATTACHMENT(S):

1. Advertising plan
2. Sample print advertisement
3. Draft public consultation document (not yet formatted)
4. Draft survey

AVAILABLE OPTIONS:
Receive for information
Request changes to the content of the public consultation document, survey or the advertising plan.

FOLLOW-UP:

The attached materials will be made public on Friday January 22, 2018. Staff will return to Financial Planning Committee's February 21, 2018 meeting with the results of the consultation.

Prepared By: Clare Frater, Trust Area Services

Reviewed By/Date: Cindy Shelest/January 9, 2018
Russ Hotsenpiller, Chief Administrative Officer

Advertising Plan for 2018-2019 Budget Consultation

Media	Information	One insertion	Two insertions
Gulf Islands Driftwood	**Gulf Islands Driftwood** published Wednesdays (weekly). Deadline Friday before 2 p.m. **Deadlines:** **Jan 19 for Jan 24 issue, Jan.26 for Feb.1 issue** 4.04" w x 5.5"h	$307.17	$614.34 (plus tax)
Gabriola Sounder	**Gabriola Sounder** (circulation 2,800) - Thursday noon for Monday issue (weekly). Deadlines: **Jan. 25 for Jan. 29 issue. Feb. 1 for Feb. 5 issue.** 5"x8" $228 in B&W.	$237.60 (plus tax)	$475.20 (plus tax)
Bowen Island Undercurrent	**Bowen Island Undercurrent** Monday by 4 p.m. for Friday issue (weekly) Deadlines: **Jan. 22 for Jan. 26 issue** **Mon. 29 for Feb. 02 issue** **Size** 6.83" w x 7" h B&W	$339	$509.86 (includes discount on booking two ads)
Island Grapevine	**Grapevine** (circulation 550 on Hornby, 670 on Denman): Published every Thursday. Deadline Monday noon. **Jan.22 for Jan. 25.** **Jan.29 for Feb. 01 issue** **Size**: 5" w x 5.375" h	$157.55	$330.86
Online ads	**Salt Spring Exchange** $420 for one month **Size**: 728x90 pixels		$420
	Bowen Online $30/week for 3 weeks (Jan 25-Feb 10). Ad starts day of art delivery) **Size**: 500x50 pixel		$90
Graphic design	Paper and online ads, consultation package		$750 (+GST)
TOTAL		**$2301.32**	**$3190.26**

Island Tides	**~On Sabbatical~** **Circulation**: 15,015 to households in Gulf islands **published** every second Thursday **Deadline:** Wednesday prior to week of publication **Jan XX for Feb. X issue** **Size**: 5"x5"		

We'd like your feedback
on the 2018–2019 budget proposal

You can find it online at **islandstrust.bc.ca/budget** or request a printed copy by calling us at 250-405-5151.

Your comments will help the Islands Trust Council set its 2018–2019 budget at the public meeting on Salt Spring Island, March 13–15.

Please send your comments by **February 12th** in the following ways:

- Take our survey at **islandstrust.bc.ca/budget**
- 200–1627 Fort Street, Victoria, BC V8R 1H8
- budget@islandstrust.bc.ca

Islands Trust

The Islands Trust preserves the communities, culture and environment of islands in the Salish Sea. Learn more about what we do at islandstrust.bc.ca.

DRAFT Public Consultation Document for proposed budget 2018-2019

Proposed budget 2018–2019

The Islands Trust is a unique federation of local governments serving islands in the Salish Sea. We are responsible for preserving and protecting the islands' unique amenities and environment.

We are pleased to present highlights from the Islands Trust Council's proposed 2018–2019 budget.

As a stakeholder in the Trust, we're interested in your feedback on the proposed budget, and invite you to respond before February 12, 2018.

For details and a link to our survey visit islandstrust.bc.ca/budget.

Your feedback will be provided to the Islands Trust's Financial Planning Committee which will consider your input when developing budget recommendations to the Islands Trust Council. Trust Council will approve the final budget at its quarterly meeting, March 13–15, 2018 on Salt Spring Island.

Please note:

Proposed budget numbers in this document are subject to change before final approval by Trust Council in March 2018.

All feedback is considered public and will be included in public documents (subject to *Freedom of Information and Protection of Privacy* legislation) and posted to the website.

Please note that this consultation is for feedback related specifically to the proposed 2018-2019 budget. If you would like to give feedback related to the work of the Islands Trust or the Islands Trust Fund, please visit: islandstrust.bc.ca/connect/share-your-ideas/ or http://www.islandstrustfund.bc.ca/contact-us.aspx

Thank you.

Highlights of the 2018-2019 budget proposal

- A 2% increase in revenue from property taxes, except from Bowen Island Municipality (see below)
- A $7.8 million operating budget
- Maintain or improve service levels from 2017–2018
- A proposed 1.3% increase in expenses ($100,000) over 2017–2018 budget
- Continue to develop projects the Islands Trust Council identified in its 2014–2018 Strategic Plan

The Islands Trust Council has a policy that allows it to use its General Revenue Surplus Fund to cover unexpected or significant expenses (such as an election). If Trust Council approves a transfer of $450,000 from the surplus fund for the 2018-2019 budget, it will leave a balance in the surplus fund of nearly $2 million. This represents 106% of the recommended minimum level.

Bowen Island's contribution

Before Bowen Island's incorporation as an island municipality, Provincial legislation established a formula to calculate island municipalities' contribution to the cost of operations of Trust Council and the Trust Fund Board.

The proposed budget would result in a Bowen Island Municipality tax contribution of $X, an increase of $XX.

Factors affecting Bowen Island's contribution this year include a significant increase in assessed property values, additional funding for a new program coordinator position, and a proposed reduction from last year in the amount Trust Council will withdraw from the surplus fund to cover expenses.

Revenue- where the tax dollars come from

- Property tax levy from local trust areas 83.3% ($6,502,000)
- Bowen municipal property tax levy for Islands Trust X.X% ($XXX,000)
- Transfer from General Revenue Surplus Fund 5.8% ($450,000)
- Transfer from Local Trust Committee Project Specific Reserve Fund 0.6% ($50,000)
- Provincial grant 2.3% ($180,000)
- Special Property Tax — Salt Spring Island Local Trust Area 1.3% ($99,000)
- Application fees 1.5% ($120,000)
- Interest income 0.8% ($60,000)
- Grant income 0.6% ($150,000)

Expenses — where your tax dollars would go in 2017–2018

- Local trust committees 53% ($4,175,000) Public meetings, land use planning, bylaws, development applications, zoning and bylaw and enforcement
- Trust Council 14% ($1,082,000) Trust Area-wide policy, public meetings, finance, communications, advocacy and intergovernmental relations
- Islands Trust Fund 7% ($548,000) Protecting land through conservation covenants and nature reserves
- Admin Services 26% ($2,063,000) Human resources, office facilities, technology, mapping, accounting and executive administration

In addition to funding routine operations and non-discretionary cost increases due to inflation and wage increases negotiated under the BCGEU collective agreement, the proposed 2018-2019 budget will support important activities such as:

- Local government elections administration (non-discretionary): $130,000
- MS Office systems upgrade: $43,000

- Victoria office renovations $100,000

Annual increases in Islands Trust revenues from property taxes since 2012

2012 – 0%	2015 – 0%
2013 – 1.3%	2016 – 0%
2014 – 0%	2017 – 0%

In September 2015 – following an extensive review and public input process – the Islands Trust Council adopted its Strategic Plan for 2014–2018.

Proposed Strategic Plan projects	Funding
Update sections of the Islands Trust Policy Statement through engagement with First Nations, communities, and other levels of government	$35,000
Continued focus on First Nations Engagement strategies	$85,000
Research and advocacy on various topics, including inter-island transportation	$25,000
Land use planning toolkit for protecting Coastal Douglas-fir ecosystems	$25,000
Participation in Salish Sea Conference	$14,000
Islands Trust Fund Management Plans	$30,000
Completion of Records Classification Project — electronic documents management	$14,000
Total cost of proposed Strategic Plan projects	**$228,000**

The proposed budget also includes funding for a new program coordinator position that will enable continued advancement of work on significant advocacy, intergovernmental and communication initiatives, as well as continued funding for a temporary freshwater specialist position.

Note: The Islands Trust will continue to support local trust committee initiatives; however, those projects will no longer be identified in advance of the adoption of Trust Council's budget. Initiatives will instead be funded through a Local Trust Committee Projects Specific Reserve Fund that Trust Council will establish for this purpose in 2018-19. The proposed budget includes $50,000 for contribution to this fund.

The Islands Trust Council sets priorities and policies, manages finances and provides oversight. Trust Council also provides a unified voice to advocate for the interests of islanders and island ecosystems to other levels of government and industry.

2018-2019 Budget public consultation

Thank you for completing this survey. The questions should take five to ten minutes.

We invite your feedback on the Islands Trust Council's proposed 2018-2019 budget untilFebruary 12, 2017.

Before answering the questions in this survey, please visit theIslands Trust website for budget details. For more information on the Islands Trust and its activities and accomplishments consider reviewing the 2016-2017 Annual Report.

Once you've started the survey, please use the "previous" and "next" buttons to move between pages. If you use your web-browser's back button, you may lose whatever you've entered. If you need to quit and come back later, the survey should remember your earlier entries.

There can be only one survey response per computer. If you share a computer with someone who also wants to respond, please work together on your response, or send your comments to budget@islandstrust.bc.ca

The Islands Trust will not collect, use, or disclose personal information using SurveyMonkey. Please be aware however that IP addresses are collected by SurveyMonkey itself, and these IP addresses and other information collected will be stored on SurveyMonkey's servers located outside of Canada. This survey is voluntary and a response is encouraged, not required.

Please do not provide any third-party information (i.e. talk about others) in your responses to the survey.

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Island affiliation

1. Which island or local trust area do you feel most connected with? (You can select more than one.)

- [ ] Bowen
- [ ] Denman
- [ ] Gabriola
- [ ] Galiano
- [ ] Gambier
- [ ] Hornby
- [ ] Lasqueti
- [ ] Mayne
- [ ] North Pender
- [ ] Salt Spring
- [ ] Saturna
- [ ] South Pender
- [ ] Thetis
- [ ] The entire Islands Trust Area

Other (please specify)

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2. Thinking about the Islands Trust budget, which of the following budget principles do you support? [SELECT ONE and please explain your choice]

- ◯ Increase taxes to add a new program or improve / increase existing services or programs (e.g. more advocacy, more bylaw enforcement or new long term planning to adapt to changes in the Islands Trust Area)
- ◯ Keep taxes the same. Maintain staffing, services and programs at current levels.
- ◯ Keep taxes the same but decrease spending in some areas while increasing spending in other areas.
- ◯ Decrease taxes by reducing services and programs from current levels.
- ◯ Don't know / other

Please explain your choice. In which areas would you reduce or increase spending?

3. Approximately 14% ($1,082,000) of the proposed budget pays for Trust Area-wide functions such as policy, public meetings, finance, communications, advocacy, and intergovernmental relations. How much value for your tax dollars do you think you receive for this work? (SELECT ONE and please explain your choice)

- ◯ Excellent value
- ◯ Good value
- ◯ Poor value
- ◯ Don't know / Other

Please explain your choice

4. About 53% ($4,175,000) of the proposed budget pays for local trust committee activities such as public meetings, land use planning, bylaws, development applications, zoning, and bylaw and enforcement except on Bowen Island where the Bowen Island Municipality provides these services. How much value for your tax dollars do you think you receive for this work? (SELECT ONE and please explain your choice)

- ◯ Excellent value
- ◯ Good value
- ◯ Poor value
- ◯ Don't know / Not applicable / Other

Please explain your choice

5. About 7% of the budget ($548,000) pays for the Islands Trust Fund which works with islanders to protect lands which are ecologically significant (1200 hectares to date) as nature reserves or covenants (voluntary legal agreements on private land). How much value for your tax dollars do you think you receive for this work?

- ◯ Excellent value
- ◯ Good value
- ◯ Poor value
- ◯ Don't know / other

Please explain your choice

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Evaluation

6. How did you hear about this survey? (You can select more than one answer)

- [ ] Email from the Islands Trust
- [ ] Islands Trust website
- [ ] Newspaper article
- [ ] Local trustee
- [ ] Community blog or website (non-Islands Trust)
- [ ] Community bulletin board
- [ ] Facebook
- [ ] Newspaper or online ad

Other (please specify)

7. How do you prefer to receive information from the Islands Trust? Select all that apply.

- [ ] Local newspaper
- [ ] Email from the Islands Trust
- [ ] Direct mail from the Islands Trust
- [ ] Islands Trust website
- [ ] Facebook
- [ ] Word of mouth
- [ ] Community bulletin boards
- [ ] Meetings of the local trust committee
- [ ] Other (please specify)

8. Is there anything else you would like to tell Trust Council about its proposed 2018-2019 budget?

2018-2019 Budget public consultation

What's next?

In March, the Financial Planning Committee will review public input and make recommendations to Trust Council.

Trust Council will review public input, recommendations from the Financial Planning Committee and approve the final budget at its public meeting March 13-15 on Salt Spring Island.

Trust Council's agenda packages, including all public input, are posted on the meeting calendar on the Islands Trust website. To get news of the decisions arising from public meetings, you may customize your e-mail subscriptions here.

If you would like to provide additional comments about the proposed 2018-2019 budget or the consultation process, you can also send an email to budget@islandstrust.bc.ca

Thank you for completing this survey!