

**MINUTES OF THE GABRIOLA ISLAND LOCAL TRUST COMMITTEE MEETING  
HELD ON THURSDAY, APRIL 18, 2013 AT 10:15 AM  
AT THE WOMEN'S INSTITUTE  
476 SOUTH ROAD, GABRIOLA ISLAND, BC**

**MEMBERS PRESENT:**

David Graham, Chair  
Gisele Rudischer, Local Trustee

**STAFF PRESENT:**

Courtney Simpson, Regional Planning Manager  
Jessie Sherk, Recorder

**MEDIA AND OTHERS PRESENT:**

2 media representatives were in attendance

**REGRETS**

Sheila Malcolmson, Local Trustee

**1. CALL TO ORDER**

Chair Graham called the meeting to order at 10:15 am. He introduced staff and trustees and acknowledged that the meeting is being held in the traditional territory of the Coast Salish First Nations.

**2. APPROVAL OF AGENDA**

The agenda was adopted by consensus.

**3. MINUTES**

*3.1 Local Trust Committee Meeting Minutes of March 14, 2013*

The minutes of the March 14, 2014 Gabriola Island Local Trust Committee meeting were reviewed and adopted by consensus with the following amendments:

- On page 1, move Howard Houle from "Staff Present" to "Media and Others Present".
- Typos on Page 4 and 7 – were not specified
- Page 6, last sentence replace "body" with "person at the ministry"
- Page 7, Chairs Report, change "meeting" to "working with" in first sentence and delete all following sentences.
- Page 8, 14.1.3, second paragraph change "appeal to" to "be easily

understood by” in first sentence.

- 3.2 *Section 26 Resolutions Without Meeting – none*
- 3.3 *Gabriola Island Advisory Planning Commission Meeting Minutes – none*
- 3.4 *Mudge Island Advisory Planning Commission Meeting Minutes – none*
- 3.5 *Gabriola Island Agricultural Advisory Commission Meeting Minutes – none*

**4. BUSINESS ARISING FROM MINUTES**

4.1 *Follow-up Action List dated April 9, 2013*

Regional Planning Manager Simpson reviewed the Follow-up Action List highlighting the meeting with the Ministry of Transportation and Infrastructure regarding signage on the bottom of page 14. She noted that there was an annual staff meeting on Tuesday and they now have a better idea of who to talk to, and that this is ongoing.

There was also discussion regarding the Development Approval Information Bylaw. Regional Planning Manager Simpson will look into sending the draft to the trustees.

Also noted was the possibility of waiting to send the trustee newsletter until the upcoming Community Information Meeting was scheduled and could be advertised in it.

**5. CORRESPONDENCE**

*“Correspondence specific to an active development application and/or project will be received by the Gabriola Island Local Trust Committee when that application or project is on the Agenda for Consideration”*

5.1 *Email dated March 13, 2013 from Joyce Babula regarding Building Regulations*

Received.

There was a discussion about the process of sending emails to the Trustees. It was noted that the Trustees would like to have emails sent to them as soon as they are received rather than wait for them to appear on the next agenda

5.2 *Email dated March 18, 2013 from Roxanne Davern regarding Garbage Concerns*

Received.

5.3 *Email dated March 19, 2013 from Arlene Yardley regarding Emcon Tree Cutting*

Received.

**6. REPORTS**

6.1 *Work Program Reports*

6.1.1 *Top Priorities Report and Projects List dated April 9, 2013*

The Top Priorities Report and Projects list was discussed. A typo was noted in the acronym for Integrated Watershed Shoreline Mapping, it should read IWSM not ISWM. There was discussion about removing Number 1 – Integrated Watershed and Shoreline Mapping Workshop from the list, as it is complete.

**GB-041-2013**

It was **MOVED** and **SECONDED** that the Gabriola Island Local Trust Committee remove Integrated Watershed and Shoreline Mapping Workshop from the Top Priorities List.

**CARRIED**

6.2 *Applications Log*

6.2.1 *Report dated April 9, 2013*

The report was discussed.

6.3 *Trustee and Local Expenses*

6.3.1 *Expenses posted to March 31, 2013*

The expense report was reviewed.

**7. NEW BUSINESS**

7.1 *Renewable Energy Technologies in the Trust Area – Ocean Based Geo-Exchange Systems Memorandum dated February 25, 2013*

Received.

7.2 *Advisory Planning Commission Expressions of Interest – discussion*

Regional Planning Manager Simpson let the trust committee know that there has been one expression of interest.

7.3 *Request for Eelgrass Mapping Funding Memorandum dated April 11, 2013*

The budget for Eelgrass Mapping was discussed as well as how it will impact other work in the Official Community Plan. Trustee Rudischer brought up the concern that there are other more important things on the priority list that require funding. It was decided that this would be looked at again next month and deferred to the next meeting.

7.4 *Approved Project Budget for 2013-2014 Memorandum dated April 4, 2013*

The budget was reviewed and discussed. It was agreed that more detail is needed.

**8. TRUSTEES' REPORT**

None.

**9. CHAIR'S REPORT**

Chair Graham noted that he attended the Annual General Meeting of the Association of Vancouver Island and Coastal Communities as well as two presentations, one on Genetic Engineering and Agriculture and the other on BC Hydro Operations and Planning.

**10. REGIONAL DIRECTOR'S REPORT**

None.

**11. DELEGATIONS**

None.

**12. TOWN HALL SESSION**

None.

**13. APPLICATIONS AND PERMITS**

None.

14. LOCAL TRUST COMMITTEE PROJECTS

14.1 *Gabriola Island Development Permit Area (Riparian Areas)*

14.1.1 *Community Information Meeting*

Regional Planning Manager Simpson gave a verbal update regarding the Community Information Meeting. There is no set date yet but it will be an evening in May. . She said they will be sure to have someone from the Ministry of Environment at the meeting, and that there will be plenty of information on display for the public. Trustee Malcolmson’s email was referred to where she suggests sending a mail-out to affected landowners that does not include a copy of the bylaw. Regional Planning Manager Simpson also noted that a public hearing will be held in June and they can advertise for both at the same time.

**GB-042-2013**

It was **MOVED** and **SECONDED** that the Gabriola Island Local Trust Committee send a mail-out to affected landowners notifying them of the Community Information Meeting and Public Hearing for the Riparian Areas Regulation.

**CARRIED**

**GB-043-2013**

It was **MOVED** and **SECONDED** that the Gabriola Island Local Trust Committee direct staff to hire a qualified environmental professional for the Community Information Meeting on the Riparian Areas Regulation.

**CARRIED**

14.1.2 *Visual Aids to Riparian Areas Regulation and Streamside Protection and Enhancement Areas Process Memorandum dated April 4, 2013*

The memorandum was reviewed. It was agreed that the Streamside Protection and Enhancement Area should be included in the visual aid.

14.1.3 *Letter Received April 4, 2013 from John King*

Received.

It was noted that Trustee Rudischer has responded to the letter.

14.2 *Climate Change Policy Implementation*

Regional Planning Manager Simpson gave a verbal update noting that this will be on the next agenda and that she is working closely with the consultants.

14.3 *Official Community Plan/Land Use Bylaw Review Food Security and Farmland Protection*

Food Security and Farmland Protection was discussed with reference to Trustee Malcolmson’s notes that had been emailed. It was suggested to

review all the minutes from previous meetings pertaining to this topic and then discuss next month. Trustee Rudischer committed to compiling all those notes and sending to Regional Planning Manager Simpson. The discussion was deferred to next meeting.

**15. BYLAWS**

None.

**16. ISLANDS TRUST WEBSITE**

*16.1 Gabriola Page*

The Islands Trust website was discussed with the following possible changes noted:

- Removal of the Advisory Planning Commission call for expression of interest.
- Cleaning up the Latest News section of anything old.
- Removal of Communication Towers information.

**17. CLOSED MEETING**

**GB-044-2013**

It was **MOVED** and **SECONDED** that the Gabriola Island Local Trust Committee close the meeting to the public to discuss matters pursuant to Section 90(1)(a) of the Community Charter to consider an appointment to the Advisory Planning Commission and that staff be invited to attend this meeting.

**CARRIED**

*Chair Graham closed the meeting at 11:00 am*

*Chair Graham reconvened the meeting at 11:10 am*

**18. RECALL TO ORDER**

*Rise and Report from Closed Meeting*

The Gabriola Island Local Trust Committee appointed Robert Andrew Ferris to the Advisory Planning Commission for a term ending on June 28, 2014.

**19. NEXT MEETING**

The next meeting of the Gabriola Island Local Trust Committee is Thursday, May 16, 2013 at 10:15 am at the Women's Institute, 476 South Road, Gabriola Island, BC

**20. TOWN HALL SESSION**

One of the media representatives asked if it was possible to have a list of the resolutions emailed to them after each meeting. It was decided that they should just contact the office as needed for the resolution wording.

**21. ADJOURNMENT**

The meeting was adjourned at 11:15 am by consensus.

\_\_\_\_\_  
Recorder

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Chair