



**Gabriola Island
Local Trust Committee
Minutes of Regular Meeting**

Date of Meeting: June 11, 2015
Location: Gabriola Women's Institute Hall
476 South Road, Gabriola Island, BC

Members Present: Laura Busheikin, Chair
Melanie Mamoser, Local Trustee
Heather Nicholas, Local Trustee

Staff Present: Aleksandra Brzozowski, Acting Regional Planning Manager
Julianne Kucheran, Student Planner
Jessie Sherk, Recorder

Media and Others: 1 member of the local media and 1 member of the public were in attendance.

1. CALL TO ORDER

Chair Busheikin called the meeting to order at 10:18 am. She acknowledged that the meeting was being held in the traditional territory of the Coast Salish First Nations. Staff and Trustees were introduced.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration

- 11.1.2 Correspondence from Penny Sidor dated June 7, 2015
- 14.3 Letter from the RCMP dated June 5, 2015
- 14.4 Ministry of Transportation and Infrastructure (MoTI) meeting update
- 15. 1 Discussion regarding Mudge Island meeting
- 12.2 Replacement Applications Log with Status
- 15 Reorder the agenda to move 12.1 Work Program Reports to follow 16 Town Hall

By general consent the agenda was approved as amended.

3. TOWN HALL AND QUESTIONS

None.

4. COMMUNITY INFORMATION MEETING

None.

5. PUBLIC HEARING

None.

6. MINUTES

6.1. Local Trust Committee Minutes Dated May 7, 2015 – for adoption

The following amendments to the minutes were presented for consideration:

- Page 1, Item 3, delete the last paragraph that begins with “Chair Busheikin pointed out...”
- Page 2, Item 3, correct the spelling of Bart *Jessup*’s name
- Page 2, Item 5.1, correct the spelling of *Johnathan Tillie*’s name in the first sentence as well as in the first sentence on Page 3.
- Page 3, second paragraph, first sentence, change “Mudge” to “Gabriola”
- Page 3, in paragraph after the motion, delete “their firefighters” and replace with “the Mudge Island Citizens Society whose purpose is to provide support for fire prevention, firefighting equipment and emergency services on Mudge Island.”
- Page 6, Item 9.2.3, delete the words “and to examine” in the third sentence of the last paragraph.
- Page 12, Chair’s Report, correct the spelling of *Michael Corrigan*.
- Page 12, Trustees Report, first paragraph, in the tenth line delete the word “to” and place a period after “moved.”
- Page 12, Trustees Report, first paragraph, fifteenth line, correct the spelling of Trustee *Nicholas*.
- Correct the spelling of Jani Drew in third sentence of Trustee Mamoser’s Report on page 13 AND in the last sentence of 11.5 on page 15.

By general consent the minutes were adopted as amended.

6.2. Section 26 Resolutions-without-meeting Report Dated June 3, 2015

Reviewed for information.

6.3. Advisory Planning Commission Minutes

None.

6.4. Mudge Island Advisory Planning Commission Minutes

None.

6.5. Agricultural Advisory Commission Minutes

None.

6.6. Transportation Advisory Planning Commission Minutes

None.

7. BUSINESS ARISING FROM MINUTES

7.1. Follow-up Action List Dated June 3, 2015

Acting Regional Planning Manager (ARPM) Brzozowski summarized the follow-up action list and answered questions from the Trustees.

7.2. Trustee Appointment to be Liaison to Island Groups

Discussion ensued regarding how the Trustees would handle their time with the different groups on the island. The general consensus was that no specific liaison decisions were needed at this time.

8. DELEGATIONS

9. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

9.1. Letter dated April 23, 2015 from Michel Pleau, Parliamentary Poet Laureate of Canada regarding Participation in the Mayor's Poetry City Challenge

Reviewed. It was requested that staff forward the letter to Naomi Beth Wakan as it honoured her as well. Susan Yates was thanked for her involvement.

10. APPLICATIONS AND REFERRALS

11. LOCAL TRUST COMMITTEE PROJECTS

11.1. Dog Sitting Regulations

11.1.1. Staff Report dated May 8, 2015

The options suggested in the report were reviewed and discussed. Noise bylaws were clarified. Various home occupation regulations were discussed. The definition of a kennel was discussed. It was agreed that hearing from the community would be helpful.

GB-2015-071

It was **MOVED** and **SECONDED**, that the Gabriola Island Local Trust Committee endorse the project charter and request staff to draft an issue summary and survey to circulate amongst the Local Trust Committee for comment and feedback with the goal of distribution to gauge public opinion.

CARRIED

11.1.2 Email from Penny Sidor dated June 7, 2015

Received.

12. REPORTS

12.2. Applications Report Dated June 3, 2015

Reviewed.

12.3. Trustee and Local Expense Report Dated May, 2015

Reviewed.

12.4. Adopted Policies and Standing Resolutions

Reviewed.

12.5. Local Trust Committee Webpage

Student Planner Kucheran discussed the work she has been doing on the website in regards to Riparian Areas Regulation (RAR) information for property owners. Discussion ensued. It was also noted that the News section on the website should be updated.

12.6. Chair's Report

Chair Busheikin reported on the following activities that she participated in this month:

- Executive Committee finalized the upcoming Trust Council agenda and package.
- A one-day Chairs Orientation session that gave a lot of concrete information and reviewed Robert's Rules of Order.
- Meeting with the head of the Community Justice Centre in Comox Valley to talk about idea of bringing in alternative dispute resolution somewhere in our process.

12.7. Trustee Reports

Trustee Mamoser reported on the following activities that she participated in this month:

- Local Planning Committee meeting
- The third Village Vision meeting
- Gabriola Museum launched new exhibit
- Chairs Orientation Meeting
- Congratulations to Gabriola Island Singers
- Mudge Island pancake breakfast

Trustee Nicholas thanked previous RPM Simpson for all her work and welcomed Aleksandra Brzozowski as Acting RPM. She then reported on the following:

- FAC meeting with BC Ferries
- Trust Programs Meeting
- Looking forward to next Trust Council on Galiano Island
- MoTI meeting last week
- Mudge Island pancake breakfast

- Met The Honourable Judith Guichon, BC's Lieutenant Governor who was on Gabriola to present an award to Gail Lund and the Gabriola Island Singers
- Solar project at the Commons
- Sea to Seed event at the Commons at 6 pm this Saturday

Chair Busheikin briefly discussed the Executive Committee's campaign to ask the Province to contribute money to BC ferries to bring the fares down.

12.8. Electoral Area Director's Report

None.

12.9. Trust Fund Board Report - May 2015

Received.

13. BREAK

Chair Busheikin recessed the meeting at 11:55 am for a break, and reconvened at 12:07 pm.

14. NEW BUSINESS

14.1. Regional District of Nanaimo Annual Meeting

14.1.1. Memorandum dated June 1, 2015

ARPM Brzozowski summarized the memorandum. Discussion ensued regarding potential topics that the LTC would like to see on the agenda.

GB-2015-072

It was **MOVED** and **SECONDED**, that the Gabriola Island Local Trust Committee request staff to add the following items to the list of potential topics for the upcoming Regional District of Nanaimo and Islands Trust annual meeting: subdivision park designation, emergency preparedness, village vision process and building inspection and site accessibility on commercial projects.

CARRIED

Also discussed was the emergency dock and the community support to have it be available for use by water taxis. This was flagged for discussion at the next LTC meeting. Staff noted that the full list of topics would be brought back to the next meeting as well.

14.2. Agricultural Land Reserve Regulatory Amendments Regarding Production of Medical Marihuana

14.2.1. Memorandum dated May 22, 2015

ARPM Brzozowski summarized the memorandum. Discussion ensued. Decision on action required at this time deferred until Item 12.1 of the agenda (Work Program Reports).

14.3 Letter from the RCMP dated June 5, 2015

Trustees reviewed the letter. Discussion ensued.

GB-2015-073

It was **MOVED** and **SECONDED**, that the Gabriola Island Local Trust Committee request that staff write a letter for the Chair's signature in support of the Gabriola Island RCMP Detachment Commander's request for additional staffing.

CARRIED

14.4 Ministry of Transportation and Infrastructure (MoTI) meeting update

Trustee Nicholas gave a verbal update about the meeting. Topics that arose from the meeting included the potential widening of Eastholm Road above the ferry. Discussion ensued.

GB-2015-074

It was **MOVED** and **SECONDED**, that the Gabriola Island Local Trust Committee send a referral to the Transportation Advisory Commission seeking advice on whether the Local Trust Committee should support the potential widening of Eastholm Road above the ferry terminal.

CARRIED

15. UPCOMING MEETINGS

15.1. Next Regular Meeting Scheduled for Thursday, July 23, 2015 at 10:15 am at Mudge Island Community Park, Mudge Island, BC

Discussion ensued regarding logistics of the meeting. All staff were encouraged to attend the meeting to get a feel for Mudge Island. Trustee Mamoser will move forward with the planning.

16. TOWN HALL

None.

12.1. Work Program Reports

12.1.1. Top Priorities Report Dated June 3, 2015

The Top Priorities list was reviewed and discussed.

12.1.2. Projects List Report Dated June 3, 2015

The Project List was reviewed and discussed.

GB-2015-075

ADOPTED

It was **MOVED** and **SECONDED** that the Gabriola Island Local Trust Committee place examination of the Medical Marihuana Bylaw on the project list.

CARRIED

GB-2015-076

It was **MOVED** and **SECONDED**, that the Gabriola Island Local Trust Committee request staff to draft a scoping memo about the Medical Marihuana Bylaw changes for the next LTC meeting.

CARRIED

17. CLOSED MEETING

17.1. Motion to Close the Meeting

GB-2015-077

It was **MOVED** and **SECONDED**, that the Gabriola Island Local Trust Committee close the meeting to the public in accordance with the Community Charter, Part 4, Division 3, s.90 (1) (a) for the purpose of considering appointments to Advisory Planning Commission and Transportation Advisory Planning Commission and s.90 (1) (d) the adoption of in camera minutes dated May 7, 2015 AND that the recorder, and staff attend the meeting.

CARRIED

Chair Busheikin closed the meeting to the public at 1:21 pm.

17.2. Recall to Order

Chair Busheikin reopened the meeting to the public at 1:25 pm

17.3. Rise and Report

Chair Busheikin reported that the in camera minutes dated May 7, 2015 were adopted, that Deb Ferens was reassigned to the Transportation Advisory Committee and Megan Walker was appointed to the Advisory Planning Commission.

18. ADJOURNMENT

The meeting was adjourned at 1:25 pm.

Laura Busheikin, Chair

Certified Correct:

Jessie Sherk, Recorder