



## Gabriola Island Local Trust Committee Minutes of Regular Meeting

- Date:** May 26, 2016  
**Location:** Gabriola Arts & Heritage Centre  
476 South Road, Gabriola Island, BC
- Members Present** Laura Busheikin, Chair  
Melanie Mamoser, Local Trustee  
Heather O'Sullivan, Local Trustee
- Staff Present** Sonja Zupanec, Island Planner  
Ann Kjerulf, Regional Planning Manager  
Rob Milne, Island Planner  
Teresa Rittemann, Planner 1  
Aleksandra Brzozowski, Island Planner  
Lisa Millard, Recorder
- Media and Others** One (1) member of the media and then (10) members of the public were in attendance.

### 1. CALL TO ORDER

Chair Busheikin called the meeting to order at 10:15 am. She acknowledged that the meeting was being held in the traditional territory of the Coast Salish First Nations.

### 2. APPROVAL OF AGENDA

The following changes to the agenda were presented for consideration:

Item 10.2 GB-RZ-2016.2 (OTG Developments) was deferred to a future Local Trust Committee meeting.

It was noted that the May 26, 2016 Local Trust Committee (LTC) Regular Meeting Agenda Addendum items were numbered incorrectly, and that the late additions to the Agenda were also numbered incorrectly. They were renumbered.

The following late items were added to the agenda:

- 10.1.18 Letter dated May 19, 2016 from People for a Healthy Community**
- 10.1.19 Email dated May 20, 2016 from Judith Graham**
- 10.3.2 Email dated May 16, 2016 from Grant Stiver and Arleen Stiver**
- 10.3.3 Email from Pat Hutchinson**
- 10.5.2 Letter dated May 22, 2016 from Jane Krul, Gary McCollum, John McCollum**
- 12.1.3 Email dated May 25, 2016 from John Woods**

**By general consent** the agenda was approved as amended.

**3. TOWN HALL AND QUESTIONS**

Deborah Ferens summarized her written submission regarding World Oceans Day as follows:

- World Oceans Day has been officially recognized since 2009.
- The eighth annual World Oceans Day on Gabriola is Sunday, June 5, 2016.
- She acknowledged the Islands Trust Council and the Local Trust Committee's dedication to protecting the marine environment within the Trust area.
- She summarized global, federal, and national initiatives related to the protection of the Salish Sea and surrounding waters.
- It was highlighted that in Canada, just over one percent of coastal and marine areas are officially protected which is low as compared to other countries.
- She noted that ocean protection is a public trust for the common benefit of all, and as such, all levels of government have an obligation to protect these areas.

The LTC thanked Ms. Ferens for her ongoing community involvement and commitment to World Oceans Days and also noted Islands Trust was in the process of developing a new staff position which would focus on marine and First Nations issues.

**4. COMMUNITY INFORMATION MEETING - none**

**5. PUBLIC HEARING – none**

**6. MINUTES**

**6.1 Local Trust Committee Minutes dated March 10, 2016 – for adoption**

The following amendments to the minutes were presented for consideration:

Page 3, Item 6.2 correct spelling of Burtt Fidler

Page 6, Item 11.3.1 add that discussion ensued regarding the significant difficulty in regulating noise issues including noise created by dog barking.

Page 8, Item 12.6 the word temporary should be removed in the second to last item on the bulleted list regarding the new staff position of Executive Coordinator.

**By general consent** the minutes were adopted as amended.

**6.2 Local Trust Committee Public Hearing Record dated March 10, 2016 - for receipt**

Received for information.

**6.3 Local Trust Committee Special Meeting Minutes dated April 14, 2016 - for adoption**

**By general consent** the Local Trust Committee Special Meeting Minutes dated April 14, 2016 were adopted.

**6.4 Section 26 Resolutions-Without-Meeting Report dated May 17, 2016**

Received for information.

Trustee Mamoser explained that the LTC was seeking funding from the Union of BC Municipalities to hold a meeting with the Snuneymuxw First Nation in order to further the protocol agreement that is in place.

**6.5 Advisory Planning Commission Minutes - none**

**6.6 Mudge Island Advisory Planning Commission Minutes - none**

**6.7 Agricultural Advisory Commission Minutes - none**

**6.8 Transportation Advisory Planning Commission Minutes - none**

**7. BUSINESS ARISING FROM MINUTES**

**7.1 Follow-up Action List dated May 17, 2016**

Received for information.

**8. DELEGATIONS - none**

**9. CORRESPONDENCE**

*(Correspondence received concerning current applications or projects is posted to the LTC webpage)*

**9.1 Letter dated February 19, 2016 to Minister of Transport Minister, Marc Garneau from Peter Luckham, Chair, Islands Trust Council**

Received for information.

**9.2 Email dated March 19, 2016 from Penny Sidor regarding Email Addresses**

It was noted that current Trust Council policy indicates that the LTC cannot consider correspondence received by anonymous sources and that written correspondence received by means of a letter must include the writer's name and address, while correspondence received by email does not include the writer's street address. It was determined that a request to amend the policy would have to be made at the Trust Council level and Trustee Mamoser indicated she would review the possibility of doing so.

**9.3 Email dated March 23, 2016 from Suzanne Kimpan regarding Roosters on Small Lots**

Received for information.

**9.4 Letter dated March 23, 2016 to Pacific Pilotage Authority from Peter Luckham, Chair, Island Trust Council**

Received for information.

**9.5 Email dated March 24, 2016 from Suzanne Kimpan regarding Roosters**

It was noted that in Suzanne Kimpan's email dated March 24, 2016 she modified her position as compared to her previous email dated March 23, 2016 in regard to the same subject and that both emails should be considered together.

**10. APPLICATIONS AND REFERRALS**

**10.1 GB-RZ-2016.1 (Potlatch Properties and Pilot Bay Holdings)**

**10.1.1 Staff Report dated May 2, 2016**

Planner Milne noted that the applicants were present and he then conducted a PowerPoint presentation which summarized the Staff Report and highlighted key aspects of Rezoning Application GB-RZ-2016.1 as follows:

- The intent of the application is to transfer the densities between three properties which will result in the creation of twenty-five (25) lots closer to Gabriola Island's village core.
- The average lot size would be 4.7 acres within the area of four (4) receiving properties.
- The Gabriola Island Official Community Plan (OCP) allows the transfer.
- A map of the contributing properties was displayed and these properties currently have a Forestry designation.
- The application proposes to redesignate the contributing properties to Forestry / Wilderness Recreation 1.
- The OCP allows for density transfers and rezoning while the related Bylaw would need to be amended to allow for the ability to transfer densities under the OCP.
- A map of the receiving properties was displayed and the current zoning designations were outlined.
- The proposed rezoning of the receiving properties excludes areas already zoned as Agricultural Land Reserve and proposes to change current designations of Resource and Forestry to Resource Residential 2 (RR2).
- Resource Residential 2 (RR2) is not an existing designation within the Bylaw and a new designation is required to accommodate the larger lot parcel sizes.
- A map of the proposed subdivision within the receiving properties was displayed and Planner Milne indicated it was subject to minor changes for proper road alignment.
- The proposed parkland dedication within the receiving properties was highlighted and it was noted that the size of said parkland was

approximately four times larger than what is required under the *Local Government Act*.

- Key aspects of the Rezoning Application include no net increase in density, a donation of almost 384 acres to the 707 Community Park, a dedication of almost 48 acres of parkland adjacent to the Cox Community Park including Mallet Creek and the retention pond, and a road connection between Church Street and Horseshoe Road.
- Planner Milne summarized the recommendations made in the Staff Report and added a further recommendation to provide an early referral to the local First Nations.

Discussion ensued regarding the intent of various land use designations, the objectives of those designations, and OCP related to density transfers. It was noted that the next steps in regard to this application include community consultation and referrals to local First Nations, the Regional District of Nanaimo and the Gabriola Island Advisory Planning Commission (APC).

It was noted that the Draft of the LTC Bylaw No. 290, A Bylaw to Amend Gabriola Island Land Use Bylaw, 1999 starting on page 108 of the May 26, 2016 LTC Agenda Package Appendix 1 Section D.2.6(A).3 Regulations on page 112 of said Agenda Package contained an error and was amended to read:

The general regulations in Part B, plus the following regulations apply in the Resource Residential 2 (RR2) zone:

**GB-2016-047**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee review the Directives Only Policies and confirm by resolution that Bylaw No. 289 cited as “Gabriola Island Official Community Plan (Gabriola Island) Bylaw No. 166, 1997, Amendment No. 1, 2016” is not contrary to or at variance with the Islands Trust Policy Statement.

**CARRIED**

Chair Busheikin requested that on the Island’s Trust Policy Statement Directives Only Checklist that Staff, when reviewing No. 3.1.5 regarding emissions, consider that this application is for clustered dwellings which can have an emission lowering effect.

**GB-2016-048**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee review the Directives Only Policies and confirm by resolution that Bylaw No. 290 cited as “Gabriola Island Land Use Bylaw No. 177, 1999, Amendment No. 1, 2016” is not contrary to or at variance with the Islands Trust Policy Statement.

**CARRIED**

**GB-2016-049**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee give first reading to Bylaw No. 289 cited as "Gabriola Island Official Community Plan (Gabriola Island) Bylaw No. 166, 1997, Amendment No. 1, 2016".

**CARRIED**

**GB-2016-050**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee give first reading to Bylaw No. 290 cited as "Gabriola Island Land Use Bylaw No. 177, 1999 Amendment No. 1, 2016".

**CARRIED**

**GB-2016-051**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee hold a Special Meeting as a Community Information Meeting in regard to proposed Bylaw Nos. 289 and 290.

**CARRIED**

It was reiterated that Bylaw No. 290 was amended prior to the above Resolutions being passed.

**GB-2016-052**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee forward Bylaw No. 289 and Bylaw No. 290, as amended, for early referral to include the following First Nations: Penelakut Tribe, Snuneymuxw First Nations, Cowichan Tribes, Halalt First Nation, Hul'qumi'num Treaty Group, Stz'uminus First Nation, Lake Cowichan First Nation, Lyackson First Nation and Semiahmoo First Nation as well as the Regional District of Nanaimo and the Advisory Planning Commission.

**CARRIED**

Trustee O'Sullivan asked the Applicant to clarify what the bare land strata development approach meant as referred to in the application. The applicant responded that only the proposed road that comes off of Taylor Bay Road would be considered common property, not all roads within the proposed development. Functionally the bare land strata portion is the westerly portion around Mallet Creek and the pond and to the east, the connector of Spruce Avenue and Church Road connection.

The Applicant also stated that the Gabriola Medical Clinic had requested that a covenant be placed around the area which encompasses the

emergency helicopter landing sight line zones and the Applicant has indicated agreement to said request.

10.1.2 Email dated May 4, 2016 from Renee Titterton

Received for information.

10.1.3 Letter dated May 4, 2016 from Gabriola Volunteer Fire Department

Received for information.

10.1.4 Letter dated May 9, 2016 from Gabriola Health Care Foundation

Received for information.

10.1.5 Memorandum dated May 9, 2016 from Gabriola Island RCMP

Received for information.

10.1.6 Letter dated May 10, 2016 from Gabriola Land & Trails Trust (GALTT)

Received for information.

10.1.7 Email dated May 12, 2016 from Anne Drozd and Mark Smith

Received for information.

10.1.8 Email dated May 12, 2016 from Maggie Cahen

Received for information.

10.1.9 Email dated May 13, 2016 from Bonnie Tarchuk

Received for information.

10.1.10 Letter dated May 13, 2016 from Gabriola Rate Payers Association

Received for information.

10.1.11 Email dated May 16, 2016 from Jane Krul

Received for information.

10.1.12 Email dated May 14, 2016 from Shirley Nicolson

Received for information.

10.1.13 Email dated May 14, 2016 from Ken Nicolson

Received for information.

10.1.14 Letter dated May 15, 2016 from Lisa Carter

Received for information.

10.1.15 Letter dated May 18, 2016 from Gabriola Community Bus Foundation

Received for information.

10.1.16 Letter dated May 19, 2016 from People for a Healthy Community

Received for information.

10.1.17 Email dated May 20, 2016 from Judith Graham

Received for information.

**10.2 GB-RZ-2016.2 (OTG Developments)**

10.2.1 Staff Report dated May 9, 2016

Item 10.2 was deferred to a future Regular LTC Meeting.

**10.3 Thetis Island Local Trust Area Bylaw Referral Request for Response regarding Bylaw No. 98 (Valdes Island Rural Land Use Bylaw Amendment - Hardy Island Granite Quarries Ltd.)**

It was noted that this barge facility is for the purpose of providing access to Valdes Island and will therefore be used for other purposes in addition to quarry activities. Discussion ensued and it was determined that the interests of the LTC were unaffected by this Bylaw application.

**GB-2016-053**

**It was MOVED AND SECONDED**

that the Gabriola Island Local Trust Committee indicate on the Bylaw Referral Form for Thetis Island Bylaw No. 98 our interests are unaffected.

**CARRIED**

10.3.1 Email dated May 8, 2016 from Vicky Scott

Received for information.

10.3.2 Email dated May 16, 2016 from Arleen Stiver and Grant Stiver

Received for information.

10.3.3 Email from Pat Hutchinson

Received for information.



**10.4 Bylaw No. 245**

That the Gabriola Island Local Trust Committee Bylaw No. 245, cited as “Gabriola Island Local Trust Committee Fees Bylaw, Amendment No. 1, 2016” be adopted.

Not discussed.

**10.5 GB-TUP-2016.2 (Dewarle)**

**10.5.1 Staff Report dated April 11, 2016**

Planner Milne indicated that the conditions of section 3.8 of the OCP which states the conditions that must be met for the issuance of a Temporary Use Permit, as outlined on page 3 of the Staff Report, have all been met, that the application aligns with the zoning of the property, that notification was sent out May 13 to May 16, 2016 and published in the Gabriola Sounder, and one piece of correspondence was received in regard to the application.

Trustee O’Sullivan commented that the Temporary Use Permit condition which states that the owner, or delegate, must be available by telephone twenty-four hours per day could be considered unreasonable. It was noted that the OCP states the owner, or delegate, should be available versus must be available. Discussion ensued. It was determined that the Staff Report recommendation would be changed to read should be available.

**GB-2016-054**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee approve issuance of Temporary Use Permit GB-TUP-2016.2 for a period of three (3) years from date of issuance, subject to the following conditions:

- a) the owner, or their delegate, should be available by telephone 24 hours/day, seven days per week at (250) 247-7457. Any changes to this phone number must be provided to the Islands Trust within seven (7) working days;
- b) the owners must provide neighbors within a 100 metre radius of the vacation rental with a contact phone number, and a copy of the temporary use permit;
- c) the landowner posts for guests information on noise bylaws, water conservation, fire safety, fire escape plan, storage of garbage, septic field location, and control of pets [if pets permitted]. The guest information also reminds guests that they are in a residential area, not a commercial area;
- d) the owner must not alter the exterior appearance of the residence, nor remove any existing vegetative screening;
- e) the owner must provide accommodation for a minimum of two vehicles on the property;
- f) the owners are restricted to the maximum number of signs advertising the commercial vacation rental to one sign, with a maximum area of 0.3 square metres, be made of wood and not illuminated;
- g) the owners are prohibited from renting or providing motorized personal watercraft to rental clients;
- h) the maximum number of guests is limited to 2 persons per bedroom;
- i) the number of bedrooms is limited to a maximum of 3;
- j) recreational vehicles and camping are prohibited; and
- k) the holder of the Permit, landowner, manager, or management company will be held accountable for any violation of the conditions of this Permit. The Islands Trust Bylaw Investigations Officer may enter the property between the hours of 9:00 am and 5:00 pm on any day without prior consultation with the holder of the Permit, landowner, manager, management company or commercial vacation renter for the purpose of investigating a complaint.

**CARRIED**

10.5.2 Letter dated May 22, 2016 from Jane Krul, Gary McCollum and John McCollum

Received for information.

Planner Milne left the meeting at 12:00 pm.

Planner Rittemann arrived at the meeting at 12:15pm

**11. BREAK**

**By general consent** the meeting was recessed at 12:01 pm and reconvened at 12:22 pm.

**12. LOCAL TRUST COMMITTEE PROJECTS**

**12.1 Roadside Signage - Regulations Review**

**12.1.1 Staff Report dated May 3, 2016**

Planner Ritemann stated that Staff had developed potential solutions to Roadside Signage Regulations issues based on both the community consultation process and the Gabriola Island Chamber of Commerce 2011 report regarding signage.

Discussion ensued regarding the following points:

- The Ministry of Transportation and Infrastructure's role in signage removal and the issuance of signage permits.
- The Ministry has a contractor who would be responsible for removing signs as requested by the LTC.
- The application for permits would require a fee.
- The Ministry would consider permit applications from those that could show ability to provide liability insurance coverage.
- Multi business directional signage.
- Temporary event signage.
- Advertising signage.
- Creation of areas in which commercial directional signs and event signs might be placed.
- Potential to obtain funds to construct signage from the Regional District of Nanaimo Economic Development Fund.
- Obsolete signs and derelict signs.

**GB-2016-055**

**It was **MOVED** and **SECONDED****

that the Gabriola Island Local Trust Committee request Staff to provide draft language to amend the Land Use Bylaw to include support for multi-party event and directional signs for specific locations and definitions for obsolete, derelict, third party and temporary signs.

**CARRIED**

**GB-2016-056**

**It was **MOVED** and **SECONDED****

that the Gabriola Island Local Trust Committee endorse the Project Charter (version 3.0) as amended, including an allocated budget to follow the bylaw amendment process for this project.

**CARRIED**

Further discussion ensued about making enquiries with the Regional District of Nanaimo regarding economic development funds that might support building multi party directional and event signage, and which parties might be identified to sponsor and maintain said signage.

12.1.2 Email dated Mar 24 2016 from Jacinthe Eastick

Received for information.

12.1.3 Email dated May 25, 2016 from John Woods

Received for information.

Planner Ritemann left the meeting at 1:40pm

**12.2 Housing Options Review Project**

12.2.1 Staff Report dated May 4, 2016

Planner Zupanec summarized the Staff Report as follows:

- The discussion should focus on scoping objectives for the Project.
- Based on the budget allocated for the Project, and the time remaining in the current term, it should be limited to three objectives.
- A carriage house (housing on top of an existing building) was a new housing option not considered previously.
- She reviewed six possible scoping objectives as well as those that should be considered out of scope. Discussion ensued.
- She recommended the development of an engagement plan once the scope was finalized, to identify all opportunities for communication and consolation and suggested engaging the APC.

Planner Zupanec indicated she had sufficient feedback to refine the Project Charter to present for further discussion and identified an opportunity to schedule a Special LTC Meeting in July, 2016 for that purpose. Discussion ensued.

Bill McCaugherty, Gabriola Island, asked if the items that were considered out of scope for this Project had a timeline in which they would be addressed and indicated that those items had more ramifications and implications for the Housing Society. Planner Zupanec indicated that the budget allocated for the project could only support a limited policy or regulatory review, however the items currently considered out of scope could be reviewed as time and resources allow. Mr. McCaugherty stated that if affordable housing was to be realized, then an alternative option outside of the current zoning allowances would need to be created.

Planner Brzowski arrived at the meeting at 2:15 pm.

**12.3 Medical Marihuana Production Facility Bylaw Standards**

12.3.1 Staff Report dated April 6, 2016

Planner Brzowski summarized the Staff Report.

**GB-2016-057**

**It was MOVED and SECONDED**

that Gabriola Island Local Trust Committee Bylaw No. 280 cited as “Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 1, 2015 be amended as follows:

- i.* Subsection D.2.1 – *Agriculture* (AG), Article D.2.1.3 – Regulations, Clause a) – *Buildings and Structures* Siting Requirements, Item iii, is amended by adding the words “and 150 metres (492.13 feet) from any school or park” to the following bullet point: “the minimum setback for buildings, structures and fencing used for the indoor production of medical marihuana licenced under the *Marihuana for Medical Purposes Regulation* is 30 metres (98.4 feet) from any lot line.

**CARRIED**

**GB-2016-058**

**It was MOVED and SECONDED**

that Gabriola Island Local Trust Committee Bylaw No. 280, cited as “Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 1, 2015” be read a second time, as amended.

**CARRIED**

**GB-2016-059**

**It was MOVED and SECONDED**

that Gabriola Island Local Trust Committee Bylaw No. 280, cited as “Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 1, 2015” be read a third time, as amended.

**CARRIED**

**GB-2016-060**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee confirm that Bylaw No. 280 complies with the policy directives of the Islands Trust Policy Statement.

**CARRIED**

**GB-2016-061**

**It was MOVED and SECONDED**

that Gabriola Island Local Trust Committee Bylaw No. 280 be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

**CARRIED**

**13. REPORTS**

**13.1 Work Program Reports**

**13.1.1 Top Priorities Report dated May 17, 2016**

It was noted that Top Priority #1, Compliance with the new Ministry of Agriculture bylaw standards regarding Medical Marihuana Production Facilities in the Agricultural Land Reserve was completed and could be removed from the Priorities List.

Trustee O’Sullivan suggested that a review of the OCP regarding water taxi service be moved to the Top Priorities list from the Projects List.

It was determined that the decision regarding the next item to be added to the Top Priorities list would be deferred to the next Regular LTC Meeting in July, 2016.

**13.1.2 Projects List Report dated May 17, 2016**

A Projects List Report dated May 24, 2016 was handed out and reviewed.

**13.2 Applications Report dated May 17, 2016**

Received for information.

**13.3 Trustee and Local Expense Report dated March, 2016**

Received for information.

**13.4 Adopted Policies and Standing Resolutions**

Received for information.

**13.5 Local Trust Committee Webpage**

No updates.

**13.6 Chair's Report**

Chair Busheikin reported on the following:

- Following a staff-to-staff meeting the Executive Committee will be seeking a meeting with the Ministry of Transportation and Infrastructure regarding the deterioration of Island’s Trust highways and roads.
- The Executive Committee had a discussion about potential legal tools that might be available to prevent anchorages in the Trust Area. To date there has been no conclusion.
- Plans continue to be made for the June, 2016 Trust Council Meeting on North Pender Island and the program will include:
  - a session on marine shipping safety which may feature speakers invited from Raincoast Conservation Foundation, Port Metro Vancouver, Transport Canada, Port of Nanaimo and the BC Chamber of Shipping.
  - a short visioning session to review a marine shipping initiative

- consideration of approval of a Natural Area Protection Tax Exemption Program (NAPTEP) application for Link Island, west of Gabriola Island, that would conserve approximately twenty to twenty-two hectares of land.
- The Local Planning Committee is preparing for the Affordable Housing forum taking place on June 13, 2016.

### **13.7 Trustee Reports**

Trustee O'Sullivan reported that

- She attended the Trust Council Meeting on Hornby Island and highlights included a budget review for 2016 and 2017, as well as a First Nation's session.
- She attended the Gabriola Island Community Information Meeting regarding roadside signage.
- She attended the Gabriolans Against Freighter Anchorages Society (GAFA) sponsored community forum.
- She, along with other members of the Gabriola Island Ferry Advisory Committee, met the new BC Ferries Captains of the Quinsam, including the Senior Master and the Marine Superintendent.
- She met with Corporal Markus Muntener of the Gabriola Island RCMP to discuss setting priorities for the upcoming year.
- She attended the Gabriola Island Trust Programs Committee Meeting which focused on narrowing down the indicators which will be tracked for the State of the Islands Project.
- She attended the dedication of the commemorative plaque for Folklife Village.

Trustee Mamoser reported that

- She has been involved with Trust Council Local Planning Committee Sub-Committee organizing the upcoming affordable housing forum.
- She wanted to recognize the passing of June Harrison, author of the book *People of Gabriola*.

### **13.8 Electoral Area Director's Report - none**

### **13.9 Trust Fund Board Report - May 2016**

Received for information.

## **14. NEW BUSINESS**

### **14.1 Village Vision Interagency Meeting - Verbal Update**

Chair Busheikin stated there will be a workshop on September 7 – 9, 2016 for the purpose of creating a charrette, which is a comprehensive design plan. She also commented that during the Village Vision Interagency Meeting there was a lot of discussion about the importance of the role of the Ministry of Transportation and Infrastructure and that affordable housing issues were also a focus. She stated that Director Howard Houle, of the Regional District of Nanaimo, was in attendance.

Planner Zupanec reported that she will be working with the Village Vision Sub-Committee on the charrette to ensure that the participants are aware of the Islands Trust framework and role of the Local Trust Committee which will aid in the visioning session.

**14.2 Memorandum dated May 2, 2016 from Islands Trust Fund regarding Link Island Natural Area Protection Tax Exemption Program (NAPTEP) Application**

Received for information.

**14.3 Mid and South Island Fire Warden – discussion**

Trustee Mamoser reported that a Mid and South Island Fire Warden will be hired and she will advise the other Islands Trust Local Trust Committees.

**15. UPCOMING MEETINGS**

**15.1 Next Regular Meeting Scheduled for Thursday, July 14, 2016 at Mudge Island, BC**

The July 14, 2016 Regular Meeting at Mudge Island, BC was confirmed.

**GB-2016-062**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee request Staff to schedule a special meeting in July.

**CARRIED**

**16. TOWN HALL**

Derek Kilbourn stated that he would like to recognize the passing of both June Harrison, the past publisher of the Gabriola Flying Shingle, and Sue DeCateret, the past publisher of the Gabriola Sounder. He acknowledged their contributions to independent newspaper publishing as well as to the Gabriola Island community.

**17. CLOSED MEETING - none**

**18. ADJOURNMENT**

**By general consent** the meeting was adjourned at 2:52 pm.

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Laura Busheikin, Chair

Certified Correct:

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Lisa Millard, Recorder