Gabriola Island Local Trust Committee

Minutes of Regular Meeting

Date:	**March 30, 2023**
Location:	**The Haven, Heron Room** **240 Davis Road** **Gabriola, BC V0R 1X3**
Members Present:	**Peter Luckham, Chair** **Tobi Elliott, Trustee** **Susan Yates, Trustee**
Staff Present:	**Sonja Zupanec, Island Planner** **Stephen Baugh, Planner 2, via Zoom** **Narissa Chadwick, Island Planner, via Zoom** **Nadine Mourao, Recorder**
Others Present:	**There were approximately five (5) members of the public in attendance.**

1. CALL TO ORDER

Chair Luckham called the meeting to order at 10:37 am, welcomed the public and introduced Trustees, Staff and Recorder. Chair Luckham, Trustee Elliott, and Trustee Yates acknowledged that the meeting was being held in the territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- Add 8.2 Official Community Plan Review Project Verbal Update; and
- Add 11.3 Advisory Planning Commission Appointments.

By general consent the agenda was approved as amended.

3. REPORTS

3.1 Trustee Reports

Trustee Elliott noted the following and her attendance at:

- BC Coastal Marine Strategy webinar;
- The Role of Fire in Forested Communities webinar April 18, 2023 by the Coastal Douglas-Fir & Associated Ecosystems Conservation Partnership https://www.cdfcp.ca/webinars/
- Special Trust Council (TC) meeting;
- Reconciliation learning group with Coast Salish mentors;

- Union of British Columbia Municipalities (UBCM) Housing Summit April 4-5, 2023;
- Earth Day April 21, 2023; and
- Asked the public to contact by email, call, or meet in person to voice concerns and issues, has chosen not to discuss policy issues on Facebook.

Trustee Yates noted the following and her attendance at:

- Blackburn Lake Nature Reserve Beaver Project webinar https://saltspringconservancy.ca/events/list/page/4/?tribe-bar-date=2018-07-22
- Received correspondence from H. Holme in support of establishment of protective areas for beavers;
- Herring Fest on Hornby Island;
- BC Ferry Authority meeting;
- Gabriola Ferry Advisory Committee meeting; and
- BC Coastal Marine Strategy webinar.

3.2 Chair's Report

Chair Luckham reported the following:

- Attended TC;
- Interested in further information regarding Adam Olsen, Member of the Legislative Assembly (MLA)'s topic of re-capitalizing the Island Coastal Economic Trust and possible letter of endorsement from Trustees, Trustee Elliott to provide more information;
- Special TC meeting regarding Protocol Agreement with Snaw-naw-as First Nation; and
- Participated in Housing Forum Short-term Vacation Rental working group.

3.3 Electoral Area Director's Report

Chair Luckham summarized Vanessa Craig, Regional District of Nanaimo (RDN) Electoral Area B's report and noted the following:

- Report to be included in consolidated copy of the meeting Agenda found online; and
- Email from Director Craig included a letter regarding the BC Farmers' Market Nutrition Coupon Program noting how many dollars went into the local Gabriola economy as a result of the program.

3.4 First Nation Reports

Islands Trust Protocol Working Group to be formed with representatives from Islands Trust and First Nations.

The Gabriola Historical & Museum Society held their Annual General Meeting, Trustee Elliott spoke on her Masters Research Project Walking in Truth: Unsetting, Decolonizing, and Learning Relational Ways of Being for Key Organizations on Gabriola Island.

4. PUBLIC COMMENTS

A member of the public spoke about concerns regarding gratuitous killing of healthy, mature trees on personal properties. Supported preservation of existing trees, no tree cutting during bird nesting season, and limbing up of trees instead of cutting them down.

A member of the public noted concerns with shoreline tree removal, especially during bird nesting season, and supported more stringent regulations on tree cutting.

Trustees noted support of limbing up trees instead of cutting down forests and hoped to address tree cutting concerns during Official Community Plan (OCP) review.

5. MINUTES

5.1 Local Trust Committee Minutes dated February 23, 2023 – for adoption

The following amendments to the minutes dated February 23, 2023 were presented for consideration:

- Page 4, Work done before?, 12th bullet, replace "Aquafer" with "Aquifer"; and
- Page 4, Who do we need to talk to?, 1st bullet, replace "whom" with "who".

By general consent the minutes were adopted as amended.

5.1.1 Gabriola Preliminary Official Community Plan Project Kick-off Presentation Slides from February 23, 2023 Meeting - for Information

5.2 Section 26 Resolutions-Without-Meeting Report - none

5.3 Advisory Planning Commission Minutes - none

6. BUSINESS ARISING FROM MINUTES

6.1 Follow-up Action List dated March 22, 2023

Received.

7. APPLICATIONS AND REFERRALS - none

8. LOCAL TRUST COMMITTEE PROJECTS

8.1 Ecological Protection Zone - Staff Report

A Planner summarized the report which provided the Local Trust Committee (LTC) with proposed language for Bylaw No. 313 to add a new definition of "Passive Recreation", adjusted the language so that the zone would not be a site specific zone but could be used elsewhere, correct typos, text edits to ensure subsections of the bylaw are consistent, improve formatting and noted the following:

- If Trustees rescinded first reading, a Public Hearing would need to be held; and
- Proposed alternate definition for 'Passive Recreation" as non-motorized recreation, not including mobility aids, that create the opportunity to have a high degree of interaction with the natural environment and have minimal impact on land, water, or other resources, and requiring no installation of equipment or facilities, except for trails and associated improvements.

Discussion ensued and the following key points were noted by Trustees:

- Received public concerns not to preclude or limit e-bicycles as areas are connected by trail corridors;

- Interested in expanding referrals to Regional District of Nanaimo (RDN)'s Parks and Open Space Advisory Committees (POSAC);
- Supported hearing from the community; and
- Supported "Passive Recreation" definition as is, however may consider alternatives later.

GB-2023-008
It was MOVED and SECONDED
that the Gabriola Island Local Trust Committee rescind first reading of Bylaw No. 313, cited as "Gabriola Island Land Use Bylaw, 1999, Amendment No. 1, 2022."

CARRIED

GB-2023-009
It was MOVED and SECONDED
that the Gabriola Island Local Trust Committee Draft Bylaw No. 313, cited as "Gabriola Island Land Use Bylaw, 1999, Amendment No. 1, 2022", as shown in Attachment 3 of the staff report dated March 30, 2023 be read a first time.

CARRIED

GB-2023-010
It was MOVED and SECONDED
that the Gabriola Island Local Trust Committee request staff to refer Bylaw No. 313 cited as "Gabriola Island Land Use Bylaw, 1999, Amendment No. 1, 2022" to the Islands Trust Conservancy Board, Snuneymuxw First Nation, and Regional District of Nanaimo's Parks and Open Space Advisory Committees for comment.

CARRIED

8.2 Official Community Plan Review Project Verbal Update

A Planner provided project status and noted the following:

- Project start date is April 1st, 2023;
- Groundwater aquifer mapping on North Pender and Galiano islands completed, identifying supply, where water is absorbed, retained, and areas critical for absorption.
- South islands have rudimentary ground water assessment data;
- No water assessment data analysis in North and is needed to identify areas most vulnerable to density and impact of increased use;
- Estimated Northern groundwater aquifer mapping minimum of $50,000 to complete;
- Recommended groundwater mapping as a critical item in project business plan;
- Will come back to LTC with recommendations of what is needed and project timeline for coming year; and
- Scope of work for an Indigenous Engagement Coordinator needs to be clear prior to request for quote.

Trustees noted the following points:

- Supported groundwater aquifer mapping to determine present and future groundwater availability at project outset;
- Interested in First Nations engagement and involvement in Project Charter and Indigenous Engagement Coordinator with relationship with Snuneymuxw First Nations;
- Would like to look at Project Charter, expectations, and review questions and analysis of answers at next project discussion;
- Interested in a quote for groundwater mapping analysis and report; and
- If needed, interested in a Special Meeting prior to next regular meeting, to consider scope of work associated with hiring an Indigenous Engagement Coordinator for First Nations engagement.

GB-2023-011
It was MOVED and SECONDED
that Gabriola Island Local Trust Committee request Staff to prepare a request for quote for work related to a water availability assessment for Gabriola Island.

CARRIED

GB-2023-012
It was MOVED and SECONDED
that Gabriola Island Local Trust Committee request Staff schedule an electronic Special Meeting to set up scope of work involved with hiring Indigenous Engagement Coordinator to inform the Charter for the preliminary Official Community Plan Review Project.

CARRIED

By general consent the meeting was recessed at 12:12 pm and reconvened at 12:48 pm.

9. DELEGATIONS - none

10. CORRESPONDENCE
(Correspondence received concerning current applications or projects is posted to the LTC webpage)

10.1 Email dated March 23, 2023 from G. Quinlan regarding Drone Issues on Gabriola
Trustees noted that Transport Canada has jurisdiction over drone use. Trustee Elliott will follow up with G. Quinlan to convey sympathies, provide Royal Canadian Mounted Police (RCMP) contact information to file a report, and encourage them to file a complaint with Transport Canada.

11. NEW BUSINESS

11.1 Draft Freedom of Information and Protection of Privacy Bylaw - Request for Decision
A planner provided an overview of the report which asked the LTC to adopt the new Freedom of Information and Protection of Privacy bylaw and model bylaw to bring them in line with updated legislation.

GB-2023-013
It was MOVED and SECONDED
that Gabriola Island Local Trust Committee Bylaw No. 315, cited as "Gabriola Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 315, 2023" be given first reading.

CARRIED

GB-2023-014
It was MOVED and SECONDED
that Gabriola Island Local Trust Committee Bylaw No. 315, cited as "Gabriola Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 315, 2023" be given second reading.

CARRIED

GB-2023-015
It was MOVED and SECONDED
that Gabriola Island Local Trust Committee Bylaw No. 315, cited as "Gabriola Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No. 315, 2023" be given third reading.

CARRIED

GB-2023-016
It was MOVED and SECONDED
that Gabriola Island Local Trust Committee Bylaw No. 315, cited as "Gabriola Island Local Trust Committee Freedom of Information and Protection of Privacy Bylaw No.315, 2023" be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

11.2 Shoreline Planning for Regional Planning Committee - Request for Decision

Trustee Yates requested the Regional Planning Committee to include Gabriola in a Shoreline Review and referenced Mannion Bay on Bowen Island, where Bowen Municipality worked with the Province for shoreline planning and revitalization.

GB-2023-017
It was MOVED and SECONDED
that the Gabriola Local Trust Committee request the Regional Planning Committee to include the Gabriola Local Trust Area in a Regional Review of Shoreline Planning and Zoning for the Trust Area. And, that the Regional Planning Committee look at Bowen Island's Mannion Bay Revitalization Plan as part of a Shoreline Review.

CARRIED

11.3 Advisory Planning Commission Appointments

Trustees interested in expressions of interests for Housing Advisory Planning Commission (HAPC) members.

GB-2023-018
It was MOVED and SECONDED
that the Gabriola Island Local Trust Committee request Staff to:

a) Send letters to members of the Housing Advisory Planning Commission whose terms will expire on April 15, 2023, thanking them for their participation and inviting their expressions of interest for reappointment for another two-year term; and
b) Advertise for public expressions of interest for new members.

CARRIED

12. REPORTS

12.1 Climate Change Action Update
Received.

12.2 First Nations Relationship Building
Trustees expressed their congratulations to Snuneymuxw First Nation for successfully hosting the Junior All Native Basketball Tournament.

12.3 Trust Conservancy Report dated February 2023
Received and Trustees noted interest in receiving regular updates from the Mount Arrowsmith Biosphere Region (MABR) on Agendas.

12.4 Applications Report dated March 22, 2023
Received.

12.5 Trustee and Local Expense Report dated January 2023
Trustee Elliott interested in using a portion of the communications budget to advertise office hours in the Gabriola Sounder newspaper.

GB-2023-019
It was MOVED and SECONDED
that the Gabriola Island Local Trust Committee authorize the release of up to $200.00 from the Communications budget for the purposes of advertising Trustees office hours.

CARRIED

12.6 Adopted Policies and Standing Resolutions
Trustees noted interest in annual update of Standing Resolution on deferment of enforcement on all existing non-compliant dwellings being used for residential purposes.

GB-2023-020
It was MOVED and SECONDED
that the Gabriola Island Local Trust Committee ask Bylaw Enforcement Manager to provide report on GB-2022-089 for the October 2023 Local Trust Committee regular meeting.

CARRIED

12.7 Local Trust Committee Webpage

No updates requested.

13. WORK PROGRAM

13.1 Active Projects Report dated March 22, 2023
Received.

13.2 Future Projects Report dated March 22, 2023
Received.

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for Thursday, May 11, 2023 at 10:30 am at the Gabriola Arts and Heritage Centre
Trustees would like in person meetings to continue.

15. ADJOURNMENT

By general consent the meeting was adjourned at 1:44 pm.

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Peter Luckham, Chair

Certified Correct:

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Nadine Mourao, Recorder