



## Gabriola Island Local Trust Committee

### Minutes of Special Meeting

**Date:** July 4, 2024  
**Location:** Electronic Meeting

**Members Present:** Tobi Elliott, Acting Chair  
Susan Yates, Trustee

**Staff Present:** Narissa Chadwick, Island Planner  
Lisa Millard, Recorder

**Regrets:** Peter Luckham, Chair

**Others Present:** There were no members of the public in attendance.

#### 1. CALL TO ORDER

*"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."*

Acting Chair Elliott called the meeting to order at 1:00 p.m. She acknowledged that the meeting was held on the territory of the Coast Salish First Nations.

#### 2. APPROVAL OF AGENDA

**By general consent** the agenda was approved as presented.

#### 3. BUSINESS ITEMS

##### 3.1 Major Project: Gabriola Island Comprehensive Official Community Plan and Land Use Bylaw Review - Next Steps - Staff Report

The Planner stated that the purpose of the discussion was to review the proposed next steps for Phase 2 of the Official Community Plan and Land Use Bylaw review.

Discussion ensued and the following points were noted:

- What We Heard Engagement Summary Report is based on community feedback;
- Some of the report topics contain concepts that cannot be addressed through the Official Community Plan and this can be highlighted to better inform the public about what the Local Trust Committee can and cannot do within the Land Use Bylaw;

- Policy supports the ability to rezone land for a particular use and the Local Trust Committee can identify certain circumstances that need to be considered within the policy such as water balance data;
- Development Permit Areas will be reviewed in the fall and will include looking at guidelines implemented in other Local Trust Areas;
- Key value areas that emerged from community engagement included: climate resilience; cultural heritage preservation; collaborative governance and community engagement; biodiverse ecosystems; resource stewardship, and sustainable, inclusive and resilient communities;
- Principles stemming from the key values will inform the goals, objectives, and policies within the Official Community Plan;
- It is necessary to build flexibility into the Official Community plan to allow for future direction;
- Summer 2024 community engagement will focus on the principles identified and feedback will provide opportunity to broaden, change, or create a new principle;
- Survey should allow qualitative feedback;
- There is consensus on the topics identified for focussed discussion and engagement can occur through community meetings and focus groups; and
- Trustees will determine details for specific focus groups and inform the Planner.

**GB-2024-055**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee approve the Project Charter for Phase 2 of the Gabriola Island Official Community Plan (OCP) and Land Use Bylaw (LUB) Review Project as amended.

**CARRIED**

**GB-2024-056**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee approve the “Gabriola Visioning 2050: What We Heard Engagement Summary Report” as amended.

**CARRIED**

**GB-2024-057**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee endorse the draft principles, presented at the July 4, 2024 Local Trust Committee meeting, for presentation and discussion with the community.

**CARRIED**

**GB-2024-058**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee request staff launch a survey and attend community events throughout the summer to provide an opportunity for the community to comment on draft principles.

**CARRIED**

**GB-2024-059**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee request staff proceed with Option 1 with additional community meetings and focus groups for specific topics to support discussions related to specific areas of focus for the Official Community Plan review.

**CARRIED**

**GB-2024-060**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee request staff develop a schedule for topic focussed Local Trust Committee meetings and focus groups based on endorsed priority areas for review by the Local Trust Committee.

**CARRIED**

**GB-2024-061**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee endorse the development and of a targeted engagement process designed to bring a diversity of voices into the Local Trust Committee conversations related to specific areas of focus for the Official Community Plan.

**CARRIED**

**GB-2024-062**

**It was MOVED and SECONDED**

that the Gabriola Island Local Trust Committee request staff to develop a budget and business case for Development Permit Area work for 2025/2026.

**CARRIED**

**4. ADJOURNMENT**

**By general consent** the meeting was adjourned at 3:10 p.m.

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Tobi Elliott, Acting Chair

Certified Correct:

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Lisa Millard, Recorder