ADOPTED

Governance Committee
Minutes of a Regular Meeting

Date:	**April 9, 2025**
Location:	**Electronic Meeting**
Members Present:	Judith Gedye, Bowen Island Municipality (Chair) Jamie Harris, Salt Spring Island Local Trust Area (Vice-Chair) Joe Bernardo, Gambier Island Local Trust Area Sam Borthwick, Denman Island Local Trust Area Lee Middleton, Saturna Island Local Trust Area Timothy Peterson, Lasqueti Island Local Trust Area Lisa Gauvreau, Galiano Island Local Trust Area (Islands Trust Conservancy Chair, ex-officio) Laura Patrick, Salt Spring Island Local Trust Area (Islands Trust Council Chair, ex-officio)
Member Absent:	Kate-Louise Stamford, Gambier Island Local Trust Area
Staff Present:	Rueben Bronee, Chief Administrative Officer (CAO) David Marlor, Director, Legislative and Information Services Robert Barlow, Legislative Services Clerk/Recorder
Members of the Public:	No member of the public was present

1. CALL TO ORDER

Chair Gedye called the meeting to order at 10:00 a.m. and provided a territorial acknowledgement.

2. AGENDA

2.1 New Items and Re-Ordering of the Agenda

No new items were presented for consideration.

2.2 Approval of Agenda

By general consent the agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

No member of the public was present.

4. DELEGATIONS

None.

5. CORRESPONDENCE

5.1 2025-03-13 Email from Trustee Boland to Executive Committee - Legal costs and the proposed Trust Council Secretariat

The Executive Committee forwarded the email to the Governance Committee. The Committee received it for information.

6. ADMINISTRATIVE COORDINATION

6.1 Draft Minutes of Previous Meeting

6.1.1 Governance Committee minutes of January 29, 2025

By general consent the Governance Committee minutes of January 29, 2025 were approved as presented.

6.2 Resolutions Without Meeting

None.

6.3 Follow up Action List

Received for information.

7. BUSINESS - WORK PROGRAM ITEMS

7.1 Approved Budgets for 2025/26 - Briefing

Committee discussion included the timing of the review of the trustee remuneration policy.

GC-2025-021
It was MOVED and SECONDED,
that Governance Committee request staff to arrange for the consultant's report in relation to Trustee Remuneration Policy be prepared and ready for Trust Council consideration in September, 2025.

CARRIED

7.2 Review of Governance Committee Mandate – Discussion

Committee postponed discussion to a later date.

7.3 2022 Governance Report Recommendations – Request For Decision

Director Marlor introduced the Request For Decision, noting that Trust Council assigned responsibility to the Governance Committee to review and analyze the recommendations in the report. The Committee discussed the draft Trust Council Request For Decision:

- the Committee of the Whole no longer is tasked with the Policy Statement Amendment Project and therefore they might be able to consider the draft Trust Council Request For Decision earlier than originally anticipated
- the possibility of setting priorities for all the recommendations
- the role of the Governance Committee is to facilitate a discussion and potentially champion individual recommendations at Committee of the Whole and at Trust Council
- providing background information to the Committee of the Whole may be of value

GC-2025-022
It was MOVED and SECONDED,
that Governance Committee forward the Request for Decision dated April 9, 2025, to Committee of the Whole for discussion and endorsement of recommendations to Trust Council.

CARRIED

- the Request For Decision will be brought to the next Executive Committee to arrange a date of the Committee of the Whole to discuss it, likely at the May 13, 2025 Committee of the Whole meeting
- the Governance Committee work program matrix may be of use in identifying priority recommendations for Trust Council
- most of the recommendations would require staff to do work such as research
- Director Marlor described in general some of the work that would be required to do in regards to the recommendations

GC-2025-023
It was MOVED and SECONDED,
that Governance Committee request staff to draft an outline for Committee of the Whole of the Governance Committee recommendations and authorize Governance Committee Chair to endorse those recommendations.

CARRIED

Governance Committee recessed at 11:48 a.m. and resumed at 12:17 p.m.

8. BUSINESS - NEW

None.

9. WORK PROGRAM

The Committee reviewed its Work Program, which includes the Active Projects and the Priority Matrix.

GC-2025-024
It was MOVED and SECONDED,
that Governance Committee approve its work program, including the matrix, and forward it to Trust Council at their next quarterly meeting.

CARRIED

10. NEXT MEETING

Wednesday, August 13, 2025, 10:00 a.m. to 3:00 p.m. to be held electronically.

11. CLOSED MEETING

GC-2025-025
It was MOVED and SECONDED,
that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that the recorder and staff attend the meeting.

CARRIED

The Committee closed the meeting at 12:21 p.m.

By general consent the Committee reconvened in open meeting at 1:10 p.m. Chair Gedye indicated that she will provide a Rise and Report at the next scheduled meeting.

12. RISE AND REPORT

None.

13. ADJOURNMENT

By general consent the meeting was adjourned at 1:13 p.m.

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Judith Gedye, Chair

Certified Correct:

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Robert Barlow, Legislative Services Clerk/Recorder