ADOPTED

Governance Committee
Minutes of a Special Meeting

Date: **August 31, 2023**
Location: **Electronic meeting**

Members Present:
Judith Gedye, Chair, Bowen Island Municipal Trustee
Jamie Harris, Vice-Chair, Salt Spring Island Trustee
Joe Bernardo, Gambier/Keats Island Trustee
Lee Middleton, Saturna Island Trustee
Laura Patrick, Salt Spring Island Trustee
Tim Peterson, Lasqueti Island Trustee
Kate-Louise Stamford, Gambier Trustee
Peter Luckham, Trust Council Chair and Thetis Island Trustee (ex-officio)

Staff Present:
Russ Hotsenpiller, Chief Administrative Officer (CAO)
David Marlor, Director, Legislative Services
Lori Foster, Executive Coordinator/Recorder

1. CALL TO ORDER

Chair Gedye called the meeting to order at 9:00 a.m. and provided a First Nations land acknowledgement and, with gratitude, called Nex̱wlélex̱wm (Bowen Island) home.

2. AGENDA

2.1 New Items and Re-Ordering of the Agenda

Presented for consideration to add the following:

- 9.1 – Timeline on the Corporate Plan Framework report for Trust Council

2.2 Approval of Agenda

By general consent the Committee approved the agenda as amended.

3. PUBLIC COMMENT PERIOD

No member of the public was present.

4. DELEGATIONS

None.

5. CORRESPONDENCE

None.

6. CLOSED MEETING – scheduled

GC-2023-038
It was Moved and Seconded,
that the meeting be closed to the public in accordance with the *Community Charter*, Part 4, Division 3, s.90, (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that the recorder and staff attend the meeting.

CARRIED

At 9:03 a.m. the meeting was closed to the public and at 12:00 p.m. the meeting was reopened to the public.

7. RISE AND REPORT

Chair Gedye reported that the Committee had agreed on a statement that will go to an in-camera Trust Council meeting in respect to the work done regarding Section 3 of the *Islands Trust Act*.

8. ADMINISTRATIVE COORDINATION

8.1 July 31, 2023, draft minutes for adoption

By general consent the July 31, 2023 Governance Committee draft minutes were adopted as presented.

8.2 Resolutions Without Meeting

None

8.3 Follow up Action List

Presented for information.

9. BUSINESS - WORK PROGRAM ITEMS

9.1 Timeline on the Corporate Plan Framework report for Trust Council

CAO Hotsenpiller presented a draft corporate plan intended for presentation to Trust Council at their September meeting. Committee discussion included:

- guidelines govern the quality and depth of work involved so they can be costed and monitored appropriately
- the corporate plan may be in place for the next budget cycle
- this work may be a priority for Trust Council

10. BUSINESS – OTHER

None.

11. BUSINESS – NEW

None.

12. WORK PROGRAM

Chair Gedye indicated that it would be reviewed at the next scheduled meeting.

13. NEXT MEETING

Scheduled for Monday, October 16, 2023, to be held electronically beginning at 9:00 a.m.

14. ADJOURNMENT

By general consent the Committee adjourned at 12:20 p.m.

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Judith Gedye, Chair

Certified Correct

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Lori Foster, Recorder