



Hornby Island Local Trust Committee Minutes of Special Meeting

Date: January 24, 2022
Location: Electronic Meeting

Members Present: Sue Ellen Fast, Chair
 Alex Allen, Local Trustee
 Grant Scott, Local Trustee

Staff Present: Heather Kauer, Regional Planning Manager
 Katherine Vogt, Recorder

1. CALL TO ORDER

"Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."

Chair Fast called the meeting to order at 1:00 pm. She acknowledged that the meeting was being held in territory of the Coast Salish First Nations. She introduced Trustees, staff and recorder and explained that the meeting was being recorded without a public participation function because it was a special meeting for Trustees to consider electronic and other changes to the current meeting procedures bylaw.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- Item 3.2 Urgent Letter for B C Housing.

By general consent the agenda was adopted as amended.

3. BUSINESS ITEMS

3.1 Meeting Procedure Bylaw No. 170 – for consideration and decision

Regional planning Manager Kauer prepared and presented the staff report which asks that Trustees consider updating the current meeting procedures bylaw to legally allow electronic regular Local Trust Committee (LTC) business meetings; and asks that Trustees consider a request to Trust Council for the addition of a fulltime staff position for electronic meeting support.

Regional planning Manager Kauer noted the following:

- New meeting regulations that replace the expired emergency use authorization for electronic meetings regulations allow Trustees to attend any LTC meeting electronically.

- The new meeting regulations require a physical location for members of the public to watch, but not speak at the meeting. Staff must set up a streaming video at a location that does not have to be on the island where the meeting is occurring.
- Staff recommends the hiring of one fulltime person to facilitate all electronic meetings throughout the Islands Trust.
- Administrative bylaw amendments do not need to go through Public Hearings.

Trustees spoke on the following:

- Public resistance to increasing Islands Trust budgets.
- Possibilities for local hiring of an electronic meeting support person.
- That it was unlikely that just one fulltime staff person could manage all Islands Trust electronic meetings.
- Planning staff time restrictions have been delaying Hornby development applications.

Chair Fast noted the following:

- Hornby Island had recently amended its meeting procedures bylaw in January 2020 to reflect new public participation at meetings guidelines.
- Municipalities received covid funding from the province to adapt to electronic meetings, whereas the Islands Trust and regional districts did not; despite smaller rural locations having greater staffing challenges.

HO-LTC-2022-001

It was MOVED and SECONDED,

that the Hornby Island Local Trust Committee Bylaw No. 170, cited as “Hornby Island Local Trust Committee Meeting Procedures Bylaw, 2022” be read a first time.

CARRIED

HO-LTC-2022-002

It was MOVED and SECONDED,

that the Hornby Island Local Trust Committee Bylaw No. 170, cited as “Hornby Island Local Trust Committee Meeting Procedures Bylaw, 2022” be read a second time.

CARRIED

HO-LTC-2022-003

It was MOVED and SECONDED,

that the Hornby Island Local Trust Committee Bylaw No. 170, cited as “Hornby Island Local Trust Committee Meeting Procedures Bylaw, 2022” be read a third time.

CARRIED

HO-LTC-2022-004

It was MOVED and SECONDED,

that the Hornby Island Local Trust Committee Bylaw No. 170, cited as “Hornby Island Local Trust Committee Meeting Procedures Bylaw, 2022” be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.

CARRIED

Trustee Scott emphasized that the previous four motions simply allow for LTC meetings to be conducted electronically, if needed; but do not stop or limit delegations and town hall public participation.

HO-LTC-2022-005

It was MOVED and SECONDED,

that the Hornby Island Local Trust Committee request that the Financial Planning Committee consider allocating funding and resources from the 2022/2023 fiscal year budget to support Hornby Island local Trust Committee electronic meetings.

CARRIED

Chair Fast noted that the agenda package contained a track changes version of the old Meeting Procedures Bylaw No. 160, showing changes that were made to update it to the new Meeting Procedure Bylaw No. 170.

3.2 Urgent Letter for BC Housing

Trustee Scott explained that a recent BC Housing request for letters of support for Beulah Creek Community Housing on Hornby Island was time sensitive.

HO-LTC-2022-006

It was MOVED and SECONDED,

that the Hornby Island Local Trust Committee request that Trustee Scott draft a letter in support for Beulah Creek Community Housing to forward to Trustee Allen for support to forward to Chair Fast for support to sign and send to BC Housing.

CARRIED

4. ADJOURNMENT

By general consent the meeting was adjourned at 1:44 pm.

Sue Ellen Fast, Chair

Certified Correct:

Katherine Vogt, Recorder