



Islands Trust

Islands Trust

# Annual Report

2015–2016

Preserving island communities, culture and environment

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# Message from the Islands Trust Council Chair

The fondly referred to “Preserve and Protect” mandate directs the Islands Trust: “To preserve and protect the trust area and its unique amenities and environment for the benefit of the residents of the trust area and of British Columbia generally, in cooperation with municipalities, regional districts, improvement districts, other persons and organizations and the government of British Columbia.”

The Islands Trust Act defines our mission. Its scope has been a cause of much debate over the years. The 26 trustees, whom I have the privilege of serving with, carry out this work with enthusiasm and passion for their islands and communities. The Salish Sea is a special place. According to our neighbours and friends in the San Juan Islands, the islands of the Salish Sea require “special attention,” and that is what my friends and colleagues on Trust Council keep in mind as they make decisions for their communities and the Trust Area.

During the first full year of this Council’s term, I have witnessed significant thought and energy applied to the creation of Trust Council’s 2014–2018 [Strategic Plan](#). The Plan defines what the trustees believe to be the priorities in carrying out our goal of “preserving island communities, culture and environment.”

Council has reflected significantly on who we are, how we are governing ourselves, and whether the values and objectives of the past are still relevant to our communities and the province today. As a result of this reflection, I expect further conversations between trustees and with our communities about deepening our understanding of the Trust mandate.

There are challenging and exciting times ahead as we look at our governance, especially as one of our member governments, Salt Spring Island, considers incorporation. I am confident that our reflection and our engagement will bring about a stronger, focused commitment to our Object and our mandate to serve our communities.

The beginning of 2016 saw a change in leadership within the Islands Trust organization with the retirement of Linda Adams who dedicated more than 25 years to the Islands Trust, 12 of those as CAO. Linda left us with a strong organization respected among local governments for its policies and procedures. I thank her for her years of service and wish her all the best for a well-deserved retirement.

Linda’s departure brought new CAO Russ Hotsenpiller to the Islands Trust and although it is still early days, his strengths and experience in local government will clearly benefit Trust Council as we reflect on how we are governing and as we set our vision for the future. While Russ settles into his roles and

responsibilities as the CAO, he also brings a new perspective to the organization that will benefit both the operations and Council's discussions.

Our Provincial mandate to preserve and protect relies on the co-operative efforts of many government agencies, First Nations and community organizations. Under the *Islands Trust Act*, one of Trust Council's roles is to inform B.C. government agencies when their policies affect the preservation and protection of the unique amenities and environment of the Islands Trust Area. I am proud of the quality of our staff's research and our commitment to partnership-building with all who share our concerns about threats to the environment and economy of the islands. Our continued effectiveness at inter-agency meetings, correspondence and engagement with ministers is an important part of upholding our mandate and has been well received in bringing attention to issues that impact the Islands Trust Area.

We continue our work to reduce threats to our marine environment and, with support from Trust Council, are dedicating new resources to this area in the coming year. Derelict and abandoned vessels, shipping safety and industrial activities in the marine environment remain a concern. We also have an ongoing focus on affordable housing as a way of promoting socio-economic well-being of island communities.

I am grateful to all the trustees for their willingness to serve and take on challenges in their communities and in the Trust Area.

Working with our friends and neighbours—the many First Nations that have interests on and around the islands in the southern Strait of Georgia—is both rewarding and challenging. I appreciate the strength of our common interest in the preservation and protection of both the landscape and the marine environment. Balancing the impacts of development and respecting the cultural history of the First peoples stimulates important conversations among island residents and between our communities. I am grateful to everyone that came together to bring attention to Grace Islet and supported protection of this important sacred cultural site. We have learned from this tragedy and have been reminded of our responsibility to ensure that we never repeat it.

The good news is that new relationships have been forged, deeper understanding and respect has been achieved and we are working together as partners to preserve and protect this special region. I am humbled by those Nations that continue to reach out to us in partnership and co-operation. I am honoured to have the opportunity to participate in this work.

Huy ch q'u Siem



Peter Luckham  
Chair, Islands Trust Council



# Message from the Islands Trust Fund Board Chair

*The islands and waters of Canada's Salish Sea will be a vibrant tapestry of culture and ecology where humans live and work in harmony with the natural world. A network of protected areas will preserve in perpetuity native species and natural systems of the islands. Engaged residents and conservation partners will work together to protect large natural areas and key wildlife habitat. Viable ecosystems will flourish alongside healthy island communities.*

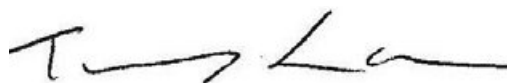
—Vision of the Islands Trust Fund

At the heart of island conservation initiatives are island residents, property owners and organizations, who share the Islands Trust Fund's vision for the islands. Unlike the rest of British Columbia, most of the land on the islands is privately owned. This requires a unique approach to conservation which the Islands Trust Fund is well positioned to co-ordinate. We are able to support islanders' goals for land protection by providing expertise, modest but crucial resources and the capacity to ensure that today's initiatives become enduring legacies.

Our vision has a foundation in science that is becoming increasingly recognized in regional, provincial and national interests in stemming the loss of vulnerable ecosystems and habitat for species at risk. At the same time, there is growing understanding of the value of natural capital to humans in terms of economic, social and health benefits. Clean air, clear water and carbon storage are just some of the many benefits of protected areas that support both functioning ecosystems and resilient communities.

We acknowledge with gratitude that this vision is possible because of the stewardship of First Nations who lived in this region for thousands of years during which natural ecosystems continued to flourish.

Our vision is rooted in the vision of the *Islands Trust Act* with its object to preserve and protect the trust area. The Act established the Islands Trust Fund with responsibilities to advance the "preserve" part of this legislated mandate. The Trust Fund Board and staff endeavour to carry out our responsibilities to achieve the vision through our Regional Conservation Plan (to be renewed over the next couple of years) in concert with the other entities of the Islands Trust, our regional partners and, of course, the people of the islands.



Tony Law  
Chair, Trust Fund Board



# Message from the Chief Administrative Officer

On behalf of the staff of the Islands Trust, it is my pleasure to reflect on the work of 2015–2016 and to highlight priorities for the coming year.

Change comes in all forms... anticipated, unforeseen, sudden or with foreshadowing. 2015–2016 has seen substantial change and the organization continues to prepare for more. The most significant change has been the retirement of Linda Adams as the Chief Administrative Officer after an exemplary 25 years with the Islands Trust, 12 of those leading the organization. Linda knew the communities intimately and was central to the success of the Islands Trust. She has hired the majority of current staff and has been the only CAO most of the trustees have known. Linda is a well-respected instructor of professional planning and a resource for the organization in the future.

I was honoured in January to assume the duties of CAO and deeply appreciate the welcome from trustees, staff and members of the community. Transition to new leadership, while challenging, can bring with it an opportunity to make positive changes and to build on established strengths.

Our attention turned in 2015 to the prospect of a Salt Spring Island municipal incorporation vote in 2016–2017. With the largest population and the largest financial contribution, Salt Spring Island has, and always will have, a significant influence on the Islands Trust. Accordingly, work began in 2015 to prepare for any potential change, including the development of the Islands Trust Impact Study and the adoption of Principles and Objectives for an Adaptation Strategy. Work continues into 2016 on a Transition Plan to ensure that if incorporation occurs, the Islands Trust remains effective, resilient and innovative.

In 2015, Trust Council made a review of the Policy Statement a strategic priority. The Policy Statement is a foundational document to the organization that guides the Islands Trust in its mandate. It has not had a significant amendment in over a decade. In 2016, the Islands Trust will produce a ‘State of the Islands’ report to assist in the subsequent public engagement process that is so critical to a review of this nature.

Trust Council also approved a budget of \$7.2 million to maintain its core functions in 2016–2017 without the need to increase taxes. The budget included a new temporary intergovernmental policy advisor position to focus on protecting the marine environment and build relationships with First Nations.

The fluidity of social communication and the speed at which information is shared are contributing to the changing nature of local government. If governments cannot keep up, they risk being left behind or ‘worked around.’ For

the Islands Trust, with 450 islands, 13 unincorporated local trust committees and 25,000 citizens and another 10,000 non-resident property owners, communicating effectively and consistently is important to a successful future. Trust Council, through its Strategic Plan, has made the implementation of the communications strategy a priority in 2016.

There is no greater asset to an organization than its people. I am proud to be among staff who are truly dedicated to the preservation and protection of the natural amenities and sensitive ecosystems of islands in the Salish Sea. This dedication will continue to be important in the future as the organization contributes to vibrant communities and upholds the mandate of the Islands Trust in the face of social, economic and organizational change.

## Behind the Scenes — Staff Recognition Awards

The seventh annual staff recognition awards were presented in December 2015. The staff recognition awards program was developed by staff to recognize the achievements and contributions of their colleagues.

The **Innovation Award** can go to an individual or a team. It can be for a particularly innovative program, project, system or process that would save money, improve efficiency, save time and is over and above the normal job description. It was only presented three times before. The winner of the Islands Trust Innovation Award for 2015 was presented to Nancy Rogers for her initiative in researching, promoting and successfully implementing the Time, Leave and Absence Management or TLAM program, an effective online timekeeping system that is accurate, timely, provides greater autonomy and significantly reduces paper and staff time.

The **Champion Award** is intended for an individual who champions the Islands Trust Policy Statement or strategic goals and has demonstrated this through a project or actions. This year the award was presented to Stefan Cermak for his leadership in the face of significant changes in the Salt Spring Island office. Stefan was recognized for quickly adapting to his new role as the Regional Planning Manager, providing leadership on complex issues including the incorporation study and water moratorium, and most importantly, for his ability to bring together individuals with different views and styles to build a collaborative and cohesive team.

The **Legacy Award** goes to a staff member who has done something that makes a significant difference for all of us who work for the islands. This is only the sixth time someone has been nominated for this award and it was presented to Stefan Cermak, Regional Planning Manager, for his work on watershed management and industrial land needs assessment, his innovative approach to implementing the Riparian Areas Regulation and his overall leadership.

The **Service Excellence Award** goes to an individual who provides excellent customer service (internally or externally), is courteous, co-operative, and dependable, assists others and is an excellent team member. The award this year went to Jas Chonk, Secretary, for efficiently carrying out the duties of two fulltime jobs with competence, positive attitude and grace.

The **Exceptional Team Effort Award** goes to a regular or ad hoc team, or to a special team formed for a project. It is awarded for “exceptional effort beyond standard performance; effort that exceeds normal expectations; and for overcoming major challenges.” This award was presented to the planners in the Northern office for their collaboration with the Gabriola Elementary School to create and deliver an educational community planning program for students in grades 5 and 6 to celebrate world Town Planning Day.

The **Unsung Hero Award** is intended for an individual who is dependable, assists others, is courteous, co-operative and is willing to take on tasks that no one else wants to. The award went to Teresa Rittemann for successfully adapting and taking on additional responsibilities during a time of transition in the Northern Office, simultaneously learning the new role while training staff to take on her existing role with professionalism and poise.



Russ Hotsenpiller,  
Chief Administrative Officer



# The Islands Trust Area

The Islands Trust Area covers the islands and waters between the British Columbia mainland and southern Vancouver Island, including Howe Sound and as far north as Comox, with the exception of Texada Island. It is approximately 5,200 square kilometres (2,000 square miles) in size and has a resident population of more than 25,000 and an additional 10,000 non-resident property-owners.



Located in the Strait of Georgia and Howe Sound, the Islands Trust Area is a unique and special place—a scenic archipelago of 13 large islands and more than 450 smaller islands and islets. The area provides habitat for an exceptional variety of species: more than 200 types of migratory and resident

birds and numerous species of fish and other marine and intertidal life, terrestrial wildlife and vegetation. Outstanding scenery and recreational resources include panoramic viewpoints, sheltered bays, protected marine waterways and anchorages, all of which contribute to the beauty, appeal and tranquility of this area.

The unique natural environment of the islands in the Strait of Georgia and Howe Sound has given the area national recognition. Realizing this, the government of British Columbia enacted special protective legislation in 1974 entitled the *Islands Trust Act*. The *Act* states that the object of the Islands Trust is to “preserve and protect the Trust Area and its unique amenities and environment for the benefit of the residents of the Trust Area and of British Columbia generally, in co-operation with the municipalities, regional districts, improvement districts, other persons and organizations, and the Government of British Columbia.”

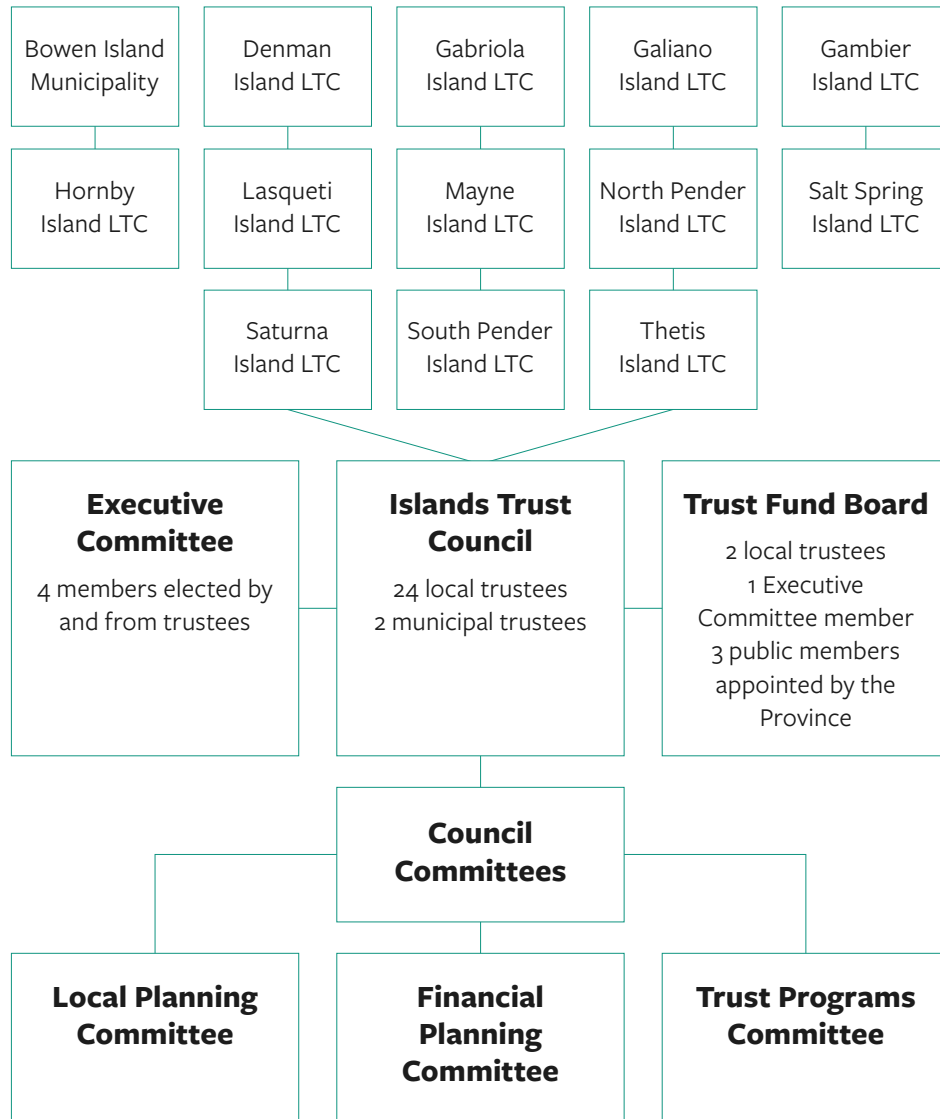
## Organization & Responsibilities

The Islands Trust is a unique federation of 12 special-purpose local government bodies and Bowen Island Municipality, all of which plan land use and regulate development in the Islands Trust Area. The Islands Trust consists of a number of distinct corporate entities: Islands Trust Council, Executive Committee, 12 local trust committees, Bowen Island Municipality and Trust Fund Board.

Like other communities in British Columbia, island communities currently elect their local representatives every four years. Two local trustees are elected for each group of islands designated as a local trust area or island municipality. For the 12 local trust areas, the two local trustees, together with an appointed chair from the Executive Committee, are responsible for the land use decisions within their local area. For Bowen Island Municipality, the two local trustees are part of a seven-member council that is responsible for all functions of a local government, including land use decisions. Unlike the Bowen Island Municipal Council, each local trust committee also has jurisdictional authority for the smaller islands and waters that surround the major island in that local trust area.

# Islands Trust Legislative Structure

## Local Trust Committees and Island Municipalities



# 2015–2016 Accomplishments

## 1. Executive Summary of Strategic Plan and Policy Statement Accomplishments

Islands Trust Council uses the three main categories in the Islands Trust Policy Statement to organize its strategic plan, which in turn sets priorities and goals for each term. Trust Council adopted its 2014–2018 Strategic Plan in September 2015 and updates it at every quarterly meeting to align its strategic priorities with its staff resources and budget. Selected accomplishments from this year are highlighted below under the section headings of the Policy Statement. You can read the detailed Strategic Plan and status of all activities in Appendix A.

### Goal A Ecosystem Preservation and Protection

*The Islands Trust will work to protect the natural environment of islands by:*

#### **Encouraging and enabling islanders in voluntary stewardship actions that protect special areas, including the shoreline.**

- Awarded Opportunity Fund grants of \$3,250 to Galiano Conservancy Association and Mayne Island Conservancy.
- Continued forage fish habitat mapping on Salt Spring, Valdes, Galiano and Lasqueti islands (Denman, Hornby, Thetis, North Pender, South Pender, Gambier, Keats and Bowen islands complete).

#### **Expanding the Natural Area Protection Tax Exemption Program (NAPTEP) program to entire Islands Trust Area.**

- Hosted an information session on Bowen Island on NAPTEP.

#### **Protecting high biodiversity areas identified in Trust Fund Board's Regional Conservation Plan.**

- Registered two covenants on North Pender and one on Galiano totaling 16.62 hectares.
- Supported campaign to acquire Fairyslipper Forest as Thetis Island's first publicly accessible nature reserve.

- Completed species at risk surveys and appraisal to support acquisition of a high biodiversity property on Thetis Island.

**Working to protect fish habitat under BC’s Riparian Areas Regulation (RAR).**

- Denman Island Local Trust Committee gave third reading to Official Community Plan and Land Use Bylaw amendment bylaws to implement the RAR on Denman Island.
- Hornby Island Local Trust Committee gave third reading to Official Community Plan and Land Use Bylaw amendment bylaws to implement the RAR on Hornby Island.
- Lasqueti Island Local Trust Committee gave third reading to a Land Use Bylaw amendment bylaw to implement the RAR on Lasqueti Island.
- Gambier Island Local Trust Committee has initiated bylaw amendment process to implement RAR in the Gambier Island Local Trust Area, which includes Gambier, Keats, Anvil, Bowyer, and the Thormanby Islands.

**Protecting special ecosystems, managing shoreline areas and reducing greenhouse gas emissions when land use decisions are made.**

- Adopted a new Official Community Plan (OCP) for the Ballenas-Winchelsea Islands; the new OCP designated a Development Permit Area and established development guidelines recognizing the high ecological value of shorelines within the Ballenas-Winchelsea Islands.

**Advocating about oil spill preparedness, derelict vessels and industrial developments.**

- Continued advocacy leadership on marine shipping safety and oil spill preparedness and response through writing letters to ministers, attending trans-boundary workshops and an oil spill exercise, participated in provincial and federal consultations and participating in a B.C. Environmental Assessment Office working group.
- Continued advocacy to senior governments about the need for lasting solutions for derelict vessels. Staff continued to participate in the Joint Working Group for the Removal of Derelict vessels and the Chair sent letters to ministers and local government partners.

- Implemented a policy to clarify jurisdictional issues related to the Islands Trust Area boundary.
- Initiated new advocacy concerning the proposed Pacific Region Integrated Geoduck Management Framework that included maps summarizing the water zoning in the Islands Trust Area.
- Continued advocacy concerning the regulation of pleasure craft sewage dumping in the marine waters of the Islands Trust Area, with detailed suggestions for federal regulatory improvements.
- Participated in Regional Advocacy Council on Oil Spill Response meeting.
- Attended Port of Nanaimo session on Marine Domain Awareness System.



## Goal B Stewardship of Island Resources

*The Islands Trust will focus on good management of island water resources by:*

### **Using land use planning tools and decisions to protect the quality and quantity of water resources.**

- Completed Gambier Island foreshore protection and stewardship maps.
- Began implementing the St. Mary Lake Integrated Watershed Management Plan created by the Salt Spring Island Watershed Protection Authority.
- Salt Spring Island Local Trust Committee began drafting a Water Conservation and Water Demand Management Plan.

## Goal C Sustain Island Character and Healthy Communities

*The Islands Trust will work to enhance the economic sustainability and security of island communities by:*

### **Continuing to advocate for sustainable, affordable and appropriate ferry services.**

- Implemented a campaign to request the B.C. Ministry of Transportation and Infrastructure invest an additional \$11 to \$14 million annually, for four years, to reduce the fares on all BC Ferries' minor routes along the B.C. coast by 25 per cent.

### **Using land use planning tools and decisions to positively affect housing, food security, farmland protection and socio-economic diversity.**

- Amendments to Land Use Bylaws to improve availability of affordable housing are in various stages. Four affordable housing applications in progress on Salt Spring and Galiano islands.
- Gabriola Island Local Trust Committee is considering amendments to the Land Use Bylaw and Official Community Plan to better protect farmland and improve food security.
- Galiano Island Local Trust Committee considered bylaws permitting secondary suites.

- Denman Island Local Trust Committee adopted bylaws permitting secondary suites and accessory cottages.
- Salt Spring Island Local Trust Committee gave first reading to three draft bylaws to encourage socio-economic diversity and enhance economic sustainability and security by meeting the needs for commercial industrial lands on the island for the next 25 years.

## Goal D In Co-operation with Others

*The Islands Trust will strengthen relations with First Nations by:*

### **Improving engagement with First Nations.**

- Staff built a First Nations database ready to populate with stories of interactions with each First Nation within the Trust Area to help with relationship building.
- Islands Trust Council approved a temporary intergovernmental policy advisor position to focus on protecting the marine environment and building relationships with First Nations.
- Salt Spring Island Local Trust Committee met with representatives of Cowichan Tribes and Lyackson First Nation to discuss areas of mutual interest.
- Trustees from Denman Island and Hornby Island met with councilors and staff of the K'omoks First Nation to learn about K'omoks First Nation history and discuss significant archaeological sites within K'omoks territory.
- The Gambier Island Local Trust Committee hosted a Community-to-Community Forum with the Squamish First Nation on Gambier Island in March. Discussion topics included planning for unceded Crown lands, shorelines, water transportation facilities and archaeological sites. The forum provided an opportunity for mutual learning and further co-operation during the Gambier Island Official Community Plan process.

## 2. Islands Trust Council

### Role

The 26-member Islands Trust Council establishes general policies for carrying out the object of the Islands Trust. Islands Trust Council also adopts an operational budget for the Islands Trust and manages the financial undertakings of all parts of the Islands Trust except for the Trust Fund, which manages its own operations. Islands Trust Council appoints staff and auditors and adopts an annual budget. Tax levies on properties within the Trust Area are the primary funding source for the operations of the Islands Trust. Additional revenue comes from a provincial grant and development application fees.

The *Islands Trust Act* requires Islands Trust Council to implement the Trust Policy Statement that is applicable to the whole Trust Area. The Policy Statement is adopted once the Minister of Community, Sport and Cultural Development approves it. The Policy Statement provides broad policy guidelines for Islands Trust Council, the Trust Fund Board and the local trust committees and island municipality regarding the protection of ecosystems, the stewardship of resources and the promotion of sustainable communities. The positions and philosophy of Islands Trust Council contained in the Policy Statement also constitute a policy framework for reference by the public and other agencies such as the regional districts of the Islands Trust Area, the province and its agencies.

Islands Trust Council has three standing committees of trustees—the Local Planning Committee, Trust Programs Committee and the Financial Planning Committee—which provide policy advice to Trust Council on a range of issues.

*Trust Council provides a unified voice to advocate for the interests of islanders and island ecosystems to other levels of government and industry.*





## Members of Islands Trust Council

<b>Bowen</b>	Alison Morse, Sue Ellen Fast
<b>Denman</b>	David Critchley, Laura Busheikin
<b>Gabriola</b>	Heather O'Sullivan, Melanie Mamoser
<b>Galiano</b>	George Harris, Sandy Pottle
<b>Gambier</b>	Dan Rogers, Kate-Louise Stamford
<b>Hornby</b>	Alex Allen, Tony Law
<b>Lasqueti</b>	Susan Morrison, Timothy Peterson
<b>Mayne</b>	Brian Crumblehulme, Jeanine Dodds
<b>North Pender</b>	Derek Masselink, Dianne Barber
<b>Salt Spring</b>	George Grams, Peter Grove
<b>Saturna</b>	Lee Middleton, Paul Brent
<b>South Pender</b>	Bruce McConchie, Wendy Scholefield
<b>Thetis</b>	Ken Hunter, Peter Luckham

## 2015–2016 Advocacy

Islands Trust Council’s advocacy program is guided by the Islands Trust Policy Statement. According to the Policy Statement, in order to *achieve its object, the Islands Trust must be an educator, coordinator, and initiator, guiding individuals, organizations and other agencies in support of the object. While the Islands Trust can provide the necessary leadership, responsibility for stewardship of the Trust Area rests with many. Individuals, other government agencies, organizations, and the Province itself all have important roles to play. Co-operative actions are required of other agencies, organizations and individuals to ensure that activities are carried out in a manner that is sensitive to the needs of Trust Area ecosystems and island communities.*

In response to concerns raised by communities through their elected trustees and supported by objectives in its 2014–2018 Strategic Plan, Islands Trust Council continued to place a high priority on its advocacy program, most of which is overseen and implemented by Islands Trust Council’s Executive Committee. This work is guided by the Advocacy Policy (Policy 6.10.iii). In 2015–2016, Islands Trust Council advanced its advocacy priorities by [writing letters](#), making submissions to consultation processes, hosting meetings, passing resolutions and working with partners under the following topics:

### Ecosystem Preservation and Protection

#### Coastal Douglas-fir protection

The Islands Trust successfully sponsored a resolution passed by the Union of British Columbia Municipalities’ convention requesting that the B.C. government provide core, multi-year funding to the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP). The funding would assist members to implement a 30-year Conservation Strategy with the Province, First Nations, local governments, the federal government, stakeholders and public. In November 2015, the Islands Trust Chair sent a letter to the CDFCP Steering Committee indicating Islands Trust Council’s willingness to work with the CDFCP to implement the strategy.

#### Marine shipping safety and oil spill preparedness and response

In April 2015, Chair Peter Luckham [wrote](#) to Kinder Morgan Canada declining a meeting and describing Islands Trust Council’s opposition to oil pipeline projects that lead to the expansion of oil export by barge and tanker from Canada’s west coast, including the Salish Sea.

In August 2015, Chair Peter Luckham sent a [letter of comment](#) to the National Energy Board, opposing the Trans Mountain Pipeline Expansion Project.

In January 2016, Chair Peter Luckham [wrote](#) to the Minister of Environment and Climate Change to express concerns with evaluation of marine shipping during environmental assessments and made suggestions for improving public participation.

## **Anchorage concerns**

In July 2015, the Islands Trust Executive Committee accepted an invitation from the Pacific Pilotage Authority to assist with, and participate in, consultation with affected residents of Gabriola Island and Plumper Sound regarding proposed and existing anchorages.

In November 2015, the Islands Trust hosted a stakeholder meeting about the Plumper Sound, Cowichan Bay and proposed Gabriola anchorages to promote dialogue and increase understanding of the issues.

On December 18, 2015, Chair Peter Luckham [wrote](#) to the federal Minister of Transport to request an investigation into measures Transport Canada and industry can take to minimize anchorage use in the Southern Gulf Islands and decrease the risks from any vessels that continue to use these anchorages.

On March 30, 2016, Chair Peter Luckham [wrote](#) to Pacific Pilotage Authority regarding the timing of the planned public meeting about the proposed Gabriola Island anchorages.

## **Sustainable Communities**

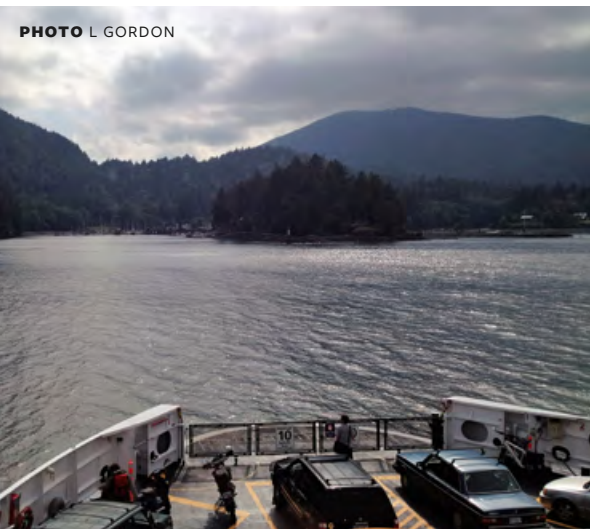
### **BC Ferries fares and service**

In June 2015, Islands Trust Council [asked](#) the Province of B.C. to invest in coastal communities by lowering fares on minor routes by 25 per cent to attract more ferry riders and bolster coastal economies, resulting in increased provincial tax revenues. The request was supported by financial analysis from Perrin Thorau & Associates, a public policy consulting firm with expertise in BC Ferries' markets, who [calculated](#) the cost of lowering fares on all minor ferry routes in the province. In support of this request, the Chair also wrote to [Gordon Macatee, BC Ferry Commissioner](#), and the [Minister of Jobs, Tourism and Skills Training](#) and the [Minister of State for Tourism and Small Business](#).

Also in June 2015, Islands Trust Council met with [Mike Corrigan, President and CEO of BC Ferries](#) to discuss the results of the 2014 service reductions, future fare increases and planned BC Ferries initiatives affecting island communities.

In September 2015, Chair Peter Luckham met with the Minister of Transportation and Infrastructure accompanied by Vice-Chairs Laura Busheikin and Susan Morrison to speak about Islands Trust Council's request on ferry fare reduction. Chair Luckham emphasized the role that ferry services play in the health and welfare of island communities, both in terms of economics and community health and welfare. Following this meeting, Chair Luckham wrote to the Minister to convey suggestions for scheduling changes that would mitigate the impacts of the ferry service cuts that occurred in 2015.

In October 2015, Chair Peter Luckham wrote to the Select Standing Committee on Finance and Government Services to request that the Province of B.C. include additional funding for BC Ferries in Budget 2016.



## Stewardship of Resources

### Community Stewardship Awards 2015

The Islands Trust recognizes individuals and groups who support the Islands Trust mandate with significant contributions towards preserving the community, culture or the natural environment of an island. In 2015, Trust Council received nominations for eight individuals/couples and nine groups under the 14th Islands Trust Community

### Stewardship Awards Program

The individual awards went to Leigh Ann Milman of Gabriola Island for leading land protection for 20 years; Susan Yates of Gabriola Island for contributing to literary arts and environmental stewardship for 30 years; and Michael Dunn of Mayne Island for fostering ecological and community sustainability for 20 years. The group awards went to Saturna Island Marine Research and Education Society for marine research and education and Island Futures Society for the Gabriola Environmentally Responsible Trans-Isle Express (GERTIE) bus service. A special Award for Advocacy and First Nations Relationship Building went to Protect Grace Islet Group on Salt Spring Island for advocating for the protection of cultural heritage. Mayne Island Agricultural Society also received an award under the Enduring Achievement category for promoting agriculture and the fall fair for 53 years.

## **Groundwater protection**

In September 2015, Chair Peter Luckham [wrote](#) to the B.C. Minister of the Environment to comment on proposed provincial groundwater protection and licensing policies.

## **Environmental assessment processes**

In May 2015, Chair Peter Luckham [wrote](#) to the B.C. Environmental Assessment Office to provide input on ways to improve public participation in environmental assessments.

## **Delegations and Presentations to Islands Trust Council in 2015–2016**

Trust Council invited the following guests to attend its 2015–2016 quarterly meetings:

- John Rampanen from the Ahousaht First Nations facilitated a workshop—Working Across Cultures: Building Cultural Bridges and Exploring Indigenous Governance Systems—to move beyond reconciliation and build mutually respectful relationships.
- Senior staff from the Islands Trust, the Ministry of Community, Sport and Cultural Development and trustees reviewed and discussed the principles and objectives to guide the development of an Adaptation Strategy for the potential incorporation of Salt Spring Island. Trust Council subsequently approved the Principles and Objectives.
- Mike Corrigan, President and Chief Executive Officer of BC Ferries provided an update and an opportunity for trustees to ask questions related to BC Ferries’ services in the Islands Trust Area.
- Members of the San Juan County Council and Trust Council discussed issues of mutual interest, shared information and learned from each other’s experiences in island governance.
- Senior staff provided sessions to trustees on the following topics: the Islands Trust Policy Statement and how it is used to guide decisions of Islands Trust bodies; Trust Fund programs and services and opportunities for collaboration between the Islands Trust Fund and other units of the Trust; strategic planning; Victoria office location and Structured Decision-Making.

At each quarterly meeting of Islands Trust Council, members of the public are encouraged to make presentations and participate in a town hall session, a regular forum to promote dialogue between islanders and trustees.

At the June 2015 Islands Trust Council meeting on Galiano Island, Council heard from:

- Stephen Foster, the Howe Sound Campaign Lead with the David Suzuki Foundation on initiatives underway in the Howe Sound.
- Mayne Island Conservancy about lack of community preparedness, training and equipment in case of an oil spill.
- Gary Coward on important lessons from the Truth and Reconciliation Commission and the Royal Commission on Aboriginal Peoples.
- Ken Millard on the Blue Dot Initiative, the Public Trust Doctrine and the origins of the Object of the Islands Trust.
- Elizabeth Latta on the Islands Trust mandate to preserve and protect the natural environment in the face of rising pressures from economic development.
- Graham Brazier and David Steen from the Gulf Islands Alliance about marine issues and the Islands Trust Strategic Plan's goals to protect the marine environment from a range of threats.
- Akasha Forest spoke about ecological governance, First Nations relations, community education and solar farms as considerations in changing climate in the Gulf Islands.

At the September 2015 meeting on Bowen Island, Council heard from:

- Adam Taylor about the ecological importance of glass sponge reefs and the ongoing discovery of new reefs in the Howe Sound.
- The AnchoRAGE group (now called Gabriolans Against Freighters Anchorages Society) about the anchorage proposal off Gabriola Island and the impacts on the island and ocean ecology.
- Stephanie Buffam from FRIENDS of the San Juans about how the Islands Trust could help the Salish Sea become the 15th Particularly Sensitive Sea Area in the world.

At the December 2015 meeting in Victoria, Council heard from:

- Jan Slakov about climate change and the work of the Citizens' Climate Lobby group.

- Gulf Islands Alliance about the need for Trust Council’s 2014–2018 Strategic Plan to reflect the widespread public concern for marine issues expressed during the public consultation process.
- Protect Grace Islet Group about the need for better protection of areas of archaeological value, particularly First Nations burial sites, within the Islands Trust Area.

In March 2016, Trust Council met on Hornby Island and heard from:

- The Hornby Island Community Economic Enhancement Corporation about their challenges and successes in facilitating sustainable economic solutions on the island.
- Hornby Island Residents and Ratepayers’ Association about their organization’s efforts in promoting sustainable island communities.
- Denman Island Forage Fish Group about garbage and contaminants, especially plastic, along the coast and its impact on herring nurseries and spawning area.
- The Association for Denman Island Marine Stewards about marine issues and marine protected areas.
- Gulf Islands Alliance about the Public Trust Doctrine “that says governments are obliged to maintain common natural elements that sustain healthy life for now and forever.”
- Peter Lamb and Jean Gelwicks about the Blue Dot campaign enshrining the right to a healthy environment in the Canadian Charter of Rights and Freedoms.

Members of the public may address Islands Trust Council at any of its quarterly scheduled meetings held in March, June, September and December. This can be done formally by making a delegation or presenting a petition, or informally at the town hall session. All correspondence, formal delegation presentations and petitions are available to the public.

## Communications

### News Releases

The Islands Trust issued 20 news releases in 2015–2016 on appointing the new Chief Administrative Officer, public input in the 2014–2018 Strategic

Plan, bylaw enforcement, public input on the annual budget, quarterly Islands Trust Council meetings and agendas, land conservation successes, Community Stewardship Awards, court decisions and advocacy on topics such as BC Ferries. Islands Trust news releases go to all media, elected officials and agencies with an interest in the Islands Trust Area, as well as, to subscribers to the Islands Trust electronic distribution service. (See instructions on how to sign up below.)

## Electronic Communications

Anyone may subscribe to e-mail notifications of information including news releases, chair correspondence and public meeting schedules. To subscribe to one or more topics click “subscriber options” on the homepage: [islandstrust.bc.ca](http://islandstrust.bc.ca). The Islands Trust also has a twitter feed under the user name Islands\_Trust and a YouTube channel under the user name IslandsTrust. The Islands Trust Fund has a twitter feed IslDsTrustFund and a Facebook page called IslandsTrustFundBC.

The Islands Trust Fund newsletter *The Heron* was mailed to 880 subscribers and organizations in 2015–2016. The newsletter is available on the Islands Trust Fund website at [islandstrustfund.bc.ca](http://islandstrustfund.bc.ca). The Trust Fund’s electronic newsletter was also sent to 580 subscribers every two months.

## Public Engagement by Numbers (2015–2016)

📄 20 news releases

✉ 2,102 subscribers to emails from the Islands Trust Fund

✉ 3,015 subscribers to emails from Islands Trust

🐦 752 Twitter followers to the Islands Trust channel

*There are many ways to participate in conversations about our collective vision for the islands in the Salish Sea.*



## 3. Islands Trust Council Committees

### Executive Committee

#### Role

The Executive Committee (EC) comprises the Chair of Islands Trust Council and three Vice-Chairs, elected for a four-year term by Trust Council from among its members. In addition to the responsibilities of individual members who serve as the chair of local trust committees, the Committee oversees external communications for the Islands Trust, liaises with the provincial government, reviews and implements the Islands Trust Policy Statement and conducts other functions as directed by Trust Council.

The Executive Committee carries out the daily business of the Islands Trust, reviews the bylaws of local trust committees to ensure compliance with the Islands Trust Object and the Trust Policy Statement and acts as a local trust committee for the Ballenas/Winchelsea Island group north of Nanaimo.

#### Members

##### **Serving during the 2014–2018 term**

Peter Luckham, Thetis Island (Chair)

Laura Busheikin, Denman Island (Vice-Chair)

George Grams, Salt Spring Island (Vice-Chair)

Susan Morrison, Lasqueti Island (Vice-Chair)

##### **Union of British Columbia Municipalities Annual Convention September 21–25, 2015**

At the annual Union of British Columbia Municipalities (UBCM) convention, Islands Trust representatives meet and share ideas with Members of the Legislative Assembly (MLAs) and local government representatives from across the province. Chair Peter Luckham and Vice-Chairs Susan Morrison and Laura Busheikin attended the 2015 convention on behalf of Islands Trust Council. Chief Administrative Officer Linda Adams also attended the conference.

Islands Trust representatives participated in several clinics, workshops and provincial policy sessions, including:

- Moving Forward with First Nations
- People, Money and Power—Involving the Community through Participatory Budgeting

- Plenary session—Reconciliation: From Truth to Action by Columbia Institute
- Small Talk Forum for discussion among elected representatives of small communities
- Plenary Session: Impacts of the Tsilhqot'in Decision on Local Governments
- Address by the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development
- Provincial Government Cabinet Panel on Strong Communities
- Tools for Coasts that Work: Chair Luckham spoke about the Green Shores program as a tool for assisting and supporting landowners with shoreline development needs.

Vice-Chair Laura Busheikin participated in a meeting about BC Ferries with the Coastal Regional Directors Chairs' group and the Minister of Transportation and Infrastructure Todd Stone. The group presented the idea of creating a working group to come to an agreement with the B.C. Government on how to work together on ferry issues. The Chairs' group also presented a paper with arguments in favour of lowering ferry fares, restructuring the BC Ferries debt, abandoning the *Coastal Ferry Act*, instituting BC Ferries as a Crown Corporation and seeking government recognition of ferries as a transportation system for economic growth for the province.

Islands Trust trustees and the Chief Administrative Officer met over breakfast with Electoral Area Directors and MLAs serving the Islands Trust Area. Chair Peter Luckham highlighted upcoming UBCM resolutions that would benefit the Islands Trust Area and advance Trust Council's 2014–2018 Strategic Plan. The main topic of discussion was ferries and ways to engage the broader community of Vancouver and surrounding areas to recognize the values of the islands. Attendees were MLAs Nicholas Simons, Powell River/Sunshine Coast (Gambier), Don McRae, Comox Valley (Denman/Hornby) and Michelle Stilwell, Parksville/Qualicum (Lasqueti), Electoral Area Directors Merrick Anderson of Powell River Regional District (Lasqueti), Maria Harris of Metro Vancouver Regional District (Bowyer/Passage), Howard Houle of Nanaimo Regional District (Gabriola), Bruce Joliffe of Comox Valley Regional District (Denman/Hornby), Maureen Nicholson of Metro Vancouver Regional District (Bowen), Ian Winn, Sunshine Coast Regional District (Gambier) and Mel Dorey, Cowichan Valley Regional District (Thetis).

## **Bylaws Approved by Executive Committee**

Before a local trust committee can adopt a bylaw, the Executive Committee must approve it for compliance with the Islands Trust Policy Statement. Before Bowen Island Municipal Council adopts an Official Community Plan Bylaw, the Executive Committee must approve the bylaw and comment on land use bylaws for the Bowen Island Municipal Council. In 2015–2016, the Executive Committee approved 37 bylaws.

## **Advisory Committees**

Every term, the Chair appoints members of three standing committees of Islands Trust Council (Local Planning, Trust Programs and Financial Planning) to explore selected topics in detail and make recommendations to the Council. Islands Trust Council also strikes occasional select committees for special projects. This year, Islands Trust Council struck a committee to hire the new Chief Administrative Officer and a Select Committee for the Review of Victoria Office Location.

## **Local Planning Committee**

### **Role**

The Local Planning Committee's role is to provide policy and planning advice to Trust Council by identifying and reporting to council on emerging issues related to the committee's areas of responsibility (development management, community planning and sustainable community) and to develop guidelines, policies and models for use by staff and local trust committees.

### **Members**

#### **Serving during the 2014–2018 term**

Paul Brent, Saturna Island (Chair)

Melanie Mamoser, Gabriola Island (Vice-Chair)

Alex Allen, Hornby Island

Tony Law, Hornby Island

Lee Middleton, Saturna Island

Timothy Peterson, Lasqueti Island

Sandy Pottle, Galiano Island

Wendy Scholefield, South Pender Island

Laura Busheikin, Denman Island (Executive Committee Representative)

Peter Luckham, Thetis Island (Ex Officio Member)

During 2015–2016, Trust Council assigned the Local Planning Committee the following projects:

Community Housing Needs, Shoreline Marine Planning, Appropriate Economic Development, and the Blue Dot Campaign. Trust Council endorsed the following top priorities for the Local Planning Committee.

- Community Housing Needs
- Shoreline Marine Planning
- Appropriate Economic Development

Throughout 2015–2016, the Local Planning Committee has focused its resources on organizing a Community Housing Forum, including development of background materials for the forum to take place in June 2016.

## Trust Programs Committee

### Role

The Trust Programs Committee seeks direction from and provides advice to Islands Trust Council on reviewing, amending and implementing the topics in the Islands Trust Policy Statement.

### Members

#### Serving during the 2014–2018 term

Derek Masselink (Chair)

Brian Crumblehulme (Vice-Chair)

David Critchley, Denman Island

Sue Ellen Fast, Bowen Island

Tony Law, Hornby Island

Bruce McConchie, South Pender Island (resigned March 2016)

Heather O’Sullivan, Gabriola Island

Dan Rogers, Gambier Island

George Grams, Salt Spring Island (Executive Committee Representative)

Peter Luckham, Thetis Island (Ex Officio Member)

#### 2015–2016 Highlights

The Trust Programs Committee reviewed briefings and provided advice to Islands Trust Council on:

- The 2014–2018 Strategic Plan
- The BC Ferries fare reduction campaign
- Crown land agreements

- Amendments to the policies governing the Islands Trust Policy Statement
- New topics in Islands Trust Council’s Policy Statement Topic Review Inventory, and
- A process for updating the Islands Trust Policy Statement.

The Trust Programs Committee recommended that Trust Council update the Islands Trust Policy Statement, using the following steps:

- 2016: state of the islands report (2016) with a budget request of \$35,000
- 2017: community visioning process and topic selection process with a budget request of \$47,000
- 2017–2018: targeted topic update, and
- 2018: amend Policy Statement.

The Committee reviewed and endorsed a staff proposal to create a two-year Senior Intergovernmental Policy Advisor position and initiated projects relating to updating Crown land agreements and water conservation research.

The Trust Programs Committee is also responsible for the Community Stewardship Awards program. In 2015, the committee reviewed 17 nominations and made award recommendations for Trust Council’s consideration at its June 2015 meeting. The 2015 Community Stewardship Award nominees and recipients are reported on the Islands Trust [website](#).



## Financial Planning Committee

### Role

The Financial Planning Committee is responsible for facilitating Trust Council's involvement in the annual budget process; facilitating the linkage of the annual strategic planning process with the annual budget process; reporting and making recommendations to Trust Council regarding the organization's financial management practices; reviewing audit reports and recommendations; providing advice to the Trust Fund Board on financial services and support; and monitoring and reviewing the organization's financial management, budget and financial practices.

### Members

The Committee is comprised of ten trustees from across the Islands Trust Area: the Chair (or an appointee) from each of the other standing committees (2), members of the Executive Committee (4), a member chosen by the Trust Fund Board (1), and three other locally-elected or municipal trustees(3). The Chair of the Committee is elected by the Committee from amongst the three other trustees. The Committee Members include:

#### **Serving during the 2014–2018 term:**

Peter Grove, Salt Spring Island (Chair)

Alison Morse, Bowen Island Municipality (Vice-Chair)

George Harris, Galiano Island

Dereck Atha (Trust Fund Board appointee)

Derek Masselink, North Pender Island (Trust Programs Committee Representative)

Paul Brent, Saturna Island (Local Planning Committee Representative)

Laura Busheikin, Denman Island (Executive Committee Representative)

George Grams, Salt Spring Island (Executive Committee Representative)

Peter Luckham, Thetis Island (Executive Committee Representative)

Susan Morrison, Lasqueti Island (Executive Committee Representative)

The Audit Committee is a sub-committee of the Financial Planning Committee that includes all members with the exception of the Executive Committee.

The Audit Committee meets at least twice per year to meet with the external auditors and review the year-end audit work program, the final report and the management letter recommendations and to determine necessary actions.

## **2015–2016 Highlights**

As part of its ongoing responsibilities, the Financial Planning Committee oversaw the completion of the 2014–2015 financial audit for Islands Trust and Islands Trust Fund, through its Audit Committee. The Audit Committee met the external auditors, KPMG, to review their audit findings report. Planning for the 2015–2016 financial audit was also initiated.

The Financial Planning Committee facilitated Trust Council’s involvement in the 2016–2017 budget, recommending that Trust Council adopt a budget with no tax increase to taxpayers, with the exception of residents of the Salt Spring Island Local Trust Area where the Salt Spring Island Local Trust Committee had requested a Special Property Tax Requisition for co-ordination of the Salt Spring Island Watershed Protection Authority. Quarterly financial updates on actual results, as well as revised forecasts, were provided to the Committee throughout the year for information and review.

During the 2015–2016 fiscal period, the Financial Planning Committee contributed to several Trust Council Strategic Plan initiatives including:

### **Strategic Plan Objective 7. Improve organizational cost-effectiveness and resilience**

- *T.7.1.3 Undertake Information Technology system audit and performance review*

A review by KPMG was completed and presented to the Financial Planning Committee.

### **Strategic Plan Objective 7. Improve organizational cost-effectiveness and resilience**

- *Strategy 7.2 Prepare Islands Trust organization to adapt to the potential incorporation of Salt Spring Island*

Input was provided to the Executive Committee.

### **Strategic Plan Objective 10. Improve community engagement and participation in Islands Trust work.**

- *T.10.1.1 Enhance public engagement on 2016–2017 budget consultation.* Increased outreach to the public was approved for the 2016–2017 budget consultation including ads in five papers (Bowen Undercurrent, Island Tides, Driftwood, Gabriola Sounder and Denman-Hornby Grapevine) and two online banner ads—Bowen Forum and Salt Spring Exchange. The outreach also included an anonymous survey to gather feedback on both the budget and the preferred methods for communicating with islanders. The result was an increase from 2015 and included 13 emails and 121 surveys within the January 22–February 17, 2016 public consultation period.

## Chief Administrative Officer Hiring Committee

### Role

The Chief Administrative Officer Hiring Committee (CAOHC) is a select committee of Trust Council comprised of the Executive Committee (Chair of Islands Trust Council and three Vice-Chairs) and the chairs of Trust Council's three Standing Committees. The CAOHC was struck in June 2015 to recruit and select a new Chief Administrative Officer (CAO) for Islands Trust, in consultation with Trust Council. The Committee is also responsible for orienting and evaluating the CAO during the initial six-month probationary period, in consultation with Trust Council.

### Members

#### **Serving during recruitment and evaluation period of June 2015 to June 2016:**

Peter Luckham, Thetis Island (Chair, Executive Committee)  
Laura Busheikin, Denman Island (Vice-Chair, Executive Committee)  
George Grams, Salt Spring Island (Vice-Chair, Executive Committee)  
Susan Morrison, Lasqueti Island (Vice-Chair, Executive Committee)  
Paul Brent, Saturna Island (Chair, Local Planning Committee)  
Peter Grove, Salt Spring Island (Chair, Financial Planning Committee)  
Derek Masselink, North Pender Island (Chair, Trust Programs Committee)

### 2015–2016 Highlights

During the period, the CAOHC reviewed the job description and set a schedule for recruitment and hiring of the new CAO. The recruitment process resulted in the hiring of the new CAO in early January 2016. The CAOHC meets on a monthly basis to review the performance of the new CAO during the probationary period, which ends in June 2016.

## Select Committee—Review of Victoria Office Location

### Role

To investigate whether relocation of some or all of the Islands Trust Victoria head office might better serve the interests of Trust Area constituents. The Review of Victoria Office Location (RVOL) Select Committee was established by resolution of Islands Trust Council on September 17, 2015.



## Members

The select committee consists of eight members as follows:

- Six trustees appointed by and from Islands Trust Council
- Two Islands Trust staff members appointed by Trust Council, on recommendation of the Chief Administrative Officer.

### **Serving during the 2014–2018 term:**

Bruce McConchie, South Pender Island (Chair)

Dan Rogers, Gambier Island (Vice-Chair)

Alison Morse, Bowen Island

Susan Morrison, Lasqueti Island

Paul Brent, Saturna Island

Peter Grove, Salt Spring Island

Robert Kojima, Regional Planning Manager

Clare Frater, Policy Advisor

### **2015–2016 Highlights**

In the reporting period, the Select Committee (RVOL) held three meetings, October 21st, November 18th and January 19th. The initial meeting's agenda was to select a Chair, review Trust Council approved Terms of Reference and discuss the process going forward.

The November and January meeting agendas focused on further defining the scope of the committee's study. The Committee members also started the process of identifying possible options and the associated ramifications. Discussions were based on the assumption that Salt Spring Island would remain a local trust committee.

## 4. Trust Fund Board

### Role

The Islands Trust Fund was established in 1990 by the *Islands Trust Act* to preserve natural landscapes and ecosystems in the Islands Trust Area, which covers most of Canada's islands in the Salish Sea. As the regional land trust for the Islands Trust Area, the Islands Trust Fund works with landowners and communities to protect places of natural or cultural significance in perpetuity. The Islands Trust Fund acquires and manages land for conservation, receives donations of land, conservation covenants, and cash, and undertakes stewardship education activities. As a qualified donee the Trust Fund Board provides receipts for income tax purposes for all eligible donations received.

### Members

The Trust Fund Board administers the Islands Trust Fund. The Trust Fund Board has six members: two trustees elected by Trust Council, one trustee appointed by the Executive Committee and three members appointed by the Minister of Community, Sport and Cultural Development for terms of one to three years.

### Members appointed for the 2014–2018 term:

Tony Law, Hornby Island (2011–2014, 2014–2018, Chair, 2012–present)

Susan Morrison, Lasqueti Island (2011–2014, 2014–2018)

Kate-Louise Stamford, Gambier Island (2014–2018)

Dereck Atha, Mayne Island (Appointed Member, 2010–2013, 2013–2016)

Ron Bertrand, Abbotsford and North Pender Island (Appointed Member, 2014–2015, 2015–2018)

Julie Glover, Vancouver and Hornby Island (Appointed Member, 2011–2013, 2013–2015)

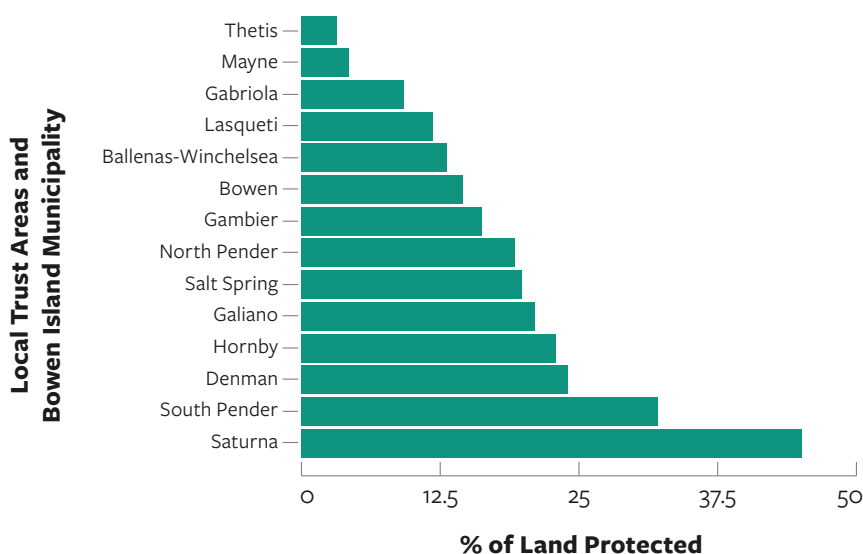
*Islands Trust Fund — working with private landowners and conservancy partners to protect ecosystems in the Salish Sea.*



## Protected Places in the Islands Trust Area

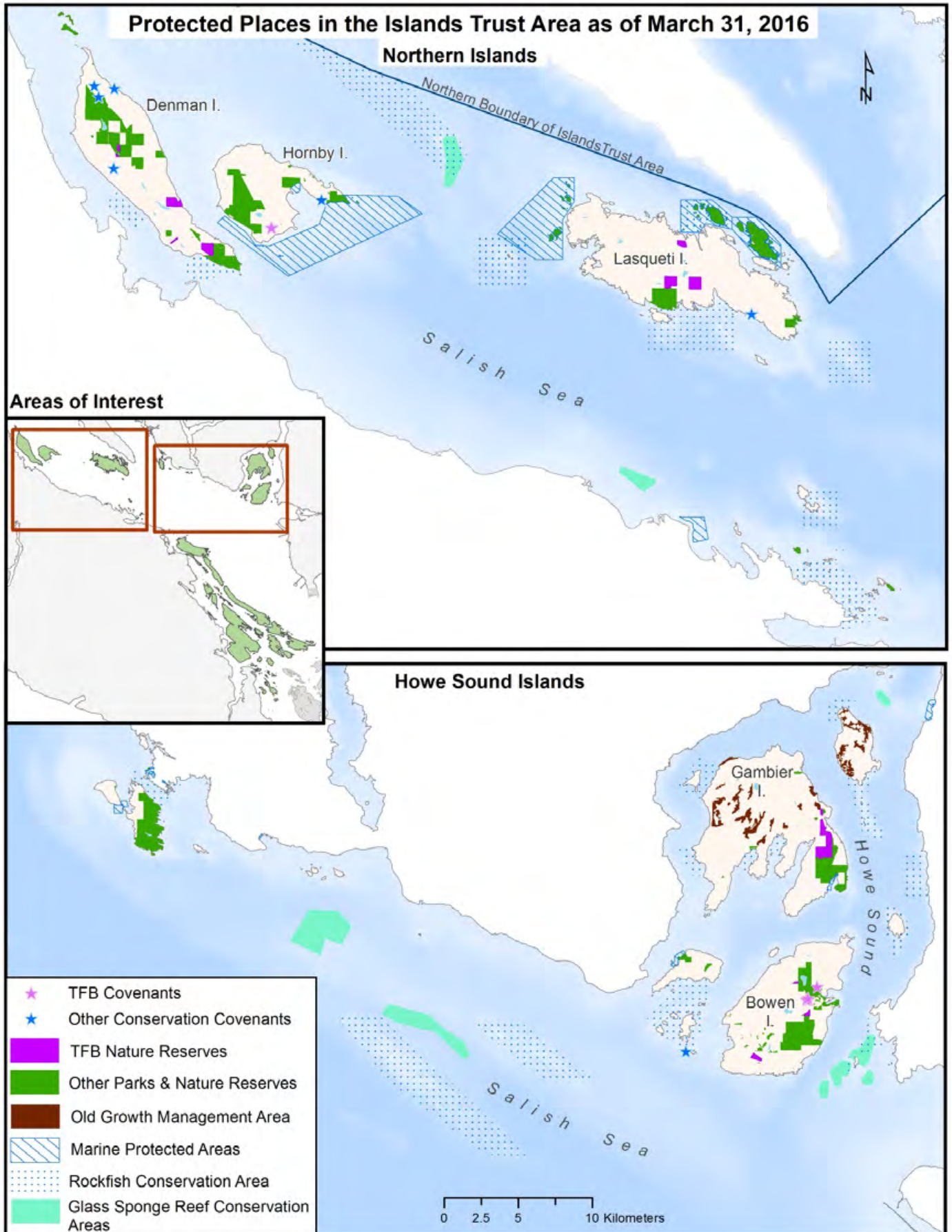
As of March 2016, the Trust Fund Board had protected 1,160 hectares of natural and cultural values on 98 properties, or 1.47 per cent of the Islands Trust Area. By the same date, public and non-profit conservation organizations (including the Islands Trust Fund) had protected 14,074.87 hectares (17.8 per cent) of the Islands Trust Area.

### Protected Places in Each Local Trust Area and Island Municipality as of March 31, 2016



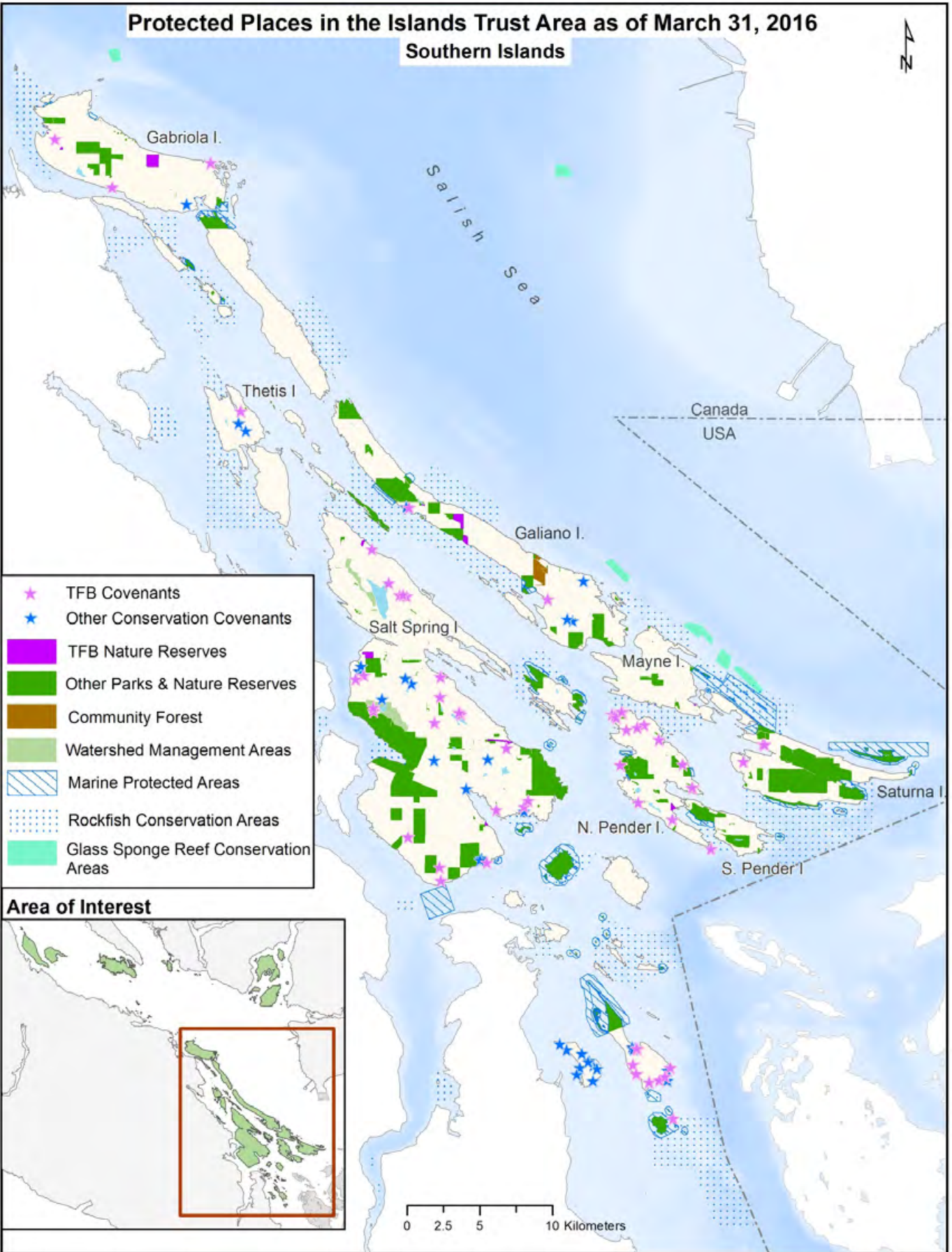
### Types of Protected Places in the Islands Trust Area

Type of Protected Area	Protected Places (Hectares)	% of Trust Area	% of Protected Places
Conservation Covenant	661.6	0.84%	4.7%
Ecological Reserve	1,402.6	1.77%	10.0%
Nature Reserve	1,367.0	1.73%	9.7%
Park Community/Municipal	873.8	1.11%	6.2%
Park Federal	2,900.3	3.67%	20.6%
Park Provincial	4,667.9	5.90%	33.2%
Park Regional	1,110.8	1.41%	7.9%
Provincial Protected Area	101.9	0.13%	0.7%
Watershed Protection	297.8	0.38%	2.1%
Heritage Forest	125.3	0.16%	0.9%
Old Growth Management Areas	566.0	0.72%	4.0%
<b>TOTAL</b>	<b>14,074.9</b>	<b>17.8%</b>	



# Protected Places in the Islands Trust Area as of March 31, 2016

## Southern Islands



- ★ TFB Covenants
- ★ Other Conservation Covenants
- TFB Nature Reserves
- Other Parks & Nature Reserves
- Community Forest
- Watershed Management Areas
- ▨ Marine Protected Areas
- ⋯ Rockfish Conservation Areas
- Glass Sponge Reef Conservation Areas

### Area of Interest



0 2.5 5 10 Kilometers

## Regional Conservation Plan

The Islands Trust Fund's Regional Conservation Plan identifies the region's species and habitats most in need of protection and the actions needed to protect these biodiversity priorities. The Regional Conservation Plan sets short-term conservation targets for the Islands Trust Fund and its partners that will help achieve the broader vision and long-term goals of the Plan. In 2014, the Trust Fund Board extended the Regional Conservation Plan until 2017.

The following is a summary of the Islands Trust Fund's progress in reaching the seven long-term goals of the Regional Conservation Plan in 2015–2016:

### Goal 1: Protect Core Conservation Areas

The Islands Trust Fund strives to secure core conservation areas (through land donation, direct purchase and covenants) that conserve biodiversity priorities within the Islands Trust Area. Since adoption of the Regional Conservation Plan, conservation agencies have cumulatively protected 1,225 hectares of habitat in the Islands Trust Area, 835 hectares of which were deemed to be of high conservation value. The Islands Trust Fund contributed 136 hectares of that figure, 119 hectares of which were mapped as having high conservation value.

#### 2015–2016 Conservation Covenant Donations

Covenants are the best conservation tool currently available to permanently protect natural features on private property while allowing landowners to retain ownership of their land. The Islands Trust Fund also offers Islands Trust Area landowners the Natural Area Protection Tax Exemption Program (NAPTEP), a covenant program that provides landowners with an annual 65 per cent property tax reduction on portions of their land protected by a conservation covenant.

- **Finlay Lake Covenant (6.73 hectares), Galiano Island**

Finlay Lake is one of Galiano's largest wetlands. The property features nearly 2 hectares of shallow water wetland, and nearly five hectares of endangered riparian and upland Coastal Douglas-fir forest. The lake is man-made, created when a small dam was built at the north end of the lake in the early 1900s. The ecosystems at Finlay Lake provide significant habitat for a wide range of species. Finlay Lake was donated to the Galiano Conservancy Association in 2014 as a nature reserve, and the Galiano Conservancy Association asked the Islands Trust Fund to hold a conservation covenant, adding an additional layer of ecological protection to the property.

- **Wallace Point NAPTEP Covenant (1.63 hectares),  
North Pender Island**

The Wallace Point NAPTEP Covenant protects woodland, forest, coastal rocky bluff and herbaceous ecosystems. Surrounded by kelp beds, Wallace Point supports habitat for marine and terrestrial species including river otters, mink, and seals. Old-growth Douglas-fir trees provide nesting for Bald Eagles. As the landowners learned more about the sensitive ecosystems, native plant and animal species and special geological features of their property, they decided to register a conservation covenant to ensure the natural habitat would be protected forever.

- **Clam Bay Farm Covenant (8.260 hectares),  
North Pender Island**

Clam Bay Farms is an active 43.3-hectare farm on North Pender Island. The large property is partially Agricultural Land Reserve and includes significant forested areas. The owner applied for re-zoning on portions of the property through the Islands Trust, which included protecting 8.26 hectares of provincially red-listed ecosystems through a conservation covenant. The covenant area is mature forest of Douglas-fir, Western redcedar, grand fir and bigleaf maple. The Clam Bay conservation covenant also protects two veteran (500–800 year old) Douglas-fir trees.



### **Geographically Restricted Funds**

Some people who donate to the Islands Trust Fund prefer to designate their donation to a specific island. To accommodate this request, the Trust Fund Board has the ability to hold geographically-specific accounts, and has created acquisition funds for Lasqueti Island, Gambier Island and Thetis Island.

### **Goal 2: Protect Biodiversity in Working Landscapes**

The Islands Trust Fund is currently researching ways that other organizations protect biodiversity priorities on working landscapes. Agriculture, forestry and residential development are important parts of island life and the Islands Trust Fund encourages land uses that respect and maintain the health and integrity of island ecosystems.

### **Goal 3: Conserve Marine Ecosystems**

The Islands Trust Fund works with partner organizations to conserve marine ecosystems and habitats. In 2015–2016, the Islands Trust Fund worked with the BC Marine Conservation and Research Society to continue mapping of suitable forage fish habitat of the Islands Trust Area, focusing on Galiano, Salt Spring, Valdes and Lasqueti Islands. Forage fish, including Pacific herring, Pacific sand lance and surf smelt, form the cornerstone of marine food webs. Identifying and mapping the potential spawning habitat of forage fish supports can lead to improved stewardship and land use of shoreline areas.



In 2015 over 3,685 ha of Glass Sponge Reef Fishing Closure Areas were established in the Islands Trust Area. Glass Sponge reefs are internationally rare and have been found throughout the Islands Trust Area. These fragile reefs provide vital habitat to a wide range of marine animals including endangered rockfish, but are very sensitive to disturbances. The Islands Trust Fund has incorporated these new marine areas into its protected areas mapping and has posted maps to the Islands Trust Fund website.

## **Goal 4: Encourage Local Governments to Prioritize Biodiversity**

The Islands Trust Fund strives to work with Islands Trust Council, local trust committees and island municipalities to implement regional conservation goals and objectives within Official Community Plans and Land Use Bylaws. In 2015–2016, the Islands Trust Fund provided ongoing support for Islands Trust Local Planning Services’ use of sensitive ecosystem mapping, shoreline mapping (eelgrass and forage fish) and Species at Risk mapping in Official Community Plans and Land Use Bylaws. It also helped to facilitate a relationship between local trust committees and the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP).

## **Goal 5: Empower Islanders to Conserve the Islands**

### **Stewardship Education**

The Islands Trust Fund encourages islanders to get involved in conserving and stewarding private land by supporting conservation education and sharing information on best practices. In 2015–2016, the Islands Trust Fund promoted private land conservation through its website, the Heron newsletter (printed and online), e-news updates to subscribers, Facebook posts and Twitter. Islands Trust Fund brochures are also available in local libraries, on ferries, real estate offices and various other offices and businesses throughout the islands.

### **Realtor Outreach**

The Islands Trust Fund, in partnership with the Pender Island Conservancy Association, hosted a seminar for realtors and other professionals on conservation covenants on North Pender Island. North Pender Island has a high number of conservation covenants, and realtors play a key role in transitioning those protected properties to new owners.

### **NAPTEP Outreach**

The Islands Trust Fund expanded the Natural Area Protection Tax Exemption Program (NAPTEP) to Bowen Island in early 2016, providing both an on-island information session and a webinar to introduce the program. NAPTEP is now available to landowners throughout the entire Islands Trust Area.

## Goal 6: Building Strong Conservation Partners

The Islands Trust Fund strives to support and enhance the work of conservation partners working in the Islands Trust Area.

- **Fairyslipper Forest Campaign**

Initiated in 2014, the Islands Trust Fund is partnering with the Thetis Island Nature Conservancy to purchase and protect Fairyslipper Forest, on Lower Burchell Hill, Thetis Island. The campaign met its June 2, 2015 fundraising goal by securing 25 per cent of the purchase price in donations or pledges. The campaign continues until June 2017.

- **Opportunity Fund**

The Opportunity Fund raises public support for key opportunities to protect biodiversity in the Islands Trust Area. The fund provides support for 'hard to fundraise' costs associated with land protection or to leverage increased donations for specific land acquisition projects. Grants from the Opportunity Fund support acquisitions led by either the Islands Trust Fund or our partners. The disbursement of funds is guided by the Regional Conservation Plan, and each opportunity is considered by the Trust Fund Board.

In 2015–2016, the Opportunity Fund received \$3,045 in donations and the Trust Fund Board distributed the following Opportunity Fund grants:

- \$1,250 to the Mayne Island Conservancy Society for assessment costs associated with a potential acquisition project.
- \$2,000 to the Galiano Conservancy Association towards legal review of a sustainable forestry covenant.



## Goal 7: Take Care of What We Have

Acquiring a property or signing a conservation covenant is just the first step in ecosystem protection. The Islands Trust Fund monitors and manages its core conservation areas to maintain and enhance existing biodiversity features and support ecosystem functionality.

### Property Monitoring and Management

The Islands Trust Fund monitors and manages its nature reserves according to management plans that identify long-term conservation, as well as restoration goals. In 2015–2016, the Islands Trust Fund undertook the following property management projects, many in partnership with island conservancy partners:

- Monitored all places protected by the Islands Trust Fund to ensure compliance.
- Removed exotic and invasive species from Morrison Marsh Nature Reserve, Inner Island Nature Reserve and Lindsay Dickson Nature Reserve (Denman), Laughlin Lake Nature Reserve, Trincomali Nature Sanctuary and Vanilla Leaf Land Nature Reserve (Galiano) and McFadden Creek Nature Sanctuary (Salt Spring).
- Maintained trail and driveway, and installed trail map sign at Elder Cedar Nature Reserve (Gabriola), maintained trail at Vanilla Leaf Land Nature Reserve (Galiano). Rerouted trail to avoid sensitive areas at Fairy Fen Nature Reserve (Bowen).
- Developed and adopted a 10-year management plan for McFadden Creek Nature Sanctuary (Salt Spring).
- Surveyed for species at risk at McFadden Creek Nature Sanctuary (Salt Spring) and on two Thetis Island properties.
- Placed covenant boundary marker posts to better define the areas for monitoring at Lower Mount Erskine Nature Reserve, Deep Ridge Nature Reserve, McFadden Creek Nature Sanctuary and the Mt. Tuam Protected Area (Salt Spring).
- Replaced stairs, improved trail and pruned danger trees at beach access at Ruby Alton Nature Reserve (Salt Spring).
- Planted 140 native species and protected from deer browse by installing fencing around the restoration area at Trincomali Nature Sanctuary (Galiano).



- Continued Sharp-tailed snake and Cormorant nest monitoring program at Trincomali Nature Sanctuary (Galiano).
- Monitored planting projects at Lindsay Dickson Nature Reserve (Denman), Mt Trematon Nature Reserve (Lasqueti) and Long Bay Wetland Nature Reserve (Gambier).
- Surveyed and marked the west property boundary at Mount Trematon (Lasqueti), completed in-stream restoration to amend damage done by trespass and road building over Trematon Creek. Planted and caged 25 trees along Trematon Creek to further restore the area.
- Installed Hooded Merganser nest boxes at John Osland Nature Reserve (Lasqueti).
- Installed wooden kiosk to house interpretive panels at Medicine Beach Nature Sanctuary (North Pender).

## 5. Local Trust Committees and Bowen Island Municipality

A local trust committee exists for each group of islands designated as a local trust area under the *Islands Trust Act*, except for Bowen Island, which is an island municipality.

Each local trust committee has three members—two locally elected trustees and one Executive Committee member who serves as the Chair. A local trust committee is responsible for land use planning and regulation for its area of jurisdiction. The responsibilities include preparation and adoption of Official Community Plans, Land Use Bylaws, zoning and subdivision bylaws, regulation of soil removal and deposit, and authorization of permits under Part 26 of the *Local Government Act*.

The Bowen Island Municipality is served by a seven-member Council, which holds broad municipal powers including land use planning. Two of the municipal councillors are elected to Trust Council by the community.

### Ballenas-Winchelsea Islands (Executive) Local Trust Committee

In 2015–2016, the Executive Committee acting as a Local Trust Committee (Ballenas-Winchelsea Islands) held three regular business meetings and one special meeting. The LTC adopted the first Official Community Plan (OCP) and Land Use Bylaw (LUB) for the enhanced protection and preservation of these relatively undisturbed islands and islets. A new Fees Bylaw and a Development Procedures Bylaw was adopted for the Trust Area.

### Bowen Island Municipality

Councillors Alison Morse and Sue Ellen Fast represent Bowen Island Municipality on Islands Trust Council. Bowen Island Municipality produces its own annual report, which can be found online at [bimbc.ca/content/annual-reports](http://bimbc.ca/content/annual-reports).

## Denman Island Local Trust Committee

The Denman Island Local Trust Committee held 10 regular business meetings in the 2015–2016 fiscal year, as well as one Community Information Meeting (CIM), one special meeting and two public hearings. Work for this period focused on advancing the Local Trust Committee (LTC) priorities to address a lack of dining options for overnight visitors to the island, as well as the implementation of the Riparian Areas Regulation (RAR).

A CIM was held to consider proposed RAR bylaws in April 2015 and a public hearing was held in November. Following Executive Committee approval, the RAR Official Community Plan Bylaw No. 212 was submitted to the Ministry of Community, Sports and Cultural Development for approval.

This past period also saw the completion of the consultation process for tourist accommodation Bylaw No. 216, which went to public hearing on December 1, 2015 and was given final reading on January 28, 2016. The adoption of this bylaw allows B&B operators to provide cooking facilities for their visitors.

A special meeting of aquaculture stakeholders was held on November 3, 2015 to discuss the issue of “driving on the beach” associated with some aquaculture operations. The meeting was successful in creating an opportunity to explore the various viewpoints surrounding this issue.

Also during this period, the Denman and Hornby trustees took steps towards building a relationship with the K’omoks First Nation. An introductory meeting was held on February 2, 2016 at the K’omoks office and further meetings are anticipated in the future.



## Gabriola Island Local Trust Committee

In 2015–2016, the Gabriola Island Local Trust Committee (LTC) held 11 regular business meetings and one public hearing. During the fiscal year, the LTC work program included the completion of the Official Community Plan (OCP) review; implementation of the provincially mandated Riparian Areas Regulation via adoption of a new Development Permit area and adoption of new policies and regulations to support agriculture on Gabriola Island.

The LTC also initiated key projects including the development of a road-

side signage strategy, expected to be completed in 2016, and consideration of bylaw amendments to permit dog sitting on lots smaller than two hectares. After significant community consultation and lack of consensus, the LTC decided not to proceed with bylaw amendments to accommodate dog sitting, either as home occupations or as temporary uses. In addition to these projects, the LTC also initiated Land Use Bylaw amendments under direction by the B.C. Ministry of Agriculture to ensure consistency with the newly released standards for Medicinal Marijuana Production Facilities on lands in the Agriculture Land Reserve. The amendments are expected to be adopted in 2016.

## **Galiano Island Local Trust Committee**

The Galiano Island Local Trust Committee held 10 regular business meetings and one special meeting. The Local Trust Committee received and considered applications for three development variance permits, one development permit, one Industry Canada referral and two new and three on-going rezonings. Projects considered during this period included policies and regulations for increased cottage floor area, policies and regulations to permit secondary suites and temporary use permit guidelines for contractors' yards.



## Gambier Island Local Trust Committee

In 2015–2016, the Gambier Island Local Trust Committee held seven regular business meetings, one public hearing and one special meeting. During the fiscal year, the LTC work program included regulatory work to implement the provincially mandated Riparian Areas Regulation in the Local Trust Area, initial work on a review of the Gambier Island Official Community Plan (OCP), and continued advocacy for the Howe Sound waters in response to large-scale industrial proposals. In March 2016, the LTC hosted a Community-to-Community Forum with the Squamish Nation at New Brighton on Gambier Island.



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## Hornby Island Local Trust Committee

The Hornby Island Local Trust Committee held eight regular business meetings as well as two special meetings, one community information meeting (CIM) and one public hearing for this fiscal period. A focus for this period was the completion of the public consultation process for Riparian Areas Regulation (RAR) Bylaw Nos. 151 and 152. The bylaws were presented at a CIM on March 6, 2015 followed by a public hearing on August 14th. Bylaw No. 151 was submitted for Ministerial approval.

Early 2016 also saw the completion of the official community plan and land use bylaw review, a process which began in 2006. After the second public hearing which was held in September 2014 Bylaw No. 149 received Ministerial approval in January of this year and was adopted in the same month, followed closely by Bylaw No. 150, the new zoning bylaw.

Another initiative of the Hornby Island Local Trust Committee for this period was relationship building with the K'omoks First Nation. After a period of outreach assisted by BC treaty negotiation staff, the trustees, along

with the Denman Island trustees, had a very successful “meet and greet” gathering with the K’omoks First Nation at their offices in Comox on February 2, 2016. More meetings are being planned to continue the process of relationship building.

## **Lasqueti Island Local Trust Committee**

In 2015–2016, the Local Trust Committee held seven regular business meetings and one special meeting. The focus areas of the Lasqueti Island Local Trust Committee continued to be on the False Bay parking issue and riparian area protection through implementation of provincially mandated regulations. The False Bay Parking and Master Plan project resulted in the adoption of an amendment bylaw to allow parking as a home occupation on Lasqueti Island after much inter agency discussions and community consultation.

The LTC moved forward with a setback and screening regulation approach to comply with the Riparian Areas Regulation. The Advisory Planning Commission was consulted, resulting in a recommendation to undertake further mapping, which occurred in the fall of 2015 and a Community Information Meeting and Public Hearing are scheduled for 2016.

The LTC applied for and received a Union of British Columbia Municipalities grant to conduct an “aging at home” consultation project on Lasqueti Island to inform possible changes to the Official Community Plan or Land Use Bylaw. Work for this project will commence in April 2016.

## **Mayne Island Local Trust Committee**

The Mayne Island Local Trust Committee held nine regular business meetings and one special meeting. The Local Trust Committee received and considered applications for two development variance permits and three rezonings. Projects considered during this period included technical amendments to the Land Use Bylaw and policies and regulations for vacation rentals. The LTC also adopted a Bylaw Enforcement Notification Bylaw and circulated a questionnaire to assist in identification of future priorities.

## **North Pender Island Local Trust Committee**

The North Pender Island Local Trust Committee held nine regular business meetings and four special meetings. The Local Trust Committee received and considered applications for six development variance permits, five development permits, one temporary use permit and two rezonings. Projects con-

sidered during this period included a project to review land use options for waste and resource management, completion of an age friendly planning process, and a review of housing policies and regulations, with the initial phase being a consideration of options for the regulation of short-term vacation rentals.

## Salt Spring Island Local Trust Committee

The Salt Spring Island Local Trust Committee (SSI LTC) held 12 regular business meetings, five special business meetings, four public hearings and two community information meetings.

The LTC ensured that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of Trust Area ecosystems by advancing work on collaborative watershed management through co-ordinating the Salt Spring Island Watershed Protection Authority (SSIWPA). The SSIWPA members approved an Integrated Watershed Management Plan for St. Mary Lake, which was developed through a structured decision making process. The SSIWPA also assisted

the SSI LTC in developing terms of reference for, and providing preliminary feedback on, a Water Conservation Supply and Demand Management Plan for Salt Spring Island (Strategic Plan: 1.1; 4.1; 4.2; 4.3; 4.4).

The LTC further advanced programs to protect drinking water and watersheds by proposing a 30 metre setback between wells and septic fields in the Walker Hook neighbourhood and a setback between agricultural uses and

riparian areas on non ALR lands (Strategic Plan: 4.1; 4.4).

The LTC sustained island character and healthy community's by recognizing Ganges as the commercial, social, cultural and institutional heart of Salt Spring Island, establishing 'Ganges Village Planning' as a priority to create a local area plan to guide future development. The LTC focussed the initial phase on completing the Ganges Harbourwalk in order to realize the long-standing community goal of a continuous harbourside walkway. (Strategic Plan: 5.2; 5.4).

As well, the LTC considered draft bylaws, which would implement the



Official Community Plan and Land Use Bylaw changes that would encourage socio-economic diversity and enhance community economic sustainability and security on Salt Spring Island by meeting the needs for commercial industrial lands for the next 25 years (Strategic Plan: 5.2; 5.4).

The LTC promoted effective, efficient and collaborative governance by commissioning a report identifying First Nations Heritage sites and methods for their protection, as well as working more collaboratively with various First Nations throughout project processes (Strategic Plan: 6.1; 6.2).

The general volume of development applications increased on Salt Spring Island and there were some notable development applications considered. The LTC approved rezonings, temporary use permits, development permits, and heritage alteration permits in and around the Ganges area suggesting improving economic conditions. Temporary Use Permits were issued for a new fine art supply store location, a new marine craft repair location, and increased commercial uses adjacent to the Ganges Harbour. The LTC adopted rezoning bylaws permitting a new squash club facility and sailing club. Meanwhile, the LTC protected shorelines by denying development variance permits and development permits proposing development contrary to guidelines.





## Saturna Island Local Trust Committee

The Saturna Island Local Trust Committee held eight regular business meetings and two special meetings. The Local Trust Committee received and considered applications for two temporary use permits and one heritage alteration permit. Projects considered during this period included reviews of policies pertaining to density transfer and groundwater protection. The LTC also undertook a survey to assist in creation of a community profile.

## South Pender Island Local Trust Committee

The South Pender Island Local Trust Committee held nine regular business meetings and four special meetings. The Local Trust Committee received no applications during the reporting period. The LTC continued work on its major project to review and update the current Land Use Bylaw.

## Thetis Island Local Trust Committee

In 2015–2016, the Thetis Island Local Trust Committee held seven regular meetings. An important area of focus included the adoption of new bylaws. In early 2016, the Local Trust Committee adopted the first Official Community Plan and Land Use Bylaws for the Thetis Island Local Trust Area Associated Islands—Dayman, Hudson, Pylades, Reid, Ruxton, Scott, Tree, and Whaleboat Islands—which are located in the Cowichan Valley Regional District between Chemainus and Valdes Island.

Other committee work included reviewing rezoning and other development applications. The applications include a proposal to rezone the marine area adjacent to Thetis Island for mariculture, a rezoning proposal to allow a barge facility on Valdes Island, and another rezoning proposal to allow a breakwater to accommodate a yacht club facility on Valdes Island. Also of significance was the Local Trust Committee approval of a variance to permit shoreline stabilization structures; these structures are intended to accommodate a residential green shores project, expected to be completed in 2016.”



## 6. Climate Change Action

Climate change will have serious consequences on our island ecosystems, from oceans to shorelines to forests, and on the economies and communities that depend on them.

Islands Trust Council is a signatory to the B.C. Climate Action Charter, with a focus on operational carbon neutrality (now achieved for four years with the purchase of carbon offsets from the Community Carbon Marketplace) and reducing GHG emissions.

The Islands Trust is taking the following steps to reduce its operational carbon footprint:

- Encouraging trustees and staff to share vehicles and use the Victoria and Nanaimo Car Share Programs
- Using paperless meeting management software to reduce paper consumption
- Conducting meetings over the web rather than travelling to meetings; and
- Reviewing the location of the Victoria office.

Detailed information is contained in our [Climate Action Revenue Incentive Public Report for 2015](#) located on our website.

The Trust Fund Board continues to protect mature and maturing forest through acquisition and covenant. The forests of the Islands Trust Area have a high carbon storage capacity, with the potential to act as a major sink for

carbon produced in the region. During 2014–2015 and 2015–2016, the Islands Trust has been one of the partners in the Lasqueti Community Integrated Energy Project, under the leadership of Doug Hopwood. This local solar power conversion project needed a local government partner to receive and administer \$343,000 from eight different sources of funding (from the BC Ministry of Energy and Mines and the Fraser Basin Council). This project involved the building and retro-fitting of renewable energy technology in existing and/or new buildings, including the False Bay School with two associated residences, the Judith Fischer Health Centre, a Last Resort Society Elder Cottage and the Lasqueti Internet Access Society. Previous energy sources were a diesel generator for electricity and propane for heat. Two photovoltaic (PV) systems with a total rating of over 55 kilowatts (kW) have now been installed with battery storage and grid-tie inverters alongside the diesel generator. Other partners involved in this project include Lasqueti Community Association, Last Resort Society, Solar BC, BC Sustainable Energy Association, Vancity Green Building Program, False Bay School students and PAC, School District 69, Natural Resources Canada, BC Ministry of Energy and Mines and the Fraser Basin Council.

Local trust committees continue to explore innovative ways of using new planning tools (Bill 27) to implement Official Community Plan policies that would reduce greenhouse gas emissions. In 2015–2016 Fiscal year, the Salt Spring Island Local Trust Committee developed a draft amendment to the Piers Island OCP to include greenhouse gas emission targets, policies, and actions. This document is currently out for public review. The Executive Committee Acting as a Local Trust Committee (Ballenas-Winchelsea LTC) and the Lasqueti Island Local Trust Committee have amended their meeting procedure bylaws to allow electronic meetings, thereby reducing greenhouse gas emissions from travel. This adds to similar electronic meeting bylaws already in place for the all of Trust Council's standing committees, Salt Spring Island LTC and Gambier Island LTC.

## 7. Administrative Fairness

Islands Trust policy requires the reporting of the number of administrative fairness complaints received each year. There were three complaints in 2015–2016 regarding staff, local trustees and local trust committee procedures. These complaints were handled according to Islands Trust Council's policy. Complainants who are unsatisfied with the outcome of the Islands Trust's complaint handling procedure are advised of the option of making a complaint to the B.C. Office of the Ombudsperson. In 2015–2016, the Office of the Ombudsperson did not receive any complaints about the Islands Trust.

## 8. Legal Action

In accordance with Islands Trust policies, enforcement actions are primarily triggered when the Islands Trust receives complaints from community members that indicate that individuals, corporations or groups are not complying with the land use regulations that their locally elected representatives have adopted. Efforts are then made to investigate complaints, advise violators and attempt to obtain voluntary compliance with a community's bylaws. In most cases, violators have a variety of options, including ceasing or amending their operations, or applying for variances or required permits.

Islands Trust staff estimate that more than 90 per cent of its bylaw investigation files are resolved before legal action is required. Legal action is only taken after other avenues to achieve compliance have failed. Local trust committees may request legal action if other avenues for achieving bylaw compliance fail. The Executive Committee considers and is responsible for approving the funding of any legal action requested by a local trust committee.

In the reporting period, Mayne Island Local Trust Committee became the seventh local trust area to adopt a bylaw enforcement notification system as an alternative approach to resolving some bylaw infractions out of courts. The first step is a ticket that informs the recipient of the alleged bylaw violation, the penalty amount and how to either pay the penalty or dispute the ticket. The recipient has 28 days to either pay the penalty, dispute the ticket or work with bylaw enforcement staff to comply. Subsequent tickets may be issued for the same violation until compliance is achieved. Bylaw Enforcement issued 23 tickets in the reporting period, of which 15 resulted in compliance or a commitment to achieve compliance.

*Responsibility for protecting unique island ecosystems is shared by governments, islanders and visitors.*



# Attachment 1 – Islands Trust Strategic Plan – 2014-2018

## • Trust Council, Council Committees & Trust Fund Board

**Bold text = activities being undertaken in the current fiscal year that are not complete.**

Shaded text= activities not currently underway, because they are complete or proposed for future fiscal years and subject to future budget decisions.

*Italics – status updates (in status column) and other substantive changes since the previous Trust Council meeting.*

OBJECTIVES are colour-coded to identify Trust Council's top 5 priority objectives, as identified in June 2015			STATUS is colour-coded to as follows:		
	<b>COLOUR</b>	<b>PRIORITY</b>		<b>COLOUR</b>	<b>STATUS</b>
		1			Not due to start or awaiting actions of others
		2			Completed
		3			In Progress - On Target
		4			Partially In Progress - Partially On Target (i.e. on target, by one or more LTCs)
		5			In progress - Behind Target (e.g. not funded, delayed by other priorities, actions of others etc.)
		6-10			Not started - Behind target

### Policy Statement Goal A: 'To Foster preservation and protection of the Trust Area's ecosystems'

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
<b>1 PROTECT</b> the natural environment of the Islands Trust Area	1.1 Encourage voluntary stewardship of the natural environment	<b>FY 2015/16 – 2018/19</b> T.1.1.1 Promote community participation in conservation through <a href="#">information sharing and education about private land stewardship options</a>	TFB	Funded by base budget and grant funding	By whether the Islands Trust Fund is actively promoting its conservation programs at community events, in publications and online	Ongoing
		<b>FY 2014/15 – 2018/19</b> T.1.1.2 <a href="#">Support island-based land trusts</a> with partnerships, funding and capacity building opportunities	TFB	Funded by base budget and donations	By the number of island conservation projects supported from private donations through the <a href="#">Opportunity Fund</a> and the number of projects competed through partnerships	\$3,800 granted in 2014-15 \$1,250 granted in 2015-16
		<b>FY 2016/17 – 2018/19</b> T.1.1.3 Investigate collaborative opportunities for promoting voluntary stewardship options on mixed-use landscapes	TFB	Subject to future budget requests and grant funding	By the number of new collaborative projects promoting stewardship on mixed use landscapes	Due to start in 2016/17
		<b>FY 2014/15 – 2018/19</b> T.1.1.4 Monitor and manage existing conservation areas to maintain and enhance biodiversity	TFB	Funded by base budget	By the percentage of TFB properties being actively managed to enhance biodiversity	Ongoing
		<b>FY 2015/16 – 2016/17</b> T.1.1.5 Create a Property Management Strategy incorporating monitoring and management of	TFB	Funded by base budget	By whether the TFB approves a Property Management Strategy for implementation	In progress

Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?		IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS	
		species at risk, invasive species and ecological restoration						
	1.2 Expand Natural Areas Protection Tax Exemption Program (NAPTEP) program to entire Islands Trust Area	<u>FY 2015/16</u> T.1.2.2 Finalize letter of understanding with BIM re NAPTEP	EC		Funded by base budget	By whether Trust Council and BIM have adopted a letter of understanding re NAPTEP	Complete	
		<u>FY 2015/16 – 2016/17</u> T.1.2.3 Launch NAPTEP on Bowen Island	TFB		Funded by base budget	By whether TFB has launched NAPTEP on Bowen Island	Due to start in January 2016	
		<u>FY 2014/15 – 2016/17</u> T.1.2.4 Support efforts by <a href="#">Land Trust Alliance of BC</a> to expand a conservation tax exemption program province-wide	TFB		Funded by base budget	By whether the Province considers the implementation of a NAPTEP-like program	2015 <a href="#">UBCM Resolution B 15</a> approved, with support from EC	
	1.3 Protect fish habitat by implementing <a href="#">Riparian Areas Regulation</a>	Please see Attachment 2 for more details about this strategy.						
	1.4 Establish reliable, adequate and sustainable funding for the Islands Trust Fund	<u>FY 2015/16 – ?</u> T.1.4.1 Seek legislative change regarding TFB corporate structure and name	EC	TFB	Funded by base budget	By whether EC/TFB have requested legislative changes re TFB corporate structure and name	EC met with minister, DM and ADM in November 2015	
		<u>FY?</u> T.1.4.2 Develop and implement strategy to transition to new organizational name		TFB	Subject to future program budget	By whether TFB has implemented corporate status and name changes	Not started. Not due unless province makes the requested legislative changes	
		<u>FY?</u> T.1.4.3 Review and launch long-term funding strategy		TFB	Subject to future program budget	By whether TFB has reviewed and launched long-term funding strategy	Not started. Not due unless province makes the requested legislative changes	
	1.5 Protect high biodiversity areas identified in TFB's Regional Conservation Plan	<u>FY 2015/16 – ?</u> T.1.5.1 Develop a land conservation strategy to protect high biodiversity areas (e.g. Coastal Douglas-fir)		TFB	Funded by base budget	By whether TFB has developed a land conservation strategy to protect high biodiversity areas	Protection strategy in development	
		<u>FY 2014/15 – 2018/19</u> T.1.5.2 Protect land with high biodiversity, through acquisition, donation, or conservation covenant		TFB	Partial funding through base budget; acquisitions funded by donations and external grants	By whether TFB has protected at least 200 hectares of high biodiversity land in the timeframe of the <a href="#">Regional Conservation Plan 2011-2017</a>	119.1 priority hectares protected since 2011 (135.7 protected in total)	
		<u>FY 2014/15 – 2017/18</u> T.1.5.3 Secure 20 hectares of conservation land on Thetis Island		TFB	Subject to external funding (grants and donations)	By whether a publically-accessible nature reserve is created on Thetis Island	In progress	
		<u>FY 2014/15 – ?</u> T.1.5.4 Protect a parcel of Crown forest on Lasqueti Island through <a href="#">Sponsored Crown Grant Program</a>		TFB	Subject to First Nations support and external funding	By whether an application to the Sponsored Crown Grant program has First Nations support, and is successful.	Consultation with First Nations initiated	

Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
	1.6 Use land use planning tools to protect high biodiversity areas, using criteria from TFB's Regional Conservation Plan	Please see Attachment 2 for more details about this strategy				
	1.7 Use land use planning tools and decisions to protect Coastal Douglas-fir and associated ecosystems	<u>FY 2016/17</u> T.1.7.1 Develop a planning tool kit to illustrate how to protect Coastal Douglas-fir and associated ecosystems	LPC	Subject to funding in future program budgets	By whether recommendations for planning tools have been prepared	Due to start in 2016/17, subject to LTC interest
	1.8 Advocacy re protection of ecosystems	<u>FY 2015/16</u> T.1.8.1 Encourage CRD to develop a (non-native) <a href="#">fallow deer</a> management plan on Mayne Island	EC	Funded by base budget	By whether the Trust Council Chair has asked the CRD to develop a fallow deer management plan	Due to start in 2015/16
2. PRESERVE, PROTECT and ADVOCATE for coastal shorelines and marine areas within the Islands Trust Area	2.1 Use land use planning tools for shoreline protection	<u>FY 2015/16</u> T.2.1.1 Develop a project charter to guide the work of LPC regarding shoreline/marine planning advice for LTCs/BIM	LPC	Funded by base budget	By whether LPC has adopted a project charter regarding shoreline/marine planning advice for LTCs/BIM	LPC work program includes development of a project charter
		<u>FY 2016/17</u> T.2.1.2 Undertake work outlined in project charter regarding shoreline/marine planning	LPC	Subject to funding in 2016/17 program budget	By whether LPC has implemented project charter regarding shoreline/marine planning advice for LTCs/BIM	Due to start in 2016/17
	2.2 Encourage Voluntary Stewardship of Nearshore Ecosystems	<u>FY 2015/16 – 2016/17</u> T.2.2.1 Complete mapping of <a href="#">forage fish habitat</a> for major islands	TFB	Funded by base budget and external grants	By whether TFB has completed forage fish habitat mapping for major islands	Denman, Hornby, Thetis, N&S Pender, Gambier, Keats, Bowen complete
		<u>FY 2016/17 – ?</u> T.2.2.2 Develop public outreach strategy including information about eelgrass and forage fish nearshore habitats to private landowners on selected islands	TFB	Funded by base budget	By whether TFB has provided information to private landowners	Due to start in 2016/17
	2.3 Advocate for oil spill prevention and response	<u>FY 2015/16 – 2018/19</u> T.2.3.1 Chair correspondence regarding shipping safety	EC	Funded by base budget	By whether the Chair has sent correspondence to advocate for shipping safety	Marine advocacy on-going
		<u>FY 2015/16</u> T.2.3.2 Chair participation through a 'letter of comment' to <a href="#">hearings</a> related to Kinder Morgan tanker traffic	EC	Funded by base budget	By whether the Chair has sent a letter of comment regarding the Kinder Morgan pipeline proposal	Letter of Comment Complete
<u>FY 2015/16</u> T.2.3.3 Encourage Canadian oil spill response agencies to coordinate spill response strategies with American counterparts		EC	Funded by base budget	By whether the Chair has sent a letter to Canadian oil spill response agencies	Due to start in 2015/16	

Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
	2.4 Advocate for management of derelict and abandoned vessels	<u>FY 2015/16 – 2016/17</u> T.2.4.1 Continue to <a href="#">advocate for senior government solutions to abandoned and derelict vessels</a>	EC	Funded by base budget	By whether the Islands Trust has continued to advocate for abandoned and derelict vessel solutions	<a href="#">Advocacy is on-going</a>
		<u>FY 2015/16</u> T.2.4.2 Staff participation in Joint Working Group for the Removal of Problem Vessels in BC	EC	Funded by base budget	By whether staff are participating as members	Last meeting in July 2014.
	2.5 Advocate to reduce negative impacts of shellfish aquaculture practices	<u>FY 2016/17</u> T.2.5.1 Develop project charter and budget requests to build organizational capacity (knowledge and time) related to shellfish aquaculture advocacy	EC	Funded by base budget	By whether EC has adopted a project charter and budget request for the 2017/18 budget	Due Dec 2016
		<u>FY 2017/18</u> T.2.5.2 Develop project charter for shellfish aquaculture advocacy	EC	Subject to approval of budget request (see T.2.5.1)	By whether EC has adopted a project charter for shellfish aquaculture advocacy	Awaiting TC decision re budget request (see T.2.5.1)
		<u>FY 2017/18</u> T.2.5.3 Implement project charter for shellfish aquaculture advocacy	EC	Subject to approval of budget request (see T.2.5.1)	By whether a EC has implemented project charter for shellfish aquaculture advocacy	Awaiting TC decision re budget request (see T.2.5.1)
	2.6 Advocate to reduce impacts of other industrial marine activities	<u>FY 2015/16</u> T.2.6.1 Participate in <a href="#">Howe Sound Community Forum</a>	EC	Funded by base budget	By whether Chair has attended the Howe Sound Forum	Chair attended HSCF in February and October 2015
		<u>FY 2015/16</u> T.2.6.2 Advocate to reduce impacts of <a href="#">freighter anchorage activities</a>	EC	Funded by base budget	By the number of contacts with regulatory agencies	Staff contact on-going
		<u>FY 2015/16</u> T.2.6.3 Assist with community meetings about additional anchorages near Gabriola Island and Plumper Sound	EC	Funded by base budget	By whether staff have provided liaison support to Gabriola and Plumper Sound community members	Community meeting organized in November, 2015. Planning for 2016 meetings underway

**Policy Statement Goal B: ‘To ensure that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of trust area ecosystems’**

OBJECTIVE	STRATEGIES	ACTIVITES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
3. REDUCE community ecological footprints	3.1 Develop Integrated Community Sustainability Plans	Please see Attachment 2 for more details about this strategy				
	3.2 Support efficient and sustainable transportation systems and infrastructure	<u>FY?</u> T.3.2.1 Develop a toolkit to assist LTCs and BIM in using land use planning tools to reduce community ecological footprints	LPC	Subject to funding in future budget	By whether LPC has developed a toolkit regarding land use planning tools to reduce community ecological footprints	Not due Not started
4. PROTECT quality and quantity of water resources	4.1 Coordinate with other agencies to protect water quality and quantity	Please see Attachment 2 for more details about these strategies				
	4.2 Use land use planning tools to address issues of water quantity	Please see Attachment 2 for more details about these strategies				
	4.3 Advocate for and educate about water conservation measures (e.g. rainwater catchment, greywater recycling)	<u>FY 2015/16</u> T.4.3.1 Develop project charter and budget requests to build organizational capacity (knowledge and time) related to advocacy and education re water conservation tools, such as through rainwater catchment and greywater recycling	TPC	Funded by base budget	By whether TPC has adopted a project charter and budget request for building organizational capacity (knowledge and time) related to advocacy and education re water conservation tools	Complete
		<u>FY 2016/17</u> T.4.3.2 Develop project charter for water conservation advocacy and education	TPC	Subject to approval of budget request (see T.4.3.1)	By whether TPC has adopted a project charter for water conservation advocacy and education	Due to start 2016/17, subject to TC decision re budget request (see T.4.3.1)
		<u>FY 2016/17</u> T.4.3.3 Implement project charter for water conservation advocacy and education	EC	Subject to approval of budget request (see T.4.3.1)	By whether TPC has implemented a project charter for water conservation advocacy and education	Due to start 2016/17, subject to TC decision re budget request (see T.4.3.1)
4.4 Use land use planning tools to protect water quality and quantity	Please see Attachment 2 for more details about this strategy					

**Policy Statement Goal C: ‘To sustain island character and healthy communities’**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS	
5. ENHANCE (protect/restore) community character, socio-economic diversity and economic sustainability	5.1 Use land use planning tools and decisions to improve the availability of affordable, accessible, appropriate housing (e.g. as described in <a href="#">Trust Council’s Community Housing Toolkit</a> )	<u>FY 2015/16</u> T.5.1.1 Develop a project charter to guide the work of LPC regarding affordable housing advice for LTCs/BIM	LPC	Funded by base budget	By whether LPC has adopted a project charter regarding affordable housing advice for LTCs/BIM	Project Charter complete (November/15)	
		<u>FY 2015/16 - 2016/17</u> T.5.1.2 Undertake work outlined in project charter regarding affordable housing (community housing workshop in fall 2016)	LPC	Subject to funding in 2016/17 program budget.	By whether LPC has implemented project charter regarding affordable housing (by holding a community housing workshop)	Planning started. Workshop in 2016/17, subject to funding. LPC has requested up to \$18,000 in 2016/17 budget.	
	5.2 Use land use planning tools to promote economic sustainability	<u>FY 2016/17</u> T.5.2.1 Develop a project charter to guide the work of LPC regarding economic sustainability	LPC	Funded by base budget	By whether LPC has adopted a project charter regarding economic sustainability	Due Dec 2016	
		<u>FY 2017/18</u> T.5.2.2 Undertake work outlined in project charter regarding economic sustainability	LPC	Subject to funding in future program budgets	By whether LPC has implemented project charter regarding economic sustainability	Due to start 2017/18. Subject to LTC interest	
	5.3 Use land use planning tools to address challenges of an aging population	Please see Attachment 2 for more details about this strategy					
	5.4 Work with other agencies to promote economic sustainability	<u>FY 2016/17</u> T.5.4.1 Develop project charter and budget requests to build organizational capacity (knowledge and time) regarding advocacy for sustainable and appropriate agricultural policies	TPC	Funded by base budget	By whether TPC has adopted a project charter and budget request regarding advocacy for sustainable and appropriate agricultural policies	Due Dec 2016 Not started	
		<u>FY 2017/18</u> T.5.4.2 Develop project charter for sustainable and appropriate agricultural advocacy	TPC	Subject to approval of budget request (see T.5.4.1)	By whether TPC has adopted a project charter for sustainable and appropriate agricultural advocacy	Due to start 2017/18, subject to TC decision re budget request (see T.5.4.1)	
		<u>FY 2017/18</u> T.5.4.3 Implement project charter for sustainable and appropriate agricultural advocacy	EC	Subject to approval of budget request (see T.5.4.1)	By whether TPC has implemented project charter for sustainable and appropriate agricultural advocacy	Due to start 2017/18, subject to TC decision re budget request (see T.5.4.1)	
	5.5 Investigate whether relocation of some or all of the Islands Trust Victoria Head Office might better serve the interests of Trust Area constituents	<u>FY 2015/16</u> T.5.5.1 Develop Terms of Reference and appoint a <a href="#">Select Committee</a> to study options for Victoria office and/or job locations	MGMT	Funded by base budget	By whether Trust Council has adopted Terms of Reference for a Select Committee and appointed members	Complete	
		<u>FY 2016/17</u> T.5.5.2 Develop Scope of Work as a	Select Committee	Potentially funded by 2016/17	By whether Trust Council has approved a Scope of Work to be	Due 2016	

**Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
		basis for a Request for Proposals for Trust Council approval		program budget	included in a Request for Proposals	
		<u>FY 2016/17</u> T.5.5.3 Seek proposals for study and identify budget needs	Select Committee	Potentially funded by 2016/17 program budget	By whether Select Committee has sought proposals and identified budget needs	Due 2016
		<u>FY 2016/17</u> T.5.5.4 Undertake study regarding Victoria office and/or job locations and make recommendations to Trust Council	Select Committee	Subject to funding in 2016/17 program budget	By whether Select Committee has completed study regarding Victoria office and/or job locations	Due to start in 2016/17 fiscal year
		<u>FY 2017/18 - ?</u> T.5.5.5 Implement Trust Council decision regarding Victoria office and/or job locations	EC	Subject to funding in future program budgets	By whether Trust Council has implemented decision regarding Victoria office and/or job locations	Due in future fiscal years, subject to later decisions and funding
	<b>5.6 Facilitate exploration of intra and inter-island transportation routes</b>	<u>FY 2017/18</u> T.5.6.1 Develop a project charter and budget request regarding facilitation of exploration of intra and inter-island transportation routes	TPC	Funded by base budget	By whether TPC has adopted a project charter regarding facilitation of exploration of intra and inter-island transportation routes	Due Dec 2016 Not started. To be scheduled.
		<u>FY 2018/19</u> T.5.6.2 Carry out project charter work regarding facilitation of exploration of intra and inter-island transportation routes	TPC	Subject to future funding (see 5.6.1)	By whether TPC has completed work identified in project charter regarding facilitation of exploration of intra and inter-island transportation routes	Not due. Not started.
	<b>5.7 Advocate for prevention of inter-islands bridges</b>	<u>FY 2015/16 - ?</u> T.5.7.1 Develop response to Gabriola bridge study	EC	Funded by base budget	By whether EC has completed a response to the Gabriola bridge study	Pending completion of provincial study

**Goal D: Effective, efficient and collaborative governance**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
<b>6. STRENGTHEN relations with First Nations</b>	<b>6.1 Improve engagement with First Nations</b>	<u>FY 2015/16</u> T.6.1.1 Design and populate a contact database for staff and trustee use based on the provincial consultative database	EC	Funded by 2015/16 program budget \$10,000	By whether EC has created and populated a First Nations database.	<b>In progress – draft Charter to EC Aug 2015</b>
		<u>FY 2015/16</u> T.6.1.2 Research to clarify roles and jurisdictions to consult with First Nations	EC	Funded by the 201/16 program budget \$15,000	By whether EC has undertaken research to clarify roles and jurisdictions to consult with First Nations.	Not started
		<u>FY 2015/16</u> T.6.1.3 Training and workshops at the local and Trust Council level, including honoraria and travel for First Nation participation	EC	Funded by the 2015/16 program budget \$10,000	By whether local and Trust Council training and workshops have been undertaken.	<b>Planned for March 2016</b>

*Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities*

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
	<b>6.2 Improve protection of archaeological and First Nations cultural resources</b>	<b>FY 2015/16</b> T.6.1.4 Match <a href="#">UBCM Community to Community (C2C)</a> funding for local meetings, including honoraria and travel for First Nation participation	EC	Funded by the 2015/16 program budget \$10,000	By whether one or more Community-to-Community meeting has been held.	<b>Gambier is seeking to match a grant of \$2,000</b>
		<b>FY 2015/16</b> T.6.2.1 Hold an educational Trust Council session about archeological site protection concerns.	EC	Funded by base budget	By whether Trust Council has held an educational session about archeological site protection concerns.	<b>Not started</b>
		<b>FY 2017/18</b> T.6.2.2 Develop project charter and budget requests to build organizational capacity (knowledge and time) related to advocacy for archaeological site protection	TPC	Subject to funding in 2017/18 fiscal year	By whether TPC has completed a project charter and budget request regarding organizational capacity (knowledge and time) related to advocacy for archaeological site protection	Due Dec 2017 Not started
		<b>FY 2019/20</b> T.6.2.3 Develop project charter for advocacy regarding archaeological site protection	TPC	Subject to approval of budget request (see 6.2.5 )	By whether TPC has adopted a project charter regarding archaeological site protection advocacy	Due in 2019/20, subject to budget request (see T.6.2.2 )
		<b>FY 2020/21</b> T.6.2.4 Implement project charter for advocacy regarding archaeological site protection	EC	Subject to approval of budget request (see 6.2.5 )	By whether TPC has implemented a project charter regarding archaeological site protection advocacy	Due in 2020/21, subject to budget request (see T.6.2.2 )
<b>7. IMPROVE organizational cost effectiveness and resilience</b>	<b>7.1 Improve cost-effectiveness and quality of Trust Council operations</b>	<b>FY 2015/16 – 2016/17</b> T.7.1.1 Amend <a href="#">Trust Council Meeting Procedures Bylaw</a> to enable electronic attendance at TC meetings (re <a href="#">Electronic Meetings Regulation</a> )	EC	Funded by base budget	By whether Trust Council has amended the Meeting Procedures Bylaw	<b>Preliminary briefing provided to EC in November/15</b>
		<b>FY 2015/16 – 2018/19</b> T.7.1.2 Review and update Trust Council policies and procedures	EC	Funded by base budget	By whether Trust Council has adopted a program for review and update of its policies and procedures	<b>Preliminary work undertaken by Management Team</b>
		<b>FY 2015/16</b> T.7.1.3 Undertake Information Technology system audit and performance review	FPC	Funded by base budget	By whether FPC has completed an Information Technology System audit and performance review.	<b>Due Jan 2016 Consultant work underway</b>

Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?		IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
		<u>FY 2015/16 – 2018/19</u> T.7.1.4 Increase opportunities for Trust Council to engage in in-depth discussion about its vision, goals, mandate and activities	EC		Funded by base budget	By whether Executive Committee has been scheduled time for in-depth Trust Council discussions	June/15 – Trust Council Strategic Planning Session Sept/15 Three Trust Council workshops held
	7.2 Prepare Island Trust organization to adapt to the <a href="#">potential incorporation of Salt Spring Island</a>	<u>FY 2015/16</u> T.7.2.1 Identify Transition Plan, with principles, objectives and options	EC	FPC	\$5000 funding provided by Province. Balance of funding subject to future budget decisions	By whether Trust Council has adopted a Transition Plan, including principles, objectives and options for an Adaptation Strategy regarding the potential incorporation of SSI	Trust Council workshop held Sept/15 <i>Principles and Objectives for an Adaptation Strategy adopted Dec/15</i>
		<u>FY 2016/17</u> T.7.2.2 Develop detailed Islands Trust Adaptation Strategy to implement in the event of municipal incorporation of Salt Spring Island	EC	FPC		By whether EC/FPC have developed a detailed Adaptation Strategy	Due to start in 2016/17 Subject to a YES vote regarding SSI incorporation
		<u>FY 2016/17 – 2017/18(?)</u> T.7.2.3 Finalize and adopt detailed Adaptation Strategy to implement in the event of municipal incorporation of Salt Spring Island	EC	FPC	Subject to future budgets	By whether Trust Council has finalized and adopted a detailed adaptation strategy	Due to start in 2016/17 Subject to a YES vote regarding SSI incorporation
		<u>FY 2015/16</u> T.7.2.4 Review and update existing <a href="#">IT-MCSCD protocol agreement</a> regarding incorporation of municipalities in the Islands Trust Area	EC		Funded by base budget	By whether Trust Council and MCSCD have reviewed and updated protocol agreement regarding incorporation of municipalities in the Islands Trust Area	TC resolution authorizing review June/15  Briefing to TC Sept/15
8.Improve cooperation and integration with other levels of government	8.1 Negotiate new protocol agreement and letter of understanding with the Ministry of Forests, Lands and Natural Resource Operations in regards to Crown land tenures	<u>FY 2015/16 - ?</u> T.8.1.1 Revise and consolidate six <a href="#">agreements with the Province</a> regarding Crown Land in the Islands Trust Area	EC	TPC	Funded by base budget	By whether the Trust Council and the Minister responsible have amended and approved new protocol agreement and letter of understanding regarding Crown Land in the Islands Trust Area.	BIM has supported project. Project charter is complete. Delayed due to unavailability of provincial contacts
	8.2 Explore opportunities and benefits of working with UNESCO, TFB and others to seek nomination of the Trust Area as a <a href="#">UN Biosphere Reserve</a>	<u>FY 2016/17</u> T.8.2.1 Develop project charter and budget request re Biosphere Reserve	TPC		Funded by base budget	By whether TPC has adopted a project charter re Biosphere Reserve	Due Dec 2016
		<u>FY 2017/18</u> T.8.2.2 Implement project charter re Biosphere Reserve	TPC		Subject to funding in future program budget (See 8.3.1)	By whether TPC has implemented project charter re Biosphere Reserve	Implementation to start in 2017/18, if budget approved
9. Improve community and agency understanding	9.1 Review the <a href="#">Islands Trust Policy Statement</a>	<u>FY 2015/16</u> T.9.1.1 Amend policies administering the Islands Trust Policy Statement	TPC		Funded by base budget	By whether Trust Council has amended the policies administering the Islands Trust Policy Statement	TPC recommendations to TC in Dec 2015

**Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?		IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
and support of the Islands Trust		<b>FY 2015/16</b> T.9.1.2 Develop a project outline and budget request regarding a Phase 1 ('State of the Islands' report) of targeted update of the Islands Trust Policy Statement	TPC		Funded by base budget	By whether TPC has recommended a project outline and budget request regarding a Phase 1 of targeted update of the Islands Trust Policy Statement	<b>Complete</b>
		<u>FY 2016/17</u> T.9.1.3 Implement project charter regarding Phase 1 ('State of the Islands' report) of the targeted update of the Policy Statement	TPC		Subject to funding in 2016/17 program budget	By whether Trust Council has endorsed TPC's 'State of the Islands Report' as Phase 1 of a targeted update of the Policy Statement	'State of the Islands' Report to be developed for Sept 2016 Trust Council meeting, if budget approved
		<u>FY 2016/17</u> T.9.1.4 Develop a project charter for a community engagement process to create a vision statement for the Islands Trust Area and to identify Policy Statement topics for amendment	TPC		Subject to funding in 2016/17 program budget	By whether Trust Council has endorsed TPC's project charter for a community engagement process to create a vision statement for the Islands Trust Area and to identify Policy Statement topics for amendment	Project Charter due Dec 2016, if budget approved
		<u>FY 2016/17</u> T.9.1.5 Undertake a community engagement process to create a vision statement for the Islands Trust Area and identify Policy Statement topics for amendment.	TPC		Subject to funding in 2016/17 program budget	By whether TPC has undertaken a community engagement process to create a vision statement for the Islands Trust Area and to identify Policy Statement topics for amendment.	Community engagement process to start in early 2017, if budget approved
		<u>FY 2016/17</u> T.9.1.6 Recommend a vision statement for the Islands Trust Area and Policy Statement topics for amendment.	TPC		Subject to funding in 2016/17 program budget	By whether Trust Council has adopted a vision statement for the Islands Trust Area and confirmed Policy Statement topics for amendment.	Due March 2017 - after community engagement process is complete (see T.9.1.5)
		<u>FY 2016/17</u> T.9.1.7 Develop a project charter and budget request for a Policy Statement topic update process	TPC		Subject to funding in 2016/17 program budget	By whether Trust Council has endorsed TPC's project charter and budget request for a Policy Statement topic update process	Project charter and budget request due March 2017
		<u>FY 2017/18</u> T.9.1.8 Undertake a multi-stakeholder engagement process and develop a draft bylaw to update selected Policy Statement topics	TPC	EC	Subject to funding in 2017/18 program budget	By whether EC and TPC have undertaken a multi-stakeholder engagement process and developed a draft bylaw to update selected Policy Statement topics	Completion due February 2018
		<u>FY 2017/18</u> T.9.1.9 Develop a bylaw for Trust Council third reading to update selected Policy Statement topics	TPC	EC	Subject to funding in 2017/18 program budget	By whether by Trust Council has given third reading to a bylaw and forwarded for ministerial approval	Third reading due March 2018
		<u>FY 2018/19</u> T.9.1.10 Adopt bylaw to update selected Policy Statement topics	EC		Funded by base budget	By whether Trust Council has adopted a bylaw to update selected Policy Statement topics	Due Sept 2018. Subject to ministerial approval

*Attachment 1– Trust Council, Council Committees and Trust Fund Board Activities*

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?		IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
	9.2 Improve communications about the Islands Trust <a href="#">object</a> and history	<b>FY 2015/16</b> T.9.2.2 Implement adopted communications plan for 2015/16	EC		Funded by base budget	By whether EC has implemented communications plan	Underway
	9.3 Engage communities and agencies in reviewing and updating planning bylaws	Please see Attachment 2 for more details about this strategy					
	9.4 Investigate the use of Alternative Dispute Resolution in <a href="#">Bylaw Enforcement</a>	<b>FY 2015/16 – 2016/17</b> T.9.4.1 Review <a href="#">Bylaw Enforcement policy</a> to consider potential amendments to recognize Alternate Dispute Resolution	EC		TBD	By whether EC has reviewed Trust Council’s Bylaw Enforcement Policy to consider options for Alternate Dispute Resolution	Preliminary report prepared for EC regarding Alternate Dispute Resolution
10. IMPROVE community engagement and participation in Islands Trust work	10.1 Improve communications and availability of information about Islands Trust activities	<b>FY 2015/16</b> T.10.1.1 Enhance public engagement on 2016/17 budget consultations	EC	FPC	Funded by base budget	By whether public engagement regarding the 2016/17 budget was increased	EC and FPC endorsed increased budget for budget communications. Due Jan/16
		<b>FY 2016/17- 2017/18</b> See Activities T.9.1.5 & T.9.1.8	EC	TPC	See above	See above	See above

\* subject to decisions of Trust Fund Board



*Islands Trust Fund’s Elder Cedar Nature Reserve, Gabriola Island*

*Photo: Kristine Mayes*



*Passage Island, Howe Sound*

*Photo: Linda Adams*

# Attachment 2 – Islands Trust Strategic Plan – 2014-2018

## • Local Trust Committees & Bowen Island Municipality

**Bold text = activities being undertaken in the current fiscal year that are not complete.**

Shaded text= activities not currently underway, because they are complete or proposed for future fiscal years and/or subject to future budget decisions

*Italics – status updates (in status column) and other substantive changes since the previous Trust Council meeting*

Objectives Column is colour-coded to identify Trust Council's top 5 priority objectives, as identified in June 2015			Status column is colour-coded to provide a quick visual indicator, as follows:		
COLOUR	PRIORITY		COLOUR	STATUS	
	1			Not due to start or awaiting actions of others	
	2			Completed	
	3			In Progress – On Target	
	4			Partially In Progress – Partially On Target (i.e. on target, by one or more LTCs)	
	5			In progress - Behind Target (e.g. not funded, delayed by other priorities, actions of others etc.)	
	6-10			Not started – Behind target	

### Policy Statement Goal A: 'To Foster preservation and protection of the Trust Area's ecosystems'

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
1 PROTECT the natural environment of the Islands Trust Area	1.1 Encourage voluntary stewardship of natural environment	Please see Attachment 1 for more details about these strategies				
	1.2 Expand Natural Areas Protection Tax Exemption Program ( <b>NAPTEP</b> ) program to entire Islands Trust Area					
	1.3 Protect fish habitat by implementing <a href="#">Riparian Areas Regulation</a>	<b>PHASE 1 – Identify watersheds FY 2014/15</b> L.1.3.1 Identify RAR watersheds on Gambier and Lasqueti	LTCs**	Funded in the 2014/15 program budget	By whether all RAR watersheds on Gambier and Lasqueti have been identified	<b>Watershed mapping complete</b> for Gambier, Keats, Bowyer and Passage islands. June/15
		<b>PHASE 2 – Improve mapping FY 2014/15 – 2015/16</b> L.1.3.2 <b>Improve mapping of additional riparian areas in Gambier and Lasqueti LTAs</b>	LTCs**	Funded in 2015/16 program budget (\$15,000 for mapping in Gambier and Lasqueti LTAs)	By whether new mapping of riparian areas is complete	Thormanby Islands and Lasqueti Island mapping proposed to begin in 2015
<b>PHASE 3 – Adopt bylaws FY 2014/15 – 2015/16</b>		LTCs**	Funded by 2015/16 program budget	By whether Gabriola, Lasqueti, Mayne and Thetis are RAR	Gabriola, Salt Spring, Prevost bylaws	

*Attachment 2– Local Trust Committee and Bowen Island Municipality Activities*

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
		L.1.3.3 Adopt new bylaws to implement RAR on selected islands (Gabriola, Mayne, Salt Spring/Prevost, Thetis)		(\$1,500 for bylaw development on Thetis)	compliant through bylaw development	completed. Thetis in process. Mayne not working on RAR.
		<u>FY 2014/15 – 2015/16</u> L.1.3.4 Adopt new bylaws to implement RAR on all islands where still required (Denman, Lasqueti, Hornby, Gambier, various associated islands)	LTCs**	Funded by 2015/16 program budget (\$5,000)	By whether Ballenas/Winchelsea, Denman, and Hornby are compliant with RAR through bylaw development	Hornby and Denman bylaws approved by EC
		<u>FY 2014/15 –?</u> L.1.3.5 Adopt new bylaws to implement RAR on all Lasqueti and Gambier watersheds	LTCs**	Funded by 2015/16 program budget.	By whether all Gambier and Lasqueti watersheds are compliant with RAR through bylaw development	Project to begin in 2015 for Gambier. Awaiting mapping for Lasqueti.
	1.4 Establish reliable, adequate and sustainable funding for the Islands Trust Fund	Please see Attachment 1 for more details about these strategies				
	1.5 Protect high biodiversity areas identified in TFB's Regional Conservation Plan					
	1.6 Use land use planning tools to protect high biodiversity areas, using criteria from the TFB's Regional Conservation Plan	<u>FY 2014/15 – 2018/19</u> L.1.6.1 Amend land use bylaws to improve protection of high biodiversity areas.	LTCs**/BIM***	Subject to program budgets	By whether LTCs have amended land use bylaws to improve protection of high biodiversity areas.	OCP reviews beginning in several LTAs
	1.7 Use land use planning tools and decisions to protect coastal Douglas fir and associated ecosystems	<u>FY 2015/16 –?</u> L.1.7.1 Use land use planning tools to protect Coastal Douglas-fir and associated ecosystems through land use planning.	LTCs	Subject to base and program budgets	By the amount of Coastal Douglas fir and associated ecosystems that have been protected.	On-going
	1.8 Advocacy re protection of ecosystems	Please see Attachment 1 for more details about this strategy.				

**Attachment 2– Local Trust Committee and Bowen Island Municipality Activities**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?		IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
<b>2. PRESERVE, PROTECT and ADVOCATE for coastal shorelines and marine areas within the Islands Trust Area</b>	<b>2.1 Use land use planning tools for shoreline protection</b>	<u>FY 2015/16</u> L.2.1.1 Improve public knowledge about sensitive shorelines	LTCs**/BIM***		Funded by base budget	By whether mapping and other documents have been made available to public	<b>Complete Gambier LTA foreshore protection and stewardship maps posted to website</b>
		<u>FY?</u> L.2.1.2 Amend OCPs to improve shoreline protection	LTCs**/BIM***		Subject to program budget	By whether LTCs have amended their OCPs to improve shoreline protection	Identified as a future project on Hornby
		<u>FY?</u> L.2.1.3 Amend LUBs to improve shoreline protection	LTCs**/BIM***		Subject to program budget	By whether LTCs have amended their LUBs to improve shoreline protection	BIM has adopted a bylaw that regulates dock size for a part of Bowen’s shoreline.
	<b>2.2 Encourage Voluntary Stewardship of Nearshore Ecosystems</b>	<u>FY 2015/16 –?</u> L.2.2.1 Support <a href="#">Green Shores for Homes Program on Thetis Island</a>	Thetis LTC	TFB	Subject to budget	TBD	<b>Thetis Island has been identified as a pilot community for the Green Shore for Homes Program</b>
	<b>2.3 Advocate for oil spill prevention and response</b>	Please see Attachment 1 for more details about these strategies.					
	<b>2.4 Advocate for management of derelict and abandoned vessels</b>						
	<b>2.5 Advocate to reduce negative impacts of shellfish aquaculture practices</b>						
<b>2.6 Advocate to reduce impacts of other industrial marine activities</b>							

Attachment 2- Local Trust Committee and Bowen Island Municipality Activities

**Policy Statement Goal B: 'To ensure that human activity and the scale, rate and type of development in the Trust Area are compatible with maintenance of the integrity of trust area ecosystems'**

OBJECTIVE	STRATEGIES	ACTIVITES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
3. REDUCE community ecological footprints	3.1 Develop Integrated Community Sustainability Plans	<u>FY 2015/16</u> L.3.1.1 Create a <a href="#">community profile</a> as a basis for future planning in the Saturna LTA	Saturna LTC	Funded by 2015/16 base budget	By whether a Saturna community profile has been created.	In process
		<u>FY 2015/16</u> L.3.1.2 Create a project charter and cost estimates for development of an Integrated Community Sustainability Plan for one or more LTAs	LTCs	Funded by 2015/16 base budget	By whether one or more LTCs has completed a project charter and cost estimates for development of an Integrated Community Sustainability Plan.	Salt Spring Island LTC has made an application for funding
		<u>FY 2016/17</u> L.3.1.3 Develop one or more Integrated Community Sustainability Plan	LTCs	Subject to funding in 2016/17 program budget	By whether one or more LTC has developed an Integrated Community Sustainability Plan.	Expected to start on Salt Spring in 2016/17
	3.2 Support efficient and sustainable transportation systems and infrastructure	<u>FY 2016/17 - ?</u> L.3.2.4 Develop land use regulations to encourage cycling and electric vehicles	LTCs**/BIM***	Subject to program funding	By whether LTCs/BIM have developed land use regulations to encourage cycling and electric vehicles.	Not due. Not started.
		<u>FY?</u> L.3.2.6 Use land use planning tools to reduce community ecological footprint	LTCs**/BIM***	Subject to funding in future budget	By whether LTCs/BIM have used land use planning tools to reduce community ecological footprint.	Not due Not started
4. PROTECT quality and quantity of water resources	4.1 Coordinate with other agencies to protect water quality and quantity	<u>FY 2015-16 - 2018/19</u> L.4.1.1 Coordinate implementation of the <a href="#">St. Mary Lake Integrated Watershed Management Plan</a>	Salt Spring LTC	Funded by special tax requisition in future budgets	By whether the SSILTC is coordinating implementation of the <a href="#">St. Mary Lake Integrated Watershed Management Plan</a> .	St Mary Lake Integrated Watershed Management Plan released Oct/15
	4.2 Use land use planning tools to address issues of water quantity	<u>FY 2015/16 - 2016/17</u> L.4.2.1 Use land use planning tools to promote water conservation, such as through rainwater catchment and greywater recycling	LTCs**/BIM***	Funded by program budget in 2015/16. Subject to funding in 2016/17 program budget	By whether LTCs have amended land use regulations to promote water conservation.	Included in the Hornby LTC OCP review

*Attachment 2– Local Trust Committee and Bowen Island Municipality Activities*

OBJECTIVE	STRATEGIES	ACTIVITES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
	4.3 Advocate for and educate about water conservation measures (e.g. rainwater catchment, greywater recycling)	Please see Attachment 1 for more details about this strategy				
	4.4 Use land use planning tools to protect water quality and quantity	<u>FY 2015/16</u> L.4.4.1 Use land use planning tools to protect the quality of well water	LTCs**/BIM***	Funded by base budget in 2015/16	By whether LTCs have amended land use regulations to protect well water quality.	SSILTC - <a href="#">Grantville Neighbourhood</a> project underway

**Policy Statement Goal C: ‘To sustain island character and healthy communities’**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
5. ENHANCE (protect/restore) community character, socio-economic diversity and economic sustainability	5.1 Use land use planning tools and decisions to improve the availability of affordable, accessible, appropriate housing (e.g. as described in <a href="#">Trust Council’s Community Housing Toolkit</a> )	<u>FY 2015/16 – 2018/19</u> L.5.1.1 Amend OCPs to include affordable housing policies	LTCs**/BIM***	Funded by 2015/16 program budget. Subject to funding in future program budgets	By whether LTCs and BIM have amended their OCPs to include new affordable housing policies.	Gabriola considering OCP amendments. Hornby OCP amendments approved by EC.
		<u>FY 2015/16 – 2018/19</u> L.5.1.2 Amend LUBs to improve availability of affordable housing	LTCs**/BIM***	Funded by 2015/16 program budget. Subject to funding in future program budgets	By whether LTCs and BIM have amended their LUBs to improve availability of affordable housing.	Galiano <a href="#">secondary suites and cottage size</a> bylaws approved by EC November/15. North Pender reviewing <a href="#">housing affordability re STVRs. Community workshop held November/15</a>
	5.2 Use land use planning tools to promote economic sustainability	<u>FY 2015/16</u> L.5.2.1 Review commercial land use requirements and issues in Mayne LTA	Mayne LTC	Funded by 2015/16 program budget	By whether Mayne LTC has <a href="#">completed a review of commercial land use requirements</a> and issues.	Project charter endorsed on Mayne in June 2015
		<u>FY 2015/16</u> L.5.2.2 Amend LUB to ensure an appropriate supply of land zoned	Salt Spring LTC		By whether SSILTC has amended one LUB to ensure an appropriate supply of land zoned for emerging	SSILTC – <a href="#">Industrial Advisory Planning Commission Report</a>

*Attachment 2– Local Trust Committee and Bowen Island Municipality Activities*

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
		for emerging industrial and /or commercial needs in the Salt Spring Island LTA			industrial and commercial needs	received
		<u>FY 2015/16</u> L.5.2.3 Improve planning for island villages	Salt Spring LTC	Funded by program budget in 2015/16	By whether SSILTC has completed one village planning project ( <a href="#">Salt Spring Ganges Village Boardwalk Project</a> )	Project underway
		<u>FY 2015/16</u> L.5.2.4 Amend land use regulations in the Galiano LTA regarding home industry	Galiano LTC	Funded by program budget in 2015/16	By whether Galiano LTC has amended OCP and LUB to address home industry ( <a href="#">Galiano Home-based Contractor Yards Review</a> )	Bylaw approved by EC November/15
		<u>FY 2015/16</u> L.5.2.7 Identify appropriate locations and scope for waste management facilities in the North Pender LTA	North Pender LTC	Funded by program budget in 2015/16	By whether North Pender LTC has determined appropriate locations and scope of waste management facilities ( <a href="#">Land Use Planning for Waste Management Project</a> )	Waste and Resource Management Commission meetings underway
		<u>FY 2016/17-?</u> L.5.2.8 Amend land use regulations regarding waste management facilities in the North Pender LTA	North Pender LTC	Subject to funding in future program budgets	By whether North Pender LTC has amended land use regulations regarding waste management facilities	Due to start in 2016/17
	5.3 Use land use planning tools to address challenges of an aging population	<u>FY 2015/16</u> L.5.3.1 Create an age-friendly community plan in one LTA	North Pender LTC	Funded by grant and program budget in 2015/16	By whether North Pender LTC creates an <a href="#">age-friendly community plan</a> .	In progress on North Pender <a href="#">Baseline Research and Analysis Report</a> complete <i>Lasqueti has successfully applied for a grant for age-friendly community planning</i>
	5.4 Work with other agencies to promote economic sustainability	Please see Attachment 1 for more details about these strategies.				
	5.5 Investigate whether relocation of some or all of the Islands Trust Victoria Head Office might better serve the interests of Trust Area constituents					
	5.6 Facilitate exploration of intra and inter-island transportation routes					

*Attachment 2– Local Trust Committee and Bowen Island Municipality Activities*

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS
	5.7 Advocate for prevention of inter-islands bridges					

**Goal D: Effective, efficient and collaborative governance**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS**
6. STRENGTHEN relations with First Nations	6.1 Improve engagement with First Nations	<b>FY 2015/16</b> L.6.1.1 Match <a href="#">UBCM Community to Community (C2C) funding</a> for local meetings, including honoraria and travel for First Nation participation	LTCs	Funded by the 2015/16 program budget \$10,000	By whether one or more Community-to-Community meeting has been held.	Gambier is seeking matching a grant of \$2,000
		<b>FY 2016/17?</b> L.6.1.2 Develop an agreement with First Nations	LTCs**/BIM***	Subject to funding in future budgets	By whether an agreement with First Nations has been developed	Not due. Not started. Denman work program includes development of an agreement with the <a href="#">K'ómoks First Nation</a>
	6.2 Improve protection of archaeological and First Nations cultural resources	<b>FY?</b> L.6.2.1 Amend OCPs/LUBs to improve archaeological site protection in one LTA	LTCs**	Subject to funding in future budgets	By whether the OCP/LUB has been amended to improve archaeological site protection in one LTA	Not due. Not started
7. IMPROVE organizational cost effectiveness and resilience	7.1 Improve cost-effectiveness and quality of Trust Council operations 7.2 Prepare Island Trust organization to adapt to the <a href="#">potential incorporation of Salt Spring Island</a>	Please see Attachment 1 for more details about these strategies.				
8. Improve cooperation and integration with other levels of government	8.1 Negotiate new protocol agreement and letter of understanding with the Ministry of Forests, Lands and Natural Resource Operations in regards to Crown land tenures					

**Attachment 2– Local Trust Committee and Bowen Island Municipality Activities**

OBJECTIVE	STRATEGIES	ACTIVITIES AND PHASES	WHO WOULD WORK ON IT?	IS FUNDING REQUIRED OR IN PLACE?	HOW WOULD WE MEASURE SUCCESS?	STATUS**
	8.2 Explore opportunities and benefits of working with UNESCO, TFB and others to seek nomination of the Trust Area as a <a href="#">UN Biosphere Reserve</a>					
9. Improve community and agency understanding and support of the Islands Trust	9.1 Review the <a href="#">Islands Trust Policy Statement</a>					
	9.2 Improve communications about the Islands Trust <a href="#">object</a> and history					
	9.3. Engage communities and agencies in reviewing and updating planning bylaws	<b>FY 2015/16 - ?</b> L.9.3.1 Update Land Use Bylaws - <a href="#">Galiano LUB technical amendments</a> - Gabriola LUB updates re signage and dog boarding - <a href="#">Hornby OCP and LUB bylaw review</a> - <a href="#">S. Pender LUB bylaw update</a> - <a href="#">Thetis OCP&amp;LUB for Assoc Islands</a>	LTCs	Funded by base budget and projects budget	By whether communities have been engaged in the review and updating of planning bylaws	Bylaw reviews underway on Galiano, Gabriola, Hornby, North Pender, South Pender and Thetis islands. Five Galiano bylaws approved by EC – November/15 Hornby OCP and LUB bylaws almost complete
	9.4 Investigate the use of Alternative Dispute Resolution in <a href="#">Bylaw Enforcement</a>	Please see Attachment 1 for more details about these strategies.				
10. IMPROVE community engagement and participation in Islands Trust work	10.1 Improve communications and availability of information about Islands Trust activities	To be determined	TBD	TBD	TBD	TBD

\*\*subject to decisions of local trust committees    \*\*\*subject to decisions of Bowen Island Municipality

***If you are reading a print version of this Strategic plan, you can access hyperlinks by going to the online version at:  
<http://www.islandstrust.bc.ca/trust-council/strategic-plan/>***

## Attachment 2– Local Trust Committee and Bowen Island Municipality Activities

### Abbreviations:

BIM – Bowen Island Municipality  
 C2C – Community to Community  
 EC – Executive Committee  
 FPC – Financial Planning Committee  
 FY – Fiscal Year  
 IT – Islands Trust  
 ITF – Islands Trust Fund  
 LPC – Local Planning Committee  
 LTA – Local Trust Area

LTC – Local Trust Committee  
 LUB – Land Use Bylaw  
 MCSCD – Ministry of Community, Sport and Cultural Development  
 NAPTEP – Natural Area Protection Tax Exemption Program  
 OCP – Official Community Plan  
 RAR – Riparian Areas Regulation  
 SSI – Salt Spring Island

STVR – Short Term Vacation Rental  
 TAS – Trust Area Services  
 TBD – To Be Determined  
 TC – Trust Council  
 TFB – Trust Fund Board  
 TPC – Trust Programs Committee  
 UBCM – Union of BC Municipalities  
 UN – United Nations  
 UNESCO – UN Educational, Scientific and Cultural Organization






For more information, contact:

**Peter Luckham**, Chair,  
 Islands Trust Council  
 email [pluckham@islandstrust.bc.ca](mailto:pluckham@islandstrust.bc.ca)  
 telephone 250.246.4802

**Linda Adams**, Chief Administrative Officer,  
 Islands Trust  
 email [ladams@islandstrust.bc.ca](mailto:ladams@islandstrust.bc.ca)  
 telephone 250.405.5151

Visit our website at:  
[www.islandstrust.bc.ca](http://www.islandstrust.bc.ca)

### Colour Key for Middle Column:

Colour	Potential committee/unit/body taking lead for a potential strategy
	Local Planning (through Local Planning Committee, Local Planning Services staff, Local Trust Committees or Bowen Island Municipality)
	Trust Programs Committee or Trust Area Services staff
	Executive Committee
	Trust Fund Board or Islands Trust Fund staff
	Financial Planning Committee

### Cover Photo Credits:

1. Linda Adams – Lasqueti Freight Shed Mural : "There's No Place Like Home; - community project directed by Sophia Rosenberg
2. Don Gordon – seafloor life
3. Linda Adams – Fulford Valley, Salt Spring Island
4. Linda Adams -- Lasqueti Island Children's' Marimba Band, Lasqueti Community Hall
5. Kristine Mayes – Denman Island

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2		5

Financial Statements of

# **ISLANDS TRUST**

Year ended March 31, 2016

# ISLANDS TRUST

## Financial Statements

Year ended March 31, 2016

### Financial Statements

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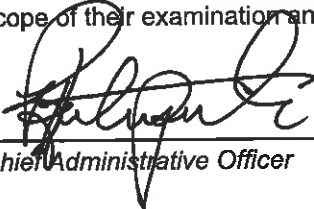
## MANAGEMENT'S RESPONSIBILITY FOR THE FINANCIAL STATEMENTS


The accompanying financial statements of Islands Trust (the "Trust") are the responsibility of the Trust's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting standards for local governments as established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies are described in note 1 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Trust's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

The Trust, acting through its Audit Committee, meets with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by KPMG LLP, independent external auditors appointed by Trust Council. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Trust's financial statements.

  
\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Treasurer



KPMG LLP  
St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7  
Canada  
Telephone (250) 480-3500  
Fax (250) 480-3539

## INDEPENDENT AUDITORS' REPORT

To the Trustees of Islands Trust and the Minister of Community, Sport and Cultural Development

We have audited the accompanying financial statements of Islands Trust, which comprise the statement of financial position as at March 31, 2016, the statements of operations, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of Islands Trust as at March 31, 2016, its results of operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants

June 15, 2016  
Victoria, Canada

# ISLANDS TRUST

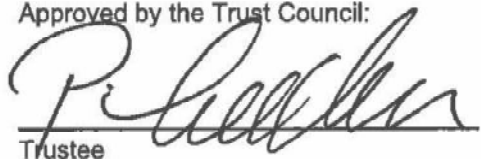
## Statement of Financial Position

March 31, 2016, with comparative information for 2015

	2016	2015
<b>Financial assets:</b>		
Cash and cash equivalents (note 2)	\$ 2,711,491	\$ 2,758,947
Accounts receivable	358,102	86,384
Investments (note 3)	1,003,197	1,003,156
	<u>4,072,790</u>	<u>3,848,487</u>
<b>Liabilities:</b>		
Accounts payable and accrued liabilities	416,592	298,489
Wages and benefits payable	1,064,820	1,049,837
Deferred revenue	44,108	53,349
Employee benefit obligations (note 4)	105,443	81,224
Obligations under capital leases (note 5)	93,776	46,475
Cost recovery deposits (note 13(b))	6,642	3,439
	<u>1,731,381</u>	<u>1,532,813</u>
Net financial assets	2,341,409	2,315,674
<b>Non-financial assets:</b>		
Tangible capital assets (note 6)	137,397	91,605
Prepaid expenses	40,913	59,190
	<u>178,310</u>	<u>150,795</u>
Commitments (note 11)		
Contingent liabilities (note 12)		
<b>Accumulated surplus (note 7)</b>	<b>\$ 2,519,719</b>	<b>\$ 2,466,469</b>

The accompanying notes are an integral part of these financial statements.

Approved by the Trust Council:

  
Trustee

  
Trustee

# ISLANDS TRUST

## Statement of Operations

Year ended March 31, 2016, with comparative information for 2015

	Budget (note 9)	2016	2015
Revenue:			
Property tax - general	\$ 6,187,953	\$ 6,187,953	\$ 6,126,685
Property tax levy - Bowen Island Municipality	213,766	213,766	214,654
Property tax - special requisition	119,500	119,500	110,000
Government transfers (note 8)	180,000	430,898	275,284
Fees and sales	110,000	132,273	89,533
Interest income	100,000	55,976	54,957
Other income	-	5,257	5,556
Total revenue	6,911,219	7,145,623	6,876,669
Expenses (note 10):			
Council services	1,062,853	1,020,080	1,104,264
Local trust committee services	5,506,621	5,468,019	5,147,708
Trust fund services (note 13)	684,971	604,274	583,305
Total expenses	7,254,445	7,092,373	6,835,277
Annual surplus (deficit)	(343,226)	53,250	41,392
Accumulated surplus, beginning of year	2,466,469	2,466,469	2,425,077
Accumulated surplus, end of year	\$ 2,123,243	\$ 2,519,719	\$ 2,466,469

The accompanying notes are an integral part of these financial statements.

# ISLANDS TRUST

## Statement of Change in Net Financial Assets

Year ended March 31, 2016, with comparative information for 2015

	Budget (note 9)	2016	2015
Annual surplus (deficit)	\$ (343,226)	\$ 53,250	\$ 41,392
Acquisition of tangible capital assets	-	(25,935)	(30,476)
Acquisition of tangible capital assets through capital lease	-	(75,631)	(5,213)
Amortization of tangible capital assets	65,000	49,688	59,406
Loss on disposal of capital assets	-	6,086	-
	(278,226)	7,458	65,109
Acquisition of prepaid expenses	-	18,277	(6,917)
Change in net financial assets	(278,226)	25,735	58,192
Net financial assets, beginning of year	2,315,674	2,315,674	2,257,482
Net financial assets, end of year	\$ 2,037,448	\$ 2,341,409	\$ 2,315,674

The accompanying notes are an integral part of these financial statements.

# ISLANDS TRUST

## Statement of Cash Flows

Year ended March 31, 2016, with comparative information for 2015

	2016	2015
Cash provided by (used in):		
<b>Operating activities:</b>		
Annual surplus	\$ 53,250	\$ 41,392
Items not involving cash:		
Amortization of tangible capital assets	49,688	59,406
Loss on disposal of tangible capital assets	6,086	-
Change in non-cash operating assets and liabilities:		
Accounts receivable	(271,718)	(31,113)
Wages and benefits payable	14,983	64,568
Accounts payable and accrued liabilities	118,103	3,272
Deferred revenue	(9,241)	(632)
Employee benefit obligations	24,219	(13,314)
Cost recovery deposits	3,203	(6,236)
Prepaid expenses	18,277	(6,917)
Net change in cash from operating activities	6,850	110,426
<b>Capital activities:</b>		
Acquisition of tangible capital assets	(25,935)	(30,476)
<b>Investing activities:</b>		
Purchase of Investments	(41)	(1,003,156)
<b>Financing activities:</b>		
Principal payments on obligations under capital leases	(28,330)	(14,003)
Change in cash and cash equivalents	(47,456)	(937,209)
Cash and cash equivalents, beginning of year	2,758,947	3,696,156
Cash and cash equivalents, end of year	\$ 2,711,491	\$ 2,758,947
Supplemental cash flow information:		
Assets acquired under capital lease	\$ 75,631	\$ 5,213

The accompanying notes are an integral part of these financial statements.

# ISLANDS TRUST

## Notes to Financial Statements

Year ended March 31, 2016

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Islands Trust (the "Trust") is incorporated under the Islands Trust Act of British Columbia (as amended). The objectives of the Trust are to preserve and protect the Trust area and its unique amenities and environment for the benefit of the residents of the Trust area and of the Province generally.

### 1. Significant accounting policies:

The financial statements of Islands Trust are prepared by management in accordance with Canadian public sector accounting principles for local governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the Trust are as follows:

#### (a) Reporting entity:

The financial statements include a combination of all the assets, liabilities, revenues, expenses, and changes in fund balances and in financial position of the trust council and the local trust committees.

The Trust occasionally conducts work on behalf of development applicants on a cost-recovery basis. These trust activities are not included in the financial statements.

#### (i) Consolidated entities:

The Trust does not control any significant external entities and accordingly no entities have been consolidated with the financial statements.

#### (ii) Funds held in trust:

The Trust administers operations of The Islands Trust Fund. The annual expenses of The Islands Trust Fund are reported by the Trust in accordance with The Islands Trust Act (note 13).

#### (b) Basis of accounting:

The Trust follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

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## 1. Significant accounting policies (continued):

### (c) Revenue recognition:

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made, except when and to the extent that the transfer gives rise to an obligation that meets the definition of a liability under section PS 3200 of public sector accounting standards.

Revenue unearned in the current period is recorded as deposits or deferred revenue.

Tax revenue is recognized on an accrual basis.

### (d) Cash and cash equivalents:

Cash and cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition. Investments in the Municipal Finance Authority of British Columbia ("MFA") Bond and Money Market Funds are recorded at cost plus earnings reinvested in the funds. Investment income is reported as revenue in the period earned.

### (e) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding government or related Act, investment income earned on restricted funds is added to the investment and forms part of the deferred revenue balance.

### (f) Employee future benefits:

The Trust and its employees make contributions to the Public Service Pension Plan, which provides benefits directly to employees upon retirement. These contributions are expensed as incurred.

A gratuity is also available to employees upon retirement. The cost of this benefit is born by the Public Service Pension Plan.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

---

## 1. Significant accounting policies (continued):

### (g) Liability for contaminated sites:

A liability for contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) an environmental standard exists;
- (ii) contamination exceeds the environmental standard;
- (iii) the Trust is directly responsible or accepts responsibility
- (iv) it is expected that future economic benefits will be given up; and
- (v) a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

### (h) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### (i) Tangible capital assets:

Tangible capital assets are recorded at cost which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets, excluding land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Useful life - years
Furniture and equipment	5
Computers	3
Leasehold improvements	lesser of remaining term of the lease and useful life

Amortization is charged annually, including in the year of acquisition and disposal. Assets under construction are not amortized until the asset is available for productive use.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

---

## 1. Significant accounting policies (continued):

### (h) Non-financial assets (continued):

Tangible capital assets are written down when conditions indicate that they no longer contribute to the Trust's ability to provide goods and services, or when the value of future economic benefits associated with the asset are less than the book value of the asset.

### (ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

### (iii) Works of art and historical treasures:

Works of art and historical treasures are not recorded as assets in these financial statements.

### (iv) Interest capitalization:

The Trust does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

### (v) Leased tangible capital assets:

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

### (i) Use of estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Significant estimates include assumptions used in estimating provisions for accrued liabilities. Actual results could differ from these estimates.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

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## 2. Cash and cash equivalents:

	2016	2015
Bank account balances	\$ 1,074,332	\$ 1,103,436
Municipal Finance Authority Bond Fund	-	68,613
Municipal Finance Authority Money Market Fund	-	82,378
Raymond James GIC	1,637,159	1,504,520
	<hr/> \$ 2,711,491	<hr/> \$ 2,758,947

## 3. Investments:

Investments consist of a guaranteed investment certificate with a cost that approximates market value. It has a stated interest rate of 1.80% and a maturity date of January 26, 2017.

## 4. Employee benefit obligations:

The Trust provides sick leave and certain other benefits to its employees and are recorded as follows:

	2016	2015
Vacation pay	\$ 73,269	\$ 61,954
Compensatory time off	32,174	19,270
	<hr/> \$ 105,443	<hr/> \$ 81,224

Vacation pay and compensatory time off represent the liability for accumulated banks for draw down at future dates and/or for payout on approved retirement, or upon termination or death.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

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#### 4. Employee benefit obligations (continued):

##### Other pension plans

The Trust and its employees make contributions to the Public Service Pension Plan (the "Plan"), a jointly trustee pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The Plan has about 54,000 active members and approximately 42,000 retired members.

Every three years an actuarial valuation is performed to assess the financial position of the Plan and adequacy of Plan funding. The most recent valuation as at March 31, 2014 indicated a surplus of \$392 million for basic pension benefits. The next valuation will be as at March 31, 2017, with results available in 2018. The actuary does not attribute portions of the unfunded liability or surpluses to individual employers. Contributions to the plan by the Trust totaled \$290,507 (2015 - \$278,097) during the year.

#### 5. Obligations under capital leases:

The amounts due for obligations under capital leases are as follows:

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2017	\$	38,828
2018		30,613
2019		17,273
2020		9,629
2021 and thereafter		6,296
Total minimum lease payments		102,639
Less amounts representing interest (at rates ranging from 4.25% to 5.25%)		8,863
Present value of net minimum capital lease payments		\$ 93,776

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Interest of \$1,582 (2015 - \$1,854) relating to capital lease obligations has been included in expenses on the statement of operations.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

## 6. Tangible capital assets:

	Denman Island Site	Furniture and equipment	Computers	Leasehold improvements	Total 2016	Total 2015
<b>Cost:</b>						
Balance, beginning of year	\$ 10,000	\$ 112,977	\$ 198,942	\$ 249,822	\$ 571,741	\$ 541,351
Additions	-	75,631	25,935	-	101,566	35,689
Disposals	-	(18,654)	-	-	(18,654)	(5,299)
Balance, end of year	10,000	169,954	224,877	249,822	654,653	571,741
<b>Accumulated amortization:</b>						
Balance, beginning of year	10,000	68,726	167,497	233,913	480,136	426,029
Disposals	-	(12,568)	-	-	(12,568)	(5,299)
Amortization expense	-	23,108	22,655	3,925	49,688	59,406
Balance, end of year	10,000	79,266	190,152	237,838	517,256	480,136
Net book value, end of year	\$ -	\$ 90,688	\$ 34,725	\$ 11,984	\$ 137,397	\$ 91,605

Contributed tangible capital assets:

Contributed capital assets have been recognized at fair market value at the date of contribution. There were no contributed assets received during 2016 or 2015.

In fiscal 1994, the Denman Island Ratepayers' Association donated \$10,000 which was used by the Trust to purchase the Denman Island Old School Site from School District #71. The Trust agreed to facilitate the sale of the school site between School District #71 and the Ratepayers' Association and to hold title to the property on behalf of the community. The Denman Island Ratepayers' Association has leased the building on the site from the Trust for 99 years for a total fee of \$10.

Included in tangible capital assets is assets under capital leases with a net book value of \$91,516 (2015 - \$45,079).

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

## 7. Accumulated surplus:

Accumulated surplus consists of:

	2016	2015
Invested in tangible capital assets	\$ 43,621	\$ 45,130
General Revenue Fund	2,476,098	2,378,358
Special property tax requisition fund	-	42,981
	<u>\$ 2,519,719</u>	<u>\$ 2,466,469</u>

## 8. Government transfers:

Government transfers recorded as revenue on the statement of operations are comprised of:

	2016	2015
Provincial operating grant	\$ 123,052	\$ 182,770
Lasqueti energy project	278,268	65,289
Salt Spring Island Water Protection Project	11,823	19,677
Other	17,755	7,548
	<u>\$ 430,898</u>	<u>\$ 275,284</u>

## 9. Budget data:

The budget data presented in these financial statements is based upon the 2016 operating budget approved by Trust Council on March 11, 2015. The following reconciles the approved budget to the budget figures reported in these financial statements.

	Budget amount
Operating budget:	
Revenue	\$ 7,189,445
Less appropriation from surplus	278,226
	<u>6,911,219</u>
Expenses	7,254,445
Annual deficit	<u>\$ (343,226)</u>

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

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## 10. Classification of expenses by object:

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	2016	2015
Staff salaries and benefits	\$ 4,003,460	\$ 3,999,500
Traveling/training and recruitment	210,249	179,522
Council and trustee costs	812,513	800,976
Office operations	932,044	902,017
Programs	768,332	478,671
Legal	316,087	302,772
Elections	-	112,413
Amortization	49,688	59,406
	<hr/> \$ 7,092,373	<hr/> \$ 6,835,277

---

## 11. Commitments:

Minimum annual lease payments:

The Trust is committed to leases for rented premises. Minimum future payments in the next five years are as follows:

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2017	\$ 364,632
2018	205,417
2019	1,445
2020	1,445
2021	1,445

---

## 12. Contingent liabilities:

In the normal course of operations, claims for alleged damages are made against the Trust. The Trust records an accrual in respect of legal claims that are likely to be successful and for which a liability amount is reasonably determinable. The remaining claims, should they be successful as a result of litigation, will be recorded when a liability is likely and determinable. The Trust is covered through an independent insurance program against certain claims.

# ISLANDS TRUST

Notes to Financial Statements (continued)

Year ended March 31, 2016

---

## 13. Trust activities:

### (a) Trust Fund:

The Trust pays the administration expenses of The Islands Trust Fund (the "Fund") which is related through the composition of the Fund's Board. The Fund is empowered to accept donations, grants and bequests and to hold land and other property in compliance with a plan approved by the Ministry of Community, Sport and Cultural Development. The Fund's Board is comprised of three members from Trust Council and up to three members appointed by the Minister of Community, Sport and Cultural Development.

For financial reporting purposes, the Trust and the Fund are reported on separately. These financial statements present the financial position and results of operations of the Trust.

The Fund's annual expenses are funded by and reported as part of the Trust in accordance with The Islands Trust Act. These expenses are summarized as follows:

	2016	2015
Operations	\$ 432,813	\$ 433,061
Board	15,155	17,319
Property management	156,306	132,925
	<u>\$ 604,274</u>	<u>\$ 583,305</u>

### (b) Deferred revenue:

The Trust administers trust activities on behalf of development applicants on a cost-recovery basis. The activities are as follows:

	2016	2015
Cash received during the year	\$ 9,200	\$ 10,409
Cash paid during the year	10,784	16,645

The net payable from development applicants of \$6,642 (2015 - \$3,439) is reported as deferred revenue on the statement of financial position.

Financial Statements of

**THE ISLANDS TRUST FUND**

Year ended March 31, 2016



KPMG LLP  
St. Andrew's Square II  
800-730 View Street  
Victoria BC V8W 3Y7  
Canada  
Telephone (250) 480-3500  
Fax (250) 480-3539

## **INDEPENDENT AUDITORS' REPORT**

*To the Trustees of the Islands Trust Fund Board, the Trustees of the Islands Trust Council and the Minister of Community, Sport and Cultural Development*

We have audited the accompanying financial statements of The Islands Trust Fund, which comprise the statement of financial position as at March 31, 2016, the statements of operations, changes in fund balances and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

*Basis for Qualified Opinion*

In common with many charitable organizations, The Islands Trust Fund derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of The Islands Trust Fund. Therefore, we were not able to determine whether as at March 31, 2016 and for the years ended March 31, 2016 and March 31, 2015, any adjustments might be necessary to revenue and excess of revenue over expenses reported in the statement of operations, statement of cash flows, statement of changes in fund balances and assets and fund balances reported in the statement of financial position as at March 31, 2016. This caused us to qualify our audit opinion on the financial statements as at and for the year ended March 31, 2015.

*Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of The Islands Trust Fund as at March 31, 2016, its results of operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants

July 19, 2016  
Victoria, Canada

# THE ISLANDS TRUST FUND

## Statement of Financial Position

March 31, 2016, with comparative information for 2015

	Opportunity Fund	Restricted Fund	Capital Fund	Endowment Fund	2016 Total	2015 Total
(Schedule 1)						
<b>Assets:</b>						
Current assets:						
Cash	\$ 34,501	\$ 325,829	\$ -	\$ -	\$ 360,330	\$ 250,723
Short-term investments (note 2)		151,785	-	88,000	239,785	246,653
Inventory of fundraising items	1,612	-	-	-	1,612	1,785
	36,113	477,614	-	88,000	601,727	499,161
Investments (note 3)	-	63,257	-	-	63,257	60,212
Land (notes 4 and 6)	-	-	7,073,903	5,396,601	12,470,504	12,470,504
	\$ 36,113	\$ 540,871	\$ 7,073,903	\$ 5,484,601	\$ 13,135,488	\$ 13,029,877
<b>Liabilities:</b>						
Current liabilities:						
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,024
<b>Fund Balances:</b>						
Unrestricted	36,113	-	-	-	36,113	33,295
Investment in land (note 4)	-	-	7,073,903	-	7,073,903	7,073,903
Internally restricted (note 5)	-	24,320	-	-	24,320	32,697
Externally restricted (note 5)	-	516,551	-	-	516,551	404,357
Restricted for endowment purposes (note 6)	-	-	-	5,484,601	5,484,601	5,484,601
	36,113	540,871	7,073,903	5,484,601	13,135,488	13,028,853
	\$ 36,113	\$ 540,871	\$ 7,073,903	\$ 5,484,601	\$ 13,135,488	\$ 13,029,877

The accompanying notes are an integral part of these financial statements.

Approved by the Trust Fund Board:



Board member



Board member

# THE ISLANDS TRUST FUND

## Statement of Operations

Year ended March 31, 2016, with comparative information for 2015

	Opportunity Fund	Restricted Fund	Capital Fund	Endowment Fund	2016 Total	2015 Total
						(Schedule 2)
<b>Revenue:</b>						
Donations:						
Cash	\$ 2,895	\$ 111,752	\$ -	\$ -	\$ 114,647	\$ 137,410
Land	-	-	-	-	-	401,040
Grants	-	5,053	-	-	5,053	3,758
Rental income	-	10,200	-	-	10,200	10,200
Investment income (loss)	23	(3,430)	-	-	(3,407)	15,883
Sale of fundraising items	150	-	-	-	150	613
	3,068	123,575	-	-	126,643	568,904
<b>Expenses:</b>						
Repairs and maintenance - Alton property	-	11,286	-	-	11,286	5,423
Cost of sales of fundraising items	173	-	-	-	173	443
Bank charges	77	72	-	-	149	23
Donations to conservancy groups	-	-	-	-	-	3,800
Consultant fees	-	8,400	-	-	8,400	-
	250	19,758	-	-	20,008	9,689
<b>Excess of revenue over expenses</b>	\$ 2,818	\$ 103,817	\$ -	\$ -	\$ 106,635	\$ 559,215

The accompanying notes are an integral part of these financial statements.

# THE ISLANDS TRUST FUND

## Statement of Changes in Fund Balances

Year ended March 31, 2016, with comparative information for 2015

	Opportunity Fund	Restricted Fund	Capital Fund	Endowment Fund	Total
Fund balances, March 31, 2014	\$ 34,056	\$ 299,679	\$ 7,073,903	\$ 5,062,000	\$ 12,469,638
Excess (deficiency) of revenue over expenses	(761)	158,936	-	401,040	559,215
Interfund transfer (note 7)	-	(21,561)	-	21,561	-
Fund balances, March 31, 2015	33,295	437,054	7,073,903	5,484,601	13,028,853
Excess of revenue over expenses	2,818	103,817	-	-	106,635
Fund balances, March 31, 2016	\$ 36,113	\$ 540,871	\$ 7,073,903	\$ 5,484,601	\$ 13,135,488

The accompanying notes are an integral part of these financial statements.

# THE ISLANDS TRUST FUND

## Statement of Cash Flows

Year ended March 31, 2016, with comparative information for 2015

	2016	2015
<b>Cash provided by (used in):</b>		
<b>Operating activities:</b>		
Excess of revenue over expenses	\$ 106,635	\$ 559,215
Item not involving cash:		
Donation of land	-	(401,040)
Changes in non-cash operating working capital:		
Inventory of fundraising items	173	443
Accounts payable	(1,024)	1,024
	<u>105,784</u>	<u>159,642</u>
<b>Capital activities:</b>		
Cash paid to acquire land	-	(21,561)
<b>Investing activities:</b>		
Decrease in short-term investments	6,868	47,536
Increase in long-term investments	(3,045)	(61,675)
	<u>3,823</u>	<u>(14,139)</u>
<b>Increase in cash</b>	109,607	123,942
Cash, beginning of year	250,723	126,781
<b>Cash, end of year</b>	<u>\$ 360,330</u>	<u>\$ 250,723</u>

The accompanying notes are an integral part of these financial statements.

# THE ISLANDS TRUST FUND

Notes to Financial Statements

Year ended March 31, 2016

---

The Islands Trust (the "Trust") is incorporated under The Islands Trust Act of British Columbia (as amended). The objectives of the Trust are to preserve and protect the Trust area and its unique amenities and environment for the benefit of the residents of the Trust area and of the Province generally.

The Islands Trust Fund (the "Trust Fund") is also incorporated under The Islands Trust Act of British Columbia and is empowered to accept donations, grants and bequests on behalf of the Trust and to hold land and other property in compliance with a Trust Fund plan approved by the Ministry of Community, Sport and Cultural Development.

The Trust Fund is administered by the Trust and for financial reporting purposes, the Trust and the Trust Fund are reported on separately. The Trust Fund's annual expenses are funded by and reported as part of the Trust in accordance with The Islands Trust Act. These financial statements present the financial position and changes in fund balances of the Trust Fund.

## 1. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards including the 4200 standards for government not-for-profit organizations:

### (a) Fund accounting:

The Trust Fund follows the restricted fund method of accounting for contributions.

The Opportunity Fund reports unrestricted resources.

The Restricted Fund reports the assets, liabilities, revenue and expenses related to internally and externally restricted assets.

The Capital Fund reports the assets, liabilities, revenue and expenses related to the Trust Fund's capital assets.

The Endowment Fund reports resources that are contributed for endowment purposes.

### (b) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Derivative instruments and equity instruments that are quoted in an active market are reported at fair value. All other financial instruments are subsequently recorded at cost or amortized cost unless management has elected to carry the instruments at fair value. Management has elected to record all investments at fair value as they are managed and evaluated on a fair value basis.

Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses until they are realized, when they are transferred to the statement of operations.

# THE ISLANDS TRUST FUND

Notes to Financial Statements

Year ended March 31, 2016

---

## 1. Significant accounting policies (continued):

### (b) Financial instruments (continued):

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

All financial assets are assessed for impairment on an annual basis. When a decline is determined to be other than temporary, the amount of the loss is reported in the statement of operations and any unrealized gain is adjusted through the statement of remeasurement gains and losses. When the asset is sold, the unrealized gains and losses previously recognized in the statement of remeasurement gains and losses are reversed and recognized in the statement of operations. During the years presented, there are no unrealized gains and losses, and as a result, no statement of remeasurement gains and losses has been included in these financial statements. All investments held by the Trust Fund are classified as Level 2 investments for fair value measurement and there were no changes in classification in the years presented.

### (c) Land:

Purchased land is recorded at cost. Contributed land is recorded at estimated fair value at the date of contribution.

### (d) Revenue recognition:

Restricted contributions are recorded as revenue of the appropriate restricted fund when received or receivable, if the amount can be reasonably estimated and collection is reasonably assured.

Unrestricted contributions are recorded as revenue of the Opportunity Fund in the year received or receivable if the amount can be reasonably estimated and collection is reasonably assured.

Contributions for endowment are recorded as revenue in the Endowment Fund balance.

Interest income earned on Endowment Fund resources is restricted for the purpose of maintaining certain specified property and is recorded in the Restricted Fund. Interest income of internally restricted funds is recorded as revenue of the Restricted Fund. Other interest income is recorded as revenue of the Opportunity Fund when earned.

All other forms of income are recorded as revenue of the Opportunity Fund when received or receivable.

# THE ISLANDS TRUST FUND

Notes to Financial Statements

Year ended March 31, 2016

---

## 1. Significant accounting policies (continued):

### (e) Liability for contaminated sites:

A liability for contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) an environmental standard exists;
- (ii) contamination exceeds the environmental standard;
- (iii) the Trust is directly responsible or accepts responsibility;
- (iv) it is expected that future economic benefits will be given up; and
- (v) a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

### (f) Use of estimates:

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions which affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the period. Significant estimates include assumptions used in estimating the fair value of contributed land at the date of contribution. Actual results could differ from those estimates.

## 2. Short-term investments:

Short-term investments consist of an endowment fund with the Victoria Foundation and Municipal Finance Authority of British Columbia ("MFA") Bond and Money Market Funds. Investments in MFA Funds are recorded at cost plus earnings reinvested in the funds.

## 3. Investments:

Investments consist of a guaranteed investment certificate that matures on April 16, 2019. It has an interest rate of 2.55%.

# THE ISLANDS TRUST FUND

Notes to Financial Statements

Year ended March 31, 2016

## 4. Land:

	Acquisition date	2016	2015
Inner Island Nature Reserve, Denman Island	1992	\$ 70,000	\$ 70,000
Coats Millstone Reserve, Gabriola Island	1994	100,000	100,000
Medicine Beach Nature Sanctuary, North Pender Island	1996	477,000	477,000
Cunningham Reserve, Salt Spring Island	1994	265,000	265,000
Deep Ridge Reserve, Salt Spring Island	1992	255,000	255,000
Lower Mt. Erskine Nature Reserve, Salt Spring Island	1996	284,000	284,000
Kwel Nature Sanctuary, Lasqueti Island	1997	195,497	195,497
Singing Woods Nature Reserve, Bowen Island	1999	157,000	157,000
Trincomali Nature Sanctuary, Galiano Island	2001	242,406	242,406
Horton Bayviary Nature Reserve, Mayne Island	2002	210,000	210,000
Morrison Marsh Nature Reserve, Denman Island	2006	438,000	438,000
Brigade Bay Bluffs Nature Reserve, Gambier Island	2006	150,000	150,000
Long Bay Wetland Nature Reserve, Gambier Island	2006	305,000	305,000
Elder Cedar Nature Reserve, Gabriola Island	2007	658,000	658,000
Mount Artaban Nature Reserve, Gambier Island	2009	1,177,000	1,177,000
Fairy Fen Nature Reserve, Bowen Island	2011	1,817,000	1,817,000
Laughlin Lake Nature Reserve, Galiano Island	2013	56,000	56,000
Vanilla Leaf Land Nature Reserve, Galiano Island	2014	217,000	217,000
		<b>\$ 7,073,903</b>	<b>\$ 7,073,903</b>

## 5. Restricted Fund balances:

	2016	2015
Internally restricted:		
McFadden Creek management fund	\$ 24,320	\$ 32,697
Externally restricted:		
Alton Nature Reserve - maintenance fund	76,394	80,115
Morrison Fund	20,057	20,046
Covenant Defense Fund	100,197	62,617
Lasqueti Acquisition Fund	32,533	31,761
Gambier Acquisition Fund	115,173	113,602
Thetis Island Acquisition Fund	172,197	96,216
	<b>516,551</b>	<b>404,357</b>
	<b>\$ 540,871</b>	<b>\$ 437,054</b>

# THE ISLANDS TRUST FUND

Notes to Financial Statements

Year ended March 31, 2016

## 6. Restricted for endowment purposes:

	Acquisition date	2016	2015
Short-term investments:			
Alton Nature Reserve - maintenance	2002	\$ 88,000	\$ 88,000
Land:			
Lindsay Dickson Nature Reserve, Denman Island	2001	2,200,000	2,200,000
Alton Nature Reserve, Salt Spring Island	2002	454,000	454,000
McFadden Creek Nature Sanctuary, Salt Spring Island	2015	422,601	422,601
Properties acquired under the Federal Government Ecological Gifts program:			
Mt. Trematon Nature Reserve, Lasqueti Island	2006	320,000	320,000
David Otter Nature Reserve, Bowen Island	2007	620,000	620,000
John Osland Nature Reserve, Lasqueti Island	2012	890,000	890,000
Valens Brook Nature Reserve, Denman Island	2013	280,000	280,000
Burren's Acres Nature Reserve, Gabriola Island	2014	210,000	210,000
		5,396,601	5,396,601
<b>Total restricted for endowment purposes</b>		<b>\$ 5,484,601</b>	<b>\$ 5,484,601</b>

Investment gains (losses) on endowment funds for the year of (\$6,966) (2015 - \$9,352) have been recorded in the Restricted Fund.

Two properties owned by the Trust Fund Board, the Lindsay Dickson property on Denman Island, and the Alton property on Salt Spring Island, were donated on the condition that the properties be used and managed in certain ways. The Lindsay Dickson property was donated "for so long as the land is used as a nature reserve for the use, benefit and enjoyment of the residents of B.C.". The Alton property is to be held, managed and preserved for its ecological environment and scenic features and not as a recreational park. The residence, gardens and driveway are to be preserved and managed for non-profit purposes.

In the event that these properties are not managed accordingly, the properties could revert to the Province of British Columbia in the case of the Lindsay Dickson Nature Reserve and to the Executors of the donor's estate in the case of the Alton Nature Reserve.

In 2015, the McFadden Creek Nature Sanctuary on Salt Spring Island was donated to the Trust Fund on the condition that the property was to be protected, preserved and maintained in its natural state. Should a disposition of this property ever be triggered, there is a Right of First Refusal on the property in favor of the Wild Bird Trust of BC.

Certain properties as listed in the preceding table were acquired under the Federal Government Ecological Gift program. Recipients of ecological gifts are responsible for maintaining the biodiversity and environmental heritage values of the property in perpetuity.

# THE ISLANDS TRUST FUND

Notes to Financial Statements

Year ended March 31, 2016

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## 7. Interfund transfer:

During the year, there were no interfund transfers (2015 - \$21,651). In prior year there were interfund transfers from the Restricted Fund to the Endowment Fund, representing cash paid to acquire the McFadden Creek Nature Sanctuary.

## 8. Related party:

The Trust is related to the Trust Fund through the composition of the Trust Fund's Board. The Trust Fund's Board is comprised of three members from the Trust's Council and up to three members appointed by the Minister of Community, Sport and Cultural Development.

The Trust Fund's annual expenses are funded by and reported as part of the Trust in accordance with The Islands Trust Act. The expenses are summarized as follows:

	2016	2015
Operations	\$ 432,813	\$ 433,061
Board	15,155	17,319
Administration	156,306	132,925
	<u>\$ 604,274</u>	<u>\$ 583,305</u>

## 9. Financial risks and concentration of risk:

The Trust Fund's financial instruments consist of cash, short-term investments, investments and accounts payable. It is management's opinion that the Trust Fund is not exposed to significant interest, currency or credit risk arising from these financial instruments. The maximum exposure to credit risk at March 31, 2016 is the carrying value of cash, short-term investments and investments. The Trust Fund deals with creditworthy counterparties to mitigate credit risk. The Trust Fund manages its liquidity risk by monitoring its operating requirements. Interest rate risk is not significant due to the short term nature of investments held. There have been no significant changes to risk exposure in the years presented.

# THE ISLANDS TRUST FUND

Statement of Financial Position

Schedule 1

March 31, 2015

	Opportunity Fund	Restricted Fund	Capital Fund	Endowment Fund	2015 Total
<b>Assets:</b>					
Current assets:					
Cash	\$ 31,510	\$ 219,213	\$ -	\$ -	\$ 250,723
Short-term investments	-	158,653	-	88,000	246,653
Inventory of fundraising items	1,785	-	-	-	1,785
	33,295	377,866	-	88,000	499,161
Investments (note 3)	-	60,212	-	-	60,212
Land (notes 4 and 6)	-	-	7,073,903	5,396,601	12,470,504
	\$ 33,295	\$ 438,078	\$ 7,073,903	\$ 5,484,601	\$ 13,029,877
<b>Liabilities</b>					
Current liabilities:					
Accounts payable	\$ -	\$ 1,024	\$ -	\$ -	\$ 1,024
<b>Fund Balances</b>					
Unrestricted	33,295	-	-	-	33,295
Investment in land (note 4)	-	-	7,073,903	-	7,073,903
Internally restricted (note 5)	-	32,697	-	-	32,697
Externally restricted (note 5)	-	404,357	-	-	404,357
Restricted for endowment purposes (note 6)	-	-	-	5,484,601	5,484,601
	33,295	437,054	7,073,903	5,484,601	13,028,853
	\$ 33,295	\$ 438,078	\$ 7,073,903	\$ 5,484,601	\$ 13,029,877

# THE ISLANDS TRUST FUND

Statement of Operations

Schedule 2

Year ended March 31, 2015

	Opportunity Fund	Restricted Fund	Capital Fund	Endowment Fund	2015 Total
<b>Revenue:</b>					
Donations:					
Cash	\$ 2,805	\$ 134,605	\$ -	\$ -	\$ 137,410
Land	-	-	-	401,040	401,040
Grants	-	3,758	-	-	3,758
Rental income	-	10,200	-	-	10,200
Investment income	87	15,796	-	-	15,883
Sale of fundraising items	613	-	-	-	613
	3,505	164,359	-	401,040	568,904
<b>Expenses:</b>					
Repairs and maintenance - Alton property	-	5,423	-	-	5,423
Cost of sales of fundraising items	443	-	-	-	443
Bank charges	23	-	-	-	23
Donations to conservancy groups	3,800	-	-	-	3,800
	4,266	5,423	-	-	9,689
<b>Excess (deficiency) of revenue over expenses</b>	\$ (761)	\$ 158,936	\$ -	\$ 401,040	\$ 559,215

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**Victoria Office**

200-1627 Fort Street Victoria BC V8R 1H8  
Telephone 250.405.5151

**Salt Spring Office**

1-500 Lower Ganges Road Salt Spring Island BC V8K 2N8  
Telephone 250.537.9144

**Northern Office**

700 North Road Gabriola Island BC VoR 1X3  
Telephone 250.247.2063

[islandstrust.bc.ca](https://islandstrust.bc.ca)

