



# Islands Trust Conservancy

## Minutes of Regular Meeting

**Date:** Tuesday, January 29, 2019

**Location:** Oak Bay Recreation Centre  
1975 Bee Street, Victoria, BC

**Board Members Present:** Kate-Louise Stamford, Chair  
Sue Ellen Fast  
Doug Fenton  
Linda Adams  
Robin Williams

**Board Members Absent:** Hoops Harrison

**Staff Present:** Kate Emmings, Acting Manager  
Nuala Murphy, Acting Ecosystems Protection Specialist  
Crystal Oberg, Communications & Fundraising Specialist  
Wayne Bourque, Acting Ecosystems Protection Specialist  
Jemma Green, Acting Property Management Specialist  
Clare Frater, Director, Trust Area Services  
Russ Hotsenpiller, Chief Administrative Officer, joined at 10:15 am, left at 12:10 pm  
Lisa Wilcox, Senior Inter-governmental Policy Advisor , joined at 11 am  
Jas Chonk, Recorder

### 1. CALL TO ORDER

Islands Trust Conservancy Acting Manager called the meeting to order at 10:01 am and acknowledged, with gratitude, that the meeting was being held in Lekwungen and WSANEC territories.

#### 1.1 Staffing and Renovations Updates

Islands Trust Conservancy Acting Manager provided update on the staffing and Victoria renovations to the Board.

#### 1.2 Election of Chair

As per Islands Trust Conservancy Policy 1.2 Election of Islands Trust Conservancy Board Chair, all Islands Trust Conservancy members are eligible to be nominated and run for the position of Chair of the Islands Trust Conservancy.

The Islands Trust Conservancy Acting Manager called for nominations for Islands Trust Conservancy Board Chair. Trustee Stamford was elected by acclamation as Islands Trust Conservancy Board Chair.

**2. APPROVAL OF AGENDA**

The following additions to the agenda were presented for consideration:

6.4.3.1 Local Trust Area/Island Municipality Profiles

**By General Consent**, the agenda was approved as amended.

**3. CLOSED MEETING**

**ITC-2019-001**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4 Division 3, section 90 (1) (d) the security of the property of the Islands Trust Conservancy board; (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Islands Trust Conservancy board; and, (k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the Islands Trust Conservancy if they were held in public; and that Kate Emmings, Nuala Murphy, Crystal Oberg, Wayne Bourque, Jemma Green, Jas Chonk, Clare Frater and Lisa Wilcox be invited to remain in the meeting.

**CARRIED**

The Islands Trust Conservancy convened the closed portion of the meeting at 10:25 am and resumed in open meeting at 12:40 pm to Rise and Report.

**4. RISE AND REPORT**

That the Islands Trust Conservancy rise and report on its decision to provide a \$3,000 Opportunity Fund grant request to the Galiano Conservancy Association; and on the Board's decision to strike a Fund Development Advisory Committee; and request that Trust Council increase the Board's Meeting Expense budget by \$4,000 in the 2019/20 budget to support costs associated with the Fund Development Advisory Committee.

**5. MINUTES/COORDINATION**

**5.1 Minutes of Meetings/Resolutions Without Meetings**

5.1.1 Approval of the November 27, 2018 Regular Meeting Minutes

**By General Consent**, the Islands Trust Conservancy meeting minutes of November 27, 2018 were adopted as amended.

**5.2 Follow-up Action List**

The Islands Trust Conservancy Acting Manager provided an update on each of the items in the Follow-up Action List.

**6. BUSINESS**

## 6.1 Items for Approval

### 6.1.1 RFD – Denman Cross-island Trail

Nuala Murphy, Acting Ecosystems Protection Specialist presented the Request for Decision on the Denman Cross Island Trail.

#### **ITC-2019-002**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy Board approve in principle a portion of the Denman Cross-island Trail in the Lindsay Dickson Nature Reserve adjacent to East Road and reiterate its approval of using the existing established trail in the southwest corner of the Lindsay Dickson Nature Reserve as an alternate route and its objection to trail development along Corrigal Road on the western boundary of the Nature Reserve.

**CARRIED**

#### **ITC-2019-003**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy Board direct staff to outline the Islands Trust policy regarding First Nations engagement and Islands Trust Conservancy's commitment to reconciliation and request more information from the Comox Valley Regional District regarding their First Nations engagement to determine if it meets Islands Trust Conservancy principles and an interest in naming and recognition.

**CARRIED**

#### **ITC-2019-004**

**It was MOVED and SECONDED,**

that the Islands Trust Conservancy Board direct staff to work with the Comox Valley Regional District and the Denman Conservancy Association on the location and design of the Lindsay Dickson Nature Reserve portion of the Denman Cross-island Trail and return to the Board for approval of the trail location and design prior to dedicating resources to developing the associated legal agreements.

**CARRIED**

## 6.2 Items for Discussion/Direction

### 6.2.1 Board Training Options (Verbal)

The Islands Trust Conservancy Acting Manager asked for and received feedback on the training the Board members would find useful.

**By General Consent,** the Board members agreed to have the First Nations training added to the next meeting agenda.

6.2.2 Meeting with Squamish Nation (Verbal)

Lisa Wilcox, Senior Inter-governmental Policy Advisor provided information on the upcoming meeting with Squamish Nation.

**6.3 Correspondence**

6.3.1 Canadian Land Trust Alliance – Standards and Practices

The Board received correspondence for information.

**6.4 Updates for Information**

6.4.1 Public Acquisitions Report

The Islands Trust Conservancy reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Report

The Islands Trust Conservancy reviewed the Public Covenants Report for information.

6.4.3 Regional Conservation Plan Progress Report

The Islands Trust Conservancy reviewed the Regional Conservation Plan Progress Report for information.

6.4.3.1 Local Trust Area/Island Municipality Profiles

Crystal Oberg, Communications and Fundraising Specialist provided update on the Local Trust Area/Island Municipality Profiles which are meant to synthesize relevant ecological data for each island area. Board members provided feedback.

6.4.4 Budget Report

The Islands Trust Conservancy reviewed the Budget Report for information.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on March 26, 2019 at 10:00 am.

**9. ADJOURNMENT**

**By General Consent**, the meeting adjourned at 2:15 pm.

Certified Correct:

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Trustee Stamford, Chair

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Jas Chonk, Recorder