Trust Council Committee of the Whole
Minutes of a Regular Meeting

Date:	**May 13, 2025**
Location:	**Electronic Meeting**
Executive Members Present:	**1. Laura Patrick, Trust Council Chair, Salt Spring Trustee** **2. Tobi Elliott, Vice-Chair, Gabriola Trustee** **3. David Maude, Vice-Chair, Mayne Trustee** **4. Timothy Peterson, Vice-Chair, Lasqueti Trustee**
Members Present:	**5. Judith Gedye, Bowen Municipal Trustee, Acting Chair** **6. Sue Ellen Fast, Bowen Municipal Trustee** **7. Sam Borthwick, Denman Trustee** **8. David Graham, Denman Trustee** **9. Joe Bernardo, Gambier Trustee** **10. Kate-Louise Stamford, Gambier Trustee** **11. Deb Morrison, North Pender Trustee** **12. Jamie Harris, Salt Spring Trustee** **13. Mairead Boland, Saturna Trustee** **14. Lee Middleton, Saturna Trustee** **15. Kristina Evans, South Pender Trustee** **16. Dag Falck, South Pender Trustee** **17. Peter Luckham, Thetis Trustee**
Members Regrets:	**18. Grant Scott, Hornby Trustee** **19. Susan Yates, Gabriola Trustee** **20. Lisa Gauvreau, Galiano Trustee** **21. Mikaila Lironi, Lasqueti Trustee** **22. Jeanine Dodds, Mayne Trustee**
Members Absent:	**23. Ben Mabberley, Galiano Trustee** **24. Alex Allen, Hornby Trustee** **25. Aaron Campbell, North Pender Trustee** **26. Ken Hunter, Thetis Trustee**
Staff Present:	**Rueben Bronee, Chief Administrative Officer** **Stefan Cermak, Director, Planning Services** **Clare Frater, Director, Trust Area Services** **David Marlor, Director, Legislative and Information Services** **Julia Mobbs, Director, Financial and Employee Services** **Joe Elliott, Senior Indigenous Advisor** **Alexandra Trifonidis, Executive Coordinator** **Lisa Millard, Meeting Administrator/Recorder**
Others Present:	**There were no members of the public in attendance.**

1. CALL TO ORDER

Acting Chair Gedye called the meeting to order at 1:05 p.m.

2. TERRITORIAL ACKNOWLEDGEMENT

Acting Chair Gedye acknowledged that the meeting was held on the territory of the Coast Salish First Nations.

3. APPROVAL OF AGENDA

By general consent the agenda was approved as presented.

4. ADOPTION OF MINUTES

At the time of agenda circulation, there were no Committee of the Whole draft meeting minutes for review and adoption.

5. FOLLOW UP ACTION LIST

At the time of agenda circulation, there were no items on the Follow Up Action List.

6. BUSINESS

6.1 2022 Governance Report Recommendations - Request For Decision

Chair Gedye stated the March 2022 Governance Review was commissioned by a previous Trust Council and the meeting was an opportunity for the Committee of the Whole to accept or amend the recommendations made by the Governance Committee pertaining to each of the 15 recommendations outlined in the Governance Report and ascertain what to put before Trust Council for further discussion.

A. Regarding recommendation 1 of the 2022 Governance Report [election of Trust Council leadership], that Trust Council *request staff to work with Governance Committee to review the process for election of the Executive Committee, and delegated authorities to the Executive Committee*;

Discussion ensued and there was general support for review of the process of Executive Committee elections and the following comments were noted:

- Establishing an interim Executive Committee for a three-month period would allow Trustees to get to know the candidates and their positions;
- Many authorities have been delegated to Executive Committee over a period of years and a review is necessary;
- Those interested in running for the Executive Committee could provide information about their qualifications during the period between the election and the first Trust Council meeting; and
- Emphasis should be put on training and orientation rather than evaluating qualifications for the role.

Trustee Falck joined the meeting at 1:50 p.m.

B. Regarding recommendation 3 of the 2022 Governance Report [committee membership], that Trust Council consider whether any work is warranted;

C. Regarding recommendation 4 of the 2022 Governance Report [committee mandates], that Trust Council *request staff to review how it establishes its committee work programs;*

D. Regarding recommendation 5 of the 2022 Governance Report [roles of committees], that Trust Council *request staff to review how committees present and support their advice to Trust Council and the timing of the presentations to Trust Council,*

Discussion ensued on Items B, C, and D and there was general support to request Trust Council form a working group of the Governance Committee to provide options on topics regarding recommendations 2, 3, 4 and 5 of the 2022 Governance Report and the following comments were noted:

- Fewer trustees are participating in committees and consideration could be given to a policy requiring participation in at least one committee;
- Disclosure of the time commitment required to sit on committees is needed;
- Smaller committees with focussed topics might achieve higher participation;
- Exploration of options for inter-agency and inter-governmental committees could be returned to Governance Committee for discussion;
- There are administrative constraints on the committee structure and clarity is needed on what constitutes a committee versus a working group;
- Additional staff support is not available to review how committee work programs are established and Trust Council would need to determine how priorities fit into the work program.

Trustee Bernardo left the meeting 2:19 p.m.

Trustee Middleton left the meeting at 3:00 p.m.

The meeting recessed for a break at 3:00 p.m. and reconvened at 3:10 p.m.

E. Regarding recommendation 6 of the 2022 Governance Report [helping trustees understand their roles], that Trust Council *request staff to work with the Executive Committee to develop, in advance of the 2026 election, communication materials on the roles of trustees;*

F. Regarding recommendation 7 of the 2022 Governance Report [helping trustees fulfil their roles] that Trust Council *request staff to update, in advance of the 2026 election, the orientation approach for trustees with a focus on procedural and substantive matters*;

Discussion ensued on recommendations 6 and 7 of the Governance Report and there was general support for developing additional materials to help inform trustees of their roles and the following comments were recorded:

- Provide initial training, ongoing support, and mentorship opportunities;

- Provide information on the estimated time commitments required to perform the role of a trustee at the Local Trust Committee and Federation levels prior to individuals committing to election;
- Provide each trustee a professional learning budget; and
- Communicate to the public regarding the role of trustees.

Trustee Luckham left the meeting at 3:18 p.m.

Trustees Stamford and Morrison left the meeting at 4:00 p.m.

At 4:00 p.m. quorum was lost due to members leaving the meeting. As a result, the meeting was adjourned.

Staff noted the meeting notes would be provided to the Governance Committee.

Due to time constraints Item 6.1 (G) to Item 11 were not discussed and will be brought forward to a future meeting.

G. Regarding recommendation 8 of the 2022 Governance Report [secretary to Trust Council] that Trust Council *request staff review the function of the Corporate Secretary*;

H. Regarding recommendation 11 of the 2022 Governance Report [adoption of comprehensive, multi-year planning document] that Trust Council *request staff update and recommend to Trust Council policies to incorporate the Corporate Plan Planning Framework in its operations and budgeting processes;*

I. Regarding recommendation 12 of the 2022 Governance Report [communications and engagement] that Trust Council *request staff work with the Executive Committee to review and update Trust bodies' advocacy policies*;

J. Regarding recommendation 13 of the 2022 Governance Report [management alignment with Trust Council] that Trust Council *request staff to work with the Executive Committee to review staff support to Trust Council, identify strengths and weaknesses in that support, and options for addressing that analysis*;

K. Regarding recommendation 14 of the 2022 Governance Report [exploiting the potential for synergy between ITC and other components of Islands Trust] that Trust Council *request staff to report back on the current situation, strengths and weaknesses, and options for addressing opportunities to improve synergy between Islands Trust Conservancy and Islands Trust operations;*

L. That Trust Council not undertake any further work on the following recommendations of the 2022 Governance Report:

   - recommendation 2 [Number of Committees and Committee Mandates];
   - recommendation 9 [First Nations Representation], pending the outcome of the request of the Province to review the Islands Trust governance structure;
   - recommendation 10 [Provincial Representation] pending the outcome of the request of the Province to review the Islands Trust governance structure' and

- recommendation 15 [Trustee Compensation], pending the Trustee Remuneration Policy review.

M. That Trust Council request staff to prioritise in order these recommendations:

- G [secretary to Trust Council],
- H [adoption of comprehensive, multi-year planning document], and
- F [helping trustees fulfil their roles],

with the understanding that recommendations:

- A [election of Trust Council leadership],
- B [committee membership],
- C [committee mandates],
- D [roles of committees], and
- E [helping trustees understand their roles]

will be undertaken by staff as appropriate, and recommendations:

- I [communications and engagement],
- J [management alignment with Trust Council] and
- K [exploiting the potential for synergy between Islands Trust Conservancy and Islands Trust]

will be undertaken when prioritised by Trust Council.

7. CLOSED MEETING (If needed)

8. RISE AND REPORT

9. NEW BUSINESS

10. NEXT MEETING

The next Committee of the Whole meeting is scheduled to be held electronically on May 29, 2025 at 1:00 p.m.

11. ADJOURNMENT

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Judy Gedye, Acting Chair

Certified Correct:

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Lisa Millard, Meeting Administrator/Recorder