



# Islands Trust Conservancy - Executive Committee Liaison Meeting Minutes of Regular Meeting



**Date:** Wednesday, July 13, 2022  
**Time:** 1:00 p.m.  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**ITC Board Members Present** Doug Fenton (attended in-person)  
Kate-Louise Stamford, Chair (in-person)  
Linda Adams (attended in-person)  
Sue Ellen Fast, Vice Chair (attended electronically)

**EC Members Present** Dan Rogers, Vice-Chair (attended electronically)  
Laura Patrick, Vice-Chair (attended in-person)  
Peter Luckham, Chair (attended in-person)  
Sue Ellen Fast, Vice Chair (attended electronically)

**Regrets** Risa Smith, ITC Board Member

**Staff Present** Aislyn King, Conservation & GIS Technician Co-op Student  
Carmen Smith, Acting Communications Specialist  
Corlynn Strachan, Administrative Assistant/Recorder  
Heather Kauer, Regional Planning Manager, joined the meeting at 2:15 p.m.  
Kate Emmings, ITC Manager  
Kathryn Martell, Ecosystems Protection Specialist  
Nuala Murphy, Property Management Specialist  
David Marlor, Director, Local Planning Services  
Russ Hotsenpiller, Chief Administrative Officer  
Wendy Tyrrell, Species at Risk Coordinator

## 1. CALL TO ORDER

The meeting was called to order at 1:00 p.m. Chair Stamford acknowledged that the meeting was being held in traditional territory of the Coast Salish First Nations.

### 1.1 Introductions and Context for Annual Meeting

Chair Stamford welcomed the guests and initiated introductions.

## 2. APPROVAL OF AGENDA

By **general consent** the agenda was approved.

### 3. MINUTES

#### 3.1 July 13, 2021 ITC-EC Liaison Meeting Minutes (Approved October 2021)

Received for information.

### 4. BUSINESS

#### 4.1 Items for Information

##### 4.1.1 ITC 2021/22 Year in Review (presentation)

Islands Trust Conservancy staff provided a presentation on the following topics:

- Regional Conservation Plan
- Property Management
- Reconciliation with First Nations
- Species at Risk Program
- Climate Change Project
- Communications and Engagement
- Fund Development
- Looking Ahead to 2022/23

Executive Committee members thanked staff for a professional and informative presentation. Discussion ensued on:

- invasive species management, including Japanese knotweed
- First Nations consideration of islands as family, marine protected area clusters around small islets, biodiversity protection priorities, and potential partnerships with other agencies for acquisition
- fallow deer management on Mayne Island and deer management in the Islands Trust area
- whether climate zones are moving north by 20 km per year

##### 4.1.2 2021/22 Executive Committee Updates

###### **Governance Report Follow Up**

Trustee Luckham advised Trust Council (TC) created a standing governance committee consisting of seven elected members, including CAO Hotsenpiller.

CAO Hotsenpiller advised the first meeting is scheduled for July 29<sup>th</sup> where the committee will review current policy framework, develop questions and analysis, and consider funding. Islands Trust Conservancy (ITC) was not a part of the scope of the governance report. CAO Hotsenpiller recommends ITC track and provide input that informs the process due to potential impacts on ITC. There will be room for discussion and reflection on the nature of how IT governs.

Trustee Luckham noted TC has not yet discussed or debated the governance report and due to election timing, the committee will develop terms of reference to pass on to a future TC.

Trustee Luckham acknowledged it is not a good time globally/socially for TC to approach the Province for additional funding for ITC.

**Trust Council Update**

No update provided.

**Policy Statement Update**

Trustee Rogers advised that, after June Trust Council, there was a Special Meeting of the Trust Programs Committee to address issues raised through community consultation and First Nations engagement regarding the draft Islands Trust Policy Statement. Recommendations were put forward to staff on structure and policies contained within the draft policy statement. Another meeting of Trust Programs Committee is scheduled for August, but it is unlikely that there will be a revised draft policy statement and associated bylaw ready for first reading at the September Trust Council meeting.

**4.2 Roundtable: Focus on Collaboration**

**4.3 Items for Collaboration**

**4.3.1 ITC Plan (2023-2025) – Briefing**

The ITC Manager presented the briefing to Board and Executive members and provided background.

Discussion ensued on:

- bundling requests to First Nations together to make one approach, not overburdening nations
- support for the three-year plan
- using protocol agreements and letters of understanding and challenges associated with upholding agreements
- role of Crown Lands in the islands, First Nations interests and the use of “Crown Lands” colonial language
- using the Heron Newsletter as an information tool for ITC updates versus formal reports
- sharing social media updates with trustees to share ITC information
- ITC staff presentations at local trust committee meetings annually (as a delegation), in-person or over Zoom, using videos and or visual presentations to tell ITC stories
- adding the role of ITC Board members to elections communications

**4.3.2 Communications with Trustees/LTCs**

Discussed during item 4.3.1

**4.3.3 Governance Review Opportunities**

Chair Stamford advised she has been elected as a trustee on the standing Governance Committee and recommended ITC be included in the committee.

The ITC Manager suggested a formalized request through the committee for ITC participation, noting, due to limited staff resources, a formalized request would help determine how ITC staff time would be allocated for participation. Trustee Stamford will make the request to the Governance Committee to clarify ITC involvement.

#### 4.3.4 Working with Crown Agencies to Protect Forests

The ITC Manager noted Executive Committee had met with the Ministry of Forests, Lands and Natural Resource Operations discussing topics on how to protect Coastal Douglas-fir Forests, tree protection bylaws, and Crown Land securement, which is currently not an active program for ITC due to limited resources for First Nations engagement.

Discussion ensued on use of “Crown Land” terminology and suggestion of use “Provincially Managed Lands”,

Trustee Patrick advised Salt Spring is building relationships with the Private Forest Landowners Association (PFLA) with biologists on staff.

#### 4.3.5 Species at Risk Program Update – Briefing

The ITC Species at Risk Program Coordinator provided an update and overview of the Species at Risk Program.

Discussion ensued on cultural species, the abundance of camas fields this year, and adaptation of SAR to climate change.

#### 4.3.6 Working with First Nations

Trustee Stamford is encouraged to note that First Nation engagement actions and opportunities and goals have been discussed throughout these agenda items and it is no longer a stand alone section. Trustee Stamford also noted that in the Howe Sound area, with respect to the Squamish Nation, there seems to be an intent by their staff to see initiatives through the framework of the Átl'ka7tsem / Howe Sound Regional Biosphere and data compatible with the Marine Stewardship Initiative (formally the Marine Reference Guide).

#### 4.3.7 Biologist Support for Regional Planning Committee – Briefing

The ITC Manager welcomed Heather Kauer, Regional Planning Manager, and provided a background on available biologist support for planners over the last fifteen to twenty years.

Discussion ensued on strategic planning, creating management practices, better integration of land use planning with biodiversity goals, and the idea of having an expert panel of professionals to channel projects through.

Trustee Rogers commented this needs to be funded through Islands Trust, this is not an Islands Trust Conservancy issue, and that Trust Council should pick this up.

4.3.8 ITC Information for Ministry Staff

The ITC Manager advised this item came from the Executive Committee as an addition to the agenda and is related to moving funding requests forward as discussed earlier.

Trustee Patrick highlighted interest from Minister Cullen's office for Islands Trust to provide materials including Islands Trust area photos and publications, such as the ITC Impact Report. There is opportunity for Islands Trust to have a presence in ministry offices.

**5. NEXT MEETING**

To be determined in late 2022.

**6. ADJOURNMENT**

**By general consent**, the meeting adjourned at 3:06 p.m.

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Kate-Louise Stamford, Chair

Certified Correct:

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Corlynn Strachan, Administrative Assistant/Recorder