



Trust Fund Board Regular Meeting Agenda

Date: Tuesday, February 7, 2017
Time: 10:00 am - 2:00 pm
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

	Pages
1. CALL TO ORDER	
1.1 Election of Trust Fund Board Chair	
2. APPROVAL OF AGENDA	
3. CLOSED MEETING	
4. RISE AND REPORT	
5. MINUTES/COORDINATION	
5.1 Minutes of Meetings/Resolutions without Meetings	
5.1.1 <u>Approval of the November 22, 2016 TFB Regular Meeting Minutes</u>	3 - 7
5.2 Follow-up Action List	8 - 10
6. BUSINESS	
6.1 Items for Approval	
6.1.1 <u>Project Charter: Regional Conservation Plan</u>	11 - 31
6.2 Items for Discussion/Direction	
6.2.1 <u>Trust Council Resolution Regarding Provincial Funding for TFB</u>	32 - 37
6.2.2 <u>First Nations in the Islands Trust Area – Presentation/Discussion</u>	38 - 46
6.3 Correspondence	
6.3.1 <u>Email update from the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP)</u>	47 - 48
6.3.2 <u>Letter of Support for Mayne Island Conservancy</u>	49 - 49
6.4 Updates for Information	
6.4.1 <u>Public Acquisitions Report</u>	50 - 53
6.4.2 <u>Public Covenants Report</u>	54 - 58
6.4.3 <u>Communication and Fundraising Report</u>	59 - 62
6.4.4 <u>Property Management Specialist Report</u>	63 - 64
6.4.5 <u>Budget Report</u>	65 - 65
7. NEW BUSINESS	

8. NEXT MEETING

The next meeting will be held April 4, 2017 at 10:00 am.

9. ADJOURNMENT



Trust Fund Board Minutes of Regular Meeting

Date: Tuesday, November 22, 2016
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present
Tony Law, Chair
Ronald Bertrand
Kate-Louise Stamford
Susan Morrison
Hoops (Richard) Harrison, by teleconference

Staff Present
Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, Secretary

1. CALL TO ORDER

Chair Law called the meeting to order at 10:00 am and acknowledged that the meeting was being held in the territory of Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

- 6.2.5 Communications with Land Trust Partners

By general consent, the agenda was approved as amended.

3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 11:33 am to Rise and Report.

TFB-2016-031

It was MOVED and SECONDED,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 1 (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and

(k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the Trust Fund Board if they were held in public; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, and Corlynn Strachan be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board request staff to amend the Trust Fund Board Land Securement Strategy 2016-2027, as discussed at the November 22, 2016 meeting.
- The Trust Fund Board approved negotiation of a conservation covenant with the Thetis Island Nature Conservancy and Cowichan Community Land Trust.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the September 19, 2016 Regular Meeting Minutes

By general consent, the Trust Fund Board meeting minutes of September 19, 2016 were adopted as presented.

5.2 Follow-up Action Report

The Islands Trust Fund Manager provided an update for each item on the Follow-up Action Report.

6. BUSINESS

6.1 Items for Approval

6.1.1 2017 Trust Fund Board Meeting Dates

TFB-2016-032

It was MOVED and SECONDED, that the Trust Fund Board approves the 2017 Meeting Schedule, as attached.

CARRIED

6.1.2 Cyril Cunningham Nature Reserve Management Plan, Salt Spring Island

The ITF Property Management Specialist presented the management plan to Board members and highlighted that this is the third revision of the plan, noting that although a comprehensive species at risk report has not been done, one provincially-listed Species at Risk, leafless wintergreen, has been identified.

TFB-2016-033

It was MOVED and SECONDED, that the Trust Fund Board approve the 2016 Cyril Cunningham Nature Reserve Management Plan.

CARRIED

6.1.3 Burren's Acres Nature Reserve Management Plan, Gabriola Island

The ITF Property Management Specialist highlighted that this is the first management plan for this property. There is no conservation covenant on

this reserve and the volunteer warden has done lots of invasive species removal.

TFB-2016-034

It was MOVED and SECONDED,

that the Trust Fund Board approve the 2016 Burren's Acres Nature Reserve Management Plan.

CARRIED

6.1.4 Seeking Provincial Support for Thetis Island Land Acquisition

Board members discussed the timeline for additional groundwork needed to plan this approach. The ITF Manager noted recent contact with the MLA and highlighted the limited period to secure funds.

TFB-2016-035

It was MOVED and SECONDED,

that the Trust Fund Board direct Chair Law to write to both the Minister of Environment and the Minister of Forests, Lands and Natural Resource Operations seeking funding to complete the purchase of Fairyslipper Forest, Thetis Island.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 Round Table: LTABC Seminar Series Updates

Board members and ITF staff who attended the LTABC Seminar Series on November 3rd and 4th in Victoria highlighted Mark Smiley's presentation on the four dimensions of sustainable impact – leadership, strategy, band and culture; the idea of "friend raising"; the Islands Trust Fund's role in fundraising; tourist versus active board members; and, a possible Board retreat once the new TFB member is appointed.

6.2.2 Briefing for Council Committees re: 2014-2018 Strategic Plan

Board members reviewed the document and requested edits.

ITF-2016-036

It was MOVED and SECONDED,

that the Trust Fund Board requests the following changes to the Islands Trust Strategic Plan and directs staff to forward the request to the Executive Committee:

- **Update** T.1.1.3 Investigate collaborative opportunities for promoting voluntary stewardship options on mixed-use landscapes - change "measure of success" to "By whether TFB has considered tools, resource requirements and opportunities associated with mixed use landscape conservation"
- **Delete** T.1.5.4 Protect a parcel of Crown forest on Lasqueti Island through Sponsored Crown Grant Program
- **Extend to 2018/19** T.2.2.1 Complete mapping of forage fish habitat for major islands

CARRIED

- 6.2.3 Draft Trust Council Policy - First Nations Engagement Principles
The ITF Manager briefed Board members on the draft First Nations Engagement Principles Policy that will be considered by Trust Council in December.

ITF-2016-037

It was MOVED and SECONDED,

that the Trust Fund Board request an additional principal be added to the First Nations Engagement Principles Policy: The Islands Trust works with separate nations with different customs, history, culture and expectations of engagement.

CARRIED

- 6.2.4 Fairyslipper Forest Communications Plan
The ITF Manager presented the communications plan to Board members and highlighted the upcoming Giving Tuesday campaign and a possible matching campaign in early 2017.

- 6.2.5 Communications with Land Trust Partners
Chair Law suggested writing a non-agenda letter to partners expressing appreciation, noting ITF work on the Regional Conservation Plan and the upcoming opportunity for feedback. Board members discussed the importance of partner relationships and the timing of the letter.

2016-2016-038

It was MOVED and SECONDED,

that the Trust Fund Board direct Chair Law to write a letter to each of our local land trust partners in appreciation of the work they do.

CARRIED

6.3 Correspondence

- 6.3.1 ITF Response to BC Marine Trail Network
The Trust Fund Board reviewed the response letter for information.

6.4 Updates for Information

- 6.4.1 Public Acquisitions Update
The Trust Fund Board reviewed the Public Acquisitions Report for information.
- 6.4.2 Public Covenants Update
The Trust Fund Board reviewed the Public Covenants Report for information.
- 6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information.

6.4.4 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information. The ITF Property Management Specialist highlighted a recent funding application for a platform around Elder Cedar to reduce negative impact of foot traffic and vandalism.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting will take place on February 7, 2017 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 1:52 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Secretary

Follow Up Action Report

Trust Fund Board

24-Sep-2010

Activity	Responsibility	Target Date	Status
Staff to work with landowners to clarify wording of Cunningham Covenant regarding vegetation removal, while maintaining conservation as a priority.	Jennifer Eliason	30-Sep-2011	On Going

26-May-2011

Activity	Responsibility	Target Date	Status
Staff to continue working with senior Islands Trust staff to find an opportunity to put forward a request to amend the Islands Trust Act to create the Islands Trust Conservancy.	Jennifer Eliason	30-Jun-2017	On Going

31-Mar-2015

Activity	Responsibility	Target Date	Status
Staff to prepare possible revisions to the Trust Council Procedure 2.1.xxi Administration of the Crown Land Acquisition Initiative.	Jennifer Eliason	31-Dec-2016	On Going

20-Jul-2015

Activity	Responsibility	Target Date	Status
Staff to consider referencing the CDFCP Conservation Strategy in the next Regional Conservation Plan.	Kate Emmings	01-Dec-2017	On Going

28-Sep-2015

Activity	Responsibility	Target Date	Status
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**Follow Up Action Report**

Seek injunction by submitting a Notice of Application re TFB-IC-2015-043

Jennifer Eliason
Nuala Murphy

31-Dec-2015

On Going

19-Sep-2016

Activity	Responsibility	Target Date	Status
Staff to proceed with purchase of 21-hectare property on Thetis Island.	Jennifer Eliason	31-Dec-2016	On Going
Staff to develop short slide show for use of staff and board to highlight 100 conservation properties		22-Nov-2016	On Going
Trustee Morrison will convey to Executive Committee Trust Fund Board interest in being included in project charter to guide work towards First Nations reconciliation, to ensure consistent approach throughout organization	Susan Morrison	22-Nov-2016	Done
Trustee Morrison will report to Executive Committee of TFB discussion regarding holding land for affordable housing.	Susan Morrison	22-Nov-2016	Done

22-Nov-2016

Activity	Responsibility	Target Date	Status
Chair Law to write to both the Minister of Environment and the Minister of Forests, Lands and Natural Resource Operations seeking funding to complete the purchase of Fairyslipper Forest, Thetis Island.	Jennifer Eliason Tony Law	07-Feb-2017	On Going
The Trust Fund Board requests the following changes to the Islands Trust Strategic Plan and directs staff to forward the request to the Executive Committee: Update T.1.1.3 Investigate collaborative opportunities for promoting voluntary stewardship options on mixed-use landscapes - change measure of success to By whether TFB has considered tools, resource requirements and opportunities associated with mixed use landscape conservation Delete T.1.5.4 Protect a parcel of Crown forest on Lasqueti Island through Sponsored Crown Grant Program Extend to 2018/19 T.2.2.1 Complete mapping of forage fish habitat for major islands	Jennifer Eliason	23-Nov-2016	Done

Follow Up Action Report

The Trust Fund Board requests an additional principal be added to the First Nations Engagement Principles Policy: The Islands Trust works with separate nations with different customs, history, culture and expectations of engagement.	Jennifer Eliason	23-Nov-2016	Done
Chair Law to write a letter to each local land trust partners in appreciation of the work they do.	Tony Law Crystal Oberg	07-Feb-2017	Done
Staff to amend the Trust Fund Board Land Securement Strategy 2016-2027, as discussed.	Jennifer Eliason Kate Emmings	07-Feb-2017	Done



TRUST FUND BOARD REQUEST FOR DECISION

DATE: January 16, 2017

TO: Trust Fund Board

BOARD MEETING DATE: February 7, 2017

SUBJECT: Project Charter: Regional Conservation Plan

RECOMMENDATION:

That the Trust Fund Board approve the project charter for development of the 2018-2028 Regional Conservation Plan.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: Developing a new Regional Conservation Plan (RCP) will require a great deal of staff capacity. It is anticipated that allocation of Islands Trust Fund staff time will be approximately as follows:

- 0.5 FTE Ecosystem Protection Specialist
- 0.2 FTE Communications and Fundraising Specialist
- 0.2 FTE ITF Manager
- 0.1 FTE each Administrative Assistant & Property Management Specialist

This allocation of time will decrease the amount of time available for other projects, especially for the Ecosystem Protection Specialist. Staff suggest that the TFB decline or delay any low-priority securement projects during this time, e.g. covenants on its own properties or on other already established protected areas (e.g. nature reserves or parks). Staff will also advise the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP) that there will be a limited capacity to participate in CDFCP projects in 2017.

FINANCIAL: Development of the RCP will occur using the existing 2016/2017 TFB budget and the proposed 2017/2018 TFB budget. Should the TFB wish to expand the scope of consultations or other aspects of the project, the budget may need to be re-examined.

POLICY: The development of the proposed 2018-2028 RCP will influence the development of the Islands Trust Fund Board 5-year Plan which will also be revised in 2017. Internal and external communications for the development of the RCP will adhere to TFB Policies 3.1, 3.3 and 3.5.

IMPLEMENTATION/COMMUNICATIONS: Staff will implement the project charter as approved and a communications plan for development of the 2018-2028 RCP will be developed and approved by the Islands Trust Fund Manager.

BACKGROUND

Since 2005, the work of the Trust Fund Board has been guided by the RCP. There have been 2 RCPs: one from 2005-2010 and the second from 2011-2017. The timeline for the most recent RCP was extended by 2 years in January 2015 when it became apparent that the TFB would not be able to meet the timeline for some key deliverables. In July 2015 the TFB also passed the following resolution:

That the Trust Fund Board direct staff to consider referencing the CDFCP Conservation Strategy in the next Regional Conservation Plan.

Summary of the 2011-2017 RCP Update (details attached)

In summary, the 2011-2017 RCP was an ambitious document and while many of the action items and objectives were achieved, staff and the TFB were unable to meet the following action items:

- Protect 500 ha of priority lands because of budget and staff capacity restrictions
- Decide whether or not to pursue conservation projects on working lands (although the information report on this topic will likely be available within the timeframe of the current RCP)
- Create working groups with Islands Trust planners for OCP/LUB templates and to work towards PAN
- Develop regular ecosystem mapping updates because partnerships with the Provincial government were required but did not materialize and staff did not have capacity to work on a business case for the Islands Trust
- Develop monitoring programs for species at risk, invasive species and ecosystem management on priority sites. Staff are developing a Property Management Strategy which will begin to address these items but may require further work to address the specific actions.

In order to have more opportunities to meet objectives for the next iteration of the RCP, staff are suggesting a 10 year timeline and carefully thought out objectives with flexible action items developed and assessed on a more frequent timescale (e.g. annually or every 2 years).

Project Planning: Regional Conservation Plan 2018-2028

Staff have had preliminary meetings to discuss the next RCP. On January 11, 2017, the ITF team met with the GIS Coordinator and a representative from Local Planning Services (LPS) to develop a draft project charter. The GIS Coordinator has agreed to participate on the project team to assist with mapping needs and LPS has agreed to provide 2-3 representatives for the project team to ensure that the RCP meets LPS needs. Because consultation is required with local trust committees and island conservancies, staff are working on having a first draft for review by the TFB in July, 2017 with final approvals in November 2017.

REPORT/DOCUMENT:

DRAFT Project Charter
2011-2017 RCP Update

KEY ISSUE(S)/CONCEPT(S):

RELEVANT POLICY:

[3.1 Islands Trust Fund and Local Planning Services Coordination](#)
[3.3 Relationships with External Groups Policy](#)
[3.5 Policy on Consulting Trust Council, Local Trust Committees, Island Municipalities, and Local Trustees on Trust Fund Board Matters](#)
[Islands Trust Fund 5-Year Plan 2013-2017](#)

DESIRED OUTCOME: Approved Project Charter for developing the 2018-2028 RCP

RESPONSE OPTIONS

Recommended: as above

Alternatives: request edits to the project charter

Prepared By:	Kate Emmings
	Ecosystem Protection Specialist
Reviewed By:	Jennifer Eliason
	ITF Manager

Regional Conservation Plan Development - Charter

Trust Fund Board

Date: January 11, 2017

Purpose

Develop a Regional Conservation Plan (RCP), with input from partners & key knowledge holders, that supports decisions and guides activities that protect Islands Trust area ecosystems in order to further the Islands Trust object and the Trust Fund Board mission

Background

The ITF has had two iterations of 5-year RCPs. The current RCP runs from 2011-2017 and is available at <http://www.islandstrustfund.bc.ca/initiatives/conservation-planning.aspx>. To maintain workflow, the new RCP will span 10 years.

Objectives

- Develop a baseline, process and standards for evaluating and communicating progress
- Identify achievable goals and objectives
- Seek input from decision makers and key knowledge holders to create a more robust RCP
- Ensure that the RCP is relevant and useful to land use planning

In Scope

- Identification of comms. needs during the planning process
- Identification of data needs & budget & org. impacts
- Input from current partners
- Seek feedback from the public before finalizing the plan
- Input from LTCs and TC
- Consideration of First Nations interests

Out of Scope

- Extensive consultation (e.g. meetings on each island)
- Attendance at all LTC meetings to present the RCP
- Extensive marine conservation planning (i.e. beyond shoreline)
- Detailed action items for the next 10 yrs. These will be done over shorter periods (i.e. 3 yrs.)

Workplan Overview

Deliverable/Milestone	Date Completed
Communications Plan Completed	March 31, 2017
Background Research Complete	March 31, 2017
Preliminary Consultations (planners & partners)	May 15, 2017
Trust Council presentation	June 20-22, 2017
First Draft for TFB Review	July 18, 2017
Mapping and Data Analysis Complete	April 1–August 31, 2017
LTC Referrals Complete	October 31, 2017
Final Plan Approved by TFB	November 21, 2017

Project Team

Kate Emmings	Project Manager
Jennifer Eliason	Project Champion
Mark van Bakel	Mapping and Data Support
ITF Staff	Subject Leads
LPS Representatives	Key Users and Advisors

Approved by:

Jennifer Eliason

Date:

Endorsement:

Resolution #:

Date:

Budget

Budget Source: Base Budget

Fiscal	Item	Cost
2017/2018	Partner Meetings	\$600
2017/2018	Graphics & advertising	\$1500
2016/2017 & 2017/2018	Data acquisition	\$25,000-\$35,000
2017/2018	Travel	\$500

Status Update for 2011-2017 Regional Conservation Plan Action Items

January 17, 2017

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
GOAL 1. Secure conservation areas that effectively conserve biodiversity priorities within the Islands.				
Objective 1. Based on the identified biodiversity priorities, identify 3000 hectares of priority lands for conservation within the Islands Trust Area for conservation				
Develop criteria to prioritize lands	EPS	0.5 (2)	C	Approved by the TFB May 2012
Using biodiversity priority areas from the 2011-2015 Regional Conservation Plan and criteria developed for prioritization of conservation lands, select 3000 hectares of priority areas for conservation	EPS	0.5 (3)	C	Approved by TFB November 2013, map updated May 2014
Objective 2. Develop a strategic plan for the creation of core conservation areas that protect biodiversity priorities, including a proposed budget/financing plan.				
Based on the selected areas for conservation identified in objective 1, create a brief profile for each area	EPS/M	1 (5)	C	List of areas of interest completed. Information for known properties completed. Next step: is to do outreach to unknown landowners and incorporate relevant information into the contact database. Renewal of information will be ongoing.
Establish strategies for voluntary land securement including reasonable budgets	EPS/M	1 (6)	C	Completed, TFB to approve at Feb 7, 2017 meeting.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Objective 3. Implement the recommendations of the core conservation area strategic plan, including acquiring sufficient funding, with the aim of securing, through acquisition, bequest, donation or conservation covenant, at least 500 hectares within the timeframe of the 2011-2015 Regional Conservation Plan.				
Seek funding sources for desired lands identified in Objective 2	M/TFB	2 to 5 (5 to 7)	C	The TFB has secured 149.41 ha of land as additional covenants and nature reserves. Approximately 117.45 ha are part of the high priority lands. Funding sources for acquisitions have been identified, but are not plentiful. Staff will continue to identify emerging sources of funds. Because of funding limitations, it has not been possible to meet the targets for Objective 3.
As capacity (financial and human) allows, systematically work with landowners as recommended in the strategic plan for voluntary land securement from Objective 2	M/TFB	2 to 5 (6 to 7)	C	Pilot Landowner Contact program launched on Lasqueti with a 5% response rate (deemed a success for targeted outreach programs). Outreach to realtors also piloted on North and South Pender Islands. Both pilot programs provided lessons learned for future landowner contact programs.
Track landowner responses	M/TFB	2 to 5 (5 to 7)	C	Database acquired to track responses. Data from previous contact database transferred. Ongoing updates occurring.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Objective 4. Because Thetis Island has no publicly accessible natural spaces, work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island.				
Contact land trusts, the Thetis Island Local Trust Committee and the Cowichan Valley Regional District to determine interest in partnering on a land acquisition on Thetis Island	EPS/M	1 to 2	C	Contacted Thetis Island Nature Conservancy (ThINC), The Nature Trust of BC (TNT), the Nature Conservancy of Canada (NCC), the Cowichan Valley Land Trust (CVLT) and the Cowichan Valley Regional District (CVRD) regarding possible projects on Thetis. NCC and CVLT have some interest, Thetis is currently outside of the CVRD area of interest, and TNT was unable to commit at this time.
Seek an appropriate land parcel for acquisition on Thetis	EPS/M	1 to 2	C	ThINC and TFB have initiated a fundraising campaign for acquisition of 16 ha on Burchell Hill and have had conversations with another landowner about an additional potential protected area.
Begin acquisition campaign	CFS/TFB	3 to 5	C	ThINC, CCLT and TFB partnering on fundraising campaign for acquisition of the 16 ha "Fairyslipper Forest" on Burchell Hill. The goal is to raise \$550,000 by June 2017; ~\$333,000 raised to date.
Objective 5. Assist other organizations with efforts to protect lands in the Islands Trust Area that protect the biodiversity priorities identified in the 2011-2015 Regional Conservation Plan.				
Establish criteria for assessing capacity to assist other organizations with securement projects	EPS/CFS (EPS/M)	1 to 2 (3 to 5)	C	Two revised policies related to partner projects have been approved: "Assessing Conservation Proposals" and "Board Approval of Projects and Transactions." Staff, as part of a Securement Strategy, have identified a criteria for evaluating securement.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Evaluate securement projects on an ongoing basis	EPS/CFS (EPS/M)	2 to 5 (3 to 5)	C	New "Assessing Conservation Proposals" policy created, evaluation of securement projects ongoing.
GOAL 2. Investigate the protection of biodiversity priorities on lands outside of core conservation areas, including working landscapes.				
Objective 6. Improve mapping of current land uses, especially of areas under active agricultural and forest management. Note areas where Environmental Farm Plans (EFP) or Ecoforestry Management Plans (EMP) are in place.				
If mapping is not available, work with responsible agencies to identify EFP and EMP lands and create a map designation	EPS	4 to 5 (2 to 5)	C	Agricultural and forestry lands have been mapped using tax class data and ALR mapping after determining that EFM and EMP mapping was determined to be unavailable as a completed data product.
Determine how regular mapping updates will occur	EPS	4 to 5	C	Currently updating TEM. Updates likely to happen concurrently with development of the RCP or as needed.
Objective 7. Identify residential neighbourhoods where there are high biodiversity priority areas that are impractical for land securement efforts. In consultation with local conservation organizations and local trust committees/island municipalities, conduct focused landowner contact programs in these areas (see Objective 22)				
Using 2011-2015 Regional Conservation Plan mapping identify residential neighbourhoods containing high biodiversity priority areas	EPS	1 to 2 (3)	C	Mapping Complete.
Using selection criteria, create a list of the top 5 neighbourhoods for landowner contact	CFS	2	C	Neighbourhoods selected
Consult with local conservation organizations to determine if Landowner Contact is already underway or if there is a desire to partner to deliver a landowner contact program	CFS	3 (4)	C	Consulted with Lasqueti Island Nature Conservancy (LINC) and the Pender Islands Conservancy Association. Initiated a project with LINC in 2014-2015.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Deliver a pilot landowner contact program in a selected neighbourhood	CFS	3 (4 to 5)	C	Delivered landowner contact program on Lasqueti with a 5% response rate (successful response for targeted outreach). Conducted 3 site visits.
Evaluate the landowner contact program	CFS	4 (5)	C	Provided evaluation to TFB September 28, 2015.
Deliver subsequent landowner contact programs as resources allow	CFS	7-Jun	C	Staff capacity has been limited for landowner contact because of staff turnover in the CFS position. Staff will initiate further landowner contact as a part of the Securement Strategy.
Objective 8. Identify organizations managing working lands that also protect natural values and provide information and links to these organizations on the Islands Trust Fund website.				
Research organizations that support working landscapes that are compatible with maintenance of biodiversity values	EPS/CFS	3 (4 to 5)	C	Research completed as part of a Masters Project for a Public Administration MA. Results will be presented to the TFB in 2017 when the MA is complete.
Update website with information and links on land uses that are compatible with biodiversity values	CFS	4 to 5	IP	Material for residential owners complete. Material for more complex working landscapes pending research report.
Objective 9. Research staff and resource requirements of organizations that protect conservation lands that include working landscapes and cultural features. Assess capacity of Islands Trust Fund and prepare a report, for consideration by the Trust Fund Board, detailing requirements (staff & budget) for acquiring and managing working and cultural lands.				
Locate organizations that manage working landscapes, cultural lands and conservation lands	EPS/CFS	3 (4 to 5)	IP	Research completed as part of a Masters Project for a Public Administration. Results will be presented to the TFB in 2017 when the MPA is complete.
Prepare a report for the TFB indicating the resource requirements of acquiring and managing such lands	CFS	3 (5)	IP	Draft report received for staff feedback and will be provided to the TFB in 2017.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Determine if the Islands Trust Fund is interested in pursuing working landscapes and cultural lands	TFB	4 (5)	IC	Pending TFB consideration of student's Masters thesis and staff report.
If appropriate, present budget and staff requests to Trust Council	TFB/M	4 (5)	IC	Pending TFB consideration.
GOAL 3. Work with partner organizations to conserve marine ecosystems and habitats.				
Objective 10. Provide support to partners for improved nearshore mapping and data collection projects, including mapping of eelgrass and kelp beds and forage fish habitat, which cover the entire Islands Trust Area.				
Determine who the appropriate sources of mapping information might be and if there are partnership opportunities for nearshore mapping with the Islands Trust/Islands Trust Fund	EPS/LPS	1 to 2	C	Partnership set up with SeaChange Marine Conservation Society and the Seagrass Conservation Working Group for eelgrass mapping. Pilot project for forage fish mapping established on the Penders. Contact initiated with UVic Geography Dept. regarding remote sensing for Kelp mapping.
Collect information and map nearshore habitats	EPS	3 to 4 (2 to 5)	C	Eelgrass mapping for Islands Trust was completed December, 2014. Forage fish mapping is complete for N & S Pender, Denman, Thetis, Hornby, Bowen and Gambier. Further mapping of forage fish habitat for 3 more islands is underway, but has been delayed because of health issues with the contractor. Kelp bed mapping has not been initiated and is awaiting information regarding possible use of remote sensing.
Objective 11. As nearshore mapping becomes available for the entire Islands Trust Area, work with partner agencies to perform data analyses to identify important shoreline habitat areas and provide this information to local trust committees and island municipalities.				
Analyze nearshore data for sensitive marine habitats	EPS/LPS	5 (6)	C	Mapping provided to LTCs but not incorporated into Islands Trust Fund models. Incorporation into ITF models will occur as part of the next RCP.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Provide mapping to local trust committees and island municipalities	EPS/LPS	5 (3 to 7)	C	Completed mapping has been provided to planners and LTCs. To date mapping has been used by SSI, GL for DPA assessments. LA and GM LTCs are considering use of mapping in OCPs and LUBs.
Objective 12. Coordinate a reporting system for Trust Area Services and Local Planning Services to provide regular updates on the progress of marine initiatives such as the Green Shores for Homes program and the National Marine Conservation Area.				
Work with Trust Area Services and Local Planning Services staff to provide a mechanism for at least annual reporting to TFB regarding marine projects and partnerships	M	1 to 2	C	Trust-wide marine issues have been added as a standing agenda item to the TFB/EC joint meeting that occurs annually.
Assess whether a policy or procedure is required for this reporting and draft one as appropriate	M	3	C	Staff have determined that a policy is likely unnecessary, but will re-evaluate as needed pending the experience of adding marine issues as a standing agenda item to the annual EC/TFB joint meeting.
GOAL 4. Work with the Islands Trust Council, local trust committees and island municipalities to implement and accentuate Regional Conservation Plan goals and objectives within official community plans and land use bylaws.				
Objective 13. Assist local trust committees and island municipalities with obtaining the information required to include provisions for the protection of sensitive ecosystems in official community plans (OCPs) and land use bylaws (LUBs).				
Finalize remaining Sensitive Ecosystem Mapping	EPS	1	C	Sensitive Ecosystem Mapping is currently available online to islanders and to staff via TAPIS, pdf mapsheets for each LTA have also been finalized.
Provide a training session to staff and trustees on the use of Sensitive Ecosystem Mapping	EPS	2	C	Trustees received material about Sensitive Ecosystems mapping in their orientation and staff have received training in their office units. Repeated training is currently underway.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Provide ongoing support for the use of Sensitive Ecosystem Mapping in OCPs and LUBs	EPS	1 to 7	C	ITF Staff provide ongoing support. SEM currently used in DPAs for NP and GL LTCs. Planners are also using SEM to interpret applications and provide info to all LTCs when applications are received.
As new staff and trustees arrive, provide training resources on Sensitive Ecosystems	EPS	3 to 7	C	New staff are provided with orientation materials regarding mapping support. Ongoing training for staff and trustees is provided at LPS training days, annual visits to Islands Trust Offices and Trust Council.
Objective 14. Develop mapped protected area networks based on the biodiversity priorities for each of the thirteen major islands and larger associated islands as needed .				
Based on areas recommended for conservation in the 2011-2015 Regional Conservation Plan propose protected area networks for each major island	EPS	1 to 2 (3 to 5)	C	Mapping is available with permission from the Trust Fund Board and can be modified to suit needs of LTCs. A relevant project charter is suggested by staff as a precursor to requesting mapping use. ITF also worked with UBC to complete an alternative mapping product which may also suit LTC needs. GM LTC is currently piloting a hybrid of both products.
Objective 15. Assist local trust committees and island municipalities with obtaining the information required to include provisions for the creation of protected area networks in official community plans (OCPs) and land use bylaws (LUBs).				
Create an Islands Trust Fund/Islands Trust working group to assess and recommend options for conservation of protected area networks in OCPs and LUBs	EPS	1 to 3 (3 to 4)	IC	Partnership with LPS not established. RPMs and planners have agreed to participate on the project team for the next RCP to develop appropriate tools for LPS.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
With equal collaboration of Local Planning Services (LPS) propose options to Trust Council for OCP/bylaw templates for possible use by local trust committees (if LPS collaboration and support is not available, then this will not proceed)	EPS	4 (5)	IC	
Objective 16. Assist local trust committees and island municipalities with obtaining the information required to include provisions for the protection of nearshore marine habitats in official community plans and land use bylaws.				
Create an Islands Trust Fund/Islands Trust working group to assess and recommend options for conservation of shorelines in OCPs and LUBs	EPS	3 to 4 (5 to 7)	IC	Partnership with LPS not established. RPMs and planners have agreed to participate on the project team for the next RCP to develop appropriate tools for LPS.
With equal collaboration of Local Planning Services (LPS) propose options to Trust Council for OCP/bylaw templates for possible use by local trust committees (if LPS collaboration and support is not available, then this will not proceed)	EPS	5 (5 to 7)	IC	
Objective 17. Work with Islands Trust Council to encourage incorporation of the goals and objectives of the 2011-2015 Regional Conservation Plan into Islands Trust policies and strategic planning documents.				
As the Islands Trust Policy Statement and Islands Trust Strategic Plan are updated and revised, ensure that the goals and objectives of the 2011-2015 Regional Conservation Plan are incorporated	M	ongoing	C	Full Policy Statement review cancelled, Islands Trust Strategic Plan references the Regional Conservation Plan and TFB will include it in the suggestions for the 2014-2018 Strategic Plan. ITF 5-year plan references RCP goals.
Objective 18. Work with Local Planning Committee to establish a program for ongoing terrestrial ecosystem mapping (TEM) and sensitive ecosystem mapping (SEM) updates.				

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Work with Islands Trust GIS Coordinator to propose a system and anticipated budget for ongoing TEM and SEM mapping updates	EPS	2 (5)	C	Collaborating with Ministry of Environment and Ministry of Forests, Land and Natural Resource Operations not available. RFP for updates for Trust Area issued. GIS Coordinator will participate on project team for next RCP to assist with strategic planning for data acquisition.
Propose the system and budget to Local Planning Committee and Trust Fund Board	EPS	2 (5 to 6)	IC	TBD, possibly with next RCP.
Forward appropriate budget requests to Trust Council	EPS	3 (6 to 7)	IC	TBD, possibly with next RCP.
Goal 5. Promote community participation in conservation within the Islands Trust Area through effective stewardship and management of private lands, information sharing and support of conservation education initiatives for private landowners.				
Objective 19. Produce and distribute an Islands Trust Fund newsletter (currently, the Heron) at least twice each year.				
Develop material, produce and distribute the Heron at least twice annually	CFS	ongoing	C	Currently produced in conjunction with major stories. Eight (8) issues since 2011.
Objective 20. Contribute information about the Islands Trust Fund and its activities in the Islands Trust Enews on a regular basis.				
REVISED TO: Create and distribute and Islands Trust Fund Enews on a regular basis.				
Develop material for Islands Trust Enews for each edition of the newsletter Revised to: Develop material for Islands Trust Fund Enews on a regular basis.	CFS	ongoing	C	Islands Trust enews is no longer produced. Currently producing enews updates for ITF subscribers on monthly basis.
Objective 21. Contribute two articles per year about the natural history and stewardship of the Islands Trust Area to local papers and newsletters.				
REVISED TO: Raise the profile of the Islands Trust Fund with potential donors and partners.				

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Develop two natural history/ stewardship articles per year (e.g. invasive species, at risk species and ecosystems, etc.) Revised to: Develop stewardship and profile raising articles as opportunities become available for regional/provincial/national publications.	CFS	ongoing	C	Natural history articles no longer a focus. Current focus on regional importance and land protection tools. Articles: Canadian Yachting (2013), Driftwood (2014), islands Tides (2016)
Distribute articles to local papers and newsletters Revised to: Distribute articles to publications as appropriate.	CFS	ongoing	C	Worked with trustees on island newsletter items and issued news releases following land securement and project completion (e.g. mapping projects)
Objective 22. Research and develop landowner contact programs that educate about biodiversity priorities and conservation options. Conduct a pilot landowner contact program in an area that is not served by a local conservancy organization. Evaluate the success of this program and explore future opportunities in other areas as appropriate (see Objective 7)				
Develop landowner contact program materials including information on biodiversity (e.g. sensitive and “at risk” ecosystems) and threats to biodiversity (e.g. invasive species and habitat degradation) and ways of stewarding nature. Note that many other organizations have developed these materials and may be able to assist with program development	CFS	3 to 4	C	Folder for information has been designed. Information developed for Lasqueti will be used as a basis for future landowner contact programs. Most landowner contact will need to be tailored to the audience in some way.
(see Objective 7) pilot project for landowner contact program should be in an area without a major conservancy presence	CFS	4 to 5	C	Completed pilot program on Lasqueti Island
GOAL 6. Support and enhance the work of conservation partners working in the Islands Trust Area				
Objective 23. Provide funding and support for networking opportunities between island conservation groups on an annual basis.				

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
As budgets allow, offer funds for travel, venue and food for annual conservation networking events	CFS/M	ongoing	C	Sponsored travel to Conservation Connection in 2011 (6 conservancies) and 2012 (3 conservancies). Sponsored participation of 3 conservancies in the Cortes Land Symposium (2014). Sponsored Gulf Island Conservation convention (Mayne 2016) and LTABC Seminar Series 2016
As budgets allow, offer funds for travel and fees for significant training events for island conservation groups	CFS/M	ongoing	C	Sponsored 4 conservancies to attend Islands Studies Conference on Gabriola in May 2013. Sponsored 4 conservancies to attend the LTABC covenant workshop in 2013.
Objective 24. Provide training opportunities to organizations involved in conservation in the Islands Trust Area.				
As resources permit, participate in annual conservation networking events with island groups	all staff	ongoing	C	Staff participated in several networking events: 2011: LTABC Seminar Series & Southern Conservancies Meeting 2012: Creatively United for the Planet (with LTABC, NCC and HAT), LTABC Seminar Series, Species and Ecosystems at Risk (SEAR) Workshop, GOERT Research Colloquium, Coastal Douglas-fir workshops 2013: CDFCP Data workshop, SEAR local government symposium, LTABC covenant workshop, GOERT Connectivity Collaboration 2014: CDFCP annual strategy meeting, Salish Sea Ecosystem Conference, Vanilla Leaf Land Nature Reserve naming event 2015: CDFCP Partners Meeting; Festival Active Pass (booth) 2016: Gulf Islands Conservation Convention, LTABC Seminar Series

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
As resources permit, provide staff as speakers for island conservation events	all staff	ongoing	C	Staff have been speakers as follows: Coastal Douglas-fir Ecosystems Workshop (2012): "Small Lot Conservation" LTABC Seminar Series: "Covenants: Avoiding Violations" (2011), "Breaking the Mould: Going Beyond the Conservation Covenant Template" (2012) GOERT Research Colloquium (2012): "Navigating Conservation Site Selection in an Information Rich Area" Southern Gulf Islands All Conservancies Meeting (2011): Regional Conservation Plan Mapping NAPTEP Presentations: Salt Spring & Lasqueti (2011), CDF Workshop (2011), SEAR Workshop (2012), Thetis (2013), Gabriola (2014) 2013 Shoreline Mapping Presentations: Galiano, Thetis, Gambier (webinar), Gabriola 2015 CDFCP Partners' Meeting 2016 Salish Sea Ecosystem Conference, 2016 Gulf Islands Conservation Convention
Objective 25. Provide mapping and other data as needed to organizations involved in conservation in the Islands Trust Area.				
Respond to data and mapping requests from conservation organizations working in the Islands Trust Area	EPS	ongoing	C	ongoing. Mapping provided to Ministry of Forest Land and Natural Resource Operations, Ministry of Environment, Raincoast Conservation Foundation, Canadian Parks and Wilderness Society, Community Mapping Network, Strait of Georgia Data Centre, etc.
Objective 26. With proceeds from donations and fundraising revenue, continue to operate the Opportunity Fund as a source of start up funds for land protection projects of partner organizations.				

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Build funds for the Opportunity Fund by at least 10% each year	CFS	ongoing	C	2011/12 = 18% 2012/13 = 22% 2013/14 = 23% 2014/15 = 9% 2015/16 = 9% 2016/17 = 7%
Solicit applications for the Opportunity Fund	CFS	ongoing	C	Applications received: 1 in 2011, 2 in 2012, 3 in 2013, 2 in 2014, 2 in 2015, 2 in 2016
Assess applications to Opportunity Fund	CFS	ongoing	C	successful applications 2011/12 = 6% of fund granted 2012/13 = 22% of fund granted 2013/14 = 32.3% of fund granted 2014/15 = 11.9% of fund granted 2015/16 = 3.9% of fund granted 2016/17 = 15.2% of fund granted
Issue at least one grant per year	CFS	ongoing	C	10 Grants paid out between 2011 and 2016 (some from grants issued prior to RCP): 1 in 2011 (\$2769), 2 in 2012 (\$9,100), 3 in 2013 (\$12,200), 2 in 2014 (\$3,800), 0 in 2015, 2 in 2016 (\$5,210)
GOAL 7. Monitor and manage existing conservation areas to maintain and enhance existing biodiversity and cultural features, with the understanding that ecosystems are continuously in a state of change.				
Objective 27. Establish a species at risk monitoring program on Islands Trust Fund owned and covenanted lands where known populations of species at risk have been found. Adapt property management based on monitoring program findings.				

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Develop a species at risk monitoring program on Islands Trust Fund lands	PMS	1 (3 to 5)	C	A list of species has been compiled of all known species at risk on TFB lands. We have prioritized properties that we own that have federally endangered plant species for initial species at risk monitoring: Windthrow Covenant, Sidney Island - Rigid apple moss. We have also started monitoring the Mt Trematon Nature Reserve for Hairy gumweed. A property management strategy is in development and will create a decision making tool for land management.
Assess and address budget needs of monitoring program	PMS	1 (5)	IP	Will be integral to property management strategy.
Ensure that proper monitoring records are maintained	PMS	1 (ongoing)	C	Records are being tracked in a spreadsheet. A database may be required in the future.
Adapt property management as appropriate	PMS	1 (2-5)	IP	Will be integral to property management strategy.
Objective 28. Where previous populations of species at risk have been identified historically and where areas have high capacity to support species at risk on Islands Trust Fund owned and covenanted lands, conduct inventories to locate species at risk or record their absence.				
Identify lands where old species at risk reports have been filed.	PMS	2 (4 to 5)	IP	A property management strategy is in development and will create a decision making tool for land management.
Conduct inventories for species at risk and note their presence or absence	PMS	2 (6 to 7)	IC	Will be integrated into property management strategy.
Add properties where species at risk are identified to species at risk monitoring program (Objective 28)	PMS	2 (6 to 7)	IC	Will be integrated into property management strategy.
Objective 29. Establish an invasive species monitoring and removal program for Islands Trust Fund owned and covenanted lands.				
Develop an invasive species monitoring and management program on Islands Trust Fund lands	PMS	1 to 2 (4 to 5)	IP	A property management strategy is in development and will create a decision making tool for land management.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
Assess and address budget needs of monitoring and management program	PMS	1 to 2 (5)	IP	Currently existing property management budget is being used for invasive species control, but a more formal budget evaluation will accompany the property management strategy.
Ensure that proper monitoring and management records are maintained	PMS	1 to 2 (ongoing)	IP	Records of invasive species management are kept.
Adapt property management as appropriate	PMS	1 to 2 (6 to 7)	NS	Will be integrated into property management strategy.
Objective 30. Where significant ecosystems exist, as identified by Islands Trust Fund staff, establish ecosystem monitoring programs to monitor their change over time with a view towards managing for maintenance of ecological integrity.				
Evaluate Islands Trust Fund properties for appropriate ecological monitoring locations	PMS	3 to 5	C	Three sites have been identified: 1) Mt. Trematon Restoration Project (tree growth and ecosystem restoration) (established) 2) Sidney Island Deer Enclosures (enclosures will be studied to determine the success of native species in relation to the absence of deer) (in progress) and 3) Long Bay Wetland Nature Reserve (gravel pit restoration) (planned for 2013/14).
Determine and address budget needs for monitoring program	PMS	3 to 5	C	Currently funded through core budget, but will need further investigation as other monitoring and property management work unfolds.
Establish monitoring sites on at least 3 properties (as budget permits)	PMS	3 to 5	C	A monitoring program has been established for Mt Trematon. A monitoring program for the Windthrow Covenant is currently underway and a monitoring program for the Long Bay Wetland Nature Reserve is planned for 2013/14. Other candidates for ecological monitoring that are being contemplated include Morrison Marsh, Fairy Fen and Medicine Beach Nature Reserves.

Action	Staff (Revised)	Year of Plan (Revised)	Status (Complete (C), In Progress (IP), Incomplete (IC))	Notes
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Abbreviations:

- CFS - Communications and Fundraising Specialist
EPS - Ecosystem Protection Specialist
M - Manager
PMS - Property Management Specialist
S - Secretary
TFB - Trust Fund Board
LTC - Local Trust Committee
LPS - Local Planning Services
TAS - Trust Area Services
- EC - Executive Committee (Islands Trust)
ITF - Islands Trust Fund
SEAR - Species and Ecosystems at Risk
CDF - Coastal Douglas-fir
LTABC - Land Trust Alliance of BC
NCC - Nature Conservancy of Canada
TNT - The Nature Trust of BC
GOERT - Garry oak Ecosystem Recovery Team
RCP - Regional Conservation Plan



TRUST FUND BOARD BRIEFING

DATE: January 25, 2017

TO: Trust Fund Board

BOARD MEETING DATE: February 7, 2017

SUBJECT: Trust Council Resolution Regarding Provincial Funding for TFB

DESCRIPTION OF ISSUE:

A recent resolution of Trust Council has added an activity to the 2014-2018 Strategic Plan tasking the Executive Committee with reviewing the *Islands Trust Act*, and considering a request for legislative change to address a number of issues. One of the issues highlighted was the lack of provincial funding provided to the Trust Fund Board.

BACKGROUND:

At the December 2016 Trust Council meeting, the following resolutions were passed:

That Trust Council approves in principle a review of the Islands Trust Act.

That Trust Council add to the 2014-2018 Strategic Plan the project of investigating the principle of amending the Islands Trust Act and assign the project to the Executive Committee.

The background document, sponsored by Trustees Grams, Critchley and Middleton, cited a number of possible requested changes to the Act, including:

“To seek funding for the Trust Fund Board through a provincial levy rather than a local one.- Currently islanders alone fund the preservation and protection work that is undertaken through the Trust Fund Board. The Trust Fund board’s work is of provincial and national importance and should be funded accordingly.”

ATTACHMENTS: Outline provided to Trust Council
Email from Chair Law to Executive Committee

AVAILABLE OPTIONS:

- Discuss, but wait to see how the Executive Committee proceeds
- TFB relay information/concerns/comments to the Executive Committee
- Place topic on the July TFB/EC Liaison Meeting agenda for discussion

FOLLOW UP: As directed

PREPARED BY: Jennifer Eliason, Manager, Islands Trust Fund

Background

The current Islands Trust Council has expressed a willingness to conduct a review of some of the Trust's core functions and its service delivery model, the intent of which is to ensure that the agency is comprehensively meeting its mandate and is providing the services needed by island communities.

To date the review comprises the following undertakings:

1. The development of a vision statement for the Islands Trust Area.
2. A 'state of the islands' survey to provide a snapshot of ecological and socio-economic indicators in the Islands Trust Area.
3. A review of the location of the Islands Trust head office.
4. The preparation of a transition/adaptation plan for the agency in the event that Salt Spring Island incorporates.
5. A targeted review of the Trust Policy Statement by the Trust Programs Committee.

In addition to the foregoing, in January of 2016 the Island Trust appointed a new CAO, Russ Hotsenpiller, whose duties have included engagement with the ministry of Community, Sport and Cultural Development to better understand the ministry's expectations of and hopes for the Trust. Reports received on the substance of that dialogue suggest that the ministry is open to considering changes to the Trust that would enhance its performance, permit it to better execute its mandate and improve services to island communities and better prepare it for the challenges that confront island communities and that are likely to arise in the next 20 - 30 years.

Other circumstances currently in convergence affirm that Trust Council has a particularly rare opportunity to broaden the range of initiatives to include a review of one of the most crucial determinants of how the Trust functions, the Islands Trust Act. If sensitively amended, revision offers the prospect for the Trust to considerably strengthen its ability to fulfill its core functions of preservation and protection, and of providing the comprehensive services of a planning authority.

Benefits of Changing the Act

It should be expressly noted that the intent of this RFD is restricted to seeking the consent of Council to a review of the Act *in principle*. It is not the intention of the authors of the RFD to promote specific changes within the Act. That role is recognized as Council's duty. Notwithstanding, the RFD contains some indicators of what powers or changes to the Act could be sought that might benefit the agency and the communities it serves. These examples are indicative only.

Should Council decide to approve a review of the Act, it is entirely the prerogative of Council, in consultation with staff, to determine the scope and nature of any changes that might emerge from the review.

Possible Changes to the Act

Potential change	Benefit
Empower the Trust to administer business licences.	Not only could this be a considerable income earner, it would provide the Trust with more sophisticated and powerful bylaw enforcement tools.
Name change for Trust Fund Board.	This is currently being sought by Council. The reasons for requesting the change are well recognized.
To seek funding for the Trust Fund Board through a provincial levy rather than a local one.	Currently islanders alone fund the preservation and protection work that is undertaken through the Trust Fund Board. The Trust Fund board's work is of provincial and national importance and should be funded accordingly.
Special property tax requisitions for LTC coordinated management activities.	Currently LTCs that wish to apply special tax requisitions need the approval of Council by a 2/3 majority. There are two possible changes to this requirement that might be considered. The first is to allow LTCs to raise property taxes without having to revert to Council. Clearly, this power would need to be conditional on the funding project being included in the strategic plan. An optional change is for Council to still approve the tax but on a simple majority vote.
Transfer of powers for subdivision approval.	Note that clause 77.1(b) of the Islands Trust Act already provides for the Trust to appoint its own approving officer subject to approval by the Lieutenant Governor in Council.
Power to regulate nuisances, including noise.	Integrated governance.

Date of Provincial Elections

A crucial factor for Council to consider is timing. Provincial elections are to be held in May 2017. The government is likely to begin work on its legislative calendar immediately it is elected. If Council decides that changes to the Act should be sought, there is benefit in making that request of the government immediately after the May election. The longer Council delays in making a request for legislative time, the less likely is such a request to be sympathetically received.

This consideration is instrumental in determining the decision by the authors to seek Council approval in principle to review the Act in December, 2017. Such approval would enable:

1. a detailed review of the Act to be conducted and approved by Council at its meeting in March, 2017 (by which time the referendum result for Salt Spring Island should be known);
2. completion and approval of the specific changes that Council seeks to the Act to be undertaken and approved by Council at its meeting in June 2017;
3. submission to the ministry for consideration and action by the end of June 2017.

This schedule should enable presentation to the new government, along with further details of the adaptation plan, if appropriate, within a month or so of them taking office.

Outline for RFD seeking changes to the Islands Trust Act

Date	Document Revision
02 Aug 2016	Table amended to include subdivision approval.
12 Aug 2016	Misc corrections. Power to regulate nuisance added. Building inspection powers removed.
16 Aug 2016	Misc corrections.

Jennifer Eliason

From: Tony Law
Sent: Saturday, December 10, 2016 1:38 PM
To: Emma Restall
Cc: Peter Luckham; Susan Morrison; George Grams; Lee Middleton; Laura Busheikin; Russ Hotsenpiller; Clare Frater; Jennifer Eliason
Subject: EC - Provincial Funding for TFB

To: Executive Committee
(c/o Emma Restall, Executive Coordinator)
From: Tony Law, Chair, Trust Fund Board

re: Provincial Funding for Trust Fund Board

At the December 2016 Trust Council meeting a resolution was passed with respect to a review of the *Islands Trust Act*.

The background document to the Request for Decision identified a number of possible changes to the *Act* including :

To seek funding for the Trust Fund Board through a provincial levy rather than a local one.
- Currently islanders alone fund the preservation and protection work that is undertaken through the Trust Fund Board. The Trust Fund board's work is of provincial and national importance and should be funded accordingly.

I will be requesting that this proposal be included in the agenda of the next meeting of the Trust Fund Board (7 February, 2017) with a view to the Board providing information and suggestions to the Executive Committee with respect to this issue.

Here are some initial personal thoughts:

1. It is my understanding that it is extremely unusual for provincial Acts to include commitments for present or future governments to provide funding. The *Islands Trust Act* does not even include any provision with respect to government funding of the Islands Trust as a whole. I fear that seeking an amendment to the *Act* to specify government funding for the Trust Fund Board will lead to a dead end. It might be more appropriate to pursue provincial funding for the Trust Fund Board through approaches other than requesting a legislative change.

2. The object of the Islands Trust states that preservation and protection of the trust area and its unique amenities and environment be carried out "*for the benefit of the residents of the trust area and of British Columbia generally*". With respect to the work of the Trust Fund Board there are benefits for both residents of the trust area and for those of BC generally.

....Residents of the trust area benefit from the fact that most projects of the Trust Fund Board support aspirations and initiatives of island residents including property owners, conservation organizations and others. A current example is the residents of Thetis Island whose goal of protecting the Fairy Slipper Forest is being actively supported by the Islands Trust Fund staff and resources and will be supported into the future by the Trust Fund Board holding the land as a

nature reserve. It is my sense that many residents feel as good about tax dollars supporting the Trust Fund Board's work as they do about taxes supporting any other aspect of the Islands Trust's work.

....Residents of British Columbia benefit from the fact that achievements of the Trust Fund Board also support provincial objectives such as with respect to Coastal Douglas Fir Ecosystems, Species at Risk, and Climate Change. (TFB is working in a unique context compared with the rest of the Province in that a high proportion of natural areas are on private rather than public land.)

This suggests that it might be more reasonable - and more potentially achievable - to seek provincial funding for an appropriate portion of TFB's budget rather than for all of it (as the suggested legislative change proposes).

3. Section 43(1)(a) of the *Islands Trust Act* states that: **Property acquired by the trust fund board is the property of the government.** This provides a sound basis for proposing that the province cover the property management portion of the Islands Trust Fund Budget in that this work involves looking after Crown property. I believe this would also address the concern that some members of Trust Council have articulated with respect to Trust Fund Board acquisitions leading to future obligations for their management. There are possible options for provincial support which include an annual contribution or the provision of an endowment.

Tony Law
Hornby Island Local Trustee
Chair, Trust Fund Board
tlaw@islandstrust.bc.ca
(250-335-1155)

Update on First Nation Initiatives in Islands Trust Area

(Projects developed from July-December 2016)

A: Trust Area-Wide Initiatives (8)

New Approach to Referral for FNs

In an effort to move away from a check-the-box type of referral, a completely new approach has begun to try to elicit real and meaningful input from First Nations on land-use decisions, especially on shoreline and marine issues. Letters are now being written that acknowledge, in full, each Nation's unique Aboriginal rights, title and treaty rights. Letters acknowledge previous communication from First Nations about priorities they have with regard to the islands. Each referral also offers the opportunity for a site visit (at Islands Trust cost), and an invitation to have cultural knowledge-keepers share stories and insights that help inform decisions.

Time and energy resources needed for this more meaningful approach by planners and legislative clerks is being monitored and, thus far, staff feel better about the approach and are handling the added work load. The new approach is working in so much that land referral staff at band offices are becoming more and more familiar with Islands Trust staff and referral input is becoming more meaningful (response time is also getting better).

During January-March, we are looking at the First Nations referral input and exploring innovative and ways we can address concerns – even if they are outside our jurisdiction – so that this increased referral effort is actually meaningful.

FN Language and Tone Guide for staff

Staff and trustees have expressed a desire to reach out to First Nations but are hesitant to do so due to a concern that they might say or do something inadvertently that might cause offense. A 13-page First Nations Language and Tone Guide was developed to help de-mystify communications, with the following topics covered:

- When initiating a new communication approach, do so with honesty and humility
- Acknowledge each First Nation's unique weight of claim in the Trust Area
- Acknowledge previously stated priorities from First Nations to Islands Trust
- Early stages of proving sincerity will require increased resources
- Islands Trust may be perceived as just "Government", without distinction from others
- Awareness that language has offensive underlying assumptions, like "landowner"
- Requesting information from a First Nation; going to the right person
- Following up on non-responses and off-topic responses
- Acknowledging Traditional Territory at the beginning of a meeting

- Dealing with racist comments against First Nations
- When to address a First Nation by their English name vs Indigenous language name
- List of 37 First Nations in the Trust Area
- Guidelines for site visits for referral input

The draft FN Language and Tone Guide is currently being used by staff and feedback on effectiveness will be gathered in January/February. If needed, the Guide will be edited from this feedback and shared with Trust Council for elected officials to use in March.

FN webpage on Islands Trust website

As community events happen on the islands to gain First Nations' cultural knowledge of place names, language connections and personal stories, any resources that are referenced (and are sharable with permission from the first Nation) are provided on a new First Nations web page on Islands trust website. Resources such as maps, electronically scanned books, power point presentations, audio tapes and transcripts, etc. This allows residents to explore deeper research on their own after a FN-themed community event.

As of January there are two events with attached resources (soft launch of these): the staff field trip in September 2017 and the Saturna Island SENCOTEN event in November 2017. As new events take place, only the two most recent events will be displayed but access will remain for other archived material

Improved Marine/Shoreline Protection: (Lesser Islands/Burial Places Research Project)

There is a strong desire from staff and trustees to not repeat the political fiasco of Grace Islet, yet the precedent of financial expectations that were set in this scenario cannot be repeated one islet at a time. A more comprehensive analysis has begun looking at tools for improved protection mechanisms along all shorelines in the Trust Area, for both archaeological and ecological values. In essence, better protecting the "island-ish-ness" of the Trust Area as a top priority of our "preserve and protect" mandate.

Working with the planner who has been tasked with shoreline protection mechanisms by the Local Planning Committee and the manager of enforcement to ensure all research is within the realm of enforceable. A concept paper is being developed for March 2017 Trust Council as a follow-up to the Marine Briefing provided at the December 2016 Trust Council.

Preliminary research has begun with the BC Archaeological Branch staff, the Director of the Intellectual Property Issues in Cultural Heritage at SFU (who wrote an open letter to the Province articulating the need for better protection of burial sites), GIS staff at Islands Trust on the maps and inventory and descriptions of the 450 lesser islands in the Trust Area, as well as researching the rationale of the original Order-in-Council in 1982 that prevented the Crown from disposing lesser islands in the Trust Area, and why that was rescinded in 2004.

Coordination with Ministry staff and FLNRO on FN consultation/referrals

It has been noted that many First Nations get confused about the distinction of roles and responsibilities of Islands Trust(land-use zoning), CRD (services), FLNRO (foreshore), Transport Canada (subdivisions), Parks Canada, and our own Ministry of Community, Sport and Cultural Development (OCP approval). We are trying to set up a system that makes it easier for First Nations.

With the new approach to referrals to First Nations, the meaningful input can be shared with either FLNRO or other agencies when there is an overlap over a single application. With a reliable sharing process in place, FLNRO and other Crown agencies can be in the position of just confirming information and/or asking for any additional information. For first Nations band staff in charge of referral responses, this should make response effort more efficient. Meeting with FLNRO and the MCSCD are set up for February 2017.

There have been about 6 active Memorandum of Understandings between FLNRO and Islands Trust since 1994. There has been concerted effort by both agencies to wrap these up into one MoU hopefully by mid-2017. It will feature new efficiencies in sharing First Nations input on referrals so each agency isn't asking for the same information at different times.

FN database development/ Educational resources

There are 37 First Nations with asserted claim in the Trust Area. Research into previous correspondence, important facts that pertain to land use, current events and profiles have been compiled for all 37 Nations, including a broad range of resources such as historical books, maps of Indigenous place names on the islands, audio recordings of elders speaking of the islands, current events First Nations have been involved with, etc. This information will be inputted into the database March through June 2017, for use by staff and trustees in their personal research and communications with First Nations.

New Organizational Policy: First Nations Engagement Principles Policy 6.1.i

The First Nations Engagement Principles in the policy manual (approved by Trust Council December 2016) now underpins every activity of Islands Trust. The principles are sequential and they speak of a way forward to acknowledge how profoundly First Nations have been ignored and disrespected. These principles also point to a path forward that is genuine and sincere.

In committing to Principle #1, Islands Trust should and island municipalities are encouraged to:

- o *commit to “listening and learning” about the history of First Nations’ connection to the land and waters;*
- o *commit to “listening and learning” about First Nations’ perspective on treaties, rights and title; and*
- o *commit to acknowledging that history, to ensure First Nations and ourselves that the history has been heard and understood correctly.*

In committing to Principle #2, Islands Trust should and island municipalities are encouraged to:

- o commit to acknowledging the historical biases in the organization, which come from Canadian culture and assumptions, and have often resulted in non-Natives citizens ignoring and minimizing their relationship with First Nations; and*
- o commit to undertaking actions that reflect an effort to change societal attitudes and systems.*

In committing to Principle #3, Islands Trust should and island municipalities are encouraged to:

- o commit to supporting, where possible, traditional gathering and harvesting activities;*
- o commit to supporting, where possible, the integration of Traditional Knowledge into stewardship practices and policies; and*
- o commit to supporting the development of a Reconciliation Action Plan.*

Policy Statement Amendments:

The Policy Statement of Islands trust is the practical “rule book” that explains how, exactly, the Islands trust Act is to be interpreted in day-to-day decisions. The last substantive update was back in 1998. Updating this Policy Statement – not just for housekeeping and technical details, but updating underlying assumptions – triggers the need for “early and meaningful” consultations with all 37 First Nations. Trust Council has been advised to approach this needed update of the Policy Statement with careful consideration of their new approach/policy to First Nations.

At March Trust Council, a proposal will be put forth to do the Policy Statement amendment work in three phases. The first is to add a preamble to the Policy Statement explaining the current uncertainty of Crown land rights in BC and exactly what those rights are - and are not -, given the developing case law around Aboriginal rights, title and treaty rights. This will set the stage for a new vocabulary that replaces words throughout the Policy statement like “landowner”, “Crown land” and “private property”. This first phase would also include incorporating statements First Nations have already made to Islands Trust over the years about their priorities, which mostly focus on the health of the shoreline for traditional harvesting.

The second and third phases would address the more technical aspects of the Policy Statement such as forestry, agricultural lands, freshwater resources, housing, transportation, etc.

B: Southern Team Initiatives (6)

Saturna Island LTC

Saturna LTC has chosen to make long-term relationship-building with local First Nations as their top work program. In November 2016 a community event “SENCOTEN History of Saturna Island” saw over 100 island residents come out to hear Tsawout elders and knowledge-holders tell stories about Saturna places and the importance of the island to them and their communities. A meal was shared and many positive streams of connections between residents and members of Tsawout came from this event.

At the February 17 LTC meeting, there will be presentation of all other FN events in the Trust Area, a proposed Project Charter for two years of relationship-building activities on the island and a review of how the Official Community Plan can be amended to incorporate both SENCOTEN and Hul'quimi'num place names and stories of Saturna Island.

North Pender LTC

At the January 30 LTC meeting, there will be a presentation of all other FN events in the Trust Area and a proposal for community event that focuses on the findings of the Canal Excavation of the 1980s will be discussed. The theme of the proposed event will be the Resilience of Coast Salish cultural practices, as the findings of the canal excavation revealed a large winter village that had been continuously occupied for over 5000 years and may have been – given the protected nature of this site - the seat of Coast Salish cultural development in social stratification, mask development, wood working, crafts, trade, etc.

The Capital Regional District has expressed a desire to help Islands Trust with such an event as a co-hosting agency to help offset costs and other resource requirements.

South Pender LTC

South Pender LTC has considered the proposal to be presented to North Pender on January 16 and have agreed in principle to work in cooperation with North Pender LTC in putting on such an event if it goes forward. The LTC also made the decision to make relationship-building with First Nations their top work priority.

There has been significant effort recently by South Pender residents to build meaningful relationships with members of Tsawout First Nation through SENCOTEN classes for school children and adults, a salmon bake community event and an ethnobotanical tour with Tsawout elders and knowledge-keepers. South Pender LTC is interested. It is South Pender LTC's priority that these residents and their good work over the last year is incorporated into the planning and implementation of the proposed event. Islands Trust staff have reached out and residents seem very willing to work together.

Mayne Island LTC

At the January 30 Mayne LTC, there will be a presentation of all other FN events in the Trust Area and a discussion on what approach would work best for Mayne Island. Seeing as there is a large Reserve on the island managed by Tsartlip First Nation, the recommendation would be to work with three well-respected elders and knowledge-keepers from that Nation: John Elliot and Skip and May Sam. The objective would be to understand the places of significant value to Tsartlip people, the stories associated with those places and explore ways in which island residents and members of Tsartlip can re-engage with these places. There is also the opportunity to look at how the Official Community Place can incorporate information about Indigenous Special Places.

Galiano Island LTC

At the February 6 LTC meeting there will be a 2-hour presentation of all other FN initiatives in the Trust Area and a discussion about what would best fit Galiano. There has been a request to videotape the

presentation for sharing electronically. Galiano has a unique project that is about to start that will be reviewing the docks on Galiano. This may be a good opportunity to develop a series of community meetings with First Nations that are able to share Indigenous stories about the Galiano shorelines, to be incorporated into the study.

James Island SRW

The northern and eastern shoreline of James Island has been “the other half” of the winter village site for Tsawout First Nation for millennia. In 2004 this island became an exclusive privately owned island, and is now the most valuable property in the Greater Victoria area. However, for members in Tsawout who call it “the village” and look out to it every day knowing they cannot access it; it remains a sensitive and hurtful issue.

When the island became a private island in 2004, there was a covenant put on certain areas of the island for the significant ecological and cultural values in order to protect them from any future development. Part of the covenant conditions include a Statutory Right of Way (SRW) for Education and Research, with access processes to be co-managed between Islands Trust and the Nature Conservancy of Canada (NCC). The SRW was initially conceived for education and research on mostly ecological features, but the SRW could also be used for cultural and archaeological features such as the remains of the village site, burial lands, and fish trap structures that still remain, etc.

NCC and Islands Trust are working together in February 2017 to determine how First Nations can easily access these covenant area with an easy-to-use notification process. Contact has already been made to the WSA NEC (Saanich) Tribal School and, once the application process is complete, the Saanich School district will be notified. The School District offers Indigenous language classes (SENCOTEN) and these classes may be interested in giving their students access to James Island.

C: Salt Spring Island Team Initiatives (5)

Referral Pilot Project for Fulford Marina Expansion application

Using the recently developed FN Language and Tone Guide, the application for the expansion of Fulford Marina was selected as a pilot project to implement a new approach to referrals. The key reason this site/application was chosen was due to First Nations seeing shoreline and marine issues as of paramount importance. The initial stage of wording each letter uniquely and hosting site visits went well with considerable improvement in First Nations interest in giving meaningful input.

Currently this pilot project is just completing the second stage where we are considering innovative ways we can accommodate the very thoughtful and important input that First Nations have provided on this application. Although some concerns were outside our jurisdiction, we could commit to advocate for a position with the correct agency. There were process request that we have found innovative ways of accommodating. We have almost completed this pilot project and have learned many effective ways of making the referral process far more meaningful for everyone involved.

Ganges Harbour Walk invitation

Sites that were previous First Nations village sites are extremely important to First Nations. Currently there is an application to accommodate a harbour walkway at Ganges village site. This application is being referred to First Nations for their input, as well as an invitation to elders and knowledge-keepers to walk the site with staff and share harbour-specific information about the connections their Nation has with this place. Over five First Nations have indicated a desire to participate and the staff are currently setting these events up. Some stories are not sharable but for those that are, staff will then be considering how to implement this new information, not just in this specific application, but also more broadly to the residents and visitors of Salt Spring Island as an education opportunity.

OCIP Industrial Lands consultation approach

Islands Trust is one of the few local government authorities that require Ministerial approval of Official Community Plans and any OCP bylaw amendments. Give the trajectory of recent case law on Aboriginal rights, title, treaty rights and consultation requirement, this requirement of Ministerial approval means Islands Trust is very close to the Crown's legal "duty of consult" obligations. Additionally, the industrial land bylaws in question infer a time period of 25 years.

Islands Trust will be submitting a First Nations Engagement Plan to the Ministry that outline the approach, the Nations, the order in which they are approached and identify both the site-specific concerns they may have as well as concerns they may have about the assumptions of the timeline and the industrial nature of the lands. The goal to create a process that provides space for First Nations to articulate "big picture" concerns to help guide the LTC decisions on these bylaws.

Salt Spring Island Heritage Inventory Study

Arising from the attempted residential development of Grace Islet, First Nations Heritage and Cultural Site Protection was added to the SSI LTC's project list in 2015. A Heritage Inventory of SSI was created following the December 17, 2015 LTC meeting, at which a resolution was passed directing staff to draft and issue a service contract to develop an inventory of sites along the shoreline of Salt Spring Island and of islands within the Salt Spring Island Local Trust Area that have heritage value or heritage character related to human occupation or use, or with respect to individual landmarks and other natural features that have cultural or historical value and for contract services to propose revisions to the Salt Spring Island Official Community Plan, Part F based on results from this inventory.

At its May 5, 2016 in-camera meeting, (due to the confidential nature of this report) the LTC received a copy of the Salt Spring Island Heritage Inventory Report and the document's authors made a presentation on their research. At that meeting, the LTC passed a resolution that the Salt Spring Island Local Trust Committee directs staff to forward the Salt Spring Island First Nation Heritage Site Inventory 2016 to the British Columbia Archaeology Branch for comment. Staff will be bringing those comments and recommendations for next steps to the in-camera portion of the February 9, 2017 SSI LTC meeting.

It is hoped that this study will provide a good opportunity to have meaningful dialogue with local First Nations about ways in which sites of significant value can be better identified and protected with the tools that Islands Trust has available to them.

D: Northern Team Initiatives (8)

Thetis Island LTC

There has been an informal invitation by one of Thetis Island's trustees to come to a community event called "Soup's On" and do a presentation on local First Nations and other First Nations event going on throughout the Trust Area, to start a community dialogue about these issues.

Gabriola Island LTC

Gabriola Island Trustee O'Sullivan has recently drafted a comprehensive list of First Nations-themed literature (fiction and non-fiction). It is currently being reviewed by staff and others for input and additions. The intention is to share this list as an inspiration on Gabriola and other islands to either start book clubs focused on this theme, or just encourage people to start reading these books on an individual basis. Trustee O'Sullivan works at the library on Gabriola Islands Trust.

Gabriola Island staff also have plans to meet with staff from the Snuneymuxw First Nation in February 2017 to talk through possible ways Islands Trust staff and Snuneymuxw staff can work together better.

Bellenas-Winchelsea Islands LTC

An invitation is being sent to the Chief and council of Nanoose First Nation to join the Bellenas-Winchelsea LTC for a boat tour around the islands as an informal gesture of getting to know one another. This event is hoped to take place in February/March 2017.

Hornby Island LTC

Hornby Island LTC – in cooperation with Denman Island LTC – are putting on a community event focused on the K'omoks Nation's connections to the land and waters of Hornby and Denman Islands. This event will likely focus on K'omoks place names, how the K'omoks language relates to the islands and personal stories from K'omoks elders and knowledge-keepers about their personal connections to the islands. A meeting between Islands Trust staff and K'omoks staff is scheduled for February 3, 2017.

Denman Island LTC

Denman Island LTC – in cooperation with Hornby Island LTC – will follow up from the Hornby community event with a more formal Community-to-Community event on Denman Island between the elected officials of K'omoks and the elected official of Hornby and Denman to talk through priorities and areas of common interest for projects.

Lasqueti Island LTC

Lasqueti LTC have committed to having a community event called "The Stories of Lasqueti Shorelines" that will invite members of Snuneymuxw First Nation and Nanoose First Nation to share Hul'quimi'num

place names, language insights about the land and personal experience they may have with Lasqueti Island. The hope is that this will be the first of a number of meetings that will look at the protection of Lasqueti shorelines in cooperation with local First Nations.

Gambier Island LTC

Squamish Nation representatives are meeting with residents of Gambier Island on Feb.2, 2017. In preparation for that, trustees are sharing the new official First Nations Engagement Principles Policy of Islands Trust, adapted in December 2016, to residents to help them understand how important it is to engage meaningfully with Squamish Nation on issues such as their current Official Community Plan review.

Gambier LTC has also committed to incorporating Squamish language place names into their Official Community Plan and other planning documents. They are currently exploring what place names to start this initiative with.

Bowen Island Municipality

Like Gambier LTC, Bowen Island Municipality has also committed to considering bilingualism in their planning documents where appropriate. Bowen Municipality is also looking at how First Nations connections to the island can be incorporated into their new Transportation Plan for the island.

There is also an initiative driven by a resident of Bowen who has a Ph.D. in Indigenous Governance (UVic) – that Islands Trust will support where possible – where a community event is being planning as a sort of “philosopher’s café” for residents to discuss John Burrow’s (Canada’s Research Chair on Indigenous Law) 2015 law article “Aboriginal Title and Private Property”.

Kate Emmings

From: info@cdfcp.ca
Sent: January 30, 2017 2:54 PM
To: Kate Emmings
Subject: Update from the Coastal Douglas-fir Conservation Partnership

Dear Ms. Kate Emmings (Ecosystem Protection Specialist, Islands Trust Fund),

I hope this email finds you well. First and foremost, thank you for joining this Conservation Partnership. Having signed the Statement of Cooperation (SOC, <http://www.cdfcp.ca/index.php/get-involved/statement-of-cooperation-2>) you have committed "to working together to facilitate practical and effective conservation of the Coastal Douglas-fir and Associated Ecosystems" (CDFAE; e.g., Garry Oak ecosystems, Coastal Bluffs and wetland ecosystems). The Islands Trust Fund is a recognized participant of the Coastal Douglas-fir Conservation Partnership (CDFCP) and is on our list of partners (<http://www.cdfcp.ca/index.php/about-the-cdfcp/about-the-partnership/who-is-the-cdfcp>). The CDFCP believes a coordinated effort between all residents, agencies, land managers and organizations within the CDFCP boundary is fundamental to achieving our mission:

"To promote the conservation and stewardship of the Coastal Douglas-fir and associated ecosystems in south-western British Columbia through sound science, shared information, supportive policies, and community education."

Also, thank you for participating in the work that has been funded by the Real Estate Foundation of BC. This work to assist the design of the land management strategy (prioritize land for conservation and for recreation) on Gambier Island will have far-reaching impacts; it will function as a Case Study to inform how this conservation planning tool can guide policy development and land use planning for future initiatives.

We also wanted to update you on important progress the CDFCP has made in the last year:

- Creation of our Conservation Strategy (2015-2020, <http://www.cdfcp.ca/index.php/about-the-cdfcp/conservation-strategy>) which describes our goals and objectives.
 - Development of a new conservation planning tool that allows users to customize their priorities for the landscape. The tool, developed with funding from the North Pacific Landscape Conservation Cooperative through the Dr. Peter Arcese lab at the University of BC, identifies priority areas for conservation and stewardship efforts and has been used by:
 - o The Nature Conservancy of Canada to guide land acquisition in the Salish Sea Natural Areas Conservation Plan;
 - o The Islands Trust Fund to prioritize land securement projects; and,
 - o The Capital Regional District and Cowichan Valley Regional District to explore planning models for parks and watershed management.
- To learn more about this tool or use the online interface visit the Peter Arcese Lab website (<http://arcese.forestry.ubc.ca/marxan-tool-cdfcp/>) at the University of British Columbia.
- Partnership with the Province of BC to provide office space for our first CDFCP Coordinator, Katie A.H. Bell (M.Sc., BIT), who was hired with funding from the Real Estate Foundation of BC.

How Can We Work Together?

Approximately 80% of the CDF zone is privately owned, which means that local governments can have a significant influence over the management of this land. The CDFCP is approaching local governments within the CDFCP boundary to gain more support for the Conservation Partnership and to learn more about how we can help you with your work in the CDF zone.

We are offering two different ways that you can engage with the CDFCP:

- Invite us to come and speak to your staff, Board or Council.

Starting in February 2017, we would welcome the opportunity to discuss our work and how we can provide a useful service to your agency.

- Attend our upcoming presentation at the Species and Ecosystems at Risk Local Government Working Group Colloquium (January 31-February 1, 2017). The CDFCP's new

Coordinator, Katie A.H. Bell, will speak about the CDFCP on January 31st. Contact Lynn Campbell (lynn.campbell@gov.bc.ca) for registration (free)

We look forward to providing continued updates to our members. If at any time you have any questions or projects you would like to discuss with us, please email us at info@cdfcp.ca or visit our website at www.cdfcp.ca.

Katie A.H. Bell, Coordinator
Coastal Douglas-fir Conservation Partnership
www.cdfcp.ca
info@cdfcp.ca
(250)387-9858

Help bring to life our vision for 2045:

"Coastal Douglas-fir and associated ecosystems have ecological integrity and resilience to change. A system of core protected areas are actively managed to provide habitat for native species and places to learn about the importance of healthy ecosystems. Working landscapes are actively managed to enhance their ecosystem values, while also supporting jobs and economic development opportunities. The public and land managers understand that Coastal Douglas-fir and associated ecosystems are special places that merit support and investment."

Thank you to our supporters:

Province of British Columbia
Islands Trust Fund
Islands Trust
Real Estate Foundation of British Columbia
North Pacific Landscape Conservation Cooperative

January 16, 2017

To Whom It May Concern,

Re: Support for Mayne Island Conservancy Society's Campaign to Protect St John Point

I write on behalf of the Islands Trust Fund to express support for the Mayne Island Conservancy Society in their campaign to protect St John Point on Mayne Island. Protection of St John Point would address biodiversity conservation priorities we have identified in the Islands Trust Fund 2011-2017 Regional Conservation Plan by protecting forest, woodland, herbaceous and shoreline ecosystems.

With 26 hectares (64 acres) of relatively undeveloped land and over 2.1 kilometers (1.3 miles) of natural shoreline, this property presents a rare conservation opportunity for our region. Mayne Island currently has only 4.26% of its land base protected, far below the average level of protection seen on most Gulf Islands. The protection of St John Point would not only improve the status of nature conservation on Mayne Island, but would also contribute significantly to the conservation of the species and ecosystems associated with the coastal Douglas-fir biogeoclimatic zone, the most at-risk zone within the Province of British Columbia.

The Islands Trust Fund is a regional land trust established to help preserve and protect the natural environment of Canada's islands in the Salish Sea. We have worked in partnership with the Mayne Island Conservancy Society on several projects, including the ongoing stewardship of the nearby Horton Bayviary Nature Reserve, on which the conservancy holds a covenant and carries out land management. The Islands Trust Fund values its partnership with the Mayne Island Conservancy Society and has confidence in their ability to bring this campaign to a successful conclusion.

Sincerely,



Jennifer Eliason
Manager, Island Trust Fund



Public Acquisitions Update February 7, 2017

Property Name and Island	Date (yyyy/mm/dd)	Notes
CROWN LAND ACQUISITIONS		
FREE CROWN GRANTS		
Potential Free Crown Grant Application Proposal, Lasqueti (344.82 ha)	2005/08/15	It was MOVED and SECONDED that the Board to instruct staff to begin a Trust Area wide search for the 2007 Free Crown Grant application in the summer of 2006.
	2007/01/19	The search for the 2007 parcel is focussed on Lasqueti, with a community meeting scheduled for Feb 17.
	2007/03/05	The community meeting shortlisted the crown parcels and staff now need to research encumbrances on the top choices.
	2007/05/30	It was MOVED and SECONDED that the TFB recommend that the Islands Trust Council support the Trust Fund Board's application for a Free Crown Grant on Lasqueti Island, for the area known in the Crown Land Profile as Parcel B, north of Mount Trematon, subject to the support of the Powell River Regional District, consultation with the Sliammon First Nation, and subject to confirmation of funding for the property.
	2007/06/15	It was moved and seconded "That the Islands Trust Council support the Trust Fund Board's application for a Free Crown Grant on Lasqueti Island, subject to the support of the Powell River Regional District, subject to support from First Nations with a demonstrated interest in the property and subject to confirmation of funding for property management."
	2010/09/23	Staff confirmed that Sliammon haven't declared interests on Lasqueti & are at stage 6 of their treaty.
	2010/09/24	It was MOVED and SECONDED that the Trust Fund Board recommit its support for the application for a Free Crown Grant on Lasqueti Island, for the area known in the crown land profile as Parcel B, north of Mt Trematon, subject to the support of the Lasqueti Local Trust Committee, the Sliammon First Nation and the Powell River Regional District.
	2011/07/05	Correspondence sent to Sliammon, Qualicum, Snaw-naw-as (Nanoose) and Sechelt First Nations.
	2014/02/12	Lasqueti Island Nature Conservancy confirmed support for a Sponsored Crown Grant application, and agreed to assist and fundraise as required.
	2014/03/03	Letter of introduction and inquiry sent to Chief and Council of Qualicum First Nation.
	2014/04/10	Followed up with phone message and email to Qualicum First Nation.
	2014/06/10	Trustee Morrison visited Qualicum band office, spoke with staff and a councillor. Received positive response to an in-person meeting.
	2014/09/03	Staff emailed and phoned to request in-person meeting. Identified new council/Chief elected. Spoke with



Public Acquisitions Update February 7, 2017

		a councillor Sept 3, 2014. Interested in meeting, will phone back with possible dates.
	2014/10/02	Staff updated letter and emailed information again.
	2014/10/30	Message left for councillor Swanson.
	2015/04/07	Trustee Morrison stopped by band office and suggested a meeting.
	2015/04/28	Trustee Morrison stopped by band office and met with Chief Recalma.
	2015/06/08	Trustees Law and Morrison and ITF Manager met with Chief Recalma and Councillors Recalma and Swanson at the Qualicum Band office. The Chief and Council expressed an interest in visiting Lasqueiti, seeing some of the archaeological sites, including a fish weir and looking at the subject Crown land. Date set for July 16 th .
	2015/30/08	July trip cancelled by Chief due to other commitments. Attempting to reschedule for October.
	2016/02/16	Message left for Chief Recalma.
	2016/04/09	Trustee Morrison spoke with Councillor Swanson.
	2017/01/19	ITF Manager and TAS Director met with MFLNRO staff to discuss provincially managed lands, on Denman in particular, but Lasqueti as well.
Pebble Beach Crown Land DL 60 and 66, Galiano (67.44 ha)	2007/05/30	ON HOLD It was MOVED and SECONDED that the board directs staff to undertake discussions with the Hul'qumi'num Treaty Group regarding the long term protection of the property, including the transfer of the property to the province if required for the treaty settlement.
	2007/05/30	ON HOLD It was MOVED and SECONDED that the Trust Fund Board recommend that the Islands Trust Council support the Trust Fund Board's application for a Free Crown Grant for DL 60 and a portion of DL 66 (the area known as Pebble Beach) on Galiano Island, subject to the support of the Galiano Local Trust Committee and the Capital Regional District, consultation with the Hul'qumi'num Treaty Group, and subject to confirmation of funding for property management.
EXCEPTIONAL CROWN LAND CASES		
Section 21, Lot 1 (Beaver Pond)	2009/08/25	It was MOVED and SECONDED that the Chair of the Trust Fund Board write to Ian Atherton, Land Acquisition Officer, MOE, and Mike McCammon, Project Manager, Crown Lands and Resources, Integrated Land Management Bureau, requesting: a) that Lot 1, Section 21, Plan 35639, Denman Island (Beaver Pond) not be transferred to the MOE for inclusion in the proposed provincial park now under consideration for the north part of Denman Island, and b) that this lot be transferred to the TFB for inclusion in the Inner Island Nature Reserve, following consultation with the appropriate First Nations.



Public Acquisitions Update February 7, 2017

	2009/10/14	Reply letter received from Mike McCammon (ILMB) stating that Ian Atherton would be responding more fully to our inquiry and that Lot 1, Section 21 (Beaver Pond) is not available for disposition because of a <i>Land Act</i> reserve on behalf of the Ministry of Environment.
	2010/01/14	Ian Atherton confirmed that Lot 1, Section 21 (Beaver Pond) is not available for disposition because of a Section 17 <i>Land Act</i> reserve on behalf of the Ministry of Environment.
	2010/10/12	Lot 1, Sec. 21 has been transferred to Min. of Environment as part of North Denman Lands deal, to be included in a provincial park. Staff were advised that if TFB were to pursue transfer, the lot would need to be returned to Min. of Agriculture and Lands and then applied for under the Free Crown Grants Program.
	2010/11/27	DCA sent letter to Ian Atherton (MOE) requesting that discussion regarding the transfer of Lot 1 (Beaver Pond) to ITF resume immediately.
	2010/12/02	MOE (Ian Atherton) position is that property is best protected under Parks Act or Ecological Reserves Act. DCA could become manager. Transfer would require full Free Crown Grant application.
	2011/04/14	MOE, DCA, and ITF met to discuss options for Lot 1 (Beaver Pond)
	2011/06/22	Informed by MOE that Lot 1 will not be designated an Ecological Reserve, it will be a BC Park with special zoning to limit activities. Will consider a covenant held by ITF.
	2012/09/11	Draft covenant provided by MoE. Staff and TFB lawyer have provided comments back to MOE.
	2013/02/26	MOE says that they cannot accept covenant provided by ITF. MOE also confirms that they cannot register a covenant after the designation occurs, which is imminent. MOE asks ITF to instead consider a Collaboration Agreement, which is referred to in the Parks Act but has not been used before.
	2015/10/29	Met with BC Parks new acquisitions officer and discussed renewing this conversation.
	2016/01/15	Letter received from BC Parks, confirming they cannot register a covenant but would consider a Partnership Agreement. Staff will follow up to determine what this entails.
PUBLICLY CONSIDERED PRIVATE LAND ACQUISITIONS		
Valens Brook Nature Reserve addition (Hermanutz-Innes proposal) (Denman) 2.55 ha.	2014/09/18	It was MOVED and SECONDED, that the Trust Fund Board accept the conservation proposal submitted by Henning Nielsen on behalf of Luise Hermanutz and David Innes, to transfer approximately 2.545 hectares of Lot 17, Plan 6404, Section 6 Denman Island, Nanaimo District, PID 005-851-122 to the TFB to be protected as a nature reserve.
Sandy Beach (Area E) (Keats) 3.3 ha.	2014/09/18	It was MOVED and SECONDED, that the Trust Fund Board approve the conservation proposal submitted by the Convention of Baptist Churches of British Columbia to transfer Area E (Sandy Beach), approximately 3.3 hectares of DL 696, Group 1 NWD, Keats Island (PID: 014-385-694) to the Trust Fund



Public Acquisitions Update February 7, 2017

		Board for protection as a nature reserve.
	2015/03/02	Consultant has indicated that the landowners would like a covenant registered on the land at the time of transfer. ITF has approached Gambier Island Conservancy (GIC) and Sunshine Coast Conservation Association (SCCA). GIC has declined, but SCCA is potentially interested. Landowner currently seeking confirmation from Islands Trust and SCRD that transfer will count as park allocation for future subdivision approval; MOTI has confirmed.
	2015/05/07	SCCA agrees to hold covenant; suggests TLC as a co-holder as they have worked together before.
	2015/08/18	Draft conservation covenant provided to ITF staff for review.
	2015/08/26	Edits to covenant provided to applicant and covenant holders for review.
	2015/12/15	Comments on covenant draft received from TLC.
	2015/01/12	Covenant revised with TLC edits and returned to TLC and SCCA for comment. TLC is happy with the draft. SCCA has sent the covenant for legal review, still awaiting SCCA comments.
	2016/02/10	SCCA comments received.
	2016/03/04	ITF responded to SCCA edits. SCCA reviewing with lawyer.
	2016/04/11	Requested that landowner contract development of baseline report for covenant. Transfer not likely to occur until spring 2017.
	2016/06/05	SCCA comments received for covenant.
	2016/10/05	Draft 3 covenant sent to covenant holders for review. TLC and SCCA have agreed to the draft. Awaiting update from applicant on baseline and timeline for transfer from applicant.
Current Total TFB Acquisitions:		26



PUBLIC COVENANTS UPDATE February 7, 2017

Property Name and Island	Date (yyyy/mm/dd)	Notes
NAPTEP COVENANTS		
<i>24 NAPTEP Covenants on title, 1 current application.</i>		
Swift Family Link Island NAPTEP Covenant Link Island ECOGIFT (Gabriola LTA) (19.3 ha)	2016/04/05	TFB-2016-011 It was MOVED and SECONDED that the Trust Fund Board approve Elizabeth Working Swift's proposal to covenant approximately 20 ha of the land described as "Section 25, Nanaimo District (Part of DeCourcy Group of Islands), Parcel Identifier 009-772-138" through the Natural Area Protection Tax Exemption Program (NAPTEP).
	2016/04/07	Request sent to the Nanaimo & Area Land Trust inquiring about their willingness to co-hold covenant.
	2016/04/15	TFB decision letter sent to landowner.
	2016/05/26	Briefing received by Gabriola LTC.
	2016/05/27	Site visit with landowner and co-covenant holder. Co-covenant holder will send for board approval August 3.
	2016/06/16	Trust Council approves NAPTEP application.
	2016/07/13	Draft Covenant and Phase 2 letter sent to applicant for review.
	2016/12/12	Revised covenant draft sent to the applicant for review.
	2017/01/06	Survey completed, residential area will be 2.15 ha. The family is contemplating potential contractors for the baseline report and intend to apply to the Ecological Gifts Program.
	2017/01/25	NALT agrees to co-hold NAPTEP covenant with the TFB.
REGULAR COVENANTS UPDATE		
<i>(49 regular covenants on title, 3 regular public covenants in progress, 4 in-camera covenants in progress.)</i>		
Brooks Point Covenant South Pender Island (1.17 ha, 6.02 ha if combined with surrounding covenants)	2014/03/23	It was MOVED and SECONDED, that the Trust Fund Board agrees to hold a covenant on the 2010 addition to Brooks Point Regional Park, South Pender Island, subject to agreement on the terms of the covenant and a satisfactory baseline report, and directs staff to continue working with CRD Parks and partners to determine the best way to covenant the three protected areas at Gowlland and Brooks Points.
	2014/04/08	Staff provide CRD staff with a template covenant for review.
	2014/04/15	Staff met with partners to discuss combining covenants for the Brooks Point and Gowlland Point properties.
	2014/05/22	Covenant Draft 1 sent to PICA, Friends of Brooks Point, HAT and CRD.
	2014/08/01	CRD response to Covenant Draft 1 received.
	2014/08/19	ITF/HAT/PICA express concerns to CRD with respect to Management Plan approval and other selected clauses.
	2014/08/20	Baseline Report completed.



PUBLIC COVENANTS UPDATE February 7, 2017

Property Name and Island	Date (yyyy/mm/dd)	Notes
	2014/08/22	CRD respond to ITF/HAT/PICA concerns.
	2014/09/17	ITF/HAT/PICA response sent to CRD. CRD staff have indicated they will respond after Nov 17, 2014.
	2014/10/08	Kate Emmings appointed to the Brooks Point Management Plan advisory group by the CRD.
	2014/10/16	ITF staff attended CRD Parks Open House for public review of the Brooks Point Management Plan update. Draft plan to be approved by CRD Parks Board Nov. 19 and by the CRD Board in December.
	2014/12/03	CRD submit revised covenant draft to ITF and HAT.
	2014/12/10	CRD Board approves revised Management Plan.
	2014/12/12	Covenant sent to legal counsel for review.
	2014/12/18	Covenant and comments sent to CRD.
	2015/07/29	Met with the CRD to discuss the covenant. There are several unresolved clauses.
	2015/08/28	Met with PICA and HAT to discuss unresolved clauses. Agreed that we were at an impasse and required more direction from PICA.
	2015/09/02	CRD returned a covenant draft for review, staff are concerned with several clauses, including the strength of restrictions and the enforcement mechanisms.
	2015/09/09	Staff provided a briefing to PICA requesting information about the type of covenant contemplated. Staff updated the CRD that a response to the covenant draft would be post-poned until further information is available from PICA. The PICA Board meets September 21.
	2015/09/24	Staff met with HAT, Friends of Brooks Point (Paul Petrie) and the CRD to discuss covenant concerns. CRD staff agreed to revise covenant and circulate
	2015/10/28	Staff met with HAT and CRD staff to review revised covenant draft and CRD will do further revision and circulate by mid-November. 17/12/2015 Update: CRD staff still working on revisions.
	2015/12/18	CRD Staff provided revised covenant.
	2016/01/25	ITF/HAT responded to CRD revisions. Awaiting further communications.
	2016/07/15	CRD Staff provide a revised version of the covenant for further review.
	2016/08/16	HAT/ITF/CRD staff meet to discuss CRD edits. HAT/ITF agree to add definition regarding the permitted activities and will forward legal edits. CRD to re-approach NCC and TLC regarding process for discharge of prior covenants.
	2016/11/28	ITF/HAT forwarded the draft list of restricted and permitted uses for CRD review.
	2016/01/11	CRD response received, ITF/HAT to forward revised covenant draft for CRD review.



PUBLIC COVENANTS UPDATE February 7, 2017

Property Name and Island	Date (yyyy/mm/dd)	Notes
Crystal Mountain Covenant Galiano Island (18.3 ha)	2014/10/30	Conservation Proposal received
	2014/11/24	TFB motion: That the Trust Fund Board approve the Crystal Mountain proposal to covenant approximately 18.3 ha of the lands described as: a) Lot 9, District Lot 90, Galiano Island, Cowichan District, Plan 31200, PID # 000-851-035; and, b) Lot A, District Lots 88 and 89, Galiano Island, Cowichan District, Plan VIP68079, PID # 024-351-041, subject to the successful negotiation of an endowment.
	2014/12/04	Letter to landowner advising of Board decision and next steps.
	2015/02/02	The applicant's rezoning application was considered by the Galiano LTC and the following motion was passed: That the Galiano Island Local Trust Committee direct staff to proceed with the application GL-RZ-2014.1 (Crystal Mountain) but before preparing draft bylaws address the following: (1) Submit a survey regarding the proposed building sites, accesses and Development Permit Areas and the location and size of all existing structures; (2) Indicate whether or not existing structures will be removed or will remain; (3) Indicate whether any of the proposed huts will have cooking facilities; (4) Indicate whether the outhouses will consist of composting toilets or another system; (5) Submit plans to implement the recommendations of the environmental assessment; (6) Consider an amendment to the application to transfer title of the proposed covenanted lands to an organization which has as it's primary objective the conservation of forest land; (7) Consider a plan that would cluster development in one building site not the 3 that have been proposed; (8) Provide the LTC with a copy of the 2 CRD covenants on the land regarding geotechnical issues and Riparian Area issues; and (9) Consider an agreement to stop construction until completion of the application and to stop advertising and conducting programs within structures that are not permitted under the zoning that presently exists on the land.
	2015/06/09	Galiano LTC has referred the application to an advisory planning committee. Landowner contacted staff to discuss transfer of a nature reserve instead of conservation covenant.
	2015/02/03	Landowners working through LTC process regarding rezoning. No decision yet.
	2016/03/17	LTC agreed to begin drafting bylaws allowing for rezoning with conservation covenant as a condition. Staff met with landowners to review covenant template. Site visit scheduled.
	2016/04/06	ITF Manager and Planner Stockdill visited site. Draft bylaws to be presented to LTC for consideration in early July. Draft covenant in circulation.
	2016/06/22	Received comments on covenant from landowner and subsequently discussed by phone. LTC to consider draft bylaw July 4 th .



PUBLIC COVENANTS UPDATE February 7, 2017

Property Name and Island	Date (yyyy/mm/dd)	Notes
	2016/09/08	Applicant still working through LTC process. Draft covenant sent to the TFB lawyer for review and comment.
	2016/10/03	Next draft of covenant including TFB lawyer comments sent back to landowner. Landowner reviewing with lawyer.
Settlement Lands Denman Island (63.25 ha)	2015/11/17	TFB-2015-086 It was MOVED and SECONDED, that the Trust Fund Board approve the conservation proposal submitted by the Denman Conservancy Association for the two properties on Denman Island known as the Settlement Lands: PID 006-639-771, the east ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District; and, PID 006-657-656, the west ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District, except that part in Plan VIP78186, subject to the successful development of a mutually acceptable Management Plan for the lands.
	2015/11/19	Letter sent to applicant to advise of the TFB decision and requesting a meeting to discuss next steps in the management planning process.
	2015/12/10	Phone meeting with applicant to discuss next steps. Applicant will send a letter to the TFB regarding anticipated costs and timeline and a request for cost sharing on selected budget items.
	2016/01/25	Received correspondence requesting cost sharing for baseline, etc.
	2016/02/22	TFB-2016-003 It was MOVED and SECONDED that the Board approve the Denman Conservancy Association proposal to share covenant and management plan costs for the Settlement Lands (PID 006-639-771 & PID 006-657-656), Denman Island, according to the 'Settlement Land Conservation Covenant Cost-Sharing' document (January 2016, updated February 4, 2016), providing up to \$3,000.
	2016/04/04	Letter sent to DCA confirming details of cost sharing.
	2016/06/14	Covenant draft sent to DCA for review. DCA is negotiating BC Hydro Right of Way.
	2016/07/27	DCA covenant comments received.
	2016/09/09	Draft 2 covenant sent to DCA for comment.
	2016/09/19	Draft Baseline Report received. DCA and ITF staff discussing issues of education centre, trails & trail signage and current issues of cattle grazing and power line infrastructure.
	2016/12/12	Covenant draft sent for legal review. March 4, 2017 community meeting scheduled for Management Plan input.



PUBLIC COVENANTS UPDATE February 7, 2017

ITF NATURE RESERVES WITH COVENANTS OUTSTANDING		
<i>(21 Nature Reserves have covenants, 5 Nature Reserves are without covenants, 2 covenants of potential TFB Nature Reserves in progress (1 in camera and 1 public).)</i>		
Proposed Sandy Beach Nature Reserve Keats Island (3.3 ha.)	2017/01/10	ITF staff are currently negotiating a conservation covenant concurrently with the Sandy Beach Conservation Proposal (see Acquisitions Updates). All parties to the covenant have agreed to the terms and are awaiting further information from the landowner.
Total	73 covenants registered	



TRUST FUND BOARD BRIEFING

DATE: January 27, 2017

TO: Trust Fund Board

BOARD MEETING DATE: February 7, 2017

SUBJECT: Communications and Fundraising Report

PUBLICITY

Date	RCP/FUAL Action Item	Activity/Event
Dec - Jan	More active promotion of services ITF provides in the Trust Area	Social Media Update: Facebook: 224 Page Likes, (3 per cent increase), 1,402 people reached with most popular posts (This #givingtuesday, we are inspired by Lisa Gordon, who is retiring after 12 years at the Islands Trust where she led the advocacy and conservation program. To show her gratitude for 12 great years, she's giving back on #givingtuesday, Nov. 29 http://ow.ly/or3k306vheQ –131 likes, comments, shares). 251 people reached with 2nd most popular post, (Wishing everyone a happy & healthy New Year! This year, resolve to #StepIntoNature #GetOutside #WildBC #SalishSea, photo: Ruby Eliason, age 7 – 10 likes, comments, shares) Twitter: 652 followers (3 per cent increase) Actions taken to increase engagement: Facebook: 22 posts/ likes / shares Twitter: 26 tweets/ re-tweets
Nov - Dec	RCP Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Fairyslipper Forest campaign: Social media outreach; participated in Nov. 29 #GivingTuesdayCA campaign Raised \$2,900 in Lisa Gordon's matching retirement Giving Tuesday campaign
Dec	More active promotion of services ITF provides in the Trust Area	Holiday cards sent to major partners and donors

Jan	RCP Goal 6. Support and enhance the work of conservation partners working in Islands Trust area	Edited and mailed TFB Chair letters to conservancy partners board chairs/presidents
Dec - Feb	RCP Goal 6. Support and enhance the work of conservation partners working in Islands Trust area	Scheduled and shared partner content on ITF social media (1/3 weekly content) CHair to board letters sent to all key conservancy partners

OTHER COMMUNICATIONS

Date	RCP/FUAL Action Item	Activity/Event
Jan	RCP Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Developed Fairylslipper Forest #lovethewild Valentine's Day e-card campaign
Dec - Jan	More active promotion of services ITF provides in the Trust Area	Website updates of links and pages - Home slide banners (2 new) - Contracted designer to complete mobile design and upgrades to ITF website
Nov - Jan	More active promotion of services ITF provides in the Trust Area	Sent two e-news to subscribers (Giving Tuesday, Holiday greeting/end of year appeal)
Dec - Feb	More active promotion of services ITF provides in the Trust Area	Drafted new Hornby Island conservation covenant communications (waiting on covenant name from landowner)
Dec - Feb	RCP Goal 6. Support and enhance the work of conservation partners working in Islands Trust area	Finalize Island Trust Fund Board 100th property slide show templates

UPCOMING COMMUNICATIONS

Date	RCP/FUAL Action Item	Activity/Event
Feb - Apr	Objective 4. Work with partner organizations to acquire at least 20 ha. of publicly accessible nature reserve on Thetis Island	Fairylslipper Forest campaign: Social media outreach; Valentine's Day e-card campaign, spring flower social media campaign News release/article in Thetis quarterly regarding protection of Moore Hill
Jan-Feb	More active promotion of services ITF provides in the Trust Area	Develop news releases and communications for pending ITF conservation covenants

Feb - Mar	More active promotion of services ITF provides in the Trust Area	Develop 100 Protected Places communications and celebrations plan - Design 100 Protected Places logo and communications tools for IT staff
Feb - Apr	More active promotion of services ITF provides in the Trust Area	Send two to four e-news to subscribers (Valentine's Day e-cards – donor appreciation; Opportunity Fund deadlines to conservancies; NAPTEP deadlines)
Feb - Apr	More active promotion of services ITF provides in the Trust Area	Website updates of links and pages - Home slide banners (4 new) - Update donation webpages with Valentine's Day e-card promotional material - Publish Hornby Island news release (soft launch of ITF 100 protected places – 99th property)
Feb - Apr	More active promotion of services ITF provides in the Trust Area	Develop 'May-Leave a Legacy' communications and outreach plan
Feb - Apr	Incorporate recognition of First Nations rights and interests in ITF policies, key documents and communications	Continue to support Trust Fund Board direction regarding improving recognition of First Nations rights and interests in key documents and communications - Update ITF website with links to IT area maps of island FN's place names and video/content provided by
Mar	More active promotion of services ITF provides in the Trust Area	Develop communications and outreach plan for the RCP

FUNDRAISING REPORT

Active Funds

Fund	Amount Raised	In Account
Opportunity Fund	\$5,780	\$30,441.43
Covenant Management and Defense Fund	\$2,008	\$38,947
Lasqueti Island Acquisition Fund	\$800	\$33,341.72
Gambier Island Acquisition Fund		\$116,153
Morrison Waxler Legacy Fund (Pender Covenant Fund)	\$3.79	\$20,061
Thetis Island Acquisition Fund	\$495,907.38*	\$532,272.61

*includes funds secured for both Thetis Island acquisition projects

Other Fundraising Activity

Date	RCP/FUAL Action Item	Activity/Event
Mar-Apr	Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Fairyslipper Forest campaign: Social media outreach, planning and execution of Year 3 grants and applications
Mar-Apr	Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Apply to Ministry of Transportation and Infrastructure Environmental Enhancement Fund, apply to spring MEC funding. Coordinate remaining grant applications with ThINC partners
Mar - June	RCP Goal 6. Support and enhance the work of conservation partners working in Islands Trust area	Send two e-news to conservancies

PREPARED BY: Crystal Oberg

REVIEWED BY: Jennifer Eliason



TRUST FUND BOARD BRIEFING

DATE: January 27, 2017

TO: Trust Fund Board

BOARD MEETING DATE: February 7, 2017

SUBJECT: February 2017 Property Management Report

Current Property Management Activities

ISLAND	PROPERTY	DESCRIPTION
All	All	New monitoring information is being compiled for all new protected areas established in the past year that will be monitored for the first time in 2017. Setting up contract amount for 2017 monitoring contract.
All	All	Developing Property Management Strategy for RCP, Draft to February TFB meeting.
Bowen	David Otter Nature Reserve	Bowen Island Conservancy working on remediation site preparation and planting and installing a new sign.
Bowen	Singing Woods Nature Reserve	Reviewing Draft of the revision of the management plan to be brought to the April, 2017 TFB meeting.
Gabriola	Elder Cedar Nature Reserve	Waiting to hear from funder to help cover costs of boardwalk around large western redcedar tree. Contract for Western Screech Owl studies is in progress with survey to be completed in February. Creating new signs for the 2 main entry points with signage to make it clear dogs are to be kept on leash.
Galiano	Trincomali Nature Sanctuary	Restoration project of new planting and weeding last year's plantings taking place February 15-16, 2017.
Gambier	Long Bay Wetlands Nature Reserve	Contract with Gambier Island Conservancy starting for restoration project of new western redcedar seedlings planting and caging in old gravel pit to take place in February.
Lasqueti	All TFB Nature Reserves	Species at Risk surveys on Lasqueti Nature Reserves have started and will be part of a 3 year project (via partnership).
Lasqueti	Kwel Nature Reserve	Reviewing draft revised management plan with plan to be brought to the April, 2017 TFB meeting.

In progress Contracts and Proposed Contracts for 2016-2017

ISLAND	PROPERTY	DESCRIPTION	CONTRACTORS
All	All except: Horton Bayvairy, Owl's Call NAPTEP, Meadow Valley Covenant	Monitoring contract	Chris Ferris
Bowen	David Otter Nature Reserve	Restoration: site preparation and planting	Bowen Island Conservancy
Bowen	Fairy Fen Nature Reserve	Contribute funds to retain a qualified environmental expert and qualified design consultant to assess feasibility of building a viewing platform	Bowen Island Conservancy
Bowen	Singing Woods Nature Reserve	Revised Management Plan	Raincoast Applied Ecology
Denman	All 3 Denman Nature Reserves	Invasive species removal, restoration, planting and monitoring	Denman Island Conservancy
Gabriola	Elder Cedar Nature Reserve	Invasive plant removal, Trail and driveway maintenance	Gabriola Land & Trail Trust
Galiano	Trincomali Nature Sanctuary	Restoration	Habitat Acquisition Trust
Gambier	Long Bay Wetland	Restoration, planting and protecting tree seedlings	Gambier Island Conservancy
Lasqueti	Kwel Nature Reserve	Revised Management Plan	Doug Hopwood
Lasqueti	Mt. Trematon and John Osland and Kwel	Planting restoration At Mt. Trematon, cleaning Hooded Merganser boxes at John Osland, clean-up of garbage at Kwel	Lasqueti Island Nature Conservancy
Mayne	Horton Bayviary Nature Reserve	Monitoring contract and garbage removal	Mayne Island Conservancy
Pender	Medicine Beach Marsh Nature Sanctuary	Dogipot containers maintenance and waste collection	Pender Islands Conservancy Association
Salt Spring	McFadden Nature Sanctuary	Removal and disposal of invasive species	Salt Spring Island Conservancy

PREPARED BY: Nuala Murphy, Property Management Specialist

REVIEWED BY: Jennifer Eliason, Manager

Trust Fund Board Budget Tracking 2016-2017

GL	Description	Budget	Revenue	Total Available	Spent	Remaining	% Remaining	Additional Committed Funds
50700-210	Admin Support Services	\$ 168,272		\$ 168,272	\$ 77,180	\$ 91,092		
54500-210	Communications	\$ 13,000		\$ 13,000	\$ 6,820.47	\$ 6,180	48%	\$ 4,972
56000-210	Contingency	\$ 2,500		\$ 2,500	\$ -	\$ 2,500	100%	
61100-210	Board Honoraria	\$ 8,000		\$ 8,000	\$ 3,650	\$ 4,350	54%	
61200-210	Board Meeting Expense	\$ 10,000		\$ 10,000	\$ 7,672	\$ 2,328	23%	
61210-210	Board Training & Conferences	\$ 2,000		\$ 2,000	\$ 2,298	\$ (298)	-15%	
61300-210	Property Management	\$ 60,000		\$ 60,000	\$ 35,699	\$ 24,301	41%	\$ 24,355
61500-210	Conservation Planning / Land Securement	\$ 18,000		\$ 18,000	\$ 1,472	\$ 16,528	92%	\$ 10,130
63000-210	Legal	\$ 15,000		\$ 15,000	\$ 4,269	\$ 10,731	72%	\$ 2,600
80300-210	Mobile Devices	\$ 1,500		\$ 1,500	\$ 1,372	\$ 128	9%	
81300-210	Training & Conferences	\$ 6,950		\$ 6,950	\$ 3,800	\$ 3,150	45%	
81305-210	Travel for Training	\$ 2,500		\$ 2,500	\$ 568	\$ 1,932	77%	
82300-210	Travel	\$ 4,000		\$ 4,000	\$ 2,721	\$ 1,279	32%	
		\$ 311,722	\$ -	\$ 311,722	\$ 147,521	\$ 164,201	53%	\$42,058
	Alton Maintenance Account	\$ 39,781	\$ 13,272	\$ 53,053	\$ 1,277	\$ 51,777		\$ 425
	Ruby Alton Endowment Fund	\$ 130,282						
	Opportunity Fund	\$ 34,501	\$ 5,931	\$ 40,432	\$ 6,490	\$ 33,941		\$ 3,500
	Covenant Mgmt and Defence Fund	\$ 36,940	\$ 2,008	\$ 38,947	\$0	\$ 38,947		
	Lasqueti Island Acq Fund	\$ 32,533	\$ 808	\$ 33,342	\$0	\$ 33,342		
	Gambier Island Acq Fund	\$115,173		\$ 116,153				
	Morrison Waxler Legacy Fund	\$ 20,057	\$ 4	\$ 20,061	\$0	\$ 20,061		
	Thetis Island Acq Fund	\$ 172,197	\$ 495,907	\$ 668,105	\$135,832	\$ 532,273		
	McFadden Creek	\$ 24,320	\$5	\$ 24,326	\$0	\$ 24,326		