



Trust Fund Board

Regular Meeting Agenda

Date: Monday, September 19, 2016
Time: 10:00 am - 2:30 pm
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Pages

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. CLOSED MEETING
4. RISE AND REPORT
5. MINUTES/COORDINATION
 - 5.1 Minutes of Meetings/Resolutions Without Meetings
 - 5.1.1 Approval of the July 19, 2016 Regular Meeting Minutes 3 - 6
 - 5.2 Follow-up Action List 7 - 8
6. BUSINESS
 - 6.1 Items for Approval
 - 6.1.1 Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2016 9 - 20
 - 6.1.2 2017-2018 Budget Request 21 - 22
 - 6.2 Items for Discussion/Direction
 - 6.2.1 Process to Recognize First Nations Rights and Interests in Islands Trust Fund Policies, Key Documents and Communications
Discussion, no documents
 - 6.3 Correspondence
 - 6.3.1 Trans Canada Trail/Salish Sea Marine Trail Email and Briefing 23 - 30
 - 6.3.2 Ministry of Forests, Lands and Natural Resource Operations (FLNRO) Response to CDFCP Steering Committee 31 - 36
 - 6.4 Updates for Information
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7. NEW BUSINESS

8. NEXT MEETING

The next Trust Fund Board meeting is scheduled for November 22, 2016.

9. ADJOURNMENT

*Approximate time is provided for the convenience of the public only and is subject to change without notice



Trust Fund Board Minutes of Regular Meeting

Date: Tuesday, July 19, 2016
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present
Tony Law, Chair
Ronald Bertrand
Kate-Louise Stamford (by teleconference)
Susan Morrison

Islands Trust Fund Staff Present
Jennifer Eliason, Islands Trust Fund Manager
Corlynn Strachan, Secretary
Crystal Oberg, Communications & Fundraising Specialist

Islands Trust Staff Present
Cindy Shelest, Director of Administrative Services (joined the meeting at 11:00 am and left the meeting at 11:30 am)
Nancy Roggers, Finance Officer (joined the meeting at 11:00 am and left the meeting at 11:30 am)
Fiona MacRaid, Senior Intergovernmental Policy Advisor (joined the meeting at 11:30 am)

Guest
Leonora Lee, Auditor KPMG (joined the meeting at 11:00 am and left the meeting at 11:30 am)

1. CALL TO ORDER

Chair Law called the meeting to order at 10:04 am.

2. APPROVAL OF AGENDA

By general consent, the Trust Fund Board approved the agenda as presented.

3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:06 am and resumed in open meeting at 10:32 am to Rise and Report.

TFB-2016-020

It was **MOVED** and **SECONDED**,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and that Jennifer Eliason, Corlynn Strachan, and Crystal Oberg be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board authorized the Chair to sign a covenant with Karin Fischer and CHI – Association for Conservancy of Hornby Island.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the May 10, 2016 Regular Meeting Minutes

By general consent, the Trust Fund Board meeting minutes of May 10, 2016 were adopted.

5.2 Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

6. BUSINESS

6.1 Items for Approval

6.1.1 Approval of 2015-16 Audited Financial Statements

Leonora Lee presented the audit findings to the Trust Fund Board, reporting that accounting standards remained the same, the audit was consistent with previous years, there were no material errors or adjustments, and that statements were prepared accurately.

TFB-2016-021

It was MOVED and SECONDED, that the TFB requests KPMG to amend the wording in Note 8 of the Financial Statements, changing the heading "Property Management" to "Administration".

CARRIED

TFB-2016-022

It was MOVED and SECONDED, that the Trust Fund Board accept the Audited Financial Statements as amended for the 2015-16 fiscal year and refer them to Islands Trust Council as an information item.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 Trust Fund Board Input into Trust Council Visioning Exercise

Board members discussed the importance of Trust Fund Board input into Trust Council's process and the idea of ITF being the "core" of Islands Trust work.

TFB-2016-023

It was MOVED and SECONDED, that the Trust Fund Board request that the Executive Committee include in the visioning process the Islands Trust Fund's vision, how it was developed and its role in achieving the object of the Islands Trust.

6.2.2 Briefing - Summary of Recent Fund Development Training

The Communications and Fundraising Specialist briefed Board members on a recent training session, Gift Planning Fundamentals, and highlighted current trends in charitable giving, the importance of continued engagement of donors and emphasised increasing opportunities for staff and Trust Fund Board members to engage with islanders “face-to-face”.

6.3 Correspondence

6.3.1 Sharp-tailed Snake Recovery Planning Response

Board members reviewed the response letter to Canadian Wildlife Service.

6.3.2 Maritime Meadows Critical Habitat Amendment Review

Board members reviewed the response letter to Parks Canada.

6.3.3 2016-07-07 Tsawout First Nation Letter re: Owl Island

Board members received the letter for information, discussed response options, and potential relationship building and partnerships with First Nations.

TFB-2016-024

It was MOVED and SECONDED,

that the Chair be requested to reply to the letter from Chief Harvey Underwood indicating the Trust Fund Board's support for protecting the significant values of Owl Island and that the Board has requested staff to provide advice on tools available to achieve this.

CARRIED

TFB-2016-025

It was MOVED and SECONDED,

that staff be requested to provide the Trust Fund Board with information and recommendations on potential tools available for protecting the values of Owl Island.

CARRIED

TFB-2016-026

It was MOVED and SECONDED,

that the September 2016 meeting of the Trust Fund Board include discussion of a possible process to incorporate recognition of First Nations rights and interests in Islands Trust Fund policies, key documents and communications.

CARRIED

TFB-2016-027

It was MOVED and SECONDED,

that the Trust Fund Board requests the CAO of the Islands Trust to enable the Senior Intergovernmental Policy Advisor to provide advice to

the Trust Fund Board on key elements of recognizing First Nations rights and interests in Islands Trust Fund policies, key documents and communications.

CARRIED

6.4 Updates for Information

6.4.1 Public Acquisitions Update

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information.

6.4.4 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next Trust Fund Board meeting will take place on September 19, 2016.

9. ADJOURNMENT

By general consent, the meeting adjourned at 1:31 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Secretary

Follow Up Action Report

Trust Fund Board

24-Sep-2010

Activity	Responsibility	Target Date	Status
Staff to work with landowners to clarify wording of Cunningham Covenant regarding vegetation removal, while maintaining conservation as a priority.	Jennifer Eliason	30-Sep-2011	On Going

26-May-2011

Activity	Responsibility	Target Date	Status
Staff to continue working with senior Islands Trust staff to find an opportunity to put forward a request to amend the Islands Trust Act to create the Islands Trust Conservancy.	Jennifer Eliason	30-Jun-2017	On Going

31-Mar-2015

Activity	Responsibility	Target Date	Status
Staff to prepare possible revisions to the Trust Council Procedure 2.1.xxi Administration of the Crown Land Acquisition Initiative.	Jennifer Eliason	31-Dec-2016	On Going

20-Jul-2015

Activity	Responsibility	Target Date	Status
Staff to consider referencing the CDFCP Conservation Strategy in the next Regional Conservation Plan.	Kate Emmings	01-Dec-2017	On Going

28-Sep-2015

Activity	Responsibility	Target Date	Status
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Follow Up Action Report

Seek injunction by submitting a Notice of Application re TFB-IC-2015-043	Jennifer Eliason Nuala Murphy	31-Dec-2015	On Going
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19-Jul-2016

Activity	Responsibility	Target Date	Status
Chair to sign a covenant with Karin Fischer and CHI - Association for Conservancy of Hornby Island on Hornby Island property.	Tony Law	19-Jul-2016	Done
Staff to bring draft securement strategy, based on approved outline, to TFB for review.	Kate Emmings	19-Sep-2016	Done
Audited Financial Statements to be provided to Trust Council as part of Annual Report.	Jennifer Eliason	13-Sep-2016	Done
Trust Fund Board request that the Executive Committee include in the visioning process the Islands Trust Funds vision, how it was developed and its role in achieving the object of the Islands Trust.	Jennifer Eliason Susan Morrison	20-Jul-2016	Done
Chair to reply to the letter from Chief Harvey Underwood indicating the Trust Fund Boards support for protecting the significant values of Owl Island and that the Board has requested staff to provide advice on tools available to achieve this.	Tony Law Jennifer Eliason	19-Sep-2016	Done
Staff to provide the Trust Fund Board with information and recommendations on potential tools available for protecting the values of Owl Island.	Jennifer Eliason	19-Sep-2016	Done
September 2016 meeting of the Trust Fund Board include discussion of a possible process to incorporate recognition of First Nations rights and interests in Islands Trust Fund policies, key documents and communications.	Jennifer Eliason	19-Sep-2016	On Going
Trust Fund Board requests the CAO of the Islands Trust to enable the Senior Intergovernmental Policy Advisor to provide advice to the Trust Fund Board on key elements of recognizing First Nations rights and interests in Islands Trust Fund policies, key documents and communications.	Russ Hotsenpiller Jennifer Eliason	19-Sep-2016	On Going



TRUST FUND BOARD REQUEST FOR DECISION

DATE: September 2, 2016

TO: Trust Fund Board

BOARD MEETING DATE: September 19, 2016

SUBJECT: Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2016

RECOMMENDATION:

That the Trust Fund Board accept the “Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2016”.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: None

FINANCIAL: None

POLICY: None

IMPLEMENTATION/COMMUNICATIONS: The Property Management Specialist will continue to address the recommendations in the report as part of the regular work plan.

BACKGROUND

Trust Fund Board (TFB) owned properties and covenanted areas are monitored annually to assess the character and key features of the sites, evaluate the effectiveness of the management program, identify any new issues that need to be addressed by the Board or the management group, and identify and respond to any breaches to the terms of the conservation covenant. This Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2016 contains the monitoring results for the 26 TFB owned nature reserves and 24 NAPTEP covenants held by the TFB.

The Islands Trust Fund (ITF) currently holds a contract (2016-2021) with Chris Ferris (who completes the monitoring with her partner Doug Hopwood) to provide monitoring services for the ITF. The property monitor is responsible for organizing and conducting site visits, filling out the site monitoring form, following established monitoring route maps, taking photos of monitoring stations and major issues and/or breaches, and

providing a summary report with recommendations. The monitoring report identifies any breaches or major issues that require immediate attention.

For covenant areas, the contractors have stated in the report that “no significant issues were identified” when their assessment is such that the landowner is in compliance with the terms of the covenant registered on the land. On TFB owned properties a general assessment has been made regarding achievement of management objectives and public safety issues.

Issues identified in this report are the acknowledgement of the two large Douglas-fir that were cut at the Inner Island Nature Reserve (Denman) in January or February 2016, no perpetrator was ever found but there is no evidence of further tree cutting in the area. A trail through the Lindsay Dickson Nature Reserve (Denman) off of East Road that had been closed is being used again, but with no negative effects thus far. Neighbours of the reserve that mistakenly dug a ditch that went onto the reserve land last year have been notified and met onsite to discuss. They now know where the property lines are and have no further activities planned.

Coats Millstone Nature Reserve (Gabriola) appears to have few visitors but new signage regarding the existing hazards was recommended. The continual vandalism of signs, posts and a split rail fence was noted at the Elder Cedar Nature Reserve (Gabriola), which is an ongoing issue. Mount Trematon Nature Reserve (Lasqueti) has seen no trespass this year and the stream restoration work and tree planting completed at the end of 2015/beginning of 2016 are doing well.

There is a new house built adjacent to the Lower Mount Erskine Nature Reserve (Salt Spring) and right now a portion of the trail leads onto their property. It has been recommended to reroute or close off trail segments that cross private land and at the same time deal with some of the erosion due to foot traffic and channelized water. Owls Call NAPTEP covenant was not evaluated in the report as it was received too late. The independent monitoring contractor obtained by the owner (the only NAPTEP covenant owner that still has an independent monitor) has now submitted the report and “no significant issues were identified”. The streambed was mapped more accurately and Red-legged Frogs were seen. The ITF monitor will visit in Spring/Summer 2017 to do a full check of the property.

Restoration suggestions were made for David Otter Nature Reserve (Bowen) to fix tree cages on live trees and remove tree cages from dead trees (or plant new trees), plant some sword ferns and also to reinstall the sign post near the parking lot. It was also recommended at Singing Woods Nature Reserve (Bowen) that the ongoing issues of soil erosion and invasive plants should be addressed in the revised management plan that will be completed this year. Another planting and protection project Long Bay Wetland Nature Reserve (Gambier) is recommended as the work so far has been very successful.

The monitoring letters officially addressing any issues that have been identified will be sent to all the landowners and partner groups by the end of September.

REPORT/DOCUMENT: Islands Trust Fund Nature Reserve and NAPTEP Monitoring Report 2016, attached.

KEY ISSUE(S)/CONCEPT(S): This monitoring report helps set priorities for management activities and identifies work that needs to be done to resolve issues.

RELEVANT POLICY: [TFB 2.3 Acquisition and Management of Land](#)
[TFB 2.4 Conservation Covenants](#)
[TFB 2.5 Natural Area Protection Policy](#)
[TFB 2.8 Covenant Enforcement Policy](#)

DESIRED OUTCOME: As recommended

RESPONSE OPTIONS

Recommended: As above

Alternatives: None

Prepared By: Nuala Murphy
Property Management Specialist

Reviewed By: Jennifer Eliason
Manager



Peter Scholefield and Peter Klassen, Long Bay Wetland Nature Reserve, Gambier Island

**Islands Trust Fund Annual Monitoring Report
Nature Reserves and NAPTEP Covenants
Chris Ferris and Doug Hopwood
July 2016**

INTRODUCTION

All properties in which the Islands Trust Fund (ITF) holds an interest, either in the form of a NAPTEP covenant or fee simple ownership, are monitored annually by the ITF contractor or by another organization or individual. Horton Bayviary Reserve on Mayne Island was monitored by the Mayne Island Conservancy. The results of the monitoring visits by other contractors are summarized in this report.

All other covenants and nature reserves covered in this report were monitored by either Chris Ferris or Doug Hopwood.

Observations and comments arising from each visit are reported here. Recommendations have been made in some cases where we think there is a significant issue requiring action by ITF staff, unless the issue is already being addressed. For covenant areas, where we have stated that “no significant issues were identified”, this means that in our assessment the landowner is in compliance with the terms of the covenant registered on the land. On ITF-owned properties a general assessment has been made regarding achievement of management objectives and public safety issues.

BOWEN ISLAND

David Otter Nature Reserve was visited on May 29, 2016 by Doug Hopwood, accompanied by Isabelle Otter and Neil Boyd (neighbours and property donors). Isabel Otter said she is satisfied that there have not been significant impacts from unauthorized users in the past year. The management objectives for the reserve are generally being met and no public safety issues were identified.

Recommendation: That a small work party be organized in the fall of 2016, possibly with volunteers from Bowen Island Conservancy, to tidy up the restoration area (fix tree cages on live trees and remove tree cages from dead trees or plant a new tree and plant some sword ferns) and also to reinstall the sign post near the parking lot. See “2016 Restoration Projects” report for details.

Fairy Fen Nature Reserve was visited on May 27, 2016 by Doug Hopwood, accompanied by Allen Whitehead (Bowen Island Conservancy). Bowen Conservancy has completed re-routing the trail to avoid the wet area west of the fen. It all looks fine. The Conservancy is interested in building a boardwalk for viewing the fen. The management objectives for the reserve are generally being met and no public safety issues were identified.

Singing Woods Nature Reserve was visited on May 27, 2016 by Doug Hopwood, accompanied by Allan Whitehead (Bowen Island Conservancy). The management objectives for the reserve are generally being met and no public safety issues were identified.

A lot of Common burdock (*Arctium minus*) has come up in the “restoration area” (the patch of bare alluvial soil at the foot of the old logging road.) Last winter’s heavy rains brought more gravel down that eroded from the old logging road. I understand that the Management Plan will be revised in 2016.

Recommendation: I recommend that the ongoing issues of soil erosion and invasive plants should be addressed in the revised Management Plan.

DENMAN ISLAND

Inner Island Nature Reserve was visited on April 21, 2016 by Chris Ferris, accompanied by J. Thornton, Denman Conservancy Association (DCA). There were no public safety issues identified in the reserve and the objectives of the management plan are generally being met.

As reported by DCA two large Douglas-fir trees were cut near northwest corner of Lot A North in the winter of 2015/16. There was no evidence of further tree cutting in the area.

Lindsay Dickson Nature Reserve was visited on April 21, 2016 by Chris Ferris and Doug Hopwood accompanied by Erika Bland, Jenny Balke, and J. Thornton of (DCA).

Due to a misunderstanding between the land manager for DCA and some community members, a section of trail through the NR off of East Road that had been closed has been re-opened. There are no obvious negative impacts from use of this trail.

We met with Evan Penner, the owner of Lot A, the old homestead that was formerly part of the Lindsay Dickson parcel, to discuss the location of the drainage ditch. This old ditch that probably dates from the original homestead, was cleaned out in 2015 by a contractor hired by Evan Penner. Using a compass and 50m tape we defined the location of the property line across the field. We were confident that our measurements were accurate enough to show definitively that portions of the ditch are on the Lindsay Dickson Reserve. Evan stated that the ditch was cleaned out in an attempt to intercept water draining through the field and into his basement. He has no intention at this time of doing more work and is aware of the location of the property line.

We discussed future restoration project opportunities with DCA. See “2016 Restoration Projects” report for details.

There were no public safety issues identified in the reserve and the objectives of the management plan are generally being met.

Morrison Marsh Nature Reserve was visited on April 21, 2016 by Doug Hopwood accompanied by Erika Bland of Denman Conservancy Association (DCA).

Discussions continue within Denman Conservancy Association about trail route options to provide access to Boyle Point Park near the SE corner. According to Erika, the idea of a land swap with the neighbouring landowner was proposed by DCA; however, the neighbor would favour a boardwalk through the wetland. The boardwalk would need to be about 35 metres long, so not terribly costly. Erika thinks the neighbor may assist in some way. I would recommend this option.

The neighbor has built a split rail cedar fence for about 100 m along the SW property line, and likely intends to continue all the way to the SE corner. Unfortunately we don't know the exact location of the SE corner as the pin is missing. I can't say for sure where the new fence sits relative to the property line, but it appears to be in the right place.

The culvert where the old logging road crosses the stream that flows into Morrison Marsh is still partly blocked. I recommended last year that it should be un-blocked. However, DCA prefers to leave it as is, because the higher water level helps to maintain wetland conditions

on the upstream side. In my opinion, the culvert is likely to become more blocked sooner or later, causing water to flood over the road. However, the volume would probably not be enough to cause serious erosion, so the risk of leaving the culvert is probably acceptable.

There were no public safety issues identified in the reserve and the objectives of the management plan are generally being met.

Valens Brook Nature Reserve was visited on April 21, 2016 by Doug Hopwood. There were no public safety issues identified in the reserve and the objectives of the management plan are generally being met.

Gabriola Island

Bachmann NAPTEP Covenant was visited on April 18, 2016 by Doug Hopwood, Ann Landry and Jenny Gehlbach of Gabriola Lands and Trails Trust (GALTT).

This property is up for sale. The covenant area is divided into two sections, A and B. There are more restrictions in Covenant Area A than in Covenant Area B. The boundaries between the two areas have never been surveyed. Doug Hopwood completed a rough boundary marking (marked with pink flagging tape) and a sketch map of the locations of the main structures in Covenant Area "B". However, the accuracy is plus/minus several metres.

There were no significant issues identified in the covenant area.

Burren's Acres Nature Reserve was visited on April 18, 2016 by Chris Ferris accompanied by Margret Taylor (donor). The management objectives for the reserve are generally being met and no public safety issues were identified.

Coats Millstone Reserve was visited on April 18, 2016 by Chris Ferris and Doug Hopwood accompanied by Anne Kerr of Nanaimo Area Land Trust and Lisa Griffiths of Gabriola Historical Society. It does not appear that many people are visiting the site. There is still a rough path up to the holes through the discarded millstones. It doesn't look different from previous years.

The objectives of the management plan are generally being met. There were no safety issues identified in the reserve other than the existing natural hazards.

Recommendation: that ITF consider installing a few more signs warning of hazards, particularly relating to the millstone holes and access to them.

Elder Cedar Nature Reserve was visited on April 18, 2016 by Doug Hopwood, accompanied by Ann Landry and Jenny Gehlbach of GaLTT.

GaLTT representatives mentioned several points relevant to management of the reserve:

- They would like to place wood chips from BC Hydro on selected areas of the trail to make a better trail surface and protect tree roots from direct impact of foot traffic.
- They would like to place more gravel in the driveway into the parking area.

- Vandalism of signs, etc. has been a nuisance. The sign and rail fence at the big cedar were vandalized earlier this year, but have been repaired.
- The new trail-head sign is ready and will be installed soon.

The management objectives for the reserve are generally being met. No public safety issues were identified in the reserve.

McRae NAPTEP Covenant was visited on April 18, 2016 by Chris Ferris accompanied by Maxine McRae, owner of the property. There were no significant issues identified in the covenant area.

GALIANO ISLAND

Barrineau NAPTEP Covenant was visited on June 22, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

The ditch on the west side of the driveway has been worked on. It appears that there was a washout of the edge of the driveway. Approx 70 meters of ditch has been cleaned out and the spoil placed uphill off the driveway.

There has been some work done on the west septic field but none appears recent. The owners are waiting for the final covenant amendment which will include the septic fields that were mistakenly omitted in the original covenant. All the work on the field has been done very carefully. There is no increase in the foot print and no damage has been done to trees in the area.

Laughlin Lake Nature Reserve was visited on June 22, 2016 by Chris Ferris. The management objectives for the reserve are generally being met and no public safety issues were identified.

Trincomali Nature Sanctuary was visited on June 22, 2016 by Chris Ferris. There is still a lot of Scotch broom on the cliff face and in the level area at the top of the cliff. Habitat Acquisition Trust has done some more planting in the reserve. There has been a fairly high level of mortality of the planted trees. The management objectives for the reserve are generally being met and no public safety issues were identified.

Vanilla Leaf Land Nature Reserve (DL 58) was visited on June 21, 2016 by Chris Ferris, accompanied by Keith Erickson of GCA. The management objectives for the reserve are generally being met and no public safety issues were identified.

Westbourne NAPTEP Covenant was visited on June 22, 2016 by Chris Ferris. There were no issues identified in the covenant area.

GAMBIER ISLAND

Brigade Bay Bluffs Nature Reserve was visited on May 28, 2016 by Doug Hopwood accompanied by Peter Scholefield, (Gambier Island Conservancy, GIC) and Peter Klassen (Brigade Bay Landowners).

The management objectives for the reserve are generally being met and no public safety issues were identified in the reserve.

Long Bay Wetland Nature Reserve was visited on May 28, 2016 by Doug Hopwood accompanied by Peter Scholefield, (GIC) and Peter Klassen (Brigade Bay Landowners). The management objectives for the reserve are generally being met and no public safety issues were identified in the reserve.

Gambier Island Conservancy would be interested in doing another volunteer restoration project in the fall or next winter. See “2016 Restoration Projects” report for details.

Recommendation: I recommend staff discuss a restoration project with Peter Scholefield. See 2016 Restoration Report for more details.

Mount Artaban Nature Reserve was visited on May 28, 2016 by Doug Hopwood, accompanied by Peter Scholefield (GIC). The management objectives for the reserve are generally being met and no public safety issues were identified in the reserve.

HORNBY ISLAND

Myra Powers NAPTEP Covenant was visited on June 21, 2016 by Doug Hopwood accompanied by Tom Knott (owner).

BC Hydro cut 2 Douglas-fir trees that were a hazard to the overhead electrical service to the house. Tom removed part of each of these trees for firewood and left part as coarse woody debris, as per recommendations.

There were no significant issues identified in the covenant area.

LASQUETI ISLAND

Kwel Sanctuary Nature Reserve was visited on May 2, 2016 by Doug Hopwood accompanied by Anne Kerr of Nanaimo Area Land Trust (NALT). The management objectives for the reserve are being met and no public safety issues were identified.

Mount Trematon Nature Reserve was visited on May 2 & 22, 2016 by Doug Hopwood, accompanied by Anne Kerr (NALT) on May 2.

The trespass activities of 2015 have not been repeated this year. There is no evidence of motorized traffic through the reserve. There is some camp site debris (an old tarp, some rope, etc.) within the reserve. The management objectives for the reserve are being met and no public safety issues were identified.

See 2016 Restoration Projects report for restoration recommendations.

John Osland Nature Reserve was visited on May 22, 2016 by Doug Hopwood. The management objectives for the reserve are being met and no public safety issues were identified.

See 2016 Restoration Projects report for restoration recommendations.

LITTLE DARCY ISLAND

Little Darcy Island NAPTEP Covenant was visited on June 23, 2016 by Chris Ferris. There were no issues identified in the covenant area.

MAYNE ISLAND

Horton Bayviary Nature Reserve was visited by R. Underhill and C. Palmer of the Mayne Island Conservancy on June 21, 2016. There were no public safety issues identified and the management objectives are being met. Mayne Island Conservancy has cleaned up some debris and done a bit of remediation in the last year.

NORTH PENDER ISLAND

Garry Oak NAPTEP Covenant was visited on June 2, 2016 by Chris Ferris, accompanied by Bob and Francis Rose (owners of the property). There were no significant issues identified in the covenant area.

King Lot 12 NAPTEP Covenant was visited on June 1, 2016 by Chris Ferris, accompanied by Rhonda Porter and Elizabeth Myles of Pender Island Conservancy Association (PICA). There were no significant issues identified in the covenant area.

King Lot 16 NAPTEP Covenant was visited on, June 1, 2016 by Chris Ferris, accompanied by Rhondda Porter and Elizabeth Myles (PICA). There were no significant issues identified in the covenant area. The owner of the property would like to remove the old pump house as she has to keep it heated in winter to prevent freezing of pump. The well head would still be accessible for use in the event of a fire.

King Lot A NAPTEP Covenant was visited on June 1, 2016 by Chris Ferris accompanied by Rhondda Porter and Elizabeth Myles (PICA). There were no significant issues identified in the covenant area.

Medicine Beach Marsh Nature Sanctuary was visited on June 2, 2016 by Chris Ferris, accompanied by Rhondda Porter and Graham Boffey (PICA). The management objectives for the reserve are being met and no public safety issues were identified.

Night Hawk Hill NAPTEP Covenant was visited on June 2, 2016 by Chris Ferris and Graham Boffey (PICA). There were no significant issues identified in the covenant area.

Steils Woods NAPTEP Covenant was visited on June 2, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

Wallace Point NAPTEP Covenant was visited on June 2, 2016 by Chris Ferris accompanied by Graham Boffey. This was the first monitoring visit to the covenant. A monitoring route and some photo stations were established. There were no significant issues identified in the covenant area.

Woodwinds NAPTEP Covenant was visited on June 1, 2016 by Chris Ferris accompanied by Rhondda Porter, Elizabeth Myles and Ursula Poepel (PICA) and Keith Pincott (owner). There were no significant issues identified in the covenant area.

SALT SPRING ISLAND

Arthur Lineham NAPTEP Covenant was visited on June 12, 2016 by Doug Hopwood. There were no significant issues identified in the covenant area.

Cunningham Nature Reserve was visited on June 11, 2016 by Doug Hopwood. The management objectives for the reserve are being met and no public safety issues were identified.

Deep Ridge Nature Reserve was visited on June 11, 2016 by Chris Ferris. The management objectives for the reserve are generally being met and no public safety issues were identified.

Frog Haven NAPTEP Covenant was visited on June 12, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

Leader NAPTEP Covenant was visited on June 11, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

Lower Mount Erskine Reserve was visited on June 12, 2016 by Doug Hopwood. The management objectives for the reserve are being met and no public safety issues were identified.

A new house is under construction directly south of the NR, accessed from Collins Road. It appears that the builders marked the property line prior to land clearing and have stayed about 10 metres or more away from the line. The house is almost complete and presumably will be occupied within a few months. After that happens, the owners may have some concerns about the portions of the Mount Erskine trail that are on their property, including areas within sight of the house. The Mount Erskine trail appears to be one of the most popular hikes on Salt Spring, and is subject to heavy use year-round. Erosion due to the combined effects of foot traffic and channelized water is ongoing in several areas.

Recommendation: ITF may wish to consider re-routing or closing off trail segments that cross private land, and may wish to consider re-routing of trail segments that are in topographic sites that channelize water on the trail surface.

MacFadden Nature Reserve was visited on June 12, 2016 by Doug Hopwood. The management objectives for the reserve are being met and no public safety issues were identified.

My Whim NAPTEP Covenant was visited on June 10, 2016 by Chris Ferris, accompanied by the owner Ling Weston. There were no significant issues identified in the covenant area.

Old Divide (Appleby) NAPTEP Covenant was visited on June 12, 2016 by Chris Ferris accompanied by Larry Appleby, owner of the property. There were no significant issues identified in the covenant area.

Owls Call NAPTEP Covenant I was not able to make contact with the landowner, Elizabeth Nixon. I also sent an email to K. Reimer, the contractor hired in previous years to monitor the property and received no response. This covenant includes a section that allows the

landowner to hire a qualified independent contractor to do the monitoring. ITF staff are making efforts to contact the property owner.

Polden NAPTEP Covenant was visited on June 12, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

Richardson NAPTEP Covenant was visited on June 12, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

Ruby Alton Nature Reserve was visited on June 11, 2016 by Chris Ferris, accompanied by Stephen Cermak, tenant.

According to Stephen Cermak there has been increased use of the beach access since the clam garden was identified. There was some concern that people were establishing trails through the southern portion of the property, off Roland Road. The tenant has placed a short section of wire fencing across the area that was being used to access the property at the corner of Roland Road. I walked through the area with Stephen and we were unable to find anything other than faint paths. In my opinion there is nothing to be concerned about at this time.

The management objectives for the reserve are being met and no public safety issues were identified.

Walter Bay NAPTEP Covenant was visited on June 11, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

Wennanec NAPTEP Covenant was visited on June 11, 2016 by Chris Ferris. There were no significant issues identified in the covenant area.

SIGNATURES



July 3, 2016

Signature

Date



July 3, 2016

Signature

Date



TRUST FUND BOARD REQUEST FOR DECISION

DATE: September 12, 2016

TO: Trust Fund Board

BOARD MEETING DATE: September 19, 2016

SUBJECT: 2017-2018 Budget Request

RECOMMENDATION:

That the Trust Fund Board request an increase of \$5,000 to the Property Management Budget in 2017-2018.

IMPLICATIONS OF RECOMMENDATION

ORGANIZATIONAL: The TFB is poised to acquire one large nature reserve in 2016, and an additional one to three reserves in 2017-2018. In addition, the TFB has recently signed one new covenant, and accepted proposals to covenant an additional six properties, and are considering two additional covenants at this meeting. Each of these properties will require annual monitoring, and the new nature reserves will require signage and will have other ongoing management related costs, such as invasive species removal and trail maintenance.

FINANCIAL: TFB has traditionally used the following formula for estimating the property management costs related to taking on a new property:

- \$400 per covenant per year
- \$1,500 per nature reserve per year

This covers annual monitoring and property management activities.

The TFB currently manages 26 nature reserves and 73 conservation covenants. The current Property Management budget is \$60,000. An increase of \$5,000 does not bring us back in line with the formula, but helps to close the gap.

POLICY: Consistent with policy

IMPLEMENTATION/COMMUNICATIONS: Staff will forward the request for base budget increase to the Director of Trust Area Services and the Director of Administration who will prepare the draft budget for consideration by the Financial Planning Committee.

BACKGROUND

As the first step in the annual budget process, the TFB must submit requests for changes to base budget and requests for program funding to the Financial Planning Committee, through the Director of Administration.

REPORT/DOCUMENT: None (see 2016-2017 Budget Report for reference)

KEY ISSUE(S)/CONCEPT(S): Adequate funding; annual budget; responsible and proactive property management

RELEVANT POLICY:

[TFB 1.6 Annual Budget Submission](#)

[TFB 2.1 Board Approval of Land and Financial Transactions Policy](#)

DESIRED OUTCOME: Adequate funding for ITF Property management in 2017-2018

RESPONSE OPTIONS

Recommended: As above

Alternatives: Request no increase
Request a different amount

Prepared By: Jennifer Eliason, ITF Manager

Corlynn Strachan

From: Jennifer Eliason
Sent: August 08, 2016 10:53 AM
To: Corlynn Strachan
Subject: FW: Salish Sea Marine Trail - for next Trust Fund Board agenda?
Attachments: Salish_Sea_Marine_Trail_briefing_document.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hi, can you please add this to the next TFB meeting, as an information item?

Jennifer Eliason
Manager, Islands Trust Fund
tel: (250) 405-5191
www.islandstrustfund.bc.ca

From: Lisa Gordon
Sent: Tuesday, August 02, 2016 4:13 PM
To: Jennifer Eliason
Cc: Mandy Giesbrecht; David Marlor
Subject: Salish Sea Marine Trail - for next Trust Fund Board agenda?

Hi Jennifer,

EC asked staff to fwd the attached and the context e-mail below to TFB for information, and or response.
EC has not yet decided whether to follow up on the invitation to meet. We have not provided any staff advice.
You could add it to the next agenda as a business item or correspondence. If TFB decides to respond, please cc EC on your reply.

Thanks,

Lisa Gordon
Director, Trust Area Services
Islands Trust
200-1627 Fort St.
Victoria BC V8R 1H8
In Victoria 250-405-5174
Enquiry BC Toll-free call 1-800-663-7867
or from the lower mainland 604-660-2421

Websites: www.islandstrust.bc.ca | www.islandstrustfund.bc.ca
Preserving Island communities, culture and environment since 1974

Lisa

From: John Kimantas [<mailto:john@bcmarinetrails.org>]
Sent: Wednesday, July 13, 2016 10:17 AM
To: Russ Hotsenpiller
Subject: Touching base for the Salish Sea Marine Trail

Hi Russ,

I'd like to inform you of a project the BC Marine Trails Network Association is spearheading in conjunction with the Trans Canada Trail. We are creating the Salish Sea Marine Trail, a 275-km link between Kilometre Zero of the Trans Canada Trail in Victoria to Horseshoe Bay as a blueway (water/marine route). This will provide a critical trail link between Vancouver Island and the BC mainland not otherwise possible. The trail will be complete by July 1, 2017 - the grand opening date of the national Trans Canada Trail as well as Canada's 150th birthday. It will be a saltwater trail for recreational use by paddlecraft and small boats, with safe land access points/safe havens at reasonable distances. It will include natural history and conservation components provided by partner organizations, and so will be multi-faceted to promote the environment, ecology and general wellbeing of the Salish Sea.

I've provided a background document on the Salish Sea Marine Trail proposal.

The trail will pass through areas within the jurisdiction of Islands Trust, so I believe a letter of understanding or similar may be appropriate. We would also like Islands Trust to appoint a delegate to sit on our advisory panel to assist with route planning and other critical aspects. At the simplest level, it would be extremely helpful to have a letter of support for the Salish Sea Marine Trail concept. The question at hand is what exactly is needed and appropriate. If necessary I'd be happy to meet with your or a designate to discuss this matter more thoroughly.

Thank you in advance for the consideration.

Cheers, John Kimantas

--

John Kimantas,
BC Marine Trails Network Association
250-244-6437

Trans Canada Trail/ Salish Sea Marine Trail

Briefing document

June 14, 2016

Prepared by:

John Kimantas

BC Marine Trails Network Association
john@bcmarinetrails.org / 250-244-6437



Salish Sea Marine Trail Concept Plan

1. EXECUTIVE SUMMARY

This proposal is for a Blueway to link Vancouver to Victoria on Vancouver Island. No land route exists as Victoria, Mile Zero of the Trans Canada Trail, is currently envisioned to connect by ferry from Nanaimo (Departure Bay) on Vancouver Island to Vancouver (Horseshoe Bay) on the BC Mainland. This proposal offers a self-propelled trail alternative to the reliance on the ferry, thereby offering a more complete coast-to-coast trail envisioned by the 2017 Connection Plan.

The Salish Sea Marine Trail will link several established kayaking and paddling routes over a distance of roughly 275 kilometres. The most developed of the existing trails will be the BC Marine Trail Network Association's Gulf Islands Marine Trail. In addition, the Salish Sea Marine Trail will join with the Sea To Sky Marine Trail, a Blueway already part of the Trans Canada Trail.

The majority of the route is adjacent to land along the Strait of Georgia, part of the newly proclaimed Salish Sea. Protection from the open ocean by Vancouver Island and other island clusters keeps it a relatively benign ocean waterway. Challenging portions exist, but for day-users and introductory paddlers, some of the most peaceful ocean conditions in the world can be found along this route, most notably in the Gulf Islands, allowing for a wide range of levels of participation at various points along the trail.

2. BACKGROUND

In 2011, the BC Marine Trails Network Association (BCMTNA) celebrated the opening of the Gulf Islands Marine Trail as one of two major paddling routes created by the BC Marine Trails that year. The Gulf Islands section is just one part of a Pacific coast project that envisions linking all 27,000 kilometres through a network of sites (campsites and safe havens) no greater than 10 nautical miles (18 kilometres) distant from one another.

In 2015, the BCMTNA, working in conjunction with the Trans Canada Trail Association (TCT), the Squamish First Nation, Recreational Sites and Trails BC and a number of local regional districts and municipalities, established the Sea to Sky Marine Trail. Six campsites and three provincial park campsites are now part of that route from Horseshoe Bay to Squamish. This success of that collaborative model inspired the BCMTNA to approach the TCT to pursue creating more paddling Blueways along the coast, focusing initially on the key route to link Vancouver and Victoria to functionally complete that section in time for Canada's 150th birthday on July 1, 2017.

3. PARTNER DESCRIPTION

The lead organization on this project is the BC Marine Trails Network Association, a BC-based registered non-profit society dedicated to the creation of a marine network of campsites and access points along the coastline of British Columbia. The BCMTNA is comprised of 10 paddling clubs from Vancouver Island, Salt Spring Island and the mainland of BC plus another 200 individual members and more than 30 business members. Each club assigns designated representatives to liaise, sit as board members and volunteer with the BCMTNA. Over the past several years, these volunteers have logged thousands of hours performing site assessments, inventories, cleanups and upgrades along the vast network of trails.

The key point of contact for the project will initially be John Kimantas, the acting project manager. He can be reached at john@bcmarinetrails.org or 250-244-6437. His role will be to liaise between stakeholders and the TCT and the BCMTNA board members and trails development committee members, who will oversee the trail creation process.

4. DESCRIPTION OF TRAIL

5. Trail Experience

The principle role and vision of the BC Marine Trails Network Association is to establish a network of campsites via a series of Blueways along the coast of British Columbia. This Salish Sea Marine Trail falls into the water classification 'Class II' according to the Sea Kayak Guides Alliance of BC, and so involves mainly lightly populated areas with short crossings, moderate potential wind effects, gentle to moderate non-turbulent currents, easy to moderate landings and light surf beaches. The type of user/paddler will vary according to the paddling location, but overall the trail can accommodate most paddling skill levels that will range from easy day outings in protected waters to expedition-style transits of a week or more along the entire trail length.

6. Cultural, Historical and Natural History

The name Salish Sea was officially adopted in 2009 in both the US and Canada to encompass the shared geographic and ecological traits of the major waterways of the Strait of Georgia, Puget Sound and the Strait of Juan de Fuca. The naming of these waterways as a sea embodies several ideals, a major one being to raise consciousness of the overall health and interconnectedness of the waters and ecosystems within the Salish Sea basin. The adaptation of the name Salish Sea Marine Trail will augment that facet, providing an environmentally friendly marine route that can highlight the natural coastal and marine features of this region. The route's ecological richness is evident in the 253 species of fish that can be found in the Salish Sea, the many marine birds that live here and migrate through here, and the marine mammals including both resident and transient orca populations, sea lions, seals, otters and a variety of whale species that are returning in ever more frequent numbers every year.

The name also encompasses the native heritage of the area, which is populated by the Coast Salish, the indigenous peoples of southwest British Columbia and northwest Washington who traditionally inhabited the shoreline of the Salish Sea and who share a common linguistic and cultural origin. The route will pass many former native village sites and entail many traditional-use beaches and significant cultural sites. In addition, the trail will mirror many earlier trade, hunting and fishing routes historically transited by water. In that way it will provide a bridge between First Nations traditional use and today's self-propelled explorers.

Also, the trail will pass and in many places include numerous historical landmarks such as ruins of pioneer industries including fishing canneries, mining operations, explosives factories, lighthouses and even a lepers colony. These types of features are numerous and diverse, providing the opportunity for creating an interpretive component as an additional layer to the trail experience.

7. Proposed Trail Route

The Salish Sea Marine Trail fits well into the 2017 Connection Plan by offering a unique Blueway route between Victoria and Vancouver where no other trail option exists (or can exist other than motorized ferry or vessel). This route has the added benefit of creating a loop in combination with the Trans Canada Trail land-based trail between Victoria and Nanaimo.

It will encompass various distinct sections, each best discussed separately below.

Leg one - Victoria to Sidney. 39 km. This is a short portion that begins at Mile Zero at Clover Point in the Strait of Juan de Fuca. Launch sites are available at Clover Point, making it the ideal starting point for the Salish Sea Marine Trail logistically as well as symbolically. The route will follow the Saanich Peninsula north adjacent to the Vancouver Island shoreline bordered by island groupings containing numerous parks and marine-accessible campsites ideal for use by paddlers. It is an ideal marine trail as it is adjacent to US ferry terminals and close to urban centres but still contains wonderful wilderness

areas including two major bird sanctuaries, one provincial park with camping facilities and three sections of the Gulf Islands National Park with camping facilities.

Leg two - The Gulf Islands, Sidney to Nanaimo. 92 km. The Gulf Islands Marine Trail is a grouping of trail options through the Gulf Islands extending from the town of Sidney on Saanich Peninsula northwest to Newcastle Island off Nanaimo. It offers a choice of sheltered routes with various camping and picnic options at sites mostly within provincial parks or within Gulf Islands National Park. Notable is it will include Blackberry Point on Valdes Island - the first marine trail campsite to be created. The official Salish Sea Marine Trail can opt for a single main route or offer the choice of branches. It probably makes sense to formulate one main Salish Sea route and let the others remain parts of the Gulf Islands Marine Trail, an adjunct trail. Either way the bulk of the sites already exist, with some exceptions that could be developed as part of the Salish Sea Marine Trail proposal.

Leg three - Crossing the Strait of Georgia, Nanaimo to Sechelt. 66 km. This route is along more open water north through Nanaimo and Lantzville to a wide cluster of islands known as the Ballenas-Winchelsea archipelago. This will offer protection and Crown land camping options before one of the two longest crossings of the trail (about eight kilometres) to Lasqueti and Texada islands, two large islands set amid the Strait of Georgia. Between them is a group of islands ideal for kayaking, the main one being Jedediah Island Marine Provincial Park, which makes an obvious centre point for the crossing. The final leg of the crossing is another eight kilometres to Thormanby Islands where a choice of three nearby provincial parks offer shelter and camping. Overall this leg entails the most challenging portion of the trail and will likely only be attempted in its entirety by advanced paddlers, though shorter trips to the outlying islands only (such as Thormanby Islands or the Winchelsea Islands) are possible by all skill levels. In addition, water taxis will enable exploration of Jedediah Island and the surrounding archipelago.

Leg four - The Sunshine Coast, Sechelt to Horseshoe Bay. 60 km. From Thormanby Islands the route will follow the mainland coast south to Gibsons before crossing Howe Sound and joining with the established Sea to Sky Marine Trail, which ends at Horseshoe Bay. Part of the trail building process envisions the acquisition of more sites within southeast Howe Sound, and so will add to both trail systems: The Sea to Sky Marine Trail and the Salish Sea Marine Trail.

Possible leg five - Vancouver. The initial proposal is to end the trail at Horseshoe Bay to link with the terminus of the land trail at that location, but there is also merit in examining the feasibility of extending the route to Vancouver to link with a Greenway of the TCT at a location such as English Bay. This has the advantage of formally completing the link to Vancouver, plus it adds an urban element to the Blueway and so will potentially engage more attention to the route, particularly through signs.

Other options for routes and future connectivity: An alternative or second crossing from the BC Mainland to Vancouver Island is possible at the northern extent of the Strait of Georgia from Lund along the south ends of Cortes and Quadra islands to reach Vancouver Island at Campbell River. This secondary route is logical as a "Northern Salish Sea Marine Trail" option that can be created at a future date, either as a co-project with the TCT or unilaterally through the BCMTNA. It would also potentially connect the Salish Sea Marine Trail to the Discovery Islands Marine Trail, a section that has been a priority for the BCMTNA to complete.

By definition the Salish Sea also extends south and east of Victoria to include the full extent of the Strait of Juan de Fuca, an area not included in this trail proposal. To have the Salish Sea Marine Trail therefore live up to its name, the trail could be extended at some future point south and east through Juan de Fuca Strait to end at Sooke or even Port Renfrew.

In addition, given the international nature of the Salish Sea, it is a possibility that a Salish Sea Marine Trail will be proposed for the United States at some future time. The duplication of names isn't a drawback; rather, it can be viewed as a sister route with the TCT Blueway from Victoria to Vancouver, likely to become known as the Canadian Salish Sea Marine Trail, providing the opportunity for cross-promotion and other combined international opportunities.

Lastly, the BC Marine Trails will continue to extend its system along the BC coastline. One such opportunity is a route from the Sea to Sky Marine Trail north to Port Hardy. From there the trail could join a "Vancouver Island Marine Trail" circumnavigating Vancouver Island that would encompass part of the Salish Sea Marine Trail along Vancouver Island (from Victoria to Sidney). The potential also exists to extend the TCT Blueway north to Prince Rupert to run the length of the British Columbia coast, an epic proposition, but one at the heart and soul of the BC Marine Trails initiative.

8. OPERATION & MAINTENANCE

The BCMTNA encourages users to help care for the marine trails by providing stewardship opportunities using 'Leave no Trace' principles. The association conducts occasional large scale shoreline cleanups along with numerous smaller cleanup projects. Users are always encouraged to fill out and submit 'Site Condition Reports' which help pinpoint trouble spots for site cleanups and remediation.

The BCMTNA is also developing partnership agreements with RSTBC and BC Parks for assistance in needed upgrades and cleanups on certain trail sections.

The BCMTNA always seeks to establish sites with only minimal disturbance to the natural environment, consistent with necessary adherence to safety and health standards. The footprint for recreational use is correspondingly small, and provides the opportunity to work on situations as they arise such as protection of adjacent wilderness buffers, sensitive ecological elements that are identified and even neighbouring forestry companies for site preservation and viewscapes. The overall goal is the opportunity to enjoy a natural environment, and so the BCMTNA will constantly advocate for the preservation and protection of key coastal features.



10. Route map

This shows the general routing of the trail and does not indicate specific use of channels, campsites or access points along the way.



Coastal Douglas-fir and Associated Ecosystems Conservation Partnership

info@cdfcp.ca www.cdfcp.ca

July 15, 2016

The Honorable Steve Thomson, MLA
Minister of Forests Lands and Natural Resource Operations
PO Box 9428 Stn Prov Govt
Victoria, BC V8W 9V1
Via email at: FLNR.Minister@gov.bc.ca

The Honorable Mary Polak, MLA
Minister of Environment
PO Box 9360 Stn Prov Govt
Victoria, BC V8W 9M2
Via email at: env.minister@gov.bc.ca

Dear Minister Thomson and Minister Polak:

Re: Request for financial support for the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP)

The Steering Committee of the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP) is grateful for the Province of British Columbia's support over the last four years. The Province played a key role in the formation of the CDFCP and continues to provide in-kind support through representation on the Steering Committee from both the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) and the Ministry of Environment (ENV) as well as nominal financial support from FLNRO West Coast Region Ecosystems Section.

We are writing to request financial support in follow up to FLNRO's March 2016 response to resolution B24 from the 2015 Union of BC Municipalities Convention:

Resolution:

BE IT RESOLVED that UBCM request the provincial government to provide core, multi-year funding to the Partnership to assist its members to implement the conservation strategy with the Province, First Nations, local governments, the federal government, stakeholders, and the general public.

Provincial Response:

The Province was instrumental in the creation of the Coastal Douglas Fir Conservation Partnership and supports the goals and objectives of the organization. The partnership's steering committee is currently finalizing its long-term plan and preparing detailed budgets. Once these tasks are complete, we will work with the steering committee to develop a funding model to support this important work.

Through its involvement in the partnership, the provincial government remains committed to raising public awareness and promoting improved stewardship of the Coastal Douglas-fir ecosystem by working more closely with private landowners, local governments and environmental non-government organizations.

.../4

BACKGROUND

In 2007, the Forest Practices Board released a report outlining concerns over forest harvesting of endangered and threatened ecosystems in the Coastal Douglas-fir Biogeoclimatic Zone (CDF). In response to this report, the Province established a Coastal Douglas-fir Conservation Strategy (2008).

As part of this strategy, the Province completed Terrestrial Ecosystem Mapping for the CDF, protected 1598 hectares of CDF through a Land Use Order and hosted several workshops with diverse interest groups and First Nations between 2010 and 2012. These workshops allowed information sharing about CDF conservation issues and discussion about how to better address conservation issues with First Nations, local governments, environmental groups, resource professionals and private landowners. The Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP) formed as a result of those consultations.

Since its formation in 2013, the CDFCP has accomplished the following:

- Signed Statement of Cooperation (<http://www.cdfcp.ca/index.php/about-the-cdfcp/about-the-partnership/statement-of-cooperation>) with 44 partners
- Released 2015-2020 Conservation Strategy (attached)
 - Sets 30-year vision and associated goals for protecting priority lands
 - Identifies objectives and actions for the next 5 years
- Developed on-line conservation planning tool, with leadership from the University of BC's Faculty of Forestry
 - This tool generates spatial plans that identify high-priority lands for stewardship and conservation efforts. It has been so successful that it is currently being expanded for conservation planning efforts spanning the Canada/US border and is being used by the Nature Conservancy of Canada in the implementation of their Natural Area Conservation Plan for the Salish Sea.
- Developed a website (www.cdfcp.ca) with resources relevant to the Coastal Douglas-fir Biogeoclimatic Zone
- Established a Securement Working Group focused on protection strategies for high-priority private lands
- Sustained productive collaboration among partnership members and other interest groups
 - Current priority is on working with local governments to facilitate stewardship of CDF values on private lands
- Raised \$70,000 in grant funding and an estimated \$236,650 of in-kind funding (\$195,000 in data acquisition)
 - Cash contributions (excluding FLNRO) have been received from the Real Estate Foundation of BC, North Pacific Landscape Conservation Cooperative, Cowichan Valley Regional District, and Islands Trust with in-kind support from CDFCP partners and steering committee members

The CDFCP's work directly supports [FLNRO's Service Plan](#) Objective 2.1: *Sustainable natural resource management through effective policy, legislation and external relationships*, and [MOE's Service Plan](#) Objective 3.2: *Conservation and enhancement of native species and ecosystems*.

The CDFCP's priorities are closely linked with other provincial initiatives such as the Species and Ecosystems at Risk (SEAR) Local Government Working Group and the SEAR Private Land Incentives Project.

THE CASE FOR FINANCIAL SUPPORT

The CDFCP's focus since 2013 has been on developing the Conservation Strategy and we are excited to be moving from planning to implementation. The Partnership is well-positioned to make valuable contributions to CDF conservation and stewardship, but now requires a dedicated funding model to support strategic land securement and stewardship objectives. The CDFCP and Steering Committee have relied on volunteer and in-kind efforts, but the necessary focus on implementing the 2015-2020 Conservation Strategy requires additional capacity and coordination for the Partnership to carry out its work.

REQUEST

The CDFCP requests funding for the current (2016/17) fiscal year of \$60,000 and an annual funding agreement of \$125,200 per year for the three fiscal years of 2017/18, 2018/19 and 2019/20 (total funding of \$435,600). In addition, we are requesting office space and Information Technology (IT) support (see budget below). This funding model will allow the CDFCP to attract a qualified and experienced Program Manager. Our scheduled review of the Strategic Plan in 2019/20 would provide the opportunity to review and revise the strategic and operational plans (with input from the Province) and renew the funding agreement for the following five years.

Annual Budget for 2017/18, 2018/19 and 2019/20	Requested Provincial Contribution	In-Kind (secured, except as noted)	Description
Program Manager (full-time)	\$75,000		One-year salary, on contract, including GST, to include: meeting management, grant writing, email management, partner communication, securement working group support, and outreach to other agencies and public.
Administrative Support	\$15,000		The CDFCP is a partnership and not a legal entity. Consequently, administration of contracts and grants, etc. needs to fall to a partner. Funding is required to support this function.
Insurance	\$1,500		Liability insurance.
Steering Committee		\$52,800	CDFCP Steering Committee members provide in-kind expertise and operational support
Office, cell phone and IT Support	\$1,200	\$15,000*	Small financial support requested for cell phone. In-kind support requested from the Province for office space, equipment, and IT support for the Program Manager.
Technical Support and Mapping	\$20,000	\$7,500	Data analysis and mapping support, scientific and professional expertise, on contract. In-kind support from Steering Committee, partners and other affiliates (e.g. UBC)
Annual Partner Meeting & Travel	\$2,500	\$2,500	Food, venue, facilitation for an annual partners meeting. The majority of meetings will be held via teleconference. CDFCP Steering Committee members will partially cover travel expenses for in-person meetings.
Travel and Training	\$5,000		Travel for outreach and education opportunities at applicable conferences.
Communications Support	\$5,000	\$2,000	Website management and hosting; graphic design & printing
TOTAL	\$125,200	\$79,800	Annual CDFCP Program Funding (NOTE: 2016/17 funding to be pro-rated)

* Provincial contribution of office space, equipment and IT support is not secured, but requested.

Secure multi-year support from the Province of BC will allow us to make significant progress on the five key objectives of the 2015-2020 Conservation Strategy (see page 5 for details), and will strengthen future applications for project and securement funding from non-BC government agencies. Provincial support for the CDFCP will also increase confidence in the Province of BC's stewardship efforts and reaffirm that the Province considers shared stewardship to be a high priority, not only on Crown lands, but across the entire imperilled CDF biogeoclimatic zone.

Thank you for considering this request. We welcome the opportunity to discuss our work in more detail and look forward to hearing from you. Please feel free to contact us directly at info@cdfcp.ca.

Sincerely, the CDFCP Steering Committee,

Peter Arcese PhD	Forest Renewal Chair in Conservation Biology, UBC
Lynn Campbell RPBio	Species at Risk Biologist, Ministry of Environment
Kate Emmings	Ecosystem Protection Specialist, Islands Trust Fund
Tim Ennis	Executive Director, Comox Valley Land Trust
Todd Golumbia RPBio	Environmental Conservation Specialist, Capital Regional District Parks
David Haley RPF	Private Woodlot Owner and Forester, Member at Large
Erik Piikkila FIT	Forest Ecologist and Historian, Member at Large
Darryn McConkey RPBio	Senior Ecosystem Biologist, Ministry of Forest, Lands and Natural Resource Operations
Jill Robinson MSc	Executive Director, Habitat Acquisition Trust
Tanya Wahbe PhD	Director - West Coast Program, Nature Conservancy of Canada
Leanna Warman RPBio	Ecosystem Specialist, The Nature Trust of British Columbia

Encl. CDFCP Conservation Strategy, 2015

ec. The Honorable Peter Fassbender, Minister of Community, Sport and Cultural Development, via email at: CSCD.minister@gov.bc.ca

Union of BC Municipalities Executive, via email at: ubcm@ubcm.ca

Sunshine Coast Regional District Board (UBCM resolution proponent, 2013), via email at: info@scrd.ca

Islands Trust Council (UBCM resolution proponent, 2015), via email at: information@islandstrust.bc.ca



Reference: 223457

August 25, 2016

CDFCP Steering Committee
Via Email: info@cdfcp.ca

Dear Steering Committee Members:

Thank you for your letter of July 15, 2016, to Honourable Mary Polak, Minister of Environment and me, requesting support for the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP). As this falls under the purview of the Ministry of Forests, Lands and Natural Resource Operations, I am pleased to respond.

As you note, the Province of British Columbia and more specifically the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) and Ministry of Environment (MOE) have supported the formation of the CDFCP and its initiatives. In part, we have supported the work that your group does because it is an important component of the Coast Douglas Fir (CDF) Conservation Strategy. The initiatives that you are undertaking using ground breaking technology to identify shared stewardship opportunities and private land owner participation in this important ecosystem conservation task are extremely helpful.

The work you are doing with local government and private landowners is an important complement to the areas that have already been established for CDF conservation under the CDF Land Use Order and to other areas that may yet be established as Wildlife Habitat Areas under the *Forest and Range Practices Act*. For more information, please refer to the attachment, which is also available at the following link:

https://archive.news.gov.bc.ca/releases/news_releases_2009-2013/2010for0118-000890.htm

At this time, the province cannot provide the additional direct funding you have requested; however, we can confirm that the province will continue to support your work by the participation of staff from both FLNRO and MOE. As well, MOE is prepared to provide in-kind office space and information technology support at the MOE office located at 2975 Jutland Road in Victoria for the short term. MOE will be moving to new office space in the next year; therefore, this arrangement of providing office space will need to be re-evaluated at the time the current office is vacated. In addition, provincial staff members will continue to assist the group to identify and seek funding from other sources to meet the CDFCP's needs.

Thank you for writing and I look forward to the continued success of our partnership.

Sincerely,

A handwritten signature in black ink that reads "Steve Thomson". The signature is fluid and cursive, with a long horizontal stroke extending from the end of the name.

Steve Thomson
Minister of Forests, Lands
and Natural Resource Operations

Attachment

pc: Honourable Mary Polak, Minister of Environment
Honourable Peter Fassbender, Minister of Community, Sport and
Cultural Development
Kaaren Lewis, Assistant Deputy Minister, Ministry of Environment
Craig Sutherland, Assistant Deputy Minister, Coast Area
Ron Diederichs, Section Head, Ecosystems Section, Ministry of Forests, Lands
and Natural Resource Operations



Public Acquisitions Update September 19, 2016

Property Name and Island	Date (dd/mm/yyyy)	Notes
CROWN LAND ACQUISITIONS		
FREE CROWN GRANTS		
Potential Free Crown Grant Application Proposal, Lasqueti (344.82 ha)	15/08/2005	It was MOVED and SECONDED that the Board to instruct staff to begin a Trust Area wide search for the 2007 Free Crown Grant application in the summer of 2006.
	19/01/2007	The search for the 2007 parcel is focussed on Lasqueti, with a community meeting scheduled for Feb 17.
	05/03/2007	The community meeting shortlisted the crown parcels and staff now need to research encumbrances on the top choices.
	30/05/2007	It was MOVED and SECONDED that the TFB recommend that the Islands Trust Council support the Trust Fund Board's application for a Free Crown Grant on Lasqueti Island, for the area known in the Crown Land Profile as Parcel B, north of Mount Trematon, subject to the support of the Powell River Regional District, consultation with the Sliammon First Nation, and subject to confirmation of funding for the property.
	15/06/2007	It was moved and seconded "That the Islands Trust Council support the Trust Fund Board's application for a Free Crown Grant on Lasqueti Island, subject to the support of the Powell River Regional District, subject to support from First Nations with a demonstrated interest in the property and subject to confirmation of funding for property management."
	23/09/2010	Staff confirmed that Sliammon haven't declared interests on Lasqueti & are at stage 6 of their treaty.
	24/09/2010	It was MOVED and SECONDED that the Trust Fund Board recommit its support for the application for a Free Crown Grant on Lasqueti Island, for the area known in the crown land profile as Parcel B, north of Mt Trematon, subject to the support of the Lasqueti Local Trust Committee, the Sliammon First Nation and the Powell River Regional District.
	05/07/2011	Correspondence sent to Sliammon, Qualicum, Snaw-naw-as (Nanoose) and Sechelt First Nations.
	12/02/2014	Lasqueti Island Nature Conservancy confirmed support for a Sponsored Crown Grant application, and agreed to assist and fundraise as required.
	03/03/2014	Letter of introduction and inquiry sent to Chief and Council of Qualicum First Nation.
	10/04/2014	Followed up with phone message and email to Qualicum First Nation.
	10/06/2014	Trustee Morrison visited Qualicum band office, spoke with staff and a councillor. Received positive response to an in-person meeting.
	03/09/2014	Staff emailed and phoned to request in-person meeting. Identified new council/Chief elected. Spoke with



Public Acquisitions Update September 19, 2016

		a councillor Sept 3, 2014. Interested in meeting, will phone back with possible dates.
	02/10/2014	Staff updated letter and emailed information again.
	30/10/2014	Message left for councillor Swanson.
	07/04/2015	Trustee Morrison stopped by band office and suggested a meeting.
	28/04/2015	Trustee Morrison stopped by band office and met with Chief Recalma.
	08/06/2015	Trustees Law and Morrison and ITF Manager met with Chief Recalma and Councillors Recalma and Swanson at the Qualicum Band office. The Chief and Council expressed an interest in visiting Lasqueiti, seeing some of the archaeological sites, including a fish weir and looking at the subject Crown land. Date set for July 16 th .
	08/30/2015	July trip cancelled by Chief due to other commitments. Attempting to reschedule for October.
	02/16/2016	Message left for Chief Recalma.
	19/04/2016	Trustee Morrison spoke with Councillor Swanson.
Pebble Beach Crown Land DL 60 and 66, Galiano (67.44 ha)	05/30/2007	ON HOLD It was MOVED and SECONDED that the board directs staff to undertake discussions with the Hul'qumi'num Treaty Group regarding the long term protection of the property, including the transfer of the property to the province if required for the treaty settlement.
	05/30/2007	ON HOLD It was MOVED and SECONDED that the Trust Fund Board recommend that the Islands Trust Council support the Trust Fund Board's application for a Free Crown Grant for DL 60 and a portion of DL 66 (the area known as Pebble Beach) on Galiano Island, subject to the support of the Galiano Local Trust Committee and the Capital Regional District, consultation with the Hul'qumi'num Treaty Group, and subject to confirmation of funding for property management.
EXCEPTIONAL CROWN LAND CASES		
Section 21, Lot 1 (Beaver Pond)	25/08/2009	It was MOVED and SECONDED that the Chair of the Trust Fund Board write to Ian Atherton, Land Acquisition Officer, MOE, and Mike McCammon, Project Manager, Crown Lands and Resources, Integrated Land Management Bureau, requesting: a) that Lot 1, Section 21, Plan 35639, Denman Island (Beaver Pond) not be transferred to the MOE for inclusion in the proposed provincial park now under consideration for the north part of Denman Island, and b) that this lot be transferred to the TFB for inclusion in the Inner Island Nature Reserve, following consultation with the appropriate First Nations.
	14/10/2009	Reply letter received from Mike McCammon (ILMB) stating that Ian Atherton would be responding more fully to our inquiry and that Lot 1, Section 21 (Beaver Pond) is not available for disposition because of a <i>Land Act</i> reserve on behalf of the Ministry of Environment.

Public Acquisitions Update September 19, 2016

	14/01/2010	Ian Atherton confirmed that Lot 1, Section 21 (Beaver Pond) is not available for disposition because of a Section 17 <i>Land Act</i> reserve on behalf of the Ministry of Environment.
	12/10/2010	Lot 1, Sec. 21 has been transferred to Min. of Environment as part of North Denman Lands deal, to be included in a provincial park. Staff were advised that if TFB were to pursue transfer, the lot would need to be returned to Min. of Agriculture and Lands and then applied for under the Free Crown Grants Program.
	27/11/2010	DCA sent letter to Ian Atherton (MOE) requesting that discussion regarding the transfer of Lot 1 (Beaver Pond) to ITF resume immediately.
	02/12/2010	MOE (Ian Atherton) position is that property is best protected under Parks Act or Ecological Reserves Act. DCA could become manager. Transfer would require full Free Crown Grant application.
	14/04/2011	MOE, DCA, and ITF met to discuss options for Lot 1 (Beaver Pond)
	22/06/2011	Informed by MOE that Lot 1 will not be designated an Ecological Reserve, it will be a BC Park with special zoning to limit activities. Will consider a covenant held by ITF.
	11/09/2012	Draft covenant provided by MoE. Staff and TFB lawyer have provided comments back to MOE.
	26/02/2013	MOE says that they cannot accept covenant provided by ITF. MOE also confirms that they cannot register a covenant after the designation occurs, which is imminent. MOE asks ITF to instead consider a Collaboration Agreement, which is referred to in the Parks Act but has not been used before.
	29/10/2015	Met with BC Parks new acquisitions officer and discussed renewing this conversation.
	15/01/2016	Letter received from BC Parks, confirming they cannot register a covenant but would consider a Partnership Agreement. Staff will follow up to determine what this entails.
PUBLICLY CONSIDERED PRIVATE LAND ACQUISITIONS		
Valens Brook Nature Reserve addition (Hermanutz-Innes proposal) (Denman) 2.55 ha.	18/09/2014	It was MOVED and SECONDED, that the Trust Fund Board accept the conservation proposal submitted by Henning Nielsen on behalf of Luise Hermanutz and David Innes, to transfer approximately 2.545 hectares of Lot 17, Plan 6404, Section 6 Denman Island, Nanaimo District, PID 005-851-122 to the TFB to be protected as a nature reserve.
Sandy Beach (Area E) (Keats) 3.3 ha.	18/09/2014	It was MOVED and SECONDED, that the Trust Fund Board approve the conservation proposal submitted by the Convention of Baptist Churches of British Columbia to transfer Area E (Sandy Beach), approximately 3.3 hectares of DL 696, Group 1 NWD, Keats Island (PID: 014-385-694) to the Trust Fund Board for protection as a nature reserve.
	02/03/2015	Consultant has indicated that the landowners would like a covenant registered on the land at the time of transfer. ITF has approached Gambier Island Conservancy (GIC) and Sunshine Coast Conservation



Public Acquisitions Update September 19, 2016

		Association (SCCA). GIC has declined, but SCCA is potentially interested. Landowner currently seeking confirmation from Islands Trust and SCRD that transfer will count as park allocation for future subdivision approval; MOTI has confirmed.
	07/05/2015	SCCA agrees to hold covenant; suggests TLC as a co-holder as they have worked together before.
	18/08/2015	Draft conservation covenant provided to ITF staff for review.
	26/08/2015	Edits to covenant provided to applicant and covenant holders for review.
	15/12/2015	Comments on covenant draft received from TLC.
	12/01/2016	Covenant revised with TLC edits and returned to TLC and SCCA for comment. TLC is happy with the draft. SCCA has sent the covenant for legal review, still awaiting SCCA comments.
	10/02/2016	SCCA comments received.
	04/03/2016	ITF responded to SCCA edits. SCCA reviewing with lawyer.
	11/04/2016	Requested that landowner contract development of baseline report for covenant. Transfer not likely to occur until spring 2017.
	05/06/2016	SCCA comments received for covenant.
Current Total TFB Acquisitions:		26



PUBLIC COVENANTS UPDATE

September 19, 2016

Property Name and Island	Date (dd/mm/yyyy)	Notes
NAPTEP COVENANTS		
<i>24 NAPTEP Covenants on title, 1 current application.</i>		
Swift Family Link Island NAPTEP Covenant Link Island (Gabriola LTA) (approx. 20 ha)	05/04/2016	TFB-2016-011 It was MOVED and SECONDED that the Trust Fund Board approve Elizabeth Working Swift's proposal to covenant approximately 20 ha of the land described as "Section 25, Nanaimo District (Part of DeCourcy Group of Islands), Parcel Identifier 009-772-138" through the Natural Area Protection Tax Exemption Program (NAPTEP).
	07/04/2016	Request sent to the Nanaimo & Area Land Trust inquiring about their willingness to co-hold covenant.
	15/04/2016	TFB decision letter sent to landowner.
	26/05/2016	Briefing received by Gabriola LTC.
	27/05/2016	Site visit with landowner and co-covenant holder. Co-covenant holder will send for board approval August 3.
	16/06/2016	Trust Council approves NAPTEP application.
	13/07/2016	Draft Covenant and Phase 2 letter sent to applicant for review.
REGULAR COVENANTS UPDATE		
<i>(49 regular covenants on title, 3 regular public covenants in progress, 3 in-camera covenants in progress.)</i>		
Brooks Point Covenant South Pender Island (1.17 ha, 6.02 ha if combined with surrounding covenants)	23/03/2014	It was MOVED and SECONDED, that the Trust Fund Board agrees to hold a covenant on the 2010 addition to Brooks Point Regional Park, South Pender Island, subject to agreement on the terms of the covenant and a satisfactory baseline report, and directs staff to continue working with CRD Parks and partners to determine the best way to covenant the three protected areas at Gowlland and Brooks Points.
	08/04/2014	Staff provide CRD staff with a template covenant for review.
	15/04/2014	Staff met with partners to discuss combining covenants for the Brooks Point and Gowlland Point properties.
	22/05/2014	Covenant Draft 1 sent to PICA, Friends of Brooks Point, HAT and CRD.
	01/08/2014	CRD response to Covenant Draft 1 received.
	19/08/2014	ITF/HAT/PICA express concerns to CRD with respect to Management Plan approval and other selected clauses.
	20/08/2014	Baseline Report completed.
	22/08/2014	CRD respond to ITF/HAT/PICA concerns.
	17/09/2014	ITF/HAT/PICA response sent to CRD. CRD staff have indicated they will respond after Nov 17, 2014.
	08/10/2014	Kate Emmings appointed to the Brooks Point Management Plan advisory group by the CRD.
	16/10/2014	ITF staff attended CRD Parks Open House for public review of the Brooks Point Management Plan update. Draft

PUBLIC COVENANTS UPDATE September 19, 2016

Property Name and Island	Date (dd/mm/yyyy)	Notes
		plan to be approved by CRD Parks Board Nov. 19 and by the CRD Board in December.
	03/12/2014	CRD submit revised covenant draft to ITF and HAT.
	10/12/2014	CRD Board approves revised Management Plan.
	12/12/2014	Covenant sent to legal counsel for review.
	18/12/2014	Covenant and comments sent to CRD.
	29/07/2015	Met with the CRD to discuss the covenant. There are several unresolved clauses.
	28/08/2015	Met with PICA and HAT to discuss unresolved clauses. Agreed that we were at an impasse and required more direction from PICA.
	02/09/2015	CRD returned a covenant draft for review, staff are concerned with several clauses, including the strength of restrictions and the enforcement mechanisms.
	09/09/2015	Staff provided a briefing to PICA requesting information about the type of covenant contemplated. Staff updated the CRD that a response to the covenant draft would be post-poned until further information is available from PICA. The PICA Board meets September 21.
	24/09/2015	Staff met with HAT, Friends of Brooks Point (Paul Petrie) and the CRD to discuss covenant concerns. CRD staff agreed to revise covenant and circulate
	28/10/2015	Staff met with HAT and CRD staff to review revised covenant draft and CRD will do further revision and circulate by mid-November. 17/12/2015 Update: CRD staff still working on revisions.
	18/12/2015	CRD Staff provided revised covenant.
	25/01/2016	ITF/HAT responded to CRD revisions. Awaiting further communications.
	15/07/2016	CRD Staff provide a revised version of the covenant for further review.
	16/08/2016	HAT/ITF/CRD staff meet to discuss CRD edits. HAT/ITF agree to add definition regarding the permitted activities and will forward legal edits. CRD to re-approach NCC and TLC regarding process for discharge of prior covenants.
Crystal Mountain Covenant Galiano Island (18.3 ha)	30/10/2014	Conservation Proposal received
	24/11/2014	TFB motion: That the Trust Fund Board approve the Crystal Mountain proposal to covenant approximately 18.3 ha of the lands described as: a) Lot 9, District Lot 90, Galiano Island, Cowichan District, Plan 31200, PID # 000-851-035; and, b) Lot A, District Lots 88 and 89, Galiano Island, Cowichan District, Plan VIP68079, PID # 024-351-041, subject to the successful negotiation of an endowment.
	04/12/2014	Letter to landowner advising of Board decision and next steps.

PUBLIC COVENANTS UPDATE
September 19, 2016

Property Name and Island	Date (dd/mm/yyyy)	Notes
	02/02/2015	The applicant's rezoning application was considered by the Galiano LTC and the following motion was passed: That the Galiano Island Local Trust Committee direct staff to proceed with the application GL-RZ-2014.1 (Crystal Mountain) but before preparing draft bylaws address the following: (1) Submit a survey regarding the proposed building sites, accesses and Development Permit Areas and the location and size of all existing structures; (2) Indicate whether or not existing structures will be removed or will remain; (3) Indicate whether any of the proposed huts will have cooking facilities; (4) Indicate whether the outhouses will consist of composting toilets or another system; (5) Submit plans to implement the recommendations of the environmental assessment; (6) Consider an amendment to the application to transfer title of the proposed covenanted lands to an organization which has as it's primary objective the conservation of forest land; (7) Consider a plan that would cluster development in one building site not the 3 that have been proposed; (8) Provide the LTC with a copy of the 2 CRD covenants on the land regarding geotechnical issues and Riparian Area issues; and (9) Consider an agreement to stop construction until completion of the application and to stop advertising and conducting programs within structures that are not permitted under the zoning that presently exists on the land.
	09/06/2015	Galiano LTC has referred the application to an advisory planning committee. Landowner contacted staff to discuss transfer of a nature reserve instead of conservation covenant.
	3/02/2015	Landowners working through LTC process regarding rezoning. No decision yet.
	17/03/2016	LTC agreed to begin drafting bylaws allowing for rezoning with conservation covenant as a condition. Staff met with landowners to review covenant template. Site visit scheduled.
	06/04/2016	ITF Manager and Planner Stockdill visited site. Draft bylaws to be presented to LTC for consideration in early July. Draft covenant in circulation.
	22/06/2016	Received comments on covenant from landowner and subsequently discussed by phone. LTC to consider draft bylaw July 4 th .
	8/09/2016	Applicant still working through LTC process. Draft covenant sent to the TFB lawyer for review and comment.

PUBLIC COVENANTS UPDATE
September 19, 2016

Settlement Lands Denman Island (63.25 ha)	17/11/2015	TFB-2015-086 It was MOVED and SECONDED, that the Trust Fund Board approve the conservation proposal submitted by the Denman Conservancy Association for the two properties on Denman Island known as the Settlement Lands: PID 006-639-771, the east ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District; and, PID 006-657-656, the west ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District, except that part in Plan VIP78186, subject to the successful development of a mutually acceptable Management Plan for the lands.
	19/11/2015	Letter sent to applicant to advise of the TFB decision and requesting a meeting to discuss next steps in the management planning process.
	10/12/2015	Phone meeting with applicant to discuss next steps. Applicant will send a letter to the TFB regarding anticipated costs and timeline and a request for cost sharing on selected budget items.
	25/01/2016	Received correspondence requesting cost sharing for baseline, etc.
	22/02/2016	TFB-2016-003 It was MOVED and SECONDED that the Board approve the Denman Conservancy Association proposal to share covenant and management plan costs for the Settlement Lands (PID 006-639-771 & PID 006-657-656), Denman Island, according to the 'Settlement Land Conservation Covenant Cost-Sharing' document (January 2016, updated February 4, 2016), providing up to \$3,000.
	04/04/2016	Letter sent to DCA confirming details of cost sharing.
	14/06/2016	Covenant draft sent to DCA for review. DCA is negotiating BC Hydro Right of Way.
	27/07/2016	DCA covenant comments received.
	09/09/2016	Draft 2 covenant sent to DCA for comment.
ITF NATURE RESERVES WITH COVENANTS OUTSTANDING		
<i>(21 Nature Reserves have covenants, 5 Nature Reserves are without covenants)</i>		
		No current covenants under negotiation on ITF Nature Reserves; however, ITF staff are currently negotiating a conservation covenant concurrently with the Sandy Beach (Keats Island) Conservation Proposal (see Acquisitions Updates).
Total	73 covenants registered	



TRUST FUND BOARD BRIEFING

DATE: September 8, 2016

TO: Trust Fund Board

BOARD MEETING DATE: September 19, 2016

SUBJECT: Communications and Fundraising Report

PUBLICITY

Date	RCP/FUAL Action Item	Activity/Event
July - Sept	More active promotion of services ITF provides in the Trust Area	Social Media Update: Facebook: 210 Page Likes, (2.4 per cent increase), 253 people reached with most popular post (A rare and tense encounter between Orcas and Humpback whales witnessed off BC's Coast) Twitter: 644 followers (2 per cent increase) Actions taken to increase engagement: Facebook: 20 posts (July - Sept) / 84 likes / 4 shares Twitter: 15 Tweets/ Re-tweets (July - Sept)
July	RCP Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Earned media in the Chemainus Valley Courier (cover story)
Aug	More active promotion of services ITF provides in the Trust Area	Earned media in the Aug 25 – Sept 7 issue of the Island Tides
Aug	More active promotion of services ITF provides in the Trust Area	Provided a staffed display at Pender Fall Fair (August 27), TFB member Ron Bertrand attended
Sept	RCP Goal 6. Support and enhance the work of conservation partners working in Islands Trust area	E-News sent to Conservancies (21 contacts) to inform of funding sources and upcoming training opportunities

OTHER COMMUNICATIONS

Date	RCP/FUAL Action Item	Activity/Event
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Jul -Sep	RCP Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Fairyslipper Forest campaign: Social media outreach, draft Fairyslipper Forest final year communications plan
Aug - Sep	More active promotion of services ITF provides in the Trust Area	Website updates of links and pages - Updated NAPTEP Costs and Benefits guide - Provided NAPTEP social media and website content for Bowen Island - Reviewed ITF communications to identify opportunities to include First Nations rights and interests for TFB discussion

UPCOMING COMMUNICATIONS

Date	RCP/FUAL Action Item	Activity/Event
Sep - Nov	Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Finalize a communications plan for Fairyslipper Forest - Year 3 of the campaign
Sep - Nov	More active promotion of services ITF provides in the Trust Area	Social media and website audit with feasibility
Sep - Nov	More active promotion of services ITF provides in the Trust Area	Heron Newsletter - Compile content and design for October release/ mail-out
Sep - Nov	More active promotion of services ITF provides in the Trust Area	Prepare new Hornby Island conservation covenant communications
Sep	More active promotion of services ITF provides in the Trust Area	Provide staffed display at Salt Spring Island Fall Fair, including a family friendly interpretive game (Sept 17-18)
Sep - Nov	The September 2016 meeting of the Trust Fund Board to include discussion of a possible process to incorporate recognition of First Nations rights and interests in Islands Trust Fund policies, key documents and communications.	Support Trust Fund Board direction regarding improving recognition of First Nations rights and interests in key documents and communications

FUNDRAISING REPORT

Active Funds

Fund	Amount Raised (2016/17)	In Account
Opportunity Fund	\$1,296	\$29,337
Covenant Management and Defence Fund	\$6	\$36,945
Lasqueti Island Acquisition Fund	\$5	\$32,538
Gambier Island Acquisition Fund		\$116,161
Morrison Waxler Legacy Fund (Pender Covenant Fund)	\$2	\$20,059
Thetis Island Acquisition Fund	\$242,089	\$414,265

Other Fundraising Activity

Date	RCP/FUAL Action Item	Activity/Event
Jul - Sep	Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Fairyslipper Forest campaign: Social media outreach, planning and execution of Year 3 grant applications
Aug - Sep	Objective 4. Work with partner organizations to acquire at least 20 hectares of publicly accessible natural park or nature reserve on Thetis Island	Awarded \$273,000 grant from Environment and Climate Change Canada's Habitat Stewardship Program (HSP) for Species at Risk for fiscal year 2016-2017 to support the purchase of a 21-hectare property on Thetis Island

PREPARED BY: Crystal Oberg, Communications and Fundraising Specialist

REVIEWED BY: Jennifer Eliason, Manager



TRUST FUND BOARD BRIEFING

DATE: September 8, 2016

TO: Trust Fund Board

BOARD MEETING DATE: September 19, 2016

SUBJECT: Property Management Report September 2016

In Progress Contracts and Proposed Contracts for 2016-2017

ISLAND	PROPERTY	DESCRIPTION	CONTRACTORS	CONTRACT PRICE (\$)
All	All except: Horton Bayvairy, Owl's Call NAPTEP, Meadow Valley Covenant	Monitoring contract	Chris Ferris	\$ 28 267
Bowen	Fairy Fen Nature Reserve	Contribute funds to retain a qualified environmental expert and qualified design consultant to assess feasibility of building a viewing platform	Bowen Island Conservancy	\$ 1200
Bowen	Singing Woods Nature Reserve	Revised Management Plan	Raincoast Applied Ecology	\$ 8100
Denman	All 3 Denman Nature Reserves	Invasive species removal, restoration, planting and monitoring	Denman Island Conservancy	\$ 2000
Gabriola	Elder Cedar Nature Reserve	Invasive plant removal, Trail and driveway maintenance	Gabriola Land & Trail Trust	\$ TBD
Galiano	Trincomali Nature Sanctuary	Restoration	Habitat Acquisition Trust	\$ TBD
Gambier	Long Bay Wetland	Restoration, planting and protecting tree seedlings	Gambier Island Conservancy	\$ TBD
Lasqueti	Kwell Nature Reserve	Revised Management Plan	Doug Hopwood	\$ TBD
Lasqueti	Mt. Trematon and John Osland and Kwell	Planting restoration At Mt.Trematon, cleaning Hooded Merganser boxes at John Osland, clean up of garbage at Kwell	Lasqueti Island Nature Conservancy	\$ 1855

Mayne	Horton Bayviary Nature Reserve	Monitoring contract and garbage removal	Mayne Island Conservancy	\$ 700
Pender	Medicine Beach Marsh Nature Sanctuary	Dogipot containers maintenance and waste collection	Pender Islands Conservancy Association	\$ 211

CURRENT PMS ACTIVITIES

ISLAND	PROPERTY	DESCRIPTION
All	All	Annual monitoring is completed. Identified issues have been be evaluated and letters are being sent to all landowners and partners by end of September
All	All	Developing Property Management Strategy for RCP
Bowen	Fairy Fen Nature Reserve	Set up management contract for 2016-2017
Bowen	Singing Woods Nature Reserve	Contract issued for revision of the management plan to be completed by January 30, 2017
Denman	Inner Island Nature reserve	Trespass and tree cutting restoration and placing more signage.
Denman	Lindsay Dickson Nature Reserve	Route discussion for Denman cross-island trail still ongoing, staff changes with the Comox Regional District. Restoration and tree planting underway.
Denman	Morrison Marsh Nature Reserve	Trail maintenance and new route direction to avoid trespass over private property where the trail connects with Boyle Point Provincial Point; talking with BC Parks and DCA to build a new route.
Gabriola	Burren's Acres Nature Reserve	Final draft of the first management plan for this property has been completed and is being circulated to partners.
Gabriola	Coats Millstone Nature Reserve	New signage being created to update information and remove graffiti.
Gabriola	Elder Cedar Nature Reserve	Ongoing vandalism of signs, posts and fences. First design and estimates of costs of boardwalk around large western redcedar tree have been obtained. Trail maintenance is ongoing,
Lasqueti	Mount Trematon Nature Reserve	Continued monitoring of restoration project and tree survival around Trematon Creek and additional work planned.
Lasqueti	Kwell Nature Reserve	Revision of the management plan contracted out with plan to be complete by January 30, 2017
Salt Spring	Ruby Alton Nature Reserve	Wastewater system maintenance and work required.
Salt Spring	Cyril Cunningham Nature Reserve	Final draft of the revised management plan for this property has been completed and is being circulated to partners.

PREPARED BY: Nuala Murphy, Property Management Specialist

REVIEWED BY: Jennifer Eliason, ITF Manager

Trust Fund Board Budget Tracking 2016-2017

GL	Description	Budget	Revenue	Total Available	Spent	Remaining	% Remaining	Additional Committed Funds
50700-210	Admin Support Services	\$ 168,272		\$ 168,272	\$ 40,627	\$ 127,645		
54500-210	Communications	\$ 13,000		\$ 13,000	\$ 1,356.85	\$ 11,643	90%	\$ 1,172
56000-210	Contingency	\$ 2,500		\$ 2,500		\$ 2,500	100%	
61100-210	Board Honoraria	\$ 8,000		\$ 8,000	\$ 1,950	\$ 6,050	76%	
61200-210	Board Meeting Expense	\$ 10,000		\$ 10,000	\$ 3,509	\$ 6,491	65%	
61210-210	Board Training & Conferences	\$ 2,000		\$ 2,000		\$ 2,000	100%	
61300-210	Property Management	\$ 60,000		\$ 60,000	\$ 29,067	\$ 30,933	52%	\$ 19,091
61500-210	Conservation Planning / Land Securement	\$ 18,000		\$ 18,000	\$ -	\$ 18,000	100%	\$ 3,130
63000-210	Legal	\$ 15,000		\$ 15,000	\$ 1,180	\$ 13,820	92%	\$ 3,260
80300-210	Mobile Devices	\$ 1,500		\$ 1,500	\$ 612	\$ 888	59%	
81300-210	Training & Conferences	\$ 6,950		\$ 6,950	\$ 1,125	\$ 5,825	84%	
81305-210	Travel for Training	\$ 2,500		\$ 2,500	\$ 568	\$ 1,932	77%	
82300-210	Travel	\$ 4,000		\$ 4,000	\$ 1,247	\$ 2,753	69%	
		\$ 311,722	\$ -	\$ 311,722	\$ 81,241	\$ 230,481	74%	\$26,653
	Alton Maintenance Account	\$ 39,781	\$ 7,527	\$ 47,309	\$ -	\$ 47,309		\$ 425
	Ruby Alton Endowment Fund	\$ 124,612						
	Opportunity Fund	\$ 34,501	\$ 4,797	\$ 39,298	\$ 6,460	\$ 32,838		\$ 3,500
	Covenant Mgmt and Defence Fund	\$ 36,940	\$ 6	\$ 36,945	\$0	\$ 36,945		
	Lasqueti Island Acq Fund	\$ 32,533	\$ 5	\$ 32,538	\$0	\$ 32,538		
	Gambier Island Acq Fund	\$115,173						
	Morrison Waxler Legacy Fund	\$ 20,057	\$ 2	\$ 20,059	\$0	\$ 20,059		
	Thetis Island Acq Fund	\$ 172,197	\$ 242,089	\$ 414,286	\$21	\$ 414,265		
	McFadden Creek	\$ 24,320	\$3	\$ 24,323	\$0	\$ 24,323		