



# Trust Fund Board Minutes of Regular Meeting

**Date:** Thursday, October 3, 2013  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present**  
Tony Law, Chair  
Dereck Atha  
Julie Glover  
Susan Morrison

**Board Members Absent**  
Rob Grant  
Peter Luckham

**Staff Present**  
Jennifer Eliason, Islands Trust Fund Manager  
Kate Emmings, Ecosystem Protection Specialist  
Christine Rikley, Communications and Fundraising Specialist  
Nuala Murphy, Property Management Specialist  
Emily Kozak, Secretary  
Corlynn Strachan, A/Secretary

**Others Present** Michael Dunn, Mayne Island Conservation Society

- 1. CALL TO ORDER**  
The meeting was called to order at 10:00am. Jennifer announced staffing changes.
- 2. APPROVAL OF AGENDA**  
The agenda was approved by General Consent.
- 3. CLOSED MEETING**  
The Trust Fund Board convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 11:23 am to Rise and Report.

TFB 13/1372

It was MOVED and SECONDED

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90(1)(e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality, and that Jennifer Eliason, Christine Rikley, Kate

Emmings, Nuala Murphy, Emily Kozak, Corlynn Strachan, and Michael Dunn be invited to remain in the meeting. **CARRIED**

#### **4. RISE AND REPORT**

The Board reported on the following items:

- The Board approved an Opportunity Fund Request from the Mayne Island Conservation Society towards Lot 7 Glen Echo (PID: 028-601-505)
- The Board approved the 2013 Monitoring Report

#### **5. MINUTES/COORDINATION**

##### **5.1. Minutes of Meetings/Resolutions Without Meetings**

###### **5.1.1. Approval of Previous Meeting Minutes**

The Board approved the draft minutes by General Consent.

###### **5.1.2. August 21, 2013 RWM**

The Board reviewed the August 21, 2013 RWM.

##### **5.2. Follow up Action List**

The Board reviewed the Follow up Action List for information.

#### **6. BUSINESS**

##### **6.1. Items for Approval**

###### **6.1.1. Budget Request for 2014-2015**

The Board discussed the 2014-2015 budget request for an Islands Trust Fund Donor Database and further Eelgrass Mapping projects. The Board suggested that Staff highlight that there are other funding partners in the Eelgrass Mapping project.

TFB 13/1373

It was MOVED and SECONDED

that the Trust Fund Board approve the attached 2014-2015 budget proposal as amended as the Islands Trust Fund's submission for the 2014-2015 budget process. **CARRIED**

###### **6.1.2. 2014 Trust Fund Board Meeting Schedule**

The Board reviewed the proposed 2014 meeting dates.

TFB 13/1374

It was MOVED and SECONDED

that the Trust Fund Board approve the proposed 2014 Trust Fund Board meeting schedule. **CARRIED**

### 6.1.3. Cyril Cunningham Nature Reserve Covenant

The Board discussed the Cyril Cunningham Nature Reserve and the outstanding motion to covenant the property.

TFB 13/1375

It was MOVED and SECONDED

That the Trust Fund Board rescind its July 21, 2011 resolution:

*It was MOVED and SECONDED that the Trust Fund Board direct staff to indicate willingness of the TFB to negotiate a covenant and easement over the Cyril Cunningham Nature Reserve Lot B, Section 32, South Salt Spring Island, Cowichan District, Plan VIP 58173 (PID: 018-650-422), in accordance with the 2008-2012 Trust Fund Plan, in favour of the Salt Spring Island Conservancy, provided that:*

- a) the easement does not allow for a road to be built and allows for foot traffic only,*
- b) staff consult with the donors of the Cyril Cunningham Nature Reserve before proceeding; and,*
- c) any negotiation would take place after confirmation that a foot traffic only easement is possible.*

**CARRIED**

TFB 13/1376

It was MOVED and SECONDED

That the Trust Fund Board direct staff to continue negotiations with the Salt Spring Island Conservancy and the Habitat Acquisition Trust to covenant the Cyril Cunningham Nature Reserve, Lot B, Section 32, South Salt Spring Island, Cowichan District, Plan VIP 58173 (PID: 018-650-422), in accordance with the 2013-2017 Trust Fund Plan.

**CARRIED**

### 6.1.4. Request for Reappointment – J. Glover

TFB 13/1377

It was MOVED and SECONDED

That the Trust Fund Board direct staff to contact the Board Resource and Development Office to request the re-appointment of Julie Glover to the Board for a second term of 3 years.

**CARRIED**

**6.3. Updates for Information**

**6.3.1. Public Covenants, Acquisitions, Dispositions Update**

The Board reviewed the public covenants, acquisitions and dispositions report for information.

**6.3.2. Communication and Fundraising Report**

The Board reviewed the Communication and Fundraising report for information.

**6.3.3. Budget Report**

The Board reviewed the budget report for information.

**8. NEXT MEETING**

The next meeting will take place on Monday, November 25th at 10:00am.

**9. ADJOURNMENT**

The meeting was adjourned by General Consent at 2:30pm.