



Trust Fund Board Minutes of Regular Meeting

Date: Wednesday, January 21, 2015
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present Tony Law, Chair
Kate-Louise Stamford
Julie Glover
Susan Morrison
Ronald Bertrand

Dereck Atha joined the meeting by teleconference at 11:02 am and left the meeting at 11:15 am.

Staff Present Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Corlynn Strachan, Secretary

1. CALL TO ORDER

The meeting was called to order at 11:00 am.

1.1. Election of Trust Fund Board Chair

Trustee Tony Law was elected by acclamation as Trust Fund Board Chair.

2. APPROVAL OF AGENDA

The following addition to the agenda was presented for consideration:

6.2.3 Trust Fund Board Communications with Local Trust Committees

By **general consent** the agenda was approved as amended.

3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 11:15 am and resumed in open meeting at 12:13 pm to Rise and Report.

TFB-2015-043

It was **MOVED** and **SECONDED**,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and that Jennifer Eliason, Kate Emmings, and Corlynn Strachan be invited to remain in the meeting.

CARRIED

4. RISE AND REPORT

Chair Law reported on the following items:

- The Board directed staff to proceed with the registration of a covenant over Karin Fischer's land without securing priority for the covenant, rent charge or statutory right of way over the mortgage provided the mortgage holder consents to the registration of the covenant, rent charge and right of way on the land.
- The Board directed staff to request that Ms. Fischer remove her application from the Natural Area Protection Tax Exemption Program (NAPTEP).
- The Board directed staff to update information materials for conservation covenant applicants advising them not to make changes to their land titles without first consulting Islands Trust Fund staff.
- The Board approved the Finlay Lake conservation proposal, Galiano Island.

5. MINUTES/COORDINATION

5.1. Minutes of Meetings/Resolutions With-out Meetings

5.1.1. Approval of the November 24, 2014 TFB Meeting Minutes

The Board reviewed the minutes and made the following amendment:

- Item 4.0 Rise & Report, Salt Spring Island Conservation Proposal changed "direct" to "directed".

By **general consent** the minutes of the November 24, 2014 Trust Fund Board meeting were adopted as amended.

5.1.2. December 9, 2014 RWM Approval to Purchase iPads for Appointed Trustee Use

The Trust Fund Board reviewed the December 9, 2014 RWM.

5.2. Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

6. BUSINESS

6.1. Items for Approval

6.1.1. RFD TFB Appointment to Financial Planning Committee

Board member Atha volunteered to take on the role of the Trust Fund Board representative for the Financial Planning Committee.

TFB-2015-044

It was MOVED and SECONDED,

that the Trust Fund Board appoints Dereck Atha as its representative on the Financial Planning Committee.

CARRIED

6.1.2. RFD 2015 Trust Fund Board Meeting Schedule

The Trust Fund Board reviewed the proposed 2015 meeting dates.

TFB-2015-045

It was MOVED and SECONDED,

that the Trust Fund Board approves the 2015 Meeting Schedule, as attached.

CARRIED

6.1.3. RFD Approval of Geographically Restricted Funds

The ITF Manager advised the Board that the donor of a significant donation received recently has indicated that the donation is to be used for land protection on Thetis Island. Staff recommend the creation of the Thetis Island Acquisition Fund. The Board discussed consulting with the donor prior to use of the funds.

The ITF Manager reviewed the history of the TFB's first gift of securities to be used "for the purchase, enhancement or maintenance of public trust lands, including public parks or nature reserves, on Gambier Island, British Columbia". A motion was never passed endorsing the creation of a Gambier Island Acquisition Fund, even though the bequest has been treated as such since its receipt.

TFB-2015-046

It was MOVED and SECONDED,

that the Trust Fund Board approves the creation of a Thetis Island Acquisition Fund, direct staff to create an account restricted for this purpose, and transfer the recent donation into it.

CARRIED

TFB-2015-047

It was MOVED and SECONDED,

that the Trust Fund Board approves the creation of a Gambier Island Acquisition Fund.

CARRIED

6.1.4. RFD Regional Conservation Plan Extension

The Ecosystems Protection Specialist reviewed the accomplishments and the outstanding action items of the Regional Conservation Plan and highlighted that changing the time-line of the Regional Conservation Plan will better match the Trust Fund Board's 5-year plan. Board members discussed possible revision of the outstanding action items.

TFB-2015-048

It was MOVED and SECONDED,

that the Trust Fund Board extend the timeline for the 2011-2015 Regional Conservation Plan to December 2017 and direct staff to communicate the extension to Trust Council and to the Board's conservation partners.

CARRIED

TFB-2015-049

It was MOVED and SECONDED,

that the Trust Fund Board direct staff to bring the Coastal Douglas-fir and Associated Ecosystem Conservation Partnership (CDFCP) Conservation Strategy, upon its completion, to the Board for possible integration into the existing Regional Conservation Plan and that the CDFCP Conservation Strategy be added to the joint Executive Committee/Trust Fund Board meeting agenda as an item of overlapping interest.

CARRIED

6.1.5. RFD John Osland Nature Reserve Covenant

Board members reviewed the conservation covenant proposal. The ITF Manager highlighted that permission from Environment Canada to covenant the land was received in December 2014.

TFB-2015-050

It was MOVED and SECONDED,

that the Trust Fund Board authorizes the Chair to sign a covenant with Nanaimo & Area Land Trust Society and Lasqueti Island Nature Conservancy on the John Osland Nature Reserve, legally described as The South East ¼ of Section 15, Lasqueti Island, Nanaimo District, PID 009-720-472.

CARRIED

6.2. Items for Discussion/Direction

6.2.1. BRF - Eelgrass Mapping

The Ecosystems Protection Specialist updated the Board on the eelgrass mapping project and noted that the project contributed to the goals and objectives of the Regional Conservation Plan. The partnership project spanned three years and was completed in December 2014. The Board discussed the next steps and communication with the Local Trust Committees.

6.2.2. Emergency Dispatch Communications, Lasqueti

The ITF Manager briefed the Board on the request from the North Island 9-1-1 Corporation to install a 9-1-1 repeater tower on Mt. Trematon. The Board discussed the complexity of this request including the land donor's wishes, current zoning, covenant restrictions, and species at risk found on the property. The Board further discussed the next steps and consultation with all parties.

TFB-2015-051

It was MOVED and SECONDED,

that staff be directed to:

- 1) Consult with the donor family, the covenant holders and Environment Canada regarding the possible installation of a 9-1-1 repeater on Mt. Trematon.
- 2) Assess potential impacts of such an installation upon the values of the

nature reserve including alternate potential sites.

3) Inform the North Island 9-1-1 Corporation:

a) That the TFB cannot consider installation of a structure on Mt. Trematon until local land regulations are changed to permit this use, and

b) That Islands Trust staff will consult with the donor, covenant holders and Environment Canada with respect to allowing a 9-1-1 repeater to be installed should regulations be changed to permit such structures.

4) Suggest that as a first step North Island 9-1-1 Corporation communicate with the Lasqueti Island Local Trust Committee with respect to addressing land use regulations.

CARRIED

6.2.3. Trust Fund Board Communications with LTC

Board member Morrison highlighted the need for communication between the Trust Fund Board and the Local Trust Committees. The Executive Committee has asked for each Local Trust Committee agenda to have "Trust Fund Board Report" as a standing item. Chair Law suggested a report be drafted after each Trust Fund Board meeting and provided to planning clerks for inclusion on the agenda. Staff will work with Chair Law to develop and distribute this report.

6.3. Updates for Information

6.3.1. Public Acquisitions Update

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.3.2. Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.3.3. Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information.

6.3.4. Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information.

6.3.5. Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting will take place on March 31, 2015.

9. ADJOURNMENT

By **general consent** the meeting was adjourned at 2:25 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Secretary