



# Trust Fund Board Minutes of Regular Meeting

**Date:** Monday, February 22, 2016  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present**  
Tony Law, Chair  
Dereck Atha  
Ronald Bertrand  
Kate-Louise Stamford  
Susan Morrison

**Staff Present**  
Jennifer Eliason, Islands Trust Fund Manager  
Kate Emmings, Ecosystem Protection Specialist (by teleconference)  
Nuala Murphy, Property Management Specialist  
Corlynn Strachan, Secretary  
Russ Hotsenpiller, Chief Administrative Officer

## 1. CALL TO ORDER

Chair Law called the meeting to order at 10:00 am.

### 1.1 Election of Trust Fund Board Chair

Trustee Law was elected by acclamation as Trust Fund Board Chair.

## 2. APPROVAL OF AGENDA

The following addition(s) to the agenda were presented for consideration:

- 6.2.3 Workshop on Mayne Island and Training Opportunities
- 6.2.4 Gambier Island Acquisitions Update

**By general consent**, the agenda was approved, as amended.

## 3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 10:37 am to Rise and Report.

### **TFB-2016-002**

**It was MOVED and SECONDED,**

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Corlynn Strachan, and Russ Hotsenpiller be invited to remain in the meeting.

**CARRIED**

#### 4. RISE AND REPORT

The Trust Fund Board reported on the following item:

- The Trust Fund Board directed staff to present a draft Agreement of Purchase and Sale to the owner of a property on Thetis Island.

#### 5. MINUTES/COORDINATION

##### 5.1 Minutes of Meetings/Resolutions without Meetings

###### 5.1.1 Approval of the November 17, 2015 Regular Meeting Minutes

**By general consent**, the Trust Fund Board meeting minutes of November 17, 2015 were adopted as presented.

###### 5.1.2 Record of Special Vote (RWM) Approval of Revised 2016 Meeting Schedule

Resolution Number: TFB-2016-001

The Trust Fund Board reviewed the January 6, 2016 resolution without meeting.

##### 5.2 Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

#### 6. BUSINESS

##### 6.1 Items for Approval

###### 6.1.1 Settlement Lands Covenant; Management Plan Costs, Denman Island

Board members reviewed the proposal and discussed the possibility of completing some of the work using the current years' budget, and the impact of the request on TFB activities in 2016/2017.

###### **TFB-2016-003**

**It was MOVED and SECONDED,**

That the Board approve the Denman Conservancy Association proposal to share covenant and management plan costs for the Settlement Lands (PID 006-639-771 & PID 006-657-656), Denman Island, according to the 'Settlement Land Conservation Covenant Cost-Sharing' document (January 2016, updated February 4, 2016), providing up to \$3,000.

**CARRIED**

###### 6.1.2 Response to Provincial Goshawk and Marbled Murrelet Engagement

The ITF Ecosystems Protection Specialist updated Board members on a recent engagement session held by the Ministry of Forests Lands and Natural Resource Operations (FLNRO) to develop the BC Implementation Plan for Coastal Northern Goshawks and Marbled Murrelets.

Chair Law indicated he would provide a copy of the response letter to the Local Planning Committee, and would ask the committee to consider a response from the local planning perspective. Trustee Morrison suggested sending future consultations of this nature to all local trust committees.

**TFB-2016-004**

**It was MOVED and SECONDED,**

That the Trust Fund Board directs the Chair to send a response, as drafted, to the Ministry of Forests, Lands & Natural Resource Operations regarding input for their Implementation Planning process for Northern Goshawks, *laingi* sub-species and Marbled Murrelets with a copy sent to the Islands Trust Executive Committee and the Local Planning Committee.

**CARRIED**

6.1.3 Barrineau NAPTEP Covenant Modification Agreement

The ITF Manager presented the modification agreement to Trust Fund Board members.

**TFB-2016-005**

**It was MOVED and SECONDED,**

That the Trust Fund Board direct the Chair to sign the modification agreement for the Barrineau NAPTEP covenant.

**CARRIED**

6.1.4 Manzanita Ridge Management Plan Amendment, Salt Spring Island

Trust Fund Board members reviewed the amendment.

**TFB-2016-006**

**It was MOVED and SECONDED,**

That the Trust Fund Board approve "Appendix I MRNR LMP 2015-25 final" that forms part of the Manzanita Ridge Nature Reserve Management Plan.

**CARRIED**

6.1.5 CDFCP Funding Proposal to Real Estate Foundation of BC

Board members discussed possible impacts of the proposal on staff workload, benefits, and timelines.

**TFB-2016-07**

**It was MOVED and SECONDED,**

That the Trust Fund Board, as a partner agency of the Coastal Douglas-fir and Associated Ecosystems Conservation Partnership (CDFCP), submit a funding proposal to the Real Estate Foundation of BC, and if successful, hold funds on behalf of the CDFCP to support its ongoing work to protect ecosystems.

**CARRIED**

### 6.1.6 Opportunity Fund Request – Galiano Conservancy Association

The ITF Manager presented the funding request to Board members, highlighting that the covenant is a requirement of a re-zoning process and that this is only the second Opportunity Fund grant request this fiscal year.

Board members discussed the possibility learning from GCA's experience and ongoing monitoring costs of a sustainable forestry covenant.

#### **TFB-2016-008**

**It was MOVED and SECONDED,**

That the Trust Fund Board approves an Opportunity Fund grant of \$2,000 to the Galiano Conservancy Association for costs associated with legal review of a sustainable forestry covenant on DL79, Galiano Island.

**CARRIED**

## 6.2 **Items for Discussion/Direction**

### 6.2.1 Briefing - Request for Trust Fund Board Appointment

The ITF Manager reported that Member Glover's re-appointment was not granted, and the Trust Fund Board is currently awaiting confirmation of a new appointed member. Member Atha's second term expires June 16, 2016. The ITF Manager will work with Board Resourcing and Development (BRDO) staff to post the position.

Trustee Morrison volunteered to act as the TFB's liaison with the Financial Planning Committee for the time being.

### 6.2.2 Briefing - Securement Strategy

The Ecosystems Protection Specialist presented the proposed Securement Strategy Outline, and referred to a background article of the Land Trust Alliance, as well as example strategies from the CRD and South Nations.

Board members discussed the Regional Conservation Plan (RCP) in relation to the securement strategy, and questioned the purpose of the strategy. Staff described the securement strategy as an activity identified in the RCP to assist with becoming proactive versus reactive, prioritizing high biodiversity properties and identifying the appropriate conservation tools in collaboration with local conservancies.

Board members suggested hypothetical examples be brought to a future meeting before a full strategy is developed. The ITF Manager and ITF Ecosystems Protection Specialist agreed to discuss the next steps.

#### **TFB-2016-009**

**It was MOVED and SECONDED**

That the Trust Fund Board directs staff to develop an example securement strategy for one priority property and bring forward to a future Board meeting for discussion.

**CARRIED**

6.2.3. Workshop on Mayne and Training Opportunities

The ITF Manager advised Board members of the Gulf Island Conservation Conference 2016 from March 11-13, 2016 on Mayne Island and invited Board members to attend. The ITF Manager will attend Saturday to present on tools available for land protection.

The ITF Manager also advised Board members of a training opportunity, the Land Trust Alliance of BC (LTABC) Seminar series this fall and will confirm dates when available.

6.2.4 Gambier Island Acquisition Updates

Trustee Stamford advised the Trust Fund Board that the Gambier Island Conservancy is concerned that no acquisitions have occurred with the bequest received in 2011.

Trustee Stamford indicated that First Nations, NGO's and various levels of government are interested in developing some type of preserve or recreation area in the wilderness area, which includes the proposed woodlot licences that were never awarded in 2014.

**6.3 Correspondence**

6.3.1 Denman Island Park and Protected Area Ministry of Environment Letter

Board members reviewed the letter for information. The ITF Manager highlighted the potential for a Partnership Agreement for monitoring and evaluation of the stream and beaver pond and will follow up with Derek Moore, Area Supervisor, for BC Parks.

**6.4 Updates for Information**

6.4.1 Public Acquisitions Update

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information. The ITF Manager reported that Kathleen Williams recently left the Communications and Fundraising Specialist position. The position has been posted and hiring is in progress.

6.4.4 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

6.4.6 Response to Canadian Wildlife Service Species at Risk Consultation (Great Blue Heron, Band Tailed Pigeon)

The Trust Fund Board reviewed the letter for information.

6.4.7 Briefing for Bowen Island Municipality re: NAPTEP

The ITF Manager provided a copy of a briefing recently provided to Bowen Island Municipality, and updated Board members on the launch of NAPTEP on Bowen, including advertising, a mail out, and an information session and webinar.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on April 5, 2016 at 10:00 am.

**9. ADJOURNMENT**

**By general consent**, the meeting was adjourned at 1:58 pm.

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Tony Law, Chair

Certified Correct:

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Corlynn Strachan, Secretary