



# Trust Fund Board Minutes of Regular Meeting

**Date:** Tuesday, May 10, 2016  
**Time:** 10:00 am  
**Location:** Islands Trust Victoria Boardroom  
200-1627 Fort Street, Victoria, BC

**Board Members Present** Tony Law, Chair  
Kate-Louise Stamford (by teleconference)  
Susan Morrison

**Board Members Regrets** Dereck Atha  
Ronald Bertrand

**Staff Present** Jennifer Eliason, Islands Trust Fund Manager  
Kate Emmings, Ecosystem Protection Specialist  
Corlynn Strachan, Secretary  
Crystal Oberg, Communications & Fundraising Specialist

## 1. CALL TO ORDER

Chair Law called the meeting to order at 10:00 am.

## 2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

- Item 6.1.3 Letter of Support for Conservation Tax Incentive Program
- Item 6.2.2 Office Relocation Study

By general consent, the agenda was approved as amended.

## 3. CLOSED MEETING

The Trust Fund Board convened the closed portion of the meeting at 10:04 am and resumed in open meeting at 11:23 am to Rise and Report.

### TFB-2016-015

It was **MOVED** and **SECONDED**,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; and that Jennifer Eliason, Kate Emmings, Corlynn Strachan, and Crystal Oberg be invited to remain in the meeting.

**CARRIED**

## 4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board endorsed the Securement Strategy Project Charter.

## 5. MINUTES/COORDINATION

### 5.1 Minutes of Meetings/Resolutions without Meetings

#### 5.1.1 Approval of April 5, 2016 Regular Meeting Minutes

**By general consent**, the Trust Fund Board meeting minutes of April 5, 2016 were adopted.

#### 5.1.2 Approval of April 5, 2016 TFB-EC Liaison Meeting Minutes

**By general consent**, the Trust Fund Board-Executive Committee Liaison meeting minutes of April 5, 2016 were adopted.

### 5.2 Follow-up Action List

The Trust Fund Board reviewed the Follow-up Action List for information.

## 6. BUSINESS

### 6.1 Items for Approval

#### 6.1.1 2015-2016 Annual Report – Approval of TFB Section

Board members reviewed and complimented the report, and suggested highlighting the vision of the Trust Fund Board.

#### **TFB-2016-016**

**It was MOVED and SECONDED,**

that the Trust Fund Board approves the attached text for inclusion in the 2015-2016 Annual Report for approval (as amended) by Trust Council and submission to the Minister of Community, Sport and Cultural Development.

**CARRIED**

#### 6.1.2 Route Location of the Denman Cross-Island Trail, Lindsay Dickson Nature Reserve

The ITF Manager presented the proposal to the Trust Fund Board and highlighted the differing perspectives of island groups about the use of the right-of-way. Board members discussed impacts of multi-use trails and the importance of maintaining relationships with management groups.

#### **TFB-2016-017**

**It was MOVED and SECONDED,**

that the Trust Fund Board approves utilizing the existing established trail in the southwest corner of the Lindsay Dickson Nature Reserve as part of the Denman Cross-Island Trail.

**CARRIED**

#### **TFB-2016-018**

**It was MOVED and SECONDED,**

that the Trust Fund Board request staff communicate with the Comox Valley Regional District that the Board does not support new trail development along the Corrigan Road Right-of-Way because of the additional disturbance the trail could bring to the nature reserve.

**CARRIED**

6.1.3 Letter of Support for LTABC Conservation Tax Incentive Program Initiative

The ITF Manager briefed Board members on a request from the Land Trust Alliance of BC (LTABC) to provide a letter of support to promote the LTABC provincial Conservation Tax Incentive Program. Board members reviewed the letter and requested the letter be amended to include a statement about the development of NAPTEP in coordination with the Province.

**TFB-2016-019**

**It was MOVED and SECONDED,**

that the Trust Fund Board request staff amend and send the letter of May 10, 2016 to support the expansion of a conservation tax exemption program to the rest of the province, signed by the chair.

**CARRIED**

**6.2 Items for Discussion/Direction**

6.2.1 Planned Giving Information

The ITF Manager provided Board members with ITF Planned Giving packages. Board members discussed “death cafes” as an opportunity to share information on planned giving and the importance of highlighting options available to make legacy gifts meaningful.

6.2.2 Office Relocation Study

A request from the Select Committee to review the Victoria Office Location prompted Board members to discuss possible impact of office location move on staff, staff hiring and retention. The chair and ITF Manager will coordinate on a response for the Select Committee.

**6.3 Updates for Information**

6.3.1 Public Acquisitions Update

The Trust Fund Board reviewed the Public Acquisitions Report for information and discussed relationship building with First Nations.

6.3.2 Public Covenants Update

The Trust Fund Board reviewed the Public Covenants Report for information.

6.3.3 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information.

6.3.4 Final Budget Report 2015-16

The Trust Fund Board reviewed the Budget Report for information.

**7. NEW BUSINESS**

There was no new business.

**8. NEXT MEETING**

The next meeting will take place on July 19, 2016 at 10:00 am.

**9. ADJOURNMENT**

**By general consent**, the meeting adjourned at 1:03 pm.

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Tony Law, Chair

Certified Correct:

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Corlynn Strachan, Secretary