



Trust Fund Board Minutes of Regular Meeting

Date: Tuesday, May 30, 2017
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present
Tony Law, Chair
Kate-Louise Stamford
Hoops Harrison
Robin Williams
Ronald Bertrand
Susan Morrison

Staff Present
Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist joined the meeting at 11:35 am
Corlynn Strachan, Administrative Assistant
Crystal Oberg, Communications & Fundraising Specialist
Clare Frater, Director, Trust Area Services joined the meeting at 12:22 pm
Cindy Shelest, Director, Administrative Services joined the meeting at 12:22 pm

1. CALL TO ORDER

Chair Law called the meeting to order at 10:00 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

2. APPROVAL OF AGENDA

The following additions to the agenda under item 7. New Business, were presented for consideration;

- 7.1 Procedures Regarding Board Members and Community Organizations
- 7.2 Trust Fund Board Retreat

By general consent, the agenda was approved as amended.

3. CLOSED MEETING

TFB-2017-011

It was MOVED and SECONDED,

that the meeting be closed to the public pursuant in accordance with the Community Charter, Part 4, Division 3, section 90(1) (e) the acquisition, disposition or expropriation of land or improvements; and section (k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Crystal Oberg and Corlynn Strachan be invited to remain in the meeting.

CARRIED

The Trust Fund Board convened the closed portion of the meeting at 10:03 am and resumed in open meeting at 10:59 am to Rise and Report.

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board supported in principle holding a covenant with the Mayne Island Conservancy Society over the land known as St. John Point, Mayne Island and will consider the conservation proposal again at a later date dependant on the outcome of staff investigation of issues involved and pending receipt of additional information.
- The Trust Fund Board requested staff prepare a summary report of the working landscapes conservation study for Trust Council at its June 2017 meeting.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the April 4, 2017 Regular Meeting Minutes

By general consent, the Trust Fund Board meeting minutes of April 4, 2017 were adopted.

5.2 Follow-up Action List

The Trust Fund Board Manager provided an update on items in the Follow-up Action List, and recommended rescinding one resolution from 2016.

TFB-2017-012

It was MOVED and SECONDED,

that resolution TFB-2016-035, that the Trust Fund Board direct Chair Law to write to both the Minister of Environment and the Minister of Forests, Lands and Natural Resource Operations seeking funding to complete the purchase of Fairyslipper Forest, Thetis Island, be rescinded.

CARRIED

6. BUSINESS

6.1 Items for Approval

6.1.1 Settlement Lands Covenant and Management Plan Approval, Denman Island

The ITF Ecosystem Protection Specialist presented the covenant to Board members and recommended the following edits to the Settlement Lands Management Plan.

- Page 3 Table of Contents: change “4.4 Invasive Alien Species and Disease” to “Invasive and Alien Species and Disease”
- Page 30 Change “4.4 Invasive Alien Species and Disease” to “Invasive and Alien Species and Disease” and add "Bracken fern (Pteridium) is native, but is invading herbaceous areas within the

Butterfly Reserve and as such is detrimental to nectar source species. Bracken should be controlled in the Butterfly Reserve by pulling fronds or cutting near to the base during the growing period (June-September). Some bracken management occurred in early 2016, and this will continue if funding for this effort can be secured at the appropriate time of year." to the first paragraph of section 4.4

- Page 47, last row on the page in Table 7, change "Threat/Risk Addressed" from "Invasive Alien Species" to "shading of nectar species"
- Page 48, last row on the page in Table 7, add "habitat enhancement for Species at Risk in consultation with appropriate Recovery Team(s)." to "Action Description" Column and change "BC Ministry of Environment" in "Budget or Other Considerations" Column to "Environment and Climate Change Canada".

TFB-2017-013

It was MOVED and SECONDED,

that the Trust Fund Board authorizes the Chair to sign a covenant with the Denman Conservancy Association, over the Lands known as the Settlement Lands and described as: PID 006-639-771, the east ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District; and, PID 006-657-656, the west ½ of the north east ¼ of Section 21, Denman Island, Nanaimo District, except that part in Plan VIP78186; and that staff register the covenant once the Agricultural Land Commission authorizes registration of the covenant.

CARRIED

TFB-2017-014

It was MOVED and SECONDED,

that the Trust Fund Board approve the Settlement Lands Management Plan for the Lands known as the Settlement Lands and identified by PID 006-639-771 and PID 006-657-656 as amended.

CARRIED

- 6.1.2 Singing Woods Nature Reserve Management Plan, Bowen Island
The ITF Property Management Specialist highlighted two edits to the management plan, requested by the Bowen Island Conservancy:

- Page 5 Executive Summary, addition of "The Bowen Island Conservancy has been completing management activities on the reserve since 2010."
- Page 39 Section 4.3, addition of "including Bowen Island Conservancy,"

Board members discussed current and future trail use, and staff confirmed that the management plan does not support expansion of trails on the reserve.

TFB-2017-015

It was MOVED and SECONDED,

that the Trust Fund Board approve the 2017 Singing Woods Nature Reserve Management Plan as amended.

CARRIED

- 6.1.3 Islands Trust Fund Submission for 2016-2017 Annual Report
The ITF Communications and Fundraising Specialist highlighted additional edits to the TFB Chair letter and a minor adjustment to the protected area statistics. Board members suggested extracting the ITF section of the Islands Trust annual report document and publishing the section as a stand-alone document on the ITF website and in print.

TFB-2017-016

It was MOVED and SECONDED,

that the Trust Fund Board approves the attached text as amended for inclusion in the 2016-2017 Annual Report for approval by Trust Council and submission to the Ministry of Community, Sport and Cultural Development.

CARRIED

6.2 Items for Discussion/Direction

- 6.2.1 Review of Bylaw to Regulate the Meetings of the Trust Fund Board
The ITF Manager briefed Board members on the bylaw and noted recent updates to meeting bylaws of other Trust entities to allow for increased flexibility to meet virtually.

Board members expressed a preference of meeting face-to-face and noted that some islands experience difficulty with internet access, but agreed to remove some of the current procedural limitations on virtual meeting attendance.

The Director of Administrative Services briefed Board members on a current Information Services project reviewing new technology that would improve the virtual meeting experience.

- 6.2.2 2018-2027 Regional Conservation Plan Project Update
The ITF Ecosystems Protection Specialist briefed Board members on the outcomes of recent RCP workshops, reviewed edits to RCP Project Charter, and noted costs are slightly higher than budgeted due to high workshop attendance and provision of travel subsidies.

Board members discussed relationship development with First Nations, the emerging concept of protection of cultural species at risk, marine conservation and education, and ways to increase awareness of the Islands Trust Fund.

- 6.2.3 Draft Regional Conservation Plan Session Outline for Trust Council
Board members reviewed the session outline, making adjustments to the timeline, and suggested providing a summary of the Working Landscapes study to Trust Council.
- 6.2.4 ITF Finance and Fundraising - Discussion Item
Trustee Williams expressed excitement about potential fundraising work of the Islands Trust Fund and his interest in pursuing funding at a provincial, national and international level. The ITF Manager provided a

brief history of the Long Term Funding Committee, a former subcommittee of the Trust Fund Board. Board members discussed the possibility of forming another subcommittee and reviewing the in-camera documents from the Long Term Funding Committee.

TFB-2017-017

It was MOVED and SECONDED

that the Trust Fund Board release the Long Term Funding strategy and related briefings to the current Trust Fund Board members.

CARRIED

6.3 Correspondence

There was no correspondence.

6.4 Updates for Information

6.4.1 Public Acquisitions Report

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Report

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Communication and Fundraising Report

The Trust Fund Board reviewed the Communication and Fundraising Report for information.

6.4.4 Property Management Specialist Report

The Trust Fund Board reviewed the Property Management Specialist Report for information.

6.4.5 Budget Report

The Trust Fund Board reviewed the Budget Report for information.

7. NEW BUSINESS

7.1 Procedures Regarding Board Members and Community Organizations

Trustee Morrison advised Board members of a recent request for her to sign a document on behalf of the Trust Fund Board, advised that this is not appropriate and cautioned Board members against signing anything on behalf of the Trust Fund Board.

7.2 Trust Fund Board Retreat

Board members discussed a possible retreat in the fall in combination with the scheduled September 26th TFB Meeting. The ITF Manager requested Board members brainstorm issues/topics and provide direction to staff for consideration at the July TFB meeting agenda.

8. NEXT MEETING

The next meeting will take place on July 18, 2017 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 1:52 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Administrative Assistant