



Trust Fund Board Minutes of Regular Meeting

Date: Tuesday, April 3, 2018
Time: 10:00 am
Location: Islands Trust Victoria Boardroom
200-1627 Fort Street, Victoria, BC

Board Members Present Tony Law, Chair
Ronald Bertrand
Kate-Louise Stamford (by teleconference)
Susan Morrison
Robin Williams

Board Members Regrets Hoops Harrison

Staff Present Jennifer Eliason, Islands Trust Fund Manager
Kate Emmings, Ecosystem Protection Specialist
Nuala Murphy, Property Management Specialist
Corlynn Strachan, Administrative Assistant
Crystal Oberg, Communications & Fundraising Specialist
Clare Frater, Director, Trust Area Services (joined the meeting at 12:10 pm and left the meeting at 12:40 pm)

1. CALL TO ORDER

Chair Law called the meeting to order at 10:00 am and acknowledged that the meeting was being held in Coast Salish First Nations territory.

Trustee Stamford joined the meeting by teleconference.

TFB-2018-009

It was **MOVED** and **SECONDED**

that the Trust Fund Board agree to waive section 10.1 (b) of the meeting procedures bylaw for Trustee Stamford to attend the meeting by phone for the second time this year.

2. APPROVAL OF AGENDA

By general consent, the Trust Fund Board approved the agenda as presented.

3. CLOSED MEETING

TFB-2018-010

It was **MOVED** and **SECONDED**,

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, section 90 (1) (e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the Trust Fund Board; (k) negotiations and related discussions respecting the proposed provision of a service that are at their preliminary stages and that, in the view of the board, could reasonably be expected to harm the interests of the trust fund board if they were

held in public; and that Jennifer Eliason, Kate Emmings, Nuala Murphy, Crystal Oberg, and Corlynn Strachan be invited to remain in the meeting.

CARRIED

The Trust Fund Board convened the closed portion of the meeting at 10:05 am and resumed in open meeting at 11:18 am to Rise and Report.

4. RISE AND REPORT

The Trust Fund Board reported on the following items:

- The Trust Fund Board directed Chair Law to sign the Fundraising and Acquisition Agreement with the Lasqueti Island Nature Conservancy regarding the campaign to acquire Salish View, Lasqueti Island.
- The Trust Fund Board agreed to partially fund an Opportunity Fund grant request to the Saturna Wetland Conservation Project for \$4,000 towards the cost of a phase one environmental assessment.
- The Trust Fund Board rejected an Opportunity Fund grant request from the Lasqueti Island Nature Conservancy for legal and appraisal costs incurred to date in the securement of Salish View, but requested staff to encourage LINC to reapply for a grant in September.
- The Trust Fund Board approved up to \$9,000 from the Lasqueti Island Acquisition Fund towards the purchase of Salish View.

5. MINUTES/COORDINATION

5.1 Minutes of Meetings/Resolutions without Meetings

5.1.1 Approval of the January 30, 2018 Regular Meeting Minutes

By general consent, the Trust Fund Board meeting minutes of January 30, 2018 were adopted.

5.2 Follow-up Action List

The board reviewed the Follow-up Action List.

6. BUSINESS

6.1 Items for Approval

6.1.1 Covenant Initiation – Fairyflipper Forest Nature Reserve, Thetis Island

The Ecosystems Protection Specialist presented the recommendation to Board members, noted the timeline is flexible, and staff have capacity to initiate the covenant negotiation.

TFB-2018-011

It was MOVED and SECONDED,

that the Trust Fund Board approves negotiation of a conservation covenant with the Thetis Island Nature Conservancy and Cowichan Community Land Trust Society on Fairyflipper Forest Nature Reserve (Lot A, District Lots 6 and 10, Township Thetis, Cowichan District, Plan EPP76866, PID:030-332-184).

CARRIED

6.1.2 Conservation Proposal – Dragonfly Commons, Salt Spring Island

Trustee Williams left the meeting at 11:23 am noting a potential conflict of interest.

The Ecosystem Protection Specialist presented the proposal to the board, noted the density of the proposed development could potentially lead to covenant management and enforcement challenges, and advised that the applicant is not willing to provide an endowment, in order to minimize costs and keep the housing units affordable.

TFB-2018-012

It was MOVED and SECONDED,

that the Trust Fund Board decline the Conservation Proposal submitted by Fernando and Tammy Dos Santos regarding a proposed conservation covenant on approximately 2.3 ha of the land known as Dragonfly Commons, PID 004-750-581, Lot A, Section 20, Range 3 East, North Salt Spring Island, Cowichan District, Plan 28650.

CARRIED

Trustee Williams rejoined the meeting at 11:34.

6.1.3 Trust Fund Board Meeting Procedures Bylaw Amendment

TFB-2018-013

It was MOVED and SECONDED,

that Trust Fund Board Bylaw No. 2, cited as “Trust Fund Board Meeting Procedures Bylaw, 2004, Amendment Bylaw No. 1, 2018” be approved.

CARRIED

6.1.4 Regional Conservation Plan and Local Trust Committees

The Board discussed providing briefings to local trust committees and Bowen Island Municipality highlighting the relevant policy statement directive policies and possible options for including information from the Regional Conservation Plan, as well as ways to promote use of the Regional Conservation Plan and associated data in the orientation for trustees next term.

TFB-2018-014

It was MOVED and SECONDED,

that the Trust Fund Board requests staff to provide a briefing to all local trust committees and Bowen Island Municipality requesting that consideration be given to incorporating elements of the 2018 - 2027 Regional Conservation Plan (including associated data and mapping) into Official Community Plans.

CARRIED

6.2 Items for Discussion/Direction

6.2.1 Briefing - Regional Conservation Plan Development Process Evaluation Report

The Ecosystems Protection Specialist summarized the lessons learned report and requested feedback.

Board member comments:

- excellent document and a valuable process
- suggested follow-up and thank you for First Nations involvement
- could have more “buy in” with separate event or workshop for island communities
- trustees may require further explanation of ITF and TFB role
- RCP has lots of detailed information, somewhat overwhelming for trustees
- suggested separate island profiles with pdf link would be helpful on ITF/IT websites

6.2.2 Briefing - Salish View Campaign Plan

The Communications and Fundraising Specialist presented the plan to Board members and requested Trust Fund Board member participation at future special LINC events if available.

Trustee Morrison suggested possible staff or Board member attendance at the Lasqueti Bay Day event scheduled for Sep 2, 2018 from 12:00 pm - 4:00 pm.

6.2.3 Contacts with First Nations through Local Trust Committees

The Board discussed developing relationships with First Nations through meetings local trust committees may be having with First Nations, and providing Islands Trust Fund information through these meetings.

Staff advised the Board that Regional Conservation Plan information would soon be sent to all First Nations.

Trustee Morrison agreed to raise this topic with the Executive Committee, encouraging LTC chairs to include information about the Islands Trust Fund when meeting with First Nations.

6.2.4 Agricultural Land Commission Review Committee

Chair Law reported on his attendance at a recent Agricultural Land Commission (ALC) review committee meeting. Chair Law provided information on the Islands Trust Fund, and informed attendees that ITF would like to work in partnership with the ALC on protecting conservation priorities, noting that the ALC and Trust Fund Board both have a provincial mandate. The ALC review committee suggested follow up with a written submission; Chair Law to draft letter.

6.3 Correspondence

There was no correspondence.

6.4 Updates for Information

6.4.1 Public Acquisitions Report

The Trust Fund Board reviewed the Public Acquisitions Report for information.

6.4.2 Public Covenants Report

The Trust Fund Board reviewed the Public Covenants Report for information.

6.4.3 Regional Conservation Plan Progress Report

The ITF Manager presented the report to the Board, noted this new report combines the information previously provided in the Communications and Fundraising Specialist and Property Management Specialist reports with other progress on objectives from the newly approved RCP, and requested feedback on the format. Board members suggested the report be accumulative and requested italicizing past items.

6.4.4 Budget Report

The Board reviewed the Budget Report for information.

6.4.5 Species at Risk Letter - Painted Turtle

The Board reviewed the letter for information. The Ecosystem Protection Specialist advised that all wetlands and associated water courses on Salt Spring Island have a critical habitat for Western Painted Turtles, and that the Salt Spring Island Conservancy has a member on the recovery team.

7. NEW BUSINESS

There was no new business.

8. NEXT MEETING

The next meeting will take place on May 29, 2018 at 10:00 am.

9. ADJOURNMENT

By general consent, the meeting adjourned at 1:38 pm.

Tony Law, Chair

Certified Correct:

Corlynn Strachan, Recorder