



**TRUST FUND BOARD
REGULAR MEETING MINUTES
January 26, 2012**

Location: Victoria Meeting Room, Islands Trust

In Attendance:

Board Members

Dereck Atha
Julie Glover
Rob Grant
Tony Law
Peter Luckham
Susan Morrison

Staff

Jennifer Eliason, Manager
Nuala Murphy, Ecosystem Protection
Specialist
Christine Pritchard, Communications
and Fundraising Specialist
Jeff Ralph, A/Property Management
Specialist
Natalie Tamosiunas, Secretary

The meeting came to order at 10:05 a.m.

1.0 Agenda

The Board reviewed the agenda and added the following items:

- 1.2 Discussion of Expense Claim

Resolution #TFB 12/1273

It was MOVED and SECONDED that the January 26, 2012 Regular Meeting agenda be approved as amended.

CARRIED

1.1 Orientation

1.2 Discussion of Expense claim form

The Board reviewed the new online expense claim form.

1.3 Election of TFB Chair

Two Board members were nominated; Susan Morrison (nominated by Peter Luckham, seconded by Julie Glover) and Tony Law (nominated by Rob Grant seconded by Dereck Atha). In a vote by secret ballot the vote was tied (Susan Morrison: 3 Tony Law: 3). Tony Law was elected by draw.

1.4 Appointment of TFB member to Financial Planning Committee

Susan Morrison volunteered to act as the Trust Fund Board representative to the Financial Planning Committee.

2.0 In Camera Session (Confidential Items)

Resolution #TFB 12/1274

It was MOVED and SECONDED that this portion of the meeting is closed to the public pursuant to the following sections of the Community Charter: 90 (1) (e) The

acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality and (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public and that staff be invited to remain in the meeting.

CARRIED

The regular meeting reconvened at 11:45 am.

3.0 Rise and Report

There were no items to rise and report

4.0 Items for Approval

**4.1 A. Minutes of Previous Meeting
November 24, 2011**

The Board reviewed the draft minutes and made the following grammatical corrections:

- o Item 3.0 September 19, 2011 ...that it is unable to proceed with...
- o Resolution TFB 11/1270 It was MOVED and SECONDED that the...
- o Resolution TFB 11/1271 that the Trust Fund Board ~~that the Board...~~

Resolution # TFB 12/1275

It was MOVED and SECONDED that the minutes of the September 19, 2011 meeting be adopted as amended.

CARRIED

4.2 Approval of 2012 Trust Fund Board meeting schedule

The Board reviewed the proposed 2012 meeting schedule and made revisions.

Resolution # TFB 12/1276

It was MOVED and SECONDED that the Board approve the 2012 Board meeting schedule as amended.

CARRIED

4.3 Follow up action List

The Board reviewed the Follow Up Action List for information.

4.4 RFD – NAPTEP Application –Nowak/Reher

The Board reviewed the Nowak/Reher NAPTEP application.

Resolution # TFB 12/1277

It was MOVED and SECONDED that the Trust Fund Board approve Andreas Nowak and Mary Reher’s proposal to covenant a portion of the land described as “Lot 38, Section 7, Pender Island, Cowichan District, Plan 32261, Except Part in Plan 35333” PID 001-081-110, through the Natural Area Protection Tax Exemption Program (NAPTEP).

CARRIED

4.5 RFD – Elder Cedar Nature Reserve Covenant

The Board reviewed the Elder Cedar Nature Reserve covenant and briefly discussed the functions and timelines of the covenant and the management plan.

Resolution # TFB 12/1278

It was MOVED and SECONDED That the Trust Fund Board authorizes the Chair to sign the covenant, as attached, for the Elder Cedar Nature Reserve, Gabriola Island (PID 026-664-453 Block A, Section 16, Nanaimo Land District, Gabriola Island).

CARRIED

4.6 RFD – Fairy Fen Nature Reserve Management Agreement

The Board reviewed the Fairy Fen Nature Reserve Management Agreement and the A/Property Management Specialist noted the following changes to the document:

- Addition of email addresses in contact information
- 3 (a) monitoring and removal

Resolution # TFB 12/1279

It was MOVED and SECONDED That the Trust Fund Board authorize the Chair to sign the Management Agreement with the Bowen Island Conservancy, dated January 26, 2012, for the Fairy Fen Nature Reserve, Bowen Island.

CARRIED

5.0 Items for Discussion/Direction

5.1 Public Acquisitions, Covenants and Dispositions Update

The Board reviewed the public acquisitions, covenants and dispositions report for information.

5.2 Communications and Fundraising report

The Board reviewed the Communications and Fundraising report for information.

5.3 Property Management Update

The Board reviewed the Property Management update for information and briefly discussed the need for more information about obtaining subsurface rights for Board held properties.

5.4 2011-2012 Budget Report

The Board reviewed the budget report for information.

Chair Law asked the Board to think about training that may help the Board function better.

Resolution #TFB 12/1280

It was MOVED and SECONDED that the Trust Fund Board meeting adjourn at 2:42 pm.

CARRIED

The next meeting is scheduled for Wednesday, March 28th, 2012, from 10:00 a.m. to 3:00 p.m. at the Victoria office boardroom.

Recorder

Chair

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