



Lasqueti Island Local Trust Committee Minutes of Regular Meeting

Date: April 15, 2019
Location: Judith Fisher Centre
 #1 China Cloud Bay Road
 Lasqueti Island, BC

Members Present: Peter Luckham, Chair
 Peter Johnston, Local Trustee
 Timothy Peterson, Local Trustee

Staff Present: Ann Kjerulf, Regional Planning Manager by teleconference
 William Shulba, Water Specialist by teleconference
 Dave Olsen, Recorder

Others Present: There were two (2) members of the public in attendance

1. CALL TO ORDER

Chair Luckham called the meeting to order at 11:10 am. He acknowledged that the meeting was being held in territory of the Coast Salish First Nations.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

10.3 Engagement and Participation of the Public

By general consent the agenda was adopted as amended.

3. TOWN HALL

A member of the public provided the following comments:

1. Concern about limits to public participation. A second Town Hall provides an opportunity to comment on issues that arise during the meeting.
2. The Indigenous People of the Lasqueti Island Local Trust Area Briefing Binder and Trustee Toolkit –He could not find a copy of the document.
3. Community to Community Forum –He emphasized that early engagement will require more resources.
4. Electronic Meetings –Without clear policy, LTC meetings could become two-tier. He suggested following the lead of other jurisdictions in providing recordings of meetings.
5. qathet Regional District - 2019 Agricultural Land Use Inventory & Agricultural Water Demand Model - He noted that some ALR land on-island is not visible by the road and suggested a local liaison be available to help with logistics.

Trustees responded:

- A second Town Hall will be discussed later in the meeting.
- The binder is in draft and not yet available for distribution to the public.
- The Islands Trust is looking at opportunities to make electronic meetings easier.
- Having a local liaison for the Ministry of Agriculture survey team is a great idea.

4. MINUTES

4.1 Local Trust Committee Minutes dated February 25, 2019 - for adoption

The following amendments to the minutes were presented for consideration:

On page 3 of the agenda package, under **2. Approval of Agenda**, it states "A trustee" but should say "Trustee Johnston".

Staff responded by noting that minutes are taken according to Islands Trust policy. They are a summary of the discussion.

LA-2019-005

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee refer the question of the policy to not name Trustees in the minutes to the Executive Committee for review.

CARRIED

By general consent the minutes of February 25, 2019 were adopted.

4.2 Section 26 Resolutions-Without-Meeting Report dated April 4, 2019

Received

4.3 Advisory Planning Commission Adopted Minutes dated February 11, 2019 - for receipt

Received

4.4 Advisory Planning Commission Draft Minutes dated February 21, 2019 - for receipt

Received.

Trustee Johnston asked that it be recorded that he attended for the first 40 minutes of this meeting.

5. BUSINESS ARISING FROM MINUTES**5.1 Follow-up Action List dated April 4, 2019**

Staff advised that they now have the APC minutes and can review these in relation to the OCP/LUB project.

5.2 Lasqueti LTC and qathet Regional District Agreements – Memorandum

Staff noted that the Local Trust Committee (LTC) previously endorsed a new Protocol Agreement and are waiting for a final copy to be returned to the Islands Trust from the qathet Regional District.

Staff reported the following:

- This item is regarding the Letter of Understanding (LOU) to implement the Protocol Agreement. It would replace the previous LOU in order to update legislative references and to be consistent with more modern LOUs.
- qathet Regional District (qRD) staff have reviewed the draft LOU and will bring it to the qRD Board pending endorsement by the LTC.
- Entering into a LOU provides a process to address opportunities for cooperation.

Trustees responded:

- Thinks it is a great thing to have staff work together.
- Ongoing communications and in-person meetings should occur when needed.

- In the past, the qRD met on Lasqueti on the same day as a LTC meeting but there was no coordinated meeting of the qRD and LTC.

Staff responded:

- A protocol meeting with elected officials and staff was held last year in Powell River.
- The LOU includes language to have an annual meeting, which is a commitment than rather than a legal requirement.
- With respect to travel, discussion included alternating the location of future meetings. The LTC can discuss limits on the number of staff attending to reduce costs.
- qRD Board has a tentative date to meet on Lasqueti this summer, which presents an opportunity for a protocol meeting.

Trustees responded:

- Thanked staff for getting this rolling; all the references in the previous LOU were outdated.
- Glad to update the Agreements and have better communication.
- Agreement provides an opportunity for coordinated land use planning within their jurisdiction, primarily parks and schools.
- Protocol Agreements are aspirational documents.

LA-2019-006

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee endorse the draft Letter of Understanding between staff for the Lasqueti Island Local Trust Committee and qathet Regional District Board and request staff to forward the draft Letter of Understanding to the qathet Regional District Board for endorsement.

CARRIED

LA-2019-007

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to coordinate a protocol meeting with qathet Regional District Board members in 2019 and that staff be requested to attend.

Discussion ensued and the following was noted:

- The qRD is possibly holding a meeting on Lasqueti this summer.
- Meeting agenda items can be identified later but may include discussion about services around parks and dock/ramp facilities.

CARRIED

6. APPLICATIONS AND REFERRALS - none

7. LOCAL TRUST COMMITTEE PROJECTS

7.1 Official Community Plan and Land Use Bylaw Review - Staff Report

Staff reported that they hoped to be further along at this meeting in terms of reporting a communication and engagement strategy, but only very recently received the APC minutes and their resolutions related to this strategy. The Project Charter is presented in case the LTC would like to adjust anything.

Staff indicated they would like to know if there is general concurrence with the APC recommendations.

Trustees discussed the APC recommendations and noted the following:

- Request to endorse the Lasqueti Community Association's (LCA) Official Community Plan Review Process and coordinate with the LCA's Official Community Plan Steering Committee seems reasonable.
- There is a lack of information about the LCA process.
- Province has specific requirements for the process but it should also be supported by the LCA.

Staff advised:

- Engagement needs to address all stakeholders including the LCA, First Nations and others who reside off-island. We want to ensure we are hearing from all stakeholders.
- There is a history in smaller communities where the APC or community groups wrote plans, but this challenging; the legislation is complex and the process needs to be fair.
- OCPs and Land use bylaws need to be carefully written to ensure they are within the LTC's authority and do not open the LTC to legal challenges.

Trustees discussed the following:

- The LCA OCP Steering Committee was very clear that their process was theirs and that the LTC was still under our legislative obligations.
- Staff was not able to attend the second APC meeting due to some technology issue.
- Clarity is needed around what the LCA OCP Steering Committee process is.
- We can support this in principle but we have to have a sit down with that committee because it is difficult with this back and forth.

Staff advised that it would be helpful to have a face-to-face meeting with the LCA Committee to see if mutual interests are being met.

Regarding the APC's second recommendation, Trustees asked for clarification about who stakeholders are and what are referral agencies and whether there were any concerns about adding the ones mentioned in the APC resolution.

Staff responded that they could identify referral agencies and stakeholders as discreet lists and break them out so that they are clear. Staff advised that they had no concerns about adding those mentioned by the APC.

Regarding the APC's fourth resolution, Trustees discussed sending a further referral to the APC regarding the OCP/LUB Review Project Charter to the APC:

Staff advised:

- To wait until there is a draft communication and engagement strategy and then refer both back to the APC.
- In scope issues are not an exhaustive list. Other issues will arise as the project progresses. The LTC can adjust the Project Charter as needed.

LA-2019-008

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee endorse in principle, the recommendations of the Advisory Planning Commission in the draft minutes of February 21, 2019.

CARRIED

LA-2019-009

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to communicate with the Lasqueti Community Association Official Community Plan Steering Committee's Chair regarding coordination of Lasqueti Community Association Official Community Plan Steering Committee's process and communication strategy and that they be advised that the Lasqueti Island Local Trust Committee would like to meet with the Lasqueti Community Association Official Community Plan Steering Committee once the draft has been reviewed.

CARRIED

LA-2019-010

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to inform the Advisory Planning Commission that the Lasqueti Island Local Trust Committee will be forwarding the draft communication strategy and project charter when ready.

CARRIED

Discussion ensued regarding whether the OCP and LUB will be revised together or separately.

Staff advised:

- OCP and Land Use Bylaws generally go to the Executive Committee simultaneously, but the OCP may advance more quickly.
- If they move together, it allows us to see how OCP policies translate into regulation.

8. DELEGATIONS - none**9. CORRESPONDENCE - none**

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

----- BREAK ----- 12:40 to 1:05pm

10. NEW BUSINESS**10.1 qathet Regional District - 2019 Agricultural Land Use Inventory & Agricultural Water Demand Model - Staff Report**

Staff presented the report and opportunity for an Agricultural Land Use Inventory and Agricultural Water Demand Model to be prepared for Lasqueti Island by the Ministry of Agriculture (MoA), if the LTC wishes to partner with the qRD and contribute \$2000 funding to the project.

Trustees noted the following:

- Not clear on the specifics of how MoA would gather info, but certainly it would be helpful to have an on-island contact.
- Project includes land both within and outside the Agricultural Land Reserve (ALR).
- Concern for privacy; data would be destroyed at the end of the project.
- MoA would need to communicate with the Trustees.

LA-2019-011

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to prepare a work plan and budget for the Official Community Plan/Land Use Bylaw Review Project – Agricultural Land Use Inventory and Agricultural Water Demand Model and request funding confirmation in the amount of \$2,000 for the 2019/20 fiscal year.

Discussion ensued and the following was noted:

- The Director of Local Planning Services is authorized to approve funding of up to \$5,000.

CARRIED

LA-2019-012

It was MOVED and SECONDED,

that the Lasqueti Island Local Trust Committee request staff to notify the Ministry of Agriculture and qathet Regional District that the Lasqueti Island Local Trust Committee wishes to be a signatory to the Memorandum of Understanding for the 2019 Agricultural Land Use Inventory and Agricultural Water Demand Model project and, upon funding confirmation, that the Local Trust Committee will contribute \$2,000 for Lasqueti Island Agricultural Land Use Inventory and Agricultural Water Demand Model report and a presentation.

CARRIED

10.2 Water Sustainability Strategies - for discussion

Trustees stated that:

- All are aware of the problems with Pete’s Lake.
- The Island Health (IH) is the main problem.

Islands Trust Freshwater Specialist Shulba responded:

- Existing regulations are challenging for the Last Resort Society (LRS).
- Water is an important issue for the overall sustainability of the island.
- If this issue is an LTC Top Priority, there is political support to identify challenges.
- A specific regulatory tool is needed to protect watersheds and could be addressed through the OCP/LUB or through the *Islands Trust Act* or *Water Sustainability Act*.
- LTC needs to endorse a Project Charter.

Staff noted that there already is a resolution on the floor for staff to come back to the LTC with a report and Project Charter. Water is an issue that could fit into an OCP/LUB review. Both projects can move forward in tandem.

LA-2019-013

It was MOVED and SECONDED

that the Lasqueti Island Local Trust Committee request staff to report on detailed possible water strategies to address regulatory issues regarding the Pete’s Lake Watershed and its users.

CARRIED

10.3 Engagement and Participation of the Public in Meetings

Trustee Johnston indicated that he had asked for a second Town Hall at the last LTC meeting. During discussion the following points were raised:

- At the last LTC meeting the CAO advised that the usual process is not to have a second Town Hall;
- Lasqueti has had a second Town Hall for many years;
- Public engagement is an important aspect of our meetings and provides the opportunity to receive historical background and opinions;
- A second town hall may not be needed if the Chair allows public feedback;
- Would like meetings to be collegial and prefer to operate in a liberal way until there is a problem.

The Chair noted his support for public comment and suggested that:

- If Trustees think someone could add to the discussion, they can be prompted;
- In general, the public can write to the LTC, speak at the beginning of the meeting, register as a delegation if they need more time, and the LTC can allow someone to speak;
- In the case of an application, process must be followed and it would not be appropriate to allow debate between an applicant and the public;
- From a fairness perspective, people should be encouraged to speak at the beginning of a meeting so everyone can hear it.

11. REPORTS

11.1 Trustee Reports

Trustee Johnston reported:

- He heard from a beach clean-up group.
- Received a response from other islands, and will circulate this with other Trustees.

11.2 Chair's Report

Chair Luckham reported:

- He attended the AVICC convention in Powell River with qathet.
- He heard lots of support for water protection and the climate change emergency.
- Lasqueti's Styrophobe was the focus of much discussion.
- The Premier gave a speech and he had some rapport with ministers.
- Trust Council (TC) is getting ready for 2019-20; it passed the budget and Galiano Island will host the next TC.

11.3 Trust Conservancy Report - none

11.4 Electoral Area Director's Report - none

11.5 Applications Report dated April 4, 2019

Received

11.6 Trustee and Local Expense Report dated February, 2019

The Chair advised that requests for information and any concerns be directed to Nancy Roggers, Finance Officer.

Trustees noted:

- Concern about why the local meeting expenses appear to be high.
- Concern with expenses associated with rescheduling the Public Hearing twice.
- The Public Hearing expense came from the project budget.

Staff advised:

- Trustees will receive the expense report details by email soon.
- This LTC's meeting budget is lower than others but uncertain as to why.

11.7 Adopted Policies and Standing Resolutions

Trustees discussed the new Standing Resolution regarding trustee and staff attendance at APC meetings.

11.8 Local Trust Committee Webpage - received

12. WORK PROGRAM

12.1 Top Priorities Report dated April 4, 2019- received

12.2 Projects List Report dated April 4, 2019- received

13. CLOSED MEETING - none

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for Monday, May 27, 2019 at 11:00 am at the Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

15. ADJOURNMENT

By general consent the meeting was adjourned at 2:28 pm.

Peter Luckham, Chair

Certified Correct:

Dave Olsen, Recorder