



Lasqueti Island Local Trust Committee

Regular Meeting Agenda

Date: October 28, 2019
Time: 11:00 am
Location: Judith Fisher Centre
#1 China Cloud Bay Road
Lasqueti Island, BC

Pages

1. **CALL TO ORDER** 11:00 AM - 11:00 AM

Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change."
2. **APPROVAL OF AGENDA**
3. **REPORTS** 11:00 AM - 11:20 AM
 - 3.1 Trustee Reports
 - 3.2 Chair's Report
 - 3.3 Electoral Area Director's Report
4. **TOWN HALL** 11:20 AM - 11:30 AM
5. **MINUTES** 11:30 AM - 11:35 AM
 - 5.1 Local Trust Committee Minutes dated September 30, 2019 - for adoption 3 - 12
 - 5.2 Section 26 Resolutions-Without-Meeting - none
 - 5.3 Advisory Planning Commission Minutes - none
6. **BUSINESS ARISING FROM MINUTES** 11:35 AM - 11:50 AM
 - 6.1 Follow-up Action List dated October 17, 2019 13 - 13
 - 6.2 Model Cell Tower Consultation Process - for discussion
7. **APPLICATIONS AND REFERRALS - none**

8.	LOCAL TRUST COMMITTEE PROJECTS	11:50 AM - 12:10 PM	
8.1	Lasqueti Freshwater Sustainability Strategy Project - Staff Report		14 - 24
9.	DELEGATIONS - none		
10.	CORRESPONDENCE		
	<i>(Correspondence received concerning current applications or projects is posted to the LTC webpage)</i>		
11.	NEW BUSINESS	12:10 PM - 12:30 PM	
11.1	2020 Local Trust Committee Meeting Schedule - Memorandum		25 - 26
11.2	Subdivision Application Review Process - for discussion		
12.	REPORTS	12:30 PM - 12:50 PM	
12.1	Trust Conservancy Report - none		
12.2	Applications Report dated October 17, 2019		27 - 27
12.3	Trustee and Local Expense Report - none		
12.4	Adopted Policies and Standing Resolutions		28 - 29
12.5	Local Trust Committee Webpage		
13.	WORK PROGRAM	12:50 PM - 1:00 PM	
13.1	Top Priorities Report dated October 17, 2019		30 - 30
13.2	Projects List Report dated October 17, 2019		31 - 31
14.	UPCOMING MEETINGS	1:00 PM - 1:00 PM	
14.1	Next Regular Meeting - to be announced		



Lasqueti Island Local Trust Committee Minutes of Regular Meeting

Date: September 30, 2019
Location: Judith Fisher Centre
 #1 China Cloud Bay Road
 Lasqueti Island, BC

Members Present: Peter Luckham, Chair
 Peter Johnston, Local Trustee
 Timothy Peterson, Local Trustee

Staff Present: Heather Kauer, Regional Planning Manager, by teleconference
 Marnie Eggen, Island Planner, by teleconference
 Dave Olsen, Recorder

Others Present: Andrew Fall, qathet Regional Director
 There was one (1) member of the public in attendance

1. CALL TO ORDER

Chair Luckham called the meeting to order at 11:10 am. He acknowledged that the meeting was being held in territory of the Coast Salish First Nations. He reported that it is also Every Child Matters Day, which is also known as Orange Shirt Day and informed the meeting of the origins of this new tradition.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

11.1 Correspondence from Residents looking for support in their application to Clean BC.

By general consent the agenda was adopted as amended.

3. REPORTS

3.1 Trustee Reports

Trustee Johnston reported on the following:

- He became a member of the Squamish Working Group, who has met once, and he recommended that Lisa Wilcox, Islands Trust Senior Intergovernmental Policy Advisor join the group.
- A Lasqueti Island title holder stopped construction and employed an archaeologist to investigate, who found artifacts and animal bones.
- He is working with staff to hold a video conference at future LTC meetings. The Lasqueti Island Internet Access Society (LIAS) webmaster confirmed that Internet connection is robust enough to allow this as the webmaster already uses GoToMeeting and Zoom.

Trustee Peterson reported on the following:

- He attended the Local Planning Committee (LPC) meeting this summer and discussions included adjusting the fee schedule for processing applications and this item will be considered in the future by Trust Council. Currently, fees cover approximately 7% of application costs.
- He received encouraging response from Minister Trevena regarding ferry service, indicating that they would consider the recent ferry survey results after the current Request for Proposals (RFP) is completed.
- He received late correspondence from David and Laura Slik regarding Cell Phone Tower Siting and Community Consultation.

The Chair responded with a message to the Community: all correspondence needs to be sent to laItc@islandstrust.bc.ca so that it can be included in upcoming agendas.

3.2 Chair's Report

Chair Luckham reported on the following:

- The September Trust Council meeting was held on Bowen Island; a new format was used and it seems to work well. The Islands Trust Strategic Plan was advanced after much debate and work towards climate change action.
- He spent a week at the Union of British Columbia Municipalities Conference (UBCM) and noted the following:
 - He spoke with Scott Fraser, Minister of Indigenous Relations and Reconciliation and advanced work both morally and financially for engaging First Nations in a meaningful way. The Islands Trust Reconciliation Action Plan demonstrates that we are a leader in this field, as is Minister Fraser.
 - He spoke with Jinny Sims, Minister of Citizens' Services, who confirmed that Lasqueti is a leading community for connection to the high-speed fibre optic cable soon to be laid down the coast.
 - He is working to ensure that there is recognition of some of the uniqueness of the Gulf Islands with respect to privately managed forest lands. He asked that the Ministry to reach out before making changes.
 - Peter Mansbridge was a keynote speaker and talked about what is important in elections, namely "the issues".

3.3 Electoral Area Director's Report

Director Fall reported on the following:

- He helped organize the local Fall Fair in September, attended a Coastal Invasive Species Committee meeting, attended a qathet Regional District (qRD) Committee of the Whole meeting, and attended a Vancouver Island Regional Library meeting, which had a "Consent Business" agenda item that worked well.
- He attended UBCM and took part in the Connected Communities Forum. The Strathcona Regional District is managing the Connected Coast. Lasqueti is one of the few communities that will have the fibre optic cable brought all the way to their community. If we have it on shore, the cost will be covered by grants. LIAS needs to be ready. We will have 50 Mbps, as it is a requirement for funding.
- He had three Ministry meetings: he updated the Minister of Environment on our landfill closure plan. Institutional, Commercial and Industrial (ICI) regional district

waste has the potential to overwhelm local government services since the private company that was paying for it may not continue if it is no longer economically beneficial. This could quadruple the amount currently collected for residential waste.

- With Minister Trevena, she was informed about a bus service that used to run from Powell River to Vancouver. The Lasqueti Ferry service is up for renewal. We conducted a survey about the ferry service in August; in the middle of that an RFP for our ferry service was sent out by BC Ferries. Many letters were sent to the Minister complaining about this process. Based on the survey results, the community is not asking for more service. The survey results supported the current service and there was demand for return tickets as well as reduced fares for families and disabled people, which are all relatively inexpensive. The Minister was apologetic for the timing of the RFP. He also met with the Executive Director of Marine Branch, which is in charge of BC Ferries, who contracts out our ferry service. They will not stop the current RFP since the contract is up in April. However, there is a phase of negotiation after the bid is accepted and both sides can modify the contract.
- The Texada Official Community Plan (OCP) is on the agenda today; their community seems to be relatively happy with it.
- On page 83 of the agenda package, he noted the item from Trustee Johnston. He also noted a lack of influence with MoTI regarding water access. He proposed to work on a resolution for next year's UBCM and noted municipalities influence over water access.

4. TOWN HALL

5. MINUTES

5.1 Local Trust Committee Minutes dated May 27, 2019 - for adoption

The following amendments to the minutes were presented for consideration:

Under 11.2 Chair's Report, two changes were noted:

- At the end of the first bullet remove "and the area is now turning into a UN biosphere reserve" and replace it with "and with the development of a UN biosphere initiative, their role may change."
- At the end of the last bullet, replace "regarding the article about the oil terminal proposal for Lasqueti." with "regarding the inappropriateness of the oil terminal opinion."

By general consent the minutes of May 27, 2019 were adopted as amended.

5.2 Section 26 Resolutions-Without-Meeting Report dated September 23, 2019

Received for information.

5.3 Advisory Planning Commission Minutes - none

6. BUSINESS ARISING FROM MINUTES

6.1 Follow-up Action List dated September 23, 2019

Received for information.

7. APPLICATIONS AND REFERRALS

7.1 qathet Regional District - Texada Island Bylaw No. 551 Referral - Request for Response

The Chair introduced this item and asked the LTC to determine whether our interests are affected. Staff added that this is a referral by a neighbouring local government. The Texada OCP was previously circulated by email.

Director Fall noted that it was a two year process that involved many meetings and a number of changes, and that the qRD Board has approved it in principle. He suggested that it does not seem to affect Lasqueti, that they do not have many islands around Texada, and that Texada has a similar level of light zoning to Lasqueti.

LA-2019-022

It was **MOVED** and **SECONDED**

that the Lasqueti Island Local Trust Committee request staff to advise the qathet Regional District that our interests are not affected by Texada Island Bylaw No. 551 and to thank them for the referral.

CARRIED

8. LOCAL TRUST COMMITTEE PROJECTS

8.1 Lasqueti Freshwater Sustainability Strategy Project - verbal update

Staff reported that the project is progressing and that the Freshwater Specialist is receiving comment from other jurisdictions.

8.2 Official Community Plan and Land Use Bylaw Review – Memorandum

The staff are working on a report that will incorporate the results of the technical analysis and the results of the Lasqueti Community Association's (LCA) OCP Community Engagement.

The next steps in the process are to receive a summary of the presentation from the LCA committee. There is no specific date yet.

Director Fall also gave an update:

- He noted that page 19 of the agenda package has a list of the community forums.
- The forum on August 31 ran out of time, which was continued on September 28 and is now complete.
- All Objectives and Proposed Objectives in the OCP have been reviewed.
- Subcommittees are now working on summaries, and when completed, they will go to the LCA first.
- A Vision Forum is the next public engagement scheduled for November 10, 2019.
- They expect to be finished by December, with a worst case being January 2020.

9. DELEGATIONS - none

10. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

11. NEW BUSINESS

11.1 Correspondence from Residents looking for support in their application to Clean BC.

Trustees introduced the item and noted the following:

- After 4 years of cleaning our beaches, it is believed that it would be more effective to prevent the release of Styrofoam to the environment in the first place.
- The clean up and environmental costs are currently borne by the public and this application is asking for these costs to be shifted to the private interests that create the pollution.
- Peter Dietsch has until 4pm today to submit our support; if approved, we would email them to give our support.

Staff advised that the item was received this morning and that there was insufficient time to review it.

The Chair advised:

- That Trust Council has been working on this issue for four years;
- To ban anything like Styrofoam is not within our legislative framework.
- It may be better to write as individual Trustees since the timing is not good.
- Alternatively, usual practice is to formally craft a letter signed by the Chair on behalf of the LTC.
- Advocacy is led by Trust Council.

LA-2019-023

It was **MOVED** and **SECONDED**

that the Lasqueti Island Local Trust Committee sign on as supporting the submission for the case for banning or regulating the use of Styrofoam on the ocean by Peter Dietsch and Donald Gordon.

Trustees noted that based on the fact that two Lasqueti part-time residents wrote this, they would support it.

The Chair noted that he would vote against it as a point of process. We have not had a chance to vet the letter to ensure that what we are supporting is true and accurate.

CARRIED

Chair Luckham Opposed

11.2 Climate Change Adaptation and Mitigation Strategies Memorandum

Trustees reported:

- That a telephone call from Susan Morrison was received and she asked that Trust Council (TC) do two things: advocate strongly for electric vehicle chargers to be installed throughout the Province and that the amount of meat consumed by TC be reduced.

The Chair responded that TC has adopted a low carbon diet.

11.3 Model Cell Tower Consultation Process – Briefing

Staff introduced the item by noting that there is a Federal default consultation process but that LTC can develop their own based on the Model provided for LTC consideration. Additionally, guideline development for the siting of towers could be placed on the Projects List for a later date.

The Chair noted that correspondence regarding this item was also received which included good suggestions.

11.3.1 Correspondence from David and Laura Slik regarding Cell Tower Siting and Public Consultation.

Trustees noted that this item had a couple of requests of the LTC, and that neither was achievable today. The Chair noted that this LTC has the opportunity to craft their own consultation process for their own community and supported forwarding the correspondence.

LA-2019-024

It was **MOVED** and **SECONDED**

that the Lasqueti Island Local Trust Committee forward the correspondence from David and Laura Slik to David Marlor, Director Local Planning Services, for consideration and request comment from same on the requests contained therein.

CARRIED

LA-2019-025

It was **MOVED** and **SECONDED**

that the Lasqueti Island Local Trust Committee request staff to add the Model Strategy for Antenna Systems to the Projects List.

Discussion ensued and the following was noted:

- Important to keep it on our radar.
- It could be included in the OCP Review to ensure expectations are accurate.
- Would like to prioritize this to prevent being caught by an application; it could be amended at a later point in time.

Staff noted that the Model has two parts, a model consultation process as well as guidelines for siting towers. The community consultation defaults to the federal process unless the LTC sets out their own process.

CARRIED

Chair Luckham recessed the meeting at 12:45 pm and reconvened the meeting at 1:14 pm.

11.4 Subdivision Application Review Process - for discussion

Trustee Johnston reported that he received an email from a community member regarding the Windy Bay subdivision application. The email noted that the roadway for the subdivision is 33' wide instead of the standard 66', that it is not possible to walk the right-of-way without walking on private property and that it ends at a 60' drop, which is worthless as a public access.

He also reported that the Ministry of Transportation and Infrastructure (MoTI) considers this to be a private matter between MoTI and the applicant.

Trustees noted:

- That the Community does not find out about applications.
- The LTC is not asked to consider applications.
- They are sensitive to public access being approved via 60' cliffs.
- During the last term, Windy Bay applicants asked the LTC to waive public access.
- If the subdivision is not contrary to something in our OCP/LUB, there are no legal grounds to stop or amend it.
- Perhaps an amendment to the OCP could ensure that public accesses are viable.

The Chair noted that it is a good time to make changes to the OCP and asked staff for advice.

Staff responded with a brief summary on the general subdivision process. MoTI is the approving authority and Islands Trust is a referral agency. Planning staff provide a referral response based on OCP policies and LUB regulations. The referral response is included in the conditions required to be met by the applicant before the subdivision can be approved by MoTI. Staff also advised that the LTC could consider including OCP policies that address their concerns regarding public access to the sea. Staff noted that the Windy Bay application was received in 2017 and the final letter of approval was sent last year, ending our involvement. Staff offered to send more information about the subdivision process to the Trustees, including a link to the MoTI website.

11.5 Subdivision Regulations for Proof of Potable Water (PoPW) - for discussion

Trustees noted the following:

- That currently our subdivision regulations do not contemplate this requirement and we may want to consider this as a part of the OCP/LUB review project.
- In lieu of a bylaw, the Provincial Approving Officer has discretion to require proof of water. If we have a bylaw, then we have the discretion.
- The Freshwater Sustainability Project could inform the OCP Review.

Staff suggested that the Freshwater Sustainability Project may consider the ability to add bylaws with guidelines. It was recommended that this be brought up at an LTC meeting when the Freshwater Specialist is present.

11.6 LTC Agenda Package Printing and Posting – Staff Report

The Chair noted that another agency that wants printed agenda packages is the Advisory Planning Commission.

Staff introduced the report and noted that this is being brought forward because of the resolution made last year and that a Trustee has complained about the cost of printing and posting.

Staff also noted that the resolution is not in step with the Islands Trust's Climate Change initiative when a motorized vehicle is used to post and that islanders cannot easily access packages online.

The Chair advised that an alternative to the staff recommendation is to discontinue this service.

Trustee Johnston stated the following:

- There are some places on island that LIAS does not reach, and some places that just cannot get internet service, while some people choose not to have it.
- The service is worth the cost.

LA-2019-026

It was MOVED and SECONDED

that the Lasqueti Island Local Trust Committee adopt Option Number Two from the Staff Report for agenda printing.

CARRIED

12. REPORTS

12.1 Trust Conservancy Report dated May, 2019

Received for information.

12.2 Applications Report dated September 23, 2019

Received for information.

12.3 Trustee and Local Expense Report dated July, 2019

Received for information.

12.4 Adopted Policies and Standing Resolutions

Received for information.

12.5 Local Trust Committee Webpage

The Chair asked Trustees if there were any additions or deletions needed.

Trustees asked that the recent Slik letter be published and noted that they almost never see any correspondence posted.

Staff advised that the recommendations from the Sliks could be added to the OCP Review Project page.

The Chair advised that correspondence is posted according to application and project.

13. WORK PROGRAM

13.1 Top Priorities Report dated September 23, 2019

The Chair asked Trustees if there were any changes requested.

Trustees discussed the merits of leaving or removing the barge ramp and adding the Model Strategy for Antenna Systems.

The Chair asked staff about their current workload regarding the OCP Review.

Staff advised that they are working on the technical portion of the OCP Review.

13.2 Projects List Report dated September 23, 2019

14. CLOSED MEETING

14.1 Motion to Close the Meeting

LA-2019-027

It was MOVED and SECONDED

that the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1)(d) for the purpose of considering Adoption of *In-Camera* Meeting Minutes dated February 25, 2019 and that the recorder and staff attend the meeting.

CARRIED

14.2 Recall to Order

14.3 Rise and Report

By general consent the Lasqueti Island Local Trust Committee rise and report that the *In-Camera* minutes of February 25, 2019 were adopted.

15. UPCOMING MEETINGS

15.1 Next Regular Meeting Scheduled for Monday, October 28, 2019 at 11:00 am at the Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

The Chair advised that if staff are not travelling to this meeting, we might determine options for using GoToMeeting.

LA-2019-028

It was MOVED and SECONDED

that the Lasqueti Island Local Trust Committee request staff to facilitate the use of GoToMeeting for the next meeting.

The Chair advised that he would prefer to travel to the meeting, weather permitting.

Trustees advised that the Chair would have to delegate his duties to a person attending the meeting in person if he attended electronically.

CARRIED

Discussion ensued and the following was noted:

- Trust Council has encouraged LTCs to stream their meetings; only the staff and Trustees would be shown since the public has a right to privacy.
- Bylaw and best practices state that the Chair needs to be in the room where the LTC meeting is being held.
- Travel is our biggest carbon footprint.
- We should own or rent the technology.
- The reason the bylaw is written is to keep order; we have had times when an in-person Chair was critical.
- As an employer, we are responsible for staff safety.

16. ADJOURNMENT

By general consent the meeting was adjourned at 2:37 pm.

Peter Luckham, Chair

Certified Correct:

Dave Olsen, Recorder

Follow Up Action Report

Lasqueti Island

15-Apr-2019

Activity	Responsibility	Dates	Status
1 Staff to coordinate a protocol meeting between the Lasqueti LTC and qathet RD. Update: meeting to be organized on Lasqueti for spring 2020.	Marnie Eggen		In Progress

30-Sep-2019

Activity	Responsibility	Dates	Status
1 Peter Johnston to communicate that the LTC signed on to the letter from D. Gordon and P. Dietsch dated September 2019 regarding: The case for banning or regulating the use of Styrofoam on the ocean.		Target: 30-Sep-2019	Completed
2 Staff to add Model Radio Antenna Strategy to the Lasqueti Projects List	Marnie Eggen	Target: 04-Oct-2019	Completed
3 Staff to review and provide comments on letter from D. and L. Slik dated September 2019 regarding request that Trust Council amend the Model Radio Antenna Strategy to include guidance on consistency with Trust Council's Climate Change Emergency Declaration.	David Marlor		In Progress
4 Staff to facilitate a Go To type meeting for the October 28, 2019 Lasqueti LTC business meeting.	Heather Kauer		In Progress



File No.: 6500-20 / Lasqueti Island
(Freshwater Sustainability
Strategy Project)

DATE OF MEETING: October 28, 2019
TO: Lasqueti Island Local Trust Committee
FROM: William Shulba, Senior Freshwater Specialist
Local Planning Services
SUBJECT: Lasqueti Freshwater Sustainability Strategy: Project Update

RECOMMENDATION

1. **THAT the Lasqueti Island Local Trust Committee endorse the updated Freshwater Sustainability Strategy Project Charter version 2019.002 dated October 18, 2019.**
2. **THAT the Lasqueti Island Local Trust Committee request staff to bring back a revised project charter for LTC endorsement to include:**
 - a) **the 2020 Lasqueti Island Agricultural Water Demand Model; and**
 - b) **a proposed 2020 Lasqueti Island Groundwater Recharge and Availability Assessment.**

REPORT SUMMARY

The Lasqueti Island Local Trust Committee (LTC) moved “Freshwater Sustainability Strategy” as a top priority and endorsed a project charter in May 2019. Since then, Islands Trust Staff have actioned many of the tasks in the project charter. The purpose of this report is to update the LTC on the progress of the project with further revisions for the advancement of the Freshwater Sustainability Strategy project.

BACKGROUND

Subsequent to a presentation by the Islands Trust Senior Freshwater Specialist in fall 2018 and winter 2019, the LTC passed the following resolutions since:

2018-050

It was MOVED and SECONDED

That the Lasqueti Island Local Trust Committee request staff to remove the Community to Community Forum from the Top Priority List and place it on the Projects List and to add Freshwater Project to (the) Top Priority List.

CARRIED

2018-051

It was MOVED and SECONDED

That the Lasqueti Island Local Trust Committee request staff to bring back a report suggesting activities for a Freshwater Project.

CARRIED

2018-052**It was MOVED and SECONDED**

That the Lasqueti Island Local Trust Committee request staff to allocate up to \$300 for a follow up workshop with William Shulba.

CARRIED

2019-013**It was MOVED and SECONDED**

That the Lasqueti Island Local Trust Committee request staff to report on detailed possible water strategies to address regulatory issues regarding the Pete's Lake Watershed and its users.

CARRIED

2019-020**It was MOVED and SECONDED**

That the Lasqueti Island Local Trust Committee endorse the Freshwater Sustainability Strategy Project Charter v. 1 dated May 13, 2019.

CARRIED

The Freshwater Sustainability Strategy background information, associated project charter and reports can be found on the Lasqueti Local Trust Committee website:

<http://www.islandstrust.bc.ca/islands/local-trust-areas/lasqueti/projects-initiatives/>

ANALYSIS**Policy/Regulatory**

The Islands Trust Policy Statement (ITPS) and Lasqueti Island Official Community Plan (OCP) contain numerous statements in support of this LTC project (see Attachment 1).

Issues and Opportunities***Regulatory***

Islands Trust Staff have identified freshwater challenges and opportunities facing the Lasqueti Island community with respect to the unique amenities and character of the island. It has become clear that the challenges exist between the geography, regulatory bodies, community groups, and infrastructure of the island notwithstanding finding a pathway to providing a sustainable future water supply is a considered a top priority of the community.

In March 2019, the Islands Trust Council declared a climate emergency in the Islands Trust Area and directed staff to include a central focus on equitable climate change mitigation, adaptation, and resilience into strategic planning. To address this significant generational challenge, the community, regulators and others need to have harmonized practices with respect to watershed protection and preservation of water use that match the form and character of watershed ecosystems and community need.

Resident water users in the Islands Trust Area have high water-literacy and are often very conscious of where their water comes from and how much they have. However, it is apparent that certain regulatory, engineering, economic, and logistical constraints of the remote areas of the Islands Trust Area do not harmonize with existing regulatory and engineering strategies to provide safe potable water for residents and commercial enterprises. The regulatory solution for these challenges have been boil water advisories and other short term remedies that have been implemented for a long term solution. Boil water advisories are used effectively for acute, short-term, issues however have diminishing effectiveness when implemented in the long-term due to "advisory fatigue".

Watershed ecosystem health and sustainable freshwater use are metrics of mitigation and adaptation strategies to overcome challenges of climate change and community development. Vulnerabilities of seasonal precipitation changes, evapotranspiration forcing, recharge alterations, and saltwater intrusion risk will increase if not addressed in a meaningful way that is symbiotic with island community resources and align with Official Community Plans. Since freshwater networks are intricate systems including watershed ecosystems, meteoric water, surface water, and groundwater; investigation of these systems in a holistic approach rather than in isolation has compounding scientific, political, and practical advantages.

Staff note these particular challenges for Lasqueti Island and with specific attention to Pete's Lake Water Users Society have undertaken an investigation to the boil water advisory, interviewing various staff from Provincial ministries and other professionals. This investigation is still underway with a final report expected for early 2020.

Project Charter

Endorsement of the Freshwater Sustainability Strategy project charter in May 2019 confirmed the objectives, in-scope and out of scope activities, timelines, budget, and staff resources to support the top priority. The project charter is necessary to support funding of project activities consistent with Islands Trust Council policies, and may be revised by the LTC as needed in the future.

Many of the tasks outlined in the project charter have been completed, however several items are currently underway (see attached updated Project Charter 2019.002). Major deliverables are yet to be completed, as several referral responses have not been received at the time of reporting. These responses are expected to be received in the near future and reporting will be completed in early 2020.

Consultation

Some consultation activities identified in the project charter have already been actioned, under way, or postponed. A community workshop, which was intended to both educate island residents and to solicit input to further refine the project as it moves forward has been postponed, since these actions were satisfied by Senior Freshwater Specialist attendance at the Pete's Lake Water Users Society business meeting on July 27, 2019. Follow up workshop or community information meeting will be scheduled for spring 2020.

First Nations

Through the Freshwater Sustainability Strategy Project, the LTC has an opportunity to hear from local First Nations regarding their knowledge, interests, and concerns regarding Lasqueti Island's water resources.

Agencies

Senior Freshwater Specialist is currently advancing the investigation of the Pete's Lake Water Users Society boil water advisory.

Interviews have been or will be undertaken with Ministry of Health; Island Health; Ministry of Environment and Climate Change Strategy; Ministry of Forests, Lands, Natural Resource Operations, and Rural Development; Pete's Lake Water Users Society; Last Resort Society; qathet regional district; BC Water & Waste Association; and water professionals who have interest in or worked on Lasqueti island.

Furthermore, Senior Freshwater Specialist has met with Ministry of Agriculture on October 21, 2019 to discuss the qathet Agricultural Water Demand Model (AWDM) to create a memorandum of understanding to undertake the work.

Agricultural Water Demand Model

Ministry of Agriculture is undertaking an Agricultural Water Demand Model for qathet regional district including Lasqueti Island. Senior Freshwater Specialist has been requested to be an external advisor on the project and is requesting the LTC to include this in the Freshwater Sustainability Strategy project. The Agriculture Water Demand Model (AWDM) was developed in the Okanagan Watershed. It was developed in response to rapid population growth, drought conditions from climate change, and the overall increased demand for water.

Many of the watersheds in British Columbia are fully allocated already or may be in the next 15 to 20 years. The AWDM helps to understand current agricultural water use and helps to fulfil the Province's commitment under the "Living Water Smart – BC Water Plan" to reserve water for agricultural lands. The Model can be used to establish agricultural water reserves throughout the various watersheds in BC by providing current and future agricultural water use data. The Model calculates water use on a property-by-property basis, and sums each property to obtain a total water demand for the entire basin.

An Agricultural Water Demand Model has been completed for Salt Spring Island in 2017. Work is already underway for the district including land-use inventory survey and other related tasks.

Groundwater Recharge and Availability

Identifying evidence-based adaptation measures is imperative to protecting freshwater resources and preserving groundwater dependent communities and ecosystems in a changing climate. With vulnerabilities of seasonal precipitation changes, evapotranspiration forcing, recharge alterations, and saltwater intrusion, groundwater resources are a metric of climate change. Protection of aquifer recharge areas and drinking watersheds is identified in the Islands Trust Policy Statement and a recharge mapping project will advance that commitment. In addition, a groundwater availability assessment would inform the Islands Trust policy statement directive policy 4.4.2:

that Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure that neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater, water quality is maintained, and existing, anticipated and seasonal demands for water are considered and allowed for.

Groundwater recharge and availability assessments are currently underway in the Southern Gulf Islands in a collaborative project between five local trust committees. Senior Freshwater Specialist is requesting that a similar project be explored and undertaken in the 2020/2021 fiscal for Lasqueti Island.

Rationale for Recommendation

The recommendations in this report will build on the community's existing investment in watershed protection on Lasqueti Island under the Freshwater Sustainability top priority. With further project development, stakeholder engagement, and community consultation the LTC may receive additional information to support the status quo or to guide consideration of a different approach for coordinating drinking water protection and freshwater preservation across multiple jurisdictions.

Proposed actions associated with the project involve coordination and collaboration with external stakeholders including but not limited to qathet regional district, First Nations, provincial ministries, and other professionals. The recommendations in this report aim to facilitate these stakeholder networks for the benefit of the Lasqueti community and the ecosystems that inhabit the island.

ALTERNATIVES

1. Request further revisions to the Project Charter

The LTC may request staff to revise the Project Charter with additional objectives, in-scope activities or phases. If selecting this alternative, the recommended wording for the resolution is as follows:

That the Lasqueti Island Local Trust Committee request staff to revise the Freshwater Sustainability Project Charter v. 2019.002 with the following (insert specific details).

2. Endorse Project Charter as presented

That the Lasqueti Island Local Trust Committee endorse the Freshwater Sustainability Project Charter v.2019.002 as revised.

NEXT STEPS

Staff will provide the Pete's Lake Water Users Society boil water advisory investigation report to the LTC for the early 2020 LTC meeting. In addition, Staff will provide reporting and analysis for the recommendations included in this report; if passed by the LTC.

Submitted By:	William Shulba, P.Geo Senior Freshwater Specialist Licensed Scientific Officer	October 18, 2019
Concurrence:	Heather Kauer, MCIP, RPP Regional Planning Manager	October 18, 2019

ATTACHMENTS

1. Guiding Policies
2. Freshwater Sustainability Strategy Project Charter v.2019.002
3. Freshwater Sustainability Strategy Project Charter v.2019.001

ATTACHMENT 1 – POLICIES

ISLANDS TRUST POLICY STATEMENT (ITPS)

Guiding Principles

The primary responsibility of the Islands Trust Council is to provide leadership for the preservation, protection and stewardship of the amenities, environment and resources of the Trust Area.

When making decisions and exercising judgment, Trust Council will place priority on preserving and protecting the integrity of the environment and amenities in the Trust Area.

Commitments of Trust Council

3.1.1 Trust Council holds that:

- proactive land use planning is essential for the protection of Trust Area ecosystems,
- protection must be given to the natural processes, habitats and species of the Trust Area, including those of the old forests, Coastal Douglas-fir forests, Coastal Western Hemlock, Garry Oak/Arbutus forests, wetlands, open coastal grasslands, the vegetation of dry rocky areas, lakes, streams, estuaries, tidal flats, salt water marshes, drift sectors, lagoons, and kelp and eel grass beds, and
- planning must account for the cumulative effects of existing and proposed development to avoid detrimental effects on watersheds, groundwater supplies and Trust Area species and habitats.

Directive Policy

3.3.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address means to prevent further loss or degradation of freshwater bodies or watercourses, wetlands and riparian zones and to protect aquatic wildlife.

Commitment of Trust Council

4.4.1 It is Trust Council's policy that islands in the Trust Area should be self-sufficient in regard to their supply of freshwater.

Directive Policies

4.4.2 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure:

- neither the density nor intensity of land use is increased in areas which are known to have a problem with the quality or quantity of the supply of freshwater,
- water quality is maintained, and
- existing, anticipated and seasonal demands for water are considered and allowed for.

4.4.3 Local trust committees and island municipalities shall, in their official community plans and regulatory bylaws, address measures that ensure water use is not to the detriment of in-stream uses.

Recommendations

4.4.4 Trust Council encourages island property owners, residents and visitors to adopt conservation practices in their use of freshwater.

4.4.5 Trust Council encourages the Provincial government to implement property tax incentives for the retention of groundwater and watershed recharge areas and freshwater wetlands.

4.4.6 Trust Council encourages the Provincial government to adopt legislation that protects the sustainability and quality of the groundwater of the Trust Area.

4.4.7 Trust Council encourages government agencies, corporations, property owners and residents to use innovative technologies that promote efficient use of freshwater resources, including cisterns, alternative sewage disposal systems, reuse of water, the treatment and use of grey water, and the use of water saving devices.

LASQUETI ISLAND OFFICIAL COMMUNITY PLAN (OCP)

Objective 4 To promote the preservation of fresh and salt water purity.

Policy 14 Watersheds and catchment areas should be protected from contamination and degradation.

Policy 15 Fresh and salt water purity and quality should be protected from contamination and degradation.

Policy 16 The Lasqueti Island Local Trust Committee supports initiatives to monitor groundwater and surface water resources and the related watersheds and catchment areas to assist in future decision making.

Policy 21 Particular care should be taken to ensure that contamination of the fresh water supply does not occur.

Policy 22 Access to or along significant sources of fresh water should be by trail only, except as may be required for purposes of fire fighting.

Policy 23 Land development adjacent to sources of fresh water should follow an environmental impact assessment prepared by the proponent.

Water Resources Advocacy Policy Advocacy

Policy 9 The Local Trust Committee encourages the appropriate Provincial Ministry to:

- evaluate and monitor the Island's water resources prior to issuing surface water rights;
- establish ground and surface water monitoring programs;
- re-evaluate the requirement for drilled well regulations;
- encourage surface water and catchments systems as an alternative to drilled wells provided such systems do not degrade the environment;
- encourage the Ministry to support microhydro electrical systems, including run-of-stream systems, recognizing that such systems are a viable and sustainable source of domestic electric power.

ATTACHMENT 2

Lasqueti Freshwater Sustainability Strategy Project Charter

Lasqueti Island Local Trust Committee

Date: October 18, 2019

Version: 2019.002

Purpose

This project is to identify the challenges and opportunities relating to the safe and sustained water use on Lasqueti Island, with a specific focus on water supply for community amenities and for the general protection of watersheds by investigation of existing and potential regulations and research. A specific focus will be offered to the members of the Pete's Lake Water Users Society.

Background

In 1965, the Lasqueti Land Company, in order to provide water to its members, installed pipelines and built a higher dam around Pete's Lake to raise the level of the lake. On June 1, 1989, a bill of sale was formally signed by the Lasqueti Land Company and the PLWUS which transferred to the Society all the installed parts of the water system. PLWUS was granted Water Licence #72113 allowing the Society to remove up to 50,000 gallons of water per day from the Lake. In 2009, Island Health contacted PLWUS to comply with the Drinking Water Protection Act and Regulation requiring system metering and treatment. Discrepancies in regulation and reality of the challenges and limitations of a community water supply on Lasqueti are mounting. In November 2018, Senior Freshwater Specialist offered a water sustainability workshop on Lasqueti Island and it was identified that the current issues with PLWUS, Judith Fisher Centre, and the OCP review are of top priority with respect to water.

In March 2019 the Islands Trust Council declared a climate emergency directing staff to focus on equitable climate change mitigation, adaptation, and resilience into strategic planning.

Objectives

Information Inventory and Data Stewardship	<i>Collate and synthesize existing watershed information, data, references, correspondence, interviews, and regulatory requirements into a data stewardship platform providing access to information for a regulatory review.</i>
Monitoring and Analysis	<i>Investigate historical and potential monitoring networks and analysis strategies to address how natural and anthropogenic changes impact watershed hydrological function and water users.</i>
Policy and Planning	<i>Investigate strategies and regulatory pathways to ensure a sustainable freshwater supply to the Lasqueti community and to provide support for next steps for PLWUS.</i>
Coordination and Education	<i>Participate in community knowledge building initiatives and coordinate with Local Trust Committee, regional districts, improvement districts, community organizations, Island Health, and other Provincial ministries on watershed protection and water user preservation strategies.</i>

In Scope

Information Inventory and Data Stewardship	• Consolidation of existing PLWUS information and regulatory correspondence • Collate general watershed information, research, and monitoring requirements • Produce a information platform with the intentions of a regulatory review and strategy
Monitoring and Analysis	• Investigation into previous and potential water quality monitoring program(s). • Provide analysis of previous monitoring efforts • Define a watershed monitoring strategy
Policy and Planning	• Review regulatory approaches to water sustainability and drinking water protection • Identification of potential policy and regulatory changes. • Strategy Development
Coordination and Education	• Community workshops and community education initiatives • Advocacy/Education/Consultation/Coordination with other agencies and First Nations • Development of an coordination agreement between participating agencies.

Out of Scope

- Associated actual field work and water sampling, analysis, and other laboratory testing.
- Detailed assessment of Water License #C072113

Lasqueti Freshwater Sustainability Strategy Project Charter

Lasqueti Island Local Trust Committee

Date: October 18, 2019

Version: 2019.002

Watershed Protection Strategies

Reviewing watershed protection strategies in the Lasqueti Official Community Plan is desired to create land-use planning conditions that will preserve water users through watershed protection strategies and other regulatory measure that strive to uphold bulk water quality. Watershed Protection reviews may provide insight to areas of the landscape and built environment that are causing water quality hardships for water distribution systems. This project will present recommendations to increase watershed protection strategies through coordination, regulation, research, monitoring, and best management practices.

Addressing Island Health Boil Water Advisory on Pete's Lake Water Users Society

On January 2019, Island Health Staff issued a letter to the Lasqueti Last Resort Society, with respect to the Judith Fisher Centre restating that the newly designed and built water treatment system does not have an operating permit and is on a boil water advisory. They mention that PLWUS is not in compliance with Section 6 of the Drinking Water Protection Act. A review of this condition as well as additional monitoring requests from Island Health is to be investigated.

Workplan	Task	Start Date	Status	Budget (hrs)
Information Inventory and Data Stewardship	<i>Information and Correspondence Inventory</i>	<i>June 2019</i>	<i>Complete</i>	<i>35</i>
	<i>Data Gap Analysis</i>	<i>June 2019</i>	<i>Complete</i>	<i>10</i>
	<i>Collate information into a useable platform</i>	<i>June 2019</i>	<i>Complete</i>	<i>25</i>
Monitoring and Analysis	<i>Investigate historical monitoring strategies</i>	<i>Aug 2019</i>	<i>Complete</i>	<i>25</i>
	<i>Investigate potential monitoring strategies</i>	<i>Aug 2019</i>	<i>Complete</i>	<i>10</i>
	<i>Investigate funding avenues for monitoring</i>	<i>Aug 2019</i>	<i>Underway</i>	<i>TBD</i>
Policy and Planning	<i>Regulatory and Reference Review</i>	<i>Aug 2019</i>	<i>Underway</i>	<i>35</i>
	<i>Island Health Boil Water Authorizations Review</i>	<i>Aug 2019</i>	<i>Underway</i>	<i>35</i>
	<i>PLWUS Sustainability Strategy</i>	<i>Sept 2019</i>	<i>Underway</i>	<i>70</i>
Coordination and Education	<i>Community Aquifer Workshop #1</i>	<i>Summer 2019</i>	<i>Postponed</i>	<i>N/A</i>
	<i>Community Aquifer Workshop #2</i>	<i>Winter 2020</i>	<i>Proposed</i>	<i>TBD</i>
	<i>PLWUS Sustainability Strategy Toolkit</i>	<i>Winter 2020</i>	<i>Proposed</i>	<i>TBD</i>

Project Team

William Shulba Freshwater Specialist	Project Manager
Heather Kauer, Regional Planning Manager	Project Sponsor
Marnie Eggen, Island Planner	Planning Support
Wil Cottingham, Office Admin Asst.	Admin Support
Mark van Bakel, Technical Analyst	Info. Coordination

Director Approval:

Date:

LTC Endorsement:

Date:

Budget

Budget Sources: LA LTC Special Projects (2018/19);
LPS Project Budget (2019/2020)

Fiscal	Item	Cost
2019-20	Community Workshops	\$1000
2019-20	Consultation & Communications	\$1000
2019-20	Island Health Meeting	TBD
	Total	\$2,000

ATTACHMENT 3

Lasqueti Freshwater Sustainability Strategy Project Charter

Lasqueti Island Local Trust Committee

Date: May 15, 2019

Version: 2019.001

Purpose

This project is to identify the challenges and opportunities relating to the safe and sustained water use on Lasqueti Island, with a specific focus on Pete's Lake and for the general protection of the watershed by investigation of existing and potential regulations and research.

Background

In 1965, the Lasqueti Land Company, in order to provide water to its members, installed pipelines and built a higher dam around Pete's Lake to raise the level of the lake. On June 1, 1989, a bill of sale was formally signed by the Lasqueti Land Company and the PLWUS which transferred to the Society all the installed parts of the water system. PLWUS was granted Water Licence #72113 allowing the Society to remove up to 50,000 gallons of water per day from the Lake. In 2009, Island Health contacted PLWUS to comply with the Drinking Water Protection Act and Regulation requiring system metering and treatment. Discrepancies in regulation and reality of the challenges and limitations of a community water supply on Lasqueti are mounting. In November 2018, Senior Freshwater Specialist offered a water sustainability workshop on Lasqueti Island and it was identified that the current issues with PLWUS, Judith Fisher Centre, and the OCP review are of top priority with respect to water.

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Information Inventory and Data Stewardship	<i>Collate and synthesize existing watershed information, data, references, correspondence, interviews, and regulatory requirements into a data stewardship platform providing access to information for a regulatory review.</i>
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Coordination and Education	• Community workshops and community education initiatives • Advocacy/Education/Consultation/Coordination with other agencies and First Nations • Development of an coordination agreement between participating agencies.

Out of Scope

- Associated actual field work and water sampling, analysis, and other laboratory testing.
- Detailed assessment of Water License #C072113
- Other watersheds in the Lasqueti Local Trust Area

Lasqueti Freshwater Sustainability Strategy Project Charter

Lasqueti Island Local Trust Committee

Date: May 15, 2019

Version: 2019.001

Watershed Protection Strategies

Reviewing watershed protection strategies in the Lasqueti Official Community Plan is desired to create land-use planning conditions that will preserve water users through watershed protection strategies and other regulatory measure that strive to uphold bulk water quality. Watershed Protection reviews may provide insight to areas of the landscape and built environment that are causing water quality hardships for water distribution systems. This project will present recommendations to increase watershed protection strategies through coordination, regulation, research, monitoring, and best management practices.

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	<i>Investigate potential monitoring strategies</i>	<i>Aug 2019</i>	<i>Proposed</i>	<i>10</i>
	<i>Investigate funding avenues for monitoring</i>	<i>Aug 2019</i>	<i>Proposed</i>	<i>TBD</i>
Policy and Planning	<i>Regulatory and Reference Review</i>	<i>Aug 2019</i>	<i>Proposed</i>	<i>35</i>
	<i>Island Health Boil Water Authorizations Review</i>	<i>Aug 2019</i>	<i>Proposed</i>	<i>35</i>
	<i>PLWUS Sustainability Strategy</i>	<i>Sept 2019</i>	<i>Proposed</i>	<i>70</i>
Coordination and Education	<i>Community Aquifer Workshop #1</i>	<i>Summer 2019</i>	<i>Proposed</i>	<i>TBD</i>
	<i>Community Aquifer Workshop #2</i>	<i>Fall 2019</i>	<i>Proposed</i>	<i>TBD</i>
	<i>PLWUS Sustainability Strategy Toolkit</i>	<i>Fall 2019</i>	<i>Proposed</i>	<i>TBD</i>

Project Team

William Shulba Freshwater Specialist	Project Manager
Ann Kjerulf, Regional Planning Manager	Project Sponsor
Marnie Eggen, Island Planner	Planning Support
Wil Cottingham, Office Admin Asst.	Admin Support
Mark van Bakel, Technical Analyst	Info. Coordination

Director Approval:

Date:

LTC Endorsement:

Date:

Budget

Budget Sources: LA LTC Special Projects (2018/19);
LPS Project Budget (2019/2020)

Fiscal	Item	Cost
2019-20	Community Workshops	\$1000
2019-20	Consultation & Communications	\$1000
2019-20	Island Health Meeting	TBD
	Total	\$2,000

MEMORANDUM

File No.: 3026-10 (LTC General –
Meeting Logistics)

DATE OF MEETING: October 28, 2019
TO: Lasqueti Island Local Trust Committee
FROM: Heather Kauer, Regional Planning Manager
Northern Team
SUBJECT: 2020 Local Trust Committee Meeting Schedule

RECOMMENDATION

1. That the Lasqueti Island Local Trust Committee schedule its regular business meetings on the following dates in 2020: February 24, April 27, June 22, August 10, and October 5.

DISCUSSION

Each Local Trust Committee (LTC) is asked to endorse, by resolution, its regular business meeting schedule for 2020. Tentative dates have been identified in relation to anticipated project commitments, application volumes, trustee availability, ferry schedules, statutory holidays, conferences, Trust Council, Trust Council Committees, Trust Fund Board, and available staff and financial resources. Tentative meeting dates are identified in Attachment 1.

If alternative dates are proposed, LTCs should avoid scheduling meetings on dates which may conflict with other planned meetings or events. Key dates are noted for reference in Attachment 1. Note, LTCs do not need to identify the planned start times or locations for meetings. Meeting details will be advertised in accordance with legislated notification requirements.

Submitted By:	Heather Kauer, AICP Regional Planning Manager	September 23, 2019
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ATTACHMENT

1. Tentative 2020 Northern Local Trust Committee Meeting Schedule

ATTACHMENT 1 – TENTATIVE 2020 NORTHERN LOCAL TRUST COMMITTEE MEETING SCHEDULE

LTC	Denman	Gabriola	Gambier	Hornby	Lasqueti	Thetis	Ballenas-Winchelsea
	January 21 - March 17 - May 19 - July 7 - September 8 - November 3 -	January 16 February 27 - April 2 May 14 June 25 July 30 - September 10 October 22 November 26 -	January 30 - March 26 - May 28 - July 23 - October 1 November 19 -	January 24 - March 6 - May 1 June 26 - August 28 - November 6 -	- February 24 - April 27 June 22 - August 10 - October 5 -	- February 11 - April 14 - June 2 July 21 - September 1 October 27 - -	- - March 4 - - - - - October 7 - -
Total	6	9	6	6	5	6	2
Day	Tuesday	Thursday	Thursday	Friday	Monday	Tuesday	Wednesday
Time	12:30 pm	10:15 am	10:30 am	11:30 am	11:00 am	9:30 am	10:00 am
Location	Denman Activity Centre	Gabriola Arts & Heritage Centre	Various	New Horizons	Judith Fisher Centre	Thetis Community Centre	Various

Key Dates

Stat Holidays	Jan. 1; Feb.12; Apr 10, 13; May 18; July 1; Aug.3; Sept.1; Oct.12; Nov.11; Dec.25, 26
Trust Council	Mar. 10-12, June 16-18, Sept 15-17, Dec. 1-3 – locations tbd
Executive Committee	TBD
Financial Planning Committee	TBD
Islands Trust Conservancy Board	TBD
Trust Programs Committee	TBD
Local Planning Committee	TBD
SD 79 (Cowichan) Spring Break	Mar 9-20
SD 46 (Sunshine Coast) Spring Break	Mar 16-27
SD 68 (Nanaimo) Spring Break	Mar 16-27
SD 71(Comox) Spring Break	Mar 16-27
Salish Sea Ecosystem Conference	April 20-22
AVICC Conference	April 17-19
LGMA Conference	June 9-11
PIBC/CIP Conference	July 7-10
UBCM Conference	Sept. 21-25



Islands Trust

Subdivision

Print Date: October 17, 2019

Applications

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2018.1	Fern Road Consulting	02-Jan-2018	PIDs: 017-115-736 (Cash) Civic address 2 Grant Road, Lasqueti Island BC 017-312-183 (Ross) Lot line adjustment

Planner: Sonja Zupanec

Planning Status

Status Date: 27-Jul-2018

PLA letter from MOTI received. Waiting for final plan of subdivision and conditions of PLA to be met in order to provide written confirmation that bylaws and regulations have been met.

Status Date: 18-Jun-2018

DVP approved by LA LTC June 4 - awaiting PLR (Preliminary Layout Review - formerly PLA)

Status Date: 04-Jun-2018

LTC must approve DVP for lot depth/width ratio before SUB can proceed.

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2019.1	KGL Freight Services Ltd. (T.G. Hoyt)	25-Jun-2019	PIDs: 025-448-811 and 005-600-081. Parcel line adjustment. Lasqueti Island Hotel, Weldon Road, Lasqueti Island, BC.

Planner: Sonja Zupanec

Planning Status

Status Date: 23-Jul-2019

Referral response sent to MOTI

Lasqueti Island Local Trust Committee Policies & Standing Resolutions

No	Meeting Date	Resolution No.	Issue	Policy
1.	July 11, 2013	LA-2013-020	APC member Agenda Package	It was MOVED and SECONDED , that on request by an Advisory Planning Commission member, that they receive a Lasqueti Local Trust Committee Agenda package at no charge.
2.	February 28, 2017	LA-2017-006	APC to also act as TAC	It was MOVED and SECONDED , that the Lasqueti Island Local Trust Committee make a Standing Resolution to request the APC to undertake the function of a Transportation Advisory Committee.
3.	July 23, 2018	LA-2018-040	Non-medical cannabis retail applications	It was MOVED and SECONDED that the Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to the processing of non-medical cannabis retail license applications: • Proposed or amended licenses for non-medical cannabis retail establishments require an application to the local trust committee. • The application process shall comprise a public consultation component, which includes at least one notification to neighbours, one public meeting, posting of public notices and one advertisement in a local periodical. • The public consultation process shall be determined by the local trust committee after initial review of the proposal. • However, as a minimum, the local trust committee will mail or otherwise deliver a notice to all owners and residents of properties within a 500 metre radius of the subject property where the establishment is proposed at least 10 days before adoption of a resolution providing comment on the application. The required notice shall include the following information: ○ Name of the applicant and a description of the proposal in general terms ○ The location of the proposed establishment and the subject site. ○ The place where, and date and time when, both a public meeting will be held and a resolution of the local trust committee considered. ○ The name and contact information of the Islands Trust planning staff member who can provide copies of the proposed or amended license application. ○ How public comments may be submitted to the local trust committee.
4.	December 17, 2018	LA-2018-062	Notice of Intention to Apply for Federal Cannabis License	It was MOVED and SECONDED that the Lasqueti Island Local Trust Committee adopt the following standing resolution: that the Lasqueti Island Local Trust Committee requests that Notices of Intention to Apply for a Federal Cannabis License be forwarded to the Local Trust Committee upon receipt by the Islands Trust.

5.	February 25, 2019	LA-2019-IC-001	Staff & Trustee at APC meetings	It was MOVED and SECONDED that the Lasqueti Island Local Trust Committee adopt the following standing resolution: that all Advisory Planning Committee meetings will include a staff member and a Trustee.
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Top Priorities Report

Lasqueti Island

1. <i>OCP/LUB Review</i>	Responsible	Dates
A comprehensive review of the Lasqueti Island Official Community Plan and Land Use Bylaw. Implementation of Coastal Douglas-fir and Associated Ecosystems Toolkit added to Project Charter (Dec.22, 2018) LTC endorsed the OCP/LUB Review Project Charter v.2 (May 27, 2019).	Marnie Eggen	Rec'd: 08-Jan-2018
2. <i>Freshwater Project</i>	Responsible	Dates
LTC endorsed the v.1 freshwater sustainability strategy project charter (May 27, 2019).	William Shulba	Rec'd: 24-Sep-2018
3. <i>Review permitted uses upland to barge ramp.</i>	Responsible	Dates
Staff to research and report back on options to make the current uses associated with the barge ramp legal.		Rec'd: 17-Dec-2018

Projects Report

Lasqueti Island

1. *Community to Community Forum*

Responsible

Date Received

Establish relationships with First Nations with interests in the Lasqueti Local Trust Area.

24-Sep-2018

2. *Subdivision Review Project*

Responsible

Date Received

Staff to prepare a draft project charter for a subdivision review project to review conservation based and cluster subdivision options.

3. *Model Radio Antenna Strategy*

Responsible

Date Received

Staff to develop development guidelines to be incorporated into bylaws.