

**MINUTES OF THE LASQUETI ISLAND LOCAL TRUST COMMITTEE MEETING
HELD AT 11:00 AM ON THURSDAY, MARCH 15, 2012
AT THE ARTS CENTRE, LASQUETI ISLAND, BC**

PRESENT: David Graham Chair
 Peter Johnston Local Trustee
 Susan Morrison Local Trustee
 Linda Prowse Planner
 Melinda Auerbach Recorder

There were three (3) members of the public present. Chair Graham introduced Peter Luckham, past chair of the Lasqueti Local Trust Committee, to the audience.

1. CALL TO ORDER

The meeting was called to order at 11:00 am.

2. APPROVAL OF AGENDA

The agenda was approved by consensus with the following amendments:

- Add 4.4 Islands Trust Minutes Program
- Add 11.6 Electronic Meetings
- Add 11.7 Lasqueti Annual Report contribution

3. TOWN HALL SESSION

There were no speakers for the Town Hall session.

4. MINUTES

4.1 Lasqueti Island Local Trust Committee Meeting Adopted Minutes dated January 12, 2012 – for information

Planner Prowse advised that the January 12, 2012 Local Trust Committee Meeting minutes were adopted before this meeting by Resolution Without Meeting.

4.2 Resolutions Without Meeting

The log of Resolutions Without Meeting dated March 1, 2012 was received for information. It was noted that Resolutions Without Meeting take place between scheduled Local Trust Committee meetings to ensure that Local Trust Committee business is carried out in a timely manner and that Resolutions Without Meeting are reported on at Local Trust Committee business meetings.

4.3 Advisory Planning Committee Draft Minutes

The draft minutes of the Advisory Planning Commission dated November 7, 2011 were presented for information.

4.4 Islands Trust Minutes Program

Trustee Morrison reviewed the information presented at Trust Council regarding the recording of minutes and she requested that the Lasqueti Island Local Trust Committee use the Trust Council policy on minute taking at its business meetings.

LA-06-2012

It was **MOVED** and **SECONDED** that the Lasqueti Island Local Trust Committee adopt the Islands Trust Policy Manual section 2.2.v. (Islands Trust Council Minutes Guidelines) for recording Lasqueti Local Trust Committee meeting minutes.

CARRIED

5. BUSINESS ARISING FROM MINUTES

5.1 Follow up Action List dated March 1, 2012

Planner Prowse reviewed the Follow Up Action List with the Local Trust Committee.

6. DELEGATIONS

There were no delegations.

7. CORRESPONDENCE

The Lasqueti Island Local Trust Committee will receive correspondence specific to an active development application and/or project when that application and/or project is on the agenda for consideration.

There was no correspondence.

8. APPLICATIONS AND PERMITS

8.1 LA-TUP-2012.1 (The Anglican Synod of the Diocese of BC – Conn Road – Post Office) - Staff Report dated February 21, 2012.

Planner Prowse presented the staff report to the Local Trust Committee on the subject application.

The applicant attended the meeting and answered questions from the Local Trust Committee about this Temporary Use Permit application.

LA-07-2012

It was **MOVED** and **SECONDED** that the Lasqueti Island Local Trust Committee refer LA-TUP-2012.1 to the Advisory Planning Commission for comment, request

ADOPTED

the Advisory Planning Commission to hold a public meeting, and that the Advisory Planning Commission meeting be advertised in the *Our Isle and Times* newspaper and posted on Lasqueti Island public notification boards.

CARRIED

9. LOCAL TRUST COMMITTEE PROJECTS

9.1 Public Parking at Lasqueti Arts Centre –Discussion with Regional Director

Powell River Regional Director Merrick Anderson attended the meeting and described his discussion with Ministry of Transportation and Infrastructure contractor, Emcon, to provide a parking lot (of no more than 12 spaces) at the Arts Centre which would not interfere with further plans of the Arts Council for expansion of building space. The parking would be for patrons of the Arts Centre only during the hours of events held at the Arts Centre, and not for long-term public parking.

9.2 False Bay Parking and Master Plan

Planner Prowse reviewed the report titled False Bay Parking and Master Plan with the Local Trust Committee.

LA-08-2012

It was **MOVED** and **SECONDED** that the Lasqueti Island Local Trust Committee refer the False Bay Parking and Master Plan report dated July 21, 2011 to the the Advisory Planning Commission for comment.

CARRIED

9.3 Lasqueti GHG Baseline Report– verbal update

Planner Prowse presented the report, which was written by Joseph Fall titled “Lasqueti GHG Baseline Report”, to the Local Trust Committee for information, and suggested that the report go onto the Lasqueti Island Local Trust Committee webpage.

9.4 Workshops – Oil and Effluent Spills - update

Trustee Morrison explained that she had hoped to organize a workshop on the oil and effluent spills topic for March, however, that was not likely to occur this month.

10. REPORTS

10.1 Work Program Reports

The Top Priorities Report and Projects Report dated March 1, 2012 was presented for review.

10.2 *Applications Log dated March 1, 2012 – attached for review*

Planner Prowse presented the Applications Log for review.

10.3 *Trustee and Local Expenses*

The Trustee and Local Expenses budget was presented for information.

11. **NEW BUSINESS**

11.1 *Lasqueti Island Advisory Planning Commission Bylaw Review of Section Relating to Term of Office- attached*

Planner Prowse presented a staff report on this matter and presented it to the Local Trust Committee for their consideration.

LA-09-2012

It was **MOVED** and **SECONDED** that Planner Prowse prepare a draft Lasqueti Island Advisory Planning Commission bylaw for review by the Local Trust Committee.

CARRIED

11.2 *Advisory Planning Commission referral response to September 30, 2011 letter from Grietje Van Kijk of BC Hydro regarding the Remote Communities Electrification Program - attached*

Planner Prowse explained the background of this matter. Trustee Johnston presented the Advisory Planning Commission response and noted that the Advisory Planning Commission wanted their response forwarded to BC Hydro.

LA-10-2012

It was **MOVED** and **SECONDED** that staff forward the Advisory Planning Commission response of November 10, 2011 to BC Hydro.

CARRIED

11.3 *Planner availability to the Public after Local Trust Committee Meetings.*

Trustee Johnston explained that there was often ample time after the conclusion of Local Trust Committee meetings to meet with residents if they required. Planner Prowse declared that she would be willing to do this, and that a note would be put onto Lasqueti Island Local Trust Committee meeting notices that the planner would be available once the meeting has adjourned.

11.4 *Memorandum dated February 21, 2012 to Local Trustees from David Marlor, Director of Planning Services, regarding A Strategic Approach to Islands Trust Communications*

Planner Prowse presented the subject memorandum for information.

11.5 *Request for Letter of Support for Lasqueti Fisheries Forestry Society*

Planner Prowse advised that a letter for the Forage Fish group had been drafted and sent. The Forage Fish group is working through the Lasqueti Fisheries Forestry Society, and is applying for a grant through the society.

The Lasqueti Fisheries Forestry Society will be applying for a different grant, not related to the forage Fish group or project, and have asked for a letter of recommendation from the Local Trust Committee. It was noted that Trustee Johnston would be providing staff with this letter of support, and staff will send the letter for mailing.

11.6 *Electronic Meetings*

Planner Prowse provided a verbal update on the request from Trustee Johnston about the feasibility of Local Trust Committees to hold meetings via telephone or other telecommunication means. Planner Prowse advised that the Local Trust Committees are not able to vote electronically and they would still have to vote via Resolution Without Meeting. It was noted that Planner Prowse would bring a report on this matter to the next Local Trust Committee meeting.

11.7 *Annual report contribution*

Planner Prowse provided a request from the Islands Trust Office that the Local Trust Committee provide a short description of the Local Trust Committee work that has been done in the past fiscal year to be included in the Islands Trust Annual Report.

LA-11-2012

It was **MOVED** and **SECONDED** that subject to any further applications being received and meetings being conducted prior to March 31, 2012, the Local Trust Committee approve the work report dated March 7, 2012, as amended, and that this be included in the Islands Trust Annual Report for April 1, 2011 – March 31, 2012.

CARRIED

12. BYLAWS

12.1 *Bylaw Enforcement Notification System – Staff Report dated March 15, 2012*

A staff report from Miles Drew, Bylaw Enforcement Coordinator, was presented to the Local Trust Committee by Planner Prowse.

- 12.2 *Bylaw Enforcement Notice and Dispute Adjudication System Brochure*
- 12.3 *Bylaw Violation Notice Sample*
- 12.4 *Draft Bylaw No. 87 cited as "Lasqueti Island Local Trust Committee Bylaw Enforcement Notification Bylaw, No. 87, 2011" – for consideration of first, second and third readings and submission to the Executive Committee for approval.*

The Local Trust Committee deferred decision by consensus on this matter, and requested that the Bylaw Enforcement Coordinator attend the next Local Trust Committee meeting to speak to this matter.

13. ISLANDS TRUST WEBSITE – LASQUETI PAGE

A copy of the Lasqueti Page of the Islands Trust Website was presented for review. The Trustees presented amendments to the Lasqueti Page.

14. TOWN HALL SESSION

John O'Halloran stated that he had spoken at a public hearing and that his comments were not noted in those minutes.

15. CLOSED MEETING

LA-12-2012

It was **MOVED** and **SECONDED** that the Lasqueti Island Local Trust Committee close the next part of the March 15, 2012 business meeting to discuss matters pursuant to Section 90(1)(a) and 90(1)(f) of the Community Charter to consider Advisory Planning Commission Appointments and Bylaw Enforcement and that staff be invited to attend this meeting.

CARRIED

The recorder left the meeting.

The Local Trust Committee meeting went in-camera at 1:10 pm.

Chair Graham adjourned the in-camera meeting at 1:20 pm.

16. RECALL TO ORDER AND REPORT OF CLOSED MEETING

Chair Graham read out the names of the individuals appointed to the Advisory Planning Commission:

Tom Weinerth; Gail Fleming; Ezra Auerbach; Nadine Simpson; Tim Peterson; Joseph Fall; Susan Kristinsson; Elliot Neck; and Wayne Bright.

17. NEXT BUSINESS MEETING

It was noted that the next Local Trust Committee business meeting would be held at the Lasqueti Arts Centre on Thursday, May 3, 2012 at 11:00 am.

18. ADJOURNMENT

The meeting was adjourned at 1:27 pm by consensus.

Recorder

Chair