Lasqueti Island Local Trust Committee
Special Meeting Agenda

Date: January 8, 2018
Time: 11:00 am
Location: Judith Fisher Centre
#1 China Cloud Bay Road
Lasqueti Island, BC

			Pages
1.	**CALL TO ORDER**	11:00 AM - 11:00 AM	
2.	**APPROVAL OF AGENDA**	11:00 AM - 11:05 AM	
3.	**TOWN HALL & QUESTIONS**	10:05 AM - 11:20 AM	
4.	**MINUTES**	11:20 AM - 11:30 AM	
4.1	Local Trust committee Minutes dated October 23, 2017 for Adoption		3 - 13
5.	**BUSINESS ARISING FROM MINUTES**	11:30 AM - 11:40 AM	
5.1	Follow-up Action List dated December 22, 2017		14 - 15
6.	**LOCAL TRUST COMMITTEE PROJECTS**	11:40 AM - 12:40 PM	
6.1	Lasqueti Island Official Community Plan Review		
	--BREAK-- 12:40 - 12:55 PM		
7.	**REPORTS**	12:55 PM - 1:25 PM	
7.1	Work Program Reports		
7.1.1	Top Priorities Report dated December 22, 2017		16 - 16
7.1.2	Projects List Report dated December 22, 2017		17 - 17
7.2	Applications Report dated December 22, 2017		18 - 19
7.3	Trustee and Local Expense Report dated November, 2017		20 - 20
7.4	Adopted Policies and Standing Resolutions		21 - 21
7.5	Local Trust Committee Webpage		
7.6	Chair's Report		
7.7	Trustee Reports		
7.8	Trust Fund Board Report dated November, 2017		22 - 23

8. UPCOMING MEETINGS

8.1 Next Regular Meeting Scheduled for Monday, February 19, 2018 am at the Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

9. TOWN HALL 1:25 PM - 1:40 PM

10. ADJOURNMENT 1:40 PM - 1:40 PM

Lasqueti Island Local Trust Committee
Minutes of Regular Meeting

Date:	**October 23, 2017**
Location:	**Judith Fisher Centre** **#1 China Cloud Bay Road** **Lasqueti Island, BC**
Members Present	**Laura Busheikin, Chair** **Susan Morrison, Local Trustee (by telephone)** **Timothy Peterson, Local Trustee**
Staff Present	**Sonja Zupanec, Island Planner** **Ann Kjerulf, Regional Planning Manager** **Jennifer Eliason, Manager Trust Fund Board** **Teresa Rittemann, Planner 2, by telephone**
Others Present	**Dave Olsen, Recorder** **Nine (9) members of the public**

1. CALL TO ORDER

Chair Busheikin called the meeting to order at 11:01 am. She acknowledged that the meeting was being held in territory of the Coast Salish First Nations, and specifically, the Tla'amin.

Chair Busheikin then introduced the staff, the Trustees and the Manager of the Trust Fund Board, Jennifer Eliason.

2. APPROVAL OF AGENDA

The following additions to the agenda were presented for consideration:

Move items 13.1 and 13.2 to 8.1 and 8.2

Add under New Business: 13.4 Learning from the Community Information Meeting held on October 6, 2017

By general consent the agenda was adopted as amended.

3. TOWN HALL AND QUESTIONS

Agenda Packages

Initial discussion focused on the issue of receiving agenda packages in advance of Local Trust Committee (LTC) Meetings. The following points were noted:

- The Agenda, being 1 or 2 pages, could be faxed.

- There is a Standing Resolution that upon request, every member of the Advisory Planning Commission should receive the agenda package at no charge.
- There is a laser printer on island now but due to various circumstances it has not yet been set up.
- It was acknowledged that the ink-jet printer could have printed the 1 page agenda and Trustee Peterson took full responsibility for the delay.
- The agenda package is also available online.

Adopted Policies and Standing Resolutions

In response to a question, Chair Busheikin explained that Agenda item 12.4 Adopted Policies and Standing Resolutions is a reminder of decisions made and placed in the agenda to keep them public and ongoing.

Misspelled Names in APC minutes

Two names (Lindsay Seaman and Peter Steenbergen) were noted as misspelled in the APC minutes of September 12, 2017.

Shoreline Protection Project

Discussion about the Shoreline Protection Project ensued with the following questions from the public and answers from the LTC and Jennifer Eliason were noted:

- Were any decisions, other than the removal of Development Permit Areas (DPA), made at the Community Information Meeting?
  - No.
- Why double the distance from the foreshore?
  - There are lists of tools available but the LTC hasn't adopted any of them at this time. We have received input to not use DPAs. We voted not to change the setback. The LTC has not indicated that we want to change the setback.
  - Resolution LA-2017-025 was read which confines discussion to sensitive shoreline areas, forage fish and eelgrass-identified sites.
- Are there maps and reasons for protecting these areas?
  - Maps are available on the islandstrustfund.bc.ca website with links to the MapIT website.
  - Eelgrass is the nursery in the sea for salmon; eelgrass is the foundation of the food chain.
- Does building a dock impact eelgrass?
  - Yes, shade is a problem. Both offshore and onshore activities can impact eelgrass.

It was suggested by the public that an effort be made to inform the community that DPAs are now out of the Shoreline Protection Project.

4. COMMUNITY INFORMATION MEETING - None

5. PUBLIC HEARING - None

6. MINUTES

6.1 Local Trust Committee Minutes dated September 18, 2017 for adoption

By general consent the minutes of the Lasqueti Island Local Trust Committee Meeting of September 18, 2017 were adopted.

6.2 Local Trust Committee Special Meeting Minutes dated October 6, 2017 for adoption

The following amendment was presented for consideration:

Page 2, paragraph 5: change"vistas" to "shoreline".

By general consent the minutes were adopted as amended.

6.3 Section 26 Resolutions-Without-Meeting Report - None

6.4 Advisory Planning Commission Minutes dated September 12, 2017 - For Information

It was noted from the Town Hall session that the names Lindsay Seaman (twice) and Peter Steenburgen were spelled incorrectly in 4. Town Hall.

7. BUSINESS ARISING FROM MINUTES

7.1 Follow-up Action List dated October 12, 2017

Staff noted that the list has been updated.

Trustees asked if the Ministry of Transportation and Infrastructure (MoTI) had responded regarding the use of the barge ramp. Staff indicated that there was no further update.

Trustees asked why the Community Information Meeting motion was not reflected on this list. Staff responded that it is still to be updated.

Trustees noted that the Executive Committee declined the LTC's request to be a respondent in the potential court case regarding Tucker Bay; Staff noted that they will update the list accordingly.

8. NEW BUSINESS

8.1 Islands Trust Fund Five Year Plan - Briefing

Manager Eliason explained that the Five Year Plan is required by Provincial legislation and summarizes the Islands Trust Fund Policies, includes draft goals and is provided for comment.

Trustees commented that there is a typo on page 5.

LA-2017-035
it was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee receive the draft Islands Trust Fund Five Year Plan for information.

CARRIED

8.2 Regional Conservation Plan – Briefing

Manager Eliason presented the Regional Conservation Plan and the following points were noted:

- It is more visionary than the Five Year Plan and is used for decision-making and direction.
- Islands Trust Fund is moving to a 10 year cycle for conservation planning, which is laid out in three year work plans.
- In the overview of the current landscape, Lasqueti Island is discussed on page 59: its land base is quite different than other islands.
- On page 61, ecosystem disturbance is discussed, which is essentially tree cover loss.
- Lasqueti has invasive species including feral sheep and a high number of bullfrogs.
- Lasqueti is classified as a high priority for conservation measures because there is a lot of high value forest with a low percentage of protection.
- Saturna Island was contrasted as an example of a place with a high number of species at risk but 50% of the island is already protected by a National Park.

Members of the public made the following points:

- Feral sheep are in the OCP as a valued aspect of the island.
- Other islands have had feral sheep slaughtered; calling them an invasive species after 100-140 years of living on Lasqueti raises an alarm bell. The sheep population has remained steady.
- The OCP could be the reason why there is so much high value forest on Lasqueti.

The following questions were directed to Manager Eliason, with her responses immediately following:

- The Crown land grant program had approximately $1 million available; is the government not pursing this program any longer?
  - It is currently on hold for First Nations consultations.
- Are copies of the draft plan available?
  - Yes.
- Are there any studies predicting feral sheep populations five or 10 years from now?
  - No.

9. DELEGATIONS - None

10. CORRESPONDENCE - None

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

11. APPLICATIONS AND REFERRALS - None

12. LOCAL TRUST COMMITTEE PROJECTS

11.1 Aging at Home Implementation Project - Staff Report

Teresa Rittemann, Planner 2, joined the meeting by telephone and introduced the report. She noted that a Housing Needs Assessment (HNA) is currently underway and that staff are recommending that this project be postponed until the HNA is completed.

Discussion ensued amongst the Trustees and the following was noted:

- Only 51 responses from the survey were received; not enough to represent the entire island.
- In a survey of Ruxton Island, out of a population of 170, 80 people responded. That kind of response increases confidence in the results.
- Seems appropriate to wait until additional data is available.
- A number of Lasquetians have said that the survey was confusing: the first survey presented about Aging at Home, now it is housing.

Staff reported that the HNA is projected to be complete in January or February of 2018. There is a survey link online now on the Lasqueti page of Islands Trust website.

LA-2017-036
It was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee postpone the "Aging at Home Project: Implementation Phase" until the Northern Region Housing Needs Assessment has been completed.

CARRIED

--BREAK-- 12:13 - 12:30

11.2 Marine Shoreline Protection Project - Staff Memorandum

Staff introduced the Memorandum by noting that the LTC was back at the state it was in June 2017 and asked for direction given the motion at the recent CIM.

Discussion ensued amongst the Trustees and the following was noted:

- What we heard at the CIM is the Community wants to be more involved.
- The APC asked for a list of tools available.
- Want to make sure we have fulsome discussions.
- When we talked about an OCP review, many people indicated an interest.
- Will not be able to move ahead without community involvement.

- We have been hearing from the public that there is some fear that the LTC had the intention to rush ahead; we need to take a step back.
- We need less presentation from the LTC and more opportunity for the public to say what is important and what tools would be desirable.
- One piece worth moving forward with is the loophole regarding subdivisions; we would like to fix that part, and not let it sit around.

Trustee Morrison reported that due to her partner's health issues she would not be available for much public consultation until 2018.

Chair Busheikin asked staff regarding the cost implications of fixing the loophole faster and going slower with the public consultation.

Staff responded that it was all set up as a comprehensive process. If you choose to pick out one element that could be one draft bylaw amendment and it could be advanced as a housekeeping bylaw.

LA-2017-037
It was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee request staff to prepare a draft bylaw to correct the minimum lot size requirements for each subdivision district in the Lasqueti Land Use Bylaw.

CARRIED

LA-2017-038
It was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee request Staff to schedule a Community Information Meeting toward the end of February or early March for continued public consultation on the Foreshore Protection Project.

CARRIED

Trustees continued discussion regarding next steps and the following was noted:

- The APC could also hold their meetings sooner.
- APC meetings could be complimentary to our CIM.
- The APC could be asked to recommend a process for the CIM.
- Want to be cautious about receiving information from the public: how inclusive has that process been?

Staff noted the following:

- That the role of the APC is to receive matters from the LTC and respond.
- Typically only APC members attend meetings; it is not typical for members of the public to engage.
- When the APC does convene, there needs to be proper notification and minutes taken.
- Another alternative is that APC members could organize delegations.

- The LTC does have an obligation to get the views of the broader public.
- It is important that there is no misunderstanding of subdivision regulations; we want you to have the best information to base your decisions on, which is what we strive for at a CIM.

LA-2017-039
It was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee request that the Advisory Planning Commission consider next steps on Shoreline Protection including making recommendations on further public consultation.

CARRIED

Discussion ensued regarding providing information to the APC and the following was noted:

- Staff could be available on the telephone for a 15 minute presentation.
- There is a two page list of tools included in the addendum package.
- The presentation that was prepared for the CIM is directed at the average layperson; it is a PDF that could be printed as well. It provides a summary of tools available and a rationale for the project.
- Referrals to the APC are not usually posted on the website but this one could be.
- Information packages used to be available at the Post Office and at Provisions but that has not been happening recently so the public is not in the loop.

Staff noted that sending more information than what was to be presented at the CIM would need a LTC resolution.

12. REPORTS

12.1 Work Program Reports

12.1.1 Top Priorities Report dated October 12, 2017

LA-2017-040
It was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee request staff to amend the top priorities list to include minimum lot size and that Aging at Home be moved to the projects list.

CARRIED

12.1.2 Projects List Report dated October 12, 2017 - None

12.2 Applications Report dated October 12, 2017

Received for information.

12.3 Trustee and Local Expense Report dated August 2017

Received for information.

12.4 Adopted Policies and Standing Resolutions

Received for information.

12.5 Local Trust Committee Webpage

No updates.

12.6 Chair's Report

Chair Busheikin reported on the following:

- Union of BC Municipalities (UBCM) meeting was good and had a sense of optimism that the new Provincial government would be more receptive to the interests of municipal governments.
- Met with Clare Trevena, Minister of Transportation and Infrastructure, who listened to our presentation regarding Tucker Bay.
- Trust Council working on a policy statement review as well as responding to the post-Salt Spring Island referendum reality. There was discussion about learning from dissension in the past, and using it for any Trust Area. Also discussion about opening up the Trust Act to ask for more powers.
- We are planning for Trust Council in Victoria; we are in the early stages of budget planning. For the first time, the budget includes a 1% increase in taxes. We would like to keep the specialist positions in Victoria and add another position for Trust Area Services, since there is so much call for advocacy and we are not able to keep up. However, we want to be cautious, as people seem to want to be fiscally conservative.

12.7 Trustee Reports

Trustee Morrison reported on the following:

- Clare Trevena (MoTI) did not say no to our request regarding Tucker Bay.
- She will try to get the maps from the CIM to the APC.
- Meeting with the Comox Valley Regional District and the Denman and Hornby LTCs.
- Will be in North Vancouver for the Gambier Island LTC meeting.
- Still hoping that the Powell River Regional District (PRRD) meeting with us happens.

Trustee Peterson reported that he attended the UBCM and Trust Council meetings.

12.8 Electoral Area Director's Report - None

12.9 Trust Fund Board Report dated October, 2017

Trustee Morrison highlighted the retreat that the Trust Fund Board recently had, with great discussions especially regarding funding. She also noted the continuing protection of the John Osland Nature Reserve.

13. NEW BUSINESS

13.3 2018 Local Trust Committee Meeting Schedule - Staff Report

Trustee Morrison noted that the November, 2018 meeting date coincides with a Trust Fund Board meeting.

LA-2017-041
It was MOVED and SECONDED,
that the Lasqueti Island Local Trust Committee schedule its regular business meetings on the following dates: February 19, April 23, June 4, July 23, September 24, and November 26, 2018.

CARRIED

13.4 Debrief from Community Information Meeting (CIM)

Chair Busheikin opened the discussion by noting that she had thought a lot about that meeting and wanted this agenda item to allow anyone to share anything that we may have learned from that meeting.

Discussion ensued and the Trustees made the following points:

- It was expected that the LTC would listen to concerns from the public but we did not do a good job of that.
- We were overly ambitious about putting so much into one meeting.
- It would have been better to have the public opportunity for comment at the beginning as a lot of people came to air their disagreement with the project and needed to know they were being heard by the LTC.
- Could have made the presentation that did not get presented and the First Nations presentations well before the meeting.
- Felt bad for the senior Intergovernmental Policy Advisor, Marine and First Nations Issues, Fiona MacRAILD and the Land Manager, Tla'amin Nation, Denise Smith; the public was mostly polite despite having to wait to be able to express themselves.
- We could do a better job at communicating what we would do at the meeting.
- The LTC has to take full responsibility; no motion was made for Ms. MacRAILD to do her presentation. With our pre-discussion, we did not want it to go over 35 minutes, but there is no way to give it justice with less than an hour. Could have started at 6:30pm since we had a minute taker and the ferries were bringing others. We dropped the ball.
- The meeting did not run well. We all saw the notice going out to the public and we got excited about the First Nations presentations, but people did not know about it.

Could have contextualized why the First Nations information was presented with the Foreshore Protection Project.
- Could have made it clear to Ms. MacRAILD about why there was an emphasis on consulting with First Nations regarding the Foreshore Protection Project.

Staff noted the following:
- Notice that was sent out by email had the full agenda.
- The ad in the local paper was standard with a link back to the agenda.
- We made a concerted effort to address a different relationship and engagement with First Nations.
- There was no resolution for Ms. MacRAILD to present because the project needs the First Nation's piece to address a broader range of issues. This was the first chance to present the information.

Trustees added the following points to the discussion:
- People may or may not read the email list, but everyone reads the email list serve it did not contain the First Nations information on it.
- Ms. MacRAILD did not address how this project would address the First Nations relationship building.

Staff reported that they had a brief opportunity to follow up with Ms. Smith and reported the following:
- After completing her presentation a LTC decision was made to remove a key aspect of the proposal, which confused her.
- Her role was to explain the treaty aspect but the linkages to the project needed to be clearer.
- Relationship rebuilding needs to be done.
- Ms. Smith gifted the LTC with a Tla'amin flag, but there was no reciprocal gift, which is important to her culture.
- We received one of the most strongly worded letters in support of the project; this is not a theoretical project, which could be why the letter was so strong. Looking at what is next with First Nations: we are in a holding pattern, with some community consultation. The Tla'amin are very interested, and Ms. Smith has reported back to her government.

Chair Busheikin added that she spoke with Ms. Smith on the ferry the next day and reported the following:
- Ms. Smith felt surprised with how the meeting went.
- She believes the Tla'amin need to spend more time on Lasqueti and have a cultural event.
- Education needs to be done to understand the Tla'amin history and their approach.

Staff added that there was a lot on the plate for a 90 minute meeting. Ms. MacRAILD's presentation usually takes 2 hours plus discussion afterwards. This could have been an all day event.

14. UPCOMING MEETINGS

14.1 Next Regular Meeting Scheduled for Monday, November 27, 2017 at 11:00 am at the Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

15. TOWN HALL

Regarding the Community Information Meeting (CIM) of October 6, 2017

Discussion ensued and the following was noted:

- People did not know what to expect.
- We can handle all day meetings as long as we know the schedule.
- We were presented with a solution (DPAs) without knowing what the problem is.

LTC Laser Printer and LTC Agenda Packages

Peter Johnston offered to host the LTC printer and mail out the agenda packages.

16. ADJOURNMENT

By general consent the meeting was adjourned at 2:19 pm.

_____
Laura Busheikin, Chair

Certified Correct:

_____
Dave Olsen, Recorder

Islands Trust

Print Date: December 22, 2017

Follow Up Action Report

Lasqueti Island

26-Jun-2017

Activity	Responsibility	Target Date	Status
Staff to follow up with MOTI and discuss feasibility of expanding the M9 zone upland to allow for the loading and unloading of commercial goods and report back to the LTC.	Miles Drew Sonja Zupanec	31-Jul-2017	On Going

18-Sep-2017

Activity	Responsibility	Target Date	Status
Staff be requested to re-schedule a meeting between the PRRD board and staff and the LA LTC trustees, staff and CAO. CAO Hotsenpiller to communicate with CAO Radke at UBCM.	Ann Kjerulf Wil Cottingham	31-Oct-2017	On Going

23-Oct-2017

Activity	Responsibility	Target Date	Status
Marine Shoreline Protection Project: -LTC resolution requesting a second community information meeting in Feb/March 2018; -LTC resolution requesting staff to send to APC a copy of the planner slides that were not presented at Oct CIM (scope of project and technical solutions to addressing shoreline protection issues and First Nations interests); -LTC resolution APC being asked to comment on next steps for shoreline protection including public consultation; -Project Charter to be revisited by LTC in Feb 2018 for clarity as there are conflicting resolutions pertaining to the scope/objectives and workplan for the project. -staff to follow up with Tlaamin Nation representatives to maintain open communication on recent LTC initiated revisions to marine shoreline protection project.	Sonja Zupanec	28-Feb-2018	On Going

Follow Up Action Report

LTC resolution to postpone aging at home implementation project until Housing Needs Assessment for Lasqueti Island is completed (~March 2018). Remove from TOP PRIORITIES list and add to PROJECTS list.	Sonja Zupanec	27-Oct-2017	Done
LTC endorsed 2018 LTC meeting date schedule as presented. Update database, Escribe and website with upcoming meeting schedule.	Wil Cottingham	27-Oct-2017	On Going
Review LUB subdivision regulations: -LTC resolution to separate out the review/rewrite of the LUB subdivision regs from the marine shoreline protection project; -bring forward draft amending bylaws to LTC Feb 2018 to correct the minimum and minimum average parcel size requirements for subdivisions in all districts (A, B, C).	Sonja Zupanec	27-Oct-2017	On Going

Islands Trust

Top Priorities

Lasqueti Island

No.	Description	Activity	R/Initiated	Responsibility	Target Date
1	Review of Lasqueti subdivision regulations	-review minimum and minimum average parcel size regulations for each subdivision district	23-Oct-2017	Sonja Zupanec	
2	Shoreline Protection Project	-Targeted OCP and LUB review and First Nations engagement -Review policies and regulations to support eelgrass and forage fish habitat protection -Staff to work with CDFCP to draft recommendations regarding land use planning tools that will effectively conserve Coastal Douglas-fir forest ecosystems.	13-Sep-2014	Sonja Zupanec	
3	Community to Community Forum	Establish relationships with First Nations that have interests in the Lasqueti Local Trust Area.	09-Jun-2016	Sonja Zupanec	31-Mar-2017

Islands Trust

Projects

Lasqueti Island

Description	Activity	R/Initiated
Lasqueti OCP Update	1. adding policy requiring all marinas applying for rezoning or a development permit to provide pump out facilities; and 2. adding advocacy policy encouraging neighbouring local governments to require that marinas servicing vessels traveling within the Trust Area install pump-out facilities when applying for rezoning or a development permit (Recommendations from Trust Council to all LTCs) 3.Update with Intertidal zone policies using specific recommendations from the Greenshores Project 4. Update with policies and applicable regulations to support Food Security (Trust Council 2010)	
Aging at home implementation project	-targeted OCP and LUB review -review options to implement Aging at Home on Lasqueti report recommendations #3, 4,5,6,7,9, and 11.	23-Oct-2017

Applications

Rezoning

File Number	Applicant Name	Date Received	Purpose
LA-RZ-2015.1	KGL Freight Services Ltd. **Planner:** Sonja Zupanec	26-Aug-2015	PID 005-600-081 - 1 Weldon Road. Application to rezone lot to commercial use to put in full service gas station/Laundromat/convenience store and water sales.

Planning Status

Status Date: 27-Jun-2016

Preliminary staff report considered by LTC and further information requested from applicant. Application has indicated to staff they wish for their application to be put on hold.

Status Date: 30-Sep-2015

Planner reviewing. Further information requested.

Subdivision

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2014.1	Collings, Aileen **Planner:** Teresa Rittemann	18-Mar-2014	Boundary Adjustment and then a 9 lot strata subdivision

Planning Status

Status Date: 21-Nov-2017

Amended subdivision plan received. Proposal shows dimensions and lot frontage and depth-width ratio requirements. Revised referral report sent to MOTI.

Status Date: 09-Nov-2017

Planner discussed with applicants surveyor. Surveyor to work on revised plan showing dimensions to determine lot frontage and depth-width ratio. Surveyor to email revised plan to Planner.

Status Date: 03-Oct-2017

Planner waiting for more info from applicant re: revised plan with lot dimensions and areas labeled; and confirmation from Island Health

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2016.1	Mystic Ridge Farm **Planner:** Sonja Zupanec	29-Feb-2016	PID: 004-248-163 Create three residential lots

Applications

Planning Status

Status Date: 10-Jan-2017

Final approval letter sent on August 23, 2016.

Status Date: 09-May-2016

Email to MOTI to confirm that applicant has submitted confirmation that conditions re: ALC and sewage have been met and non-conformity siting demonstrated on sketched plan. Waiting for final plan of subdivision prior to letter from IT that application meets Lasqueti bylaws.

Status Date: 18-Mar-2016

Referral response sent to MOTI; copied to LTC and applicant/owner. Waiting for final plan of subdivision and confirmation of conditions met prior to final approval letter.

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2016.3	Norex Consultants Ltd.	09-Jun-2016	PID: 009-718-117 Windy Bay, Lasqueti Island. Subdivide into two parcels.

Planner: Teresa Rittemann

Planning Status

Status Date: 09-Nov-2017

No change in status.

Status Date: 05-Oct-2017

Planner confirmed that current plan meets 10 percent frontage requirement and no longer requires waiver from LTC. Planner waiting for final surveyed plan of subdivision and will then send final confirmation letter.

Status Date: 28-Aug-2017

Applicant requesting PLA extension from MOTI. Staff have no concerns with deadline extension. Planner emailed MOTI to say so.

Islands Trust

LTC EXP SUMMARY REPORT F2018

Invoices posted to Month ending November 2017

640 Lasqueti	Invoices posted to Month ending November 2017	Budget	Spent	Balance
65000-640	LTC "Trustee Expenses"	750.00	193.38	556.62
LTC Local				
65200-640	LTC - Local Exp - LTC Meeting Expenses	1,250.00	1,361.76	-111.76
65210-640	LTC - Local Exp - APC Meeting Expenses	500.00	227.35	272.65
65220-640	LTC - Local Exp - Communications	1,000.00	0.00	1,000.00
65230-640	LTC - Local Exp - Special Projects	500.00	0.00	500.00
TOTAL LTC Local Expense		3,250.00	1,589.11	1,660.89
Projects				
73001-640-2015	Lasqueti OCP/LUB	7,000.00	4,181.21	2,818.79
73001-640-4085	Lasqueti First Nations Relations	1,000.00	0.00	1,000.00
		8,000.00	4,181.21	3,818.79

Updated: May 23, 2017

Lasqueti Island Local Trust Committee

POLICIES AND STANDING RESOLUTIONS

No	Meeting Date	Resolution No.	Issue	Policy
1.	July 11, 2013	LA-2013-020	APC member Agenda Package	It was **MOVED** and **SECONDED,** that on request by an Advisory Planning Commission member, that they receive a Lasqueti Island Local Trust Committee Agenda package at no charge.
2.	February 28, 2017	LA-2017-006	APC to also act as TAC	**It was MOVED and SECONDED,** that the Lasqueti Island Local Trust Committee make a Standing Resolution to request the APC to undertake the function of a Transportation Advisory Committee.

Trust Fund Board Report to Local Trust Committees and Bowen Island Municipality November 2017

TFB 2018 Meeting Dates

The Trust Fund Board finalized the 2018 TFB meeting dates. The dates are: January 30, April 3, May 29, July 17 (Annual meeting with the Executive Committee), September 25, and November 27.

Regional Conservation Plan (RCP)

The Trust Fund Board (TFB) reviewed a three-year work plan that builds on the approved draft Regional Conservation Plan (RCP) for 2018-2027. The RCP will be used by the TFB to evaluate conservation proposals, to direct communications and fundraising efforts and to guide property management work. The three-year work plans will be used by staff and board members to guide their work and measure progress towards achieving the larger goals of the ten-year RCP. The Board has referred the RCP to local trust committees and Bowen Island Municipality for review. (It has also been referred to partner agencies and First Nations and will be posted on the Islands Trust Fund (ITF) website with a mechanism to enable public feedback). The Board is expecting to consider final approval of the Regional Conservation Plan in January 2018.

Land Trust Alliance of BC National Land Summit

Trust Fund Board members and staff shared key lessons learned from their participation and attendance at the Land Trust Alliance of BC National Land Summit (Nov. 15-17). Staff presented at the conference on Conservation Planning.

Board Retreat

The Trust Fund Board discussed possible follow-up actions emerging from the October 2, 2017 retreat. Staff provided the board with summaries of key information about ITF for members to use in developing personalized messages for outreach and fundraising, as discussed at the retreat.

Property Monitoring

The Board has received detailed reports on the results of this year's monitoring of our 27 nature reserves, the 24 NAPTEP covenanted areas and the 51 other covenants we hold. A number of management issues have been identified which are now being addressed (see below for highlights by island).All follow-up correspondence related to 2017 monitoring has been provided to land holders and co-covenant holders. This year, covenant outreach communications were included with the monitoring letters.

Summary of Current Island-by-Island Activities

Denman

Invasive species removal, restoration, planting and monitoring continues on all three TFB nature reserves (Inner Islands Nature Reserve, Lindsay Dickson Nature Reserve, and Morrison Marsh Nature Reserve). Management plan revisions and species at risk surveys are being completed for Morrison March Nature Reserve. In addition, public consultation planning - including a questionnaire and open

house, are in progress for a revised management plan for Morrison Marsh Nature Reserve to be completed by April 2018.

Gabriola
The Trust Fund Board approved a request from a NAPTEP landholder to remove limbs from several trees to maintain a viewscape with the conditions that the work is carried out by a professional arborist, the work is done outside of nesting season for birds and the woody debris is left on site to decompose naturally.

The Elder Cedar Nature Reserve continues to suffer from the impacts of unpermitted mountain bikes and horses. ITF is working with GaLTT to address these and other issues. Construction is set to begin on a boardwalk around the large western red cedar tree in late November. A boardwalk is also being built over a wet area on one section of the existing trail.

Galiano
The TFB accepted an updated conservation proposal from the Crystal Mountain Society, agreeing to accept the transfer of approximately 18.3 hectares of land on Galiano Island, provided specified conditions are met. The proposed nature reserve will be further protected by a conservation covenant held by the Land Conservancy of BC. Invasive species removal and trail clearing is in progress on the Laughlin Lake and Vanilla Leaf Nature Reserves.

Lasqueti
Riparian restoration and nesting box maintenance is in progress at the John Osland Nature Reserve.

North Pender
Public consultation planning - including a questionnaire and open house, are in progress for a revised management plan for the Medicine Beach Nature Sanctuary to be completed by April 2018.

Please feel free to contact members of the Trust Fund Board or Islands Trust Fund staff for more details.

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