



Lasqueti Island Local Trust Committee

Regular Meeting Agenda

Date: January 23, 2023
Time: 11:00 am
Location: Judith Fisher Centre
#1 China Cloud Bay Road
Lasqueti Island, BC

Pages

- | | | |
|--|---------------------|--------|
| 1. CALL TO ORDER | 11:00 AM - 11:05 AM | |
| Please note, the order of agenda items may be modified during the meeting. Times are provided for convenience only and are subject to change." | | |
| 2. APPROVAL OF AGENDA | | |
| 3. RISE AND REPORT - None | | |
| 4. REPORTS | 11:05 AM - 11:30 AM | |
| 4.1 Trustee Reports | | |
| 4.2 Chair's Report | | |
| 4.3 Electoral Area Director's Report | | |
| 5. TOWN HALL | 11:30 AM - 11:40 AM | |
| 6. MINUTES | 11:40 AM - 11:45 AM | |
| 6.1 Local Trust Committee Minutes - None | | |
| 6.2 Section 26 Resolutions-Without-Meeting Report dated January 13, 2023 | | 4 - 5 |
| 6.3 Advisory Planning Commission Minutes - None | | |
| 7. BUSINESS ARISING FROM MINUTES | 11:45 AM - 12:00 PM | |
| 7.1 Follow-up Action List dated January 13, 2023 | | 6 - 8 |
| 7.2 2023 Local Trust Committee Meeting Dates for Adoption | | 9 - 10 |
| 8. APPLICATIONS AND REFERRALS - None | | |
| 9. LOCAL TRUST COMMITTEE PROJECTS | 12:00 PM - 1:00 PM | |

--BREAK - 1:00 PM - 1:30 PM--

10. DELEGATIONS - None

11. CORRESPONDENCE

(Correspondence received concerning current applications or projects is posted to the LTC webpage)

12. NEW BUSINESS 1:30 PM - 1:45 PM

12.1 Possible Amendments to the Model Strategy for Antenna Systems 16 - 16

13. REPORTS 1:45 PM - 2:15 PM

13.1 Trust Conservancy Report dated October 16, 2022 17 - 18

13.2 Applications Report dated January 13, 2023 19 - 19

13.3 Trustee and Local Expense Report dated November, 2022 20 - 20

13.4 Adopted Policies and Standing Resolutions 21 - 24

13.5 Local Trust Committee Webpage

14. WORK PROGRAM 2:15 PM - 2:45 PM

14.1 Active Projects Report dated January 13, 2023 25 - 25

14.2 Future Projects Report dated January 13, 2023 26 - 27

15. UPCOMING MEETINGS

15.1 Next Regular Meeting Scheduled for Monday, March 20, 2023 at 11:00 am at Judith Fisher Centre, #1 China Cloud Bay Road, Lasqueti Island, BC

16. CLOSED MEETING 2:45 PM - 3:30 PM

16.1 Motion to Close the Meeting

That the meeting be closed to the public in accordance with the Community Charter, Part 4, Division 3, s.90(1)(a)(f) and (g) for the purpose of considering (a) Appointment of APC Members, (f) Bylaw Enforcement and (g) Legal Advice AND that the recorder and staff attend the meeting.

16.2 Recall to Order

17. ADJOURNMENT

3:30 PM - 3:30 PM

Resolutions Without Meetings Log

Lasqueti Island

Resolution Number	Action	Date
2022-008 Adopt LTC 1st MTG Date for 2023 "THAT the Lasqueti Island Local Trust Committee schedule its first regular business meeting in 2023 on Monday, January 23, at 11:00 AM to be held at Judith Fisher Centre, #1 China Cloud Bay Road, Lasquesti Island, BC."	Carried	17-Dec-2022
2022-007 Adopt Minutes of In-Camera Meeting August 29, 2022 "THAT the Lasqueti Island Local Trust Committee adopt minutes of its IN-CAMERA meeting of August 29, 2022."	Carried	07-Nov-2022
2022-006 Cancel LTC meeting of November 28, 2022 "That the Lasqueti Island Local Trust Committee cancel the November 28, 2022 Local Trust Committee Meeting and reschedule the meeting in the new year."	Carried	12-Oct-2022
2022-005 Adopt LTC minutes of meeting August 29, 2022 "That the Lasqueti Island Local Trust Committee adopt the minutes of its Regular Business Meeting of August 29, 2022, as attached."	Carried	21-Oct-2022
2022-004 Adopt Fees bylaw No. 99 "Lasqueti Island Local Trust Committee Bylaw No. 99, cited as "Lasqueti Island Local Trust Committee Fees Bylaw, 2022", be adopted."	Carried	12-Oct-2022

**Resolutions Without Meetings Log****Lasqueti Island**

Resolution Number	Action	Date
2022-003 Adopt minutes dated February 7, 2022. "That the Lasqueti Island Local Trust Committee adopt the minutes of its Regular Business Meeting of February 7, 2022, as attached."	Carried	15-Mar-2022
2022-002 Adopt Bylaw No. 100 - Meeting Procedure Bylaw "Lasqueti Island Local Trust Committee Bylaw No. 100, cited as "Lasqueti Island Local Trust Committee Meeting Procedure Bylaw, 2022", be adopted."	Carried	03-Feb-2022
2022-001 Hold an electronic Special Meeting for the consideration of a new Meeting Procedure Bylaws "That the Lasqueti Island Local Trust Committee hold an electronic Special meeting for the consideration of a new Meeting Procedures bylaw".	Carried	13-Jan-2022

Follow Up Action Report

Lasqueti Island

11-Apr-2022

Activity	Responsibility	Dates	Status
1 Referral of FLNRORD comments on the OCP to the APC to make a recommendation as to whether the policies of concern should be retained, removed, or amended. UPDATE: As of September 23, 2022 no response has been received by FLNRORD	Becky McErlean		In Progress

06-Jun-2022

Activity	Responsibility	Dates	Status
1 That Lasqueti Island Local Trust Committee request that the APC either define "community benefit" for the OCP project as it relates to Temporary Use Permits or recommend a process by which the LTC could define community benefit.			In Progress
2 Add 'Amend Meeting Procedures Bylaw 100' to the Top Priority Projects list. Amend the bylaw by adding a section on notification of a change in meeting and an update to section 21 regarding delegations. Update August 29, 2022: Staff to bring a report back on options for submission for delegation materials and meeting notice for new meetings consistent with standing resolution 2022-022 in the meeting procedure bylaw. (Submission of documents before agenda package is published or at the meeting.)			In Progress

Follow Up Action Report

Lasqueti Island

29-Aug-2022

Activity	Responsibility	Dates	Status
1 the LTC recommends to the incoming LTC that they reach out to Snaw-naw-as First Nation as soon as possible in the beginning of their term.			In Progress
2 Remove the Freshwater Project from the Top Priorities list.			Completed
3 Scottie Bay and Values Mapping be amalgamated into a Lasqueti Island Shoreline Management Plan Project on the Projects List			Completed
4 Remove Heritage Alteration Permit be removed from the fees bylaw That Lasqueti Island Local Trust Committee Bylaw No. 99, cited as "Lasqueti Island Local Trust Committee Fees Bylaw, 2022", as amended, be read a third time. That Lasqueti Island Local Trust Committee Bylaw No. 99, cited as "Lasqueti Island Local Trust Committee Fees Bylaw, 2022", be forwarded to the Secretary of the Islands Trust for approval by the Executive Committee.	Becky McErlean		Completed
5 That the Lasqueti Island Local Trust Committee appoint Jack Woodward, Laurie Jackson and Hilary Duinker to the Board of Variance for the Lasqueti Island Local Trust Area for a three-year term effective September 29, 2022.	Becky McErlean Penny Hawley		Completed

Follow Up Action Report

Lasqueti Island

29-Aug-2022

Activity	Responsibility	Dates	Status
6 Add "C2C" grant application to Establish Relationship with First Nations to Projects list.			Completed
7 Request that staff repost for APC expressions of interest.	Becky McErlean Penny Hawley		Completed

STAFF REPORT

File No.: 3026-10 (LTC General –
Meeting Logistics)

DATE OF MEETING: January 23, 2023
TO: Lasqueti Island Local Trust Committee
FROM: Sonja Zupanec, RPP, MCIP
Northern Team
SUBJECT: 2023 Local Trust Committee Meeting Schedule

RECOMMENDATION

1. That the Lasqueti Island Local Trust Committee schedule its regular business meetings on the following dates in 2023: March 20, May 8, July 26, October 2, and December 11.

DISCUSSION

Each Local Trust Committee (LTC) is asked to endorse, by resolution, its regular business meeting schedule for 2023. The LTC adopted the first meeting date January 23, 2023, by Resolution Without Meeting (RWM) and the remaining tentative dates have been identified in relation to anticipated project commitments, application volumes, trustee availability, ferry schedules, statutory holidays, conferences, Trust Council, Trust Council Committees, Islands Trust Conservancy, and available staff and financial resources. Tentative meeting dates are identified in Attachment 1.

If alternative dates are proposed, LTCs should avoid scheduling meetings on dates which may conflict with other planned meetings or events. Key dates are noted for reference in Attachment 1. Meeting details will be advertised in accordance with legislated notification requirements.

The LTC also has the option of designating which of the dates listed above are anticipated to be electronic vs. in-person. This would allow staff to plan further in advance for accommodating the logistics of each meeting. The alternative is that the format of each meeting is chosen at the end of each previous meeting. If the LTC chooses the latter, staff will book venues for the year and anticipate cancelling the bookings if the meetings get changed to electronic-only.

Submitted By:	Sonja Zupanec, RPP, MCIP Island Planner, Northern Team	January 5, 2023
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ATTACHMENT

1. Tentative 2023 Northern Local Trust Committee Meeting Schedule

ATTACHMENT 1 – TENTATIVE 2023 NORTHERN LOCAL TRUST COMMITTEE MEETING SCHEDULE

LTC	Denman	Gabriola	Gambier	Hornby	Lasqueti	Thetis	Ballenas-Winchelsea
	-	January 26	January 31**	January 20	January 23	-	-
	February 7	February 23	-	-	-	February 28	-
	-	March 30	March 14	March 24	March 20	-	-
	April 4	-	-	-	-	April 25	April 19
	-	May 11	-	May 5	May 8	-	-
	June 6	June 8	June 20	June 16	-	-	-
	July 25	July 20	-	-	July 26*	July 4	-
	-	-	August 29	-	-	-	-
	-	September 14	-	September 8	-	September 5	-
	October 3	October 26	October 17	-	October 2	-	October 4
	November 14	November 30	November 21	November 3	-	November 7	-
	-	-	-	-	December 11	-	-
Total	6	9	6	6	6	5	2
Start Time -In Person	12:30 pm	10:30 am	10:30 am	11:30 am	11:00 am	9:30 am	10:30 am
Location if in person	Denman Activity Centre	Gabriola Arts & Heritage Ctr/ The Haven	<i>John Braithwaite, or Keats Is./ Gambier Is.</i>	Room to Grow	Judith Fisher Centre	Thetis Community Centre	Electronic

*not the usual day of the week

**10am start

Key Dates

Stat Holidays	Jan 2; Feb 20; Apr 7, 10; May 22; Jun 21, Jul 3; Aug 7; Sep 4; Oct 9; Nov 13; Dec 25,26
Trust Council	Mar 7-9, Jun 27-29, Sep 26-28, Dec 5-7
Executive Committee	Jan 11, Feb 13 & 22, Mar 7 & 22, Apr 12, May 3 & 24, Jun 14 & 27, Jul 12, Aug 2 & 23, Sep 13 & 26, Oct 11, Nov 1 & 22, Dec 5 & 20
Financial Planning Committee	Jan 18, Feb 14, May 31, Aug 30, Oct 18, Nov 8
Islands Trust Conservancy	Jan 24, Mar 14, May 30, Jul 18, Oct 3, Nov 21
Trust Programs Committee	Jan 9, Feb 6, Apr 3, May 15, Aug 28, Nov 6
Regional Planning Committee	Jan 17, Feb 1, May 17, Sep 6, Nov 15
AVICC Conference	April 14-17
LGLA Elected Officials	February 15-18
UBCM Conference	Sept. 18-23

File No.: 6500-02
LTC Project Report

DATE OF MEETING: January 23, 2023
TO: Lasqueti Island Local Trust Committee
FROM: Sonja Zupanec, Island Planner
Northern Team
COPY: Renee Jamurat, Regional Planning Manager, Northern Office
SUBJECT: Local Trust Committee Projects and Priorities

RECOMMENDATION

1. That the Lasqueti Island Local Trust Committee endorse the Active and Future Project List as presented in the January 23, 2023 regular business meeting agenda package.

REPORT SUMMARY

The Local Trust Committee is being asked to review its 'Work Program' and provide direction for any changes to the Active and Future Projects. This report provides a summary of current and recently completed LTC Projects, an overview of the currently identified future projects, and identifies other potential projects the LTC may wish to consider this term. The report also provides a summary of the status of major applications.

Completed and On-going Projects

Over the course of past term the LTC undertook the following projects:

Project	Summary	Current Status	Comments
Comprehensive OCP Review	Comprehensive review of the OCP policies, objectives and designations. Update of all LGA requirements.	January 12, 2023	PENDING - Bylaws are paused at 1 st reading and effective First Nations consultation is strongly recommended.
Referral to APC re OCP Project	Define "community benefit" as it relates to Temporary Use Permits or recommend a process by which the LTC could define community benefit	Referred in June 2022.	PENDING - APC appointments for new term in progress.
Amend Meeting Procedures Bylaw 100	Standing Resolution 2022-022 reads: that Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to public notification of changes in Local Trust Committee meeting	June 6, 2022	Meeting Procedure Bylaw No. 100 has not yet been amended to reflect the standing resolution. Pending further LTC discussion as standing resolution is considered sufficient direction for staff and a bylaw amendment is not required.

Project	Summary	Current Status	Comments
	times, dates, or venues: Changes in meeting start times, dates, and/or venues shall be posted five business days prior to the meeting time on the Islands Trust website, on a notice board on island that is accessible to the public, and on a building entrance of the original and new venue if the venue is being changed.		
Outreach to Snaw-naw-as First Nation	LTC recommends to incoming LTC that they reach out as soon as possible at the beginning of their term specifically to address concerns about the OCP Review Project.	January 12, 2023	Recommendation to incoming LTC.

By Trust Council policy, an LTC can have one active Minor Project at a time, in addition to any Major Projects funded through a business case approved by Trust Council.

Potential Future Projects

The LTC should start to consider future projects, particularly any Major Projects, as scoping for business cases should start in April 2023. The following section identifies potential future projects from several sources.

1. Future Projects List: as issues are identified, an LTC can add potential projects to the 'Future Projects List'. These are tracked in a report included in each agenda package. The following table summarizes the items currently identified on the Future Projects List:

Date added	Issue	Description	Comments
August 29, 2022	Grant funding	Apply for Community to Community grant funding to support a relationship building event with First Nations with interests in the Lasqueti Local Trust Area.	For LTC discussion.
August 29, 2022	OCP & LUB	Shoreline Management Plan: -Develop a plan for managing mooring buoys and road access to the shoreline in Scottie Bay; Community mapping of values along the shorelines of Lasqueti Island.	For LTC discussion.

The LTC should review the Future Projects List and remove any initiatives it considers out-of-date or any it no longer supports, or add any new initiatives it may want to consider.

Strategic initiatives: the following are potential projects that have been advanced through the Regional Planning Committee, with a brief description of each:

- a. Affordable Housing: a broader review of housing policies and regulations, including consideration of implementation of Islands Trust housing toolkit recommendations and coordination with [Northern Region Housing Needs Assessment](#). This is identified on the LTC's active projects list already as "Affordable Housing Options"
- b. Coastal Douglas-fir Ecosystem Protection: Regional Planning Committee prepared a toolkit with options for protecting significant tracts of mature forest.
- c. Cultural Heritage Protection implementation: phase 1 of a project to develop criteria for identification of cultural heritage sites was undertaken last year, however that did not include delivery of mapping. Implementation could include designation of Heritage Conservation Areas, based on existing mapping, designation of shoreline areas or First Nations recommendations.
- d. Shoreline Review: Regional Planning Committee funded a report on shoreline protection last term. Several LTCs initiated projects to review shoreline and marine policies and regulations last term.

Other potential projects: the LTC should consider identifying other potential initiatives or issues, either as a LTC or through a process of community consultation.

The LTC may wish to consider scheduling a special meeting to engage in more detailed deliberations on identifying future projects or to engage in community consultation on future priorities.

Business Cases for Major Projects

Major projects are any LTC projects that are anticipated to require a budget over \$5,000 in any given fiscal year. These projects would be supported by a planner from the Regional Planning Team and are required to have a business case approved by Trust Council. The LTC submitted a business case for the 2023/2024 fiscal for the continuation of the OCP Review Project and funding will be confirmed at the March 2023 Trust Council.

LTCs wishing to undertake a Major Project in the next fiscal (2024/2025) should start developing a business case in the spring of 2023, and finalize and endorse the business case by July 2023 in order to have it reviewed by Regional Planning Committee and by the Financial Planning Committee in October and November 2023 meetings. The Financial Planning Committee's recommendations on the business case would then be considered at the December 2023 Trust Council for inclusion in the budget for the following fiscal year.

Administrative Bylaws

All LTCs have administrative bylaws that govern the LTC's procedures. Recent amendments to the LTC's administrative bylaws include:

- Amendments to the meeting procedures bylaw to permit electronic meetings.
- Adoption of a new Fees Bylaw to implement application fee changes recommended by the Regional Planning Committee.

Pending Administrative Bylaw amendments that the LTC can expect next year include:

1. Amendments to the development procedures bylaw to allow for alternative notification for public hearings.
2. Adoption of a Land Use Permit Delegation Bylaw: this bylaw would delegate the approval of development permits to staff for all DPAs except Form and Character.
3. Amendments to the Freedom of Information Bylaw will be brought to all LTCs by the Director of Legislative Services in 2023.

Applications

Rezoning applications are the most complex and time consuming applications considered by LTCs. The LTC considered two rezoning applications in the last term:

1. LA-RZ-2020.1 (Carey Development Ltd. (Kyler)) – Proposed LUB amendments to permit a private dock in the adjacent marine area. – *LTC decision to PROCEED NO FURTHER.*
2. LA-RZ-2020.2 Mann (Kyler) – Proposed LUB amendments to permit a private dock in the adjacent marine area. – *LTC decision to PROCEED NO FURTHER.*

In addition to the rezoning applications, last term the following applications were processed for the Local Trust Area:

- Temporary Use Permit (including renewals) – 1
- Subdivisions - 3
- Crown Lease – 1

Summary reports with the current status of all active applications are provided in each agenda package. Staff reports are included in agendas when an LTC decision or direction is required.

Standing Policies and Resolutions

The LTC has, over the years, adopted a number of policies in the form of standing resolutions. These resolutions direct how staff act in certain instances, and can provide guidance to the LTC itself. A report of standing resolutions is included in each Agenda and the LTC should review these policies early in the term and considering rescinding outdated policies.

Rationale for Recommendation

The Work Program identifies active and future LTC projects. At the start of the term, the LTC should consider whether to proceed with the existing active projects and should also identify future priorities. Deliberation on the setting of strategic priorities for the term may best be undertaken by scheduling a special meeting.

ALTERNATIVES

The LTC may consider the following alternatives to the staff recommendation:

1. Schedule a Special Meeting

The LTC may wish to schedule a special meeting to review the Work Program. The resolution can be worded as:

That the Lasqueti Island Local Trust Committee request staff to schedule a special meeting for the purpose of setting LTC priorities for the new term.

2. Amend the Work Program

The LTC can amend either list. The resolution may be worded as:

That the Lasqueti Island Local Trust Committee amend the [Active Projects List/Future Projects List] as follows: [indicate amendments].

Submitted By:	Sonja Zupanec, RPP, MCIP, Island Planner, Northern Office	January 13, 2023
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From: Timothy Peterson <tpeterson@islandstrust.bc.ca>

Sent: Wednesday, January 11, 2023 11:59 AM

To: Sonja Zupanec <szupanec@islandstrust.bc.ca>; Renee Jamurat <rjamurat@islandstrust.bc.ca>

Subject: SSI Tower Protocol

I just wanted to draw attention to the following, as i think it may be appropriate to advance to other LTC's for discussion, and possible adoption or inclusion into their protocols.

In particular, for the Northern region, I would like to see this on both the Hornby and Lasqueti agendas as soon as practical.

"FYI In regard to the tower siting protocol, SSI passed a new standing resolution to address FN consultation:

That the Salt Spring Island Local Trust Committee adopt the following standing resolution with respect to

First Nations consultation in accordance with the "Strategy for Antenna Systems" in the Local Trust Area:

a. The proponent will consult with the Local Trust Area representative during the pre-consultation

phase to determine proximity of the proposed antenna system to known archaeological sites and/or areas of archaeological potential and obtain a list of First Nations rights and title holders;

b. The proponent is recommended to undertake consultation during the pre-consultation phase with the Islands Trust and a First Nations cultural knowledge holder for the siting of the proposed

antenna system as it relates to cultural and sacred sites;

c. The proponent will obtain and provide a BC Archaeological Information request response from

the BC Archaeology Branch to confirm proximity of the proposed antenna system to known archaeological sites and/or areas of archaeological potential including permit requirements under

the Heritage Conservation Act;

d. The proponent will obtain and provide an Archeological Impact Assessment for antenna systems

proposed to be sited on or within 100 metres of a known archaeological site or cultural/sacred site identified by a First Nations cultural knowledge holder; and

e. The proponent will provide written notice – including, if applicable, the Archeological Impact Assessment – sent by regular mail or hand delivered to all First Nations rights and title holders identified during the pre-consultation phase:

Thank you,

Tim



HIGHLIGHTS OF ISLANDS TRUST CONSERVANCY OCTOBER 6, 2022 BOARD MEETING

NOTE: For more detail on Conservancy meetings, including meeting minutes, please visit <https://islandstrust.bc.ca/whats-happening/meetings-and-events/>

1. ORGANIZATION UPDATES/TEAM

- ***This meeting was the last Islands Trust Conservancy (ITC) Board meeting prior to the Islands Trust elections. Up to three new Board members will be elected at the first Trust Council meeting. ITC Board members appointed by the Minister of Municipal Affairs will continue on the ITC Board and are unaffected by local government elections.***
- The ITC Manager provided an update on the local government election, noted ITC staff are preparing orientation materials for incoming trustees.
- The ITC Board continues to have a vacancy for one Ministerial appointment. The posting for the vacancy closed on October 7, 2022 and the ITC Board is awaiting news from the [Crown Agencies and Board Resourcing Office](#) regarding a potential new member.

2. STRATEGIC PLANNING/ADMINISTRATION

- ITC Board considered a proposed budget for the 2023/24 fiscal year. The proposed budget included an approximate 13% increase for ITC a. The increase is comparable to other Islands Trust departments and includes BCGEU tentative agreement salary increases and a business case for capacity funding for First Nations Engagement for development of a five-year ITC Plan (2026-2030). ITC Board approved the draft 2023/24 ITC Budget as presented and directed staff to provide it for inclusion in the Islands Trust draft 2023/24 budget.
- ITC Board received an update regarding the Trust Council meeting, including notice that Trust Council gave first, second and third reading to a revised Natural Area Protection Tax Exemption Program (NAPTEP) Fees Bylaw and Guidelines for Executive Committee sponsorship of NAPTEP application fees. **These guidelines and the revised bylaw will allow the ITC Board and NAPTEP applicants to apply to the Executive Committee for sponsorship (waiver) of NAPTEP fees.**

3. COVENANT AND PROPERTY ACQUISITIONS

- ITC Board approved a covenant over the Sandy Beach Nature Reserves (Keats Island) in favour of TLC The Land Conservancy of British Columbia and the Sunshine Coast Conservation Association.
- ITC Board approved and expansion for the Nighthawk Hill NAPTEP Covenant (North Pender Island), subject to receiving an updated Baseline Documentation Report that is acceptable to staff. Once the covenant is registered, staff will register a revised Natural Area Exemption Certificate on the land title.



4. COVENANT AND PROPERTY MANAGEMENT

- ITC Board approved a request for tree planting by the Pender Islands Parks and Recreation Commission in Enchanted Forest Covenant (South Pender Island).

5. COMMUNICATIONS AND OUTREACH

- Trustee Smith will attend the Conference of the Parties (COP) to the UN Convention on Biological Diversity December 7–19, 2022 and will highlight ITC work at COP15.
- A copy of the recent [Covenant Landholder Newsletter Fall 2022](#) was provided to the ITC Board. This is a newsletter for landholders of ITC conservation covenants.

6. FUNDRAISING AND CONSERVANCY SUPPORT

- ITC Board approved an Opportunity Fund Grant award of \$5,400 to the Thetis Island Nature Conservancy for delivery of their Nature Stewards Program on Thetis Island.

To find out more about Islands Trust Conservancy and our current goals, to donate to our Opportunity Fund, or to subscribe to email updates, visit our website: <https://islandstrust.bc.ca/conservancy/>

Shortcuts of interest:

- **Goals:** <https://islandstrust.bc.ca/conservancy/conservation-planning/>
- **Opportunity Fund:** (context) <https://islandstrust.bc.ca/conservancy/supporting-local-conservancies/opportunity-fund-grants/> ; (to donate online) <https://islandstrust.bc.ca/donate-to-conservancy/>
- **Request key updates via email:** <https://islandstrust.bc.ca/subscribe/> (NB: by scrolling down, you may also add your home address for a free hardcopy of the Heron newsletter, published three times per year)

Applications

Subdivision

File Number	Applicant Name	Date Received	Purpose
LA-SUB-2019.1	KGL Freight Services Ltd. (T.G. Hoyt)	25-Jun-2019	PIDs: 025-448-811 and 005-600-081. Parcel line adjustment. Lasqueti Island Hotel, Weldon Road, Lasqueti Island, BC.
Planner: Sonja Zupanec			
Planning Status			
Status Date: 23-Jul-2019			
Referral response sent to MOTI			

Islands Trust
LTC EXP SUMMARY REPORT F2023
Invoices posted to Month ending November 2022

640 Lasqueti	Invoices posted to Month ending November 2022	<u>Budget</u>	<u>Spent</u>	<u>Balance</u>
65000-640	LTC "Trustee Expenses"	62.00	132.69	-70.69
LTC Local				
65200-640	LTC - Local Exp - LTC Meeting Expenses	976.00	1,125.45	-149.45
65210-640	LTC - Local Exp - APC Meeting Expenses	333.00	61.90	271.10
65220-640	LTC - Local Exp - Communications	250.00	0.00	250.00
65230-640	LTC - Local Exp - Special Projects	271.00	0.00	271.00
TOTAL LTC Local Expense		<u>1,830.00</u>	<u>1,187.35</u>	<u>642.65</u>
Projects				
73001-640-2015	Lasqueti OCP/LUB	<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>
		<u>3,000.00</u>	<u>0.00</u>	<u>3,000.00</u>

Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
2022-022 (Standing)	Carried	06-Jun-2022
7.2 Notification Recommendation - Memorandum that Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to public notification of changes in Local Trust Committee meeting times, dates, or venues: Changes in meeting start times, dates, and/or venues shall be posted five business days prior to the meeting time on the Islands Trust website, on a notice board on island that is accessible to the public, and on a building entrance of the original and new venue if the venue is being changed.		
2020-003 (Standing)	Carried	24-Feb-2020
11.1 Standing Resolution regarding First Nations Reconciliation - Staff Report - for decision Standing Resolution regarding First Nations Reconciliation that the Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to First Nations in the Local Trust Area: Whereas the Local Trust Committee seeks to engage in Reconciliation with local First Nations, governments and the island community by honouring the Truth and Reconciliation Commission Calls to Action, United Nations Declaration on the Rights of Indigenous Peoples, Draft Principles that Guide the Province of British Columbia's Relationship with Indigenous Peoples and Islands Trust First Nations Engagement Principles, the Local Trust Committee endeavours to: a) Annually, write a letter to First Nations, (re)introducing trustees and staff and provide a schedule of known Local Trust Committee meetings for the upcoming year, as well as, provide an update of current projects and advocacy activities; b) For various Local Trust Committee meetings, invite elders from local First Nations to attend and provide a traditional welcome to the territory; c) Work with First Nation governments on cooperative initiatives, including and not limited to, language, place names, territorial acknowledgements, community education on Coast Salish and local First Nations' cultural heritage and history; d) Work with First Nation governments on engagement principles for inclusive land use, marine use, and climate change planning; advocacy, protection and stewardship; and knowledge and information sharing protocols; e) Establish and maintain government -to -government dialogue with First Nations, now and into the future, based on respect and recognition of Aboriginal rights and title, treaty rights and First Nations' traditional territories within the Islands Trust Area.		



Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
2019-003 (Standing)	Carried	25-Feb-2019
Staff & Trustee at APC Meetings (from <i>In-Camera</i> meeting) that the Lasqueti Island Local Trust Committee adopt the following standing resolution: that all Advisory Planning Committee meetings will include a staff member and a Trustee.		
2018-062 (Standing)	Carried	17-Dec-2018
12.2 Notification of Federal Cannabis License Applications - Staff Report Notification of Federal Cannabis License Applications that the Lasqueti Island Local Trust Committee adopt the following standing resolution: that the Lasqueti Island Local Trust Committee requests that Notices of Intention to Apply for a Federal Cannabis License be forwarded to the Local Trust Committee upon receipt by the Islands Trust.		

Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
2018-040 (Standing)	Carried	23-Jul-2018
13.1 Regulation of Cannabis Production and Retail Sales and Non-Medical Cannabis Retail Licensing Application Fee: Regulation of Cannabis Production and Retail Sales and Non-Medical Cannabis Retail Licensing Application Fees that the Lasqueti Island Local Trust Committee adopt the following standing resolution with respect to the processing of non-medical cannabis retail license applications: ·Proposed or amended licenses for non-medical cannabis retail establishments require an application to the local trust committee. ·The application process shall comprise a public consultation component, which includes at least one notification to neighbours, one public meeting, posting of public notices and one advertisement in a local periodical. ·The public consultation process shall be determined by the local trust committee after initial review of the proposal. ·However, as a minimum, the local trust committee will mail or otherwise deliver a notice to all owners and residents of properties within a 500 metre radius of the subject property where the establishment is proposed at least 10 days before adoption of a resolution providing comment on the application. The required notice shall include the following information: · Name of the applicant and a description of the proposal in general terms · The location of the proposed establishment and the subject site. · The place where, and date and time when, both a public meeting will be held and a resolution of the local trust committee considered. · The name and contact information of the Islands Trust planning staff member who can provide copies of the proposed or amended license application. · How public comments may be submitted to the local trust committee.		
2017-006 (Standing)	Carried	20-Feb-2017
14.2 Establishment of a Lasqueti Island Transportation Advisory Committee Establishment of a Lasqueti Island Transportation Advisory Committee that the Lasqueti Island Local Trust Committee make a Standing Resolution to request the APC to undertake the function of a Transportation Advisory Committee.		



Standing Resolutions Log

Lasqueti Island

Resolution Number	Action	Date
2013-020 (Standing)	Carried	11-Jul-2013
11.7 Agenda Package Circulation		
APC member Agenda Package		
that on request by an Advisory Planning Commission member, that they receive a Lasqueti Island Local Trust Committee Agenda package at no charge.		

Top Priorities Report

Lasqueti Island

1. OCP/LUB Review

Responsible

Dates

A comprehensive review of the Lasqueti Island Official Community Plan and Land Use Bylaw.

Rec'd: 08-Jan-2018

Implementation of Coastal Douglas-fir and Associated Ecosystems Toolkit added to Project Charter (Dec.22, 2018)

LTC endorsed the OCP/LUB Review Project Charter v.2 (May 27, 2019).

LTC endorsed revised OCP/LUB Review Project Charter v.4.4 (April, 2020).

Added April 11, 2022: Add a definition of 'community benefit' to the project.

Added June 6, 2022: Consider new or updated zoning that would allow 'community use' and specifically the renting out of meeting space as a permitted use.

Staff to research and report back on options to make the current uses associated with the barge ramp legal.

2. Amend the Meeting Procedures Bylaw

Responsible

Dates

Amend Meeting Procedures Bylaw 100 by adding language on notification of changes in meeting dates, times, and venues, consistent with the standing resolution, and by amending Section 21 regarding delegations.

Rec'd: 06-Jun-2022

Updated August 29, 2022: Staff to bring a report back on options for submission for delegation materials and meeting notice for new meetings consistent with standing resolution 2022-022 in the meeting procedure bylaw. (Submission of documents before agenda package is published or at the meeting.)

Future Projects Report

Lasqueti Island

1. *Advocacy and Communications*

Responsible

Date Received

Apply for Community to Community grant funding to support a relationship-building event with First Nations with interests in the Lasqueti Local Trust Area.

29-Aug-2022

2. *LUB*

Responsible

Date Received

3. *OCP*

Responsible

Date Received

4. *OCP & LUB*

Responsible

Date Received

Shoreline Management Plan:

- Develop a plan for managing mooring buoys and road access to the shoreline in Scottie Bay;
- Community mapping of values along the shorelines of Lasqueti Island.

29-Aug-2022

5. *Administrative*

Responsible

Date Received

Future Projects Report

Lasqueti Island

6. *Bylaw Enforcement*

Responsible

Date Received